



Trustees' Annual Report for the period

	Period start date			Period end date			
	11th	July	2020		10th	July	2021
From				To			

Section A Reference and administration details

Charity name	Barrow Domestic Appliances c.i.o.		
Other names charity is known by			
Registered charity number (if any)	1184374		
Charity's principal address	13 High Street		
	Barrow-in-Furness		
	Cumbria		
	Postcode	LA14 1SW	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gail Simone Knopfel	Chair		
2	Keith Burrows			
3	Roy Instance			
4	John Patrick Broadhurst			
5				
6				
7				
8				
9				
10				
11				
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14				
15				
16				
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18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Paul Fitzpatrick

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (11th July 2019)

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation whose only voting members are its charity trustees

Trustee selection methods
(eg. appointed by, elected by)

Elected and appointed by members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity (under the same name) was a Community Interest Company (No: 8508686) from 29th April 2013. The C.I.C was converted to a Charitable Incorporated Organisation whose only voting members are its Trustees on the 11th July 2019. The foundation document establishes the objects and powers of the charitable company and how it is governed.

The first charity trustees were appointed for the following terms:

Two for 2 years and two for 3 years. They may be re-elected at an AGM at the end of their terms.

Each Trustee brings the following skills:

Gail Knopfel – Fundraising and Safeguarding
Keith Burrows – Logistics
John Broadhurst – Engineering and Health & Safety
Roy Instance – I.T. and Administration

All the Trustees are familiar with the Company having been involved for several years from when we were a C.I.C. They have all received copies of the following Charity Commissions documents:

PB1 The public benefit requirement
PB2 Running A Charity
PB 3 Reporting

They have also been referred to the relevant Charity Commission guidance particularly CC3 "The Essential Trustee" and other Trustee related advice and guidance.

An induction process for new appointments is in place for new appointments led by the Chair.

Summary of the objects of the charity set out in its governing document

- (a) To promote for the benefit of the public in the area of Barrow-in-Furness, South and West Cumbria the preservation and protection of the environment by recycling unwanted domestic appliances and other household commodities.
- (b) The prevention or relief of poverty in Barrow-in-Furness, South and West Cumbria by:
- (i) The sale of recycled unwanted domestic appliances and other household commodities to people on low incomes, and;
 - (ii) The provision of work placement, training and volunteering opportunities to economically disadvantaged people or people in poverty to assist them in returning to work or gaining employment.

We receive donations of unwanted white goods and refurbish them and offer them for sale with a six month warranty. These items would otherwise go straight to scrap without any potential for reuse. Items which cannot be refurbished are stripped for usable spare parts and recycled. We are a licensed waste carrier and have a T11 Exemption registered with the Environment Agency.

We record all collections, service documents, repairs and sales including the number of households assisted. These are detailed in Section D.

We provide a low cost repair service with no call out fees. This provides a valuable service to the poorest sections of our community that would normally have to pay these fees on top of any work actually done.

The sales of these goods are available to all members of the public regardless of income but chiefly to the poorest sections of the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We give discounts on the sale price of at least 10% to anyone on any kind of state benefits or pensioners. We provide goods for a number of charitable organisations and local agencies including: Children and Adults Services, Love Barrow Families, Womens Matters, Humankind, Drug and Alcohol Concern, Victim Support and people moving on from homelessness. Free delivery is also given to people in the most deprived wards in the Barrow-in-Furness, South and West Cumbria area.

In order to provide these services we have trained staff and use volunteers and placements for work experience and training. Some placements were sourced through the Building Better Opportunities Scheme funded from Europe to reach the long term unemployed and help them to become work ready.

All the Trustees have read and understand the requirements of the guidance from the Charity Commission and have regard to them.

In regard to the benefits of the Charity we maintain full documentation of all the unwanted domestic appliances, from collection to refurbishment to eventual sale or recycling. In addition the documentation informs us of the geographical locations of all donations and sales, whether the beneficiaries are in receipt of any benefits (e.g. Universal Credit, State Pension, Disability benefits etc.). In addition information is recorded as to whether a client has been referred to us by a charitable Agency or local government – e.g. Children' and Adult Services, Victim Support etc.

Environmental data is also collected in the form of tonnage diverted from

landfill and the CO2 savings from our operations.

The number of volunteers and placements is also recorded each month.

All this information is presented to the Trustees at monthly Board meetings to ensure we are reaching the beneficiaries we need to reach, particularly those living in poverty and on low income. Doing so allows us to react quickly if shortfalls are identified.

At an Annual General meeting all the data for the year is considered and any gaps in our services are identified and plans developed to address these in the coming year.

Additional details of objectives and activities (Optional information)

Our volunteers are essential to the work that we do. Without their support we would struggle to bring the benefits of our service to as many people as we do.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2020 - 2021 has been a time of consolidating our relationships with other local groups and reinforcing connections with Barrow Borough Council and Cumbria County Council.

Barrow has some of the most deprived Wards in the country (particularly Central Ward which is within the poorest 40 Wards in the country according to the Index of Deprivation). We are based in this ward.

We have achieved the following during the period of this report:

Total Items collected:	914	Total Tonnage:	47.8 Tonnes
Total Items Reused:	578	Reuse Tonnage:	28.8 Tonnes
Total Items Recycled:	336	Recycled Tonnage:	18.9 Tonnes

All the above has been saved from landfill.

Average rate of reuse: 63%

Total Households assisted: 747

Using the Reuse Networks recognized Reuse Impact Calculator this equates to:

Households savings of: £137,100

CO2 savings of: 26616 kg

Discounts given:

203 households at an average of £14 = £2840

Free delivery given to 176 households @ £10 = £1760
Total = £4602

Repairs undertaken: 169 at an average of £24 per repair. We only charge for the work done and for parts, there is no call out charge. Parts are often sourced from stock taken from machines that are to be recycled. These are refurbished prior to use.

Around 40% of our sales came from referrals from Children and Adult Services, Love Barrow Families, Womens Matters, Humankind, Drug and Alcohol Concern, Victim Support.

We had 4 volunteers during the period in question. They have been vital in enabling us to deliver our services. While with us they have received and completed in house training.

In addition we received 1 placement from the Building Opportunities Scheme. This was a scheme to assist the long term unemployed with employability skills and work experience. 100 hours of training was allocated to the trainee.

Section E

Financial review

Brief statement of the charity's policy on reserves

Barrow Domestic Appliances does not have a Reserves Policy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is from the sale of goods. We also received payment through the Building Better Opportunities Scheme for the placement we had.

We received Restricted Funding of £5000 from Barrow Councils COVID-19 Hardship Fund. This was to award up to £100 per claimant towards the supply of white goods for those most in need.

Section F

Other optional information

COVID 19 had a major effect on our finances during 2020 and 2021. After the initial full lock down we returned on a part time basis for the rest of 2020 and some of 2021 (including the odd full shut down as per government instructions). Throughout the epidemic we tried to maintain a skeleton service to support essential workers, pensioners and those suffering serious economic hardship. People needed repairs and replacement goods for laundry, cooking and refrigeration purposes.


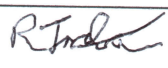
The overall effect was to virtually halve our income for the financial year, which led to significant losses. We took out a Bounce Back Loan from the Government to make sure we could keep going. (Thankfully things picked up considerably after the period covered by this report).

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Bradhurst	Roy Instance
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	09/05/2021	

Barrow Domestic Appliances CIO

Independent Examiner's Report to the Trustees of Barrow Domestic Appliances

I report on the accounts of the Trust for the year ended 31 July 2021, which are set out on page 2.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In Connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare accounts which agree with the accounting records and to comply with the accounting requirements of the Act have not been met, or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lucy Allonby

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Ms L Allonby
TI Accountancy Ltd

74 Duke Street
Barrow in Furness
Cumbria
LA14 1RX

Income and Expenditure Account
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

	Notes	Total 2021 £	Total 2020 £
Income From	1		
Donations & legacies		0	2,000
Charitable activities		31473	65,843
Investments		0	0
Other		8166	6,116
Total		39639	73,959
Expenditure on	2		
Raising funds		6493	8,559
Charitable expenses		49504	55,443
Total		55997	64,002
Net movement in funds		-16358	9,957
Transfers between funds		0	0
Fund balances at 1 August 2020		3,065	-6,892
Fund balances at 31 July 2021		-13293	3,065

Balance Sheet
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

	Notes	Total 2021 £	Total 2020 £
Fixed Assets			
Tangible assets	4	1,182	467
Total		1,182	467
Current Assets			
Debtors	5	2175	3,015
Cash in bank and in hand	6	8,544	22,752
Total		10719	25,767
Creditors			
One year	7	25,194	23,169
Total		25194	23,169
Net Current Assets		-14475	2,598
Total assets less current liabilities		-13,293	3,065

Analysis of Income
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

	Total 2021 £	Total 2020 £
Donations & legacies		
Donations & gifts	0	2,000
Total	0	2,000
Charitable activities		
Sir John Fisher	0	11,735
Sales	26,473	47,648
Other	5,000	6,460
Total	31,473	65,843
Investments		
Interest income	0	0
Total	0	0
Other		
HMRC JRS	8,166	6,116
Total	8,166	6,116
Total Income	39,639	73,959

**Analysis of Expenditure
Barrow Domestic Appliances
For The Period Ending: 31/07/2021**

	Total 2021 £	Total 2020 £
Cost of sales		
Cost of sales	6493	8,559
Total	6493	8559
 Charitable activities		
Wages	27042	30,718
Volunteers	1254	1,749
Pensions	265	241
Rent	7910	9,024
Advertising	533	378
Bank Fees	706	885
Stationery	583	277
Vehicle	2398	5,873
Entertaining	0	93
Professional Fees	1273	592
Telephone	1029	1,264
Utilities	1145	2,455
Repairs and Renewals	1574	131
Accountancy	1352	539
Insurance	1569	829
Depreciation	413	211
Other	458	184
Total	49504	55443
 Total Expenditure	 55,997	 64,002

Employees
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

	2021	2020
Number of employees		
Charitable activities	<u>3</u>	<u>3</u>
Total	<u>3</u>	<u>3</u>
	2021	2020
Employment Costs	£	£
Wages and salaries	27042	30,718
Social security costs	0	0
Pension costs	<u>265</u>	<u>241</u>
Total	<u>27307</u>	<u>30,959</u>

There were no employees whose annual remuneration was £60,000 or more.

Tangible Fixed Assets
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

Cost	Freehold land & buildings	Other land & buildings	Plant,machinery & motor vehicles	Fixtures, fittings & equipment	Total
	£	£	£	£	£
At beginning of the year	0	0	6,119	1,155	7,273
Additions	0	0	0	1128	1,128
Disposals	0	0	0	0	0
At the end of the year	0	0	6,119	2,283	8,401

Depreciation	Freehold land & buildings	Other land & buildings	Plant,machinery & motor vehicles	Fixtures, fittings & equipment	Total
	£	£	£	£	£
At beginning of the year	0	0	6,119	688	6,807
Additions	0	0	0	413	413
Disposals	0	0	0	0	0
At the end of the year	0	0	6,119	1,101	7,220
NBV at start of year	0	0	0	467	467
NBV at end of year	0	0	0	1,182	1,182

Debtors
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

	2021	2020
	£	£
Stock	2175	3,015
Trade Debtors	0	0
Prepayments	0	0
Total	<u>2175</u>	<u>3,015</u>

Cash Held
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

	2021	2020
	£	£
Cash at bank & in hand	8,544	22,752
Total	<u>8,544</u>	<u>22,752</u>

Creditors
Barrow Domestic Appliances
For The Period Ending: 31/07/2021

	2021	2020
	£	£
Accruals	1,229	0
Loans	16,064	16,938
Net Wages	7,581	5,887
PAYE Tax	271	344
Pension	49	0
Total	25,194	23,169

Barrow Domestic Appliances CIO

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