



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	May	2019		10th	July	2020

Section A

Reference and administration details

Charity name

Barrow Domestic Appliances

Other names charity is known by

Registered charity number (if any) 1184374

Charity's principal address

59 Hindpool Road

Barrow-in-Furness

Cumbria

Postcode

LA14 2ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gail Simone Knopfel	Chair		
2	Keith Burrows			
3	Roy Instance			
4	John Patrick Broadhurst			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Paul Fitzpatrick

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (11th July 2019)

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation whose only voting members are its charity trustees

Trustee selection methods
(eg. appointed by, elected by)

Elected and appointed by members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity (under the same name) was a Community Interest Company (No: 8508686) from 29th April 2013. The C.I.C was converted to a Charitable Incorporated Organisation whose only voting members are its Trustees on the 11th July 2019. The foundation document establishes the objects and powers of the charitable company and how it is governed.

The first charity trustees were appointed for the following terms:

Two for 2 years and two for 3 years. They may be re-elected at an AGM at the end of their terms.

Each Trustee brings the following skills:

Gail Knopfel – Fundraising and Safeguarding

Keith Burrows – Logistics

John Broadhurst – Engineering and Health & Safety

Roy Instance – I.T. and Administration

All the Trustees are familiar with the Company having been involved for several years from when we were a C.I.C. They have all received copies of the following Charity Commissions documents:

PB1 The public benefit requirement

PB2 Running A Charity

PB 3 Reporting

They have also been referred to the relevant Charity Commission guidance particularly CC3 "The Essential Trustee" and other Trustee related advice and guidance.

An induction process for new appointments is in place for new appointments led by the Chair.

Summary of the objects of the charity set out in its governing document

- (a) To promote for the benefit of the public in the area of Barrow-in-Furness, South and West Cumbria the preservation and protection of the environment by recycling unwanted domestic appliances and other household commodities.
- (b) The prevention or relief of poverty in Barrow-in-Furness, South and West Cumbria by:
 - (i) The sale of recycled unwanted domestic appliances and other household commodities to people on low incomes, and;
 - (ii) The provision of work placement, training and volunteering opportunities to economically disadvantaged people or people in poverty to assist them in returning to work or gaining employment.

We receive donations of unwanted white goods and refurbish them and offer them for sale with a six month warranty. These items would otherwise go straight to scrap without any potential for reuse. Items which cannot be refurbished are stripped for usable spare parts and recycled. We are a licensed waste carrier and have a T11 Exemption registered with the Environment Agency. These can be viewed online at the Environmental Agencies website.

We record all collections, service documents, repairs and sales including the number of households assisted. These are detailed in Section D.

We provide a low cost repair service with no call out fees. This provides a valuable service to the poorest sections of our community that would normally have to pay these fees on top of any work actually done.

The sales of these goods are available to all members of the public regardless of income but chiefly to the poorest sections of the community..

We give discounts on the sale price of at least 10% to anyone on any kind of state benefits or pensioners. We provide goods for a number of charitable organisations and local agencies including: Children and Adults Services, Love Barrow Families, Womens Matters, Humankind, Drug and Alcohol Concern, Victim Support and people moving on from homelessness. Free delivery is also given to people in the most deprived wards in the Barrow-in-Furness, South and West Cumbria area.

In order to provide these services we have trained staff and use volunteers and placements for work experience and training. Some placements were sourced through the Building Better Opportunities Scheme funded from Europe to reach the long term unemployed and help them to become work ready.

All the Trustees have read and understand the requirements of the Public Benefit Requirement and have regard to them.

In regard to the benefits of the Charity we maintain full documentation of all the unwanted domestic appliances, from collection to refurbishment to eventual sale or recycling. In addition the documentation informs us of the geographical locations of all donations and sales, whether the beneficiaries are in receipt of any benefits (e.g. Universal Credit, State Pension, Disability benefits etc.). In addition information is recorded as to whether a client has been referred to us by a charitable Agency or local government – e.g. Children' and Adult Services, Victim Support etc.

Environmental data is also collected in the form of tonnage diverted from

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

landfill and the CO2 savings from our operations.

The number of volunteers and placements is also recorded each month.

All this information is presented to the Trustees at monthly Board meetings to ensure we are reaching the beneficiaries we need to reach, particularly those living in poverty and on low income. Doing so allows us to react quickly if shortfalls are identified.

At an Annual General meeting all the data for the year is considered and any gaps in our services are identified and plans developed to address these in the coming year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2019 has been a year of consolidating our relationships with other local groups and reinforcing connections with Barrow Borough Council and Cumbria County Council.

Barrow has some of the most deprived Wards in the country (particularly Central Ward which is within the poorest 40 Wards in the country according to the Index of Deprivation). We are based in this ward.

We have achieved the following during the period of this report:

Total Items collected:	914	Total Tonnage:	47.8 Tonnes
Total Items Reused:	578	Reuse Tonnage:	28.8 Tonnes
Total Items Recycled:	336	Recycled Tonnage:	18.9 Tonnes

All the above has been saved from landfill.

Average rate of reuse: 63%

Total Households assisted: 747

Using the Reuse Networks recognized Reuse Impact Calculator this equates to:

Households savings of: £137,100

CO2 savings of: 26616 kg

Discounts given:

203 households at an average of £14 = £2840

Free delivery given to 176 households @ £10 = £1760
Total = £4602

Repairs undertaken: 169 at an average of £24 per repair. We only charge for the work done and for parts, there is no call out charge. Parts are often sourced from stock taken from machines that are to be recycled. These are refurbished prior to use.

Around 40% of our sales came from referrals from Children and Adult Services, Love Barrow Families, Womens Matters, Humankind, Drug and Alcohol Concern, Victim Support.

We had 6 volunteers during the period in question. They have been vital in enabling us to deliver our services. While with us they have received and completed in house training, and 2 completed accredited First Aid courses.

In addition we received 4 placements from the Building Opportunities Scheme. This was a scheme to assist the long term unemployed with employability skills and work experience. 100 hours were allocated to each trainee. After being with us 3 entered employment with other organisations. The other has remained with us as a volunteer.

Section E

Financial review

Brief statement of the charity's policy on reserves

Barrow Domestic Appliances does not have a Reserves Policy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is from the sale of goods. We also received payments through the Building Better Opportunities Scheme for the 4 placements we had.

A grant was received from the Sir John Fisher fund towards the employment of a refrigeration engineer (which has not yet been spent) (see Section F).

A loan of £10,000 was taken in July 2020 from the government under the Coronavirus Bounce Back Scheme (see section F).

Section F

Other optional information

In 2019 we were approached by Cumbria County Council and offered the possibility of a 25 year lease at a peppercorn rent on a substantially bigger property than the one we rent at £500 per month now. After negotiations about this the Board decided to go ahead with the offer. Of course these things take a long time to achieve e.g. planning permission, repairs etc. We were hoping to be able to make the move in early 2020 but Covid intervened. Everything was put on hold for 2020 and we now expect to move in in spring 2021.

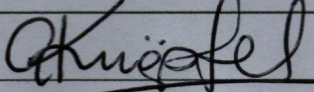
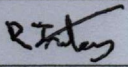
This is the reason we sourced funding for a refrigeration engineer early on, but we have had to delay the appointment until we move. We also borrowed the £10,000 in order to undertake necessary repairs and refurbishment of the building. These monies have yet to be spent, and will therefore be detailed in next years financial returns. This accounts for most of the surplus in the Bank Account.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gail Simone Knopfel	Roy Instance
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	25/03/2021	

Barrow Domestic Appliances CIO

Independent Examiner's Report to the Trustees of Barrow Domestic Appliances

I report on the accounts of the Trust for the year ended 31 July 2020, which are set out on page 2.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In Connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare accounts which agree with the accounting records and to comply with the accounting requirements of the Act have not been met, or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ms L Allonby
TI Accountancy Ltd

75-77 Buccleuch Street
Barrow in Furness
Cumbria
LA14 1QQ

Income and Expenditure Account
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

	Notes	Total 2020 £	Total 2019 £
Income From	1		
Donations & legacies		2000	0
Charitable activities		65843	64,378
Investments		0	3
Other		6116	0
Total		73959	64,381
Expenditure on	2		
Raising funds		8558.6	8,372
Charitable expenses		55444	60,316
Total		64002	68,688
Net movement in funds		9956.9	-4,307
Transfers between funds		0	0
Fund balances at 1 May 2019		-6,892	-2,584
Fund balances at 31 July 2020		3065	-6,892

Balance Sheet
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

	Notes	Total 2020 £	Total 2019 £
Fixed Assets			
Tangible assets	4	467	678
Total		467	678
Current Assets			
Debtors	5	3015	4,365
Cash in bank and in hand	6	22,752	1,870
Total		25767	6,235
Creditors			
One year	7	23,169	13,804
Total		23169	13,804
Net Current Assets		2598.7	-7,569
Total assets less current liabilities		3,065	-6,892

Analysis of Income
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

	Total 2020 £	Total 2019 £
Donations & legacies		
Donations & gifts	2000	0
Total	2000	0
Charitable activities		
Sir John Fisher	11735	0
Sales	47648	53,069
Other	6460	11,309
Total	65843	64,378
Investments		
Interest income	0	3
Total	0	3
Other		
HMRC JRS	6116	0
Total	6116	0
Total Income	73,959	64,381

**Analysis of Expenditure
Barrow Domestic Appliances
For The Period Ending: 31/07/2020**

	Total 2020 £	Total 2019 £
Cost of sales		
Cost of sales	8559	8,372
Total	8558.6	8372.2
 Charitable activities		
Wages	30718	33,582
Volunteers	1749	801
Pensions	241	272
Rent	9024	11,955
Advertising	378	383
Bank Fees	885	836
Stationery	277	245
Vehicle	5873	4,832
Entertaining	93	77
Professional Fees	592	396
Telephone	1264	850
Utilities	2455	2,028
Repairs and Renewals	131	56
Accountancy	539	1,065
Insurance	829	1,532
Depreciation	211	1,134
Other	184	272
Total	55444	60316
 Total Expenditure	 64,002	 68,688

Employees
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

	2020	2019
Number of employees		
Charitable activities	3	4
Total	<u>3</u>	<u>4</u>
	2020	2019
Employment Costs	£	£
Wages and salaries	30718	33,582
Social security costs	0	0
Pension costs	241	272
Total	<u>30958.82</u>	<u>33,854</u>

There were no employees whose annual remuneration was £60,000 or more.

Tangible Fixed Assets
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

Cost	Freehold land & buildings	Other land & buildings	Plant, machinery & motor vehicles	Fixtures, fittings & equipment	Total
	£	£	£	£	£
At beginning of the year	0	0	6,119	1,155	7,273
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
At the end of the year	0	0	6,119	1,155	7,273

Depreciation	Freehold land & buildings	Other land & buildings	Plant, machinery & motor vehicles	Fixtures, fittings & equipment	Total
	£	£	£	£	£
At beginning of the year	0	0	6,119	477	6,596
Additions	0	0	0	211	211
Disposals	0	0	0	0	0
At the end of the year	0	0	6,119	688	6,807

NBV at start of year	0	0	0	678	678
NBV at end of year	0	0	0	467	467

Debtors
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

	2020	2019
	£	£
Stock	3015	3,950
Trade Debtors	0	385
Prepayments	0	30
Total	<u>3015</u>	<u>4,365</u>

Cash Held
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

	2020	2019
	£	£
Cash at bank & in hand	22,752	1,870
Total	<u>22,752</u>	<u>1,870</u>

Creditors
Barrow Domestic Appliances
For The Period Ending: 31/07/2020

	2020	2019
	£	£
Accruals	0	770
Loans	16,938	6,938
Net Wages	5,887	5,856
PAYE Tax	344	177
Pension	0	63
Total	23,169	13,804

Barrow Domestic Appliances CIO

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Independent Examiners Statement

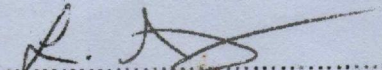
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