

Trustees Annual Report & Financial Report of The Parochial Church Council of the Ecclesiastical Parish of All Saints, Waldron and St. Bartholomew's, Cross in Hand

Registered Charity no.1184369

For the year ended 31st December 2021

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Website: www.waldronchurches.org.uk

Incumbent: The Revd George Pitcher

Independent examiner: Mr N R Rayment
61 Oaklands, Westham, Pevensey, East Sussex, BN24 5AW

Bankers: Lloyds Bank, Tunbridge Wells

All Saints, Waldron & St Bartholomew's, Cross in Hand

Trustees Annual Report for 2021

Charities Act Annual Report 2021

1.Reference and administrative information

i) Administration address:-

The Parish Office at St Bartholomew's Church
Cross in Hand
Heathfield
East Sussex
TN21 0LT

ii) Charitable Status of the parish

The parish is a charity, registered with the Charity Commission and our number is 1184369

iii) Name and address of Independent Examiner

Nicholas Rayment
61 Oaklands
Westham
Pevensey
East Sussex
BN24 5AW (01323 763385)

iv) Name & Address of Primary Bankers

Lloyds Bank plc
82 Mount Pleasant Road
Tunbridge Wells
Kent
TN1 1RP

2. Structure, governance and management

Administration is the responsibility of the Priest-in-charge; Rev. George Pitcher (non-stipendiary priest) together with the Churchwardens and Parochial Church Council (PCC) following the relevant legislation and the Canon Law of the Church of England, and working under the authority of the Bishops of the Diocese. The Churchwardens and Parish Administrator are given responsibility for the day to day administration, good order and diary management of the parish. Applications and administration for baptisms is passed to the Rector and for Weddings and Funerals to the Pastoral team. The parish is in the diocese of Chichester and the Episcopal Area of Lewes and Hastings.

i) How the PCC is constituted

The PCC and Churchwardens are elected under the terms of the Church Representation Rules 2006 (Schedule 3 to the Synodical Government Measure 1969 as amended by Statutory Instrument 2004 No 1889.)

The Priest-in-charge serves under licence from the Bishop; Churchwardens and Deanery and Diocesan Synod delegates are the subject of separate elections to their posts. All of these then serve on the PCC *ex officio*.

Churchwardens are elected annually, and lay members of the Deanery Synod for a three year term. The appropriate number of members of the church are also elected for a three year term with 1/3 standing down each year, but being eligible for re-election. The electorate comprises those persons on the Electoral Roll; all church members are encouraged to register and to consider standing for election to the PCC.

ii) List of members in the year 2021

Ex-officio members;-

Rev. George Pitcher	(Priest –in -charge and Chairman)
Mrs Sarah Mackenzie	(Churchwarden)
Mr Ian Dixon	(Churchwarden) and (Treasurer)
Mrs Caroline Thompson	(Deanery Synod)

Elected members;-

Mrs Penelope Mayfield (Secretary)
Mrs Mary Everett
Mrs Carolyn Stanbridge
Mr Timothy Hough (See Reader, also)
Mr Richard Maylam (See Reader, also)
Mr Martin Tunstall
Mr Roger Clark (Safeguarding)
Mr Tim Williams
Mr David Mattinson
Mr Andy Delves (See Reader, also)

Appointed Members;

Mr Timothy Hough (Reader)
Mr Richard Maylam (Reader)
Mr Andy Delves (Reader)

iii) Committees of the PCC

The PCC's Standing Committee, which is the only committee required by law, has the power to transact the business of the PCC between its meetings subject to any directions given by the Council. This consists of the Priest-in-charge, the Churchwardens, the Secretary, the Treasurer and one member from the PCC. A finance sub-committee monitors the income and expenditure of the PCC. The Priest-in-charge together with the Churchwardens and other members form a 20/20 Vision Group that incorporates a Fabric committee to oversee the stewardship of the church buildings and fabric. Other groups who operate under the authority and directions of the PCC have their activities summarised in the appendices to this document.

iv) Induction and training of PCC Members

All members of the PCC have their duties and responsibilities explained to them including their duty of care and the implications of the Charities Act 2006 and SORP 2005. This also includes Safeguarding issues. They are regularly updated on changes to rules, regulations and law.

3. Objectives and activities

i) Primary Objective

The primary objective of the Parish of Waldron is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, Rev. George Pitcher, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

4. Achievements and performance

i) Church attendance and electoral roll totals

There are currently 116 entries on the Church Electoral Roll of which 31 relate to people not currently residing within the parish (March 2021 revision) (116 in March 2020).

The average Sunday attendance was 42 (48 in 2020)

n.b. calculated by adding all of the Sunday only worshippers EXCEPT Easter Sunday and dividing by 51
157 came to Church over Christmas, plus 42 children. (72 and 3 in 2020) Covid restrictions applied)

No worshippers attended the Easter Sunday Services

N.B. Church attendance continued to be affected by the effects of the Covid 19 pandemic which required that congregations should not attend for parts of the year and also meant that many parishioners needed to self-isolate. It is understood that a good number of parishioners joined the live streamed services each Sunday during the year

ii) PCC Meetings

The PCC met on 3 occasions in 2021 – 12th March, 25th June, 10th September Attendance as recorded in the minutes.

iii) Review of Activities

During the course of the year, the PCC :-

Continued in its efforts to fully integrate the congregations of the two churches and, noticeably, newer members readily accept the use of both churches as a regular occurrence, which is evidence of good progress in this area. In the absence of church services, strenuous efforts were made to maintain contact via telephone calling and other technical options. Church services, when held, were livestreamed so that others could follow them.

The pandemic restrictions meant that virtually all weddings scheduled for the year had to be postponed or cancelled, although we did manage to squeeze a couple in subject to limited numbers attending.

Our long held ambition to provide up to date facilities at St. Bartholomew's Church was fulfilled in 2021 when the new building adjacent to the church was virtually completed and which was ready for use prior to Christmas. We were delighted to receive a visit from Bishop Martin, Bishop of Chichester in August when he dedicated the building to the work of the church in the community and we are now expecting to see the building used more frequently as we further integrate with local community groups and, especially, our Church of England school.

This was only possible through the ongoing support of the Friends under the chairmanship of Tim Williams. The financial support of the Friends is invaluable and the PCC were most grateful to accept £50,000 from the Friends to support the project as well as significant personal donations from individuals. A "Buy a Brick" campaign also raised helpful funds and enabled everyone to feel part of the project..

We continue to maintain and develop an active working relationship with the local Cof E school where we have a representation on the Board of Governors and our Priest in Charge makes regular visits as and when allowed, due to Covid -19 restrictions.

Safeguarding issues are covered at each PCC meeting and we are please to report that there have been no instances that required reporting.

iv) Church Groups – see separate reports in the appendix

Cross in Hand Church of England Primary School – *appendix 1*
Dallington Deanery Synod – *appendix 2*
Churches Together in Heathfield & District – *appendix 3*
The Choir - *see Music report appendix 4*
Parish Prayer Group – *appendix 5*
Pastoral & Fellowship – *appendix 6*
Friends of Waldron Churches – *appendix 7*
Freewill Offering - *appendix 8*
Family Support Work – *appendix 9*
Caring & Sharing – *appendix 10*
Bell Ringers – *appendix 11*
Parish Pealers – *appendix 12*
Linked Hands – *appendix 13*
“Lost & Found” – *appendix 14*

v) Connected Charity see appendix 15 for a report on Waldron 800 Trust

5. Rector’s Review 2021

Jesus said, “Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these.”

Matthew 19:14

Our greatest achievement of 2021 was not emerging as a community from the shadow of the covid plague – important as that was – but, I believe, opening our new Alleluia Room at St Bart’s.

It really is a symbol of where we are as the Body of Christ incorporate in Waldron with Cross In Hand – welcoming, hospitable, celebratory and joyful.

Our thanks go out, as a church, to all who made it possible, through generosity of spirit in the work they put in and in generosity of means through the raising of money to make such a beautiful building the reality that it now is. I think we all agree that it is truly beautiful and to sit in it with the sun streaming through its elegant windows is to know God’s presence among us.

It seemed to name itself when we noticed the angel above the new door from the church holding the scroll with the single word “Alleluia” on it. It’s wonderful to think that this angel has been there since 1863 when St Bart’s was built, patiently waiting to welcome us to our new space.

The task now must be to put the Alleluia Room to good purpose in serving God’s work. We do that, of course, every time we gather in it after our worship at St Bart’s, to break bread together in fellowship and in love and laughter.

But we must also use it to reach out to the wider community. Part of its purpose from the very beginning has been to re-establish our vital links with our Church of England Primary School in Sheepsetting Lane.

I’m glad to say that Sarah Massheder, the school’s Head, has already convened her Senior Leadership Team in the Alleluia and featured it in the school’s Friday Special newsletter. It’s also been visited by teachers who have been bringing year groups in to learn about the Easter story and to show their lovely art in church. So we’re gradually fulfilling our mission to the school with our fine new facility.

And that's not just our duty, but also a gospel mission. Yes, we must think about serving our future generations of church by bringing up our children in the Christian tradition and by ensuring that we are properly equipped for Junior and "Messy" Church for those children.

But it's also about what those children can teach us – for as Jesus makes abundantly clear it's to children such as these that the Kingdom of Heaven belongs. They will bring the Kingdom to the Alleluia and may we glimpse it in their joy and laughter there.

That's a model for all our ministry in the coming year too. As we open up our church to our school may we also open up our hearts to the whole of our community, so that it can see in us the love of God in the living Christ in its midst. So let's give thanks for all that our new-build represents – Alleluia!

The Rev'd George Pitcher

6. Churchwardens' Annual Report – 2021

The challenges created by the Covid 19 pandemic continued to be faced during 2021 with cancelled services and restricted attendance at funerals and weddings. Matters improved as the year progressed and we were able to adapt services and to gradually return to more normal times, although, a further concern was evidenced when the Omnicom virus arrived shortly before Christmas. However, despite all of this, the Parish continued to function, although we still have a way to go to recover to where we should like to be.

Our thanks are due to Andy Delves for mastering the technical requirements of our live streaming and to Di Steele for her continued back up and support.

Significantly, in September 2021, we were delighted to have Andy Delves licensed as a Lay Reader and he has become a valued and welcome addition to our Ministry team.

We also thank Canon Lucy Murdoch who, though retired, continues to prove a tremendous support to our Ministry team as does Rev. Simon Hobbs when available. Our thanks also to Rev. Desmond Burton who, although retired, has stepped in to support us on a number of occasions throughout the year. We also take this opportunity to thank our priest in charge, George Pitcher, for his continued commitment to the work of our Parish and his ongoing support to our Church of England School, all of which continues on an unpaid basis.. Our Readers, Richard Maylam and Tim Hough, both had health issues which limited the support they could provide. We also want to say a thank you to Mary Everett who has attended our 8.00am communion services without fail and prepares the churches for us. This really is appreciated. We thank them all for everything they bring to our services.

We can not fail to mention the support that we receive from Peter Lawrence in the organ playing at our services and for his guidance to the choir. This is all provided voluntarily and with cheerfulness; many thanks, Peter. We endeavour to find support for Peter from organists who can occasionally play for us and recently welcomed David Oakenfold who has been very supportive as well.

We also owe a big thankyou to the Friends of Waldron Churches for the immense contribution they bring to our village community through their activities which, of course, were curtailed due to the pandemic. However, they did transfer £50,000 to our St. Bart's new building project which effectively meant that we could go ahead with our plans.

After the many disappointments of cancelled events, we were able to hold a Church Fete in the grounds of Culverwood when we were blessed with lovely weather. Most importantly, it provided the first opportunity for a long time for folk to get together again.

September saw us saying farewell to two stalwarts of our congregation in Les and Gill Mitchell who moved to Scotland. Over the years we have had significant support to all of our endeavours and we shall miss them.

Within our community, we especially have to mention the sudden loss of Margaret Hughes. Margaret made significant and valued contributions to the work of our churches and beyond in the parish over many years and was greatly appreciated by us all and we really miss her. She left a large gap to be filled.

Current and future fabric refurbishment plans for our two churches.

1) All Saints

The Quinquennial Inspection was carried out late in 2019 and we continue to keep an eye on matters raised in that report. We continue to monitor our elderly church to ensure that it remains in good order and, with the support of the bellringers, have added some additional lighting in the belfry. With the completion of the project at St Bart's, our attention will turn to maintenance at All Saints as well as the potential to develop our facilities there. We continue to chase the local authority about churchyard maintenance which is something of an ongoing issue.

2) St Bartholomew's

Building work

Having seen a start to the work on our new building late in November 2020, we were then affected by some very wet weather followed by ongoing Covid restrictions which affected the delivery of materials. Consequently, whilst we had hoped for a Summer completion, the project was finalised just before Christmas, although we were able to use it before then to a limited extent. Some very minor "snagging" issues were to be addressed as we went into 2022, but we do now have our Alleluia Room which is already proving to be a significant benefit.

Whilst work was progressing, we identified a problem with the basement which required pumping out and a new pump and electronics installed; an unexpected and additional expense.

A quinquennial inspection is due in 2022 when we shall have the opportunity to review the general state of the church which appears to be in pretty good order, currently.

Altar frontals/kneelers

The new kneelers were completed during the year and have been "held back" until such times as we feel able to take communion at the altar rail. They will then be dedicated at that time.

Ian Dixon

Sarah Mackenzie

7. Financial Review and ongoing plans

2021 was an eventful year for our Parish as we saw the culmination of many years planning and saw our new building virtually completed. The project, not surprisingly, cost more than expected when first planned, but does appear to have come in pretty much in line with the tender price and, consequently, due to some further donations during the year, the parish resources look to remain in a relatively healthy position, with adequate reserves for ongoing maintenance of our buildings and the ministry within the parish. We have designated a sum of £32,000 to see the project finalised and this will occur during 2022.

Clearly, the expenditure of some £435,000 on this project has significantly reduced our resources and investments were sold and cash reserves drawn on to cover this. As it happens, an upturn in the stock market helped us with better than expected proceeds from sales. The account with Charles Stanley & Co. Ltd is now closed.

A review of our finances around the end of 2020, in the light of ongoing Covid 19 issues, resulted in our making the decision to forego paying for secretarial services and a Director of Music. It is only appropriate that we record here our thanks to Judith Clark for her past support in both these areas and we do wish her well for the future.

By removing these expenses from our budget we hoped to remain solvent for 2021 and, indeed, this was achieved. In fact, we ended the year with a modest surplus on “normal” activities of a little under £10,000. This only proved possible through the invaluable contributions made regularly to the Parish Giving Scheme, the ability to hold a fund raising church fete in September and ongoing support from the Waldron 800 Trust (see later in this report). This, coupled with stringent control of outgoings enabled us to achieve the surplus.

Our church cash collections remain affected by lower than pre-pandemic levels of church attendance, but we hope that, as conditions ease, this will return to more usual expectations. Having said that, the majority of our regular congregation are now using the PGS scheme,

All of the above meant that we concluded 2021 with assets of some £155,000, of which some £77,000 could be deemed freely available. Having said that, as mentioned, £32,000 is being designated to the conclusion of the St. Bartholomew’s project leaving us with a reserve of around £40,000 which, traditionally, has always been the aim to cover unexpected items.

Our challenge, once we conclude the St. Bartholomew’s project is to aim at generating sufficient income to enable us to recruit a full time priest at some time in the future as Rev’d Pitcher will want to retire at some stage!

Ian Dixon; Hon. Treasurer

Annual Financial Report

of

The Parochial Church Council of All Saints Waldron and St. Bartholomew's, Cross in Hand

Registered Charity no. 1184369

For the year ended 31st December 2021

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Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<u>General</u>	<u>Designated</u>					
	<u>Fund</u>	<u>Funds</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>All Funds</u>	<u>All Funds</u>	
	£	£	£	£	2021	2020	
Income and endowments from:							
Donations and legacies	49716				49716	90591	
Fees	2533				2533	2117	
Other trading activities							
Investments	354				354	1442	
Other receipts/ FOWC	5035	26284			31319	6796	
Total received	57638	26284			83922	100946	
Expenditure on:							
Cost of raising funds							
Charitable costs	40458	2474			42932	66870	
Trading costs							
Other payments	263795	58813	112621		435229	-	
Total paid	304253	61287	112621		478161	66870	
<i>Reconciliation of funds:</i>							
Net income or (net expenditure)	(246615)	(35003)	(112621)		(394239)	34076	
Transfers between funds/ movement in investments	(2674)	(97023)	108142	800	9245	(8051)	
Net movement in funds	(249289)	(132026)	(4479)	800	(384994)	26025	
Bank accounts at 1 January	296082	161592	55489	27603	540766	514741	
Bank accounts at 31 December	46793	29566	51010	28403	155773	540766	

Statement of Assets and Liabilities

Our financial position at the year-end was

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>			<i>All Funds</i>	<i>All Funds</i>	
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>Fund/s</i>	<i>2021</i>	<i>2020</i>	
	£	£	£	£	£	£	
Assets:							
Bank current account - Lloyds	24792	32000			56792	107749	
Bank current account – Organ Fund (NW)			4980		4980	5518	
Bank current account – (NW)			7956		7956	7956	
CBF Deposit Fund	14860				14860	239860	
Friends of Waldron Churches			26115		26115	21079	
Total bank and deposit accounts	39652	32000	39050		110703	382162	
Wedding fees not yet received							
Local Authority grant for churchyard							
Gift Aid recoverable							
Debtors							
M&G Charifund					4667	43857	
Charles Stanley & Co Ltd					Nil (closed)	74896	
Investment assets at market value	4667				4667	118753	
Parish Silver at Chichester				24000	24000	24000	
Clock Benefaction Fund				4403	4403	3851	
Stained glass window			12000		12000	12000	
Investment assets at cost			12000		40403	39851	
Total assets	44319	32000	51010	28403	155773	540766	12
Liabilities:							
Electricity used since last billed (est'd)						80	
Total liabilities						80	

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. George Pitcher, PCC Chairman:

.....

Date

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2021	Total All Funds 2020	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	24563				24563	25970	1
Planned giving (no tax refunds)	1290				1290	730	1
Loose cash collections	3679				3629	3544	
Special appeals		26284			26284	45500	2
Donations	2971				2971	1881	
Gift Aid recovered	10907				10907	8966	
Summer fete & Christmas bazaar	1591				1591		
Legacies							
Grants	4715				4715	4000	
Donations and legacies	49716	26284			76000	90591	
Fees for weddings & funerals	2533				2533	2117	
Charitable activities							
Coffee mornings							
Other trading activities							
Bank & CBF deposit interest	242				242	1335	
Clock Benefaction Fund	112				112	107	
Investments							
Other receipts. FOWC			5035		5035	6796	3
Total received on all funds	52603				83922	100946	

Notes to the Financial Report

5 Analysis of total paid

	Unrestricted		Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total All Funds <u>2021</u>	Total All Funds <u>2020</u>	Notes
	General <u>Fund</u>	Designated <u>Funds</u>					
Summer fete expenses							
Concert posters & musicians expenses							
Other appeals expenses							
Cost of raising funds							
Charitable grants and donations						390	
Parish share to Chichester Diocese	23708				23708	25397	
Salaries and honoraria incl NI	276				276	6000	4
Clergy and other people's expenses	2004				2004	2004	
Mission & evangelism costs	2575				2575	1356	
Music in churches	1251				1251	1849	5
Insurance	3334				3334	3165	
Water, Gas, Electricity, and Oil	4496				4496	5972	6
Printing & photocopying	515				515	256	
Other regular church running costs	1058				1058	718	
FOWC - Interest	328				328	248	7
Organ restoration project	538				538	522	
Church maintenance & redecoration	2849				2849	3528	
New building work	263795	58813	112621		435229	15465	8
Charitable costs	306727	58813	112621		478161	66870	
Summer fete expenses							
Concert posters & musicians expenses							
Church hall caretaking & cleaning							
Hall maintenance & redecoration							
Magazine printing							
Bookstall costs							
Other trading costs							
Trading costs							
Other payments							
Total paid on all funds	306727	58813	112621		478161	66870	

Notes to the Financial Report

11 Payments to PCC employees:

Wages, salaries and honoraria
Employer National Insurance
Employer pension contributions

2021	2020
£	£
-	
-	
-	
-	

Notes to the Financial Report

Statement of Funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2021	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021	Notes
	£	£	£	£	£	
Clock Benefaction Fund	3851			552	4403	
Parish Silver at Chichester	24000				24000	
Total of all endowed funds	27851			552	28403	
St Bartholomew's Building Fund	154224	26284	171434		9074	9
All Saints Heating Fund	11507		1936	(2697)	6874	10
Friends of Waldron Churches	20831	5283			26114	
Stained Glass Window	12000				12000	
Total of all restricted funds	198562	31567	173370	(2697)	54062	
General fund	316887	52603	304253	1896	67133	
Gain /(Loss) on investments	(8051)			9245	1194	11
Designated Organ Fund	5517		538		4980	
Total of all unrestricted funds	314353	52605	304791	11101	73307	
Total funds	540766	84172	478161	8956	155773	

Independent Examiner's Report to the PCC of All Saints, Waldron & St Bartholomew's, Cross in Hand for the Year Ended 31st December 2021

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of All Saints, Waldron & St Bartholomew's, Cross in Hand, on the annual report for the year ended 31st December 2021 set out on **pages X to Y**

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature (Signed – N R Rayment)

Examiner's name *CAPITALS*.....Mr N R RAYMENT.....

Date.....31/3/2022.....

Relevant professional qualification(s) or body *if any*

Examiner's address.....61 Oaklands, Westham, East Sussex, BN24 5AW.....