

# **Calderdale Lighthouse**

Charity number 1184353

## **Annual Report and Financial Statements for the year ended 31 December 2023**



# **Calderdale Lighthouse**

## **Annual Report and Financial Statements for the year ended 31 December 2023**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 4
Examiner's report	5
Receipts and payments account	6
Statement of assets and liabilities	7
Notes to the accounts	8 to 9

**Prepared by West Yorkshire Community Accountancy Service CIO**

# Calderdale Lighthouse

## Trustees' report for the year ended 31 December 2023

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Zoe Halliday-Wilson	Chair	
Elizabeth Keyes	Treasurer	
Emma Poyser-Buxton		
Diane Barker	Secretary	
Donna Williams		
Michael Williams		
Sarann Mahmood		

**Charity number** 1184353 Registered in England and Wales

Registered and principal address	Bankers
Unit 1 H	Lloyds Bank
White Rose Mills	Blackheath Branch
Holdsworth Road	4 Ariel House
Halifax	2138 Coventry Road
HX3 6SN	Sheldon
	B26 3JW

### Independent examiner

Elisabeth Beverley FCCA

### West Yorkshire Community Accountancy Service CIO

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### Structure, governance and management

The charity is governed by a constitution adopted on 9 October 2018 as amended on 3 July 2019.

### Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

# **Calderdale Lighthouse**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Objectives and activities**

#### **The charity's objects**

The relief of poverty or financial hardship of families with children throughout Calderdale and the surrounding areas who are in need by providing items including but not limited to children's clothing, toys and baby equipment.

#### **The charity's main activities**

We distribute preloved essential baby equipment, clothing, bedding, toiletries and toys to vulnerable and disadvantaged families throughout our community.

Midwives, health visitors, social workers, schools and many other statutory Services and professional agencies access our service. This ensures our help goes to those most in need.

Our service is free to use and non-judgmental. We accept the professional's opinion that the family require the items requested.

Most of our stock is donated by the amazing general public. Local businesses and supermarkets also donate end of line or out of season stock to us.

With financial donations we receive, we also buy some new or preloved stock.

We always buy new mattresses for Moses baskets, cots and toddler beds. This is in line with government guidelines and sudden infant death syndrome.

As we very rarely get safety gates or fireguards donated we source funds or fundraise to buy these much-needed items.

We donate items we don't need or that are inappropriate for the season to local charity shops.

Blankets and towels that are not to our high standard are donated to RSPA for their animals.

Hardly anything goes into landfill. We always try to reuse, reduce and recycle.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

We are passionate about easing the effects of poverty on families. This is an integral part of our charity's ethos.

#### **Achievements and performance**

Calderdale Lighthouse are a 100% voluntary Charity. The impact of Covid 19, reductions in universal credit, rising costs of fuel and other essential household bills have forced many more families into poverty. This has caused our service to be busier than ever. Families that have never used our service before, have found themselves needing our help.

In 2023 over 4148 family members were supported by ourselves. We have continued to work tirelessly to ensure that 1000 referrals were completed. This has been increasing year on year as we continue to serve those in need.

We have been able to support numerous refugee families this year, from Afghanistan, Syria, Sudan, Iraq and Iran. We will continue to maintain close relationships with these families, as they establish themselves into our community.

For the second year running we have been unable to do hardly any fundraising activities, due to government restrictions. This has a huge financial impact on our service. We are confident as restrictions ease our fundraising plans for 2024 will go ahead.

Thankfully, we have been able to source and obtain grants and also have had various monetary donations from the general public.

# **Calderdale Lighthouse**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Achievements and performance continued**

In March we were delighted to be awarded the quality standard in volunteering. We were assessed in 16 elements across four key areas involving volunteers in our organisation.

#### **QUALITY & EQUALITY**

Volunteers are treated with fairness and dignity.

#### **ONBOARDING & TRAINING**

Recruitment, induction, and training are transparent and welcoming processes.

#### **VALUE**

Volunteers are appreciated & rewarded. Roles are valuable to them, and us.

#### **SUPPORT**

Volunteers are fully supported to achieve all they want with us.

We are incredibly proud that our service is 100% volunteer run.

### **Financial review**

The net payments for the year were £6,487, including net payments of £7,072 on unrestricted funds and net receipts of £585 on restricted funds.

### **Reserves policy**

The charity's free reserves, at the year end were £12,037.

We review the reserves policy annually at the AGM, where it was agreed we would maintain reserves at £10k which is approximately one year's rent and utility costs.

Approved by the board of trustees on 23/05/2024

Elizabeth Keyes (Trustee)

# **Calderdale Lighthouse**

## **Independent examiner's report to the trustees of Calderdale Lighthouse**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Elisabeth Beverley FCCA

23/05/2024

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Calderdale Lighthouse**  
**Receipts and payments account**  
**for the year ended 31 December 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	24,251	3,466	27,717	33,984
Fundraising		-	-	-	2,261
Other income		-	-	-	174
<b>Total receipts</b>		<u>24,251</u>	<u>3,466</u>	<u>27,717</u>	<u>36,419</u>
<b>Payments</b>					
Rent		9,610	-	9,610	8,520
Utilities		2,383	-	2,383	490
Telephone and broadband		632	-	632	910
Insurance		208	-	208	208
Accountancy		360	-	360	384
Stationery		20	80	100	16
In kind purchases		6,242	-	6,242	6,099
Equipment		5,069	-	5,069	7,298
Clothing items		2,513	-	2,513	1,406
Bedding		562	146	708	1,212
Nappies		119	-	119	51
Milk		51	-	51	68
Mattresses, cots and moses baskets		688	620	1,308	307
Gates and fireguards		-	-	-	350
Subscriptions		499	-	499	96
Other beneficiary resources		177	2,035	2,212	1,984
Christmas activities		1,547	-	1,547	833
Other expenses		373	-	373	186
Security costs		270	-	270	-
<b>Total payments</b>		<u>31,323</u>	<u>2,881</u>	<u>34,204</u>	<u>30,418</u>
<b>Net receipts / (payments)</b>		<u>(7,072)</u>	<u>585</u>	<u>(6,487)</u>	<u>6,001</u>
<b>Fund balances brought forward</b>		<u>19,109</u>	<u>7,491</u>	<u>26,600</u>	<u>20,599</u>
<b>Fund balances carried forward</b>	(3)	<u>12,037</u>	<u>8,076</u>	<u>20,113</u>	<u>26,600</u>

**Calderdale Lighthouse**  
**Statement of assets and liabilities**  
**as at 31 December 2023**

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	12,037	8,076	20,113	26,400
Cash in hand	-	-	-	200
<b>Total cash funds</b>	<u>12,037</u>	<u>8,076</u>	<u>20,113</u>	<u>26,600</u>

**Debtors and prepayments**

	2023
	£
Prepayments	<u>301</u>
	<u>301</u>

**Liabilities**

	2023
	£
Accruals	<u>378</u>
	<u>378</u>

The financial statements were approved by the board of trustees on 23/05/2024

Elizabeth Keyes (Trustee)



# **Calderdale Lighthouse**

## **Notes to the accounts**

### **for the year ended 31 December 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Calderdale Lighthouse

## Notes to the accounts continued

### for the year ended 31 December 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Ladies Inner Wheel Circle	1,603	-	1,603	-
Just Sing Choir	1,500	-	1,500	-
Lloyds	5,005	-	5,005	-
Persimmon Homes	-	1,000	1,000	-
St. Martin's	2,000	-	2,000	2,250
The Co-operative	-	2,466	2,466	-
22 The Square	-	-	-	1,057
Arnold Clark	-	-	-	1,000
Calderdale Community Foundation	-	-	-	5,000
Charities Trust	-	-	-	1,000
Halifax Ladies Circle	-	-	-	1,369
Morrisons	-	-	-	2,000
Rotary Club	-	-	-	1,874
Semble Network	-	-	-	2,000
Sovereign Healthcare	-	-	-	2,000
Other donations	14,143	-	14,143	14,434
	<u>24,251</u>	<u>3,466</u>	<u>27,717</u>	<u>33,984</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Sir George Martin Trust	491	-	80	-	411
Semble Network	2,000	-	1,304	-	696
Calderdale Comm'ty Foundation	5,000	-	-	-	5,000
Persimmon Homes	-	1,000	731	-	269
The Co-operative	-	2,466	766	-	1,700
	<u>7,491</u>	<u>3,466</u>	<u>2,881</u>	<u>-</u>	<u>8,076</u>

Fund name	Purpose of restriction
Sir George Martin Trust	Towards the costs of computer equipment and resources.
Semble Network	For the purchase of teen packs and toiletries.
Calderdale Comm'ty Foundation	Towards the costs of purchasing a van.
Persimmon Homes	Towards New Mum bags, containing essential items for giving birth in hospital.
The Co-operative	For the purchase of mattresses.

## 4 Related party transactions

### Donations from trustees and related parties

#### Trustee expenses

No trustee received any expenses during this year or the previous year.

#### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.