

EARLS BARTON LIBRARY AND COMMUNITY CENTRE

England & Wales · Charity number 1184350

Details

Status Registered

Legal form CIO

Registered 2019-07-10

Register [View on the Charity Commission register](#)

Contact

Address 27 Broad Street
Earls Barton
Northamptonshire
NN6 0ND

Phone 01933231527

Email eblandcc@gmail.com

Website www.eblandcc.com

Activities

Objects: TO PROMOTE FOR THE BENEFIT OF THE RESIDENTS OF EARLS BARTON AND SURROUNDING AREA OR COMMUNITIES THE PROVISION OF A PUBLIC LIBRARY PLUS RELATED COMMUNITY ACTIVITIES FOR RECREATION AND OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID RESIDENTS.

Activities: Public Library Service and related Community Activities.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- Northamptonshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,012	£37,583	-	-
2024-03-31	£23,040	£36,888	-	-
2023-03-31	£17,379	£12,852	-	-
2022-03-31	£12,447	£6,198	-	-
2021-03-31	£6,262	£1,181	-	-

Trustees

Name	Role	Appointed
Geoffrey Martin Adams	Chair	2023-07-31
Carolyn Lesley Palot-Watts		2023-07-11
Claire Poole		2025-07-15
Dean Smith		2025-07-15
Hilary Hillman		2024-07-09
IONA DENISE FLANAGAN		2024-07-09
Nicholas Chapman		2025-07-15
Robert Eric Watts Mr		2023-07-11
Stephen John Watkins		2024-07-09

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2023 Period start date To 31 March 2024 Period end date

Charity name: Earls Barton Library & Community Centre

Charity registration number:1184350

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a public library plus related community activities for recreation and/or other leisure time occupations for the benefit of the residents of Earls Barton and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In addition to being a volunteer-run library facility for the benefit of Earls Barton and the surrounding villages, our community centre continues to generate income through its many additional activities, We run a film club twice monthly and hold monthly coffee mornings and an annual quiz night. We received a significant portion of our income through the hire of the community space to a variety of organisations – local ukelele groups, mah-jong group, art group, yoga group, Spanish Lessons and music therapy to an 8-year-old autistic girl We have streaming equipment to facilitate Earls Barton Talks Books, which hosts a series of author events. This equipment is available for hire for private events, as is our overhead projector, screen and sound equipment, including microphones We have internal and external CCTV to help improve the safety of our volunteers and library users. Externally, we have an INPOST automated parcel machine, which is extremely well used.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	Our trustees have been issued with all guidance notes as issued by the Charity Commission on public benefit. This information is revised annually.

Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable.
Policy on social investment including program related investment	Para 1.38	Not Applicable.
Contribution made by volunteers	Para 1.38	We have approximately 39 active volunteers who are fully involved in the day to day running of this Community Managed Library. These are supported by a strong management team drawn from the volunteers together with a number of small sub-committees which take responsibility for different aspects of our work.
Other		Not applicable

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our major achievement and Investment of £15,000 was the installation of a new air conditioning/heating system. This provided a warm, comfortable environment during the winter and will be of real benefit during the summer months as our building is largely glass with a flat roof and becomes extremely uncomfortable if it is hot outside. We have introduced a Thursday afternoon activity welcoming anyone who would like to pursue their own craft with like-minded individuals. Extremely well attended, this provides a safe and secure environment for numerous single, widowed and disabled individuals who would otherwise be isolated in their own homes.

		We have invested nearly £3000 from our reserves to provide a dropped kerb enabling safer passage from our car park for our disabled and elderly users, Our in-house gardening team has used some of our reserves to extend our garden area and keep it seasonally planted. To assist with this, a secure lockup unit on a slabbed base has been installed at a cost of £3000. Although the recently refurbished WC is not fully compliant as a disabled facility due to its size; it is accessible for a wheelchair and also provides baby changing facilities We continue to offer free of charge • Collection point for donations to a local food bank • Recycling point for various items • Free English lessons to Ukrainian and other refugee students. We ran and facilitated an extremely successful Summer Reading Challenge which involves visiting several local schools to promote the project. We run various children's events throughout the year. Once a week, we offer IT Training and support for anyone struggling with phones/tablets and laptops. Our new office facility is being used free of charge, by our local PCSO who holds a monthly surgery. Also, on an ad-hoc basis, by our local MP. Northants Blind Association run a quarterly clinic in our car park.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Although we are a Community Managed Library, we are acknowledged as part of the statutory provision for the county, which means that we must meet certain Key Performance Indicators (KPIs) as laid down by the library service. We have, for the fourth year running, met all of these, successfully increasing: - - Our footfall - Book borrowing - General use of the library
Performance of fundraising		As above. Our film clubs and coffee mornings have

activities against objectives set	Para 1.41	been enhanced by our investment and thus attendance at these has increased significantly with donations to match,
Investment performance against objectives	Para 1.41	Not applicable.
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	For this year, we are showing a loss of £12,571.08 on income of £25,012.08. This is due to the strategic decision of the trustees to allow us to spend £26,153 on the projects referred to elsewhere in this report. Our income includes a final Section 106 payment of £6,266.92. Adjusting for these exceptional items a surplus of £7,306 which we consider to have been an excellent result Our reserves stood at £7,409.48 at year end. Our financial position is strong, and we remain cash generative.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy for reserves is that these will be reinvested to improve and enhance our amenities. This year we have undertaken our major projects already referred to and additionally have: - - Spent £5500 on external redecoration of the building. - £2000 on updating and improving our Fire Panel and related equipment following a Fire Inspection Review
Amount of reserves held	Para 1.22	£7,409
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is properly constituted, well supported by Earls Barton Parish Council, and has no issues about continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Any revenue raised by library services, remain with the Charity. Our main income streams are generated through hiring of space and related activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We look to protect our reserves by switching funds to interest bearing accounts.
A description of the principal risks facing the charity	Para 1.46	Our principal risk is our reliance on the continued health and welfare of our Senior Managers. This has been highlighted twice during the last two years by the loss of two Senior Volunteers/Managers Another risk is our ability to continue to recruit and retain volunteers. Additionally, we rely on the services provided by the Unitary Authority who run the library service across both North and West Northamptonshire. A planned disaggregation of this service causes some concern. The Unitary Authority is now run by Reform and we have no knowledge to date of their plans for the Library Service.
Other		Not applicable

Structure, Governance and Management

Description of charity's trusts:		Not applicable
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We try to have a mix of trustees from different elements of the local community i.e. Teacher and Governor of local school, Parish Councillors, Library Volunteers, Local Magazine Editor, Financial and Health & Safety Experts.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees' induction documents sent to all trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Not applicable
Relationship with any related parties	Para 1.51	Earls Barton Parish Council are the formal leaseholders under a 25-year lease. We continue to work with them at all times.
Other		Not applicable

Reference and Administrative details

Charity name	Earls Barton Library & Community Centre
Other name the charity uses	
Registered charity number	1184350
Charity's principal address	Earls Barton Library & Community Centre 27 Broad Street Earls Barton Northamptonshire NN6 0ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Geoff Adams	Chairman		
2	Robert Watts	Treasurer		
3	Carolyn Palôt-Watts	Secretary		
4	Nicholas Chapman			
5	Iona Flanagan			
6	Hilary Hillman			
7	Claire Poole			
8	Dean Smith			
9	Stephen Watkins			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIL
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Carolyn Lesley Palôt-Watts

Carolyn Lesley Palôt-Watts	
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Position (eg Secretary,
Chair, etc)

Secretary

Secretary	
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Date

24 July 2024

24 July 2024

EARLS BARTON LIBRARY AND COMMUNITY CENTRE

INCOME AND EXPENDITURE ACCOUNT - 1 April 2024 to 31 March 2025

INCOME

Activities (<i>Ukulele, M-J, Scrabble</i>)	£2,917.00
Sales (<i>Cards, Books, Jigsaws</i>)	£1,477.55
Fines	£336.18
Printing/Copying	£422.25
General Donations	£1,549.60
Friends Donations	£286.00
	£6,988.58

Other Income Lines

Author Events	£1,373.00
CoffeeMornings/Craft events	£2,208.70
Film Club	£1,665.90
Quiz Night	£396.00
Book Sales - Ziffit/World of Books	£476.10
Section 106 Residual (£1130.00 + £5136,92)	£6,266.92
Room Hire	£4,431.25
InPost hosting	£969.18
Bank Interest Received	£236.45

£25,012.08

Bank Balance - 1 April 20244	£794.38
Business Money Manager Account - 1 April 24	£10,623.96
CAF 60 Day Notice Account. Shawbrook Bank 1 April 24	£8,038.42
Cash held at 1 April 2024	£523.80

Surplus/Loss brought down

-£12,571.08

£7,409.48

EXPENDITURE

Sundry Purchases (cash + non-cash payments)	£6,089.17
EBTB Author Costs (cash and non-cash)	£298.00
	£6,387.17

Service Contracts

Newflame Limited	£2,080.40
Saxon Blinds	£65.00
Scorpion Security	£60.00
Wellingborough Doors	£115.20
Virgin Media	£561.60

		£2,882.20
Dropped Kerb £2886 + Library Redecoration £5424		£8,310.00
Cleaning		£1,192.00
Design and Printing - (£155.88+)		£155.88
Slabbing and Shed Project		£2,820.00
Air ConditioningHeating £13200 + Electrics £1120.80 + £692.40)		£15,013.20
Licences (MPLC & PPL/PRS and Zoom)		£651.12
Bank Charges		£108.45
Sumup Card Reader Charges		£63.14

Sub-total

£37,583.16

Surplus/Loss Carried down

-£12,571.08

£25,012.08

Balances as at 31 March 2025

Business Bank Account	£800.44
Business Money Manager Account	£6,354.44
Cash held	£254.60

£7,409.48

BOB WATTS

Treasurer

JAMES CAFFERKEY

.....

DATE

DATE



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report
on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Earls Barton Library and Community Centre

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

1184350

Set out on page

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

3rd June 2025

Name:

JAMES CAFFERKEY

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

60 Midland Road

Wellingborough
Northants

NN8 1LU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2023 Period start date To 31 March 2024 Period end date

Charity name: Earls Barton Library & Community Centre

Charity registration number: 1184350

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a public library plus related community activities for recreation and/or other leisure time occupations for the benefit of the residents of Earls Barton and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In addition to being a volunteer-run library facility for the benefit of Earls Barton and the surrounding villages, our community centre continues to generate income through its many additional activities, We run a film club twice monthly and hold monthly coffee mornings. We received a significant portion of our income through the hire of the community space to a variety of organisations – eg. Northants Adult Education, local ukelele/mah-jong groups, art group, yoga group and our local u3a branch. We have streaming equipment to facilitate Earls Barton Talks Books, a series of author events, which can also be used by hirers of the library. We have internal and external CCTV to help improve the safety of our volunteers and library users. Externally, we have an INPOST automated parcel machine, which is extremely well used.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public	Para 1.18	Our trustees have been issued with all guidance notes as issued by the Charity Commission on public benefit. This information is revised annually.

benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable.
Policy on social investment including program related investment	Para 1.38	Not Applicable.
Contribution made by volunteers	Para 1.38	We have 39 active volunteers who are fully involved in the day to day running of this Community Managed Library. These are supported by a strong management team drawn from the volunteers and a variety of small sub-committees which take responsibility for different aspects of our work.
Other		Not applicable

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our most significant achievement of the year has been the upgrade of our existing W.C and the refurbishment of a vacated storage area, to provide a confidential and hireable office space. This was part funded through a local development Section 106 Grant. Although the WC is not fully compliant as a disabled facility due to its size, it is fully accessible for a wheelchair and also provides baby changing facilities We offer our premises to a local 'junk-food' project on a weekly free of charge basis and we are a collection point for the local Food Bank.

		We run a popular recycling centre and support other collection schemes throughout the year. Twice a week we provide our library to a local, retired teacher, who gives English lessons to Ukrainian refugees who are resident in our village and the surrounding areas. The lessons are free of charge, and we make no charge for the use of the library. We also provide him with any resources required. We ran and facilitated an extremely successful Summer Reading Challenge which involves visiting several local schools to promote the project. We run various children's events throughout the year. Once a week, we offer free IT Training and support for anyone struggling with phones/tablets and laptops. The library is used weekly by a Music Teacher who has been tutoring a 7-year-old autistic girl – also a local mother is being helped to read and write here,, every week. The new office facility is being used monthly by our local PCSO who holds a surgery on a Saturday.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Although we are a Community Managed Library, we are acknowledged as part of the statutory provision for the county, which means that we must meet certain Key Performance Indicators (KPIs) as laid down by the library service. We have, for the third year running, met all of these, successfully increasing: - - Our footfall - Book borrowing - General use of the library
Performance of fundraising activities against objectives set	Para 1.41	As above. Our film clubs and coffee mornings have been enhanced by our investment and thus attendance at these has increased significantly with donations to match,
Investment performance against objectives	Para 1.41	Not applicable.

Other		Not applicable
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	For this year, we are showing a loss of £13,848.33 on income of £23,040.23. This is due to the strategic decision of the trustees to allow us to spend £18,924 on the old storage area refurbishment/w.c. upgrade from our reserves, as mentioned above. Taking this exceptional item out of the equation, a surplus of £5,076 was made which we consider to have been an excellent result Our reserves stand at £19,980 and we have a further and final allocation of Section 106 monies due, amounting to £6,200 approximately. Our financial position is strong, and we remain cash generative.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy for reserves is that these will be reinvested to improve and enhance our amenities. This year we have undertaken our major project already referred to and additionally have: - - Installed internal and external CCTV - Upgraded our streaming capability During the next 12 months, we aim to have air conditioning and more effective heating installed. A quote has been accepted and we await the sign off by the local Unitary Authority. We are currently also, undertaking a feasibility study for the external redecoration of the library and refurbishment of the entrance canopy.
Amount of reserves held	Para 1.22	£19,980
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is properly constituted, well supported by Earls Barton Parish Council, and has no issues about continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Any revenue raised by library services, remain with the Charity. Our main income streams are generated through hiring of space and related activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We look to protect our reserves by switching funds to interest bearing accounts.
A description of the principal risks facing the charity	Para 1.46	Our principal risk is our reliance on the continued health and welfare of our Senior Managers. This has been highlighted twice during the 12-month period and included the tragic loss of one of these. Another risk is our ability to continue to recruit and retain volunteers. Additionally, we rely on the services provided by the Unitary Authority who run the library service across both North and West Northamptonshire. A planned disaggregation of this service causes some concern.
Other		Not applicable

Structure, Governance and Management

Description of charity's trusts:		Not applicable
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We try to have a mix of trustees from different elements of the local community i.e. Teacher and Governor of local school, Parish Councillors, Library Volunteers, Local Magazine Editor, Financial and Health & Safety Experts.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees' induction documents sent to all trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Not applicable
Relationship with any related parties	Para 1.51	Earls Barton Parish Council are the formal leaseholders under a 25-year lease. We continue to work with them in at all times.
Other		Not applicable

Reference and Administrative details

Charity name	Earls Barton Library & Community Centre
Other name the charity uses	
Registered charity number	1184350
Charity's principal address	Earls Barton Library & Community Centre 27 Broad Street Earls Barton Northamptonshire NN6 0ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Geoff Adams	Chairman		
2	Robert Watts	Treasurer		
3	Carolyn Palôt-Watts	Secretary		
4	Pollyanna Hadman			
5	Peter Morrall			
6	Claire Poole			
7	Iona Flanagan			
8	Stephen Watkins			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIL
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Carolyn Lesley Palôt-Watts

Carolyn Lesley Palôt-Watts	
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Position (eg Secretary,
Chair, etc)

Secretary

Secretary	
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Date

24 July 2024

24 July 2024

EARLS BARTON LIBRARY AND COMMUNITY CENTRE

INCOME AND EXPENDITURE ACCOUNT - 1 April 2023 to 31 March 2024.

INCOME

Activities (<i>Ukulele, M-J, Knit & Natter, Scrabble</i>)	£2,479.75
Sales (<i>Cards, Books, Shop, Jigsaws</i>)	£1,200.88
Fines	£359.95
Printing/Copying	£183.45
General Donations	£1,849.29
Friends Donations	£86.00
	<u>£6,159.32</u>
Other Income Lines	
Author Events	£1,056.60
CoffeeMornings/Craft events	£1,375.00
Film Club	£1,612.00
Quiz Night	£561.00
Book Sales - Ziffit/World of Books	£421.77
Amazon Smile	£7.49
	<u>£8,506.75</u>
Room Hire	£2,401.02
Cooperative Community Grant	£305.45
Bank Interest Received	£633.83
Final balance of Section 106 Funding	<u>£23,040.23</u>
Bank Balance - 1 April 2023	£1,106.79
Business Money Manager Account - 1 April 23	£24,344.93
CAF 60 Day Notice Account. Shawbrook Bank 1 April 23	£8,000.00
Cash held at 1 April 2023	£377.17
Surplus/Loss brought down	<u>-£13,848.33</u>
	<u>£19,980.56</u>

EXPENDITURE

Sundry Purchases (cash + non-cash payments)	£5,164.67
CCTV Equipment (£438.75 + £571.96 + £226.50)	£1,237.21
EBTB Author Costs (cash and non-cash)	£545.75
Service Contracts	<u>£6,947.63</u>
Walker Fire UK Limited	£133.50
Saxon Blinds	£0.00
Scorpion Security	£84.00
Wellingborough Doors	£205.20
Virgin Media	£561.60
	<u>£984.30</u>
Cleaning	£1,224.00
Design and Printing - (£231+ £223.20+ £212)	£666.20
Licences (MPLC & PPL/PRS and Zoom)	£748.45
Bank Charges	£101.08
Sumup Card Reader Charges	£54.83
Section 106 expenditure (held over from last year).	£7,238.07
Planned Project Expenditure (Int. Room/WC upgrade)	£18,924.00
	<u>£36,888.56</u>
Sub-total	£36,888.56
Surplus/Loss Carried down	<u>-£13,848.33</u>
	<u>£23,040.23</u>
Bank Balance -31 March 2024	£794.38
Business Money Manager Account - 31 March 2024	£10,623.96
CAF 60 Day Notice A/c. Shawbrook Bank - 31 March 2024	£8,038.42
Cash held at 31 March 2024	£523.80
	<u>£19,980.56</u>

BOB WATTS
Treasurer

DAVID GRIFFITHS

DATE

5-Apr-24

DATE

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2022 Period start date To 31 March 2023 Period end date

Charity name: Earls Barton Library & Community Centre

Charity registration number:1184350

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a public library plus related community activities for recreation and/or other leisure time occupation for the benefit of the residents of Earls Barton and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In addition to being a Community Run Library facility for the benefit of Earls Barton and the surrounding villages, our Community Centre continues to generate income through its traditional library related activities, We also run a film club twice monthly and hold regular coffee mornings. We receive a significant portion of our income through the hire of the community space to a variety of organisations – eg. Northants Adult Education, local ukelele/mah-jong groups, a yoga group and our local u3a branch. We have installed streaming equipment to enable us to launch Earls Barton Talks Books, a series of author events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been issued with all guidance notes as issued by the Charity Commission on public benefit. This information is revised annually.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable.

Policy on social investment including program related investment	Para 1.38	Not Applicable.
Contribution made by volunteers	Para 1.38	We have 35 active volunteers who are fully involved in the day to day running of this Community Managed Facility. These are supported by a strong management team drawn from the volunteers and a variety of small sub-committees which take responsibility for different aspects of our work.
Other		Not applicable

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our most significant achievement of the year has been the construction of an extension, funded through a local development Section 106 Grant. This has given us much needed storage space and provided us with the opportunity to redevelop and refurbish other parts of the building. We offer our premises to a local 'junk-food' project on a weekly free of charge basis and we are a collection point for the local Food Bank. During the year we have set ourselves up as a Recycling Centre and we established a free warm space during the winter months. Twice a week we provide our library to a local, retired teacher, who gives English lessons to Ukrainian refugees who are resident in our village and the surrounding areas. We also provide him with any resources required. Attendance at our library led clubs has increased and we have developed our liaison with the local Primary School. We open especially so that the reception class children can come with their carers/parents and be encouraged to establish reading as part of their daily routine. Any child without an adult is paired with a volunteer who will read to

		them. We ran and facilitated an extremely successful Summer Reading Challenge which involves visiting a number of local schools to promote the project. We run a number of children's events throughout the year.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Although we are a Community Managed Library, we are acknowledged as part of the Statutory Provision for the County, which means that we have to meet certain Key Performance Indicators (KPIs) as laid down by the Library Service. We have, for the second year running, met all of these, successfully increasing: - - Our footfall - Book borrowing - General use of the library
Performance of fundraising activities against objectives set	Para 1.41	As above. Our film clubs and coffee mornings have been enhanced by our investment and thus attendance at these has increased significantly with donations to match,
Investment performance against objectives	Para 1.41	Not applicable.
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A surplus of £4,527 was achieved from overall income amounting to £17,380. Of significance was £4,638 received from our Room Hire Activities, plus a generation donation of £1,600 from the Earls Barton village fete. We have kept the Section 106 Grant of £51,156.75 which funded our extension outside of the normal revenue streams as this was self liquidating.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy for reserves is that these will be reinvested to improve and enhance our amenities. Our main objective this year, for which a quote has been accepted is to fund the refurbishment of our wc and to provide for a small office for confidential

		meetings and to generate an additional income stream. All planning permission is in place and commencement of work is imminent. Other plans include: - Replacement Heating - Office Space - Accessible toilet
Amount of reserves held	Para 1.22	£33,828
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is properly constituted, well supported by Earls Barton Parish Council, and has no issues about continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Any revenue raised by library services, remain with the Charity. Our main income streams are generated through hiring of space and related activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We look to protect our reserves by switching funds to interest bearing accounts.
A description of the principal risks facing the charity	Para 1.46	Our main risk is our ability to continue to recruit and retain volunteers. Additionally, we rely on the services provided by the Unitary Authority who run the Library Service across both North and West Northamptonshire. A planned disaggregation of this service causes some concern.
Other		Not applicable

Structure, Governance and Management

Description of charity's trusts:		Not applicable
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We try to have a mix of trustees from different elements of the local community i.e. Teacher and Governor of local school, Parish Councillors, Library Volunteers, Local Magazine Editor, Financial and Health & Safety Experts. Our first team of trustees are still in post.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees' induction documents sent to all trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Not applicable
Relationship with any related parties	Para 1.51	Earls Barton Parish Council are the formal leaseholders under a 25-year lease. We continue to work with them in formulating a suitable agreement to allow us to run the facility.
Other		Not applicable

Reference and Administrative details

Charity name	Earls Barton Library & Community Centre
Other name the charity uses	
Registered charity number	1184350
Charity's principal address	Earls Barton Library & Community Centre 27 Broad Street Earls Barton Northamptonshire NN6 0ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Chacksfield	Chairman		
2	Robert Watts	Treasurer		
3	Carolyn Palôt-Watts	Secretary		
4	Pollyanna Hadman			
5	Peter Morrall			
6	Claire Poole			
7	Jon Rees			
8	Tina Skett			
9	Stephen Watkins			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIL
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Carolyn Lesley Palôt-Watts

Carolyn Lesley Palôt-Watts	
----------------------------	--

Position (eg Secretary,
Chair, etc)

Secretary

Secretary	
-----------	--

Date

1 August 2023

1 August 2023

EARLS BARTON LIBRARY AND COMMUNITY CENTRE

INCOME AND EXPENDITURE ACCOUNT - 1 April 2022 to 31 March 2023.

INCOME

Activities (<i>Ukulele, M-J, Knit & Natter, Scrabble</i>)	£2,827.50
Sales (<i>cards, Books, Shop, Jigsaws</i>)	£1,021.05
Fines	£195.60
Printing/Copying	£241.10
General Donations	£963.45
Friends Donations	£289.00
	£5,537.70
<i>Other Events - (see Cash Sheets - Other Cash Income)</i>	
£2106.50 cash + £85 SumUp	£2,191.50
Film Club	£785.20
Book Sales - Ziffit/World of Books	£379.81
Amazon Smile	£76.52
Room Hire	£4,637.50
Bank Interest - Business Money Manager Account	£70.47
NNC Grant - Warm Space	£500.00
Earls Barton Village Fete - Specific Donation	£1,600.00
Section 106 Refund of Advance Payments reported in 2021/2022 Accounts	£1,601.00
	£17,379.70
Unspent 106 Grant of £52,156.75 - see opposite.	£7,238.07
Cash held at 1 April 2022	£507.62
Bank Balance as at 1 April 2022	£21,555.80
Surplus brought down	£4,527.40
	£33,828.89

EXPENDITURE

Sundry Purchases (£3416.05 + £614.35)	£4,030.40
Streaming Equipment (£438.63 +£102.00)	£540.63
New Library laptop for Earls Barton Talks Books	£598.80
Stationery	£757.47
Service Contracts	£5,927.30
Saxon Blinds	£883.20
Scorpion Security	£1,977.30
Wellingborough Doors	£90.00
Virgin Media	£461.70
Cleaning	£1,248.00
Design and Printing - (£500 + £530 + £544)	£1,574.00
Zoom Licence	£143.88
Film Club (MPLC) Licence	£402.07
Bank Charges	£101.75
Sumup Card Reader Charges	£43.09
Sumup adjustment due to rounding re charging rate 0.169%	£0.01
Sub-total	£12,852.30
Surplus Carried down	£4,527.40
	£17,379.70
Bank Balance - 31 March 2023	£1,106.79
Business Money Manager Account - 31 March 23	** £24,344.93
CAF 60 Day Notice Account. Shawbrook Bank 31 March 23	£8,000.00
Cash held at 31 March 2023	£377.17
** Includes Section 106 Monies £7,238.07 of £51,156.75	£33,828.89

BOB WATTS

Treasurer

DAVID GRIFFITHS

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DATE

2-May-23

DATE

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2021 **Period start date** **To 31 March 2022** **Period end date**

Charity name: Earls Barton Library & Community Centre

Charity registration number:1184350

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a public library plus related community activities for recreation and/or other leisure time occupation for the benefit of the residents of Earls Barton and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In addition to being a Community Run Library facility for the benefit of Earls Barton and the surrounding villages, our Community Centre continues to generate income through its traditional library related activities, We also run a monthly film club, and hold regular coffee mornings. We now receive a significant portion of our income through the hire of the community space to a variety of organisations – eg. Northants Adult Education, local ukulele/mah-jong groups and the local Historical Society to name a few. We were successful in obtaining a grant from the Cooperative Community Fund towards a forthcoming capital project.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been issued with all guidance notes as issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable.

Policy on social investment including program related investment	Para 1.38	Not Applicable.
Contribution made by volunteers	Para 1.38	We have 35 active volunteers who are fully involved in the day to day running of this Community Managed Facility. These are supported by a strong management team and a variety of small sub-committees which take responsibility for different aspects of our work.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Since the end of the pandemic, we have increased the opening hours of our library so that our facilities are available 6 days a week. We offer our premises to a local 'junk-food' project on a weekly free of charge basis and we are a collection point for the local Food Bank. Since reopening, we have re-established all of our library led clubs and increased our liaison with the local Primary School. We open especially so that the reception class children can come with their carers/parents and be encouraged to establish reading as part of their daily routine. Any child without an adult is paired with a volunteer who will read to them. We run and facilitate an extremely successful Summer Reading Challenge which involves visiting a number of local schools to promote the project. We run a number of children's events throughout the year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Although we are a Community Managed Library, we are acknowledged as part of the Statutory Provision for the County, which means that we have to meet certain Key Performance Indicators
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		(KPIs) as laid down by the Library Service. We have met all of these, successfully increasing: - - Our footfall - Book borrowing - General use of the Library
Performance of fundraising activities against objectives set	Para 1.41	As above, but additionally, we submitted a successful bid for a grant contribution towards a planned building extension and significantly increased our income through facility rental.
Investment performance against objectives	Para 1.41	Not applicable.
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A surplus of £6248 was achieved from overall income amounting to £12447. Of significance was a sum of £2457 from a Cooperative Community Grant referred to above, also £2342 donations from hire to 2 ukulele groups and one mah-jong group.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy for reserves is that these will be reinvested to enhance the Facility. Our primary objective is to fund a much-needed extension for Section 106 funding has been secured. All planning permission is in place and commencement of work is imminent. Other plans include: - Replacement Heating - Office Space - Accessible toilet
Amount of reserves held	Para 1.22	£22.063
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is properly constituted, well supported by Earls Barton Parish Council, and has no issues about continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The County Council have agreed that, going forward, any revenue raised by library services, remain with the Charity. Our main income streams will be generated through hiring of space and related activities – when these can resume. Regrettably, our annual Literary Festival, which is our main fundraiser, was cancelled for 2020.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	On-going pandemic restrictions, both for activities and for volunteer support
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We try to have a mix of trustees from different elements of the local community i.e. Teacher and Governor of local school, Parish Councillors, Library Volunteers, Local Magazine Editor, Financial and Health & Safety Experts. Our first team of trustees are still in post.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees' induction documents sent to all trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Earls Barton Parish Council are the formal leaseholders under a 25-year lease. We continue to work with them in formulating a suitable agreement to allow us to run the facility.
Other		

Reference and Administrative details

Charity name	Earls Barton Library & Community Centre
Other name the charity uses	
Registered charity number	1184350
Charity's principal address	Earls Barton Library & Community Centre 27 Broad Street Earls Barton Northamptonshire NN6 0ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Chacksfield	Chairman		
2	Robert Watts	Treasurer		
3	Carolyn Palôt-Watts	Secretary		
4	Claire Poole			
5	Wayne Mills			
6	Peter Morrall			
7	Jon Rees			
8	Tina Skett			
9	Stephen Watkins			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIL
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carolyn Lesley Palôt-Watts	
Position (eg Secretary, Chair, etc)	Secretary	
Date	16 November 2021	

EARLS BARTON LIBRARY AND COMMUNITY CENTRE
INCOME AND EXPENDITURE ACCOUNT - 1 April 2021 to 31 March 2022

INCOME		EXPENDITURE
Cash Takings -	(see separate cash ledger)	
Donations specific - (Robinsons)	£2,074.50 column d	Sundry Purchases (see Sundry P
Donations - General	£400.15 column c	Non cash purchases -
Room Hire	£135.00 column k	Cleaning
Book and Jig-Saw sales	£297.90 columns l & j	DBS Costs
Group Activities (Ukulele, Mah-Jong etc.)	£2,342.00 columns e,f,g,m,l, o	Cash Purchases (see separate
Other (photocopies, card sales)	£356.50 columns h & n	
	£5,606.05 £5,606.05	Extension Costs - £594 + £512 + £2
Other Events - coffee/santa/ukulele gigs	£1,330.60	GLN Subscription
Film Club	£185.05	Web Hosting/Software £185.56 + £5
Non Cash Income (see separate sheet)		MPLC - Licence
Book Sales (World of Books)	£610.21	** Subject to re
Donations - friends & general	£299.00	Service Contract - Scorpion Securi
Room Hire	£1,657.50	Service Contract - Saxon Blinds
Amazon Smile	£101.71	Service Contract - Wellingborough
		Bank Charges
Cooperative Community Fund - Grant	£2,456.86	
Covid Heroes Award (2 x £100)	£200.00	
	£12,446.98	Surplus carried down
Cash held at 1 April 2021	£1,165.77	Cash held at 31 March 2022
Bank Balance as at 1 April 2021	£14,649.15	Bank balance - 31 March 2022
Surplus brought down	£6,248.50	
	£22,063.42	

BOB WATTS
Treasurer

DAVID GRIFFITHS
Accounts Examiner

DATE

Apr 13, 22

DATE

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purchases sheet)

£2,034.41

£892.00

£140.00

e cash ledger)

£102.85

!95 + £200

£1,601.00 **

£30.00

9.99 + £42.50

£288.05

£329.57

claiming from S106 monies

ity

£210.00

£390.00

i Doors

£150.00

£30.60

Sub-total

£6,198.48

£6,248.50

£12,446.98

£507.62

£21,555.80

£22,063.42

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Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 April 2020** Period start date To **31 March 2021**
Period end date

Charity name: **Earls Barton Library & Community Centre**

Charity registration number: **1184350**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a public library plus related community activities for recreation and/or other leisure time occupation for the benefit of the residents of Earls Barton and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	At the commencement of the financial year, the country was in lockdown and the library effectively closed. During the lockdown, our facilities were made available to a disabled couple (essential users) once a week for 3 hours. In addition, we operated an enhanced 'Library to You' service to the entire community - delivering books and jigsaws, as required. As lockdown eased, and we reopened for limited hours, we also introduced a few other income- generating activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been issued with all guidance notes as issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable.
	Para 1.38	Not Applicable.

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	We have over 35 active volunteers who are fully involved in the day to day running of this Community Managed Facility. These are supported by a strong management team and a variety of small sub-committees which take responsibility for different aspects of our work.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	By providing a delivery service throughout the pandemic and access to our disabled couple (essential users), we were able to support the whole community throughout lockdown. Often, the delivery service co-ordinator, was the only person, many of our users had spoken to for days on end. This was seen as a real lifeline by elderly, housebound, disabled, and young families alike.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Although unable to meet our primary objective of the provision of a Public Library and Community Related Activities, due to lockdown, we know that the limited services we provided were widely acknowledged and appreciated.
Performance of fundraising activities	Para 1.41	As above, but additionally, we submitted a successful bid for a grant contribution towards a

against objectives set		planned building extension.
Investment performance against objectives	Para 1.41	Not applicable.
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A surplus of £5081 was achieved from overall income amounting to £6262. Of significance was a transfer to the Charity of £10,488.92; being the accumulated reserves generated over 5 years by The Friends of Earls Barton Library, agreed unanimously by all the Friends through a Special Resolution
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy for reserves is that these will be reinvested to enhance the Facility. Our primary objective is to fund a much-needed extension. Other plans include: - Replacement Heating - Office Space - Reroofing
Amount of reserves held	Para 1.22	£15,814
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is properly constituted, well supported by Earls Barton Parish Council, and has no issues about continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The County Council have agreed that, going forward, any revenue raised by library services, remain with the Charity. Our main income streams will be generated through hiring of space and related activities - when these can resume. Regrettably, our annual Literary Festival, which is
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		our main fundraiser, was cancelled for 2020.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	On-going pandemic restrictions, both for activities and for volunteer support
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We try to have a mix of trustees from different elements of the local community i.e. Teacher and Governor of local school, Parish Councillors, Library Volunteers, Local Magazine Editor, Financial and Health & Safety Experts. Our first team of trustees are still in post.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees' induction documents sent to all trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Earls Barton Parish Council are the formal leaseholders under a 25-year lease. We continue to work with them in formulating a suitable agreement to allow us to run the facility.
Other		

Reference and Administrative details

Charity name	Earls Barton Library & Community Centre
Other name the charity uses	
Registered charity number	1184350

Charity's principal address	Earls Barton Library & Community Centre 27 Broad Street Earls Barton Northamptonshire NN6 0ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Chacksfield	Chairman		
2	Robert Watts	Treasurer		
3	Carolyn Palôt-Watts	Secretary		
4	Claire Poole			
5	Wayne Mills			
6	Peter Morrall			
7	Jon Rees			
8	Tina Skett			
9	Stephen Watkins			
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIL
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Carolyn Lesley Palôt-Watts

Carolyn Lesley Palôt-Watts	
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Position (eg
Secretary, Chair, etc)

Secretary

Secretary	
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Date

16 November 2021

16 November 2021

EARLS BARTON LIBRARY AND COMMUNITY CENTRE
INCOME AND EXPENDITURE ACCOUNT - 1 April 2020 to 31 March 2021

INCOME		EXPENDITURE
Cash Takings -	(see separate cash ledger)	
Cash balance transferred as at 31 March 2020 from FEBL	£323.77	Sundry Purchases
Donations - specific (Robinsons)	£2,282.00	Non cash purchases - (see separate sheet)
Donations - general	£483.00	Cash Purchases (see separate sheet)
Yard Sale	£690.00	
Father Christmas	£161.00	DBS Costs
Other (ukulele £12 + craft morning £25 + books £203.50 + jigsaws £181.50 + cards £43)	<u>£465.00</u>	NicenStripy
	£4,081.00	MPLC - Licence
		GLN Subscription
Non Cash Income		Computer Expenses
Book Sales	£318.86	Printing
Donations - specific (see separate sheet)	£89.00	
Room Hire	£25.00	
GRANT - Co-operative Community Fund	<u>£1,424.42</u>	Surplus
	<u>£6,262.05</u>	
Transfer from Friends of Earls Barton Library	£10,488.92	Represented by - Cash held at 3
Bank Balance as at 31 March 2020	£245.00	Bank balance -
Surplus	<u>£5,081.00</u>	
	<u>£15,814.92</u>	

We the undersigned, confirm that we have examined the accounts and are of the opinion that they show a true and accurate record of the Group's activities for the last financial year,

BOB WATTS
TREASURER

PETER BOLCH.....

SALLY BOLCH.....

DATE

Apr 10, 21

DATE

DATE

.....

E

e sheet)	£437.09
e cash ledger)	£6.00

£40.00
£132.00
£319.97
£30.00
£119.99
£96.00

Sub-total	<u>£1,181.05</u>
	<u>£5,081.00</u>
	<u>£6,262.05</u>

1 March 2021	£1,165.77
- 31 March 2021	£14,649.15
	<u>£15,814.92</u>

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