

OFF THE STREETS

England & Wales · Charity number 1184331

Details

Status Registered

Legal form CIO

Registered 2019-07-09

Register [View on the Charity Commission register](#)

Contact

Address 3 Trinity Avenue
Westcliff-on-Sea
Essex
SS0 7PU

Phone 07399530662

Email offthestreetssouthend@yahoo.com

Website <https://www.offthestreetsessex.org.uk/home>

Activities

Objects: THE RELIEF OF POVERTY FOR THE BENEFIT OF PEOPLE WHO ARE HOMELESS OR ROUGH SLEEPERS IN SOUTHEND-ON-SEA AND THE SURROUNDING AREA, IN PARTICULAR BUT NOT EXCLUSIVELY, BY PROVIDING SHORT TERM ACCOMMODATION AND SUPPORTING AND ASSISTING THOSE HOMELESS PERSONS WHO WANT TO ESCAPE HOMELESSNESS BY PROVIDING SIGNPOSTING/ADVOCACY AND PROVIDE SUPPORT FOR UP TO 6 MONTHS TO ENABLE ROUGH SLEEPERS TO MOVE INTO MORE PERMANENT ACCOMMODATION.

Activities: The relief of poverty for the benefit of people who are homeless or rough sleepers in Southend-on-Sea and the surrounding area, in particular but not exclusively, by providing short term accommodation and supporting and assisting those homeless persons who want to escape homelessness by providing signposting/advocacy and on-going support for up to 6 months to enable rough sleepers to move on.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Southend-on-sea

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£270,314	£168,369	-	-
2023-12-31	£511,876	£171,214	£529,949	2
2022-12-31	£154,913	£99,228	-	-
2021-12-31	£140,453	£59,515	-	-
2020-12-31	£71,858	£36,453	-	-

Trustees

Name	Role	Appointed
Gary Paul Watts	Chair	2024-04-08
Derek George Thomas		2019-08-05
Karen Fields		2019-08-05
Kevin Francis Buck		2025-03-11
Kirsty Fields		2019-08-05
Nicholas Emmet Thomas Perry		2020-03-27
Philippa Foster		2026-01-05

OFF THE STREETS

England & Wales - Charity number 1184331

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2024
for
Off the Streets CIO

Butlers Chartered Accountants
1434 London Road
Leigh on Sea
Essex
SS9 2UL

Off the Streets CIO

Contents of the Financial Statements
for the Year Ended 31 December 2024

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Off the Streets CIO

Report of the Trustees for the Year Ended 31 December 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of poverty for the benefit of people who are homeless or rough sleepers in Southend-on-Sea and the surrounding area, in particular but not exclusively, by providing short term accommodation and supporting and assisting those homeless persons who want to escape homelessness by providing signposting/advocacy and on-going support for up to 6 months to enable rough sleepers to move on.

The aims of the charity are to build a community for those in need of shelter.

- To offer support to those in need and encourage engagement with other appropriate services,
- To be part of the solution of homelessness
- To help transition homeless to stable, suitable, maintainable accommodation and possible employment.

Significant activities

The charity provides support to homeless people within Southend City and the surrounding area to move from chaotic, often abusive lives into independent self-sufficient lifestyles. Primary support includes the provision of food, clothing, bedding, toiletries, gas & electricity top-ups and all other essential items. Additionally, the charity supports guests in areas of employment, mental health, domestic abuse and alcohol & drug addiction. Off The Streets also supports people in finding & moving into permanent accommodation and provides after support to help them maintain their tenancies.

Public benefit

The trustees have considered their requirements for ensuring public benefit and believe that the charity meets these requirements comfortably in light of the work performed.

Grantmaking

The charity has no plans to make charitable grants to any individual or charitable body.

Volunteers

The charity currently employs two paid staff but otherwise relies on a team of volunteers for service delivery. During 2023, the charity had 35 volunteers on its books (20 actively involved) together with 8/9 volunteer trustees.

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

The charity purchased a former hotel in Westcliff-on-Sea on the 8/3/22 for £610,000. This was achieved through a 4 year bridging loan of £400,000 from a Charitable Trust, an interest free loan of £180,000 from a long standing benefactor and a £50,000 grant from a Family Charitable Trust. Additionally, the charity has continued to build upon a body of loyal monthly donors and has been successful in attracting a range of charitable grants throughout the year.

FINANCIAL REVIEW

Principal funding sources

The charity obtains the majority of its funding from charitable grants, regular and one off local donations. This is intended to change in future when the charity will review its funding model and business case. In terms of sustainability, Off The Streets will invoke a rental charge once the new shelter becomes fully operational. This will be covered by Housing Benefit.

Reserves policy

The charity's Reserves ceiling stood at £15,000 up until 30th October 2023 when the Reserves Policy was amended to raise the reserves level. This is now set at a maximum of £36,000, the equivalent of 3 months running costs.

Off the Streets CIO

Report of the Trustees for the Year Ended 31 December 2024

FUTURE PLANS

The charity plans to convert the hotel it purchased into a homelessness shelter providing seven en-suite bedrooms, two of which can accommodate homeless couples. A ground floor room will be adapted for accessibility to accommodate disabled homeless people. Before the shelter becomes operational, the charity will seek to raise the funds required to pay for the extensive refurbishment work on the building in order to comply with HMO standards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of organisation and constitutes a charitable incorporated not for profit organisation.

Charity constitution

The current constitution was adopted and approved by the trustees on 2nd April 2018, as amended at the charity AGM on 13/8/2022. Copies are available for viewing upon request to the charity registered office.

Recruitment and appointment of new trustees

The recruitment and appointment of all new trustees is outlined in the charity's Recruitment and Induction of Trustees Policy.

Whenever a trustee leaves the Board, a skills audit of the trustees will be carried out. Efforts at recruiting a replacement will take account of the skills audit and of the skills being lost by the departure. Consideration must also be given to any specific roles or duties that the individual leaving the Trustees was undertaking.

Once the ideal skill/experience profile has been identified, a recruitment plan will be formulated. This will identify the most appropriate resources from which applicants might be found. Preference should be given to advertisement through social media, volunteer bureau, direct approaches to professional bodies and to other voluntary organisations.

Off the Streets seeks to ensure diversity in its board of trustees as well as in its staff base and consideration will be given to ways in which groups that are under-represented on the board might be reached and encouraged to apply. However, at the point of selection the Trustees will be selected in line with the charity's Equal Opportunities Policy.

Organisational structure

The day-to-day operation of the charity is managed by the Shelter Manager and Shelter Supervisor. This includes line management responsibility for the front line volunteers and Shift Managers.

The charity's developments supported by three sub-groups consisting of trustees. These include Operations, Grants & Fundraising, Comms & Marketing. These sub-groups report to the Board of Trustees which is responsible for the strategic direction of the charity.

Operational Management:

Miss Kirsty Fields - Shelter Manager - paid employee

Ms Karen Fields - Shelter Supervisor - volunteer

Charity Development Officer

The Charity Development Officer, Del Thomas, is a paid employee ostensibly responsible for fundraising & networking.

Off the Streets CIO

Report of the Trustees for the Year Ended 31 December 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

All new trustees will be formally contacted in writing to welcome them as a trustee and to confirm their appointment. Off The Streets recognises that a proper induction of trustees is an integral part of the process of ensuring that trustees can become valuable and effective members of the board as quickly as possible.

New trustees will receive an induction pack containing copies of all key documents relating to the work of the charity and to their duties as a trustee.

Off The Streets is committed to the training, support and development of their trustees in order to increase the contribution that the board can make to the charity's management.

The induction process marks the beginning of an on-going programme of trustee training and development and to ensure that trustees can continue to make an effective contribution to the charity. The level of training and support which trustees need, will vary depending on their knowledge and level of experience.

Related parties

The charity's position in relation to related business interests is contained within the Conflict of Interest policy. The purpose of this policy is to protect the integrity of Off The Streets' decision-making process, to enable our stakeholders to have confidence in our integrity and to protect the integrity and reputation of volunteers, employees and trustees alike.

At the start of each Trustee Executive Committee meeting, declarations are invited of any conflict of interest under Section 7 of the Constitution.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1184331

Principal address
3 Trinity Avenue
Westcliff on Sea
Essex
SS0 7PU

Trustees

Ms S Mortimore (resigned 15.3.2025)
Miss K Fields
D Thomas
E Perry
Ms K Fields
Mrs C Jardim (resigned 3.10.2024)
Mrs E V Priest Chairman (resigned 22.11.2024)
Mrs R Reed (resigned 13.11.2024)
K Buck
Mrs M A K T Obende (appointed 14.4.2025)
G Watts Chairman (appointed 8.4.2024)
C Thomas (appointed 8.4.2024)
Lady D A Lotz (resigned 10.11.2024)

Independent Examiner

Butlers Chartered Accountants
1434 London Road
Leigh on Sea
Essex
SS9 2UL

Off the Streets CIO
Report of the Trustees
for the Year Ended 31 December 2024

Approved by order of the board of trustees on 20 June 2025 and signed on its behalf by:

G Watts - Trustee

Independent Examiner's Report to the Trustees of
Off the Streets CIO

Independent examiner's report to the trustees of Off the Streets CIO
I report to the charity trustees on my examination of the accounts of Off the Streets CIO (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H Meagher FCA
The Institute of Chartered Accountants in England and Wales

Butlers Chartered Accountants
1434 London Road
Leigh on Sea
Essex
SS9 2UL

20 June 2025

Off the Streets CIO

Statement of Financial Activities
for the Year Ended 31 December 2024

				31.12.24	31.12.23	
		Designated fund - Trinity Centre Refurbishment Fund.	General Unrestricted Fund	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£	£
INCOME AND ENDOWMENTS FROM						
Donations and legacies		-	94,684	-	94,684	105,615
Charitable activities						
Homeless Shelter		-	30,000	140,778	170,778	404,359
Other trading activities	2	-	3,321	-	3,321	411
Investment income	3	-	1,531	-	1,531	1,491
Total		<u>-</u>	<u>129,536</u>	<u>140,778</u>	<u>270,314</u>	<u>511,876</u>
EXPENDITURE ON						
Raising funds		-	2,109	33,553	35,662	39,685
Charitable activities						
Homeless Shelter		-	77,833	54,874	132,707	131,530
Total		<u>-</u>	<u>79,942</u>	<u>88,427</u>	<u>168,369</u>	<u>171,215</u>
NET INCOME						
Transfers between funds	14	-	49,594	52,351	101,945	340,661
		-	(394)	394	-	-
Net movement in funds		-	49,200	52,745	101,945	340,661
RECONCILIATION OF FUNDS						
Total funds brought forward		10,000	81,655	438,293	529,948	189,287
TOTAL FUNDS CARRIED FORWARD		<u>10,000</u>	<u>130,855</u>	<u>491,038</u>	<u>631,893</u>	<u>529,948</u>

The notes form part of these financial statements

Off the Streets CIO

**Balance Sheet
31 December 2024**

		Designated fund - Trinity Centre Refurbishment Fund.	General Unrestricted Fund	Restricted funds	31.12.24 Total funds £	31.12.23 Total funds £
	Notes	£	£	£	£	£
FIXED ASSETS						
Tangible assets	7	-	804,758	422,740	1,227,498	923,579
CURRENT ASSETS						
Debtors	8	-	2,351	12,100	14,451	49,078
Cash at bank and in hand	9	10,000	954	56,614	67,568	199,868
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		10,000	3,305	68,714	82,019	248,946
CREDITORS						
Amounts falling due within one year	10	-	(106,208)	(416)	(106,624)	(71,577)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		10,000	(102,903)	68,298	(24,605)	177,369
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		10,000	701,855	491,038	1,202,893	1,100,948
CREDITORS						
Amounts falling due after more than one year	11	-	(571,000)	-	(571,000)	(571,000)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		<u>10,000</u>	<u>130,855</u>	<u>491,038</u>	<u>631,893</u>	<u>529,948</u>

The notes form part of these financial statements

Off the Streets CIO

**Balance Sheet - continued
31 December 2024**

					31.12.24	31.12.23
		Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £	Total funds £
FUNDS	Notes 14					
Unrestricted funds:						
General fund					130,855	81,655
Designated fund					10,000	10,000
					<hr/>	<hr/>
					140,855	91,655
					<hr/>	<hr/>
Restricted funds:						
Small restricted grants <£1500					23,000	23,000
Essex Community Foundation					15,000	-
Woodford Family Charitable Trust					50,000	50,000
Rosco Trust					4,340	4,340
Community Investment Board					25,000	-
B & Q Foundation					5,000	5,000
Aviva Community Crowdfunding					412	412
National Lottery Community Fund					242,000	242,000
Clothworkers Foundation					33,000	33,000
Garfield Weston Trust					30,000	30,000
Night Shelter Transformational Fund					40,786	50,541
Beatrice Laing Trust					7,500	-
The Hobson Charity					5,000	-
Richer Sounds Foundation					5,000	-
Grocers Charity					5,000	-
					<hr/>	<hr/>
					491,038	438,293
					<hr/>	<hr/>
TOTAL FUNDS					<u>631,893</u>	<u>529,948</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 20 June 2025 and were signed on its behalf by:

G Watts - Trustee

E Perry - Trustee

The notes form part of these financial statements

Off the Streets CIO

Notes to the Financial Statements for the Year Ended 31 December 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 33% on cost
Computer equipment	- 33% on cost

Freehold buildings are valued on a historic cost basis. The building is currently in redevelopment and once completed will be subject to revaluation on a fair value basis.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2024**

2. OTHER TRADING ACTIVITIES

	31.12.24	31.12.23
	£	£
Fundraising events	3,321	411
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	31.12.24	31.12.23
	£	£
Deposit account interest	1,531	1,491
	<u> </u>	<u> </u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Mr D Thomas, a trustee of the business was employed by the charity in the year. Mr Thomas was employed to perform fundraising duties as per an employment contract. The services provided are outside the scope of services expected of a Trustee and guidance was obtained from The Charity Commission prior to the appointment.

Remuneration paid to Mr D Thomas in the year was £31,763 (2023: £33,314).

Miss K Fields, a trustee of the business was employed by the charity in the year. Miss Fields was employed to perform managerial duties as per an employment contract. The services provided are outside the scope of services expected of a Trustee and guidance was obtained from The Charity Commission prior to the appointment.

Remuneration paid to Miss Fields in the year was £37,620 (2023: £34,153).

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.24	31.12.23
Shelter Manager	1	1
Charity Development Officer	1	1
	<u> </u>	<u> </u>
	2	2
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	-	105,615	-	105,615
Charitable activities				
Homeless Shelter	-	-	404,359	404,359
Other trading activities	-	411	-	411
Investment income	-	1,491	-	1,491
Total	-	107,517	404,359	511,876
EXPENDITURE ON				
Raising funds	-	5,590	34,095	39,685
Charitable activities				
Homeless Shelter	-	85,616	45,914	131,530
Total	-	91,206	80,009	171,215
NET INCOME	-	16,311	324,350	340,661
Transfers between funds	-	2,640	(2,640)	-
Net movement in funds	-	18,951	321,710	340,661
RECONCILIATION OF FUNDS				
Total funds brought forward	10,000	62,704	116,583	189,287
TOTAL FUNDS CARRIED FORWARD	<u>10,000</u>	<u>81,655</u>	<u>438,293</u>	<u>529,948</u>

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2024**

7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 January 2024	915,795	5,290	11,700	4,858	937,643
Additions	307,700	-	-	-	307,700
Disposals	-	(662)	-	-	(662)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2024	1,223,495	4,628	11,700	4,858	1,244,681
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION					
At 1 January 2024	-	3,311	8,233	2,520	14,064
Charge for year	-	891	1,156	1,072	3,119
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2024	-	4,202	9,389	3,592	17,183
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE					
At 31 December 2024	1,223,495	426	2,311	1,266	1,227,498
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2023	915,795	1,979	3,467	2,338	923,579
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.24 £	31.12.23 £
Trade debtors	12,100	49,078
Prepayments	2,351	-
	<hr/>	<hr/>
	14,451	49,078
	<hr/>	<hr/>

9. CASH IN HAND

	General fund £	Designated fund £	Essex Community Foundation £
Cash in hand	954	-	-
Cash at bank	-	10,000	15,000
	<hr/>	<hr/>	<hr/>
Total	954	10,000	15,000
	<hr/>	<hr/>	<hr/>

	Aviva Community Crowdfunding £	Night Shelter Transformational Fund £	31.12.24 Total funds £	31.12.23 Total funds £
Cash in hand	-	-	954	294
Cash at bank	412	41,202	66,614	199,574
	<hr/>	<hr/>	<hr/>	<hr/>
Total	412	41,202	67,568	199,868
	<hr/>	<hr/>	<hr/>	<hr/>

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2024**

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.24	31.12.23
	£	£
Bank loans and overdrafts (see note 12)	7,916	-
Trade creditors	6,268	1,940
Taxation and social security	-	2,879
Other creditors	92,440	66,758
	<u>106,624</u>	<u>71,577</u>

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.24	31.12.23
	£	£
Other creditors	571,000	571,000
	<u>571,000</u>	<u>571,000</u>

12. LOANS

An analysis of the maturity of loans is given below:

	31.12.24	31.12.23
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	7,916	-
Other loans	9,000	9,000
	<u>16,916</u>	<u>9,000</u>
Amounts falling between one and two years:		
Other loans - 1-2 years	12,000	12,000
	<u>12,000</u>	<u>12,000</u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	436,000	436,000
	<u>436,000</u>	<u>436,000</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Other loans more 5yrs instal	123,000	123,000

13. SECURED DEBTS

The following secured debts are included within creditors:

	31.12.24	31.12.23
	£	£
Other loans	580,000	580,000
	<u>580,000</u>	<u>580,000</u>

The above loans are secured upon the property of 3 Trinity Avenue, Westcliff on Sea, Essex, SS0 7PU.

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

14. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
Unrestricted funds				
General fund	81,655	49,594	(394)	130,855
Designated fund	10,000	-	-	10,000
	<u>91,655</u>	<u>49,594</u>	<u>(394)</u>	<u>140,855</u>
Restricted funds				
Small restricted grants <£1500	23,000	-	-	23,000
Essex Community Foundation	-	15,000	-	15,000
Woodford Family Charitable Trust	50,000	-	-	50,000
Rosco Trust	4,340	-	-	4,340
Community Investment Board	-	24,606	394	25,000
B & Q Foundation	5,000	-	-	5,000
Aviva Community Crowdfunding	412	-	-	412
National Lottery Community Fund	242,000	-	-	242,000
Clothworkers Foundation	33,000	-	-	33,000
Garfield Weston Trust	30,000	-	-	30,000
Night Shelter Transformational Fund	50,541	(9,755)	-	40,786
Beatrice Laing Trust	-	7,500	-	7,500
The Hobson Charity	-	5,000	-	5,000
Richer Sounds Foundation	-	5,000	-	5,000
Grocers Charity	-	5,000	-	5,000
	<u>438,293</u>	<u>52,351</u>	<u>394</u>	<u>491,038</u>
TOTAL FUNDS	<u>529,948</u>	<u>101,945</u>	<u>-</u>	<u>631,893</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	129,536	(79,942)	49,594
Restricted funds			
Essex Community Foundation	15,000	-	15,000
Southend Emergency Support Fund	3,000	(3,000)	-
Community Investment Board	35,000	(10,394)	24,606
Night Shelter Transformational Fund	65,278	(75,033)	(9,755)
Beatrice Laing Trust	7,500	-	7,500
The Hobson Charity	5,000	-	5,000
Richer Sounds Foundation	5,000	-	5,000
Grocers Charity	5,000	-	5,000
	<u>140,778</u>	<u>(88,427)</u>	<u>52,351</u>
TOTAL FUNDS	<u>270,314</u>	<u>(168,369)</u>	<u>101,945</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	62,704	16,311	2,640	81,655
Designated fund	10,000	-	-	10,000
	<u>72,704</u>	<u>16,311</u>	<u>2,640</u>	<u>91,655</u>
Restricted funds				
Small restricted grants <£1500	-	23,000	-	23,000
National Lottery Awards 4 All Fund	2,203	(2,203)	-	-
Woodford Family Charitable Trust	50,000	-	-	50,000
Southend Emergency Support Fund	5,196	(5,196)	-	-
Society of the Holy Child Jesus	7,500	(7,500)	-	-
Rosco Trust	4,340	-	-	4,340
Community Investment Board	10,000	(10,000)	-	-
B & Q Foundation	5,000	-	-	5,000
Aviva Community Crowdfunding	3,052	-	(2,640)	412
National Lottery Community Fund	-	242,000	-	242,000
Clothworkers Foundation	-	33,000	-	33,000
Garfield Weston Trust	-	30,000	-	30,000
Night Shelter Transformational Fund	29,292	21,249	-	50,541
	<u>116,583</u>	<u>324,350</u>	<u>(2,640)</u>	<u>438,293</u>
TOTAL FUNDS	<u>189,287</u>	<u>340,661</u>	<u>-</u>	<u>529,948</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	107,517	(91,206)	16,311
Restricted funds			
Small restricted grants <£1500	23,000	-	23,000
National Lottery Awards 4 All Fund	-	(2,203)	(2,203)
Southend Emergency Support Fund	1,080	(6,276)	(5,196)
Society of the Holy Child Jesus	-	(7,500)	(7,500)
Community Investment Board	10,000	(20,000)	(10,000)
National Lottery Community Fund	242,000	-	242,000
Clothworkers Foundation	33,000	-	33,000
Garfield Weston Trust	30,000	-	30,000
Night Shelter Transformational Fund	65,279	(44,030)	21,249
	<u>404,359</u>	<u>(80,009)</u>	<u>324,350</u>
TOTAL FUNDS	<u>511,876</u>	<u>(171,215)</u>	<u>340,661</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2024

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
Unrestricted funds				
General fund	62,704	65,905	2,246	130,855
Designated fund	10,000	-	-	10,000
	<u>72,704</u>	<u>65,905</u>	<u>2,246</u>	<u>140,855</u>
Restricted funds				
Small restricted grants <£1500	-	23,000	-	23,000
Essex Community Foundation	-	15,000	-	15,000
National Lottery Awards 4 All Fund	2,203	(2,203)	-	-
Woodford Family Charitable Trust	50,000	-	-	50,000
Southend Emergency Support Fund	5,196	(5,196)	-	-
Society of the Holy Child Jesus	7,500	(7,500)	-	-
Rosco Trust	4,340	-	-	4,340
Community Investment Board	10,000	14,606	394	25,000
B & Q Foundation	5,000	-	-	5,000
Aviva Community Crowdfunding	3,052	-	(2,640)	412
National Lottery Community Fund	-	242,000	-	242,000
Clothworkers Foundation	-	33,000	-	33,000
Garfield Weston Trust	-	30,000	-	30,000
Night Shelter Transformational Fund	29,292	11,494	-	40,786
Beatrice Laing Trust	-	7,500	-	7,500
The Hobson Charity	-	5,000	-	5,000
Richer Sounds Foundation	-	5,000	-	5,000
Grocers Charity	-	5,000	-	5,000
	<u>116,583</u>	<u>376,701</u>	<u>(2,246)</u>	<u>491,038</u>
TOTAL FUNDS	<u>189,287</u>	<u>442,606</u>	<u>-</u>	<u>631,893</u>

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2024**

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	237,053	(171,148)	65,905
Restricted funds			
Small restricted grants <£1500	23,000	-	23,000
Essex Community Foundation	15,000	-	15,000
National Lottery Awards 4 All Fund	-	(2,203)	(2,203)
Southend Emergency Support Fund	4,080	(9,276)	(5,196)
Society of the Holy Child Jesus	-	(7,500)	(7,500)
Community Investment Board	45,000	(30,394)	14,606
National Lottery Community Fund	242,000	-	242,000
Clothworkers Foundation	33,000	-	33,000
Garfield Weston Trust	30,000	-	30,000
Night Shelter Transformational Fund	130,557	(119,063)	11,494
Beatrice Laing Trust	7,500	-	7,500
The Hobson Charity	5,000	-	5,000
Richer Sounds Foundation	5,000	-	5,000
Grocers Charity	5,000	-	5,000
	<u>545,137</u>	<u>(168,436)</u>	<u>376,701</u>
TOTAL FUNDS	<u><u>782,190</u></u>	<u><u>(339,584)</u></u>	<u><u>442,606</u></u>

Transfers between funds

The transfer between funds represents the transfer of general funds to a specific restricted fund for a small overspend in the year.

Many grants in restricted funds are for the capital development of the charity property. The conditions of the grants are variable, however the charity has adopted a policy of holding the building development addition in restricted funds until such date the building refurbishment is complete, at which point all assets will transfer to the General fund for revaluation at fair value.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2024**

16. FUNDS HELD

The charity holds the following funds for the purposes shown:

Designated funds - Funds designated from unrestricted donations with the agreed purpose of refurbishing the new homeless centre at Trinity Avenue.

Restricted Funds -

Mulberry Charitable Trust, Woodward Charitable Trust, Garfield Weston, Clothworkers Foundation and National Lottery Community Fund- Funds held for towards the new homeless centre refurbishment of the Trinity Avenue.

National Lottery Awards 4 All - Funds held for restricted project working with beneficiaries.

Department for Housing and Communities - Funds held for the operation of the service of the homeless centre.

Society of Child Jesus Christ - Funds held towards salary for Centre Manager.

Rosco Trust - Funds held for refurbishment of homeless centre at Trinity Avenue.

Southend Emergency Crisis Fund - Funds held for emergency welfare needs of homeless people using the centre.

Off the Streets CIO

Detailed Statement of Financial Activities
for the Year Ended 31 December 2024

	31.12.24 £	31.12.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	39,048	73,672
Grants	53,886	30,000
Donated services and facilities	1,750	1,943
	<hr/>	<hr/>
	94,684	105,615
Other trading activities		
Fundraising events	3,321	411
Investment income		
Deposit account interest	1,531	1,491
Charitable activities		
Grants	170,778	404,359
	<hr/>	<hr/>
Total incoming resources	270,314	511,876
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	2,107	5,592
Other trading activities		
Wages	31,764	33,312
Social security	1,010	-
Pensions	781	781
	<hr/>	<hr/>
	33,555	34,093
Charitable activities		
Wages	37,621	34,154
Social security	1,263	-
Pensions	952	781
Rent	3,198	3,562
Rates and water	881	-
Insurance	3,371	6,444
Light and heat	987	839
Telephone	1,617	1,510
Advertising	625	326
Beneficiary travel and accommo dation	199	303
Beneficiary welfare	7,894	17,233
Beneficiary catering	7,733	9,171
Printing, postage and statione ry	663	280
Staff training	1,187	1,420
Motor and travel expenses	6,675	4,866
Property securement	8,845	-
Carried forward	83,711	80,889

This page does not form part of the statutory financial statements

Off the Streets CIO

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2024**

	31.12.24	31.12.23
	£	£
Charitable activities		
Brought forward	83,711	80,889
Cleaning	753	563
Repairs and renewals	2,497	521
Computer expenses	2,335	1,567
Subscriptions	459	510
Bookkeeping	3,349	3,305
Consultancy	360	-
Staff gratuities and refreshments	446	524
Fixtures and fittings	890	990
Motor vehicles	1,156	1,811
Computer equipment	1,072	1,169
Bank loan interest	34,023	36,000
Grants to institutions	-	25
	131,051	127,874
Support costs		
Governance costs		
Auditors' remuneration for non audit work	1,236	1,236
Legal costs	420	2,420
	1,656	3,656
Total resources expended	168,369	171,215
Net income	101,945	340,661

OFF THE STREETS

England & Wales - Charity number 1184331

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2023
for
Off the Streets CIO**

Butlers Chartered Accountants
1434 London Road
Leigh on Sea
Essex
SS9 2UL

Off the Streets CIO

**Contents of the Financial Statements
for the Year Ended 31 December 2023**

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Off the Streets CIO

Report of the Trustees for the Year Ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of poverty for the benefit of people who are homeless or rough sleepers in Southend-on-Sea and the surrounding area, in particular but not exclusively, by providing short term accommodation and supporting and assisting those homeless persons who want to escape homelessness by providing signposting/advocacy and provide support for up to 3 months to enable rough sleepers to move into more permanent accommodation.

The aims of the charity are to build a community for those in need of shelter.

- To offer support to those in need and encourage engagement with other appropriate services,
- To be part of the solution of homelessness
- To help transition homeless to stable, suitable, maintainable accommodation and possible employment.

Significant activities

The charity provides support to homeless people within Southend City and the surrounding areas to move from chaotic, often abusive lives into independent, self-sufficient lifestyles. Primary support includes the provision of food, clothing, bedding, toiletries, gas & electricity top-ups and all other essential items. Additionally, the charity supports guests in areas of employment, mental health, domestic abuse and alcohol & drug addiction. Off The Streets also supports people in finding & moving into permanent accommodation and provides after support to help them maintain their tenancies.

Public benefit

The trustees have considered their requirements for ensuring public benefit and believe that the charity meets these requirements comfortably in light of the work performed.

Grantmaking

The charity has no plans to make charitable grants to any individual or charitable body.

Volunteers

The charity currently employs two paid staff but otherwise relies on a team of volunteers for service delivery. During 2023, the charity had 35 volunteers on it's books (20 actively involved) together with 8/9 volunteer trustees.

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

The charity purchased a former hotel in Westcliff-on-Sea on the 8/3/22 for £610,000. This was achieved through a 4 year bridging loan of £400,000 from a Charitable Trust, an interest free loan of £180,000 from a long standing benefactor and a £50,000 grant from a Family Charitable Trust. Additionally, the charity has continued to build upon a body of loyal monthly donors and has been successful in attracting a range of charitable grants throughout the year.

FINANCIAL REVIEW

Principal funding sources

The charity obtains the majority of it's funding from charitable grants, regular and one off local donations. This is intended to change in future when the charity will review it's funding model and business case.

Reserves policy

The charity's Reserves ceiling stood at £15,000 up until 30th October 2023 when the Reserves Policy was amended to raise the reserves level. This is now set at a maximum of £36,000, the equivalent of 3 months running costs.

FUTURE PLANS

The charity plans to convert the hotel it purchased into a homelessness shelter providing seven en-suite bedrooms, two of which can accommodate homeless couples. A ground floor room will be adapted for accessibility to accommodate disabled homeless people. Before the shelter becomes operational, the charity will seek to raise the funds required to pay for the extensive refurbishment work on the building.

Off the Streets CIO

Report of the Trustees for the Year Ended 31 December 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of organisation and constitutes a charitable incorporated not for profit organisation.

Charity constitution

The current constitution was adopted and approved by the trustees on 2nd April 2018, as amended at the charity AGM on 13/8/2022. Copies are available for viewing upon request to the charity registered office.

Recruitment and appointment of new trustees

The recruitment and appointment of all new trustees is outlined in the charity's Recruitment and Induction of Trustees Policy.

Whenever a trustee leaves the Board, a skills audit of the trustees will be carried out. Efforts at recruiting a replacement will take account of the skills audit and of the skills being lost by the departure. Consideration must also be given to any specific roles or duties that the individual leaving the Trustees was undertaking.

Once the ideal skill/experience profile has been identified, a recruitment plan will be formulated. This will identify the most appropriate resources from which applicants might be found. Preference should be given to advertisement through social media, volunteer bureau, direct approaches to professional bodies and to other voluntary organisations.

Off the Streets seeks to ensure diversity in its board of trustees as well as in its staff base and consideration will be given to ways in which groups that are under-represented on the board might be reached and encouraged to apply. However, at the point of selection the Trustees will be selected in line with the charity's Equal Opportunities Policy.

Organisational structure

The day-to-day operation of the charity is managed by the Shelter Manager and Shelter Supervisor. This includes line management responsibility for the volunteers and Shift Managers.

The charity's development is supported by three sub-groups consisting of trustees. These include Grants & Fundraising, Comms & Marketing and Building. These sub-groups report to the Board of Trustees which is responsible for the strategic direction of the charity.

Operational Management:

Miss Kirsty Fields - Shelter Manager
Ms Karen Fields - Shelter Supervisor

Charity Development Officer

The Charity Development Officer, Del Thomas, is a paid employee ostensibly responsible for fundraising & networking.

Induction and training of new trustees

All new trustees will be formally contacted in writing to welcome them as a trustee and to confirm their appointment. Off The Streets recognises that a proper induction of trustees is an integral part of the process of ensuring that trustees can become valuable and effective members of the board as quickly as possible

New trustees will receive an induction pack containing copies of all key documents relating to the work of the charity and to their duties as a trustee.

Off The Streets is committed to the training, support and development of their trustees in order to increase the contribution that the board can make to the charity's management.

The induction process marks the beginning of an on-going programme of trustee training and development and to ensure that trustees can continue to make an effective contribution to the charity. The level of training and support which trustees need, will vary depending on their knowledge and level of experience.

Off the Streets CIO

**Report of the Trustees
for the Year Ended 31 December 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

The charity's position in relation to related business interests is contained within the Conflict of Interest policy. The purpose of this policy is to protect the integrity of Off The Streets' decision-making process, to enable our stakeholders to have confidence in our integrity and to protect the integrity and reputation of volunteers, employees and trustees alike.

At the start of each Trustee Executive Committee meeting, declarations are invited of any conflict of interest under Section 7 of the Constitution.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184331

Principal address

3 Trinity Avenue
Westcliff on Sea
Essex
SS0 7PU

Trustees

Ms S Mortimore
Miss K Fields
D Thomas
E Perry
Ms K Fields
Mrs S Parkinson (resigned 3.7.2023)
Mrs C Jardim
Mrs E V Priest Chairman
Mrs R Reed

Independent Examiner

Butlers Chartered Accountants
1434 London Road
Leigh on Sea
Essex
SS9 2UL

Approved by order of the board of trustees on and signed on its behalf by:

.....
Mrs E V Priest - Trustee

**Independent Examiner's Report to the Trustees of
Off the Streets CIO**

Independent examiner's report to the trustees of Off the Streets CIO

I report to the charity trustees on my examination of the accounts of Off the Streets CIO (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H Meagher FCA
The Institute of Chartered Accountants in England and Wales

Butlers Chartered Accountants
1434 London Road
Leigh on Sea
Essex
SS9 2UL

Date:

Off the Streets CIO

**Statement of Financial Activities
for the Year Ended 31 December 2023**

		Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	31.12.23 Total funds £	31.12.22 Total funds £
	Notes					
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	-	105,615	-	105,615	74,520
Charitable activities						
Homeless Shelter	5	-	-	404,359	404,359	79,403
Other trading activities	3	-	411	-	411	943
Investment income	4	-	1,491	-	1,491	46
Total		-	107,517	404,359	511,876	154,912
EXPENDITURE ON						
Raising funds	6	-	5,590	34,094	39,684	10,455
Charitable activities						
Homeless Shelter	7	-	85,616	45,914	131,530	88,772
Total		-	91,206	80,008	171,214	99,227
NET INCOME						
Transfers between funds	20	-	16,311	324,351	340,662	55,685
		-	2,640	(2,640)	-	-
Net movement in funds		-	18,951	321,711	340,662	55,685
RECONCILIATION OF FUNDS						
Total funds brought forward		10,000	62,704	116,583	189,287	133,602
TOTAL FUNDS CARRIED FORWARD						
		10,000	81,655	438,294	529,949	189,287

The notes form part of these financial statements

Off the Streets CIO

**Balance Sheet
31 December 2023**

		Designated fund - Trinity Centre Refurbishment Fund.	General Unrestricted Fund	Restricted funds	31.12.23	31.12.22
	Notes	£	£	£	£	£
FIXED ASSETS						
Tangible assets	13	-	585,316	338,262	923,578	640,415
CURRENT ASSETS						
Debtors	14	-	-	49,078	49,078	1,000
Cash at bank and in hand	15	10,000	138,914	50,954	199,868	157,545
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		10,000	138,914	100,032	248,946	158,545
CREDITORS						
Amounts falling due within one year	16	-	(71,575)	-	(71,575)	(41,673)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		10,000	67,339	100,032	177,371	116,872
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		10,000	652,655	438,294	1,100,949	757,287
CREDITORS						
Amounts falling due after more than one year	17	-	(571,000)	-	(571,000)	(568,000)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		10,000	81,655	438,294	529,949	189,287
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

Off the Streets CIO

**Balance Sheet - continued
31 December 2023**

					31.12.23	31.12.22
		Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £	Total funds £
FUNDS	Notes 20					
Unrestricted funds:						
General fund					81,655	62,704
Designated fund					10,000	10,000
					<hr/>	<hr/>
					91,655	72,704
					<hr/>	<hr/>
Restricted funds:						
Small restricted grants <£1500					23,000	-
National Lottery Awards 4 All Fund					-	2,203
Woodford Family Charitable Trust					50,000	50,000
Southend Emergency Support Fund					-	5,196
Society of the Holy Child Jesus					-	7,500
Rosco Trust					4,340	4,340
Department of Housing and Communities					29,292	29,292
Community Investment Board					-	10,000
B & Q Foundation					5,000	5,000
Aviva Community Crowdfunding					412	3,052
National Lottery Community Fund					242,000	-
Clothworkers Foundation					33,000	-
Garfield Weston Trust					30,000	-
Night Shelter Transformational Fund					21,250	-
					<hr/>	<hr/>
					438,294	116,583
					<hr/>	<hr/>
					<hr/>	<hr/>
TOTAL FUNDS					529,949	189,287
					<hr/> <hr/>	<hr/> <hr/>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
E V Priest - Trustee

.....
E Perry - Trustee

The notes form part of these financial statements

Off the Streets CIO

**Cash Flow Statement
for the Year Ended 31 December 2023**

	Notes	31.12.23 £	31.12.22 £
Cash flows from operating activities			
Cash generated from operations	1	363,963	677,354
Interest paid		<u>(36,000)</u>	<u>(12,750)</u>
Net cash provided by operating activities		<u>327,963</u>	<u>664,604</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(287,131)	(629,721)
Interest received		<u>1,491</u>	<u>46</u>
Net cash used in investing activities		<u>(285,640)</u>	<u>(629,675)</u>
Change in cash and cash equivalents in the reporting period			
		42,323	34,929
Cash and cash equivalents at the beginning of the reporting period			
		<u>157,545</u>	<u>122,616</u>
Cash and cash equivalents at the end of the reporting period			
		<u>199,868</u>	<u>157,545</u>

The notes form part of these financial statements

Off the Streets CIO

Notes to the Cash Flow Statement
for the Year Ended 31 December 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.12.23	31.12.22
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	340,662	55,685
Adjustments for:		
Depreciation charges	3,968	3,457
Interest received	(1,491)	(46)
Interest paid	36,000	12,750
	-	579,889
(Increase)/decrease in debtors	(48,078)	1,596
Increase in creditors	32,902	24,023
	<u>363,963</u>	<u>677,354</u>

2. ANALYSIS OF CHANGES IN NET DEBT

	At 1.1.23	Cash flow	At 31.12.23
	£	£	£
Net cash			
Cash at bank and in hand	157,545	42,323	199,868
	<u>157,545</u>	<u>42,323</u>	<u>199,868</u>
Debt			
Debts falling due within 1 year	(12,000)	3,000	(9,000)
Debts falling due after 1 year	(568,000)	(3,000)	(571,000)
	<u>(580,000)</u>	<u>-</u>	<u>(580,000)</u>
Total	<u>(422,455)</u>	<u>42,323</u>	<u>(380,132)</u>

The notes form part of these financial statements

Off the Streets CIO

Notes to the Financial Statements for the Year Ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 33% on cost
Computer equipment	- 33% on cost

Freehold buildings are valued on a historic cost basis. The building is currently in redevelopment and once completed will be subject to revaluation on a fair value basis.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

2. DONATIONS AND LEGACIES

	31.12.23	31.12.22
	£	£
Donations	73,672	69,291
Grants	30,000	5,229
Donated services and facilities	1,943	-
	<u>105,615</u>	<u>74,520</u>

Grants received, included in the above, are as follows:

	31.12.23	31.12.22
	£	£
Rosco Trust	-	5,000
Other grants	30,000	229
	<u>30,000</u>	<u>5,229</u>

3. OTHER TRADING ACTIVITIES

	31.12.23	31.12.22
	£	£
Fundraising events	411	943
	<u>411</u>	<u>943</u>

4. INVESTMENT INCOME

	31.12.23	31.12.22
	£	£
Deposit account interest	1,491	46
	<u>1,491</u>	<u>46</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	31.12.23	31.12.22
	£	£
Grants	404,359	79,403
	<u>404,359</u>	<u>79,403</u>

Grants received, included in the above, are as follows:

	31.12.23	31.12.22
	£	£
Southend Borough Council	1,080	20,000
Society of Holy Child Jesus	-	15,000
Department of Housing and Communities	-	17,285
Tudwick Foundation	-	3,000
Community Investment Board	10,000	10,000
B and Q Foundation	-	5,000
Aviva Crowdfunding	-	9,118
National Lottery Community Fund	242,000	-
Clothworkers Foundation	33,000	-
Garfield Weston Foundation	30,000	-
Night Shelter Transformational Fund	65,279	-
Other small grants <£5000	23,000	-
	<u>404,359</u>	<u>79,403</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

6. RAISING FUNDS

Raising donations and legacies

	31.12.23	31.12.22
	£	£
Fundraising costs	5,592	7,223
	<u> </u>	<u> </u>

Other trading activities

	31.12.23	31.12.22
	£	£
Staff costs	34,092	3,232
	<u> </u>	<u> </u>
Aggregate amounts	<u>39,684</u>	<u>10,455</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 8) £	Support costs (see note 9) £	Totals £
Homeless Shelter	127,849	25	3,656	131,530
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

8. GRANTS PAYABLE

	31.12.23	31.12.22
	£	£
Homeless Shelter	25	-
	<u> </u>	<u> </u>

9. SUPPORT COSTS

	Governance costs £
Homeless Shelter	3,656
	<u> </u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Mr D Thomas, a trustee of the business was employed by the charity in the year. Mr Thomas was employed to perform fundraising duties as per an employment contract. The services provided are outside the scope of services expected of a Trustee and guidance was obtained from The Charity Commission prior to the appointment.

Remuneration paid to Mr D Thomas in the year was £33,314 (2022: £2,993).

Mrs K Fields, a trustee of the business was employed by the charity in the year. Mrs Fields was employed to perform managerial duties as per an employment contract. The services provided are outside the scope of services expected of a Trustee and guidance was obtained from The Charity Commission prior to the appointment.

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

10. TRUSTEES' REMUNERATION AND BENEFITS - continued

Remuneration paid to Mrs Fields in the year was £34,153 (2022: £15,000).

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

11. STAFF COSTS

	31.12.23	31.12.22
	£	£
Wages and salaries	67,465	17,992
Social security costs	-	415
Other pension costs	1,562	-
	<u>69,027</u>	<u>18,407</u>

The average monthly number of employees during the year was as follows:

	31.12.23	31.12.22
Volunteer manager	1	1
Manager	1	1
Fundraiser	1	1
	<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	-	69,520	5,000	74,520
Charitable activities				
Homeless Shelter	-	-	79,403	79,403
Other trading activities	-	943	-	943
Investment income	-	46	-	46
Total	<u>-</u>	<u>70,509</u>	<u>84,403</u>	<u>154,912</u>
EXPENDITURE ON				
Raising funds	-	7,462	2,993	10,455
Charitable activities				
Homeless Shelter	-	54,575	34,197	88,772
Total	<u>-</u>	<u>62,037</u>	<u>37,190</u>	<u>99,227</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £
NET INCOME	-	8,472	47,213	55,685
RECONCILIATION OF FUNDS				
Total funds brought forward	10,000	54,232	69,370	133,602
TOTAL FUNDS CARRIED FORWARD	<u>10,000</u>	<u>62,704</u>	<u>116,583</u>	<u>189,287</u>

13. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 January 2023	633,378	3,215	12,200	2,218	651,011
Additions	282,417	2,075	-	2,639	287,131
Disposals	-	-	(500)	-	(500)
At 31 December 2023	<u>915,795</u>	<u>5,290</u>	<u>11,700</u>	<u>4,857</u>	<u>937,642</u>
DEPRECIATION					
At 1 January 2023	-	2,322	6,923	1,351	10,596
Charge for year	-	989	1,810	1,169	3,968
Eliminated on disposal	-	-	(500)	-	(500)
At 31 December 2023	<u>-</u>	<u>3,311</u>	<u>8,233</u>	<u>2,520</u>	<u>14,064</u>
NET BOOK VALUE					
At 31 December 2023	<u>915,795</u>	<u>1,979</u>	<u>3,467</u>	<u>2,337</u>	<u>923,578</u>
At 31 December 2022	<u>633,378</u>	<u>893</u>	<u>5,277</u>	<u>867</u>	<u>640,415</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23 £	31.12.22 £
Trade debtors	49,078	-
Other debtors	-	1,000
	<u>49,078</u>	<u>1,000</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

15. CASH AT BANK AND IN HAND

	General fund £	Designated fund £	Department of Housing and Communities £
Cash in hand	294	-	-
Cash at bank	138,620	10,000	29,292
Total	<u>138,914</u>	<u>10,000</u>	<u>29,292</u>

	Aviva Community Crowdfunding £	Night Shelter Transformational Fund £	Total funds £	Total funds £
Cash in hand	-	-	294	-
Cash at bank	412	21,250	199,574	157,545
Total	<u>412</u>	<u>21,250</u>	<u>199,868</u>	<u>157,545</u>

31.12.23 31.12.22

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23 £	31.12.22 £
Trade creditors	1,940	37
Taxation and social security	2,879	765
Other creditors	66,756	40,871
	<u>71,575</u>	<u>41,673</u>

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.23 £	31.12.22 £
Other creditors	<u>571,000</u>	<u>568,000</u>

18. LOANS

An analysis of the maturity of loans is given below:

	31.12.23 £	31.12.22 £
Amounts falling due within one year on demand:		
Other loans	<u>9,000</u>	<u>12,000</u>
Amounts falling between one and two years:		
Other loans - 1-2 years	<u>12,000</u>	<u>12,000</u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	<u>436,000</u>	<u>436,000</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

18. LOANS - continued

	31.12.23	31.12.22
	£	£
Amounts falling due in more than five years:		
Repayable by instalments:		
Other loans more 5yrs instal	123,000	120,000

19. SECURED DEBTS

The following secured debts are included within creditors:

	31.12.23	31.12.22
	£	£
Other loans	<u>580,000</u>	<u>580,000</u>

The above loans are secured upon the property of 3 Trinity Avenue, Westcliff on Sea, Essex, SS0 7PU.

20. MOVEMENT IN FUNDS

	At 1.1.23	Net movement	Transfers	At
	£	in funds	between	31.12.23
		£	funds	£
			£	
Unrestricted funds				
General fund	62,704	16,311	2,640	81,655
Designated fund	10,000	-	-	10,000
	<u>72,704</u>	<u>16,311</u>	<u>2,640</u>	<u>91,655</u>
Restricted funds				
Small restricted grants <£1500	-	23,000	-	23,000
National Lottery Awards 4 All Fund	2,203	(2,203)	-	-
Woodford Family Charitable Trust	50,000	-	-	50,000
Southend Emergency Support Fund	5,196	(5,196)	-	-
Society of the Holy Child Jesus	7,500	(7,500)	-	-
Rosco Trust	4,340	-	-	4,340
Department of Housing and Communities	29,292	-	-	29,292
Community Investment Board	10,000	(10,000)	-	-
B & Q Foundation	5,000	-	-	5,000
Aviva Community Crowdfunding	3,052	-	(2,640)	412
National Lottery Community Fund	-	242,000	-	242,000
Clothworkers Foundation	-	33,000	-	33,000
Garfield Weston Trust	-	30,000	-	30,000
Night Shelter Transformational Fund	-	21,250	-	21,250
	<u>116,583</u>	<u>324,351</u>	<u>(2,640)</u>	<u>438,294</u>
TOTAL FUNDS	<u>189,287</u>	<u>340,662</u>	<u>-</u>	<u>529,949</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	107,517	(91,206)	16,311
Restricted funds			
Small restricted grants <£1500	23,000	-	23,000
National Lottery Awards 4 All Fund	-	(2,203)	(2,203)
Southend Emergency Support Fund	1,080	(6,276)	(5,196)
Society of the Holy Child Jesus	-	(7,500)	(7,500)
Community Investment Board	10,000	(20,000)	(10,000)
National Lottery Community Fund	242,000	-	242,000
Clothworkers Foundation	33,000	-	33,000
Garfield Weston Trust	30,000	-	30,000
Night Shelter Transformational Fund	65,279	(44,029)	21,250
	<u>404,359</u>	<u>(80,008)</u>	<u>324,351</u>
TOTAL FUNDS	<u>511,876</u>	<u>(171,214)</u>	<u>340,662</u>

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	54,232	8,472	62,704
Designated fund	10,000	-	10,000
	<u>64,232</u>	<u>8,472</u>	<u>72,704</u>
Restricted funds			
National Lottery Awards 4 All Fund	4,370	(2,167)	2,203
Woodford Family Charitable Trust	50,000	-	50,000
Southend Emergency Support Fund	-	5,196	5,196
Society of the Holy Child Jesus	-	7,500	7,500
Rosco Trust	-	4,340	4,340
Department of Housing and Communities	15,000	14,292	29,292
Community Investment Board	-	10,000	10,000
B & Q Foundation	-	5,000	5,000
Aviva Community Crowdfunding	-	3,052	3,052
	<u>69,370</u>	<u>47,213</u>	<u>116,583</u>
TOTAL FUNDS	<u>133,602</u>	<u>55,685</u>	<u>189,287</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2023

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,509	(62,037)	8,472
Restricted funds			
National Lottery Awards 4 All Fund	-	(2,167)	(2,167)
Southend Emergency Support Fund	20,000	(14,804)	5,196
Society of the Holy Child Jesus	15,000	(7,500)	7,500
Rosco Trust	5,000	(660)	4,340
Department of Housing and Communities	17,285	(2,993)	14,292
Tuckwick Foundation	3,000	(3,000)	-
Community Investment Board	10,000	-	10,000
B & Q Foundation	5,000	-	5,000
Aviva Community Crowdfunding	9,118	(6,066)	3,052
	<u>84,403</u>	<u>(37,190)</u>	<u>47,213</u>
TOTAL FUNDS	<u>154,912</u>	<u>(99,227)</u>	<u>55,685</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	54,232	24,783	2,640	81,655
Designated fund	10,000	-	-	10,000
	<u>64,232</u>	<u>24,783</u>	<u>2,640</u>	<u>91,655</u>
Restricted funds				
Small restricted grants <£1500	-	23,000	-	23,000
National Lottery Awards 4 All Fund	4,370	(4,370)	-	-
Woodford Family Charitable Trust	50,000	-	-	50,000
Rosco Trust	-	4,340	-	4,340
Department of Housing and Communities	15,000	14,292	-	29,292
B & Q Foundation	-	5,000	-	5,000
Aviva Community Crowdfunding	-	3,052	(2,640)	412
National Lottery Community Fund	-	242,000	-	242,000
Clothworkers Foundation	-	33,000	-	33,000
Garfield Weston Trust	-	30,000	-	30,000
Night Shelter Transformational Fund	-	21,250	-	21,250
	<u>69,370</u>	<u>371,564</u>	<u>(2,640)</u>	<u>438,294</u>
TOTAL FUNDS	<u>133,602</u>	<u>396,347</u>	<u>-</u>	<u>529,949</u>

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2023**

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	178,026	(153,243)	24,783
Restricted funds			
Small restricted grants <£1500	23,000	-	23,000
National Lottery Awards 4 All Fund	-	(4,370)	(4,370)
Southend Emergency Support Fund	21,080	(21,080)	-
Society of the Holy Child Jesus	15,000	(15,000)	-
Rosco Trust	5,000	(660)	4,340
Department of Housing and Communities	17,285	(2,993)	14,292
Tuckwick Foundation	3,000	(3,000)	-
Community Investment Board	20,000	(20,000)	-
B & Q Foundation	5,000	-	5,000
Aviva Community Crowdfunding	9,118	(6,066)	3,052
National Lottery Community Fund	242,000	-	242,000
Clothworkers Foundation	33,000	-	33,000
Garfield Weston Trust	30,000	-	30,000
Night Shelter Transformational Fund	65,279	(44,029)	21,250
	<u>488,762</u>	<u>(117,198)</u>	<u>371,564</u>
TOTAL FUNDS	<u><u>666,788</u></u>	<u><u>(270,441)</u></u>	<u><u>396,347</u></u>

Transfers between funds

The transfer between funds represents capital purchases made by restricted grant funds that were transferred to the general fund when the grant conditions were met, for items such as computer equipment.

Many grants in restricted funds are for the capital development of the charity property. The conditions of the grants are variable, however the charity has adopted a policy of holding the building development addition in restricted funds until such date the building refurbishment is complete, at which point all assets will transfer to the General fund for revaluation at fair value.

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2023**

22. FUNDS HELD

The charity holds the following funds for the purposes shown:

Designated funds - Funds designated from unrestricted donations with the agreed purpose of refurbishing the new homeless centre at Trinity Avenue.

Restricted Funds -

Mulberry Charitable Trust, Woodward Charitable Trust, Garfield Weston, Clothworkers Foundation and National Lottery Community Fund- Funds held for towards the new homeless centre refurbishment of the Trinity Avenue.

National Lottery Awards 4 All - Funds held for restricted project working with beneficiaries.

Department for Housing and Communities - Funds held for the operation of the service of the homeless centre.

Society of Child Jesus Christ - Funds held towards salary for Centre Manager.

Rosco Trust - Funds held for refurbishment of homeless centre at Trinity Avenue.

Southend Emergency Crisis Fund - Funds held for emergency welfare needs of homeless people using the centre.

Off the Streets CIO

Detailed Statement of Financial Activities
for the Year Ended 31 December 2023

	31.12.23 £	31.12.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	73,672	69,291
Grants	30,000	5,229
Donated services and facilities	1,943	-
	<hr/>	<hr/>
	105,615	74,520
Other trading activities		
Fundraising events	411	943
Investment income		
Deposit account interest	1,491	46
Charitable activities		
Grants	404,359	79,403
	<hr/>	<hr/>
Total incoming resources	511,876	154,912
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	5,592	7,223
Other trading activities		
Wages	33,311	2,992
Social security	-	240
Pensions	781	-
	<hr/>	<hr/>
	34,092	3,232
Charitable activities		
Wages	34,154	15,000
Social security	-	175
Pensions	781	-
Rent	3,562	3,332
Insurance	6,444	4,019
Light and heat	839	2,336
Telephone	1,510	1,052
Advertising	326	358
Beneficiary travel and accommo dation	303	798
Beneficiary welfare	17,233	12,643
Beneficiary catering	9,171	7,098
Printing, postage and statione ry	280	178
Staff training	1,420	-
Motor and travel expenses	4,866	6,075
Cleaning	563	1,859
Repairs and renewals	521	3,075
Carried forward	81,973	57,998

This page does not form part of the statutory financial statements

Off the Streets CIO

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2023**

	31.12.23	31.12.22
	£	£
Charitable activities		
Brought forward	81,973	57,998
Computer expenses	1,567	6,502
Subscriptions	510	430
Bookkeeping	3,305	2,824
Professional fees	-	3,121
Staff gratuities and refreshments	524	-
Fixtures and fittings	990	179
Motor vehicles	1,811	2,639
Computer equipment	1,169	639
Bank loan interest	36,000	12,750
Grants to institutions	25	-
	127,874	87,082
 Support costs		
Finance		
Bank charges	-	54
Governance costs		
Auditors' remuneration for non audit work	1,236	1,236
Legal costs	2,420	400
	3,656	1,636
 Total resources expended	171,214	99,227
 Net income	340,662	55,685

This page does not form part of the statutory financial statements

OFF THE STREETS

England & Wales - Charity number 1184331

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2022
for
Off the Streets CIO**

Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

Off the Streets CIO

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for the Year Ended 31 December 2022**

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Off the Streets CIO

Report of the Trustees for the Year Ended 31 December 2022

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of poverty for the benefit of people who are homeless or rough sleepers in Southend-on-Sea and the surrounding area, in particular but not exclusively, by providing short term accommodation and supporting and assisting those homeless persons who want to escape homelessness by providing signposting/advocacy and provide support for up to 6 months to enable rough sleepers to move into more permanent accommodation.

The aims of the charity are to build a community for those in need of shelter.

- To offer support to those in need and encourage engagement with other appropriate services,
- To be part of the solution of homelessness
- To help transition homeless to stable suitable maintainable accommodation and possible employment.

Significant activities

The charity provides support to homeless people within Southend City and the surrounding areas to move from chaotic, often abusive lives into independent, self-sufficient lifestyles. Primary support includes the provision of food, clothing, bedding, toiletries, gas & electricity top-ups and all other essential items. Additionally, the charity supports guests in areas of employment, mental health, domestic abuse and alcohol & drug addiction. Off The Streets also supports people in finding & moving into permanent accommodation and provides after support to help them maintain their tenancies.

Public benefit

The trustees have considered their requirements for ensuring public benefit and believe that the charity meets these requirements comfortably in light of the work performed.

Grantmaking

The charity has no plans to make charitable grants to any individual or charitable body.

Volunteers

The charity currently employs two paid staff but otherwise relies on a team of volunteers for service delivery. During 2022, the charity had 35 volunteers on its books together with 9 volunteer trustees.

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

The charity purchased a former hotel in Westcliff-on-Sea on the 8/3/22 for £610,000. This was achieved through a 4 year bridging loan (£400,000) from a Charitable Trust, an interest free loan of £180,000 from a long standing benefactor and a £50,000 grant from a Family Charitable Trust. Additionally, the charity has continued to build upon a body of loyal monthly donors and has been successful in attracting a range of charitable grants throughout the year.

FINANCIAL REVIEW

Principal funding sources

The charity obtains the majority of its funding from charitable grants, asset forfeiture, regular and one off local donations. This is intended to change in future when the charity will review its funding model and business case.

Reserves policy

The charity has set a reserves policy of maintaining reserves of a maximum of £15,000.

FUTURE PLANS

The charity plans to convert the hotel it purchased into a homelessness shelter providing seven en-suite bedrooms, two of which can accommodate homeless couples. A ground floor room will be adapted for accessibility to accommodate disabled homeless people. Before the shelter becomes operational, the charity will seek to raise the funds required to pay for the extensive refurbishment work on the building.

Off the Streets CIO

Report of the Trustees for the Year Ended 31 December 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of organisation and constitutes an unincorporated not for profit organisation.

Charity constitution

The current constitution was adopted and approved by the trustees on 2nd April 2018 and copies are available for viewing upon request to the charity registered office.

Recruitment and appointment of new trustees

The Trustees frequently monitor skills lacking in the existing board and once the ideal skill/experience profile has been identified, a recruitment plan will be formulated. This will identify the most appropriate resources from which applicants might be found. Preference should be given to advertisement in the media, volunteer bureau, and direct approaches to professional bodies and to other voluntary organisations. Our intention is to promote diversity and to avoid conflicts of interest.

Off the Streets seeks to ensure diversity in its board of trustees as well as in its staff base and consideration will be given to ways in which groups that are under-represented on the board might be reached and encouraged to apply. However, at the point of selection the Trustees will be selected in line with the charity's Equal Opportunities Policy.

Organisational structure

The day-to-day operation of the charity is managed by the Shelter Manager and Shelter Supervisor. This includes line management responsibility for the volunteers and Shift Managers.

The charity's development is supported by three sub-groups consisting of trustees. These include Grants & Fundraising, Comms & Marketing and Building. These sub groups report to the Board of Trustees which is responsible for the strategic direction of the charity.

Operational Manager:

Miss Kirsty Fields - Shelter Manager

Ms Karen Fields - Shelter Supervisor

Induction and training of new trustees

Possible candidates are interviewed by members of the trustee board and once appointed undergo an initial induction and then ongoing training is provided at regular periods. This is done to ensure that trustees are fully equipped to understand their legal responsibilities and perform their duties appropriately.

Related parties

A register of related parties is maintained and presented at every trustee meeting. A policy in relation to related business interests exists and is updated with any relevant amendments.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184331

Principal address

3 Trinity Avenue

Westcliff on Sea

Essex

SS0 7PU

Off the Streets CIO
Report of the Trustees
for the Year Ended 31 December 2022

Trustees

Ms S Mortimore
Miss K Fields
D Thomas
E Perry
Ms K Fields
Mrs S Parkinson
Mrs C Jardim
Mrs V Bloomfield (resigned 20.10.2022)
Mrs E V Priest Chairman (appointed 12.2.2022)
Mrs R Reed (appointed 13.8.2022)

Independent Examiner

Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

Approved by order of the board of trustees on 6 April 2023 and signed on its behalf by:

Mrs E V Priest - Trustee

**Independent Examiner's Report to the Trustees of
Off the Streets CIO**

Independent examiner's report to the trustees of Off the Streets CIO

I report to the charity trustees on my examination of the accounts of Off the Streets CIO (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H Meagher FCA
ICAEW
Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

6 April 2023

Off the Streets CIO

**Statement of Financial Activities
for the Year Ended 31 December 2022**

					31.12.22	31.12.21
	Notes	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £	Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies		-	69,521	5,000	74,521	73,098
Charitable activities						
Homeless Shelter		-	-	79,403	79,403	65,000
Other trading activities	2	-	943	-	943	2,327
Investment income	3	-	46	-	46	28
Total		<u>-</u>	<u>70,510</u>	<u>84,403</u>	<u>154,913</u>	<u>140,453</u>
 EXPENDITURE ON						
Raising funds		-	7,463	2,993	10,456	15,326
Charitable activities						
Homeless Shelter		-	54,575	34,197	88,772	44,189
Total		<u>-</u>	<u>62,038</u>	<u>37,190</u>	<u>99,228</u>	<u>59,515</u>
NET INCOME		-	8,472	47,213	55,685	80,938
 RECONCILIATION OF FUNDS						
Total funds brought forward		10,000	54,232	69,370	133,602	52,774
TOTAL FUNDS CARRIED FORWARD		<u>10,000</u>	<u>62,704</u>	<u>116,583</u>	<u>189,287</u>	<u>133,712</u>

The notes form part of these financial statements

Off the Streets CIO

**Statement of Financial Activities
for the Year Ended 31 December 2022**

Surplus and Deficit Account 968

Posting discrepancies were found in the reserve accounts listed below. This is because the brought forward postings in the current year are not equal to the figures carried forward by IRIS at the end of last year. Please check your postings in the brought forward account for the surplus and deficit account 968.

	Unrestricted funds £	Total funds £
Brought forward - 968/1	64,232	64,232
Carried forward	<u>64,342</u>	<u>64,342</u>
Difference	<u>110</u>	<u>110</u>

Post to relevant accounts (see UCHA chart of accounts for further details)

Off the Streets CIO

**Balance Sheet
31 December 2022**

				31.12.22	31.12.21	
		Designated fund - Trinity Centre Refurbishment Fund.	General Unrestricted Fund	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£	£
FIXED ASSETS						
Tangible assets	7	-	588,407	52,008	640,415	14,150
CURRENT ASSETS						
Debtors	8	-	1,000	-	1,000	2,596
Cash at bank	9	10,000	78,029	69,516	157,545	122,616
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		10,000	79,029	69,516	158,545	125,212
CREDITORS						
Amounts falling due within one year	10	-	(36,732)	(4,941)	(41,673)	(5,650)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		10,000	42,297	64,575	116,872	119,562
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		10,000	630,704	116,583	757,287	133,712
CREDITORS						
Amounts falling due after more than one year	11	-	(568,000)	-	(568,000)	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		10,000	62,704	116,583	189,287	133,712
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

Off the Streets CIO

**Balance Sheet - continued
31 December 2022**

					31.12.22	31.12.21
		Designated fund - Trinity Centre Refurbishment Fund.	General Unrestricted Fund	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£	£
FUNDS	15					
Unrestricted funds:						
General fund					62,704	54,342
Designated fund					10,000	10,000
					<hr/>	<hr/>
					72,704	64,342
					<hr/>	<hr/>
Restricted funds:						
National Lottery Awards 4 All Fund					2,203	4,370
Mulberry Trust Grant					-	15,000
Woodford Family Charitable Trust					50,000	50,000
Southend Emergency Support Fund					5,196	-
Society of the Holy Child Jesus					7,500	-
Rosco Trust					4,340	-
Department of Housing and Communities					29,292	-
Community Investment Board					10,000	-
B & Q Foundation					5,000	-
Aviva Community Crowdfunding					3,052	-
					<hr/>	<hr/>
					116,583	69,370
					<hr/>	<hr/>
TOTAL FUNDS					<u>189,287</u>	<u>133,712</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 6 April 2023 and were signed on its behalf by:

E V Priest - Trustee

E Perry - Trustee

Off the Streets CIO

Notes to the Financial Statements for the Year Ended 31 December 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 33% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

2. OTHER TRADING ACTIVITIES

	31.12.22	31.12.21
	£	£
Fundraising events	943	2,327
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	31.12.22	31.12.21
	£	£
Deposit account interest	46	28
	<u> </u>	<u> </u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Mr D Thomas, a trustee of the business was employed by the charity in the year. Mr Thomas was employed to perform fundraising duties as per an employment contract. The services provided are outside the scope of services expected of a Trustee and guidance was obtained from The Charity Commission prior to the appointment.

Remuneration paid to Mr D Thomas in the year was £2,993 (2021: £nil).

Mrs K Fields, a trustee of the business was employed by the charity in the year. Mrs Fields was employed to perform managerial duties as per an employment contract. The services provided are outside the scope of services expected of a Trustee and guidance was obtained from The Charity Commission prior to the appointment.

Remuneration paid to Mrs Fields in the year was £15,000 (2021: £nil).

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.22	31.12.21
Volunteer manager - delivery	1	2
Manager	1	-
Fundraiser	1	-
	<u> </u>	<u> </u>
	3	2
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	10,000	53,618	9,480	73,098
Charitable activities				
Homeless Shelter	-	-	65,000	65,000
Other trading activities	-	2,327	-	2,327
Investment income	-	28	-	28
Total	<u>10,000</u>	<u>55,973</u>	<u>74,480</u>	<u>140,453</u>
EXPENDITURE ON				
Raising funds	-	15,326	-	15,326
Charitable activities				
Homeless Shelter	-	40,379	3,810	44,189
Total	<u>-</u>	<u>55,705</u>	<u>3,810</u>	<u>59,515</u>
NET INCOME	10,000	268	70,670	80,938
Transfers between funds	-	1,300	(1,300)	-
Net movement in funds	10,000	1,568	69,370	80,938
RECONCILIATION OF FUNDS				
Total funds brought forward	-	52,774	-	52,774
TOTAL FUNDS CARRIED FORWARD	<u>10,000</u>	<u>54,342</u>	<u>69,370</u>	<u>133,712</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 January 2022	4,156	3,215	12,200	1,719	21,290
Additions	629,222	-	-	499	629,721
	<u>633,378</u>	<u>3,215</u>	<u>12,200</u>	<u>2,218</u>	<u>651,011</u>
At 31 December 2022	633,378	3,215	12,200	2,218	651,011
DEPRECIATION					
At 1 January 2022	-	2,143	4,284	713	7,140
Charge for year	-	179	2,639	638	3,456
	<u>-</u>	<u>2,322</u>	<u>6,923</u>	<u>1,351</u>	<u>10,596</u>
At 31 December 2022	-	2,322	6,923	1,351	10,596
NET BOOK VALUE					
At 31 December 2022	<u>633,378</u>	<u>893</u>	<u>5,277</u>	<u>867</u>	<u>640,415</u>
At 31 December 2021	<u>4,156</u>	<u>1,072</u>	<u>7,916</u>	<u>1,006</u>	<u>14,150</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.12.21 £
Other debtors	1,000	1,460
Prepayments	-	1,136
	<u>1,000</u>	<u>2,596</u>

9. CASH AT BANK

Cash at bank balances for 2021 include £50,000 held on the charity's behalf at Paul Robinsons Solicitors within their client bank account.

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22 £	31.12.21 £
Trade creditors	37	3,843
Taxation and social security	765	-
Other creditors	40,871	1,807
	<u>41,673</u>	<u>5,650</u>

Off the Streets CIO

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.22	31.12.21
	£	£
Other creditors	568,000	-
	<u>568,000</u>	<u>-</u>

12. LOANS

An analysis of the maturity of loans is given below:

	31.12.22	31.12.21
	£	£
Amounts falling due within one year on demand:		
Other loans	12,000	-
	<u>12,000</u>	<u>-</u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	436,000	-
	<u>436,000</u>	<u>-</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Other loans more 5yrs instal	132,000	-

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.12.22	31.12.21
	£	£
Within one year	-	6,600
	<u>-</u>	<u>6,600</u>

14. SECURED DEBTS

The following secured debts are included within creditors:

	31.12.22	31.12.21
	£	£
Other loans	580,000	-
	<u>580,000</u>	<u>-</u>

The above loans are secured upon the property of 3 Trinity Avenue, Westcliff on Sea, Essex, SS0 7PU.

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

15. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	54,232	8,472	62,704
Designated fund	10,000	-	10,000
	<u>64,232</u>	<u>8,472</u>	<u>72,704</u>
Restricted funds			
National Lottery Awards 4 All Fund	4,370	(2,167)	2,203
Woodford Family Charitable Trust	50,000	-	50,000
Southend Emergency Support Fund	-	5,196	5,196
Society of the Holy Child Jesus	-	7,500	7,500
Rosco Trust	-	4,340	4,340
Department of Housing and Communities	15,000	14,292	29,292
Community Investment Board	-	10,000	10,000
B & Q Foundation	-	5,000	5,000
Aviva Community Crowdfunding	-	3,052	3,052
	<u>69,370</u>	<u>47,213</u>	<u>116,583</u>
TOTAL FUNDS	<u>133,602</u>	<u>55,685</u>	<u>189,287</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,510	(62,038)	8,472
Restricted funds			
National Lottery Awards 4 All Fund	-	(2,167)	(2,167)
Southend Emergency Support Fund	20,000	(14,804)	5,196
Society of the Holy Child Jesus	15,000	(7,500)	7,500
Rosco Trust	5,000	(660)	4,340
Department of Housing and Communities	17,285	(2,993)	14,292
Tuckwick Foundation	3,000	(3,000)	-
Community Investment Board	10,000	-	10,000
B & Q Foundation	5,000	-	5,000
Aviva Community Crowdfunding	9,118	(6,066)	3,052
	<u>84,403</u>	<u>(37,190)</u>	<u>47,213</u>
TOTAL FUNDS	<u>154,913</u>	<u>(99,228)</u>	<u>55,685</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	52,774	268	1,300	54,342
Designated fund	-	10,000	-	10,000
	<u>52,774</u>	<u>10,268</u>	<u>1,300</u>	<u>64,342</u>
Restricted funds				
National Lottery Awards 4 All Fund	-	5,670	(1,300)	4,370
Mulberry Trust Grant	-	15,000	-	15,000
Woodford Family Charitable Trust	-	50,000	-	50,000
	<u>-</u>	<u>70,670</u>	<u>(1,300)</u>	<u>69,370</u>
TOTAL FUNDS	<u>52,774</u>	<u>80,938</u>	<u>-</u>	<u>133,712</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	55,973	(55,705)	268
Designated fund	10,000	-	10,000
	<u>65,973</u>	<u>(55,705)</u>	<u>10,268</u>
Restricted funds			
National Lottery Awards 4 All Fund	9,480	(3,810)	5,670
Mulberry Trust Grant	15,000	-	15,000
Woodford Family Charitable Trust	50,000	-	50,000
	<u>74,480</u>	<u>(3,810)</u>	<u>70,670</u>
TOTAL FUNDS	<u>140,453</u>	<u>(59,515)</u>	<u>80,938</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	52,774	8,740	1,300	62,814
Designated fund	-	10,000	-	10,000
	<u>52,774</u>	<u>18,740</u>	<u>1,300</u>	<u>72,814</u>
Restricted funds				
National Lottery Awards 4 All Fund	-	3,503	(1,300)	2,203
Mulberry Trust Grant	-	15,000	-	15,000
Woodford Family Charitable Trust	-	50,000	-	50,000
Southend Emergency Support Fund	-	5,196	-	5,196
Society of the Holy Child Jesus	-	7,500	-	7,500
Rosco Trust	-	4,340	-	4,340
Department of Housing and Communities	-	14,292	-	14,292
Community Investment Board	-	10,000	-	10,000
B & Q Foundation	-	5,000	-	5,000
Aviva Community Crowdfunding	-	3,052	-	3,052
	<u>-</u>	<u>117,883</u>	<u>(1,300)</u>	<u>116,583</u>
TOTAL FUNDS	<u>52,774</u>	<u>136,623</u>	<u>-</u>	<u>189,397</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	126,483	(117,743)	8,740
Designated fund	10,000	-	10,000
	<u>136,483</u>	<u>(117,743)</u>	<u>18,740</u>
Restricted funds			
National Lottery Awards 4 All Fund	9,480	(5,977)	3,503
Mulberry Trust Grant	15,000	-	15,000
Woodford Family Charitable Trust	50,000	-	50,000
Southend Emergency Support Fund	20,000	(14,804)	5,196
Society of the Holy Child Jesus	15,000	(7,500)	7,500
Rosco Trust	5,000	(660)	4,340
Department of Housing and Communities	17,285	(2,993)	14,292
Tuckwick Foundation	3,000	(3,000)	-
Community Investment Board	10,000	-	10,000
B & Q Foundation	5,000	-	5,000
Aviva Community Crowdfunding	9,118	(6,066)	3,052
	<u>158,883</u>	<u>(41,000)</u>	<u>117,883</u>
TOTAL FUNDS	<u>295,366</u>	<u>(158,743)</u>	<u>136,623</u>

Off the Streets CIO

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

16. CAPITAL COMMITMENTS

	31.12.22	31.12.21
	£	£
Contracted but not provided for in the financial statements	-	7,854
	<u> </u>	<u> </u>

Capital commitments in 2021 were in relation to legal costs arising from the purchase of the property at Trinity Avenue after the balance sheet date.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

18. FUNDS HELD

The charity holds the following funds for the purposes shown:

Designated funds - Funds designated from unrestricted donations with the agreed purpose of refurbishing the new homeless centre at Trinity Avenue.

Restricted Funds -

Mulberry Charitable Trust and Woodward Charitable Trust - Funds held for towards the new homeless centre refurbishment of the Trinity Avenue.

National Lottery Awards 4 All - Funds held for restricted project working with beneficiaries.

Department for Housing and Communities - Funds held for the operation of the service of the homeless centre.

Society of Child Jesus Christ - Funds held towards salary for Centre Manager.

Rosco Trust - Funds held for refurbishment of homeless centre at Trinity Avenue.

Southend Emergency Crisis Fund - Funds held for emergency welfare needs of homeless people using the centre.

Off the Streets CIO

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	69,292	50,346
Grants	5,229	22,752
	<hr/>	<hr/>
	74,521	73,098
Other trading activities		
Fundraising events	943	2,327
Investment income		
Deposit account interest	46	28
Charitable activities		
Grants	79,403	65,000
	<hr/>	<hr/>
Total incoming resources	154,913	140,453
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	7,223	15,326
Other trading activities		
Wages	2,993	-
Social security	240	-
	<hr/>	<hr/>
	3,233	-
Charitable activities		
Wages	15,000	-
Social security	175	-
Rent	3,332	7,180
Insurance	4,019	959
Light and heat	2,336	400
Telephone	1,052	1,058
Advertising	358	220
Beneficiary travel and accommo dation	798	692
Beneficiary welfare	12,643	6,314
Beneficiary catering	7,098	4,845
Printing, postage and statione ry	178	399
Motor and travel expenses	6,075	5,357
Property securement	-	6,000
Cleaning	1,859	1,388
Repairs and renewals	3,075	1,527
Computer expenses	6,502	307
Subscriptions	430	674
Bookkeeping	2,824	2,673
Carried forward	67,754	39,993

This page does not form part of the statutory financial statements

Off the Streets CIO

Detailed Statement of Financial Activities
for the Year Ended 31 December 2022

	31.12.22	31.12.21
	£	£
Charitable activities		
Brought forward	67,754	39,993
Professional fees	3,121	(1,756)
Fixtures and fittings	179	536
Motor vehicles	2,639	3,958
Computer equipment	639	438
Bank loan interest	12,750	-
	<hr/>	<hr/>
	87,082	43,169
Support costs		
Finance		
Bank charges	54	-
Governance costs		
Auditors' remuneration for non audit work	1,236	1,020
Legal costs	400	-
	<hr/>	<hr/>
	1,636	1,020
	<hr/>	<hr/>
Total resources expended	99,228	59,515
	<hr/>	<hr/>
Net income	55,685	80,938
	<hr/> <hr/>	<hr/> <hr/>

This page does not form part of the statutory financial statements

OFF THE STREETS

England & Wales - Charity number 1184331

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2021
for
Off the Streets**

Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

Off the Streets

**Contents of the Financial Statements
for the Year Ended 31 December 2021**

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Off the Streets

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of poverty for the benefit of people who are homeless or rough sleepers in Southend-on-Sea and the surrounding area, in particular but not exclusively, by providing short term accommodation and supporting and assisting those homeless persons who want to escape homelessness by providing signposting/advocacy and provide support for up to 6 months to enable rough sleepers to move into more permanent accommodation.

The key objectives are:

- To provide emergency accommodation for homeless people. OTS assists rough sleepers, as they move from chaotic, often abusive lives into independent, self-sufficient lifestyles.

-To support homeless people to find and move on to permanent accommodation. This includes support with finding an address, assisting in registering for social services and healthcare support, helping them with jobseekers allowance and with job applications. OTS helps them get a deposit (from the Rent Deposit Scheme) and assists with the first month's rent where possible. We also assist with the provision of food, furniture and household essentials.

-To directly support or signpost homeless people in areas of person difficulty. Additional help includes support with employment, budgeting, physical and mental health problems and issues around addiction.

-To provide an Outreach service for rough sleepers within the locality. OTS trustees & volunteers visit rough sleepers each week to offer whatever practical & emotional support they require.

-To promote the needs of homeless people within the local community. This is achieved through raising local awareness on the needs of homeless people and thereby helping to reduce discrimination towards them and influencing the local community to become more supportive and less judgemental. We also plan to enable wider access to community based organisations to promote greater social inclusion.

Significant activities

The charity provides a 5 bed year round night shelter for the homeless at our premises in Westcliff on Sea, Essex.

Public benefit

The trustees have considered their requirements for ensuring public benefit and believe that the charity meets these requirements comfortably in light of the work performed.

Grantmaking

The charity has no plans to make charitable grants to any individual or charitable body.

Volunteers

The charity currently employs no paid staff and therefore volunteers are fundamental to the operation of the charity to deliver services. During the period the charity had 35 volunteers working at the shelter in addition to the 8 volunteer trustees.

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

The charity continues to build a body of loyal regular donors which stands at 39 in total at the end of 2021. A concerted effort will be made to increase this number over 2022. Since March 2021, Off The Streets has commissioned the services of a professional fundraiser and already this has realised some substantial grants from charitable trusts/foundations. Over the forthcoming year, we plan to significantly increase our grant applications and fundraising activities.

Off the Streets

Report of the Trustees for the Year Ended 31 December 2021

FINANCIAL REVIEW

Principal funding sources

The charity now obtains the majority of its funding from grants which is supplemented by regular and one off local donations. This is in line with Off The Streets' funding model and business case.

Reserves policy

The charity has set a reserves policy of maintaining reserves of a maximum of £25,000.

FUTURE PLANS

Off The Streets completed the purchase on a 7 bedded hotel in Westcliff-on-Sea on 08/02/2022.

This will be converted into an enhanced shelter offering emergency overnight accommodation together with a range of activities & services during the day. This was made possible through a combination of funding sources which included a £400k bridging loan from a charitable trust, an interest free loan of £180k from a long-standing benefactor of the charity and a £50k donation from a family trust. Once the shelter is open (June/July 2022), the charity will be introducing rental payments & service charges which will be covered by Housing Benefit. We are also planning to employ two paid staff to ensure the shelter is run efficiently - a shelter manager and an administrator.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of organisation and constitutes an unincorporated not for profit organisation.

Charity constitution

The current constitution was adopted and approved by the trustees on 2nd April 2018 and copies are available for viewing upon request to the charity registered office.

Recruitment and appointment of new trustees

The Trustees frequently monitor skills lacking in the existing board and once the ideal skill/experience profile has been identified, a recruitment plan will be formulated. This will identify the most appropriate resources from which applicants might be found. Preference should be given to advertisement in the media, volunteer bureau, and direct approaches to professional bodies and to other voluntary organisations. Our intention is to promote diversity and to avoid conflicts of interest.

Off the Streets seeks to ensure diversity in its board of trustees as well as in its staff base and consideration will be given to ways in which groups that are under-represented on the board might be reached and encouraged to apply. However, at the point of selection the Trustees will be selected in line with the charity's Equal Opportunities Policy.

Organisational structure

The day to day operation of the charity and shelter are managed by the Operational Board which consists of a smaller group of trustees and the shelter managers.

The volunteers involved in the centre day to day report to the centre managers who report to the Operational Board.

Centre Managers:

Ms Kirsty Fields
Mrs Karen Fields

Induction and training of new trustees

Possible candidates are interviewed by members of the trustee board and once appointed undergo an initial induction and then ongoing training is provided at regular periods. This is done to ensure that trustees are fully equipped to understand their legal responsibilities and perform their duties appropriately.

Related parties

A register of related parties is maintained and presented at every trustee meeting. A policy in relation to related business interests exists and is updated with any relevant amendments.

Off the Streets

Report of the Trustees
for the Year Ended 31 December 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184331

Principal address

3 Trinity Avenue
Westcliff on Sea
Essex
SS0 7PU

Trustees

Mrs S Mortimore
Ms K Fields
D Thomas Chairman
E Perry
Mrs K Fields
Mrs S Parkinson
Mrs C Walford
Mrs V Bloomfield

Independent Examiner

Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

Approved by order of the board of trustees on and signed on its behalf by:

.....
D Thomas - Trustee

**Independent Examiner's Report to the Trustees of
Off the Streets**

Independent examiner's report to the trustees of Off the Streets

I report to the charity trustees on my examination of the accounts of Off the Streets (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H Meagher FCA
ICAEW
Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

21 April 2022

Off the Streets

Statement of Financial Activities
for the Year Ended 31 December 2021

				Year Ended 31.12.21	Period 1.5.20 to 31.12.20	
	Notes	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £	Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies		10,000	53,618	9,480	73,098	67,837
Charitable activities						
Homeless Shelter		-	-	65,000	65,000	4,000
Other trading activities	2	-	2,327	-	2,327	-
Investment income	3	-	28	-	28	21
Total		<u>10,000</u>	<u>55,973</u>	<u>74,480</u>	<u>140,453</u>	<u>71,858</u>
EXPENDITURE ON						
Raising funds		-	15,326	-	15,326	3,435
Charitable activities						
Homeless Shelter		-	40,379	3,810	44,189	35,194
Total		<u>-</u>	<u>55,705</u>	<u>3,810</u>	<u>59,515</u>	<u>38,629</u>
NET INCOME		<u>10,000</u>	<u>268</u>	<u>70,670</u>	<u>80,938</u>	<u>33,229</u>
Transfers between funds	12	<u>-</u>	<u>1,300</u>	<u>(1,300)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>10,000</u>	<u>1,568</u>	<u>69,370</u>	<u>80,938</u>	<u>33,229</u>
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>-</u>	<u>52,774</u>	<u>-</u>	<u>52,774</u>	<u>19,545</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>10,000</u></u>	<u><u>54,342</u></u>	<u><u>69,370</u></u>	<u><u>133,712</u></u>	<u><u>52,774</u></u>

The notes form part of these financial statements

Off the Streets

**Balance Sheet
31 December 2021**

					31.12.21	31.12.20
	Notes	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £	Total funds £
FIXED ASSETS						
Tangible assets	7	-	14,150	-	14,150	1,912
CURRENT ASSETS						
Debtors	8	-	2,596	-	2,596	2,620
Cash at bank	9	10,000	43,166	69,450	122,616	51,409
		<u>10,000</u>	<u>45,762</u>	<u>69,450</u>	<u>125,212</u>	<u>54,029</u>
CREDITORS						
Amounts falling due within one year	10	-	(5,570)	(80)	(5,650)	(3,167)
NET CURRENT ASSETS		<u>10,000</u>	<u>40,192</u>	<u>69,370</u>	<u>119,562</u>	<u>50,862</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		10,000	54,342	69,370	133,712	52,774
NET ASSETS		<u><u>10,000</u></u>	<u><u>54,342</u></u>	<u><u>69,370</u></u>	<u><u>133,712</u></u>	<u><u>52,774</u></u>

The notes form part of these financial statements

Off the Streets

**Balance Sheet - continued
31 December 2021**

FUNDS	12		
Unrestricted funds:			
General fund		54,342	52,774
Designated funds - Trinity Centre Refurbishment Fund		10,000	-
		64,342	52,774
Restricted funds:			
National Lottery Awards 4 All Fund		4,370	-
Mulberry Trust Grant		15,000	-
Woodford Family Charitable Trust		50,000	-
		69,370	-
TOTAL FUNDS		133,712	52,774

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
D Thomas - Trustee

.....
E Perry - Trustee

**Notes to the Financial Statements
for the Year Ended 31 December 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 33% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Off the Streets

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

2. OTHER TRADING ACTIVITIES

	Year Ended 31.12.21 £	Period 1.5.20 to 31.12.20 £
Fundraising events	2,327	-
	<u>2,327</u>	<u>-</u>

3. INVESTMENT INCOME

	Year Ended 31.12.21 £	Period 1.5.20 to 31.12.20 £
Deposit account interest	28	21
	<u>28</u>	<u>21</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the period ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the period ended 31 December 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	Year Ended 31.12.21	Period 1.5.20 to 31.12.20
Volunteer managers - delivery	2	2
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	-	67,837	-	67,837
Charitable activities				
Homeless Shelter	-	-	4,000	4,000
Investment income	-	21	-	21
Total	<u>-</u>	<u>67,858</u>	<u>4,000</u>	<u>71,858</u>

Off the Streets

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Designated fund - Trinity Centre Refurbishment Fund. £	General Unrestricted Fund £	Restricted funds £	Total funds £
EXPENDITURE ON				
Raising funds	-	3,435	-	3,435
Charitable activities				
Homeless Shelter	-	29,939	5,255	35,194
Total	-	33,374	5,255	38,629
NET INCOME/(EXPENDITURE)	-	34,484	(1,255)	33,229
RECONCILIATION OF FUNDS				
Total funds brought forward	-	18,290	1,255	19,545
TOTAL FUNDS CARRIED FORWARD	-	52,774	-	52,774

7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 January 2021	-	3,215	500	404	4,119
Additions	4,156	-	11,700	1,315	17,171
At 31 December 2021	4,156	3,215	12,200	1,719	21,290
DEPRECIATION					
At 1 January 2021	-	1,607	326	274	2,207
Charge for year	-	536	3,958	439	4,933
At 31 December 2021	-	2,143	4,284	713	7,140
NET BOOK VALUE					
At 31 December 2021	4,156	1,072	7,916	1,006	14,150
At 31 December 2020	-	1,608	174	130	1,912

Off the Streets

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Other debtors	1,460	2,060
Prepayments	1,136	560
	<u>2,596</u>	<u>2,620</u>

9. CASH AT BANK

Cash at bank balances include £50,000 held on the charity's behalf at Paul Robinsons Solicitors within their client bank account.

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade creditors	3,843	180
Other creditors	1,807	2,987
	<u>5,650</u>	<u>3,167</u>

11. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.12.21	31.12.20
	£	£
Within one year	<u>6,600</u>	<u>6,600</u>

The above property is on a 12 month rolling lease and was surrendered during the next 12 months.

12. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	Transfers between funds	At 31.12.21
	£	£	£	£
Unrestricted funds				
General fund	52,774	268	1,300	54,342
Designated funds - Trinity Centre Refurbishment Fund	-	10,000	-	10,000
	<u>52,774</u>	<u>10,268</u>	<u>1,300</u>	<u>64,342</u>
Restricted funds				
National Lottery Awards 4 All Fund	-	5,670	(1,300)	4,370
Mulberry Trust Grant	-	15,000	-	15,000
Woodford Family Charitable Trust	-	50,000	-	50,000
	<u>-</u>	<u>70,670</u>	<u>(1,300)</u>	<u>69,370</u>
TOTAL FUNDS	<u>52,774</u>	<u>80,938</u>	<u>-</u>	<u>133,712</u>

Off the Streets

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	55,973	(55,705)	268
Designated funds - Trinity Centre Refurbishment Fund	10,000	-	10,000
	<u>65,973</u>	<u>(55,705)</u>	<u>10,268</u>
Restricted funds			
National Lottery Awards 4 All Fund	9,480	(3,810)	5,670
Mulberry Trust Grant	15,000	-	15,000
Woodford Family Charitable Trust	50,000	-	50,000
	<u>74,480</u>	<u>(3,810)</u>	<u>70,670</u>
TOTAL FUNDS	<u>140,453</u>	<u>(59,515)</u>	<u>80,938</u>

Comparatives for movement in funds

	At 1.5.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	18,290	34,484	52,774
Restricted funds			
Essex Community Foundation	501	(501)	-
Woodward Charitable Trust	754	(754)	-
	<u>1,255</u>	<u>(1,255)</u>	<u>-</u>
TOTAL FUNDS	<u>19,545</u>	<u>33,229</u>	<u>52,774</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,858	(33,374)	34,484
Restricted funds			
Essex Community Foundation	3,500	(4,001)	(501)
Woodward Charitable Trust	-	(754)	(754)
Groundwork Foundation	500	(500)	-
	<u>4,000</u>	<u>(5,255)</u>	<u>(1,255)</u>
TOTAL FUNDS	<u>71,858</u>	<u>(38,629)</u>	<u>33,229</u>

Off the Streets

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

12. MOVEMENT IN FUNDS - continued

Transfers between funds

The transfer between funds represents capital purchases made by restricted grant funds that were transferred to the general fund when the grant conditions were met.

13. CAPITAL COMMITMENTS

	31.12.21	31.12.20
	£	£
Contracted but not provided for in the financial statements	7,854	-
	<u>7,854</u>	<u>-</u>

The charity was committed to £7,854 of expenditure in relation to the purchase of property at 3 Trinity Avenue Westcliff on Sea at the year end.

The charity completed the purchase of the property in February 2022 at a price of £610,000 plus associated purchase costs of which £577,600 was funded by secured loan finance.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

15. FUNDS HELD

The charity holds the following funds for the purposes shown:

Designated funds - Funds designated from unrestricted donations with the agreed purpose of refurbishing the new homeless centre at Trinity Avenue.

Restricted Funds -

Mulberry Charitable Trust and Woodward Charitable Trust - Funds held for towards the new homeless centre refurbishment of the Trinity Avenue.

Woodford Charitable Trust - Funds held on restricted grant towards purchase price of new homeless centre at Trinity Avenue.

National Lottery Awards 4 All - Funds held for restricted project working with beneficiaries.

Off the Streets

Detailed Statement of Financial Activities
for the Year Ended 31 December 2021

	Year Ended 31.12.21 £	Period 1.5.20 to 31.12.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	50,346	22,946
Grants	22,752	44,266
Donated services and facilities	-	625
	<hr/>	<hr/>
	73,098	67,837
Other trading activities		
Fundraising events	2,327	-
Investment income		
Deposit account interest	28	21
Charitable activities		
Grants	65,000	4,000
	<hr/>	<hr/>
Total incoming resources	140,453	71,858
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	15,326	3,435
Charitable activities		
Rent	7,180	5,560
Insurance	959	460
Light and heat	400	2,834
Telephone	1,058	922
Advertising	220	-
Beneficiary travel and accommo dation	692	833
Beneficiary welfare	6,314	3,729
Beneficiary catering	4,845	3,026
Printing, postage and statione ry	399	733
Motor and travel expenses	5,357	4,993
Property securement	6,000	-
Cleaning	1,388	609
Staff uniform	-	270
Repairs and renewals	1,527	1,376
Computer expenses	307	451
Compliance and legal costs	-	3,207
Subscriptions	674	395
Bookkeeping	2,673	1,664
Professional fees	(1,756)	2,176
Fixtures and fittings	536	-
Carried forward	38,773	33,238

This page does not form part of the statutory financial statements

Off the Streets

Detailed Statement of Financial Activities
for the Year Ended 31 December 2021

	Year Ended 31.12.21 £	Period 1.5.20 to 31.12.20 £
Charitable activities		
Brought forward	38,773	33,238
Motor vehicles	3,958	67
Computer equipment	438	869
	<hr/>	<hr/>
	43,169	34,174
Support costs		
Governance costs		
Auditors' remuneration for non audit work	1,020	1,020
	<hr/>	<hr/>
Total resources expended	59,515	38,629
	<hr/>	<hr/>
Net income	80,938	33,229
	<hr/> <hr/>	<hr/> <hr/>

OFF THE STREETS

England & Wales - Charity number 1184331

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Period 1 May 2020 to 31 December 2020
for
Off the Streets**

Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

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for the Period 1 May 2020 to 31 December 2020**

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Off the Streets

Report of the Trustees for the Period 1 May 2020 to 31 December 2020

The trustees present their report with the financial statements of the charity for the period 1 May 2020 to 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The relief of poverty for the benefit of people who are homeless or rough sleepers in Southend-on-Sea and the surrounding area, in particular but not exclusively, by providing short term accommodation and supporting and assisting those homeless persons who want to escape homelessness by providing signposting/advocacy and provide support for up to 6 months to enable rough sleepers to move into more permanent accommodation.

The aims of the charity are to build a community for those in need of shelter.

To offer support to those in need and encourage engagement with other appropriate services,

To be part of the solution of homelessness

To help transition homeless to stable suitable maintainable accommodation and possible employment.

Significant activities

The charity provides a 5 bed year round night shelter for the homeless at our premises in Westcliff on Sea, Essex.

Public benefit

The trustees have considered their requirements for ensuring public benefit and believe that the charity meets these requirements comfortably in light of the work performed.

Grantmaking

The charity has no plans to make charitable grants to any individual or charitable body.

Volunteers

The charity currently employs no paid staff and therefore volunteers are fundamental to the operation of the charity to deliver services. During the period the charity had 35 volunteers working at the shelter in addition to the 8 volunteer trustees.

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

The charity is currently building a body of loyal regular donors. The charity has been successful at obtaining some small charitable grants in the year which is something the charity hopes to build upon in future years.

The charity does pay the adhoc services of a freelance bid writer when required.

FINANCIAL REVIEW

Principal funding sources

The charity obtains the majority of its funding from regular and one off local donations. This is intended to change in future when the charity will review its funding model and business case.

Reserves policy

The charity has set a reserves policy of maintaining reserves of a maximum of £25,000.

FUTURE PLANS

The charity has a clear plan for the future which involves plans such as:

1 - Making plans to purchase a permanent building to create a larger shelter with a permanent future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of organisation and constitutes an unincorporated not for profit organisation.

Off the Streets

Report of the Trustees for the Period 1 May 2020 to 31 December 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Charity constitution

The current constitution was adopted and approved by the trustees on 2nd April 2018 and copies are available for viewing upon request to the charity registered office.

Recruitment and appointment of new trustees

The Trustees frequently monitor skills lacking in the existing board and once the ideal skill/experience profile has been identified a recruitment plan will be formulated. This will identify the most appropriate resources from which applicants might be found. Preference should be given to advertisement in the media, volunteer bureau, and direct approaches to professional bodies and to other voluntary organisations over approaches to personal contacts as the intention is to promote diversity and to avoid conflicts of interest.

Off the Streets seeks to ensure diversity in its board of trustees as well as in its staff base and consideration will be given to ways in which groups that are under-represented on the board might be reached and encouraged to apply. However, at the point of selection the Trustees will not discriminate unfairly on any of the grounds listed in the Equal Opportunities Policy.

Organisational structure

The day to day operation of the charity and shelter are managed by the Operational Board which consists of a smaller group of trustees and the shelter managers.

The volunteers involved in the centre day to day report to the centre managers who report to the Operational Board.

Centre Managers:

Ms Kirsty Fields
Mrs Karen Fields

Induction and training of new trustees

Possible candidates are interviewed by members of the trustee board and once appointed undergo an initial induction and then ongoing training is provided at regular periods to ensure that trustees are fully equipped to understand and perform their duties appropriately.

Related parties

A register of related parties is maintained and presented at every trustee meeting. A policy in relation to related business interests exists and is updated with any relevant amendments.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184331

Principal address

505 London Road
Westcliff
Essex
SS0 9LG

Off the Streets

**Report of the Trustees
for the Period 1 May 2020 to 31 December 2020**

Trustees

Mrs S Mortimore
Ms K Fields
D Thomas Chairman
E Perry
Mrs K Fields
Mrs S Meddle (resigned 31.12.2020)
J Burn Treasurer (resigned 28.5.2020)
Mrs S Parkinson (appointed 12.9.2020)
Mrs C Walford
Mrs V Bloomfield (appointed 29.8.2020)

Independent Examiner

Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

Approved by order of the board of trustees on and signed on its behalf by:

.....
D Thomas - Trustee

**Independent Examiner's Report to the Trustees of
Off the Streets**

Independent examiner's report to the trustees of Off the Streets

I report to the charity trustees on my examination of the accounts of Off the Streets (the Trust) for the period 1 May 2020 to 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H Meagher FCA
ICAEW
Butlers Chartered Accountants
Suite 6 Burley House
15 High Street
Rayleigh
Essex
SS6 7EW

Date:

Off the Streets

Statement of Financial Activities for the Period 1 May 2020 to 31 December 2020

		Unrestricted fund £	Restricted funds £	Period 1.5.20 to 31.12.20 Total funds £	Period 9.7.19 to 30.4.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		67,837	-	67,837	27,440
Charitable activities					
Homeless Shelter		-	4,000	4,000	13,000
Other trading activities	2	-	-	-	9,932
Investment income	3	21	-	21	1
Other income		-	-	-	652
Total		67,858	4,000	71,858	51,025
 EXPENDITURE ON					
Raising funds		3,435	-	3,435	3,072
Charitable activities					
Homeless Shelter		26,827	5,255	32,082	29,813
Other		936	-	936	971
Total		31,198	5,255	36,453	33,856
NET INCOME/(EXPENDITURE)		36,660	(1,255)	35,405	17,169
 RECONCILIATION OF FUNDS					
Total funds brought forward		18,290	1,255	19,545	2,376
TOTAL FUNDS CARRIED FORWARD		54,950	-	54,950	19,545

The notes form part of these financial statements

Off the Streets

**Balance Sheet
31 December 2020**

	Notes	Unrestricted fund £	Restricted funds £	31.12.20 Total funds £	30.4.20 Total funds £
FIXED ASSETS					
Tangible assets	7	1,912	-	1,912	2,522
CURRENT ASSETS					
Debtors	8	2,620	-	2,620	2,008
Cash at bank and in hand		51,410	-	51,410	17,094
		<u>54,030</u>	<u>-</u>	<u>54,030</u>	<u>19,102</u>
CREDITORS					
Amounts falling due within one year	9	(3,168)	-	(3,168)	(2,079)
		<u>50,862</u>	<u>-</u>	<u>50,862</u>	<u>17,023</u>
NET CURRENT ASSETS					
		<u>52,774</u>	<u>-</u>	<u>52,774</u>	<u>19,545</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>52,774</u>	<u>-</u>	<u>52,774</u>	<u>19,545</u>
NET ASSETS					
		<u><u>52,774</u></u>	<u><u>-</u></u>	<u><u>52,774</u></u>	<u><u>19,545</u></u>
FUNDS					
Unrestricted funds	11			52,774	18,290
Restricted funds:					
Essex Community Foundation				-	501
Woodward Charitable Trust				-	754
				<u>-</u>	<u>1,255</u>
TOTAL FUNDS					
				<u><u>52,774</u></u>	<u><u>19,545</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
D Thomas - Trustee

.....
E Perry - Trustee

**Notes to the Financial Statements
for the Period 1 May 2020 to 31 December 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 33% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Off the Streets

Notes to the Financial Statements - continued for the Period 1 May 2020 to 31 December 2020

2. OTHER TRADING ACTIVITIES

	Period 1.5.20 to 31.12.20 £	Period 9.7.19 to 30.4.20 £
Fundraising events	-	9,736
Sale of goods	-	196
	<u>-</u>	<u>9,932</u>

3. INVESTMENT INCOME

	Period 1.5.20 to 31.12.20 £	Period 9.7.19 to 30.4.20 £
Interest receivable - trading	21	1
	<u>21</u>	<u>1</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 December 2020 nor for the period ended 30 April 2020.

Trustees' expenses

There were no trustees' expenses paid for the period ended 31 December 2020 nor for the period ended 30 April 2020.

5. STAFF COSTS

The average monthly number of employees during the period was as follows:

	Period 1.5.20 to 31.12.20	Period 9.7.19 to 30.4.20
Volunteer managers - delivery	2	2
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**Notes to the Financial Statements - continued
for the Period 1 May 2020 to 31 December 2020**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	27,440	-	27,440
Charitable activities			
Homeless Shelter	-	13,000	13,000
Other trading activities	9,932	-	9,932
Investment income	1	-	1
Other income	652	-	652
	<hr/>	<hr/>	<hr/>
Total	38,025	13,000	51,025
 EXPENDITURE ON			
Raising funds	3,072	-	3,072
Charitable activities			
Homeless Shelter	18,067	11,746	29,813
Other	971	-	971
	<hr/>	<hr/>	<hr/>
Total	22,110	11,746	33,856
	<hr/>	<hr/>	<hr/>
NET INCOME	15,915	1,254	17,169
 RECONCILIATION OF FUNDS			
Total funds brought forward	2,376	-	2,376
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>18,291</u>	<u>1,254</u>	<u>19,545</u>

Off the Streets

Notes to the Financial Statements - continued
for the Period 1 May 2020 to 31 December 2020

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 May 2020	2,890	500	404	3,794
Additions	325	-	-	325
	<u>3,215</u>	<u>500</u>	<u>404</u>	<u>4,119</u>
At 31 December 2020				
DEPRECIATION				
At 1 May 2020	803	259	210	1,272
Charge for year	804	67	64	935
	<u>1,607</u>	<u>326</u>	<u>274</u>	<u>2,207</u>
At 31 December 2020				
NET BOOK VALUE				
At 31 December 2020	<u>1,608</u>	<u>174</u>	<u>130</u>	<u>1,912</u>
At 30 April 2020	<u>2,087</u>	<u>241</u>	<u>194</u>	<u>2,522</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	30.4.20
	£	£
Other debtors	2,060	1,460
Prepayments	560	548
	<u>2,620</u>	<u>2,008</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	30.4.20
	£	£
Trade creditors	180	-
Other creditors	2,988	2,079
	<u>3,168</u>	<u>2,079</u>

10. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.12.20	30.4.20
	£	£
Within one year	<u>6,600</u>	<u>8,040</u>

The above property is on an 12 month rolling lease.

Notes to the Financial Statements - continued
for the Period 1 May 2020 to 31 December 2020

11. MOVEMENT IN FUNDS

	At 1.5.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	18,290	34,484	52,774
Restricted funds			
Essex Community Foundation	501	(501)	-
Woodward Charitable Trust	754	(754)	-
	<u>1,255</u>	<u>(1,255)</u>	<u>-</u>
TOTAL FUNDS	<u><u>19,545</u></u>	<u><u>33,229</u></u>	<u><u>52,774</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,858	(33,374)	34,484
Restricted funds			
Essex Community Foundation	3,500	(4,001)	(501)
Woodward Charitable Trust	-	(754)	(754)
Groundwork Foundation	500	(500)	-
	<u>4,000</u>	<u>(5,255)</u>	<u>(1,255)</u>
TOTAL FUNDS	<u><u>71,858</u></u>	<u><u>(38,629)</u></u>	<u><u>33,229</u></u>

Comparatives for movement in funds

	At 9.7.19 £	Net movement in funds £	At 30.4.20 £
Unrestricted funds			
General fund	2,376	15,914	18,290
Restricted funds			
Essex Community Foundation	-	501	501
Woodward Charitable Trust	-	754	754
	<u>-</u>	<u>1,255</u>	<u>1,255</u>
TOTAL FUNDS	<u><u>2,376</u></u>	<u><u>17,169</u></u>	<u><u>19,545</u></u>

Notes to the Financial Statements - continued
for the Period 1 May 2020 to 31 December 2020

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	38,025	(22,111)	15,914
Restricted funds			
Essex Community Foundation	9,001	(8,500)	501
Woodward Charitable Trust	3,999	(3,245)	754
	<u>13,000</u>	<u>(11,745)</u>	<u>1,255</u>
TOTAL FUNDS	<u><u>51,025</u></u>	<u><u>(33,856)</u></u>	<u><u>17,169</u></u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 December 2020.

Off the Streets

Detailed Statement of Financial Activities
for the Period 1 May 2020 to 31 December 2020

	Period 1.5.20 to 31.12.20 £	Period 9.7.19 to 30.4.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	22,946	20,823
Gift aid	-	2,358
Grants	44,266	2,803
Donated services and facilities	625	1,456
	<hr/>	<hr/>
	67,837	27,440
Other trading activities		
Fundraising events	-	9,736
Sale of goods	-	196
	<hr/>	<hr/>
	-	9,932
Investment income		
Interest receivable - trading	21	1
Charitable activities		
Grants	4,000	13,000
Other income		
Other income	-	652
	<hr/>	<hr/>
Total incoming resources	71,858	51,025
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	3,435	1,402
Goods for resale	-	1,670
	<hr/>	<hr/>
	3,435	3,072
Charitable activities		
Rent	5,560	6,533
Insurance	460	442
Light and heat	2,834	1,672
Telephone	922	1,168
Sundries	-	48
Beneficiary travel and accommo dation	833	583
Beneficiary welfare	3,729	4,675
Beneficiary catering	3,026	2,519
Printing, postage and statione ry	733	561
Carried forward	18,097	18,201

This page does not form part of the statutory financial statements

Off the Streets

Detailed Statement of Financial Activities for the Period 1 May 2020 to 31 December 2020

	Period 1.5.20 to 31.12.20 £	Period 9.7.19 to 30.4.20 £
Charitable activities		
Brought forward	18,097	18,201
Motor and travel expenses	4,993	3,197
Cleaning	609	639
Staff uniform	270	473
Repairs and renewals	1,376	2,716
Marketing	-	3,151
Computer expenses	451	56
Compliance and legal costs	3,207	335
Subscriptions	395	-
Bookkeeping	1,664	-
	31,062	28,768
Other		
Fixtures and fittings	804	803
Motor vehicles	67	93
Computer equipment	65	75
	936	971
Support costs		
Finance		
Bank charges	-	25
Governance costs		
Auditors' remuneration for non audit work	1,020	1,020
Total resources expended	36,453	33,856
Net income	35,405	17,169

This page does not form part of the statutory financial statements