

Enderby Lawn Tennis Club

Trustees Annual Report and Annual Statement of Accounts for period 1st September 2010 to 31st August 2022



Trustees as of 31st August 2022

Stephen Ince (Chair)
James Belmonte (Secretary)
Eamonn Canavan (Treasurer)
Matt Webber (Marketing and Communications Officer)
Rob Kilby (Welfare Officer)
Geoff Kingsley Mills (Development Officer)

Structure

Enderby Lawn Tennis Club (ELTC) is a membership based Charitable Incorporated Organisation (CIO). ELTC was founded in 1937 and became a CIO on 9th July 2019.

ELTC is run entirely by volunteers and is managed by its trustees. Trustees are appointed in accordance with the club's Charitable Incorporated Organisation (CIO) constitution.

Activities and Objectives

The object of ELTC is the promotion of community participation in healthy recreation for the benefit of the inhabitants of Enderby and the surrounding district by the provision of facilities for playing tennis.

ELTC operates and maintains three floodlit savannah courts. The club has a membership of ~110 adults and has a junior section of ~60 children and offers a wide range of membership types to encourage participation. Pay and play is available for the public.

The pay and play facility offered to the public encourages people to try tennis and enables those who do not wish to become members to have access to the tennis courts. The club provides an online court booking system and access to the courts is via a PIN number issued at the time of booking. This online system was introduced in March 2021 and because it has made it easier to get onto the courts, more people are using the courts and gaining health and enjoyment benefits from playing tennis.

ELTC provide a series of free tennis lessons each year for pupils at Danemill Primary School and provides free disability tennis sessions. The club has the services of a self-employed LTA registered coach who provides coaching for juniors and adults. This enables anyone interested in advancing their tennis skills to have access to expert tuition.

Children from the age of four and adults up to the age of 90 regularly use the club's facilities. It has been shown that tennis provides a lot of health benefits, both mental and physical. The availability of the facilities for tennis in Enderby enables its residents and those in the surrounding areas to have access to these health benefits. Members can participate in club social play sessions, club

tournaments and coaching sessions. There are also opportunities to play in inter club matches for men, women, and mixed teams and in various age categories.

The club installed a Smart Access Gate in January 2021 that enables access to the courts via PIN numbers issued when doing the online court booking. This has eliminated the need to collect keys for the court from the leisure centre and has extended the hours the courts can be used as the system now also automatically switches on the floodlights for court bookings. The cost of installation was entirely funded by grants from the Lawn Tennis Association (LTA), Sport England, Blaby District Council, Everyone Active and Enderby Parish Council.

The club participates in the LTA Rally initiative to encourage more people to play tennis. The club also does extensive local promotion of the online booking facilities for Pay & Play users and usage of the courts has increased.

Funding

About £12,000 of the club's ~£24,000 income for 2021/22 is derived from membership fees. Other income is from items such as one-off grants (£2.7k COVID small business rate relief support, £2k for disability tennis, and £1.6k for ground maintenance), pay and play fees £2.8k, match fees £0.7k, floodlight fees £1.8k, etc. A full set of the club's accounts is provided below.

Achievements

A list of achievements is available in the last section of this report. These include running our first She Rallies event for women and girls, providing disability tennis sessions, renewing the lease for 35 years, providing free to use tennis rackets and balls for people who want to try tennis, and maintaining our LTA registered venue status.

Looking Forward

Options for renewing the floodlighting are being developed. The proposed LED lamps will reduce power consumption by almost 50% and will reduce maintenance costs. The current metal halide lamps are obsolete and spare parts are becoming more expensive and difficult to source. The current lamps will need a major service shortly and it is considered that it will be more cost effective to install new LED lamps.

The disability tennis initiative will be further developed using the experience gained to date. ELTC is working with Bright Ideas to identify potential SEND users who could utilise the free of charge session on a Thursday which will be run by a coach.

The installation of a defibrillator cabinet to make the ELTC defibrillator available to pay and play users and the public is being investigated. The defibrillator is registered with The Circuit and will be accessible for the NHS 999 service.

ELTC will work with Tennis For Free (TFF) to encourage more people to play tennis by providing regular free coach led tennis sessions at weekends over a ten week period. This is being targeted to be introduced in 2023.

Address

Enderby Lawn Tennis Club

Mill Lane
Enderby
Leicester
LE19 4LX

Charity Registration Number 1184329

Accounts review for year ending 31 August 2022

The accounts are prepared on a receipts and payments basis. 2021/22 had a loss of £707 after taking account of £10,773 being transferred to the Sinking Fund.

Income £24,272 – The main income items were: -

Membership income of £11,986 was up on last year as 2020/21 was impacted by COVID.

Pay & Play fees of £2,786 were up by 32% on the previous year, mainly because the new gate system was not in operation due to COVID for the whole of the previous year. The average Pay & Play fees over the three years before the introduction of the new gate system was just under £600 a year. The introduction of the online booking and the Smart Access Gate has increased pay and play use by over 450% compared to previous years.

Floodlight income of £1,839 also showed a significant increase on previous years. The new smart gate system automatically switches on the floodlights at designated times and the charge is collected when the booking is made. This automation means the public can use all the courts all year round from 8am to 10 pm, something which we could not do before.

A grant of £2,667 was received from the Small Business Rate Relief Scheme for COVID support. We also received other one-off income including disability tennis grants of £1,950 from Sports England, grounds maintenance grant of £1,461 from Blaby District Council, and donations/gift aid of £182.

As a charity we benefit from gift aid on all eligible donations which increases the value of the donation by 25%.

Expenses £14,206 – The main expenses were

- Grounds maintenance of £2,652, which mainly related to the installation of artificial grass on the slope behind Court1. Blaby District Council provided a grant of £1,461 and the ELTC funded the balance.
- Court maintenance power sweeps £1,845 - There were four sweeps in the year, their total cost was £1,320, a cost of £330 per sweep. The remaining £525 is for three new nets at a cost of £409, sand for court dressing costing £79 and £13 other items.
- Electricity cost of £1,277.
- Rent of £1,110 is higher than the £750 budget as the lease was formally renewed in Dec 2021 but the lease start date is April 2020. A payment of £360 was made to reflect the new rate annual rent of £750 compared to the old annual rent of £510.
- Lease renewal fees of £1,082 are a one-off cost for ELTC legal fees for the new 35-year lease. The lease start date is 1 April 2020.
- Floodlight maintenance cost £888 - £563 was spent on installing a new floodlight bulb and a capacitor. £325 was spent on investigating and resolving floodlight failures.
- Tennis Balls £850 – the club purchases the balls for use at club social sessions and club matches.
- LTA Fees of £739 are back to the normal charge after last year's lower level due to COVID. £360 is for LTA Registered Venue fees which provides

public liability insurance and gives access to the ClubSpark online booking system and the LTA support and advice. £379 is for match fees for the summer and winter leagues.

- Smart Gate Fee £722 – this is an annual charge for the maintenance and operation of the Smart Access Gate.
- Insurance of £634 covers the property of ELTC. The insurance covers the clubhouse, the tennis courts, the chain link fences, and the floodlights. (Note – ELTC obtains public and employer liability insurance via the LTA Venue Registration process.)
- Payment Processor Fees £517 – the online booking system uses Stripe, and the online membership system uses Stripe and GoCardless to process transactions.

ELTC Reserves and Sinking Fund

The ELTC Reserves represent funds available to cover emergency expenditure and to enable ELTC to continue to operate for up to two years if ELTC income streams were severely disrupted.

The sinking fund is money that ELTC has set aside to maintain the facilities to a high standard; this covers the tennis courts, fencing and floodlights. When the time comes to replace these the money from the sinking fund will be used to pay for the new tennis courts etc. If there is any shortfall in the sinking fund ability to pay for the refurbishment, it will need to be made up from other sources.

ELTC Funds	Actual 2021/22	Budget 2021/22	Budget Variance + = beneficial	Prior Year Variance + = beneficial	Cash Basis 2020/21
ELTC Reserves					
Opening Balance	25,253	25,253	-	11,438	13,815
One Off Income			-	-	-
Net Income / (Loss)	(707)	(8,500)	7,793	(12,145)	11,438
Closing Balance	24,546	16,753	7,793	(707)	25,253
Sinking Fund					
Opening Balance	41,362	41,362	-	10,773	30,589
Movement	10,773	10,773	-	-	10,773
Closing Balance	52,135	52,135	-	10,773	41,362
Total Funds	76,681	68,888	7,793	10,066	66,615

Statement of Assets and Liabilities

As at 31.08.22

Cash funds	76,681
Other monetary assets	Nil
Investment assets	Nil
Assets retained for own use	
Pavilion, tennis courts, floodlights, fencing, ball machines	
Liabilities	Nil

ELTC Income

One-off income	Membership Income	Actual 2021/22	Budget 2021/22	Budget Variance + = beneficial	Prior Year Variance + = beneficial	Cash Basis 2020/21
	Adult	10,523	9,690	833	3,596	6,928
	Junior	1,463	825	638	694	769
	Total Membership Income	11,986	10,515	1,471	4,290	7,697
	Other Income					
	Pay & Play Fees	2,783	2,000	783	396	2,387
	Visitor Fees	219	250	(32)	(61)	279
	Match Fees	658	850	(193)	(103)	760
	Floodlights	1,839	600	1,239	1,391	448
	Blaby Lottery	296	300	(4)	(30)	326
	Club Tournament	-	-	-	-	-
	Grant	1,562	-	1,562	(8,178)	9,740
	Grant - Social Prescribing	1,950	-	1,950	1,904	46
	Grant - COVID	2,667	-	2,667	(15,014)	17,681
	Coach	-	-	-	-	-
	Donations	79	-	79	(878)	956
	Gift Aid	103	-	103	48	55
	Tennis Balls Sale	110	-	110	50	60
	Club Kit	9	-	9	(207)	216
	Interest	12	-	12	11	1
	Total Other Income	12,286	4,000	8,286	(20,669)	32,955
	Total Income	24,272	14,515	9,757	(16,379)	40,651

ELTC Expenditure

	Actual	Budget	Budget	Prior Year	Cash Basis
	2021/22	2021/22	Variance + = beneficial	Variance + = beneficial	2020/21
Expenses					
Court Maintenance	1,845	1,800	(45)	(76)	1,769
Grounds Maintenance	2,652	-	(2,652)	(2,652)	
Floodlight Maintenance	888	1,000	112	71	959
Clubhouse Maintenance	60	600	540	910	970
Electricity	1,277	1,200	(77)	(707)	570
Rent	1,110	750	(360)	(600)	510
Tennis Balls	850	850	-	(40)	810
Smart Gate Fee	722	722	0	-	722
LTA Fees	739	600	(139)	(196)	543
Insurance	634	550	(84)	(155)	480
Payment Processor Fees	517	300	(217)	(299)	218
Club Equipment	403	500	97	631	1,033
Cleaning	307	100	(207)	(257)	50
Club Tournament	212	200	(12)	(93)	119
Water Rates	170	220	50	50	220
Club Development	148	400	252	(148)	-
Promotion	122	400	279	(4)	118
Community coaching	250	300	50	(250)	-
Groceries / Cleaning	-	100	100	-	-
Website	70	75	5	(0)	70
Medical Supplies	41	75	34	(17)	25
Stationery	-	50	50	-	-
Meetings	-	50	50	-	-
Disability Tennis	36	-	(36)	(36)	-
Sundry	73	200	127	58	131
Development Projects	-	-	-	8,848	8,848
Lease Renewal Fees	1,082	1,200	118	(1,082)	-
Total Expenses	14,206	12,242	(1,964)	4,234	18,440
Income/(Loss) pre Sinking Fund	10,066	2,273	7,793	(12,145)	22,211
Sinking Fund	9,440	9,440	-	-	9,440
Court Rejuvenation	1,333	1,333	-	-	1,333
Payments for refurbishment	-	-	-	-	-
Total Sinking Funds	10,773	10,773	-	-	10,773
Net Income / (Loss)	(707.18)	(8,500)	7,793	(12,145)	11,438



ELTC Achievements

Lease renewal 2022	35-year lease agreed with King George V Playing Fields Enderby charity. Signed lease documents submitted to the Land Registry in Jan 2022. Lease start date is 1 April 2020. The lease negotiations took a number of years due to the charitable status of the KGVPF which meant the Charity Commission had to be consulted.
Disability Tennis / Social Prescribing 2021, 2022	In 2021 worked with Blaby District Council Social Prescribing Team to develop social prescribing to improve wellbeing, both physically and mentally. In 2022 transitioned to disability tennis for adults with learning difficulties and work with Enderby Adult Education Centre.
Refugee support 2022	ELTC is providing free membership to refugees. Two Ukrainian refugee families have joined to date.
She Rallies 2022	To encourage more women and girls to try tennis ELTC organised a free She Rallies event in April 2022. The initiative was developed by Judy Murray with the Lawn Tennis Association and involved members attending specialist LTA training sessions. Almost 30 women and girls attended.
Free racket and tennis ball loan 2022	To encourage more people to try tennis ELTC introduced free racket and tennis ball loan. The aim is to enable people who may not be able to afford rackets to get the physical and mental health of playing tennis.
Danemill Primary School Tennis Classes - 2017 onwards	The free tennis coaching sessions for Danemill Primary School have been running for many years and the children really enjoy the sessions. The sessions are run over a ten-week period each summer term.
Smart Access Gate Project - 2021	Smart Access Gate installed in January 2021. Increases the court time available to Pay & Play users by 4,000 hours a year due to automation of floodlights and extended booking slots in the evenings. Grant funding was received for the entire cost of the gate installation.



ELTC Achievements

Online court booking and membership system - 2018 & 2020, 2021	New system for booking online introduced for members in 2018 and for Pay & Play in 2020. Now easy to check court availability and book. In 2021 introduced online membership process which makes it easier for people to join the club as it includes ability to spread payments.
COVID-19 - 2020 & 2021	Implemented Lawn Tennis Association (LTA) COVID guidance, undertaking risk assessments, implementing required actions and mitigations, and developed event delivery plans. This has been a continuous exercise and a lot of work has been done by trustees and club members to develop a COVID secure environment.
LTA Rally - 2020	In July 2020 we became the first club in Leicester to participate in the LTA Rally initiative to expand the playing of tennis through pay & play.
Supporting Tennis Coaches - 2020	In June and July 2020, we supported local tennis coaches unable to earn a living due to the COVID closure of their normal venues by giving access to court time.
Club teams and tournaments	A great deal of effort goes into entering club teams into the Leicestershire leagues. Everyone from the Fixtures Secretary to the Selectors, the team captains and the players all contribute. The club tournaments and COVID social tennis also take a great deal of organising and are much appreciated.
LTA Venue Registration - 2018 onwards	Achieved all the Lawn Tennis Association (LTA) safeguarding standards required for LTA Venue registration. This means the club benefits from LTA public and employer liability insurance and can use the ClubSpark membership and court booking systems.
Charitable status - 2019	We became a charity on 9 July 2019 after much hard work by the committee and the excellent support of Voluntary Action Leicestershire. The club has also registered with the HMRC and is recognised as a charity.



ELTC Achievements

	This means the club can benefit from gift aid on donations by taxpayers.
Court Rejuvenation - 2018	All three courts rejuvenated, and poor drainage problem fully resolved. Cost of £10,000 was paid in part by grant of £3,000 from Blaby District Council.
Clubhouse and grounds - 2018, 2019, 2022	<p>Artificial grass installed at the back of Court 1 in 2022. This will enable people to watch matches and makes the grounds look much smarter and more welcoming. Blaby District Council have provided grant aid for 50% of the cost.</p> <p>New electric heaters were installed in the winter 2018, and roof insulation was installed during the summer of 2019. Blaby District Council have provided grant aid for 50% of the cost.</p> <p>New benches installed; clubhouse door repainted</p> <p>Flowerpots replaced and wonderful new displays created.</p> <p>Flower beds beautifully maintained</p>
Google Drive	<p>All Club documents/Policies/Procedures are on saved securely.</p> <p>This enables easy updates with more accountability and traceability.</p>
Love Blaby Lottery	<p>As of August 2022, the club is receiving ~ £300 a year from sale of £1 weekly lottery tickets and has earned £1,385 since 2018. £375 has been won by ELTC lottery supporters. You can help the club and win up to £25,000 You can enter by going to our website enderbylawntennisclub.co.uk and clicking on "Be A Winner" and this will take you to the ELTC page for the Blaby Lottery.</p>
Gift Aid	We have successfully applied to HMRC to be recognised as a charity. This means that any donations to the club will receive a 25% boost provided the donors are taxpayers.

