



Trustees' Annual Report for the period



From	Period start date			To	Period end date		
	Day:	Month:	Year:		Day:	Month:	Year:
	08	07	2019		31	07	2020

Section A Reference and administration details

Charity name Gillingham Street Angels

Other names charity is known by N/A

Registered charity number (if any) 1184311

Charity's principal address 43 Skinner Street

Gillingham

Kent

Postcode

ME7 1LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Charlick	Chair		
2	Matt Butler	Treasurer and vice chair		
3	Sara Wilkinson	Trustee		
4	Max Emmens	Trustee	2/7/19 to 19/10/2020	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Jelizaveta Jevsejenko	Flat 2 8, Crabapple road Tonbridge, Kent TN9 1FT
Accountant	Andrejs Svirkis	Medway Bookkeeping Ltd, 50 Layfield Road Gillingham, Kent ME7 2QZ

Name of chief executive or names of senior staff members (Optional information)

Neil Charlick – C.E.O

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 2 nd July 2019
How the charity is constituted (eg. trust, association, company)	C.I.O
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed and reappointed every 3 years at AGM.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

COVID-19 Following the identification internationally of the Coronavirus (COVID-19) in early 2020 and the measures taken to respond to it, it is clear that the economy has been and continues to be impacted. Although this may in turn impact the ongoing results of the charity, it is nonetheless considered that the Going Concern basis of the preparation of the financial statements remains appropriate.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. This has been achieved through the risk management policy and is reviewed on an annual basis. The trustees and Chief Executive Officer have agreed a strategic plan which has assessed all significant risk to the organisation and a plan of action for managing this. The Chief Executive Officer is responsible for managing all internal and operational risk to the organisation and reports to the trustees every 3 months.

Section C

Objectives and activities

The objects of the CIO are to relieve the needs of people in Gillingham, Kent who are homeless or at risk of homelessness and are in financial hardship in such ways as the trustees from time to time think fit.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- a) providing emergency food, bedding, and other household items to individuals in need
- b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.
- c) run an allotment offering a sustainable food supply of fresh produce for people and horticultural therapy.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The organisation is largely run by volunteers and they are the life blood of our organisation. We have implemented a volunteer handbook, induction pack, safeguarding policy and application form.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We offer a service to our local homeless community by providing food, drink and essentials such as toiletries clothing and bedding.

We are a non-profit organisation of friendly people who realise we have a problem in our area. We work in partnership with Medway help for homeless to maximise the personal touch help we offer

We travel across Rochester Strood and Chatham and walk the streets to find them where they are sleeping. This gives them the one on one interaction they deserve.

In the past year we have delivered:

- Over 900 soup kitchen meals
- 12,000 food parcels from our shop
- Over 1000 food parcels to other organisations
- Over 600 food trays to other organisations
- Over 1200 food parcels to children during school holidays and lockdown.

We have run:

- a sustainable allotment
- a charity shop.

And recycled 14 tonnes of clothes

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

It is the policy of the trustees to maintain free reserves of at least three month's running costs to enable the charity to meet all the commensurate costs in the event of the extreme scenario of winding-up, the running costs reserve is £50,000.00 at the year end. The level of reserves is monitored and reviewed annually by the trustees.

During the year we have received restricted funds which going forward total £0.00. After designations the Unrestricted Fund balance for general use shown in the accounts is £27,883.00.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Investment policy

All reserves not required for day to day operational costs are invested in an account with the Charities Aid Foundation.

Financial Risk Review

Internal risks are minimised by the implementation of procedures for the authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity. The Trustees have conducted their own review of the major risks to which the charity is exposed and have established systems to mitigate those risks. These risks include damage to reputation, criminal acts, data loss, health and safety, and change to funding sources.

Principle source of funding is divided between public donations, corporate sponsorship and small grants.

Section F

Other optional information

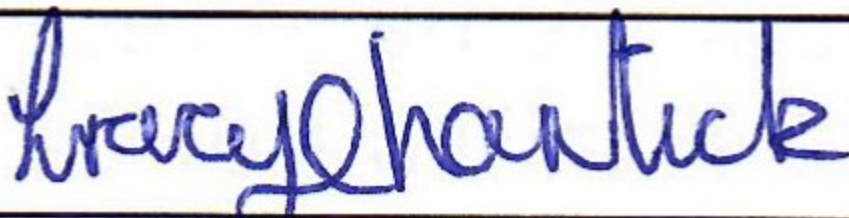

--

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	TRACY CHARLICK	MATT BUTLER
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER & VICE CHAIR
Date	2 ND JUNE 2021	