



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 010122 Period start date To 311222 Period end date

Charity name: Friends of Davenport House

Charity registration number: 1184307

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide support services to Davenport House Surgery and the wider public in Harpenden, that are not funded by statutory payments.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We arrange public meetings, either face to face or online, covering medical topics which do not infringe on any personal medical information.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have taken notice of the guidance and believe that we have operated within this policy.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We make grants to the surgery to fund non statutory developments.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We receive donations from members, which is our primary source of income.
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As in 2020 and 2021, we were unable to hold public meetings because of Covid-19. The Annual General Meeting was also held via Zoom.</p> <p>We have continued to make grants to the surgery as outlined in the accounts.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The grants we made to the surgery in 2022 exceeded our income but came out of reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to spend the reserves in helping support the surgery
Amount of reserves held	Para 1.22	At the year-end our reserves were just over £13,000. Our main income is in March when we expect the reserve to increase to about £18,000.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By discussion amongst existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	We retain a close working relationship with Davenport House Surgery both in person and on line. Representatives of the surgery attend our trustees meetings.
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Speirs	Chairman		
2	John Harris	Treasurer	To retire at AGM	
3	Joan Shopper	Secretary		
4	Bob Fletcher			
5	Helen Hartley			
6	Brian Macdonald		To retire at AGM	
7	Steve Twelftree			
8	Claire Watts			
9	Katie Hill		To become Treasurer at AGM	
10	Kingsley Roberts			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

<p>Brian Macdonald and John Harris retire from the Trustees at the AGM 2023. It is expected that Katie Hill will assume the role of Treasurer.</p> <p>Bob Fletcher and Joan Shopper retire by rotation and offer themselves for re-election</p>

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Simon Speirs	
Position (eg Secretary, Chair, etc)	Chairman	
Date	26 May 2023	

FRIENDS OF DAVENPORT HOUSE (COMBINED ACCOUNTS)**Income and Expenditure Year to 31 December 2022**

		2022 (£)	2021 (£)
<i>Balance brought forward</i>		18,938.75	21,121.54
Income			
	Donations	5,297.00	5,692.00
	Gift Aid	440.51	738.12
	Barclays Bank Compensation	50.00	
	Building Society Interest	7.46	8.68
Total Income		<u>5,794.97</u>	<u>6,438.80</u>
Expenditure			
	Web Site, Hosting, domain name, Zoom	143.82	140.06
	N.A.P.P. Annual subscription	40.00	40.00
	Charity Insurance	465.06	441.53
	Ex Chairman and Practice Manager gifts	74.95	
	Donations to the Surgery	<u>10,822.80</u>	<u>8,000.00</u>
Total Expenditure		<u>11,546.63</u>	<u>8621.59</u>
Surplus/Deficit for the year		-5,751.66	-2,182.79
<i>Balance carried forward</i>		13,187.09	18,938.75

Balance Sheet as at 31 December 2022

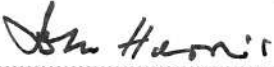
Current Assets:

Barclays Bank Current Account - Davenport House PPG	7,077.16	3,957.16
Barclays Bank Current Account - Friends of Davenport House	2,435.27	6,291.59
Harpenden Building Society Savings Account PPG	5,697.46	8,690.00

Current Liabilities:

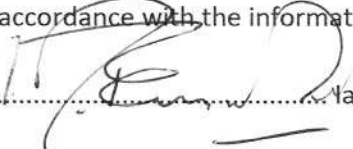
Creditors and cheques not presented	2,022.80	Nil
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Current assets: cash in bank/Building Society	13,187.09	18,938.75
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 John Harris, Treasurer

Report to the Friends of the Davenport House

I have examined the foregoing Statement of Income and Expenditure. From the work carried out, in my opinion, it has been properly prepared from the records of the Group and is in accordance with the information and explanations given to me.


 Ian Farnsworth, Harpenden