



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 April 2021	To	31 March 2022

Section A

Reference and administration details

Charity name

Daventry and District Memory Cafe

Other names charity is known by

Demcafe

Registered charity number (if any)

1184292

Charity's principal address

c/o 44 Church Road

Braunston

Daventry

Northampton

Postcode NN11 7HQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr R Hunt	Treasurer		
2	Mrs B Davis	Secretary		
3	Sarah Hood	Chair		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Barbara Parkinson	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO

How the charity is constituted
(eg. trust, association, company)

Foundation

Trustee selection methods
(eg. appointed by, elected by)

Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs and to promote and protect the good health of persons suffering from dementia and memory loss, their carers and families in Daventry and the surrounding areas, in particular but not exclusively by providing information and advice and the provision and development of a memory cafe, social events and outings which provide stimulating and enjoyable activities to help improve the quality of life for them, their carers and families.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Having regard to the guidance issued by the Charity Commission on public benefit.

Our activities were restricted due to the impact of Covid in the first 4 months of the 2021/22 financial year.

We provide exercises and games twice a month for carers and the person they care for.

Once a month provide entertainment at our base or arrange transport to take people for entertainment at nearby venues.

Take people out for a Christmas lunch.

Organise transport to take people to see a Pantomime early in the new year

Organise a Christmas Fayre

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Section E Financial review

Brief statement of the charity's policy on reserves

To put income in excess of £10,000 into an easy access savings account with a bank or building society

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Donations from companies have been the main sources of funds.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ronald David Hunt	Brenda Davis
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	21 November 2022	

Daventry and District
Memory Café

Accounts for the year ended

31 March 2022

**Daventry and
District Memory
Café**

Income & Expenditure Account for the Year ended 31 March 2022

YTD 2020/2021

YTD 2021/2022

Total £		Total £
	INCOME	
63.75	Subscriptions	132.40
170.05	Donations	6,075.22
0.00	Grants	1,000.00
74.30	Raffle	53.00
46.11	Fund Raising	327.65
0.00		0.00
0.00		0.00
0.00		0.00
0.00	Miscellaneous Income	316.60
<u>354.21</u>	TOTAL	<u>7,904.87</u>
	EXPENDITURE	
0.00	Room Hire	270.00
0.00	Office Supplies	155.97
0.00	Activity Items	0.00
0.00	Insurance	96.00
0.00	Refreshments	27.50
50.00	Entertainments	766.00
0.00	Outings	287.19
50.40	Stationery	252.95
0.00	WEB	0.00
0.00	Petty Cash Float	250.00
185.47	Mobile Phone Contract	185.82
0.00		0.00
143.88	Miscellaneous	170.99
<u>429.75</u>	Total Expenditure	<u>2,462.42</u>
	SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE	
<u><u>(75.54)</u></u>		<u><u>5,442.45</u></u>
	TRANSFER BETWEEN FUNDS	0.00
(75.54)	NET MOVEMENT OF FUNDS	5,442.45
	OPENING BALANCE	10,362.59
	CLOSING BALANCE	15,805.04

Daventry and District Memory Café

Balance Sheet as at 31 March 2022

YTD 2020/2021

YTD 2021/202

£			£
		FIXED ASSETS	
0.00		Fixtures, Furnishings and Fittings	0.00
0.00		Add acquisitions in year	0.00
0.00			0.00
0.00		Less disposals	0.00
0.00			0.00
0.00		Less provision for depreciation	0.00
	0.00		
		CURRENT ASSETS	
0.00		Debtors	0.00
0.00		Payments in Advance	0.00
10,362.59		Cash at bank - Lloyds Treasurer's	15,805.04
0.00		Cash in hand	0.00
10,362.59			15,805.04
		LESS CURRENT LIABILITIES	
0.00		Creditors	0.00
0.00		Grants/donations received in advance	0.00
0.00	0.00 10,362.59	Cash overdrawn	0.00
	10,362.59	TOTAL NET ASSETS	

REPRESENTED BY:

10,438.13		General Fund	10,362.59	
(75.54)		Add surplus/(deficit) in year	5,442.45	15,805.04
	10,362.59			

2

0.00

15,805.04

15,805.04

15,805.04

Daventry and District Memory Café

Notes to the accounts for the year ended 31 March 2022

NONE