

Report and Accounts
The Parochial Church Council
Of St Peter, Balsall Common
Year ended 31st December 2021

Registered charity number 1184291

Annual Report St Peter Balsall Common

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Trustee Report

Aim and purposes

The Parochial Church Council of St Peter, Balsall Common ("PCC") has the responsibility of co-operating with the present incumbent, the Reverend Peter Thomas, in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also responsible for the maintenance of the church and church hall buildings and grounds.

Objectives and Activities

The PCC is committed to ensuring that as many residents of the parish as possible are able to worship at the church, and to become part of our church community. The PCC's charitable objects are primarily focused on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular worship is provided free of charge and is open to all. In addition the PCC's activities include:

- The provision of sacred space for private prayer and contemplation
- Pastoral work, including visiting the sick and the bereaved
- Teaching of Christianity through sermons, courses and small groups
- Taking of religious assemblies in schools
- Promoting the whole mission of the Church through provision of activities for parents and babies and young children
- Supporting other charities in the UK and overseas
- Provision and maintenance of a hall for regular public worship and other church activities, and also as a community facility available to all for recreational activities when not in use by the church

To facilitate our whole mission it is important to maintain the fabric of the church and the hall.

The PCC has complied with its duty to have due regard to the House of Bishops' guidance on the safeguarding of vulnerable adults and children (under section 5 of the Safeguarding and Clergy Discipline Measure 2016). Dr Mark Johnson is appointed Safeguarding Officer.

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Achievements and Performance

Ministry

The ministry team consists of the Reverend Peter Thomas, assisted by Moira Johnson, Alison Bennett and Chris Price as readers, and Livia Baciú, Children and Families Missioner.

Worship and Prayer

The worshipping life of our church has continued to happen in person and on line despite on-going restrictions, mask wearing, social distancing and so forth. Very gradually over the past year some easing has taken place and we continue to monitor opinion as to further easing. The number of in person attendance has slowly been increasing but we know there are several still being wisely cautious and remaining in attendance online only. The PCC gives thanks to all who have enabled us to record, upload, and publish our services online. This has been much appreciated not only with congregation members but also funeral, wedding and baptism families. We are aware that our services have been viewed around the world, in countries such as Singapore, Australia, United States, Japan and in Africa.

Our three separate teams continue to prepare and produce our non-eucharistic services, SWITCH (Sunday Worship in the Church Hall), Navigate and Lighthouse. These are aimed at young families although many older members also enjoy them, and both the young and older take their part in leading some of the prayers, activities and worship. A developing band provides the music for these services. Café Church on 5th Sundays offers another informal service opportunity and is well received by those who come.

The 8.00am Sunday Communion Service has not been restored pandemic restrictions, and as things stand is unlikely to do so. The attendance at this service was down to one or two although any demand for the restoration of the will be considered carefully. Wednesday mornings continues to offer a quieter alternative communion at a later time of day. The other weekday service takes place in Harper fields conducted by Moira Johnson and is attended by 20 or more residents, a true and valued service in the community.

We must continue praying for our work with the children and their parents and new people.

Other services during the year included:

- Blessing of school bags at the beginning of the school year
- Fresh fruit and vegetable harvest service – produce donated to a local food charity
- Evensong for the Day of Remembering (All Souls Day), with memorial ribbons attached to the railings at the front of the church
- 150th anniversary services and celebrations in early December 2021.

During the year we have been blessed to have Livia Baciú as part of the ministry team encouraging our work with children and families, although her work has necessarily been curtailed due to the coronavirus pandemic. However, due to a lack of funding we have been

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forced to end her paid employment. We are grateful for her continued experience and enthusiasm as a volunteer.

Throughout 2021 we have continued to offer the ministry of occasional offices, when allowed by restrictions caused by the coronavirus pandemic: baptisms, weddings, funerals and burial of ashes services, which are significant occasions for many members of the parish and beyond.

Church Centre

This year began to be able to open the church daily, for all who seek a place for quiet contemplation and prayer. The hall is usually used not only for church events, but is hired out to a range of community groups, including exercise, drama and activities for the retired, as well as being available for private parties. We were able to resume these activities in the later stages of 2021, whilst following government guidelines on hygiene and social distancing.

Pastoral

We organise several groups who meet regularly to learn more about Christianity, ask questions and express fears and doubts in a safe environment. This year these groups have met either online via Zoom, or have kept in touch via Whatsapp. Each group has a different audience and structure, so that as many as possible can attend one or more. Home communions are also available for the sick and housebound.

Mission and Evangelism

We have a small but active branch of the Mothers' Union at St Peters, who take part in activities such as knitting clothes for premature babies, and blankets and teddies. Through the Mothers' Union we have a strong link with our sister diocese in Malawi and this year we arranged a large donation of clothes, blankets, tools and school necessities via the container that the Diocese organises. A weekly group called Teenies, Tinies and Toddlers meets during the school terms to provide support and company for parents and carers of pre-school children. We also run a monthly tea party, proving a friendly place to meet particularly for older members of our community. We fundraise on a regular basis for The Childrens' Society, including at the annual Christingle service. We have continued to collect food and other essentials for Helping Hands, a local food bank.

Our church magazine has not been printed since March 2020, due to the problems that we would have experienced in distributing this. We are active on Facebook, Twitter and Instagram, and we have a church website where people can contact and connect with the church. In addition we have introduced a YouTube channel, where members of the congregation, and others who would not normally attend church, may access recordings of our services, along with activities for families.

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Ecumenical Relationships

We are members of Churches Together in Balsall and Berkswell, joining with other churches in the area for coffee mornings, Lenten breakfasts, and other social activities, as well as fundraising for local and international charities.

Volunteers

The church would be unable to function without the hard work and dedication of a band of volunteers, and the PCC would like to place on record our heartfelt thanks to them all. There are too many to mention by name, but the Churchwardens, Chris Hornsby and Graham Buckingham Underhill bear a huge responsibility in organising the life of the church. This year they have been particularly hard at work, organising volunteers for services, and ensuring that hygiene and social distancing requirements are adhered to at all times when the church is open.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The current incumbent is ex officio chair of the PCC, and the Churchwardens and Deanery Synod members are ex officio members of the PCC. Other members are elected to the PCC by members of the electoral roll at the Annual General Meeting, and may also be co-opted during the year. Members of the congregation are actively encouraged to register on the electoral roll, and to stand for membership of the PCC.

The PCC are responsible for making all decisions concerning the general running of the church, the raising of funds, and the use of those funds. The PCC met 4 times during the year, and discussed a range of issues including Safeguarding, discussing the Diocese's "People and Places" initiative, and fundraising. The Standing Committee, comprising of the incumbent, Churchwardens, Honorary Secretary and Honorary Treasurer also meet outside PCC meetings when there are urgent issues to discuss. There are also a number of sub-groups which meet on a regular basis, such as the Hall Committee, who are granted powers to make decisions on particular areas, and to report back regularly to the main PCC.

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Administrative Information

The church is situated in Holly Lane, Balsall Common, CV7 7EA. It is part of the Diocese of Birmingham, within the Church of England. The church does not have a parish office phone number, but emails can be sent to spcbalsall@outlook.com. The PCC is a body corporate (PCC Powers Measures 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission, number 1184291.

PCC members who have served at any time since 1st January 2021 to the date of this report are:

Ex Officio Members

The Reverend Peter Thomas
Mrs Christine Hornsby (Churchwarden)
Graham Buckingham Underhill (elected as Churchwarden 8th March 2020, resigned as Churchwarden 20 March 2022)
Sarah Roth (elected as Churchwarden 20th March 2022)
Mrs Eileen Lamb (Deanery Synod member)

Elected Members

Mrs Susan Clinton (Honorary Secretary)
Mrs Christine Lee (Honorary Treasurer)
Dr Margaret Eyre
Mrs Christine Hunnisett
Dr Mark Johnson
Mrs Moira Johnson
Mrs Amy Kershaw
Mr Bryan Marlow
Mrs Alla Pavuk
Mrs Rachel Westwood
Mr Ted Perkin (co-opted November 2021)

Independent Examiner's Report

Report to the members / trustees of St Peter Balsall Common Parochial Church Council

I report on the accounts for the year ended 31 December 2021 which are set out on pages 8 to 12.

Respective responsibilities of the Trustee and Independent Examiner

As trustees of the charity the members of the PCC are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the 2011 Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Signed

Alison Lowe

Alison Lowe

20 ~~September~~ 2022
October

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Financial Review

The accounts for the year show a deficit of incoming to outgoing resources for the year of £7,350 as opposed to a deficit of £13,463 in the previous year. This is principally caused by a gradual increase in revenue as the church and hall return to pre-coronavirus pandemic activity levels, and lower expenditure on new equipment.

Incoming Resources

Voluntary giving, excluding legacies, increased by £4,465, due to inflationary increases on our planned giving and slightly higher activity levels this year,. The PCC received legacies totalling £2,158 in 2021 which have been placed in General Funds. Other charitable activities are very gradually returning following the releasing of government restrictions imposed in response to the coronavirus pandemic.

Expenditure

Day-to-day running costs are generally under control. There was expenditure of £3,117 (2020 £5,444) on capital items, in particular the replacement of the projector in the church.

Reserves Policy

Following our significant refurbishment project in 2013, our reserves policy is to rebuild our financial reserves to cover our commitments, particularly in respect of necessary maintenance of the church building.

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STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

		2021		2020	
	Note:	Unrestricted funds	Restricted funds	Total Funds	Total Funds
Income and Endowments					
Donations and legacies	2	64,016	12,523	76,539	73,081
Income from charitable activities	3	12,113	0	12,113	11,486
Other trading activities	4	1,260	0	1,260	1,381
Total income and endowments		<u>77,389</u>	<u>12,523</u>	<u>89,912</u>	<u>85,948</u>
Expenditure					
Cost of raising funds		0	0	0	220
Cost of generating funds for voluntary income		0	0	0	0
Charitable activities	5	80,123	17,139	97,262	99,191
		<u>80,123</u>	<u>17,139</u>	<u>97,262</u>	<u>99,411</u>
Transfer Unrestricted Funds to Restricted Fund:		0	0	0	0
Net movement in funds		<u>-2,734</u>	<u>-4,616</u>	<u>-7,350</u>	<u>-13,463</u>
Reconciliation of funds					
Funds brought forward		33,399	8,414	41,813	55,276
Funds carried forward		<u>30,665</u>	<u>3,798</u>	<u>34,463</u>	<u>41,813</u>

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BALANCE SHEET

As at 31 December 2021

	2021	2020
Current Assets		
Bank Accounts at HSBC	34,237	41,587
Bank Accounts at CBF	<u>226</u>	<u>226</u>
	34,463	41,813
Current Liabilities		
Creditors	0	0
	<u>34,463</u>	<u>41,813</u>
Net Current Assets		
	<u>34,463</u>	<u>41,813</u>
Net Assets		
	<u>34,463</u>	<u>41,813</u>
Represented by		
Unrestricted Funds	30,665	33,399
Restricted Funds	<u>3,798</u>	<u>8,414</u>
	<u>34,463</u>	<u>41,813</u>

Approved by the Parochial Church Council on 20 Oct 2022

And signed on its behalf by: PW Thomas

Chairman



The notes on pages 11 to 12 form part of these accounts

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Notes to the Financial Statements

For the Year Ended 31 December 2021

1) ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations (2006) together with applicable accounting standards and the SORP (FRS102).

The financial statements have been prepared in accordance with the historical cost convention. The financial statements contain all transactions, assets and liabilities for which the PCC is responsible in law.

Funds

Restricted funds represent donations or grants received for a specific purpose, and may only be expended on the specific object for which they were given. Any surplus of income over expenditure must be carried forward to the following year, to be expended on the same object.

Unrestricted funds represent donations or grants which may be used for the PCC's ordinary purposes.

Incoming resources

Planned giving, collections and donations are accounted for when they are received. Tax refunds are accounted for when they are received. Grants and legacies are accounted for when they are received. All incoming resources are accounted for gross.

Expenditure

Donations are accounted for when they are awarded or collected. The Common Fund is accounted for when it is due. All other liabilities are recognised when they are due and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts, in accordance with s10 of the Charities Act 2011.

Moveable church furnishings held by the incumbent Vicar and the Churchwardens on special trust for the PCC and which require a special faculty for disposal are inalienable church property, listed in the Church's terrier which can be inspected at any reasonable time.

Equipment used on the Church premises is capitalised if it is over £5,000 and written off over a 5 year period.

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	2021			2020
	Unrestricted funds	Restricted funds	Total Funds	Total Funds
2) Donations and Legacies				
Planned giving: tax efficient	41,974	0	41,974	39,762
Other planned giving	2,835	0	2,835	2,055
Tax recovered from Gift Aid	12,315	0	12,315	11,046
Other giving	0	0	0	0
Legacy	2,158	0	2,158	3,865
Donations and charitable donations	4,734	12,523	17,257	16,353
	64,016	12,523	76,539	73,081
3) Income from charitable activities				
Lettings	9,653		9,653	6,435
Parish fees	2,377		2,377	1,371
Magazine sales	0		0	592
Fundraising	83	0	83	3,088
	12,113	0	12,113	11,486
4) Other Trading activities				
Contribution from solar panels	1,260	0	1,260	1,381
	1,260	0	1,260	1,381
5) Charitable activities				
Contribution to Common Fund	49,735	0	49,735	48,750
Salaries	5,875	15,604	21,479	20,606
Clergy and church expenses	3,740	0	3,740	2,939
Mission giving	216	1,535	1,751	447
Mission & evangelism	0	0	0	0
Church running costs	9,451	0	9,451	12,223
Cost of trading	9,623	0	9,623	12,679
Utilities	1,483	0	1,483	1,547
Hall repair and maintenance	0	0	0	0
Audit fee	0	0	0	0
	80,123	17,139	97,262	99,191
6) Creditors				
Charitable donations	0	0	0	0
7) Funds	At 1st January 2021	At 31 December 2021	Movement	
Unrestricted	33,399	30,665	-2,734	
Fabric	2,688	2,688	0	
Children's and Families	5,726	1,110	-4,616	
	41,813	34,463	-7,350	