



THE CHURCH  
OF ENGLAND

**Diocese of St Edmundsbury  
and Ipswich**



Bixley Farm || St John's || St Andrew's

## **Mission Ipswich East**

**Working name of  
The Parochial Church Council  
of  
Ipswich St John the Baptist Church with St Andrew**

## **Annual Report and Financial Statements For the year ended 31 December 2021**

**Prepared under the Accruals Accounting Basis**

## Trustees' Annual Report 2021

### Establishment

The parish of Ipswich St John the Baptist with St Andrew was established on 1<sup>st</sup> April 2019; it incorporates the previously separate parishes of St John the Baptist and St Andrew Ipswich.

The working name of the parish of Ipswich St John the Baptist with St Andrew is 'Mission Ipswich East'; this is the name that will be used in the rest of this report.

### Objectives and activities

The Parochial Church Council (PCC) has the responsibility of co-operating with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical [PCC (powers) Measure 1956 Section 2].

### Public Benefit

The Parochial Church Council (PCC) has considered the Charity Commission's guidance on public benefit, and in particular the specific guidance to charities on the advancement of religion.

The primary purpose of Mission Ipswich East (MIE) is the advancement of the Christian religion. The public benefit requirement is fulfilled through a range of activities, including:

- Regular public services of worship;
- Evangelistic events and courses to teach Christianity and draw members of the public to a new or more committed faith;
- Offering wedding and funeral services and support;
- Grants and other support for Christian missions, both in the UK and worldwide;
- Supporting assemblies and Christian education in local schools;
- Running clubs for the elderly, parents and toddlers, and children and young people;
- Providing facilities for other organisations which provide education and support for children, young people and vulnerable adults.

Particular activities carried out in 2021 are detailed below.

### Achievements and performance

#### Impact of COVID 19

The arrival of Coronavirus in the UK in early 2020 had a significant impact on every aspect of life and it continued to do so through most of 2021. The MIE Standing Committee continued to meet on a regular basis to plan and take action to keep the purpose of MIE alive. PCC meetings started again first over Zoom and towards the end of the year in person.

#### Worship, prayer and fellowship

The worshipping life of MIE has continued in a variety of formats during the last year. We have met 'in person' whenever restrictions and our Risk Assessment have allowed us to do so safely, while Live Streaming the service for those who have been continuing to shield, or who have felt uncomfortable coming into our buildings in person.

During the last term of the year we have seen an increasing percentage of our congregation physically returning to our services.

We have continued to meet in home groups and prayer groups and in special one-day / one off events, again utilizing a mixed economy approach on a case by case basis; whilst running Christianity Explored online. We have been restricted to running the principal services at St

John the Baptist, St Andrew and Bixley Farm due to capacity, but hope to see other services re-launched in 2022. We owe a debt of gratitude to our ministry team, musicians and technical team for their flexibility and hard work making the service available in a variety of formats, and enabling so many in our congregations to stay connected to the life of the Church throughout the last year.

## **Evangelism**

We started 2021 in another lockdown due to the pandemic however we managed to run online courses including Christianity Explored and facilitating other small groups to meet online. We continued to look at ways to connect through social media and again using the outside of the church buildings to provide Valentine's blessings for people to pick up containing a knitted heart and a Bible verse.

In February the mission that we were preparing was postponed however we were joined for a very inspiring morning of training led by Rico Tice in anticipation for the mission to be held in 2022.

As we began to come out of lockdown we felt called to begin something new in the Taste cafe and after consideration we have started a small service at the Taste Café which is run by the church, allowing people to take part in a craft, to pray and reflect.

Dawn and Tracey planned a boundary walk around Ipswich which happened to fall on one of the hottest days of the year but we walked over 20 miles in a day, around the boundary of Ipswich praying for the town having been sent out from MIE in prayer.

In the summer we started a Mission Ipswich East Running group, as another way to reach out to the community. We completed training to become running group leaders and invited runners and non-runners, and church and non-church people to come along. This has been going well with a mix of people who are getting physically fitter and hearing a Bible message each week.

We have also encouraged the whole church to be involved with Evangelism by running a Lent course and a Church Army course called Faith Pictures over the summer.

In the Autumn we decided to re launch E squad as a way of forming a group of people specifically interested in being part of the Evangelism at MIE and are undergoing monthly training together as a way of focusing our attention to this.

As a staff team we have worked together on some joint projects including completing our Growing leaders training, the Living in love and faith course and doing an Easter trail around the parish.

Late Autumn saw the Evangelism hours increase which will lead to new opportunities for MIE.

This year we encouraged people to join in with Doorstep Carols connecting with your own neighbours as an alternative to carolling around the parish as per usual tradition. The year finished with a very well attended carols in the car park over at Bixley Farm Church and we should like to build on that going forward.

Although 2021 again meant we had to change the way we did things, there was still a strong focus on Evangelism at MIE. With thanks to all the volunteers who have helped support all of the above.

## **Pastoral**

Pastoral Elders suffered, along with many others, the effects of the pandemic. Visiting especially was a challenge especially those in hospital and care. The closure of Jean Residential came as a blow, as we were not able to follow up on those with whom we had formed a good relationship but at least we were able to keep in touch up to the time of

closure through a monthly letter and treats. Throughout the year Elders have continued giving ongoing support to others, sharing with them the grace and love of Jesus. Like many others in the church we pray that things will ease or we will perhaps learn to live with the pandemic, but one thing is certain: 'Because of the Lord's great love we are not consumed, for his compassions never fail. They are new every morning; great is thy faithfulness.' Lamentations 3 :22

### **Global mission**

MIE continues to play an active role as part of the Global Church, being connected with individuals and organisations involved in a range of ministries in the UK, Asia and Africa. In spite of the restrictions, some of our mission partners were able to be with us in person and others have contributed to Global Church services via video. The Global Church Group allocates grants on behalf of the PCC, leads the planning for Global Church Sundays and other events, and encourages prayer for our link people and individuals.

### **Children and Youth**

Sunday Club group at St Andrews continued to meet every Sunday morning on Zoom until May when we started meeting again at church. The children engaged well through Zoom and it was encouraging to see them growing in faith during this time. The established group continue to join us on Sunday morning at church.

#### **Cruizers (Years 3-6)**

The leaders continued to pray and find ways to keep in touch with all the children from Sunday Club and Cruizers with deliveries of materials through letterboxes, emails and packs to pick up from church. We held a special one off Cruizers evening at the end of the summer term for the year 6 children so that we could see them all and support them in their transition to high school.

Cruizers restarted in September with the start of the Autumn term and our theme for the term was Psalms. This was an opportunity explore several psalms and think about how we can talk to God and worship him through the Psalms.

Looking forward, 2022 will be the 20th year of Cruizers and a time to give thanks to God for the many children with whom we have shared God's love.

2021 has been a year of mixed economy in our children and families work.

Sunday groups and Connect have been running most weeks during term time sometimes on zoom and sometimes in person, depending on the covid restrictions. Likewise with Messy Church.

Our schools work has also been affected by Covid restrictions. We have managed a few in person Open the book assemblies in St John's and Sidegate along with recorded assemblies which we sent in when we were unable to go in person. We also managed to put on the Christmas and Easter journeys in church with extra precautions.

In the summer Tiddlers was able to restart outside with restricted numbers and then as normal from September. Numbers quickly returned to pre-covid levels!

Holiday clubs also ran at St Johns's and St Andrew's during the Summer holidays.

Throughout the summer term last year, youth groups gradually restarted in person, albeit with many COVID restrictions in place. Very few young people had booked on camps last summer -in the end, the unexpected extension of COVID restrictions for secondary age pupils meant that all camps the young people had booked onto were cancelled. There was however, freedom for family summer holidays, which meant we were unable to organise any at home alternative or summer programme as young people were all away at different times.

With the start of the new academic year, and the weighting of youth demographics shifting considerably, it became clear that for this year a third youth group was needed. Fuel spanning four years had always been awkward with the minority end of the age group (whichever way it fell) often choosing not to attend. Time seemed ripe for a rebrand, and so Beta became Pathfinders (still 11-14) the new group was christened Trekkers (15-16, taking the Thursday night slot that had been previously occupied by Cru) and the elder group Fuel, (now just comprising of those over 17) became Marathoners. Each group has around 6-8 young people though numbers can sometimes be more and less than that.

Growing the youth team in order to accommodate a third group has been a great difficulty, but Trekkers now has it's own Youth Team. The Pandemic severely hit the Fuel team though, and currently it's still run on a weekly basis by the vicar and youth worker. Youth attendance in the main service has continued to grow, with a knot of young people at the back of church now a staple at the end of Sunday services.

### **Clubs for the elderly**

Lunch Club at St John's was not able to meet during the first half of 2021 but in August it was possible to invite members to a tea and then September saw a return to weekly lunches with most of our members returning. Members were very pleased to return, although many had suffered physically and mentally due to isolation. We successfully ran through to Christmas with 27 wonderful volunteers (cooks, helpers and drivers) who have been responsible for providing nourishing meals, company and support for the 37 members. In return the members give us the chance to get to know them and pray for them as they enrich our lives.

We have been able to provide exercise sessions, talks on the solar system (and beyond), accompanied sing-a-long, solo singing by talented people and talks on Ipswich, Advent and Christmas.

Following Covid restrictions easing in May last year, Leisure Club began meeting again in two groups of six, in different areas of the building. Even with all the Covid rules, members were very keen to meet up again, having spent so much time on their own during lockdown. During the autumn term we able to meet all together and share food. We just managed to fit in our Christmas Lunch with carols sung by the team and entertainment by The Ukulele Band before Covid infections increased significantly.

At the beginning of the pandemic we had 17 members; we now have 8. We still have a committed and enthusiastic team of volunteers and resources to match but we need to increase our numbers, if we are to continue this ministry. We believe there are many socially isolated older people living in our community, who could benefit from what we have to offer. Please pray for the future of this ministry.

Drop In remained closed with just a few gifts being given at Christmas.

### **Taste Café**

The Taste Community Cafe provides a welcome and friendly location in our community where we can create and strengthen relationships with those who may not choose to enter a church setting.

After being closed due to COVID for most of 2020 and the start of 2021 the Cafe was finally able to reopen on 24<sup>th</sup> May 2021. The cafe has provided a meeting place for the MIE connect group.

Taste operates as part of MIE while including members of other churches as volunteers.

### **Pop-up Shop**

The Pop-up shop has provided a vital support for people in financial difficulty throughout 2021 and saved several tons of good food from going to landfill. Food is purchased from FareShare and added to by donations, and anyone can turn up to purchase a bag of food and essentials for £2. It has been good both to serve those in need and to invite people into the church, to pray with some of the families and share the gospel. From the autumn it was possible to serve coffee, tea and biscuits and many have stayed for a chat.

### **Coffee Space at Tower Hall**

Coffee Space has been running every Friday from 2 - 3.30pm at Tower Hall since September.

We regularly have over 20 people meeting together, enjoying coffee and cake. Several members joined us at Carols on the Car park.

### **Coffee, Craft & Chat at St Johns**

CCC re-started meeting in summer 2021, with joy to be with real people again and thankfulness to God. We're cautious & careful to minimise Covid risks. Each person brings whatever craft or art activity they wish to work on and ideas & advice are shared. So is laughter! It's been especially encouraging to 'get out of the house' particularly for those who live alone or feel a bit low or anxious. We enjoy coffee/tea & biscuits, and we have a pause for prayer. And because so much else stops during school holidays, we usually keep meeting all year round.

### **Volunteers**

The work of the church is supported by a very large number of volunteers who fulfil a wide range of roles to whom we give our thanks. Without their support we wouldn't be able to function.

### **Safeguarding**

The safeguarding of children and vulnerable adults remain a priority for MIE; Neil and Jennie Nield (Parish Safeguarding Officers) and Liz Constance (Administrator) have continued to ensure that the safeguarding training and procedures introduced by the Diocese are followed.

### **General maintenance**

During any year there are many things that need to be done to maintain the buildings and equipment used by MIE. From the start of the pandemic all non-urgent work was put on hold.

### **Management of Risk**

In order to strengthen its management of overall risk the PCC has established a Governance Committee; this is tasked with reviewing regulations from the Charity Commission, and advising the PCC on appropriate improvements to policies and procedures.

### **Financial review**

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102)' second edition published in October 2019.

### **Giving**

The church is dependent on gifts from church members to maintain its ministry. In 2021 there was an increase of £4,052 (2.2%) in planned giving and regular collections to the

## MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

regular work of the church although, due to a reduced number of one off other donations, overall giving including reclaimed tax and grants decreased by £3,948 (1.7%) to £230,800.

Other restricted gifts and grants totalling £6,144 were also received:

- Mission Support Fund £2,009
- Taste Café £4,135

### General Fund

Total income for the regular work of the church was £255,672 (+£3,523). Income from church activities and other trading activities started to recover rising to £23,952 from £17,023 as the church premises opened up again.

Expenditure was £259,940, an increase on 2020 (+£6,194)

Significant increases in expenditure compared to 2020 were:

- Costs of staff paid for by the General fund increased by £4,827 partly from the PCC policy to increase wages in September by the CPI rate measured in May but mainly from an increase in hours for the Evangelism worker.
- Grants for mission increased by £2,909 as a deliberate policy of the church.

A total of £10,500 was transferred from the General Fund to the Fabric, Equipment and Organ Funds, no change to 2020. £100 was transferred from the General Fund to the Reserve Fund(- £1,000) reflecting a small increase in the General Fund expenditure budget for 2022.

Overall the operational deficit increased by £2,082 to £15,118. In order to maintain the required end of year cash balance a transfer of £14,745 from the unrestricted Development Fund was made at the end of the year.

### Taste Café

The Taste Café made an operating profit of £1,680 on a turnover of £9,099 (including gifts of £2,229) but helped by Government COVID grants of £4,096.

### Clubs for the children and the elderly

The St Andrew's Drop-in and Leisure Clubs made a small loss on their regular operation of £157 as compared to a gain of £37 after transfers of £200 to the General Fund in 2020.

The St John's Lunch Club contributed a profit of £787 to the General Fund.

Tiddlers (St John's) contributed a profit of £572 to the General Fund.

Cruizers covered their costs from subs.

### Global Mission

A total of £41,770 was given to support global mission, of which £38,336 was contributed by the General Fund, and £3,434 from the Mission Support Fund. The balance of this fund has decreased to £2,045.

### Fabric and equipment

A total of £3,283 was spent from the Fabric, Equipment and Organ (St John) funds.

The most significant costs are shown below; full details are shown in the notes to the accounts.

- Radiators and grills, St Johns: £2,842 (from the Fabric Fund)
- Projection equipment, St Andrews: £442 (from the Equipment Fund)

## **Reserves**

The PCC holds reserves in a number of designated funds for fabric, equipment and organ replacement and future development. In 2021 the balance of these funds reduced by £6,997 to £87,095.

A separate Reserve Fund is also held in accordance with the reserves policy (see below). £100 was transferred to this fund, to increase the balance to £36,400.

## **Cash position**

At the end of 2021 the value of net current assets stood at £150,256. The cash balance reduced over the year by £12,892 to £148,675 of which £5,309 was restricted.

## **Investment policy**

Funds over and above day to day needs are held in business savings accounts. For major banks which are subject to the Bank of England stress tests there is no limit on the amounts deposited; for other banks the amount deposited is limited to that covered by the Financial Services Compensation Scheme.

## **Reserves Policy**

Funds are transferred each year from the General Fund to the Fabric and Equipment Funds in order to cover occasional larger costs. The PCC also maintains a Reserve Fund set at 1½ month's budgeted expenditure, as a provision against any significant drop in income. A year-end cash balance of £12,000 is maintained in the General Fund to cover monthly cash flow needs. At 31 December 2021 the Cash and Bank balance for the General Fund was £10,484. This was due to income in respect of the year not being received until after the year end and some expenses in respect of the year not being paid until after the year end. Legacies and other large gifts are allocated to the Development Fund in order to cater for future needs.

## **Structure**

The PCC has overall responsibility for the running of the church in partnership with the Vicar and Wardens who have specific duties laid down in statute.

The Standing Committee is elected by the PCC to conduct business between meetings of the PCC, and to advise the Vicar and Wardens.

Other committees are established by the PCC to manage aspects of the life of the church, in particular:

Ministry Team  
Operations Committee (St John)  
Fabric Committee (St Andrew)  
Global Church Group

Designated people are responsible for their own areas of ministry under the overall supervision of the PCC.

## **Governance and management**

The Trustees are the members of the PCC, which is the governing body of the church.

The responsibilities of the PCC include:

- Directing the activities of the church in accordance with the objectives
- Setting policies and monitoring compliance
- Appointing officers and employees
- Setting and monitoring the budget
- Ensuring compliance with legal duties

**Members of the PCC during 2021**

***Membership of the Parochial Church Council***

Members who served at any time during 2021 were:

**Ex Officio members:**

The Revd Mark Prentice  
Roger Coley, Reader  
Owen Thurtle, Reader  
Allison Greig, Warden St John (from APCM 2021)  
Elisabeth Jeyasingh, Warden St John (until APCM 2021)  
Daren Wood, Warden St John  
Joyce Hammond, Warden St Andrew  
Margaret Fletcher, Warden St Andrew

**Elected members:**

Rob Allinson  
Peter Forty, treasurer  
Dominic Nasmyth-Miller (until APCM 2021)  
Steve Howard (until APCM 2021)  
Jonathan Pipe (until APCM 2021)  
Alistair Poustie  
Tim Quick, deanery synod representative  
Damon Kerr  
David Verlander (until APCM 2021)  
Andy Wright  
Marilyn Coates  
Susan Robinson  
Allison Greig, deanery synod representative (until APCM 2021)  
Elaine Gooch, deanery synod representative  
Eleanor Brindle, deanery synod representative  
June Leach (from APCM 2021)  
Trevor Cade (from APCM 2021)  
Sandra Griffiths (from APCM 2021)

Approved by the PCC on 21<sup>st</sup> March 2022 and signed on its behalf by the Reverend Mark Prentice (PCC Chairman)

A handwritten signature in black ink, appearing to read 'Rev. Mark Prentice', with a horizontal line extending to the right.A handwritten signature in black ink, appearing to read 'Daren Wood', written in a cursive style.

## Reference and administrative details

**Parish Office:** Mission Ipswich East  
**Address:** St Andrew's Church  
Britannia Road  
**Postcode:** IP4 5HF

**Registered Charity No** 1184276

**Vicar**  
**Name:** The Revd. Mark Prentice  
**Address:** St John's Vicarage  
Cauldwell Hall Road  
Ipswich  
Suffolk  
**Postcode:** IP4 4QE

**Correspondent**  
**Name:** Mrs Liz Constance  
**Address:** St Andrew's Church  
Britannia Road  
**Postcode:** IP4 5HF

**Bankers**  
**Name:** Co-operative Bank plc  
**Address:** PO Box 250  
Skelmersdale  
**Postcode:** WN8 6WT

**Examiner**  
**Name:** Christine Wade FCCA  
**Address:** 58-60 Stowupland Road  
Stowmarket  
Suffolk  
**Postcode:** IP14 5AL

## Church Returns List

Electoral Roll

227

Average weekly adult attendance

xxx

Average weekly young person's attendance:

xxx

## **Independent Examiners Report to the Parochial Church Council of Ipswich St John the Baptist with St Andrew on accounts for the year ended 31<sup>st</sup> December 2021**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2021, which are set out on pages 11 to 32.

### **Responsibilities and basis of the report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 146 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Christine D Wade* Date: *23rd March 2022*

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Christine D. Wade FCCA  
Chartered Certified Accountant  
Hastings Wade  
58-60 Stowupland Road  
Stowmarket  
Suffolk IP14 5AL

## MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

## Statement of Financial Activities

For the period from 01 January 2021 to 31 December 2021

	Note	Unrestricted funds	Restricted funds	Total Funds	Prior Year Funds
		£	£	£	£
<b><i>Income and endowments from:</i></b>	<b>3</b>				
Donations and legacies		231,593	7,673	239,266	251,955
Income from charitable activities		27,325	-	27,325	18,065
Other trading activities		3,571	-	3,571	3,794
Investments		815	44	859	1,404
Other income		708	-	708	431
<b>Total income</b>		<b>264,012</b>	<b>7,718</b>	<b>271,729</b>	<b>275,649</b>
<b><i>Expenditure on:</i></b>	<b>3</b>				
Raising funds		-	-	-	-
Expenditure on charitable activities		284,056	3,727	287,783	281,083
<b>Total expenditure</b>		<b>284,056</b>	<b>3,727</b>	<b>287,783</b>	<b>281,083</b>
Gains / losses on investment assets		-	-	-	-
<b>Net income/(expenditure) resources before transfers</b>		<b>(20,044)</b>	<b>3,990</b>	<b>(16,054)</b>	<b>(5,434)</b>
<b>Transfers</b>					
Gross transfers between funds - in		25,445	150	25,595	25,974
Gross transfers between funds - out		(25,595)	-	(25,595)	(25,974)
<b><i>Other recognised gains / losses</i></b>					
Gains on revaluation, fixed assets, charity's own use		-	-	-	-
<b>Net movement in funds</b>		<b>(20,194)</b>	<b>4,140</b>	<b>(16,054)</b>	<b>(5,434)</b>
<b><i>Reconciliation of funds</i></b>					
<b>Total funds brought forward</b>		<b>225,818</b>	<b>908</b>	<b>226,726</b>	<b>232,160</b>
<b>Total funds carried forward</b>		<b>205,624</b>	<b>5,048</b>	<b>210,672</b>	<b>226,726</b>

All figures are rounded to the nearest £; there may be minor discrepancies in the totals

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW

BALANCE SHEET AS AT: 31 DECEMBER 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>	8		
Tangible assets		60,417	69,530
		<u>60,417</u>	<u>69,530</u>
<b>Current assets</b>	9		
Debtors		10,313	4,343
Cash at bank and in hand		148,675	161,568
		<u>158,988</u>	<u>165,911</u>
<b>Liabilities</b>	10		
Creditors: Amounts falling due in one year		8,733	8,715
<b>Net current assets</b>		<u>150,256</u>	<u>157,196</u>
<b>Total assets less current liabilities</b>		<u>210,672</u>	<u>226,726</u>
<b>Net assets</b>		<u>210,672</u>	<u>226,726</u>
<b>Represented by</b>			
<b>Unrestricted</b>			
General fund		10,253	10,627
<b>Designated</b>			
Mission Support fund		2,045	3,340
Reserve fund		36,400	36,300
Capital fund		60,417	69,530
Drop in fund		488	634
Leisure Club fund		213	229
Cafe fund		8,457	10,812
Christian Resource Library fund		256	255
Fabric fund		11,239	7,028
Equipment fund		3,902	1,329
Organ fund		1,788	1,280
Development fund		70,166	84,455
<b>Restricted</b>			
Drop in fund		913	908
Cafe Fund		4,135	-
<b>Funds of the church</b>	2	<u>210,672</u>	<u>226,726</u>

*All figures are rounded to the nearest £; there may be minor discrepancies in the totals*

Approved by the PCC on 21<sup>st</sup> March 2022 and signed on its behalf by the Reverend Mark Prentice (PCC Chairman) and Mr Daren Wood (Church Warden)

Rev. Mark Prentice

D. V. Wood

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31<sup>st</sup> December 2021

### 1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Basis of preparation**

The PCC is a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations “true and fair view” provisions, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Ireland (FRS102) and Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

The accounts have been prepared on a going concern basis.

#### **Fund accounting**

*Unrestricted funds* are available to spend on activities that further any of the purposes of the PCC.

*Designated funds* are unrestricted funds of the PCC which the PCC has decided at its discretion to set aside to use for a specific purpose. Funds designated as invested in fixed assets for the PCC’s own use are abated in line with those assets’ annual depreciation charges in the SOFA. Designated funds remain unrestricted and may be moved to other unrestricted funds at the discretion of the PCC.

*Restricted funds* are revenue donations or grants which the donor has specified are to be solely used for a specific PCC activity or project.

Where funds (other than the Reserve Fund) have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis. The balance is allocated to the General Fund.

#### **Income recognition policies**

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The PCC has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the PCC;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the income to which they relate is received.

For legacies, entitlement is taken as the earlier of:

- the date on which the PCC is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the PCC has been notified of the executor's intention to make a distribution. Where legacies have been notified to the PCC, or the PCC is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Grants are accounted for when it can be considered probable that all of the following conditions apply:

- The PCC has fulfilled the conditions of the grant;
- The amount can be measured reliably;
- Funding is available.

Rental income from the letting of church premises is recognised when the rental is due.

Interest on funds held on deposit is accounted for when receivable.

All incoming resources are accounted for gross.

### **Donated goods and services**

Donated goods are recognised as income when the PCC has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the PCC of the item is probable and that economic benefit can be measured reliably. On receipt, donated goods are recognised on the basis of the value of the gift to the PCC which is the amount the PCC would have been willing to pay to obtain goods of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

The contribution of general volunteers is not included as income in the accounts.

### **Expenditure recognition policies**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share expected to be paid over is accounted for when due.

### **Fixed assets**

*Consecrated and benefice property* is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the incumbent and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory. All expenditure incurred during the year on consecrated or benefice buildings and inalienable moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

*Equipment and fittings* used with the church premises which are not inalienable, and with a purchase price greater than £1,000, are capitalised within the balance sheet and depreciated on a straight line basis over the following periods:

Portable and office equipment	5 years
Fixtures and fittings	10 years
Freehold property	20 years

No cost information is available for the land used for the St John's car park; a value of £44,558 has been assigned based on a 1997 market valuation of the site. Land is not subject to depreciation.

## **Current assets**

Current assets include:

*Debtors* are recognised at the amounts owing to the PCC at 31 December in respect of fees, rent or other income. Prepayments are valued at the amount prepaid after taking account of any discounts.

*Cash at bank and in hand* includes cash and short-term deposits available at six months' notice or less.

## **Liabilities**

*Liabilities* are recognised at the amounts owed by the PCC at 31 December in respect of goods and services received.

## **Pensions**

The PCC operates two defined contribution pension schemes to cover all employees:

- A non-contributory scheme open to employees earning up to 110% of the Living Wage; the employer's contribution is 9% of wages.
- A contributory scheme open to employees earning more than 110% of the Living Wage; the employee's contribution rate is chosen by employees between 3% and 6% with a matching employer contribution rate between 6% and 12%.

The scheme is part of a multi-employer scheme operated by The People's Pension, and fulfils the church's obligations under auto-enrolment.

## 2 FUNDS

### 2a Unrestricted Funds

- The *Mission Support Fund* is for the support of St John's mission partners and for short term mission projects undertaken by members of St John's which are endorsed by the PCC.
- The *Café Fund* is used for accounting for the operation of the Taste Café.
- The *Drop in Fund* accounts for the operation of the Drop in lunch club at St Andrew's.
- The *Leisure Club Fund* accounts for the operation of the Leisure Club at St Andrew's.
- The *Fabric Fund* comprises funds set aside for the upkeep of the churches and halls.
- The *Equipment Fund* comprises funds set aside for purchase of equipment.
- The *Organ Fund* comprises funds set aside for future repairs to the organ at St John's.
- The *Development Fund* comprises reserve funds designated by the PCC for future development.
- The *Reserve Fund* comprises reserve funds designated by the PCC. The PCC has established a policy which will ensure that it is able to meet its commitments, including potential redundancy costs, in the event of a downturn in income.
- The *Capital Fund* comprises all fixed assets held by the church, other than those held by the Taste Café. The value of the car park area is included in this Fund.
- All other activities are accounted for in the *General Fund*.

### 2b Restricted Funds

- The restricted funds hold gifts restricted by donors for the purposes of the equivalent unrestricted funds.

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**2d Fund movements**

Selected period: 01 January 2021 to 31 December 2021

Fund	Balance b. fwd.	Income	Expenditure	Transfers	Balance c. fwd.
<b>Unrestricted Funds</b>					
General fund	10,627	255,672	259,940	3,895	10,253
<b>Total - Unrestricted</b>	<b>10,627</b>	<b>255,672</b>	<b>259,940</b>	<b>3,895</b>	<b>10,253</b>
<b>Designated Funds</b>					
Mission Support fund	3,340	12	1,307	-	2,045
Drop in fund	634	3	149	-	488
Leisure Club fund	229	301	317	-	213
Cafe fund	10,812	7,492	9,947	100	8,457
Christian Resource Library fund	255	1	-	-	256
Fabric fund	7,028	54	2,842	7,000	11,239
Equipment fund	1,329	14	442	3,000	3,902
Organ fund	1,280	8	-	500	1,788
Development fund	84,455	456	-	(14,745)	70,166
Reserve fund	36,300	-	-	100	36,400
Capital fund	69,530	-	9,113	-	60,417
<b>Total - Designated</b>	<b>215,192</b>	<b>8,340</b>	<b>24,116</b>	<b>(4,045)</b>	<b>195,371</b>
<b>Restricted Funds</b>					
Mission Support fund	-	2,009	2,159	150	-
Drop in fund	908	5	-	-	913
Cafe fund	-	5,703	1,568	-	4,135
<b>Total - Restricted</b>	<b>908</b>	<b>7,718</b>	<b>3,727</b>	<b>150</b>	<b>5,048</b>
<b>Total - All Funds</b>	<b>226,726</b>	<b>271,729</b>	<b>287,783</b>	<b>-</b>	<b>210,672</b>

All figures are rounded to the nearest pound; there may be minor discrepancies in column

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**2d Fund movements**

**Selected period: 01 January 2020 to 31 December 2020**

Fund	Balance b. fwd.	Income	Expenditure	Transfers	Balance c. fwd.
<b>Unrestricted Funds</b>					
General fund	11,211	252,149	253,746	1,012	10,627
<b>Total - Unrestricted</b>	<b>11,211</b>	<b>252,149</b>	<b>253,746</b>	<b>1,012</b>	<b>10,627</b>
<b>Designated Funds</b>					
Mission Support fund	3,307	33	-	-	3,340
Drop in fund	614	881	661	(200)	634
Leisure Club fund	420	435	626	-	229
Cafe fund	6,268	15,452	10,948	40	10,812
Christian Resource Library fund	253	2	-	-	255
Fabric fund	-	28	-	7,000	7,028
Equipment fund	-	12	-	1,317	1,329
Organ fund	771	9	-	500	1,280
Development fund	95,986	921	-	(12,452)	84,455
Reserve fund	35,200	-	-	1,100	36,300
Capital fund	77,232	-	9,385	1,683	69,530
<b>Total - Designated</b>	<b>220,050</b>	<b>17,773</b>	<b>21,620</b>	<b>(1,012)</b>	<b>215,192</b>
<b>Restricted Funds</b>					
Mission Support fund	-	3,553	3,553	-	-
Drop in fund	899	9	-	-	908
Cafe fund	-	2,164	2,164	-	-
<b>Total - Restricted</b>	<b>899</b>	<b>5,725</b>	<b>5,717</b>	<b>-</b>	<b>908</b>
<b>Total - All Funds</b>	<b>232,160</b>	<b>275,648</b>	<b>281,082</b>	<b>-</b>	<b>226,726</b>

All figures are rounded to the nearest pound; there may be minor discrepancies in column

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**3 Income and expenditure details**

**3a General Fund**

Income	Total	
	2021 £	2020 £
<b>Donations and legacies</b>		
Planned giving: Tax efficient giving	157,898	154,714
Planned giving: Other giving	27,075	25,986
Collections: Regular collections	1,835	2,056
Other donations	3,959	13,084
Tax recoverable on Gift Aid	36,480	37,158
Grants	3,552	1,749
	<u>230,800</u>	<u>234,748</u>
<b>Income from church activities</b>		
Wedding and funeral fees	526	1,273
Use of premises: church and children's groups	11,625	9,832
Income from church clubs	7,170	2,096
Income from special events	1,060	29
	<u>20,381</u>	<u>13,230</u>
<b>Income from other trading activities</b>		
Use of premises: non-church groups and other	3,495	3,710
Income from fund raising events	-	55
Income from loyalty schemes	76	29
	<u>3,571</u>	<u>3,794</u>
<b>Investment income</b>		
Bank interest	217	378
<b>Other income</b>		
All other income	703	-
<b>Total Income</b>	<u>255,672</u>	<u>252,149</u>

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

3a General Fund (cont.)

	Total	
	2021	2020
	£	£
<b>Expenditure</b>		
<b>Fund raising</b>		
Costs of fund raising	-	-
<b>Grants</b>		
Grants for mission	38,336	35,427
Other grants	306	-
	<hr/> 38,642	<hr/> 35,427
<b>Ministry costs</b>		
Parish share	78,666	78,666
Staff costs	75,259	70,432
Evangelism	1,489	2,964
Children and families work	2,033	1,875
Youth work	1,147	1,477
Other ministry costs	3,053	3,579
Special events	1,200	311
	<hr/> 162,848	<hr/> 159,305
<b>Church clubs</b>		
Running costs	4,488	1,441
Equipment purchase	-	-
	<hr/> 4,488	<hr/> 1,441
<b>Premises related costs</b>		
Church and hall: See next page for details	<hr/> 48,901	<hr/> 52,456
<b>Administration</b>		
Office and administration	<hr/> 5,061	<hr/> 5,117
<b>Total Expenditure</b>	<hr/> <b>259,940</b>	<hr/> <b>253,746</b>
Net income	(4,268)	(1,596)
<b>Transfers</b>		
<b>Operational transfers</b>		
To Fabric Fund	(7,000)	(7,000)
To Equipment Fund	(3,000)	(3,000)
To Organ Fund	(500)	(500)
To Café Fund for Connect	(100)	(40)
To Reserve Fund	(100)	(1,100)
To Mission Fund	(150)	-
From Drop-In and Leisure Clubs	-	200
Net operational transfers	<hr/> (10,850)	<hr/> (11,440)
<b>Operational surplus/(deficit)</b>	<b>(15,118)</b>	<b>(13,036)</b>
Other transfers to/(from) Funds	<hr/> 14,745	<hr/> 12,452
<b>Movement in Funds</b>	<b>(373)</b>	<b>(584)</b>
Total Funds brought forward	<hr/> 10,627	<hr/> 11,211
<b>General Fund total carried forward</b>	<hr/> <b>10,253</b>	<hr/> <b>10,627</b>

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

3 Income and expenditure details (cont.)

3a General Fund (cont.)

Premises related income and expenditure

	2021			2020		
	St John	St Andrew	Bixley Farm	St John	St Andrew	Bixley Farm
	£	£	£	£	£	£
<b>Income</b>						
<b>Voluntary income</b>						
Grants	12	-	-	290	-	-
<b>Use of premises</b>						
Church and children's groups	11,575	50	-	9,309	523	-
Other groups	140	1,158	-	530	503	-
	<b>11,715</b>	<b>1,208</b>	<b>-</b>	<b>9,839</b>	<b>1,026</b>	<b>-</b>
<b>Fund raising</b>						
Solar PV and use of equipment	2,112	85	-	2,677		-
<b>Total Income</b>	<b>13,839</b>	<b>1,293</b>	<b>-</b>	<b>12,806</b>	<b>1,026</b>	<b>-</b>
<b>Expenditure</b>						
<b>Church and hall</b>						
Cost of hall hire (Tower Hall)	-	-	2,749	-	-	2,538
Insurance	2,568	1,194	-	2,554	1,188	-
Electricity gas and water	6,653	6,236	-	4,680	4,469	-
Cleaning - staff costs	12,360	5,168	-	12,350	4,827	-
Maintenance and other cleaning costs	6,641	5,168	-	10,921	8,602	19
Equipment purchase	-	100	62	281	28	-
<b>Total Expenditure</b>	<b>28,223</b>	<b>17,867</b>	<b>2,811</b>	<b>30,786</b>	<b>19,113</b>	<b>2,557</b>
Net income	(14,384)	(16,574)	(2,811)	(17,980)	(18,087)	(2,557)
Net transfers	-	-	-	-	-	-
<b>Overall net income/(cost)</b>	<b>(14,384)</b>	<b>(16,574)</b>	<b>(2,811)</b>	<b>(17,980)</b>	<b>(18,087)</b>	<b>(2,557)</b>

<b>Professional fees</b>	<b>2021</b>	<b>2020</b>
Independent examination	960	900

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**3 Income and expenditure details (cont.)**

**3b Taste Cafe**

Income	Total		Restricted	
	2021 £	2020 £	2021 £	2020 £
<b>Donations and legacies</b>				
Planned giving: Tax efficient giving	1,380	1,380	1,380	1,380
Planned giving: Other giving	60	60	60	60
Other donations	339	479	89	323
Tax recoverable on Gift Aid	450	401	39	401
Grants	4,096	11,334	4,096	
	<b>6,325</b>	<b>13,654</b>	<b>5,664</b>	<b>2,164</b>
<b>Income from church activities</b>				
Sales of food and drink	6,782	3,962	-	-
<b>Investment Income</b>				
Bank interest	89	-	39	-
<b>Total Income</b>	<b>13,195</b>	<b>17,616</b>	<b>5,703</b>	<b>2,164</b>
<b>Expenditure</b>	£	£		
<b>Premises related costs: Hall</b>				
Rent and rates	7,189	8,342	1,568	2,164
Insurance	445	585		
Energy and water	798	731		
Maintenance and cleaning	1,421	1,883		
Equipment purchase	271	504		
	<b>10,123</b>	<b>12,045</b>		
<b>Trading costs</b>				
Cost of sales	1,392	1,067		
<b>Total Expenditure</b>	<b>11,515</b>	<b>13,112</b>		
Net income	1,680	4,504		
<b>Transfers</b>				
To Cafe fund for Connect	100	40		
<b>Movement in Fund(s)</b>	<b>1,780</b>	<b>4,544</b>		
Total Fund brought forward	10,812	6,268		
<b>Total Fund carried forward</b>	<b>12,592</b>	<b>10,812</b>	<b>4,135</b>	<b>-</b>

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**3 Income and expenditure details (cont.)**

**3c Mission**

Income	Total		Restricted	
	2021 £	2020 £	2021 £	2020 £
<b>Donations and legacies</b>				
Planned giving: Tax efficient giving	336	1,820	336	1,820
Planned giving: Other giving	80	-	80	-
Collections: Special collections	430	-	430	-
Other donations	1,007	1,292	1,007	1,292
Tax recoverable on Gift Aid	156	441	156	441
	<b>2,009</b>	<b>3,553</b>	<b>2,009</b>	<b>3,553</b>
<b>Income from other trading activities</b>				
Income from fund raising events	-	-	-	-
<b>Investment income</b>				
Bank interest	12	33	-	-
<b>Total Income</b>	<b>2,021</b>	<b>3,586</b>	<b>2,009</b>	<b>3,553</b>
<b>Fund reporting</b>				
<b>Expenditure</b>				
<b>Grants</b>				
Grants for mission	2,422	3,553	1,115	3,553
Other grants and donations	1,012	-	1,012	-
<b>Ministry costs</b>				
Special events	32	-	32	-
Parish share	-	-	-	-
<b>Total Expenditure</b>	<b>3,466</b>	<b>3,553</b>	<b>2,159</b>	<b>3,553</b>
Net income	(1,445)	33		
Net transfers	150	-	150	-
<b>Movement in Fund(s)</b>	<b>(1,295)</b>	<b>33</b>		
Total Fund brought forward	3,340	3,307		
<b>Total Fund carried forward</b>	<b>2,045</b>	<b>3,340</b>	<b>-</b>	<b>-</b>

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**3 Income and expenditure details**

**3d Drop-In**

	Total		Restricted	
	2021	2020	2021	2020
	£	£	£	£
<b>Income</b>				
<b>Donations and legacies</b>				
Other donations	-	-		
<b>Income from church activities</b>				
Income from church clubs	-	873		
<b>Investment income</b>				
Bank interest	8	16	5	9
<b>Total Income</b>	<b>8</b>	<b>890</b>		
<b>Expenditure</b>				
<b>Ministry costs</b>				
Other ministry costs	30	-		
<b>Church clubs</b>				
Running costs	119	661		
<b>Total Expenditure</b>	<b>149</b>	<b>661</b>		
<b>Net income</b>	<b>(141)</b>	<b>228</b>		
<b>Transfers</b>				
To General Fund	-	(200)		
<b>Movement in Fund(s)</b>	<b>(141)</b>	<b>28</b>		
<b>Total Fund brought forward</b>	<b>1,542</b>	<b>1,514</b>	<b>908</b>	<b>899</b>
<b>Total Fund carried forward</b>	<b>1,401</b>	<b>1,542</b>	<b>913</b>	<b>908</b>

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**3 Income and expenditure details (cont.)**

**3e Leisure Club**

Income	2021 £	2020 £
<b>Donations and legacies</b>		
Other donations	132	-
<b>Income from church activities</b>		
Income from church clubs	162	-
<b>Investment income</b>		
Bank interest	1	4
<b>Other income</b>		
All other income	5	431
<b>Total Income</b>	<b>301</b>	<b>435</b>

**Fund reporting**

**Expenditure**

**Ministry costs**

Other ministry costs	12	-
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**Church clubs**

Running costs	305	626
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<b>Total Expenditure</b>	<b>317</b>	<b>626</b>
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Net income	(16)	(191)
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**Transfers**

To General Fund	-	-
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<b>Movement in Fund(s)</b>	<b>(16)</b>	<b>(191)</b>
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Total Fund brought forward	229	420
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<b>Total Fund carried forward</b>	<b>213</b>	<b>229</b>
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MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**3 Income and expenditure details**

**3f Fabric, Equipment & Organ**

Funds included: Fabric, Equipment, Organ

Income	Total		Restricted	
	2021	2020	2021	2020
	£	£	£	£
<b>Donations and legacies</b>				
Other donations	-	-		
Tax recoverable on Gift Aid	-	-		
Legacies	-	-		
Grants	-	-		
	-	-		
<b>Income from church activities</b>				
Wedding and funeral fees	-	-		
<b>Investment income</b>				
Bank interest	76	49		
<b>Total Income</b>	<b>76</b>	<b>49</b>		
<b>Expenditure</b>				
<b>Premises related costs: Church</b>				
Maintenance and cleaning	2,842	-		
Equipment purchase	-	-		
Major repairs	-	-		
<b>Premises related costs: Hall</b>				
Maintenance and cleaning	-	-		
Equipment purchase	442	-		
<b>Total Expenditure</b>	<b>3,284</b>	<b>-</b>		
Cost of Fixed Assets	-	1,683		
<b>Total cash outgoings</b>	<b>3,284</b>	<b>1,683</b>		
Transfers				
From General Fund	10,500	10,500		
From Development Fund	-	-		
Net transfers	<b>10,500</b>	<b>10,500</b>		
<b>Movement in Fund(s)</b>	<b>7,292</b>	<b>8,867</b>		
Total Fund(s) brought forward	9,638	771		
<b>Total Fund(s) carried forward</b>	<b>16,930</b>	<b>9,638</b>		

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

4 ANALYSIS OF GRANTS

	2021		2020	
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
	£	£	£	£
<b>Overseas mission and relief</b>				
Wycliffe Bible Translators	10,500	-	9,600	80
SIM	2,700	-	2,750	-
Birmingham City Mission	1,500	-	1,050	-
Diocese of Kagera	3,007	500	3,000	-
Evangelical College of Malawi	600	-	600	-
Association for Theological Education in Nepal	500	-	500	-
Faith Missions Trust	2,500	-	2,500	-
Leprosy Mission	-	1,012	-	-
Tearfund	500	-	500	-
Open Doors	2,600	65	2,600	78
United Mission to Nepal	500	-	1,000	2,175
Wise Solution Ministries	500	550	500	1,220
Compassion UK (child sponsorship)	336	-	327	-
	25,743	2,127	24,927	3,553
<b>UK mission</b>				
CAP	2,750	-	-	-
True Freedom Trust	500	-	-	-
Beehive Children's Foundation	500	-	400	-
CMS	4,850	-	4,800	-
CYM	2,500	-	2,500	-
Inspire	1,300	-	1,300	-
Talitha Koum	1,500	-	1,500	-
	13,900	-	10,500	-
	39,643	2,127	35,427	3,553

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**5a STAFF COSTS**

	2021	2020
Salaries and wages	77,351	72,925
National Insurance	-	115
Contributions to Defined Contribution Pension scheme	5,462	5,077
Expenses - Incumbent	884	809
Other staff	1,049	442
	<u>84,747</u>	<u>79,368</u>

During the year the PCC had eight employees:

Three Children's and Families Workers  
Youth Worker  
Church Worker/Evangelist  
Church Administrator  
Two cleaners

No employee was paid more than £60,000

**5b CONTRIBUTION OF VOLUNTEERS**

Volunteers are central to the running of the church, including the following:

- Acting as Trustees
- Leading and supporting services of worship
- Leading children's and youth groups
- Cooking and helping at Lunch Club, Drop-in and Leisure Club
- Leading home groups and other small groups
- Serving in Taste Café
- Office administration
- Management and maintenance of buildings and grounds

**5c TRUSTEES REMUNERATION**

In the year no trustee received remuneration (2020:£Nil)

## **6 RELATED PARTY TRANSACTIONS**

### **Salaries and pension contributions**

The costs shown in 3a) include payments to the following related parties:

- Mrs Emma Allinson who is the wife of Mr Rob Allinson (PCC member MIE) was employed as a Children's and Families Worker during 2021. Her total payment during the year was £6,755(2020: £6,687).

- Ms Eleanor Brindle who became a Deanery Rep at the APCM2020 was employed as a Youth Worker during 2021. Her total payment during the year was £18,801(2020:£18,231).

Their salaries have been set in accordance with previously established PCC policies.

Mr Allinson and Ms Brindle have not voted on employment matters.

### **Service contract**

The PCC employed A - Z Cleaning, which is owned by Mr Steve Howard (PCC member MIE) , to manage the cleaning of St John's and St Andrew's. During 2021 they were paid £7,200 (2020: £6,933) for the management, £43 (2020: £43) for replacement cleaner wages and £2,621 (2020: £2,336) for cleaning supplies.

The regular cleaners are employed by Mission Ipswich East.

### **Grant**

No other payments or expenses were made to related parties, including PCC members, other than costs incurred on behalf of the church (2020: £0) .

### **Donations from Trustees**

The total amount of donations from Trustees, including reclaimed tax, was £46,547 (2020: £50,870).

## 7 ANALYSIS OF TRANSFERS BETWEEN FUNDS

	Transfers In		Transfers Out	
	Fund	Amount £	Fund	Amount £
<b>Cash transfers</b>				
Annual transfer	Fabric	7,000	General	(10,500)
	Equipment	3,000		
	Organ	500		
Children's costs at Café	Café	100	General	(100)
Use of hall	General	-	Drop-in	-
Use of lounge	General	-	Leisure Club	-
Open Doors	Mission Res	150	General	(150)
Annual transfer	Reserve	100	General	(100)
Clear General Fund deficit	General	14,745	Development	(14,745)
		<u>25,595</u>		<u>(25,595)</u>
<b>Fixed asset transfers</b>				
Assets	Capital	-	Equipment	-
		-		-
		<u>25,595</u>		<u>(25,595)</u>

## 7 Analysis of transfers (cont.)

Fund	In	Out	Net
<b>Unrestricted</b>			
General	14,745	(10,850)	3,895
Drop-in	-	-	-
Leisure Club	-	-	-
Café	100	-	100
Fabric	7,000	-	7,000
Equipment	3,000	-	3,000
Organ	500	-	500
Development	-	(14,745)	(14,745)
Reserve	100	-	100
Capital	-	-	-
<b>Restricted</b>			
Mission Res	150	-	150
	<u>25,595</u>	<u>(25,595)</u>	<u>-</u>

## 8 FIXED ASSETS

	Freehold Land & Buildings Unrestricted	Equipment Unrestricted	Total
Actual/ deemed cost	£	£	£
1 January 2021	124,736	47,542	172,278
Disposal	-	-	-
Additions	-	-	-
31 December 2021	<u>124,736</u>	<u>47,542</u>	<u>172,278</u>
<b>Depreciation</b>			
1 January 2021	75,820	26,928	102,748
Withdrawn on disposal	-	-	-
Charge for year	4,064	5,049	9,113
31 December 2021	<u>79,884</u>	<u>31,977</u>	<u>111,861</u>
<b>Net Book Value at</b>			
31 December 2021	44,852	15,565	60,417
31 December 2020	48,916	20,614	69,530
Losses and write-downs	-	-	-

## 9 CURRENT ASSETS

	General Fund	Café Fund Unrest. & Restr.	2021 Other Funds		Total	2020 Total
	£	£	Unrestr. £	Restr. £	£	£
Cash and bank	10,484	10,521	126,497	1,173	148,675	161,568
<b>Debtors</b>						
Tax recoverable	3,737	411	-	54	4,202	401
Prepayments	1,552	2,048	-	-	3,600	3,167
Other debtors	<u>2,511</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,511</u>	<u>776</u>
	<u>18,284</u>	<u>12,980</u>	<u>126,497</u>	<u>1,228</u>	<u>158,988</u>	<u>165,911</u>

## 10 LIABILITIES

	General Fund	Café Fund Unrest. & Restr.	2021 Other Funds		Total	2020 Total
	£	£	Unrestr. £	Restr. £	£	£
<b>Amounts falling due in one year</b>						
Accruals for utility and other costs	8,031	387	-	315	8,733	8,715
	<u>8,031</u>	<u>387</u>	<u>-</u>	<u>315</u>	<u>8,733</u>	<u>8,715</u>

Note:

The PCC has secured a 3 year lease on the Taste Café from 21st January 2021. The amount payable is:  
 - Within a year: £9,060

MISSION IPSWICH EAST (PCC OF IPSWICH ST JOHN THE BAPTIST WITH ST ANDREW)

**11 ANALYSIS OF CASH AND CASH EQUIVALENTS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>	<b>Prior year Funds £</b>
Petty cash in hand	1,203	89	1,293	1,736
Current account and no notice savings account	57,163	5,219	62,383	74,832
45 & 120 day notice accounts	85,000	-	85,000	85,000
<b>Total cash and cash equivalents</b>	<b>143,367</b>	<b>5,309</b>	<b>148,675</b>	<b>161,568</b>