

CHICHESTER AREA TALKING NEWS CIO

England & Wales · Charity number 1184267

Details

Other names CHICHESTER AREA TALKING NEWS

Status Registered

Legal form CIO

Registered 2019-07-04

Register [View on the Charity Commission register](#)

Contact

Address The Studio
St Richard's Hospital
Chichester
West Sussex
PO19 6SE

Phone 01243775050

Email studio@catn.org.uk

Website www.catn.org.uk

Activities

Objects: TO RELIEVE THE VISUALLY IMPAIRED AND OTHER DISABLED PERSONS BY THE PROVISION OF A RECORDED NEWS AND MAGAZINE SERVICE.

Activities: TO RELIEVE VISUALLY AND OTHER DISABLED PERSONS BY THE PROVISION OF A RECORDED NEWS AND MAGAZINE SERVICE IN WEST SUSSEX. 'The Chichester Area Talking News is provided using USB, memory sticks, website and online services'

Classification

- **How:** Provides Services
- **What:** Disability
- **Who:** People With Disabilities

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£6,334	£12,550	-	-
2024-06-30	£8,248	£8,208	-	-
2023-06-30	£2,714	£8,144	-	-
2022-06-30	£23,479	£12,984	-	-
2021-06-30	£11,157	£4,414	-	-

Trustees

Name	Role	Appointed
Kenneth John Pritchard	Chair	2021-12-20
Anne Margaret Brearley-Smith		2021-02-08
COLIN MARK JENNER		2019-10-24
Christine Mustchin		2019-10-24
Christopher Robert Mustchin		2019-10-24
David Jeremy Charles Bathurst		2021-02-08
ELISABETH ANN BUSH		2018-10-25
Helen Rose Pinn		2019-10-24
John Vincent Pascoe Goodman		2023-06-12
MICHAEL GEORGE BEVIS		2022-02-07
Philip Adams		2025-02-10
Robert Irving Money		2019-10-24

CHICHESTER AREA TALKING NEWS CIO

England & Wales - Charity number 1184267

Accounts

Annual Report of the Trustees of Chichester Area Talking News for the period from 1st July 2024 to 30th June 2025

Charity Name: Chichester Area Talking News (CIO)

Charity Address: Chichester Area Talking News, St Richard's Hospital, Chichester, West Sussex, PO19 6SE

Charity Number: 1184267

Purpose and overview of the Trustees' Annual Report: The primary purpose of the Trustees' Annual Report is to ensure that the charity is publicly accountable to its stakeholders for the stewardship and management of the funds it holds.

This report contains information about the:

- governing document of the charity
- objects of the charity

- organisation, structure, membership and operation of the charity

- core activities of the charity

- main activities and achievements of the charity for 2024/2025

- public benefit

- review of the charity's financial position at 30th June 2025

- principal sources of funds

- appointment of trustees and volunteers

- Trust details

Governing document: The charity's governing document is its Constitution, dated 22 June 2019 and approved at the AGM held on 24th October 2019. The charity is a Charitable Incorporated Organisation (CIO).

Objects: The Objects of the CIO, as set out in its Constitution, are to relieve visually impaired and other disabled persons by the provision of a recorded news and magazine service.

Organisation, structure, membership and operation of the service: CaTN is part of a nation-wide network known as the Talking News Federation (TNF). Whilst taking advice from the Federation, when necessary, CaTN operates as an independent organisation both managerially and financially. Our members comprise our listeners and volunteers, including trustees.

CaTN is led and managed by the Board of Trustees (the Committee) which meets four times a year. During the year covered by this report, CaTN had 331 members which include volunteers, friends and listeners. There are 77 active volunteers and 13 Friends. Friends are often former volunteers or their families, or the families of former listeners, who wish to remain in touch with CaTN. There was a total of 241 visually impaired listeners. Twenty-five listeners receive our programmes on the Alexa smart speaker and 9 do so on line via our website. There is more work to do with the Talking News Federation nationally on this issue to ensure that all those who listen in these ways are known to us.

We have no paid staff and our volunteers and trustees do not receive any remuneration. They do not normally claim travel expenses but are reimbursed if they are asked to represent the charity at the Talking News Federation Annual Conference; and for purchases of equipment for the charity which are bought with the agreement of the Board of Trustees. The Board delegates the approval of payment for small value items to the Treasurer in combination with one of three Trustees registered at the charity's bank – The Charities Aid Foundation Bank (CAF Bank).

There are no conflicts of interest and there is no relationship with any related parties. All policies required by the Charity Commission have been approved by the Trustees and can be found on the CaTN website: <https://www.catn.org.uk> . Trustees and volunteers who visit listeners in their homes are DBS (Disclosure and Barring Service) checked and Standard DBS checks have been obtained for all eligible roles. These checks are reviewed in accordance with advice from the DBS.

There have been no incidents, including serious, reportable incidents, of any kind during this period.

CaTN carries out an annual review and analysis of its work, including the assessment of risks to CaTN's functioning.

The CaTN production team regularly reviews the quality of news and magazine programmes, taking note of the views of listeners. This enables the charity to understand better the impact and value of our programmes to our core clients. This information is evaluated and used to improve our programme offer.

Core Activities of the Charity

Every fortnight, local news, taken mainly from the three editions of the '*Chichester Observer*' local newspaper and some publicly available parish and community magazines, is recorded and sent out to our blind and visually impaired listeners on memory sticks. The programmes are also available to listeners, and others, online on our website; via Alexa; and on smartphones through the Alexa smartphone app. Listeners are also provided, at no charge, with memory stick playback devices suitable for use by severely visually impaired and blind people, so that they can listen to programmes at their leisure. Area helpers, all DBS checked, are available to support listeners who may have operating or technical problems with their devices from time to time.

CaTN also broadcasts, and distributes, a quarterly audio magazine, '*Insight*', which features a wide variety of articles of interest to our listeners. Both the news and magazine programmes always seek to include items which provide examples, and role models, of visually impaired, elderly, or disabled people who have undertaken activities which have greatly enriched their lives.

In addition, we issue a Newsletter called '*Team Talk*' to all volunteers four times during the year which contains important information about the charity, including organisational developments. The newsletter also includes features about the lives and work of CaTN's volunteers and listeners.

The charity also organizes a small number of social events during the year to help reduce the feelings of social isolation that some listeners feel. This year these have

included an audio tour of the Amberley Museum specifically designed to meet the needs of visually impaired visitors many of whom are elderly and may also have mobility problems.

The Main Activities and Achievements of the Charity for 2024/2025:

The Annual General Meeting held on 31st October 2024 was attended by 67 people with apologies received from a further 24.

The keynote speakers at the AGM were Lauren Pridmore, Community Support Worker with Blind Veterans UK and Peter Burbery a blind veteran. Peter described various activities and achievements he had undertaken since losing his sight, including climbing Ben Nevis with his granddaughter.

A light lunch was followed by musical entertainment provided by “Cavatina”, an acapella group who sang a range of traditional and popular songs and included the audience in a final singalong! It was a very enjoyable occasion and another good opportunity for our listeners to meet one another and our volunteers, to chat, and to enable them to feel a valued part of their community.

On Friday December 6th, 2024, we held a Celebration Lunch for listeners and volunteers to celebrate the start of CaTN’s Golden Jubilee Year. The lunch was held in a local village hall with food provided by external caterers with wonderful Christmas music and poetry provided by professional performers. This provided further opportunities for some 74 of our listeners and volunteers to meet, chat, and get to know each other better.

Volunteers provide transport to and from these events for those listeners who might not otherwise be able to attend. Such occasions help to reduce the social isolation which some of our listeners experience because of their limited vision. Many listeners who attend these, and similar, events comment on what enjoyable social occasions they are for them.

On Sunday May 18th CaTN organized a Team Lunch for volunteers so that they can meet each other and chat together and also be thanked properly for the work that they do. Volunteers pay for their lunch and 31 enjoyed the occasion with food, again, provided by an external caterer.

The transfer of our bank accounts from Barclays to the Charities Aid Foundation (CAF) bank which provides a range of financial services more suited to small charities has now been in place for over a year and we are extremely satisfied with the range of support they provide and the good quality of their customer care.

The Trustees have an agreed timetable to review and, where necessary, amend our suite of policies, which are drawn up in accordance with advice from the Charity Commission, Talking News Federation, and other government websites.

The Vice Chairman, Bob Money, who is the Trustee responsible for the website, publicity and links with the media, has developed our website further, updated our information leaflets, given talks to local organisations, and arranged “pop-up” stalls in local libraries, a community centre, and as part of the Chichester Festival. These activities are vitally important for making CaTN better known in the communities it serves. This increased local awareness of CaTN’s contribution to its communities is evidenced in a number of ways, including featured articles in the local newspaper. These activities aid significantly the recruitment of new listeners and volunteers.

Building on our positive attitude to continuous improvement we have developed our service further in a number of ways. An analysis of the strengths, weaknesses, opportunities and threats enables Trustees to look ahead and plan to ensure that CaTN continues to flourish in the future. This process identified a number of desirable areas of development which have all been acted on. For example, we secured greater confidence in business continuity by improving succession planning. We have reviewed policies and administrative procedures to ensure compliance with all that charities are required to do.

Many listeners, and volunteers, have led inspiring lives and developed creative ways to manage the practical problems they face. Enabling them to have “air time” to relate their achievements in our news and magazine programmes gives enormous encouragement to other listeners to live life to the full. Consultation with listeners and volunteers through our broadcasts, *Team Talk*, our quarterly newsletter for volunteers, and a Listener Survey held in the spring of 2024, led to greater inclusion of items suggested by them in our programmes. The Survey, in particular, revealed huge support for our programmes and encouraged even more

frequent inclusion of news and magazine items that provide examples of elderly and disabled people undertaking enjoyable and challenging activities. These have included one of our volunteers describing how she became an audio-describer at the Chichester Festival Theatre, a visually impaired listener taking advantage of that service, and another visually impaired listener describing vividly a charity fund raising swim which earned £2,500 for 4Sight Vision Support.

Feedback tells us that the service continues to work well, and volunteers and listeners enjoy contributing to that sense of doing important work.

We express our sincere thanks to everyone in CaTN - volunteers, listeners and friends - for all the help and support we receive throughout the year.

Public Benefit

CaTN's entire operation has the sole purpose of benefiting blind, visually impaired and other disabled people and enabling them to lead safer, more independent and more enriched lives. The Trustees confirm that, when reviewing the charity's activities and in devising future plans, they have had regard to the Charity Commission's general guidance on public benefit and have complied with their duties under Section 17 of the Charities Act 2011.

Listeners continue to tell us how much they value our service and welcome the receipt of broadcasts to hear familiar voices delivering their local news. This provides them with material they can discuss with relatives, friends and carers in the society around them, and which is not always available elsewhere. They say it helps to keep them in touch with local news and events, provides comfort and reassurance to them, reduces feelings of loneliness and isolation, and enables them to feel part of their local community. We regularly receive cards and letters of thanks from listeners and their families which are much appreciated and also serve to confirm that we are contributing to public benefit as a charity. These letters and cards sometimes include donations to the charity and every donation is acknowledged by a letter of thanks from the Chairman.

Broadcast information also includes how to access services from national and local organisations which could enrich listeners' lives, for example, West Sussex County

Council's Rehabilitation Officers for the Visually Impaired (ROVIs), The Macular Society, RNIB, 4Sight, and free downloads of *Talking Books*.

Listeners say how much they appreciate the social events specifically organised for them by volunteers such as the Listeners' Lunch, and the lunch and entertainment following the Annual General Meetings. These opportunities to meet and mix with each other, and volunteers, together with our "days out" on visits help to dispel feelings of loneliness or social isolation. Listeners who attend these events comment on the friendliness and support they encounter.

CaTN has also received a Community Award from Chichester City Council recognising the social benefit it provides locally.

Future plans for the charity are to continue to develop our service, raising its profile through enhanced publicity, our website, information leaflets, and "popup" stalls, and encouraging more disabled people to benefit from the free service our volunteers provide.

In addition, this year CaTN will be celebrating 50 years of providing our service to visually impaired listeners. A programme of celebrations is being planned over the year from December 2024 and will end in December 2025 with a celebration lunch.

Review of the charity's financial position at 30th June 2025

Detailed financial statements are reported to the Trustees at each of their meetings. Full financial statements of annual accounts are provided to the Independent Examiner for the preparation of her report. The Trustees have reviewed the financial position and consider it to be satisfactory. The reserves held are sufficient to manage any change in CaTN's financial situation which might include very substantial expenditure on finding, funding, and equipping a new recording studio and office if there was a need to move from St Richard's Hospital at some stage in the future. None of the charity's work or finance takes place outside the United Kingdom. The charity has no trading subsidiaries. Trustees have not identified any significant risks facing the charity; and they consider there are no uncertainties about it continuing as a 'going concern'.

Principal sources of funds

The charity is funded by legacies and donations from individual members, from grant-making trusts, and also from fund raising. These income sources vary in size from as much as £1,000 to as little as £5. All donations are acknowledged by a letter of thanks from the Chairman, pointing out how valuable they are in continuing to support our work. No income is received from outside the United Kingdom nor does the charity deliver any charitable activities outside of the UK.

Appointment of trustees and volunteers

Trustees, who form the Committee, are appointed by the Board of Trustees having regard to the range of skills and experience that will meet the needs of the charity, and the personal attributes of the individuals. The Board includes two visually impaired trustees and one carer of a visually impaired listener. Appropriate training and induction arrangements are in place and all trustees, and those volunteers who visit the homes of visually impaired listeners, are subject to DBS checks.

At the AGM of 31st October 2024, Ken Pritchard continued as Chairman of CaTN, Bob Money continued as Vice Chairman, and John Goodman continued as Treasurer.

In accordance with the requirements of the Constitution, Christine Mustchin, Anne Brearley-Smith, and Colin Jenner were eligible to retire by rotation and were re-elected for a further term at the Trustees' meeting of September 15th, 2025. This decision was endorsed by the AGM on Thursday, October 23rd, 2025. At their meeting of 10th February 2025, the Trustees appointed Philip Adams to become a Trustee representing visually impaired and blind listeners.

Goeff Porter resigned as a Trustee with effect from 31st October 2024 and was thanked for his hard work on behalf of CaTN over seven years and especially for his work as Treasurer.

Sadly, a much-loved Trustee of CaTN died suddenly on Monday 30th September 2024. Mrs Jan Penn will be very much missed. Her support for CaTN was unswerving and her lively, adventurous spirit brought much of great value to the charity.

Trust Details:

Principal Office:

Chichester Area Talking News, The Studio, St Richard's Hospital, Chichester,
West Sussex PO19 6SE

Tel: 01243 775050 Email: studio@catn.org.uk Website: www.catn.org.uk

Registered Charity No. 1184267

Trustees:

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Mr K J Pritchard	Chairman	
2	Mr R I Money	Vice Chairman	
3	Mr J V P Goodman	Treasurer	
4	Mrs E Bush	Secretary	
5	Mrs H Pinn		
6	Mrs A Brearley-Smith		
7	Mr D Bathurst		
8	Mr C Jenner		
9	Mr M Bevis		
10	Mr C Mustchin		
11	Mrs C Mustchin		
12	Mr Philip Adams		From 10 th February 2025

Bankers:

Charities Aid Foundation,

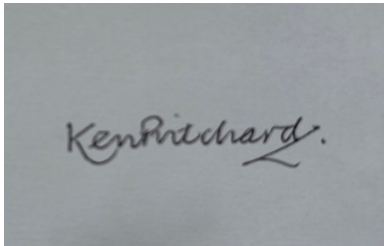
Registered office - 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ.

Independent Examiner of Accounts:

Evans Weir, The Victoria, 25 St Pancras, Chichester West Sussex PO19 7LT

The Trustees' Report was approved by the Board of Trustees

Signed on behalf of the Trustees

A rectangular area containing a handwritten signature in black ink on a light grey background. The signature reads "Ken Pritchard." with a period at the end.

Ken Pritchard OBE
(Chairman)

Date...27th October 2025.....

Registered Office: The Studio, St Richard's Hospital, Chichester PO19 6SE



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Chichester Area Talking News

On accounts for the year ended

30th June 2025

Charity no (if any)

1184267

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2025 YYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

JHark

Date:

08/07/2025

Name:

Jennifer Hout

Relevant professional qualification(s) or body

FMAAT

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHICHESTER AREA TALKING NEWS CIO

England & Wales - Charity number 1184267

Accounts

Annual Report of the Trustees of Chichester Area Talking News for the period from 1st July 2023 to 30th June 2024

Charity Name: Chichester Area Talking News (CIO)

Charity Address: Chichester Area Talking News, St Richard's Hospital, Chichester, West Sussex, PO19 6SE

Charity Number: 1184267

Purpose and overview of the Trustees' Annual Report: The primary purpose of the Trustees' Annual Report is to ensure that the charity is publicly accountable to its stakeholders for the stewardship and management of the funds it holds.

This report contains information about the:

- governing document of the charity
- objects of the charity

- organisation, structure, membership and operation of the charity

- core activities of the charity

- main activities and achievements of the charity for 2023/2024

- public benefit

- review of the charity's financial position at 30th June 2023

- principal sources of funds

- appointment of trustees and volunteers

- Trust details

Governing document: The charity's governing document is its Constitution, dated 22 June 2019 and approved at the AGM held on 24th October 2019. The charity is a Charitable Incorporated Organisation (CIO).

Objects: The Objects of the CIO, as set out in its Constitution, are to relieve visually impaired and other disabled persons by the provision of a recorded news and magazine service.

Organisation, structure, membership and operation of the service: CaTN is part of a nation-wide network known as the Talking News Federation (TNF). Whilst taking advice from the Federation, when necessary, CaTN operates as an independent organisation both managerially and financially. Our members comprise our listeners and volunteers, including trustees.

CaTN is led and managed by the Board of Trustees (the Committee) which meets four times a year. Our service is provided entirely by around 80 volunteers. We have no paid staff and our volunteers and trustees do not receive any remuneration. They do not normally claim travel expenses but are reimbursed if they are asked to represent the charity at the Talking News Federation Annual Conference; and for purchases of equipment etc. for the charity which are bought with the agreement of the Board of Trustees. The Board delegates the approval of payment for small value items to the Treasurer in combination with one of three Trustees registered at the charity's bank – The Charities Aid Foundation Bank (CAF Bank).

There are no conflicts of interest and there is no relationship with any related parties. All policies required by the Charity Commission have been approved by the Trustees and can be found on the CaTN website. Trustees and volunteers who visit listeners in their homes are DBS checked. These checks are reviewed as prescribed by regulation. There have been no incidents of any kind during this period.

CaTN carries out an annual review and analysis of its work, including the assessment of risks to CaTN's functioning. This assessment is reviewed by trustees at each of their meetings.

Early in 2024 the charity undertook a survey of over 10% of its listeners, randomly selected, to understand better the impact and value of our programmes to our core clients. This information was used to improve our programme offer.

Core Activities of the Charity

Every fortnight, local news, taken mainly from the three editions of the '*Chichester Observer*' local newspaper, is recorded and sent out to our blind and visually impaired listeners on memory sticks. The programmes are also available to listeners, and others, online on our website; via Alexa; and on smartphones through the British Wireless for the Blind app. Listeners are also provided, at no charge, with memory stick playback devices suitable for use by severely visually impaired and blind people so that they can listen to programmes at their leisure. Area helpers, all DBS checked, are available to support listeners who may have operating or technical problems with their devices from time to time.

CaTN also broadcasts, and distributes, a quarterly audio magazine, '*Insight*', which features a wide variety of articles of interest to our listeners. In addition, we issue a Newsletter called '*Team Talk*' to all volunteers three times during the year which contains important information about the charity, organisational developments, and includes features about the lives and work of our volunteers and listeners.

The news and magazine programmes always seek to include items which provide examples, and role models, of visually impaired, elderly, or disabled people who have undertaken activities which have greatly enriched their lives.

The charity also organizes a small number of social events during the year to help reduce the feelings of isolation that some listeners feel.

The Main Activities and Achievements of the Charity for 2023/2024:

The Annual General Meeting held on 26th October 2023 was attended by 67 people with apologies received from a further 24. At this meeting our current Treasurer, John Goodman, took over from Geoff Porter, who had served CaTN as Treasurer for over 6 years. CaTN always seeks to address succession planning for key posts such as this to avoid disruption in our service to listeners

The keynote speaker at the AGM was Tom McNulty who lost his sight suddenly on his thirtieth birthday. His contribution was inspiring and many attendees commented afterwards on how uplifting and encouraging it was. His story of rebuilding his life, including working as an area manager for a charity serving visually impaired people, provided a wonderful role model for our members.

A light lunch was followed by musical entertainment provided by “Girls Vocal” who sang a range of traditional and popular songs and included the audience in a final singalong! It was a very enjoyable occasion and another good opportunity for our listeners to meet one another and our volunteers, to chat, and to reduce any feelings of social isolation they may experience.

On the 3rd September 2023 we held a Listeners’ Lunch in a local hotel which provided further opportunities for some 60 of our listeners and volunteers to meet. Volunteers provide transport to and from these events which some listeners might not otherwise be able to attend. Again, many listeners who attend the lunches comment on what enjoyable social occasions they are for them.

The Treasurer, John Goodman, supported by the Vice Chairman completed the process of transferring our bank accounts from Barclays to the Charities Aid Foundation (CAF) bank which provides a range of financial services more suited to small charities. We are extremely satisfied with the range of support they provide and the good quality of their customer care.

All policies have been kept under review and additions, for example on The Use of Social Media, have been included to ensure that the suite of policies is complete in accordance with advice from The Charity Commission, Talking News Federation, and government websites.

The Vice Chairman, Bob Money, who is the Trustee responsible for the website, publicity and links with the media, has developed our website further, updated our information leaflets, given talks to local organisations, and arranged “pop-up” stalls in local libraries and a community centre. These activities are vitally important for making CaTN better known in the communities it serves. This increased local awareness of CaTN’s contribution to its communities is evidenced in a number of ways, including featured articles in the local newspapers and local community magazines. These activities aid significantly the recruitment of new listeners and volunteers.

Listeners continue to tell us how much they value our service and how it helps them to feel part of their local community. We receive many cards and letters of

thanks which are much appreciated and also serve to confirm that we are contributing to public benefit as a charity.

Building on our positive attitude to continuous improvement we have developed our service further in a number of ways. An analysis of the strengths, weaknesses, opportunities and threats enables Trustees to look ahead and plan to ensure that CaTN continues to flourish in the future. This process identified a number of desirable areas of development which have all been acted on. For example, we secured greater confidence in business continuity by improving succession planning. We have reviewed policies and administrative procedures to ensure compliance with all that charities are required to do.

We have involved four sixth formers from local schools in recording material for our programmes which gives them experience of volunteering in the charity sector and also the opportunity to develop a range of useful, employable skills for their futures.

Many listeners, and volunteers, have led inspiring lives and developed creative ways to manage the practical problems they face. Enabling them to have “air time” to relate their achievements in our news and magazine programmes gives enormous encouragement to other listeners to live life to the full. Consultation with listeners and volunteers through our broadcasts, *Team Talk*, our quarterly newsletter for volunteers, and the Listener Survey referred to earlier, led to greater inclusion of items suggested by them in our programmes. The Survey, in particular, revealed huge support for our programmes and encouraged even more frequent inclusion of news and magazine items that provide examples of elderly and disabled people undertaking enjoyable and challenging activities. These have included one of our volunteers describing how she became an audio-describer at the Chichester Festival Theatre, a visually impaired listener taking advantage of that service, and another visually impaired listener describing vividly a visit to the Holy Land.

Feedback tells us that the service continues to work well with volunteers and listeners enjoy contributing to that sense of doing important work. We currently have 310 members, including 70 volunteers in addition to the 13 trustees who are

also volunteers, and 227 listeners who receive the news on memory sticks. This is slightly higher than last year and numbers listening online, from our website, Alexa, via the British Wireless for the Blind app and other electronic means continue to increase. We are consulting closely with the Talking News Federation (TNF) nationally to find a way of establishing precise numbers of online listeners so that we know the total size of our audience.

Late in 2023, CaTN was nominated for the Kings Award for Voluntary Service by a former Mayor of Chichester City. We had great support from trustees, volunteers and listeners as we completed the process and provided the necessary evidence required for the award, We have gone through the very thorough assessment process and the outcome should be announced on the King's birthday on the 14th November 2024.

We express our sincere thanks to everyone in CaTN - volunteers, listeners and friends - for all the help and support we receive throughout the year.

Public Benefit

CaTN's entire operation has the sole purpose of benefiting blind, visually impaired and other disabled people and enabling them to lead safer, more independent and more enriched lives. The Trustees confirm that, when reviewing the charity's activities and in devising future plans, they have had regard to the Charity Commission's general guidance on public benefit and have complied with their duties under Section 17 of the Charities Act 2011.

Listeners continue to tell us how much they value our service and welcome the receipt of broadcasts to hear familiar voices delivering their local news: material they can discuss with relatives, friends and carers in the society around them, and which is not always available elsewhere. They say it helps to keep them in touch with local news and events, provides comfort and reassurance to them, reduces feelings of loneliness and isolation, and enables them to feel part of their local community. We regularly receive cards and letters of thanks from listeners and their families which are much appreciated and also serve to confirm that we are contributing to public benefit as a charity. These letters and cards sometimes

include donations to the charity and every donation is acknowledged by a letter of thanks from the Chairman.

Broadcast information also includes how to access services from national and local organisations which could enrich listeners' lives, for example, West Sussex County Council's Rehabilitation Officers for the Visually Impaired (ROVIs), The Macular Society, RNIB, 4Sight, and free downloads of *Talking Books*.

Our programmes engender feelings of inclusiveness in those who, because of impaired sight, can become socially isolated. Listeners say how much they appreciate the social events specifically organised for them by volunteers such as the Listeners' Lunch, and the lunch and entertainment following the Annual General Meetings. These opportunities to meet and mix with each other, and volunteers, during 'days out' help to dispel feelings of loneliness. Listeners who attend comment on the friendliness and support they encounter. Volunteers provide transport to these events for listeners where needed.

CaTN has also received a Community Award from Chichester City Council recognising the social benefit it provides locally.

Future plans for the charity are to continue to develop our service, raising its profile through enhanced publicity, our website, information leaflets, and 'popup' stalls, and encouraging more disabled people to benefit from the free service our volunteers provide.

In addition, CaTN will be celebrating 50 years of providing our service to visually impaired listeners on Friday December 6th 2024. A programme of celebrations is being planned over the year from December 2024 and we hope that gaining the King's Award for Voluntary Service will enhance the start of those celebrations.

Review of the charity's financial position at 30th June 2024

Full financial statements were provided to the Independent Examiner for the preparation of her report and are reported to the Trustees at each of their meetings. The Trustees have reviewed the financial position and consider it to be satisfactory. The reserves held are sufficient to manage any change in CaTN's

financial situation which might include very substantial expenditure on finding, funding, and equipping a new recording studio and office if there was a need to move from St Richard's Hospital at some stage in the future. Trustees have not identified any significant risks facing the charity; and they consider there are no uncertainties about it continuing as a 'going concern'.

Principal sources of funds

The charity is funded by legacies and donations from individual members, from grant-making trusts, and also from fund raising. These income sources vary in size from as much as £1,000 to as little as £5. All donations are acknowledged by a letter of thanks from the Chairman, pointing out how valuable they are in continuing to support our work.

Appointment of trustees and volunteers

Trustees, who form the Committee, are appointed by the Board of Trustees having regard to the range of skills and experience that will meet the needs of the charity, and the personal attributes of the individuals. The Board includes two visually impaired trustees and one carer of a visually impaired listener. Appropriate training and induction arrangements are in place and trustees and those volunteers who visit the homes of visually impaired listeners are subject to DBS checks.

At the AGM of October 2023, Ken Pritchard continued as Chairman of CaTN, Bob Money continued as Vice Chairman, and John Goodman was appointed as Treasurer. In accordance with the requirements of the Constitution, no trustees were eligible to retire by rotation.

Trust Details:

Principal Office:

Chichester Area Talking News, The Studio, St Richard's Hospital, Chichester,
West Sussex PO19 6SE

Tel: 01243 775050 Email: studio@catn.org.uk Website: www.catn.org.uk

Registered Charity No. 1184267

Trustees:

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Mr K J Pritchard	Chairman	
2	Mr R I Money	Vice Chairman	
3	Mr J V P Goodman	Treasurer	October 26 th 2023*
4	Mrs E Bush	Secretary	
5	Mrs H Pinn		
6	Mrs A Brearley-Smith		
7	Mr D Bathurst		
8	Mr C Jenner		
9	Mr M Bevis		
10	Mr C Mustchin		
11	Mrs C Mustchin		
12	Mrs J Penn		
13	Mr G Porter		

(* All dates refer to the Annual General Meeting of that year.)

Bankers:

Charities Aid Foundation,

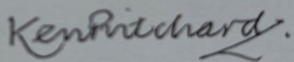
Registered office - 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ.

Independent Examiner of Accounts:

Evans Weir, The Victoria, 25 St Pancras, Chichester West Sussex PO19 7LT

The Trustees' Report was approved by the Board of Trustees

Signed on behalf of the Trustees



Ken Pritchard OBE

(Chairman)

Date.....31stOctober 2024.....

Registered Office: The Studio, St Richard's Hospital, Chichester PO19 6SE



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Chichester Area Talking News

On accounts for the year ended

30th June 2024 Charity no (if any) 1184267

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2024 YYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 22/07/2024

Name: Jennifer Hout

Relevant professional qualification(s) or body

FMAAT

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHICHESTER AREA TALKING NEWS CIO

England & Wales - Charity number 1184267

Accounts

Annual Report of the Trustees of Chichester Area Talking News for the period from 1st July 2022 to 30th June 2023

Charity Name: Chichester Area Talking News CIO

Charity Address: Chichester Area Talking News, St Richard's Hospital, Chichester, West Sussex, PO19 6SE

Charity Number: 1184267

The charity became a Charitable Incorporated Organisation (CIO) at the Annual General Meeting held on 24th October 2019.

Objects: The Objects of the CIO are to relieve visually impaired and other disabled persons by the provision of a recorded news and magazine service.

Main Activities: Every fortnight local news, taken mainly from the three editions of the '*Chichester Observer*' local newspaper, is recorded and sent out to our blind and visually impaired listeners on memory sticks and also online on our website; via Alexa; and on the British Wireless for the Blind app on smartphones. We also broadcast, and distribute our quarterly audio magazine, '*Insight*', which features a wide variety of articles of interest to our listeners. In addition, we issue a Newsletter called '*Team Talk*' to all volunteers 3 times during the year which contains important information, organisational developments, and includes features about the lives and work of our volunteers and listeners.

Public Benefit: CaTN's entire operation has the sole purpose of benefiting blind, visually impaired and other disabled people and enabling them to lead safer, more independent and more enriched lives. The Trustees confirm that when reviewing the charity's activities and devising future plans they have had regard to the Charity Commission's general guidance on public benefit and have complied with their duties under Section 17 of the Charities Act 2011.

Our programmes engender feelings of inclusiveness in those who, because of impaired sight, can become socially isolated. Listeners welcome the receipt of broadcasts to hear familiar voices delivering their local news: material they can discuss with relatives, friends and carers in the society around them, and which is not always available elsewhere. Letters and cards are regularly received from listeners and their families saying how much they value the service keeping them in touch with local news and events, providing comfort and reassurance and reducing feelings of loneliness and isolation. These letters and cards sometimes include donations to the charity and every donation is acknowledged by a letter of thanks from the Chairman.

Many listeners have led inspiring lives and developed creative ways to manage the practical problems they face. Allowing them time in our programmes to relate their achievements gives enormous encouragement to other listeners to live life to the full.

Listeners say how much they appreciate the social events specifically organised for them by volunteers such as the Listeners' Lunch and the lunch and entertainment following the Annual General Meeting. These opportunities to meet and mix with each other, and volunteers, during 'days out' help to dispel feelings of loneliness. Listeners who attend comment on the friendliness and support they encounter. Volunteers provide transport to these events for listeners where needed.

Broadcast information also includes how to access services from national and local organisations which could enrich listeners' lives, for example, West Sussex County Council's Rehabilitation Officers for the Visually Impaired (ROVIs), The Macular Society, RNIB, 4Sight, and free downloads of *Talking Books*.

CaTN has also received a Community Award from Chichester City Council recognising the social benefit it provides locally.

Organisation, structure, membership and operation of the

Service: CaTN is part of a nation-wide network known as the Talking News Federation. Whilst taking advice from that Federation, when necessary, CaTN operates as an independent organisation both managerially and financially. Our members comprise our listeners and volunteers, including Trustees.

CaTN is led and managed by the Board of Trustees (the Committee) which normally meets four times a year. Our service is provided entirely by around 80 volunteers. We have no paid staff and our volunteers and Trustees do not receive any remuneration. They do not normally claim travel expenses but are reimbursed if they are asked to represent the charity at the Talking News Federation Annual Conference, and for purchases of equipment etc. for the charity, bought with the agreement of the Board.

There are no conflicts of interest and there is no relationship with any related parties. All policies required by the Charity Commission have been approved by the Trustees. Trustees and volunteers who visit listeners in their homes are DBS checked. These are reviewed as prescribed. There have been no incidents of any kind during this period.

CaTN carries out an annual analysis of its work, including the assessment of risks to CaTN's functioning. This assessment is reviewed by Trustees at each of their meetings.

Future plans for the charity are to continue to develop our service, raising its profile through enhanced publicity, our website and information leaflets, and to encourage more disabled people to benefit from the free service our volunteers provide.

The Main Activities and Achievements of the Charity for 2022/2023:

We held a very successful Annual General Meeting on 20th October 2022. At this meeting our current chairman, Ken Pritchard OBE took over from Richard Bunker, who had successfully chaired CaTN for the previous three years, and Bob Money was confirmed as Vice Chairman. Tributes were paid to Richard and to Eileen Raven, a loyal and long serving volunteer who had undertaken a range of roles and responsibilities during her time with CaTN.

A light lunch was followed by musical entertainment arranged by Geoff Porter, our Treasurer, and provided by “The Estuary Men” singing a range of sea shanties with some audience participation! It was a very enjoyable occasion and another good opportunity for our listeners to meet one another, our volunteers and to chat.

We also held a Listeners’ Lunch in a local hotel which provided further opportunities for our listeners and volunteers to meet. Volunteers provide transport to and from these events which some listeners might not otherwise be able to attend.

Geoff Porter, our Treasurer, supported by the Vice Chairman has begun the process of transferring our bank accounts from Barclays to the Charities Aid Foundation (CAF) bank which provides a range of services more suited to small charities. Due diligence has shown that other clients of the CAF bank are extremely satisfied with the range of support they provide and the good quality of their customer care.

Bob Money, Vice Chairman and the Trustee responsible for the website, publicity and links with the media, has been very active developing our website further, updating our information leaflets, giving talks to local organisations, and arranging “pop-up” stalls in local libraries and a community centre. All of these are vitally important for making CaTN better known in the communities it serves. This increased local awareness of CaTN’s contribution to its communities is evidenced in a number of ways, including a double page article in the Chichester Society magazine, a feature

article in the local newspapers that provide some source material, and a short piece on the benefits of volunteering in a secondary school newsletter.

Building on our positive attitude to continuous improvement we have developed our service further in a number of ways. An analysis of the strengths, weaknesses, opportunities and threats enabled Trustees to look ahead and plan to ensure that CaTN continues to flourish in the future. This process identified a number of desirable areas of development which have all been acted on. For example, we secured greater confidence in business continuity by improving succession planning. We have reviewed policies to ensure compliance. We have involved four sixth formers from local schools recording material for our programmes which gives them experience of volunteering in the charity sector and also the opportunity to develop a range of useful, employable skills for their futures. Many listeners, and volunteers, have led inspiring lives and developed creative ways to manage the practical problems they face. Allowing them air time to relate their achievements gives enormous encouragement to other listeners to live life to the full. Consultation with listeners and volunteers through our broadcasts and *Team Talk* led to greater inclusion of items from volunteers and listeners in our programmes. This revealed wing-walking and skiing activities by blind listeners amongst other things. In addition, an update to the music that introduces our broadcasts and the tracks within them made broadcasts livelier whilst maintaining the familiarity that our listeners love.

The service continues to work well and volunteers and listeners enjoy contributing to that sense of doing important work. We currently have 310 members, including 83 volunteers, and 227 listeners who receive the news on memory sticks. This is a slightly lower number than last year and is accounted for by those who have died, been taken into care, or who have moved far away to

be nearer family and no longer listen to CaTN. However, numbers listening online, from our website, Alexa, via the British Wireless for the Blind app and other electronic means continue to increase. We are trying to establish precise numbers so that we know the total size of our audience and are consulting closely with the Talking News Federation (TNF) nationally on this.

Listeners continue to tell us how much they value our service and how it helps them to feel part of their local community. We receive many cards and letters of thanks which are much appreciated and also serve to confirm that we are contributing to public benefit as a charity.

We express our sincere thanks to everyone in CaTN - volunteers, listeners and friends - for all the help and support we receive throughout the year.

Review of the charity's financial position at 30th June 2023:

Full details are given in the attached Financial Statements. The Trustees have reviewed the financial position and consider it to be satisfactory. The reserves held are sufficient to manage any change in its financial situation which might include very substantial expenditure on finding and equipping a new recording studio and office if there was a need to move at some stage in the future. Trustees have not identified any significant risks facing the charity; and they consider there are no uncertainties about it continuing as a 'going concern'.

Principal sources of funds: The charity is funded by legacies and donations from individual members and from grant-making trusts, and also from fund raising. These income sources vary in size from as much as £1,000 to as little as £5. All donations are acknowledged by a letter of thanks from the Chairman, pointing out how valuable they are in continuing to support our work.

Governing document: The charity’s governing document is its Constitution, dated 22 June 2019. The charity is a CIO – a Charitable Incorporated Organisation.

Appointment of trustees and volunteers: The Trustees, who form the Committee, are appointed by the Board of Trustees having regard to the needs of the charity and the attributes of the individuals. The Board includes two visually impaired trustees. Appropriate training and induction arrangements are in place and trustees and those volunteers who visit the homes of visually impaired listeners are subject to DBS checks. At the AGM of October 2022, Ken Pritchard was appointed as Chairman of CaTN and Bob Money was appointed as Vice Chairman. In accordance with the requirements of the Constitution, no other trustees were eligible to retire by rotation. However, Richard Bunker resigned as a Trustee and as Chairman. John Goodman replaced Richard Bunker as a Trustee.

Trust Details:

Principal Office:

Chichester Area Talking News, The Studio, St Richard’s Hospital, Chichester,

West Sussex PO19 6SE

Tel: 01243 775050 Email: studio@catn.org.uk Website: www.catn.org.uk

Registered Charity No. 1184267

Trustees:

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Mr K. Pritchard	Chairman	From 20.10.2022

2	Mr R I Money	Vice Chairman	From 20.10.2022
3	Mr G Porter	Treasurer	
4	Mrs E Bush	Secretary	
5	Mrs H Pinn		
6	Mrs A Brearley-Smith		
7	Mr D Bathurst		
8	Mr C Jenner		
9	Mr M Bevis		
10	Mr C Mustchin		
11	Mrs C Mustchin		
12	Mrs J Penn		
13	Mr J Goodman		From 12.06.2023

Bankers: Barclays Bank plc East Street, Chichester

Independent Examiner of Accounts: Evans Weir, The Victoria, 25 St Pancras, Chichester West Sussex PO19 7LT

The Trustees' Report was approved by the Board of Trustees

Signed on behalf of the Trustees



Ken Pritchard OBE

(Chairman)

November 2023

Date 20th

Registered Office: The Studio, St Richard's Hospital, Chichester PO19 6SE



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Chichester Area Talking News

On accounts for the year
ended

30th June 2023

Charity no
(if any)

1184267

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2023^{YYY}.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

1st August 2023

Name:

Jennifer Hout

Relevant professional
qualification(s) or body

FMAAT

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHICHESTER AREA TALKING NEWS CIO

England & Wales - Charity number 1184267

Accounts

Annual Report of the Trustees of Chichester Area Talking News for the period from 1st July 2021 to 30th June 2022

Charity Name: Chichester Area Talking News CIO

Charity Number: 1184267

The charity became a CIO at the Annual General Meeting on 24th October 2019.

Objects: The Objects of the CIO are to relieve visually impaired and other disabled persons by the provision of a recorded news and magazine service.

Main Activities: Every fortnight the local news, taken mainly from the three editions of the 'Chichester Observer' local newspaper, is recorded and sent out to our blind and visually impaired listeners on memory sticks and also online on our website and via Alexa and the British Wireless for the Blind app on smartphones. We also broadcast 4 times a year an audio magazine, 'Insight', which features a whole variety of items of interest to our listeners and issue a Newsletter called 'Team Talk' to our volunteers 3 times a year to keep them informed.

Public Benefit: Our whole operation has the single purpose of benefiting blind, visually impaired and other disabled people and enabling them to lead safer, more independent and enriched lives. The trustees confirm that when reviewing the charity's activities and devising future plans they have had regard to the Charity Commission's general guidance on public benefit and complied with their duties under Section 17 of the Charities Act 2011. Letters and cards are regularly received from listeners and their families saying how much they value the service in keeping them in touch with local news and events, providing comfort and reassurance and reducing feelings of loneliness and isolation. These letters and cards sometimes include donations to the charity. Listeners also say how much they appreciate the social

events specifically organised for them by our volunteers such as the Listeners' Lunch and the lunch and entertainment following the Annual General Meeting which provide them with opportunities to meet fellow listeners and our volunteers. The organisation has also received a Community Award from Chichester City Council recognising the social benefit it provides locally.

Operation of the Service: The service is managed by the Board of Trustees (the Committee) which normally meets four times a year. Our service is provided entirely by volunteers. We have no paid staff and our volunteers do not receive any remuneration. They do not normally claim travel expenses but are reimbursed if they are asked to represent the charity at the Talking News Federation Annual Conference and for purchases of equipment etc for the charity, bought with the agreement of the Board. There are no conflicts of interest and there is no relationship with any related parties. Future plans for the charity are to continue to develop our service, spreading the word through enhanced publicity, our website and information leaflets, to encourage more disabled people to benefit from the free service our volunteers provide.

The Main Activities of the Charity for 2021/2022:

This year we were able to return to recording in the studio at St Richard's Hospital and to re-establish some of the social activities which our listeners so much enjoy.

We held a very successful Annual General Meeting on 21st October 2021 which was Trafalgar Day. We decked the hall with Royal Navy flags and bunting and presented a light-hearted sketch entitled 'Health and Safety on HMS Victory' featuring Admiral Nelson and Captain Hardy. The musical entertainment was provided by 'Los Ladrones' (The Bandits), a vocal quintet directed by our Treasurer, Geoff Porter. It was a very enjoyable

occasion and a good opportunity for our listeners to meet one another and our volunteers.

We also had an excellent Team Lunch and Listeners' Lunch which provided further opportunities for our listeners and volunteers to meet.

Bob Money, the trustee responsible for the website, publicity and links with the media, has been very active developing an excellent website, updating our information leaflets and giving talks to local organisations – all vitally important for making CATN better known in the community.

The service continues to work well. We currently have 317 members, including volunteers, and 237 listeners who receive the news on memory sticks. This is a lower number than last year. However, numbers listening online, from our website, Alexa, via the British Wireless for the Blind app and other electronic means continue to increase. We are trying to establish precise numbers so that we know the total size of our audience – on memory sticks and via the internet combined.

We were saddened by the deaths of two key figures in Chichester Area Talking News: John Holloway, our Head of Production, and Richard Williamson. John's sudden death was a great shock to us all. Many of us attended his funeral to pay tribute to an outstanding professional and a delightful colleague who did so much for our organisation. Fortunately, David Bathurst very readily agreed to take on this role and has introduced a number of new developments. Richard Williamson also died, after a long illness. His 'Nature Notes', which Richard recorded specially for us, were very popular with listeners.

Listeners continue to tell us how much they value our service. We receive many cards and letters of thanks which are much appreciated and also serve to confirm that we are contributing to public benefit as a charity. A very moving occasion was an

evening held at the Chichester New Park Cinema in memory of Anva Luc, the blind piano tuner and long term listener to our programmes, which was organised by his widow, Yuriko. It featured a musical performance by his very talented children and a short film of his life. Very generously, Yuriko donated all the profit from the evening to Chichester Area Talking News which made a substantial contribution to our funds.

We have been developing our service in a number of ways. We have strengthened our links with 4Sight Vision Support, the Rehabilitation Officers for Visual Impairment in the West Sussex Adult Services Department, and the staff of the West Sussex Libraries Service with whom we are planning a publicity day shortly.

We are involving more young people in our service. We recorded a very moving interview with a young blind woman who spoke about her experiences and we are introducing sixth formers to writing and recording material for our programmes, which is useful for those who are thinking of careers in broadcasting or journalism as well as helping to safeguard the future of our service.

We express our sincere thanks to everyone in CATN - volunteers, listeners and friends - for all the help and support we receive throughout the year.

Review of the charity's financial position at 30th June 2022:

Full details are given in the attached Financial Statements. The trustees have reviewed the financial position and consider it to be satisfactory. The reserves held are sufficient to manage any change in its financial situation which might include very substantial expenditure on finding and equipping a new recording studio and office if there was a need to move at some stage in the future. They are not aware of any significant risks facing the

charity; and they consider there are no uncertainties about it continuing as a 'going concern'.

Principal sources of funds: The charity is funded by legacies and donations from individual members and from grant-making trusts, and also from fund raising. This year we received a donation in memory of Anva Luc, one of our listeners, as mentioned above, and a legacy from the estate of one of our volunteers as well as a number of other donations.

Governing document: The charity's governing document is its Constitution, dated 22 June 2019. The charity is a CIO - a Charitable Incorporated Organisation.

Appointment of trustees and volunteers: The trustees, who form the Committee, are appointed by the Board of Trustees having regard to the needs of the charity and the attributes of the individuals. The Board includes two visually impaired trustees. Appropriate training and induction arrangements are in place and trustees and those volunteers who visit the homes of visually impaired listeners are subject to DBS checks. In accordance with the requirements of the Constitution, the following 4 trustees retired by rotation, offered themselves for re-election, and were reappointed: Mrs E Bush, Mr C Jenner, Mrs J Penn and Mr G Porter.

Trust Details:

Principal Office:

Chichester Area Talking News, The Studio, St Richard's Hospital,
Chichester,

West Sussex PO19 6SE

Tel: 01243 775050 Email: studio@catn.org.uk Website:
www.catn.org.uk

Registered Charity No. 1184267

Trustees:

Mr R. Bunker (Chairman) (Resigned 20.10.22)

Mrs E Bush (Secretary)

Mr G Porter (Treasurer)

Mr J Holloway (Died 16.01.22)

Mrs H Pinn

Mr R I Money (Vice-Chairman from 20.10.22)

Mr C Jenner

Mrs J Penn

Mr C Mustchin

Mrs C Mustchin (appointed 24.10.19)

Mrs A Brearley-Smith (appointed 08.2.21)

Mr D Bathurst (appointed 08.2.21)

Mr K Pritchard (appointed 08.11.21) (Chairman from
20.10.22)

Mr M Bevis (appointed 07.02.22)

Bankers: Barclays Bank plc East Street, Chichester

Independent Examiner of Accounts: Evans Weir, The Victoria, 25
St Pancras, Chichester West Sussex PO19 7LT

The Trustees' Report was approved by the Board of Trustees

Signed on behalf of the Trustees

Ken Pritchard

Ken Pritchard

(Chairman)

Date.....9th November 2022.....

Registered Office: The Studio, St Richard's Hospital, Chichester
PO19 6SE

(if any):

--

Address:

Evans Weir, 25 St Pancras, The Victoria, Chichester, PO19 7LT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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CHICHESTER AREA TALKING NEWS CIO

England & Wales - Charity number 1184267

Accounts

Annual Report of the Trustees of Chichester Area Talking News for the period from 1st July 2020 to 30th June 2021

Charity Name: Chichester Area Talking News CIO

Charity Number: 1184267

Note: The charity became a CIO at the Annual General Meeting on 24th October 2019. The previous charity number is 273279. This charity is now dormant.

Objects: The Objects of the CIO are to relieve visually impaired and other disabled persons by the provision of a recorded news and magazine service.

Main Activities: Every fortnight the local news, taken mainly from the three editions of the 'Chichester Observer' local newspaper, is recorded and sent out to our blind and visually impaired listeners on memory sticks and also online on our website and via Alexa and the British Wireless for the Blind App on smartphones. We also broadcast 4 times a year an audio magazine, 'Insight', which features a whole variety of items of interest to our listeners.

Public Benefit: Our whole operation has the single purpose of benefiting blind, visually impaired and other disabled people and enabling them to lead safer, more independent and enriched lives. The trustees confirm that when reviewing the charity's activities and devising future plans they have referred to the Charity Commission's general guidance on public benefit and complied with their duties under Section 17 of the Charities Act 2011.

Operation of the Service: Our service is provided entirely by volunteers. We have no paid staff and our volunteers do not receive any remuneration or expenses. There are no conflicts of interest and there is no relationship with any related parties.

The Main Activities of the Charity for 2020/2021:

2020/21 may well go down in history as 'the year of the coronavirus pandemic'! This has caused difficulties for everyone including CATN and especially our visually impaired listeners who have felt increasingly isolated throughout this period. We have done our best to keep in touch with our listeners by regular telephone calls.

Very reluctantly, in accordance with national instructions and guidelines, we were forced to suspend part of our service during the pandemic as we were unable to use our office and recording studio. However we managed to keep recording programmes from our homes and placing them on our website, Alexa and the British Wireless for the Blind App. Sadly, those listeners who do not have internet connection at home have been unable to listen to our programmes for several months but our Area Helpers and others have kept in touch to maintain personal contact and reassure them they are not forgotten.

The Committee has purchased a number of Alexas which we have made available on loan to our visually impaired listeners who have internet connection. Listeners tell us how helpful Alexas are for visually impaired people as they not only allow them to listen to our programmes, but also provide the latest news, weather forecast, many radio programmes and music, and act as an encyclopedia - all controlled by simple voice commands and with no need to touch any controls. This assists some of our listeners to lead more independent lives in this way and we expect the use of Alexa and the British Wireless for the Blind App to grow gradually.

Happily, we felt it was safe to return to the office - but not the studio - on 23rd July 2020 to copy and distribute the recorded news programmes on memory sticks. Our listeners have told us how delighted they are to hear once again the plastic wallets with

the recordings dropping through their letterboxes! As only very few listeners were receiving CDs, we are now recording entirely on memory sticks.

As at 30th June 2021 we had 298 visually impaired listeners and 87 volunteers and friends of CATN, making a total of 357 CATN members altogether – a slight decrease from last year, but only to be expected due to the Covid 19 pandemic.

Despite the problems caused by the ‘lockdown’ much has happened this year: we are now a ‘CIO’ (a ‘Charitable Incorporated Organisation’), which provides important protection for our Trustees during these difficult times for charities; we have written and/or updated all our Policy Statements; carried out all the necessary DBS security checks on our volunteers and Trustees; and are issuing regularly ‘Team Talk’, our newsletter for volunteers and friends, with interesting and informative issues, often featuring our volunteers, thereby reinforcing the team ethos of CATN. We have continued to expand our publicity in the media and have given talks to organisations such as the Chichester Macular Support Group. We expect this activity to increase as restrictions are lifted. We are also reaching out to other groups for disabled people who can benefit from our recorded local news programmes, including Sage House which provides dementia support, and the local Parkinson’s support group. A particularly fruitful partnership has been developed with the West Sussex Libraries Service who have told our listeners about their support services including audio books, some of which are regularly reviewed by Caroline Aston on our programmes.

We were delighted to receive a Civic Award from Chichester City Council in recognition of the free service our volunteers have provided for 46 years to blind, visually impaired and other disabled people in the area. It was particularly appropriate, and also very moving, that the Citation was read by Councillor Debbie Carter who is herself visually impaired. Debbie has now joined us

as one of our listeners. Although the award ceremony had to be held via Zoom it was attended by one of our blind Trustees, Chris Mustchin, and his guide dog, Kenny, who featured on screen.

We were also very pleased to receive a generous contribution from the Chichester branch of Waitrose, as their charity of the month. We continue to receive many cards and letters from our listeners saying how much the service means to them, which we very much appreciate. We also often find financial contributions with these notes which are a great help towards funding CATN as are the bequests and collections from funerals and other occasions which we also receive. We are very grateful indeed for this support. All this is a very clear indication that Chichester Area Talking News is 'delivering public benefit' as a charity and providing an important service which is both enhancing the lives of our disabled listeners and is greatly appreciated by them.

In our programmes and the Team Talk newsletter we are featuring the volunteers and friends who carry out the support work to provide the CATN service, as our listeners often ask us how we are all involved. This helps strengthen the bonds between us all which are so important.

We were all extremely sad that it was necessary, because of the coronavirus pandemic, to cancel the 2021 Team Lunch and Listeners' Lunch. These occasions are both hugely enjoyable and very important and also constitute one of the hallmarks of CATN - the friendship we all benefit from so much. As restrictions ease we are planning a special Annual General Meeting and Entertainment this year to welcome back our listeners, volunteers and friends. As our 2021 AGM is on 21st October which is Trafalgar Day we are planning a special occasion with a nautical flavour, with naval flags, a sketch featuring Admiral Nelson and Captain Hardy, and a vocal quintet singing excerpts from 'HMS Pinafore'.

We are currently developing a new website which will be more flexible and help raise the profile of the organisation, making even better known the free service we provide to disabled people and attracting more people who could benefit from it. We plan to include on the new website our regular issues of Team Talk to keep our listeners and others informed of our activities.

We express our sincere thanks to everyone in CATN - volunteers, listeners and friends - for all the help and support we receive throughout the year. It is a fine organisation of which we are all justly proud.

Review of the charity's financial position at 30th June 2021:

Full details are given in the attached Financial Statements. The trustees have reviewed the financial position and consider it to be satisfactory: the reserves held are sufficient to manage any change in its financial situation; they are not aware of any significant risks facing the charity; and they consider there are no uncertainties about it continuing as a 'going concern'.

Principal sources of funds: The charity is funded by legacies and donations from individual members and from grant-making trusts, and also from fund raising. This year we received a donation from the Chichester branch of Waitrose as mentioned above.

Governing document: The charity's governing document is its Constitution, dated 22 June 2019. The charity is a CIO - a Charitable Incorporated Organisation.

Appointment of trustees and volunteers: The trustees, who form the Committee, are appointed by the Board of Trustees having regard to the needs of the charity and the attributes of the individuals. The Board includes two visually impaired trustees. Appropriate training and induction arrangements are in place and trustees and those volunteers who visit the homes of visually impaired listeners are subject to DBS checks. In accordance with

the requirements of the Constitution, the following 3 trustees retired by rotation, offered themselves for re- election, and were reappointed: Mr R Bunker, Mrs H Pinn and Mr J Holloway.

Trust Details:

Principal Office:

Chichester Area Talking News, The Studio, St Richard's Hospital,
Chichester,

West Sussex PO19 6SE

Tel: 01243 775050 Email: studio@catn.org.uk Website:
www.catn.org.uk

Registered Charity No. 1184267

Trustees:

Mr R. Bunker (Chairman)

Mrs E Bush (Secretary)

Mr G Porter (Treasurer)

Mr J Holloway

Mrs H Pinn

Mr R I Money

Mr C Jenner

Mrs J Penn

Mr C Mustchin

Mrs C Mustchin (appointed 24.10.19)

Mrs A Brearley-Smith (appointed 8.2.21)

Mr D Bathurst (appointed 8.2.21)

Bankers: Barclays Bank plc East Street, Chichester

Independent Examiner of Accounts: Evans Weir, The Victoria, 25
St Pancras, Chichester West Sussex PO19 7LT

The Trustees' Report was approved by the Board of Trustees

Signed on behalf of the Trustees

Richard Bunker (Chairman)
2021.....

Date...23rd November

Registered Office: The Studio, St Richard's Hospital, Chichester
PO19 6SE

CATN Income and Expenditure
Year Ended 30 June 2021

	A	B	C	D	E
1	2019-2020		INCOME		2020-2021
2					
3	2,520.40		Donations		618
4	1,831.34		Interest		10,413.50
5	1,063.00		Income Functions		nil
6			Hall Refunds		125
7					
8	5,414.74		Total Income		11,156.50
9					
10			EXPENSES		
11					
12	1,905.77		Equipment		825.01
13	934		Printing, Postage & Stationery		324.65
14	3,658.00		Cost of Functions		nil
15	802.78		Insurance		808.6
16	642.00		Telephone		630.2
17	670.4		Care Check		97.8
18	1,153.10		Sundry Expenses		1,727.40
19					
20	8,559.12		Total Expenses		4,413.66
21					
22	3,144.38		Deficit/Surplus for Year		6,742.84

CATN Income and Expenditure
Year Ended 30 June 2021

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