

Beaconsfield Women's Institute has had another successful year.

Membership continues to flourish with a waiting list, for safety reasons membership

Has been set at 70.

In line with the WI's aims to promote education in women and enable them to improve

The quality of their lives, the charity chosen to support was Wycombe Women's Aid.

Close links with this charity have been forged over a number of years.

£1214.80 was raised by members through a sponsored walk and other smaller fund raising activities during the year.

The One Can Food charity also benefitted from members bringing in donations of dried and canned foods and toiletries.

Members enjoyed a number of talks and events such as celebrating Diwali, a visit to an organic farm and a visit to his majesties home Highgrove House.

Activities for wellbeing include a walking group and a craft group.

All committee members are volunteers and give selflessly of their time.

Sue Jenkins

Treasurer

WI name
Charity number (if registered)
Federation

BEACONSFIELD
1184258
BUCKINGHAMSHIRE



Please review the 'Notes to Financial Statement' sheet before completing this Statement.

FINANCIAL STATEMENT

For the period

from 01/09/22

to 31/08/23

Section A

Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	965.10	-	Meeting expenses	1,586.24	1,983.87
Subscriptions (WI share)	1,649.50	1,981.80	Committee Members' expenses	217.28	-
Gift Aid	-	-	Pooling of fares / expenses	41.00	-
Publications	-	-	Publications	-	9.50
Activities & events	5,823.50	3,656.95	Activities & events	5,504.00	2,873.34
WI fundraising	1,214.80	1,205.35	WI fundraising	827.00	377.49
Interest received			Insurance	40.50	28.50
Paid into current account	-	-			
Paid into deposit account	-	-			
Grants and donations	126.00	674.35	Donations made	130.00	615.00
Other income	128.27	271.08	Other payments	370.25	1,296.39
WI-owned hall - total receipts			WI-owned hall - total payments		
Total Receipts	9,907.17	7,789.53	Total Payments	8,716.27	7,184.09

A3 Restricted funds included in total receipts			A4 Restricted funds included in total payments		
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Total Receipts less Total Payments (Surplus/Deficit for the year)

1,190.90

A5 Total cash funds brought forward from last year (equals last year's total at B1)

5,804.87

A6 Total cash funds carried forward at this year end

6,995.77

A7 Total restricted funds at year end included in total cash funds above

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

BEACONSFIELD

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

Total
£

Last year
£

Handwritten signature and date: 15/10/23

B1.1	Final bank balance as per Account Book, including uncleared items	6,985.27	5,969.27
B1.2	Reconciliation of final bank balance from Account Book to bank statement		
	Bank statement total at year end	7,260.57	
	Plus amounts paid in to bank but not cleared		
	Less cheques written but not cleared	272.30	
	Less any cheques still uncleared from last year		
	Total (should equal balance at B1.1)	6,988.27	
B1.3	Savings / deposit account balance		
B1.4	Petty cash in hand		
B1.5	Less any funds held as agent for federation/NFWI, i.e subscriptions received but not yet paid over enter as a negative amount	10.50	164.40
B1.6	Total cash funds	6,995.77	5,804.87

B2 Investments (if any)

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B3 Other monetary assets (e.g. any money owed to the WI)

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B4 Other assets held by the WI

e.g. WI owned hall, other equipment

Value

(optional)*

Original cost

(optional)*

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

Date due

(optional)*

Amount due

(optional)*

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature

Name

Date of approval

AD Lister
Sue Jenkins

AD LISTER
SUE JENKINS

17/10/2023
17/10/23

President

Treasurer

Independent financial examiner's initials:

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WI name

BEACONSFIELD

Section C

Notes to the financial statement

C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

Any balance from
previous year

£

Receipts
this year

£

Payments
this year

£

Any balance
held at year end

£

Federation / NFWI share of subscriptions	134.4	1,690.10	1,835.00	-	10.50
NFWI and / or federation raffle	30	-	-	-	30.00
NFWI and / or federation raffle		25.00	55.00	-	30.00
					-
Total	164.40	1,715.10	1,890.00	-	10.50

C2 Details of restricted funds

Complete this section if the WI had any restricted funds

Receipts
this year

Payments
this year

Any balance
held at year end

Approved
17/10/23
156

during the year

	£	£	£
Name or description of restricted fund:			
Total		-	-

C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year £	Payments this year £
Activities & events (description)		
SEE SEPARATE SHEET	5,848.50	5,504.00
Total WI activities	5,848.50	5,504.00
WI fundraising (description)		
RAFFLE	55.00	
SPONSORED WALK		
REFUND TO CHRIS JONES FOR DORNEY WOOD PAID TO FUNDRAISER AS REQUESTED BY EM	14.00	
	1,145.80	
PAID TO WYCOMBE WOMENS AID FUNDS RAISED 21-22		827.00
Total WI fundraising	1,214.80	827.00
Grants & donations		
BRITISH LEGION BUCKET COLLECTION	126.00	130.00
Total grants & donations	126.00	130.00
Other income / expenditure		
W I Financial Advisor		37.50
Zettle	112.18	
Programme and stamps		92.30
BFWI Bulbs	240.45	240.45
Total other income / expenditure	128.27	370.25

Independent financial examiner's initials:

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Charity number (if registered)

BEACONSFIELD

WI

WIR
15/10/23
i6k

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Comments:

There have been difficulties in getting cheques signed for several months towards the end of the year. The treasurer paid invoices for speakers, events, etc and was reimbursed at the year end. These invoices were authorised by the president. There is a new bank mandate in place from the middle of October with 4 available signatories. Receipts have not been given to all members. This must be done for all subscriptions received. I suggest that you start a members book to record the names of the members each year. Keep a separate sheet of each event for members to sign and record when they have paid the deposit and balance. Record the cheques raised in numerical order, including any cheques which are cancelled. Also the receipts should be recorded in the order in which they are banked. Please contact the speaker who has not presented his cheque. Does he need a new cheque?

Signed: 

Date: 15/10/23

Name: Helen Conchar

Address: 24 Newdigate Green, Harefield, UB9 6EP

Year: 2022-23

WI BEACONSFIELD

At 15/10/2023

Up to date bank balance including uncleared items	£6,985.27
Waiting to be paid into bank	£0.00

Year to date receipts and payments

RECEIPTS

	1	2	4	7	8	9	10	11	12		
	Receipts at meetings	Subscriptions WI share	Gift Aid	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising	Bank interest received	Grants & donations	Other income	Total Receipts (excluding funds received as agent)	Receipts paid in to bank but not cleared
TOTAL	965.10	1,649.50	-	-	5,823.50	1,214.80	-	126.00	128.27	9,907.17	-

PAYMENTS

	1	2	4	7	8	9	10	11	12		
	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Pooling of fares / expenses paid to federation	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Total Payments (excluding funds paid as agent)	Cheques written but not cleared
TOTAL	1,586.24	217.28	41.00	-	5,504.00	827.00	40.50	130.00	370.25	8,716.27	272.30

TOTAL RECEIPTS MINUS PAYMENTS (excluding funds received and paid as agent) **1,190.90**

Funds received and paid as agent

FUNDS RECEIVED

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total received as agent
1,690.10	-	25.00	1,715.10

FUNDS PAID

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total paid as agent
1,835.00	-	55.00	1,890.00

Transfers between accounts

Total receipts and payments do not include transfers to or from savings accounts or funds withdrawals for petty cash as these just move funds between the different bank / petty cash accounts. Petty cash expenditure is included under the relevant payment heading (see petty cash guidelines).

Year to date transfers			
Transfers from main account to savings / other account	-		-
Transfers to main account from savings / other account	-		-
Transfers to petty cash account	-		-

AM Gaudus
15/10/23