

WI name
Charity number (if registered)
Federation

Beaconsfield
1184258
Buckinghamshire



FINANCIAL STATEMENT

For the period

from 09/01/19

to 31/08/20

Section A

Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	584.00	1,097.39	20.00 Meeting expenses	1,208.69	1,483.38
Subscriptions (WI share)	1,396.63	1,224.88	Committee Members' expenses	69.99	
Gift Aid	-		Pooling of fares / expenses	41.00	43.00
Publications	-		Publications	207.16	157.50
Activities & events	1,129.00	977.45	Activities & events	1,289.80	649.52
WI fundraising	35.00	3,864.70	WI fundraising	-	1,066.53
Interest received			Insurance	26.00	24.00
Paid into current account	-		Donations made	3,744.00	675.00
Paid into deposit account			Other payments	843.65	474.95
Grants and donations	1,966.36	1,089.44	WI-owned hall - total payments		
Other income	584.35	206.45			
WI-owned hall - total receipts					
Total Receipts	5,695.34	8,460.31	Total Payments	7,430.29	4,573.88

A3 Restricted funds included in total receipts			A4 Restricted funds included in total payments		
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Total Receipts less Total Payments (Surplus/Deficit for the year)

- 1,734.95

A5 Total cash funds brought forward from last year (equals last year's total at B1)

6,961.83

A6 Total cash funds carried forward at this year end

5,226.88

A7 Total restricted funds at year end included in total cash funds above

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The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

b.F. Jones 16/9/20

WI name

Beaconsfield

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

Total

Last year

£

£

B1.1	Final bank balance as per Account Book, including uncleared items	5,226.88	6,961.83
B1.2	Reconciliation of final bank balance from Account Book to bank statement		
	Bank statement total at year end	5,740.85	
	Plus amounts paid in to bank but not cleared		
	Less cheques written but not cleared	513.97	
	Less any cheques still uncleared from last year		
	Total (should equal balance at B1.1)	5,226.88	
B1.3	Savings / deposit account balance		
B1.4	Petty cash in hand		
B1.5	Less any funds held as agent for federation/NFWI, i.e. subscriptions received but not yet paid over enter as a negative amount		
	Total cash funds	5,226.88	6,961.83

B2 Investments (if any)

B3 Other monetary assets (e.g. any money owed to the WI)

B4 Other assets held by the WI

e.g. WI owned hall, other equipment

Value
(optional)*Original cost
(optional)*

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

Date due
(optional)*Amount due
(optional)*

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature

Name

Date of approval

Deborah A. Sanders

DEBORAH SANDERS 12.10.20

President

Sue Jenkins

SUE JENKINS 12/10/20

Treasurer

Independent financial examiner's initials:

BF

WI name

Beaconsfield

16/9/20

Section C

Notes to the financial statement

C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

	Receipts this year	Payments this year	Any balance held at year end
	£	£	£
Federation / NFWI share of subscriptions	1,428.87	1,428.87	
Federation event bookings by individual members	180.00	180.00	
NFWI and / or federation raffle	-	-	
Total	1,608.87	1,608.87	-

C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

	Receipts this year	Payments this year	Any balance held at year end
	£	£	£
Name or description of restricted fund:			
Total	-	-	-

C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year	Payments this year
	£	£
Activities & events (description)		
Educational trip to American Museum Bath	791.00	838.60
Denman Christmas lunch	338.00	389.25
S MacDermott paid last financial year and again this year so refunded £25.95		25.95
Resolutions meeting		16.00
Workshop		20.00
Total WI activities	1,129.00	1,289.80
WI fundraising description)		
Silent Auction	35.00	
Total WI fundraising	35.00	-
Grants & donations		
British Legion Poppy Appeal	66.36	100.00
Water Fountain	1,900.00	3,244.00
Beaconsfield High School (marque)		400.00
Total grants & donations	1,966.36	3,744.00
Other income / expenditure		
Avert re water fountain		156.00
IFE £32 Refund Subs £21.50 and subs amendment £64.70	64.70	118.00
NFWI Raffle		50.00
Bulbs £495.65 Lost cheque by bank £24	519.65	519.65
Total other income / expenditure	584.35	843.65

Independent financial examiner's initials:

BF

Guidance on completing the WI Financial Statement is available on the My WI website

16/9/20

INDEPENDENT FINANCIAL EXAMINER'S REPORT

Year: 2019-2020

WI

Beaconsfield

At 10/09/2020

Up to date bank balance including uncleared items £6,226.88
Waiting to be paid into bank £0.00

Year to date receipts and payments

RECEIPTS

	1	2	4	7	8	9	10	11	12		
	Receipts at meetings	Subscriptions WI share	Gift Aid	Publications (newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Bank interest received	Grants & donations	Other income	Total Receipts (excluding funds received as agent)	Receipts paid in to bank but not cleared
TOTAL	584.00	1,396.63	-	-	1,129.00	35.00	-	1,966.36	584.35	5,695.34	-

PAYMENTS

	1	2	4	7	8	9	10	11	12		
	WI Meetings (hall, speakers, etc)	Committee Members' Expenses	Pooling of fares / expenses paid to federation	Publications (newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Total Payments (excluding funds paid as agent)	Cheques written but not cleared
TOTAL	1,208.69	69.99	41.00	207.16	1,289.80	-	26.00	3,744.00	843.85	7,430.29	513.97

TOTAL RECEIPTS MINUS PAYMENTS (excluding funds received and paid as agent) - 1,734.95

Funds received and paid as agent

FUNDS RECEIVED

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total received as agent
1,428.87	180.00	-	1,608.87

FUNDS PAID

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total paid as agent
1,428.87	180.00	-	1,608.87

Transfers between accounts

Total receipts and payments do not include transfers to or from savings accounts or funds withdrawals for petty cash as these just move funds between the different bank / petty cash accounts. Petty cash expenditure is included under the relevant payment heading (see petty cash guidelines).

Year to date transfers		
Transfers from main account to savings / other account	-	-
Transfers to main account from savings / other account	-	-
Transfers to petty cash account	-	-

Bf 16/9/20

To the Trustees of

Charity number (if registered)

Beaconsfield

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 31/8/2020

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Please delete the words in brackets if they do not apply.

Comments:

- NFWI Raffle - WI Should not pay for tickets.
- If members do not pay correct amounts, they should be asked for correct amount.
- Receipts should be issued for all subscriptions taken.

Signed:

Name:

Address:

Betty K Furner

Betty FURNER

15 Farndale Gdns

Harlemere

High Wycombe

Bucks

HP15 7HE

Date:

25/9/20

TRUSTEES REPORT BEACONSFIELD WOMEN'S INSTITUTE 2019-2020

Beaconsfield Women's Institute is part of the National Federation of Women's Institutes whose aim is to establish a strong female community providing women with educational opportunities and the chance to make a difference in their communities. It is therefore set up as an educational charity with a constitution which states that membership is only open to women.

During the financial year 2018-19 Beaconsfield Women's Institute ran 2 very successful fundraising events with the aim of supporting their funds together with raising funds for the local appeal by the Beaconsfield Town Council to install and maintain a water fountain on the council green, with aim of encouraging local people to refill their plastic cups or water bottles from the fountain rather than purchasing more plastic bottles. £500 was set aside as the amount to be donated when this was possible. At the outset of the fundraising the council was unable to accept donations so Beaconsfield Women's Institute held a donation from the local Waitrose of £1,000 from the 'green tokens scheme'. In January 2020 a further donation was made to the appeal by the Heathrow Communities Fund, this again was held by Beaconsfield Women's Institute until February 2020 when the council was able to open an account to receive donations. A total of £3244 was donated, this included £344 from the £500 raised, the remaining £156 had already been used as part of a local campaign to raise both awareness and further funds for the water fountain.

Due to the Covid outbreak and the restrictions put in place by the government the usual monthly meetings were no longer able to continue in person but the use of the 'Zoom' technology meant that members were able to participate in discussion and listen to monthly speakers or participate in craft activities online. Further fundraising was obviously curtailed.

In May 2020 an appeal from the Beaconsfield School for a donation towards the costs of providing marquees to enable pupils to take their GCSE exams in a socially distanced environment was met with a donation of £400.

The trustees for the period of this report are:-

Averil Lister	Kerry Smaje
Nina Costley	Susan Jenkins
Samantha Cresswell	Christine Dale-Lace
Deidre Smaje	Deborah Sanders
Anne Shaw	

This concludes the trustees for the Beaconsfield Women's Institute annual report for 2019-20