



SWAY VILLAGE HALL

Charity Registration Number 1184234

**MIDDLE ROAD, SWAY,
LYMINGTON, HAMPSHIRE, SO41 6BB**

Chair of Trustees Annual Report for the year ending 31 December 2021

Summary

The pandemic made 2021 a difficult year for the Hall with both regular users and one off bookings well down in the first half of the year. Slowly there has been a steady recovery as confidence returned to the country as a whole but some organizations are reluctant to return to normality and some never will.

The Hall is indebted to support from central and local government in the form of grants provided to cover shortfalls arising from the pandemic.

2021 saw the transfer of charitable status from the old charity to a new CIO and the completion of a new long term lease for the hall. The new charity took over the assets and liabilities of the old one in August 2021 but for reporting purposes the return will treat the new charity as having been in place since the start of the year.

Trustees

Sadly we must report the death of Graham Turner at the end of December 2021.

Graham had been a trustee and former Chairman for some years and his support will be sadly missed.

The Trustees were:-

**Barry Gough
Pat Rendell
Graham Turner
Ian Gale**

Barry and Pat have expressed their intention to retire at the March AGM and we thank them for their support and hard work over many years. Subsequent to the year end Clarissa Evans and Roger Owen have agreed to become Trustees.

Objectives

The aims and objectives of the hall remain that of providing a sustainable facility for the residents of Sway to be used across a wide variety of activities.

The Trustees will act to ensure the long term viability of the hall consistent with the new long term lease.

Key Issues

From the start of 2021 until July 19th there were severe restrictions on allowing gatherings of people across the UK and this impacted on the hall.

We decided that the most sensible option was to allow Little Flyers pre school nursery to continue throughout at the expense of other users. This saved cleaning costs and protected the long term future of Little Flyers but impacted on user groups.

Once restrictions were lifted we were able to return to some normality but with mandatory and sensible restrictions and this continued to impact on revenues.

I am pleased to report that since the start of 2022 bookings and usage have returned to levels close to pre-pandemic.

As well as the Trustee changes we have a new Treasurer and Booking Secretary and have also sought to improve the bookings and accountancy software.

Planning permission has been sought for a major expansion of the hall to accommodate the local Scout group and to extend Little Flyers capacity. No decision has been reached and discussions continue with other Sway resources to decide the most sensible solution for the village as a whole.

General charges were increased for the first time in five years.

There were no major repairs required in the year but some ongoing projects continue.

The new charity status is based around the CIO format and is ideal for our operation and has allowed the establishment of a new 99 year lease from Sway WI.

A streaming facility was purchased in the year but requires further development before it can become a useful adjunct to the hall media systems.

Financial Report

The Hall made a loss in 2021 of £5256 from a turnover of £40304 but this simple statement masks some major underlying issues.

The pandemic dramatically impacted hall lettings and other income with virtually complete closure of the hall until July 19th.

We were supported by grants of £19969 from central and local government and for this we are most grateful.

To make things more complicated we also experienced some one off costs around the new lease and planning issues which were already in process and will not repeat.

Expenditure of £3731 on streaming equipment as part of the hall upgrading also represented a one off cost unrelated to the trading in the year.

Since July income has recovered steadily and we are pleased to report that the first quarter of 2022 has provided a net profit of £630.

**I D Gale
Trustee**

SWAY VILLAGE
Charity Registration Number 1131101
Accounts for the year 1st January to 31st December 2021

INCOME	2020	2021
Letting & Hire Income	£11,135.16	£13,290.93
Donations	£635.00	£636.37
Cinema Income	£1,223.01	£1,153.19
Cinema Advertising Income	£230.00	£0.00
Grants Received	£14,692.00	£19,968.70
Phone/Broadband	£110.40	
Bank Interest	£3.61	1.02

Income Totals	£28,029.18	£35,050.21
----------------------	-------------------	-------------------

Bank Balances	1st Jan 2021	31st December 2021
Current Account	£9,778.86	£4,521.87
Deposit Account	£10,012.10	£10,013.12
	£19,790.96	£14,534.99

Net Difference Over Year

HALL
number 1184234
/ - 31st December 2021

EXPENDITURE	2020	2021
Gas & Electricity	£4,976.41	£3,621.63
Water	£934.62	£836.82
Telephone & Broadband	£378.79	£364.85
Cleaning Services	£5,088.23	£7,449.39
Administrative Duties	£4,741.46	£4,810.32
Repairs & Maintenance	£4,947.51	£4,725.73
Equipment Service	£100.97	
Insurance	£1,420.78	£1,340.17
Advertising	£0.00	£325.00
Purchases	£5,815.94	
IT	£628.80	£1,340.84
Stationery & Printing	£91.84	£117.90
Professional Fees	£7,157.60	£10,013.86
Audit Accountancy Fee		£180.00
Licences		£437.69
Fundraising Costs	£110.97	
Miscellaneous Expenses	£920.87	
Cinema Capital Costs	£513.44	3,731.49
Cinema Running Costs	£102.90	£384.09
Cinema Film Hire	£941.63	£626.40
Cinema Advertising Expenses	£130.00	
Expenditure Totals	£39,002.76	£40,306.18
Net Surplus/Deficit	-£10,973.58	-£5,255.97

-£5,255.97



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sway Village Hall

On accounts for the year
ended

31 December 2021

Charity no
(if any)

301965

Set out on pages

Pages 1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Darren Warren

Date: 09/06/2022

Name: Darren Warren – Paxton Independent Examiners

Relevant professional
qualification(s) or body
(if any):

FMAAT

Address:

61a High Street South

Rushden

Northants, NN10 0RA

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Charity no. 301965

Sway Village Hall

December 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
S01 Donations and legacies					
Donations received	5	0	0	5	635
Grants received	18,303	0	0	18,303	14,692
Sway PC grants	1,666	0	0	1,666	0
Cinema Advertising Income	0	0	0	0	230
Cinema Capital Costs	3,731	0	0	3,731	513
Cinema Running Costs	468	0	0	468	103
Cinema Income	1,153	0	0	1,153	1,223
Cinema Advertising Expense	0	0	0	0	130
Cinema Film Hire	542	0	0	542	941
	25,868	0	0	25,868	18,467
S02 Charitable activities (inc.)					
	0	0	0	0	0
S03 Other trading activities					
Letting/hire income	13,927	0	0	13,927	11,135
Talk Talk	84	0	0	84	110
	14,011	0	0	14,011	11,245
S04 Investments					
Interest received	1	0	0	1	4
	1	0	0	1	4
S05 Separate material item of income					
	0	0	0	0	0
S06 Other (inc.)					
	0	0	0	0	0
S08 Raising funds					
Fundraising costs	0	0	0	0	111
	0	0	0	0	111
S09 Charitable activities					
Salaries and wages	2,806	0	0	2,806	0
Administrative Duties	2,004	0	0	2,004	4,741
Gas	1,422	0	0	1,422	1,488
Electricity	2,200	0	0	2,200	3,489
Water	837	0	0	837	935
Telephone	302	0	0	302	379

Charity no. 301965

Sway Village Hall

December 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
Insurances	1,340	0	0	1,340	1,421
Janitorial costs	7,068	0	0	7,068	5,088
Repairs & maintenance	4,930	0	0	4,930	4,948
Equipment Service	71	0	0	71	101
Broadband	62	0	0	62	0
Stationery	38	0	0	38	34
Printing/photocopying	23	0	0	23	57
Website	1,041	0	0	1,041	0
IT costs	300	0	0	300	629
Equipment purchases	0	0	0	0	5,816
Sundries	57	0	0	57	0
Audit & accountancy costs	180	0	0	180	0
Professional fees	10,014	0	0	10,014	7,158
	34,695	0	0	34,695	36,284
S10 Separate material item of expense					
	0	0	0	0	0
S11 Other (exp.)					
	0	0	0	0	0
S14 Net gains/(losses) on investments					
	0	0	0	0	0
S16 Extraordinary items					
	0	0	0	0	0
S17 Transfers between funds					
	0	0	0	0	0
S18 Gains and losses on revaluation of fixed assets					
	0	0	0	0	0
S19 Other gains/(losses)					
	0	0	0	0	0