



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 31.03.2020 to 01.04.2021

Charity name: FRIENDS OF WILLOW HOUSE HOSPITAL EDUCATION

Charity registration number: 1184224

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>The objects of FWHHE are:</p> <p>To advance education and protect and preserve good health of school pupils in Willow House in particular by:</p> <ul style="list-style-type: none">(1) improving the quality of life opportunities and mental health of the pupils;(2) engaging in activities or providing facilities or equipment which support the school, improve the quality of life of its pupils or contribute to improving their mental health; and(3) building and maintaining positive relationships between the staff, parents, and others associated with the school and hospital. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>To set aside funds for special purposes / purchases for the benefit of the pupils of Willow House.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>Trustees have taken regard to this guidance.</p> |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The charity has supported leisure activities for the patients at Willow House by providing relevant resources. These resources have been used particularly during school holidays when the linked education provision is shut. |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | For this small charity, the balance of £980 at the end of the period is seen as healthy. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | WHHE has no need to hold any reserves and so is not doing so. |
| Amount of reserves held | Para 1.22 | £0 |
| Reasons for holding zero reserves | Para 1.22 | There is no need to do so. |
| Details of fund materially in deficit | Para 1.24 | There is no deficit. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | There are no uncertainties |

Structure, Governance and Management

| | | |
|----------------------------------|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document | Para 1.25 | Friends of WHHE is governed by a constitution. |
| How is the charity constituted? | Para 1.25 | CIO |

| | | |
|---|-----------|--|
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | In accordance with section 13 of the constitution, new trustees are either appointed at the AGM or at any other time when Trustees are in agreement with this appointment. |
|---|-----------|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | As this is a small charity, induction and training for any new trustees will take place on an individual basis. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | With its three trustees, the charity is part of a wider group of 'Friends' who are invited to join meetings, but do not have any voting rights. |
| Relationship with any related parties | Para 1.51 | — |
| Other | | — |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Friends of Willow House Hospital Education |
| Other name the charity uses | - |
| Registered charity number | 1184224 |
| Charity's principal address | Wokingham Hospital Barkham Road Wokingham Berkshire RG41 2RE |
| | |

Names of the charity trustees who manage the charity

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|--------------------|-----------------|-----------------------------------|---|
| 1 | Mark Alsopp | Chair | | |
| 2 | Julian Bushell | Treasurer | | |
| 3 | Elizabeth Beverley | Secretary | | |

Funds held as custodian trustees on behalf of others

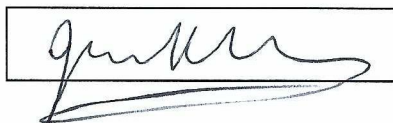
| | |
|---|----------------|
| Description of the assets held in this capacity | There are none |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | There are none |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | — |

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Julian Roger Bushell

Position

Treasurer

Date

03 August 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|--|-------------|
| Charity Name | No (if any) |
| Friends of Willow House Hospital Education | 2 |

Receipts and payments accounts

| | | | |
|------------------------|---------------------------------|----|-----------------------------|
| For the period from | Period start date 31.03.2020 | To | Period end date 01.04.21 |
|------------------------|---------------------------------|----|-----------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ |
|---|---|---|--|---------------------------------|
| A1 Receipts | | | | |
| | - | - | - | - |
| | 10.85 | - | - | 11 |
| | 1080.00 | - | - | 1,080 |
| | 12.86 | - | - | 13 |
| | 182.80 | - | - | 183 |
| | 43.50 | - | - | 44 |
| | - | - | - | - |
| | - | - | - | - |
| Sub total (Gross income for AR) | 1,330 | - | - | - |
| A2 Asset and investment sales, (see table). | | | | |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total receipts | 1,330 | - | - | - |
| A3 Payments | | | | |
| | - | - | - | - |
| | 84.25 | - | - | 84 |
| | 115.64 | - | - | 116 |
| | 102.43 | - | - | 102 |
| | 47.35 | - | - | 47 |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | 350 | - | - | - |
| A4 Asset and investment purchases. (see table) | | | | |
| None | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total payments | 350 | - | - | - |
| Net of receipts/(payments) | 980 | - | - | - |
| A5 Transfers between funds | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - |
| Cash funds this year end | 980 | - | - | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
|---------------|--|------------------------------------|----------------------------------|
| B1 Cash funds | None | 980 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | Total cash funds | 980 | - |
| | (agree balances with receipts and payments account(s)) | | |

OK

OK

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|
| B2 Other monetary assets | None | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) |
|----------------------|---------|-----------------------------|-----------------|
| B3 Investment assets | None | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

| | Details | Fund to which asset belongs | Cost (optional) |
|--|---------|-----------------------------|-----------------|
| B4 Assets retained for the charity's own use | None | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

| | Details | Fund to which liability relates | Amount due (optional) |
|----------------|---------|---------------------------------|-----------------------|
| B5 Liabilities | None | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Julian Bushell