

Agenda:

1. Chairman's Welcome
2. Roll Call
3. Apologies
4. Minutes of the previous meeting (2023)
5. Matters Arising

Reports from:-

6. Vets Secretary
7. Chairman's Report
8. Secretary / Treasurers Report
9. Tai Chi Organiser
10. Mr Tony Westrop
11. Election / Re-election of Trustees
12. Any Other Competent Business

The Meeting was held at McErlane Square on Thursday 28th November at 14:30.

1. Chairman's Remarks

Mr Geoff Dunkley (GD) opened the meeting by welcoming everybody, thanking them for coming.

2. Roll Call

Those present were:

Mr. E. Noble (EN) - President	Mr J. Sutherland (JS) - Secretary/Treasurer
Mr G. Dunkley (GD) - Chairman	Mrs M. Morton - Trustee
Mrs A. Harrison - Trustee	Mrs S. Williamson - Trustee

Mr W. Hudson	Mr D. Robinson	Mr J. Fish	Mr S. Conroy
Mr. A. McClelland	Mr R. Morris	Mr D. Blanchard	Mrs J. Hutchinson
Mr A. Westrop (TW)	Mr B. Warden	Mr N. Fletcher	Mr O. Osbourne
Mr J. Williamson	Miss A. McMeiken	Mrs V. Davidson	Mr A. Bertram

3. Apologies

Mr J. Futers	Mr W. Liddle	Mr J. Liddle	Mr D. Johnson
Mrs C. Evans	Mrs M Dunkley	Mrs A Urwin	Mrs J. Dowie
Mr D. McCaffery	Mr J. Hillary	Mr K. Osbourne	Mr P. Jackson
Mr G. McAllister	Mrs L. Parker		

4. Minutes of the last meeting

The minutes of the last meeting had been posted in the clubhouse from November 2023. Additionally the minutes can be found on the website www.pelawcbc.com

5. Matters Arising

Mr Dunkley (**GD**) asked if there were any comments regarding the previous minutes.

GD discussed the issue relating to a Ladies Competition and a Ladies Team. The Lady members have clearly indicated that they do not want either. **GD** proposed that the matter should now be dropped unless the ladies themselves requested a change at a future date. The motion was seconded by Mr J. Sutherland and carried unanimously.

As there were no other issues raised **GD** proposed that the minutes were accepted as read. Mr Noble (**EN**) seconded the motion, which was carried unanimously.

6. Vets Report

Mr J. Sutherland (**JS**) gave the report for Mr D. McCaffery, Veteran's Secretary, in his absence.

JS reported that the Tuesday league was running well with sufficient members playing. However there were concerns with the Thursday league. Mr McCaffery had had great difficulty with team numbers during the 2024 season, having to bring in players who had not initially wanted to play on this day.

JS asked whether the club members wanted to withdraw from the Thursday league. After discussion amongst the members, it was agreed to keep a team in on Thursday and more members agreed to play on this date in the 2025 season.

7. Secretary's Report

JS began by saying that he had become aware that one of the members had been ill and hospitalised for about 12 days. He said that as a 'Community' club we do so much for other people with activities we run but fail with our own members. We must keep an eye out for each other, phoning occasionally and take positive steps to keep in touch when we know someone is unwell or in need of a chat. Information, providing the person in question prefers privacy, can be shared and members can then keep in contact and give the necessary support.

JS said that the two teams in the Cowan League should be of equal strength, no elite teams. Following discussion this view was agreed to by those present.

JS suggested a team name change from Pelaw Pirates to Pelaw Saints. **GD** then said perhaps we should change Pelaw Warriors to Pelaw Angels. Alison McMeiken said why not Pelaw Saints and Pelaw Sinners. Norman Fletcher seconded this proposal which was accepted unanimously.

JS gave a summary of the Northumberland and Durham (**N&D**) AGM

Points mentioned were:

- A proposal to change the Cowan league from three rinks of three to four rinks of three was declined. It was however agreed to discuss this again at the next N&D AGM.
- A proposal to extend the Wednesday league, playing both home and away games, depended on the number of teams entering. Pelaw had said that they would enter two teams, which would be confirmed after our AGM.

On discussion Pelaw agreed to enter two team, which information would be passed the the N&D Secretary.

- Points would be shared if rained off. This due to the difficulty in rearranging games. Some Clubs were unhappy with this resolution as it may impact on their standing in the league.
- The points system had been changed again. For both Monday and Wednesday Leagues the points would be: 2 points for each rink won and 1 point for the overall score.

JS ran through the additional Cup and Competitions available:

Swinburn Cup - 2 Wood Triples competition

2 Teams would be entering from Pelaw

Memorial Cup - 2 Wood Individual competition

No entries recorded.

3 Wood Pairs Competition

JS & GD reached the quarterfinal in 2024, which as the first year for this competition.

5 Teams would be entering from Pelaw.

Oubridge Cup - Champion of Champions Competition

The winner of the Club's J. Sharp 4 Bowl Champion is the only entry to this competition. In 2024 this was won by Mr Rob Morris.

Secretary's Cup

No entry recorded.

Ten's League

Pelaw will enter one team

Cowen League

Pelaw will enter 2 teams, Pelaw Saints and Pelaw Sinners.

Charity Cup

Pelaw will enter one team which will be by selection.

Sinclair Cup

Pelaw will enter one team which will be by selection.

JS finished by asking the members if they preferred the fixture list to be sent electronically or members being given a paper handout.

By general consent it was agreed to continue to hand out sheets. However **JS** made it clear that it was for the members to use this information to turn up when scheduled and not resort to ringing up and asking... as has been the case.

8. Chairman's Report

GD welcomed the fact that we had three new members, one who had been able to attend this afternoon.

GD informed the membership that our fees do not cover the cost of running the club. We raise the income needed by applying for grants and other funds to cover the costs.

One such grant from the government has allowed us to install wall heaters, loft and cavity wall insulation.

GD said that it was not proposed to increase the membership fee for 2025.

Tai Chi was a staple item which would not happen without Mr Eric Noble Turing up every Friday to run this event. **GD** thanked Mr Noble for this

Throughout 2023/4 we have run a 'warm and welcome space' every Friday afternoon, which is now attended by a regular group of about 12 people. Gateshead Council has provided funding for this until March 2025, however this activity will continue as a staple item.

In 2024 for the third consecutive year we coached the children from St Albans and Bill Quay, and hosted monthly sessions for the elderly and inform. We will be doing the same in 2025.

This year we are working with Pride Radio to provide an exciting IT course for the year 5 children of St Albans and Bill Quay schools. The children will visit a radio and film studio, including a green room. They will learn how to make and edit short films. These will be uploaded onto an online account for Pelaw CBC. This is starting on the Wednesday 4th November and will run through January 2025.

In 2025 we will host the two open competitions; we have arranged another 'picnic in the park with Felling Brass Band', and we will again coach the children.

The Pride Tournament proved so popular this year that we have been asked to host it again. **GD** said that, whilst it was a huge success, the number of bowlers who came

and help were barely enough and we would need more in 2025. We received £2245 in 2024 for running this event.

GD then said that the bottom line is that everything that we do requires that our bowlers volunteer and help. A small number have always done this, but it is the greater number that we need to come and help. Without this we cannot open our facility for the community and continue to fund our activities.

GD informed the membership that we had received funding from MOLEKULA and the METRO CENTRE. These funds were for a new shirt and a waterproof jacket. The design of the shirt was previously agreed and would be sublimated. The jackets would have the logos and club badge embroidered.

Members were informed that the cost would be met by the sponsors funds, but should the cost exceed this then any extra would be split equally between the members. If members required more than one shirt then the extra would be paid for by the member.

Finally members would be expected to wear their shirts and/or jackets for all league games, competitions and events.

GD then apprised the members of an unfortunate event for which he took full responsibility.

A contractor had been employed to renew the shutters for the bowling club, for which we had received funding from the National Lottery. The contractor had previously carried out work for the Chairman and one other bowler, renewing their garage doors and had carried out the work to a high standard. There was, therefore, an expectation that we would also have the work carried out to a high standard.

The contractor attended and quoted, which was accepted by the Trustees. He asked that a deposit be paid to purchase the shutters prior to carrying out the work.

On the day that the work was scheduled to be completed, the contractor contacted the Chairman to advise that he would be unable to carry out the work as his partner had gone into labour and that the baby was 5 weeks premature. He then said that the baby had serious health issues and he would be unable to carry out the work for some time. The information was given to the Trustee and it was agreed to give the contractor time.

It became apparent that contractor had scammed Pelaw Community Bowling Club and defrauded us of the deposit, which was a considerable amount.

GD advised that he had contacted Trading Standards and the Police as well as Action Fraud. In addition he had contacted the bank. All parties had been given all the information necessary for an investigation to be made.

GD then advised that Santander Bank had concluded their investigation and agreed to refund all monies paid to the contractor.

GD finished by informing the members that two companies had quoted for the work and a third company would visit soon. It was expected the work would be carried out in February.

9. Tai Chi Organiser

EN said that income from Tai Chi had fallen this year. This due to less sessions on offer. The instructor had attended a number of course in the year and additionally had suffered injury in a cycling accident.

Income this year was in the region of £1000. Attendance during the winter was necessarily less due to the weather, but it was noted that the attendees preferred to be on the green, which they cannot do once the season is at an end and the winter maintenance program completed.

10. Mr T Westrop

Mr Westrop had asked the secretary to address the meeting.

- His comments were not meant to be a criticism of the club, he acknowledged the hard work of the Trustees.
- He had experience as 6 years as chairman of the largest water ski club in the north, and has 10 years in research publishing 2 papers under O.S.A.
- He has experience playing at three clubs in the south where they have a set team with one spare. They collect data from the games and use it to build information and data about opposition teams. Bowlers who do not play in this team play in a Saturday league without the pressures of the above. Teams self manage for the season.

GD replied by saying that Pelaw CBC have a different outlook. We understand that their are teams that are solely focused on winning, but we would rather everyone enjoyed an opportunity to play, learn and enjoy both the game and the social aspect that it provides. If a person joins our club then they should be given that opportunity. Yes, we like to win, but winning is not everything.

11. Election of Trustees

In keeping with our CIO, three trustees are required to step down each year, but can be re-elected should the membership agree.

Mr Eric Noble, Mr John Sutherland and Mr Maureen Morton opted to offer themselves for re-election, and duly stepped down.

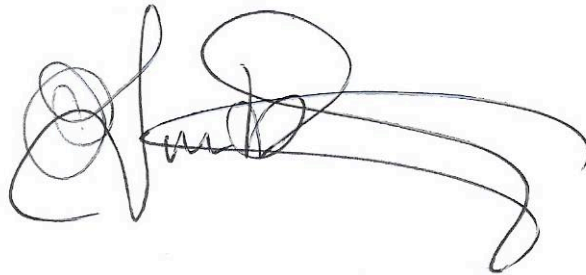
GD asked the membership if anyone wanted to propose themselves for a position as Trustee. No members offered to take on these roles. **GD** proposed that Mr Eric Noble, Mr John Sutherland and Mrs Maureen Morton be re-elected. By show of hands the motion was carried unanimously.

12. Any Other Competent Business

Mr Alan McClelland (**AM**) asked whether the plan was to continue to try and reconstruct, improve the building which is not big enough for what we provide.

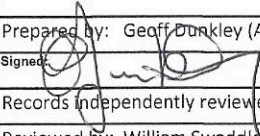
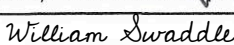
GD replied that before we can seek the funds necessary to either rebuild or extend, it was necessary to fund a 'feasibility study'. The cost for this was circa £20,000. Three funding bids had been written, but to date we had not been successful. However this was something we continue to strive to achieve and in the meantime would endeavour to improve the building as best we could.

With no further business, **GD** called the meeting to a close at 16:00.

A handwritten signature in black ink, appearing to be 'G.R. Dunkley', with a large, stylized flourish extending to the right.

G.R. Dunkley
Chairman
28th November 2024

Pelaw Community Bowling Club - Annual Accounts 2024

Receipts			Payments		
Membership Subscription	£1851.00		Upkeep of the Green:		
Gift Aid	£262.50	£2113.50			
Grants & Sponsorship:			Turfcare	£5202.40	
Edberts House	£400.00		Equipment Maintenance / Petrol	£335.96	£5538.36
Connected Voice	£3450.00				
Lottery Funding	£10000.00		Insurance - Zurich	£1440.43	
Centurion Finance	£100.00		Repairs and Maintenance	£4673.60	
Tyne Fire & SA Ltd	£50.00		Utilities	£1609.48	£7723.51
Manson Plumbing	£50.00				
Pinnacle Services	£50.00		Major Items:		
Molecula Ltd	£1000.00		Purchase of i.pad	£205.10	
GMBC	£3050.00		Stihl Blower	£680.00	
Other sponsorship	£0.00	£18150.00	Purchase of Heaters	£1835.32	
			Other Eequipment purchased	£732.00	
Hire of Facility:			Events & competition costs	£1252.00	£4704.42
Tai Chi	£602.00				
Yoga	£140.00	£742.00	Miscellaneous		
			Engraving / Trophies / Marketing	£256.00	
Other:			League Fees	£177.00	
Advertising	£70.00		First Aid course	£1200.00	
Events / Competitions	£1061.50		Accountancy	£250.00	
Fundraising	£988.00		Housekeeping supplies	£67.50	
Sale of equipment	£213.50		Miscellaneous expenses	£68.91	
Miscellaneous	£85.00	£2418.00	Fire & Safety costs	£223.80	£2243.21
			Total Payments:		£20209.50
Total Receipts:		£23423.50			
			Prepared by: Geoff Dunkley (Assistant Treasurer)		
SummaryBalance B/Fwd 3rd Nov 2023		£17180.74	Signed: 	Date: 23/01/2025	
Receipts for Period:		£23423.50	Records independently reviewed and found to be correct.		
Payments for Period:		£20209.50	Reviewed by: William Swaddle (Chartered Accountant)		
Balance C/Fwd 2nd November 2024		£20394.74	Signed: 	Date: 23/01/2025	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
PELAW COMMUNITY BOWLING CLUB

On accounts for the year ended

2ND NOVEMBER 2024
Charity no (if any) 1184222

Set out on pages

One

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 02/11/2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: William Swaddle

Date: 23/01/2025

Name: William Swaddle

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants in England & Wales

Address: 25 Briardene Drive, Gateshead, Tyne and Wear, NE10 8AN

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.