

Charity No: 1184207

Men in Sheds Beverley  
FINANCIAL STATEMENTS  
Year ending  
1<sup>st</sup> July 2021

Phoenix Accountancy and Business Consultancy Limited

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For the Year ending 1<sup>st</sup> July 2021**

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**Trustees Annual Report  
For the year ending 1<sup>st</sup> July 2021**

The Trustees present their report with the independently examined financial statements of Brid Men in Sheds, a registered charity, for the year ending 1<sup>st</sup> July 2021. This is the second year of operation of the Charitable Incorporated Organisation (CIO).

**Reference and Administrative Details of the Charity, its Trustees and Advisers**

<u>Name of charity:</u>	Men in Sheds Beverley
<u>Charity Registration Number:</u>	1184207
<u>Charity's Principal Address:</u>	Men In Sheds Beverley Beverley Garden Centre Hull Road Woodmansey East Yorkshire HU17 ORS

Trustees:

Names of Trustees who served during the year and since the year end were as follows:-

<b>Name:</b>	<b>Position:</b>	<b>Dates of service if not for the full year:</b>
Mr Richard Ellett	Chair	
Mr Michael King	Secretary	
Mr Andrew Hardman	Treasurer	
Mr Brian Coates		
Mr Ian Smith		
Mr Steve Holden		
Mr Antony Page		Resigned 17 <sup>th</sup> February 2021

<u>Independent Examiner:</u>	Rebecca Triffitt, MAAT Practice Accountant, Employee of: Phoenix Accountancy and Business Consultancy Limited Morley's Cottage Morley's Yard Walkergate Beverley East Yorkshire HU17 9BY
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<u>Bankers:</u>	NATWEST 60 Market Place Beverley HU17 8AA
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## **Trustees Annual Report For the year ending 1<sup>st</sup> July 2021**

### **Structure, Governance and Management**

#### Governing Document:

Men In Sheds Beverley is a registered Charitable Incorporated Organisation governed by its Constitution (foundation model). The organisation was registered with the Charity Commission on the 2nd July 2019.

#### Recruitment and appointment of Trustees:

The trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate trustees in advance of the AGM.

The Constitution of the Charity states that there must be at least three charity trustees and the maximum number of charity trustees is eleven.

All trustees are appointed for a 1 year term by a resolution passed at a properly convened meeting of the charity trustees.

#### Trustee Induction and Training:

All trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the trustees may be requested at any point, where it is considered useful to their role as trustee.

#### Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and recorded. The board holds its board meeting if when a Trustee request one.

In conjunction with the Trustees there is a committee responsible for the day to day general running of the shed. Currently this is made up of the Trustees, however there are plans to expand in the future to include committee members from the general membership.

#### Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law and our own organisations aims and objectives. The charity has guidance and a specific trustee who is responsible for the safeguarding of every member.

## **Trustees Annual Report For the year ending 1<sup>st</sup> July 2021**

### **Objectives and Activities**

The charity's object is:

"To promote social inclusion for the public benefit, by preventing men aged 18 or older within the Beverley and the surrounding area, becoming socially excluded. This is to be achieved by assisting them to integrate into society through the provision of facilities in which they can meet to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially as well as helping with community-based projects."

It is very important to the trustees that the charity helps to provide support, understanding and a safe environment to males who want to join due to suffering from depression and other mental health problems. Safeguarding and suitability is very important.

#### Main objectives for the following year:

In shaping our objectives for the following year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit and this is regularly revisited.

1. Continue to expand our membership and raise our profile in the community, with an emphasis upon supporting members most susceptible to being socially excluded.
2. Increase our range of activities to support a wider range of potential members. Examples of such activities will be model making and photography.

### **Achievements and Performance**

Like many charities 2020 to 2021 was a very difficult year due to the Coronavirus pandemic. The Men in Sheds site was closed from 16<sup>th</sup> March 2020 until 4<sup>th</sup> August 2020 and from 4<sup>th</sup> November 2020 until 17<sup>th</sup> May 2021.

Prior to re-opening of the Shed, volunteers undertook a deep clean of the site, put notices up reminding people of the necessity to observe social distancing, regular handwashing and the necessity for wearing face masks. We limited the numbers allowed into the Shed under the "Rule of 6". We also rearranged the Shed so that members would be able to carry out their normal hobbies without being too close to each other.

**Trustees Annual Report  
For the year ending 1<sup>st</sup> July 2021**

**Achievements and Performance continued**

Whilst we were closed, we were very aware of the need to keep in touch so that members didn't feel abandoned and isolated. We organised regular Zoom meetings, made telephone calls and text messages, as well as setting up a new WhatsApp group. We also continued to post updates on the Internet and social media.

Prior to the first lockdown, we had 31 people who were members or were about to join. Unfortunately, when we returned to full opening after the second lockdown we were down to a hardcore of 10-15 members who attended the Shed. We contacted those who were previously interested in joining the Shed and found that the majority were still very nervous about going out socially and interacting with other people.

When we were able to attend the Shed we were involved with several local projects, including building a bandstand for a community garden and undertaking the dismantling of a children's play area damaged by fire and renewing noticeboards for the local Parish Council. We have also provided planters and dibbers to a couple of local schools to assist with their gardening projects.

We continued to empty workshops and garages for members of the public, unfortunately this was normally due to ill-health or the passing of a family member. All items received from these clearances were either kept and used by ourselves, offered to other Sheds in the region or, if not required by any Shed, passed to a local charity which arranges for the tools to be exported to developing countries.

Members have also helped with commissions for members of the public, including furniture repairs, bike repairs, and making various garden ornaments.

Four members undertook Portable Appliance Testing (PAT) training, which together with the purchase of the necessary equipment and report writing materials, allows us to offer PAT testing to small local businesses.

The Shed has attended several craft fairs which allowed us to show off what we have made and allowed us to try and increase membership.

Towards the end of the year, we have come to an agreement with Beverley Minster. The roof of the Minster is being repaired/replaced and we have been offered some of the timber which is being replaced. Some of the oak timber could be up to 1,000 years old. We will make objects for sale in the shop at the Minster and any profits will be split equally between us and the Minster.

## **Trustees Annual Report For the year ending 1<sup>st</sup> July 2021**

### **Achievements and Performance continued**

The Humber Men in Sheds Alliance also got a grant of £30,000 from the National Lottery. This allowed the 7 Sheds involved to purchase IT equipment to allow us to keep in touch during the lockdown and for later use in the Shed. This will be used for training videos, Health & Safety and for different website and social media postings.

### **Financial Review**

#### Reserves Policy

The charity doesn't have a reserves policy at the moment.

### **Plans for Future Years**

Please see main objectives for the following year.

Key aims for this year are to settle as a group, recognise where our skills lie and where perhaps we might need gaps filling, recruit more members and seek more commissions to boost reserves.

Our long term goal is increase our floor space and make building improvements, to make our site more attractive and to offer new activities.

It is our objective to become a self-sufficient organisation within the next five years.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

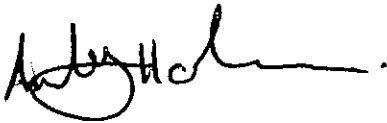
- there is no relevant information of which the charity's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

**Trustees Annual Report  
For the year ending 1<sup>st</sup> July 2021**

**Trustee Declaration**

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the charity's Trustees

A handwritten signature in black ink, appearing to read 'Andrew Hardman', followed by a period.

Mr Andrew Hardman  
Trustee

Date: 17/10/2022



**Trustees Annual Report  
For the year ending 1<sup>st</sup> July 2021**

**Independent Examiner's Report to the Members of Men In Sheds Beverley.**

I report on the accounts of Men In Sheds Beverley for the year ending 1<sup>st</sup> July 2021, which are set out on pages 10 to 13.

**Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

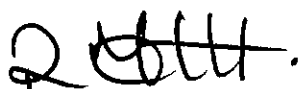
In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT  
Practice Accountant, Employee of:  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage, Morley's Yard  
Walkergate, Beverley, HU17 9BY

Date: 18/10/22



**Receipts and Payments Account**  
**For the year ended 1<sup>st</sup> July 2021**

	Notes	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds
		£	£	£	£	£	£
<b>RECEIPTS</b>	1						
Grants	2	-	7,293	7,293	-	2,859	2,859
Membership Fees		1,640	-	1,640	1,890	-	1,890
Donations		325	-	325	320	-	320
Sales		584	-	584	105	-	105
		2,549	7,293	9,842	2,315	2,859	5,174
<b>PAYMENTS</b>							
Phone & Internet		20	104	124	20	-	20
Rent		910	1,820	2,730	-	-	-
Insurance		482	-	482	28	465	493
Materials		171	403	574	455	1,897	2,352
Cleaning Materials		-	-	-	8	14	22
PPE		-	-	-	-	41	41
Stationery		25	500	525	44	45	89
Marketing		108	-	108	85	-	85
Subscriptions		259	144	403	24	173	197
Repairs & Renewals		173	-	173	55	250	305
Refreshments		-	-	-	-	28	28
Training		-	594	594	-	199	199
Tools & Equipment		40	3,241	3,281	175	680	855
Sundries		-	8	8	6	416	422
		2,188	6,814	9,002	900	4,208	5,108
Net surplus/(deficit) for the year before transfers		361	479	840	1,415	(1,349)	66
Transfers between funds		(18)	18	-	(207)	207	-
<b>Net surplus/(deficit) for the year</b>		<b>343</b>	<b>497</b>	<b>840</b>	<b>1,208</b>	<b>(1,142)</b>	<b>66</b>
Cash & Bank Balance brought forward		1,208	537	1,745	-	1,679	1,679
<b>Cash and bank balances carried forward</b>	3	<b>1,551</b>	<b>1,034</b>	<b>2,585</b>	<b>1,208</b>	<b>537</b>	<b>1,745</b>

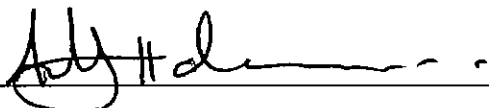
The notes on pages 12 and 13 form part of these financial statements.

Men In Sheds Beverley  
**Statement of Assets and Liabilities**  
**As at 1<sup>st</sup> July 2021**

Charity No: 1184207

	Notes	2021 Total Funds £	2020 Total Funds £
<b>Monetary Assets</b>			
Current Account		2,563	1,715
Petty Cash		22	30
<b>Total Monetary Assets</b>		<b>2,585</b>	<b>1,745</b>
Comprising:			
Unrestricted Funds		1,551	1,208
Restricted Funds	3	1,034	537
		<u>2,585</u>	<u>1,745</u>
<b>Non-Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use:</b>	4		
IT Equipment – Printer		294	294
Laptop, Monitor & Soundbar		1,304	-
Tools & Equipment		8,694	7,581
		<u>10,292</u>	<u>7,875</u>
<b>Debtors</b>			
		-	-
<b>Creditors</b>			
Accounts Fees		(149)	(100)
Rent		-	(1,560)
		<u>(149)</u>	<u>(1,660)</u>

These financial statements have been approved by the committee on 17/10/2022 (date)  
and signed on its behalf by:

 Mr Andrew Hardman, Trustee

The notes on pages 10 and 11 form part of these financial statements.

## Notes to the Financial Statements

### For the year ended 1<sup>st</sup> July 2021

#### Notes

#### 1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size. This is the first year of operation, the Charitable Incorporated Organisation (CIO) registered with the Charity Commission on 2nd July 2019.

#### 2 Grants

	2021	2021	2021	2020	2020	2020
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
Groundwork	-	1,425	1,425	-	1,000	1,000
East Yorkshire Council	-	1,838	1,838	-	1,859	1,859
HEY Smile – Help for Health	-	1,287	1,287	-	-	-
Winterton Men in Sheds	-	2,743	2,743	-	-	-
	-	<b>7,293</b>	<b>7,293</b>	-	<b>2,859</b>	<b>2,859</b>

#### 3 Restricted Funds

	Transferred from unincorporated association at 02/07/20	Incoming	Outgoing	Transfers between funds	Balance as at 01/07/21
	£	£	£	£	£
HEY Smile	-	1,287	(337)	-	950
Groundwork	537	1,425	(1,962)	-	-
ERYC	-	1,838	(1,856)	18	-
Winterton – Men in sheds	-	2,743	(2,659)	-	84
	537	7,293	(6,814)	18	1,034

A brief description of the restricted funds are shown below:

#### Groundwork

Restricted funds received from Groundwork for materials and equipment.

**Notes to the Financial Statements  
For the year ended 1<sup>st</sup> July 2021**

**3 Restricted Funds (Continued)**

**HEY Smile – Help for Health**

Restricted funds received from HEY Smile for Shed Improvements.

**ERYC**

Restricted funds received from ERYC for Training & Equipment

**Winterton Men in Sheds**

Restricted funds received from Winterton Men in Sheds for IT Equipment.

**4 Fixed Assets**

Men in Sheds Beverley maintains a fixed asset register for the Charity. The Fixed Assets register contains both purchased fixed assets and donated fixed assets. Donated assets are valued at market value on date donated.

**5 Taxation**

Men in Sheds Beverley is a registered charity. All the charities' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

**6 Payments to Trustees**

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee.

There was no reimbursement of travel expenses paid or payable to Trustees in respect of the year.