

# **PETERSTON CHURCH AND COMMUNITY HALL**

## **Trustees' Annual Report for 2024**

### **Introduction:**

Peterston Church and Community Hall was gifted to the people of the then Parish of Peterston-super-Ely by Mrs. Ada Brockett Grover in 1925. Its facilities have been well used and improved since by grateful villagers and organisations, such that it is now a hub for many thriving clubs and societies, a centre for the promotion and maintenance of well-being and health and is financially well run and maintained.

The Trustee body remains as follows:

Canon Martyn Davies, (East Vale Ministry Area Leader and Chair of Trustees), Mrs. Jan Parry, (Church Committee), Mrs Delyth Hurley, (Church Committee), Mr. Michael Morgan, Mrs. Kathy Smart, Ms Beatrix Bown, Mrs. Tonia Morgan and Mrs. Amy Moreno-Gray.

*(After the Centenary Celebrations in 2025, Mrs Tonia Morgan and Mrs Amy Moreno-Gray ceased to be trustees)*

### **Objectives and Governance**

To provide and maintain the Church and Community Hall for the use, benefit and well-being of all the residents of Peterston-super-Ely. We are governed by our constitution.

### **Management Committee**

The Hall Management Committee (HMC) consists of Mrs. Paula Pridham (secretary), Ms Amanda Harris (treasurer), Mr. Dai Potter (hall manager), Mrs. Tonia Morgan (booking secretary), Mrs. Linda Attwell, Mrs. Anne Haile, Mrs. Pat Cadwalladr, Mr. David Jaques, Mr. Nigel Jones and Mrs Jackie Jones (kitchen manager).

The Trustees are very grateful for the dedication and hard work of the HMC as well as Section Heads who represent the sections (individual clubs or organisations set up to meet local needs and interests and which donate their profits to the Hall). Section heads now join the HMC every month while Trustees are welcome to all the meetings, which are chaired by one of the Trustees, Mrs. Jan Parry.

We are also grateful to Amanda Harris, our treasurer, whose accounts are attached.

Many other village volunteers make very valued contributions in the way of informal help and support, all of which are greatly appreciated.

### **Employment:**

The booking secretary and caretaker are employees and we are grateful for their contribution to the smooth running of the Hall.

**Public Benefit:**

The Trustees confirm that they have referred to the Charity Commission's guidance on public benefit when considering the objectives and follow and monitor all activities.

**Achievements and Performance:**

This year (2024) activities in the Hall have continued unabated and include table tennis, the annual Flower Show, drama and panto, the monthly village market and annual Christmas Fayre, the Flower and Gardening Club, WI, badminton, fitness and Pilates classes, film night, indoor bowls, church meetings and charity events along with outside hire for wedding receptions, children's parties etc. The hall also boasts an "art gallery" populated with art works by local artists which are for sale as well as bookshelves for donated books available for a small donation.

Weddings and funerals can be live-streamed from the church to the hall. This is particularly important and welcome when there is an "overflow". Anyone unable to attend can also access the live-stream from anywhere in the world.

Progress, including detailed plans and costings, has been made to upgrade the kitchen to more modern and efficient standards, which will include a new dish-washer, a new fridge etc., all planned to be completed by our Centenary Celebrations in 2025

The charity has continued its objects via the various Sections and by letting its facilities to the community. The Sections' monetary contributions to the Hall are detailed in the accounts along with other income from letting.

**Financial review and reserves:**

These are detailed in the Financial Report which accompanies the Trustees Report. The Hall Subscription Draw provides welcome income. The church makes a contribution to hall funds annually and this includes a contribution to the wi-fi fees so that the weekly church services can be live-streamed. The Hall is self-financing and continues to implement plans for maintenance and improvements with assistance from relevant grant-giving bodies.

**Conclusion:**

The year 2025 will be the centenary of the hall and plans for a period theatre production, a gala dinner with a 1920's theme, a thanksgiving service for the life and generosity of our benefactor Mrs Ada Brockett Grover followed by afternoon tea, as well as a party with traditional games for primary school children are already being considered for the celebration. The Trustees are grateful for the enthusiasm of the whole community and especially the HMC for their continued support, ideas and practical help.

**Contact details:** Any enquiries relating to the Hall, including availability, can be e-mailed to [peterstonvillagehall@gmail.com](mailto:peterstonvillagehall@gmail.com) or by telephone to 07840 106129.

The web address is [www.peterstonsuperely.org](http://www.peterstonsuperely.org)

Charity number: 1184200.

## Bank reconciliation for January - December 2024

Income	
details	total
Hall Hire	£ 8,934.00
sections	£ 17,380.16
church donation	£ 500.00
painting commission	£ 66.00
microwave sale	£ 150.00
transfer from draw a/c	£ 2,236.20
church wifi	£ 145.53
a/c transfer	£ 160.00
chq error	£ 5.60
Bar income	£ 2,635.31

**£ 32,212.80**

Expenditure	
details	amount
Hall hire deposit refund	-£ 420.00
wages	-£ 4,800.00
gas	-£ 2,361.71
electric	-£ 2,804.70
internet	-£ 388.08
cleaning	-£ 1,808.98
Bdg reps	-£ 2,377.13
ins & licences	-£ 2,416.53
films	-£ 907.25
water	-£ 502.00
misc	-£ 1,582.49
Bar expenditure	-£ 1,097.90

**-£ 21,466.77**

Bank Reconciliation		
details	amount	total
Opening bank balance	23,987.93	£ 23,987.93
add income	32,212.80	
		£ 56,200.73
minus expenditure	- 21,466.77	
		<b>£ 34,733.96</b>

Profit/loss summary		
income	£	32,212.80
minus expenses	-£	21,466.77
<b>2024 profit</b>	<b>£</b>	<b>10,746.03</b>

Charity commision return :

sum of hire income (incl. sections)	£ 25,894.16	utilities	-£ 6,056.49
sundry	£ 461.13		

## Sections Income 2024

[illegible]

**Peterston Hall Gala dinner & Afternoon Tea account**

Item
catering
table hire, cutlery hire, table cloths, Wine buckets etc
artist
Musician (harp)
magician
wine
waiting staff
refreshments for waiting staff
Tea & Coffee
decorations/kitchen items
Afternoon tea
Children's Party
Bar stock
Flowers

Waiting staff

## nting

Costs		
Payee	Unit cost	Total
Nathan Ali	£ 30.00	£ 3,090.00
Bateman brothers	-	£ 505.56
cash	-	£ 475.00
cash		£ 50.00
cash		£ 250.00
Jackie Jones		£ 681.75
cash		£ 350.00
Jackie Jones		£ 31.54
Jackie Jones		£ 16.49
Jackie Jones		£ 66.59
Jackie Jones		£ 127.24
Jackie Jones		£ 69.89
Dave Jaques/Ann Hale		£ 425.50
		<b>£ 6,139.56</b>

14 kids @ £25 each

Income			
	item	unit cost	total
	tickets	£ 35.00	£ 3,605.00
	bar		£ 923.97
	festival donation		£ 475.00
			£ 50.00
			<b>£ 5,053.97</b>

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**current position**

**-£ 1,085.59**

Bar stock	£	370.50	Dave J
	£	55.00	Ann H
	£	425.50	

## Jackie's Receipts

wine £ 654.75 tesco  
fizzero £ 27.00 M&S

**£ 681.75**

refreshmests **£ 31.54**

tea & coffee £ 6.00  
£ 10.49  
**£ 16.49**

Napkins etc £ 16.84  
table decorations £ 16.00  
kitchen items £ 20.25  
wall decs £ 13.50  
**£ 66.59**

Afternoon tea £ 18.85  
£ 44.37  
£ 54.46  
£ 9.56  
**£ 127.24**

children's party £ 13.50  
£ 8.35  
£ 46.06  
£ 1.98  
**£ 69.89**

**£ 993.50**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Peterston Church and Community Hall

No (if any)  
1184200

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01.01.24

To

Period end date  
31.12.24

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hire income net of deposit refunds (including sections hire)	25,894			25,894	22,407
donations	500			500	2,171
raffle income				-	-
council grants (bowls)				-	-
painting commissions	66			66	144
sundry	461			461	-
bar income (including film door)	2,635			2,635	1,269
Transfer from Draw account	2,236			2,236	-
				-	-
<b>Sub total (Gross income for AR)</b>	<b>31,792</b>	<b>-</b>	<b>-</b>	<b>31,792</b>	<b>25,991</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,792</b>	<b>-</b>	<b>-</b>	<b>31,792</b>	<b>25,991</b>
<b>A3 Payments</b>					
Utilities	6,056		-	6,056	5,812
wages and PAYE	4,800	-	-	4,800	4,800
Film hire	907	-	-	907	864
cleaning	1,809	-	-	1,809	1,463
mobile phone		-	-	-	-
building maint	2,377	-	-	2,377	1,637
insurances/licences	2,417	-	-	2,417	2,295
bar stock	1,097	-	-	1,097	-
miscellaneous (gifts/winzip etc)	1,583	-	-	1,583	563
<b>Sub total</b>	<b>21,046</b>	<b>-</b>	<b>-</b>	<b>21,046</b>	<b>17,434</b>
<b>A4 Asset and investment purchases, (see table)</b>					
projector			-	-	-
Bowls equipment					-
Bowls trolley	-		-	-	85
bar trolley	-				69
crockery	-				1,003
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,157</b>
<b>Total payments</b>	<b>21,046</b>	<b>-</b>	<b>-</b>	<b>21,046</b>	<b>18,591</b>
<b>Net of receipts/(payments)</b>	<b>10,746</b>	<b>-</b>	<b>-</b>	<b>10,746</b>	<b>7,400</b>
<b>A5 Transfers between funds</b>					-
<b>A6 Cash funds last year end</b>		-	-	23,988	16,979
<b>Cash funds this year end</b>		-	-	34,734	24,379

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Nat West account	160	-	-
	Barclays account	34,734	-	-
	cash on hand	140	-	-
	<b>Total cash funds</b>	<b>35,034</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	