

# ARLINGTON GARDEN ASSOCIATION

England & Wales · Charity number 1184194

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-07-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** C/o Welford House  
51 Bristol Road  
Keynsham  
Bristol  
BS31 2BP

**Phone** 01174011077

**Email** [arlingtongardenbristol@gmail.com](mailto:arlingtongardenbristol@gmail.com)

**Website** [www.facebook.com/ArlingtonGarden.org.uk/](http://www.facebook.com/ArlingtonGarden.org.uk/)

## Activities

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**Objects:** THE OBJECTS OF THE CIO AREA.TO PROMOTE THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT OF ARLINGTON GARDEN (ALSO KNOWN AS VICTORIA PARK) FOR THE BENEFIT OF THE LOCAL COMMUNITY AND VISITORS THROUGH TRUSTEE LED VOLUNTEER MAINTENANCE SESSIONS AND FUNDRAISING FOR RESTORATION. B.TO PROVIDE FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION FOR THE PUBLIC BENEFIT BY PROVIDING AN AREA FOR USE AS A COMMUNITY GARDEN FOR INDIVIDUALS IN CLIFTON EAST, BRISTOL AND THE SURROUNDING AREA, WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.C.TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT BY PROVIDING OPPORTUNITIES FOR COMMUNITY GARDEN VOLUNTEERS TO LEARN ABOUT HORTICULTURE IN AND AROUND THE COMMUNITY GARDEN.

**Activities:** Set up to lead volunteer gardening sessions in Arlington Garden. We bring volunteers together monthly to undertake maintenance and improvements in the garden to enable the garden to be used by local residents and visitors. We arrange fundraising activities to enable purchase of tools for gardening and provide other amenity items.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Education/training, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Bristol City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£529	£604	-	-
2023-12-31	£522	£163	-	-
2022-12-31	£1,669	£1,449	-	-
2021-12-31	£1,125	£782	-	-
2020-12-31	£4,506	£2,028	-	-

## Trustees

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Name	Role	Appointed
<b>CAROLINE DIX</b>	Chair	2018-11-30
Keith Rodgerson		2018-11-30
Nicholas Sargent		2018-11-30
Richard Barnes		2018-11-30

**ARLINGTON GARDEN ASSOCIATION**

England & Wales - Charity number 1184194

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# Accounts

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# **Arlington Garden Association**

Charity Number: 1184194

## **Trustees' Annual Report & Financial Statements for the Period 1 January 2024 to 31 December 2024**

October 2025

# Arlington Garden Association

## Trustees' Annual Report & Financial Statements

### for the Financial Period from 01-Jan-2024 to 31-Dec-2024

## Reference & Administration Details

### Charity Details:

**Name(s):** Arlington Garden Association  
**Number:** 1184194  
**Address:** c/o 4 Arlington Villas, Bristol, BS8 2ED

### Names of the Charity Trustees who Manage the Charity

Caroline Dix Chair of Trustees  
Richard Barnes Trustee  
Keith Rodgerson Trustee  
Nicholas Sargent Trustee

### Names of Trustees for the Charity

Nil

### Names & Addresses of Advisors

Role	Name	Address
Bank	Lloyds Bank	Blackheath, London
Independent Examiner	Nil	

### Names of Senior Staff with Delegated Responsibilities

Name Role  
Nil

## Structure, Governance & Management

### Description of the Charity's Trusts

### Type of Governing Document:

Constitution

### How the Charity is Constituted:

Charitable Incorporated Organisation

### Trustee Selection Methods:

Informal Selection: volunteer trustees from the local community who have an interest in meeting the objects of the Charity. Volunteers who meet specific gaps in knowledge and expertise of existing trustees are particularly sought.

### **How New Trustees are Inducted and Trained:**

All new Trustees will be provided with a copy of the Constitution, the most recent Trustees' Annual Report & Financial Statements and minutes of recent Trustees meetings.

Charity Commission Documentation will also be provided to ensure the role and responsibility of the Trustee is fully understood.

### **Additional Governance Issues**

Nil.

## **Objects**

Arlington Garden Association exists to promote the conservation, protection and improvement of the physical and natural environment of Arlington Garden for the benefit of the local community and visitors through trustee led volunteer maintenance sessions and fundraising for restoration activity.

In addition the Association seeks to provide facilities for recreation or other leisure time occupation for the public benefit by providing an area for use as a community garden for individuals in Clifton East, Bristol and the surrounding area, who have need of such facilities with the object of improving the condition of life of the local community.

The Association provides opportunities for community garden volunteers to learn about horticulture in and around the community garden.

### **Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## **Executive Summary**

10 formal volunteering sessions have taken place over the course of 2024, unfortunately we weren't able to host a community fundraising event this year, however the garden did take part in Clifton Green Squares and Secret Gardens event and we held the annual Community Carols in the Garden. The volunteer sessions were all organised to meet the objectives of the charity; that is to improve the state of Arlington Garden as a community space for leisure and recreation of local residents and visitors.

## **Activities, Achievements & Performance**

### **Objectives of the charity.**

During 2024 the Association set out to continue delivering iterative improvements in the state of the Garden. In order to provide improving quality recreation and leisure space for the local community in a garden context; this is particularly important as many local residents do not have access to their own garden. The Garden had not been formally maintained for over 75 years (since WW2 through to 2016) and, although foreboding at times, it has remained accessible to the public for this period. The garden had become a spot for flytipping, recreational drug users and rough sleepers to the concern of local residents; no other organisation is currently undertaking any maintenance of the Garden.

In addition, the Association has sought to undertake fundraising events in order to increase available funding. The fundraising activity enables the Association to purchase plants and tools for use in the Garden to enable us to continue to make improvements.

**Activities undertaken.** The Garden improvements are undertaken through volunteer sessions held once a month on the site. Each volunteer session lasts for c. 1 hour, although many volunteers choose to give more of their time with the average volunteer staying for 90 minutes.

The iterative improvements over 2024 have been reduced due to the amount of improvements made in previous years that require time to mature. We continue to seed the grassed area to help maintain and thicken the grass under the shade of the trees.

The garden took part in the Clifton Open Garden event, this raised over £380 as a share of ticket sales for the overarching event.

The small oak sapling donated in 2021 by Bristol Tree Forum continues to grow and mature in a pot to enable it to get to a size suitable for planting out in the garden.

Away from specific charitable activity we were able to offer use of the Garden to support the local Church to hold some events in the garden, including a carols by candlelight event for the local residents.

All Charity activity takes place on the Garden site at Arlington Villas.

**Outcomes.** The activity has enabled a recreation and leisure space within this densely populated residential area in the context of a garden space. The Garden is open for the public benefit at all times, although unlit in hours of darkness. The fundraising events are held over the summer months to enable maximum participation and have raised a sum of money to enable the Association to undertake further meaningful work in the next period. The garden having open space and a grassed area continues to be beneficial for the local community as most properties in the vicinity are in flats and have no outside space.

**Fundraising.** Participation in Clifton Green Squares and Secret Gardens was the only fundraising activity undertaken this year.

**Grants Awarded.** Arlington Garden Association was awarded Community Infrastructure Levy funding for path and entrance improvements in 2022 after an application was made on its behalf by the local residents' association (Oakfield Residents' Association). The monies for this will not be given directly to the garden within this financial year and whilst works were due to be completed by Bristol Parks in 23/24 the project did not make the list to be completed within their financial year, nor in 24/25. Any funding requirement in addition to the CIL award to deliver the works will be required to be provided by the Association.

**Contributions of Volunteers.** Between 2 and 4 of the trustees lead each volunteer session with usual attendance from the local community of about 4-6 additional volunteers ranging in age from 7-75, in addition to the trustees; it appears that the restrictions of the covid lockdowns continue to have a longer term negative implication to being able to attract volunteers. Each session is programmed for 60 minutes, although the majority of volunteers will attend for at least 90minutes, with some staying for up to 120 mins. These volunteers undertake gardening activity.

In addition the Trustees spent a cumulative 10 hours a month undertaking additional gardening activity in the Garden to ensure all required work is carried out. Approximately 30 hours have been spent by trustees on a voluntary basis undertaking the administration requirements of the Charity, this has been focussed around developing the paperwork to support an application for the Garden to become a Town Green and collecting witness statements to support this application; this remains ongoing activity. This application has been finally been able to progress with thanks to Pro Bono support from Mitchelmore's Solicitors in Bristol.

The beneficiaries of the Associations activities are all those who walk by, or chose to spend time in the Garden to relax or play in; in the main this will be local residents and those who are working locally, and will be of all ages. Previous fundraising events attract a wider participation from local residents, and Clifton Green Squares and Secret Gardens have a wider audience, attracting visitors from across Bristol and beyond.

## Financial Review

### Statement of the Charity's Policy on Reserves

The Association continues to operate with a no reserves policy; this will be reviewed in the next period.

Due to the nature of the charitable undertakings there are not foreseen to be any unplanned outgoings (the Association does not own the land which it maintains nor does it own or lease any buildings or employ staff); therefore contingency is not deemed necessary at this stage. All commitments (expenditure) are managed according to income received and that which has accrued from previous periods is applicable and therefore cash-flow is maintained; any surplus at the end of the period will be

committed as soon as is practicable enabling future commitments. The no reserves policy should therefore not impact or force the closure of the charity.

#### **Details of Any Funds Materially in Deficit**

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

#### **State of the Charity's Finances**

The Association's main income source is from annual fundraising events, and then through memberships and donations by local residents and business who support the aims.

The main areas of expenditure are on waste removal, gardening tools and plants/trees/seed used within the Garden by volunteers.

#### **Restricted Funds**

Nil.

#### **Designated Funds**

There are no designated funds. The Association notes the Community Infrastructure Levy grant that has been made by Bristol City Council, and that the monies remain to be held by them (BCC) in order to cover the costs of the work when finally undertaken.

#### **Particulars of Any Outstanding Guarantee Given by the Charity**

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

#### **Particulars of Any Outstanding Debt**

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

### **Declaration**

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

# **Arlington Garden Association**

Registered Charitable Incorporated Organisation, No: 1184194

## **Receipts & Payments Accounts For the Financial Year Ending 31 December 2024**

Prepared October 2025

Statement of Financial Activity, Financial Year Ended 31-Dec-24				
	Current Financial Year,			Last Year
	Unrestr'd £	Restricted £	Total £	Total £
<b>INCOMING RESOURCES</b>				
Donations & legacies	145		145	0
Charitable activities	0	0	0	0
Other trading activities	384		384	384
Investments	0		0	0
Separate material items of interest	0		0	
Other	0	0	0	0
<b>TOTAL INCOME</b>	<b>529</b>	<b>0</b>	<b>529</b>	<b>384</b>
<b>RESOURCES EXPENDED</b>				
Raising funds	0	0	0	0
Charitable activities	-604	0	-604	0
Support costs	0		0	0
Separate material items of interest	0		0	
Other	-76	0	-76	0
<b>TOTAL EXPENDITURE</b>	<b>-681</b>	<b>0</b>	<b>-681</b>	<b>0</b>
<b>Net income-expenditure</b> <i>before gains /losses on investments</i>	<b>-152</b>	<b>0</b>	<b>-152</b>	<b>384</b>
<b>Net gains/losses on investments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET INCOME-EXPEDITURE</b>	<b>-152</b>	<b>0</b>	<b>-152</b>	<b>384</b>
Extraordinary Items	0	0	0	0
Transfers Between Funds	0	0	0	0
Other recognised gains/losses	0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>	<b>-152</b>	<b>0</b>	<b>-152</b>	<b>384</b>

Reconciliation of Net Funds, Financial Year To 31-Dec-24				
	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total	Total
Net Funds Brought Forward	4,209	-	4,209	4,209
Movement After Transfers	-152	0	-152	0
<b>Total Funds Carried Forward</b>	<b>4,057</b>	<b>0</b>	<b>4,057</b>	<b>4,209</b>

Movements in Funds for the Financial Period To 31-Dec-24					
	Bt'Fwd at 01-Jan-24	Receipts in Period	Payments in Period	Transfers in Period	Cd'Fwd at 31-Dec-24
<b>Cash Funds</b>					
<b>Cash at Bank &amp; in Hand</b>					
Bank, Current Account	4,032	529	-604	0	3,957
Cash Account	0	0	0	0	0
PayPal Account	0	0	0	0	0
Bank, Deposit Account	0	0	0	0	0
<b>Total Cash Funds</b>	<b>4,032</b>	<b>529</b>	<b>-604</b>	<b>0</b>	<b>3,957</b>
Debtors <i>{Unreconciled Income}</i>	0				0
Creditors <i>{Unreconciled Expenditure}</i>	0				0
<b>Net Cash Funds</b>	<b>4,032</b>				<b>3,957</b>
<b>Non-Cash Funds</b>					
	Bt'Fwd at 01-Jan-19	Additions in Period	Disposals in Period	Depr/Revals in Period	Cd'Fwd at 31-Dec-19
Assets	176	0		-76	100
Investments	0	0	0	0	0
<b>Total Non-Cash Funds</b>	<b>176</b>	<b>0</b>	<b>0</b>	<b>-76</b>	<b>100</b>
<b>Total Funds (Net)</b>	<b>4,209</b>				<b>4,057</b>

**Balance Sheet as at 31-Dec-24**

	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total £	Total £
<b>Assets</b>				
Tangible assets	100	0	100	176
Other assets				
Stocks	0	0	0	0
Investments	0	0	0	0
<b>Total Non-Cash Assets</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>176</b>
<b>Cash</b>				
Cash at bank and in hand	3,957	0	3,957	4,032
Debtors	0	0	0	0
Creditors <i>{Due within one yr}</i>	0	0	0	0
<b>Net Cash</b>	<b>3,957</b>	<b>0</b>	<b>3,957</b>	<b>4,032</b>
<b>Total assets less current liabilities</b>	<b>4,057</b>	<b>0</b>	<b>4,057</b>	<b>4,209</b>
<i>Total Fixed Assets</i>	100	0	100	176
<i>Total Current Assets</i>	3,957	0	3,957	4,032
<i>Net Current Assets</i>	3,957	0	3,957	4,032
<b>Allocation of Funds</b>				
General Fund	4,057			4,209
Net Payments in Advance	0			0
Designated Funds				
<b>Total Unrestricted Funds</b>			<b>4,057</b>	<b>4,209</b>
Restricted Funds				
<b>Total Restricted Funds</b>			<b>0</b>	<b>0</b>
<b>Total Funds</b>			<b>4,057</b>	<b>4,209</b>
<b>Money Owed to the Charity <i>{Other Monetary Assets}</i></b>				
Gift Aid claim			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Money Owed by the Charity <i>{Liabilities}</i></b>				
Independent Examination Fee			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Current Funds</b>			<b>4,057</b>	<b>4,209</b>

**ARLINGTON GARDEN ASSOCIATION**

England & Wales - Charity number 1184194

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# Accounts

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# **Arlington Garden Association**

Charity Number: 1184194

## **Trustees' Annual Report & Financial Statements for the Period 1 January 2023 to 31 December 2023**

October 2024

# Arlington Garden Association

## Trustees' Annual Report & Financial Statements

### for the Financial Period from 01-Jan-2023 to 31-Dec-2023

## Reference & Administration Details

### Charity Details:

**Name(s):** Arlington Garden Association  
**Number:** 1184194  
**Address:** c/o Garden Flat, 4 Arlington Villas, Bristol, BS8 2ED

### Names of the Charity Trustees who Manage the Charity

Caroline Dix Chair of Trustees  
Richard Barnes Trustee  
Keith Rodgerson Trustee  
Nicholas Sargent Trustee

### Names of Trustees for the Charity

Nil

### Names & Addresses of Advisors

Role	Name	Address
Bank	Lloyds Bank	Blackheath, London
Independent Examiner	Nil	

### Names of Senior Staff with Delegated Responsibilities

Name Role  
Nil

## Structure, Governance & Management

### Description of the Charity's Trusts

### Type of Governing Document:

Constitution

### How the Charity is Constituted:

Charitable Incorporated Organisation

### Trustee Selection Methods:

Informal Selection: volunteer trustees from the local community who have an interest in meeting the objects of the Charity. Volunteers who meet specific gaps in knowledge and expertise of existing trustees are particularly sought.

### **How New Trustees are Inducted and Trained:**

All new Trustees will be provided with a copy of the Constitution, the most recent Trustees' Annual Report & Financial Statements and minutes of recent Trustees meetings.

Charity Commission Documentation will also be provided to ensure the role and responsibility of the Trustee is fully understood.

### **Additional Governance Issues**

Nil.

## **Objects**

Arlington Garden Association exists to promote the conservation, protection and improvement of the physical and natural environment of Arlington Garden for the benefit of the local community and visitors through trustee led volunteer maintenance sessions and fundraising for restoration activity.

In addition the Association seeks to provide facilities for recreation or other leisure time occupation for the public benefit by providing an area for use as a community garden for individuals in Clifton East, Bristol and the surrounding area, who have need of such facilities with the object of improving the condition of life of the local community.

The Association provides opportunities for community garden volunteers to learn about horticulture in and around the community garden.

### **Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## **Executive Summary**

12 formal volunteering sessions have taken place over the course of 2023, unfortunately no fundraising event was able to take place, however the garden did take part in Clifton Green Squares and Secret Gardens event. The volunteer sessions were all organised to meet the objectives of the charity; that is to improve the state of Arlington Garden as a community space for leisure and recreation of local residents and visitors.

## **Activities, Achievements & Performance**

### **Objectives of the charity.**

During 2023 the Association set out to continue delivering iterative improvements in the state of the Garden. In order to provide improving quality recreation and leisure space for the local community in a garden context; this is particularly important as many local residents do not have access to their own garden. The Garden had not been formally maintained for over 75 years (since WW2 through to 2016) and, although foreboding at times, it has remained accessible to the public for this period. The garden had become a spot for flytipping, recreational drug users and rough sleepers to the concern of local residents; no other organisation is currently undertaking any maintenance of the Garden.

In addition, the Association has sought to undertake fundraising events in order to increase available funding. The fundraising activity enables the Association to purchase plants and tools for use in the Garden to enable us to continue to make improvements.

**Activities undertaken.** The Garden improvements are undertaken through volunteer sessions held once a month on the site. Each volunteer session lasts for c. 1 hour, although many volunteers choose to give more of their time with the average volunteer staying for 90minutes.

The iterative improvements over 2023 have been reduced due to the amount of improvements made in previous years that require time to mature. We continue to seed the grassed area to help maintain and thicken the grass under the shade of the trees.

The garden took part in the Clifton Open Garden event, this raised over £250 as a share of ticket sales for the overarching event.

The small oak sapling donated in 2021 by Bristol Tree Forum continues to grow and mature in a pot to enable it to get to a size suitable for planting out in the garden.

Away from specific charitable activity we were able to offer use of the Garden to support the local Church to hold some events in the garden, including a carols by candlelight event for the local residents.

All Charity activity takes place on the Garden site at Arlington Villas.

**Outcomes.** The activity has enabled a recreation and leisure space within this densely populated residential area in the context of a garden space. The Garden is open for the public benefit at all times, although unlit in hours of darkness. The fundraising events are held over the summer months to enable maximum participation and have raised a sum of money to enable the Association to undertake further meaningful work in the next period. The garden having open space and a grassed area continues to be beneficial for the local community as most properties in the vicinity are in flats and have no outside space.

**Fundraising.** Participation in Clifton Green Squares and Secret Gardens was the only fundraising activity undertaken this year.

**Grants Awarded.** Arlington Garden Association was awarded Community Infrastructure Levy funding for path and entrance improvements in 2022 after an application was made on its behalf by the local residents' association (Oakfield Residents' Association). The monies for this will not be given directly to the garden within this financial year and works are due to be completed by Bristol Parks in 23/24. Any funding requirement in addition to the CIL award to deliver the works will be required to be provided by the Association.

**Contributions of Volunteers.** Between 2 and 4 of the trustees lead each volunteer session with usual attendance from the local community of about 4-6 additional volunteers ranging in age from 7-75, in addition to the trustees; it appears that the restrictions of the covid lockdowns have had a longer term negative implication to being able to attract volunteers. Each session is programmed for 60 minutes, although the majority of volunteers will attend for at least 90minutes, with some staying for up to 120 mins. These volunteers undertake gardening activity.

In addition the Trustees spent a cumulative 10-15 hours a month undertaking additional gardening activity in the Garden to ensure all required work is carried out. Approximately 15 hours have been spent by trustees on a voluntary basis undertaking the administration requirements of the Charity, this has been focussed around developing the paperwork to support an application for the Garden to become a Town Green. This application has been stymied due to the potential legal costs associated with it being beyond the means of the charity.

The beneficiaries of the Associations activities are all those who walk by, or chose to spend time in the Garden; in the main this will be local residents and those who are working locally, and will be of all ages. The fundraising event had a wider audience with Residents' Associations invited, and the wider pan-Bristol draw of the Clifton Open Gardens event.

## Financial Review

### Statement of the Charity's Policy on Reserves

The Association continues to operate with a no reserves policy; this will be reviewed in the next period.

Due to the nature of the charitable undertakings there are not foreseen to be any unplanned outgoings (the Association does not own the land which it maintains nor does it own or lease any buildings or employ staff); therefore contingency is not deemed necessary at this stage. All commitments (expenditure) are managed according to income received and that which has accrued from previous periods is applicable and therefore cash-flow is maintained; any surplus at the end of the period will be committed as soon as is practicable enabling future commitments. The no reserves policy should therefore not impact or force the closure of the charity.

**Details of Any Funds Materially in Deficit**

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

**State of the Charity's Finances**

The Associations main income source is from annual fundraising events, and then through memberships and donations by local residents and business who support the aims.

The main areas of expenditure are on waste removal, gardening tools and plants/trees/seed used within the Garden by volunteers.

**Restricted Funds**

Nil.

**Designated Funds**

There are no designated funds. The Association notes the Community Infrastructure Levy grant that has been made by Bristol City Council, and that the monies will be held by them in order to cover the costs of the work.

**Particulars of Any Outstanding Guarantee Given by the Charity**

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

**Particulars of Any Outstanding Debt**

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

**Declaration**

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

<b>Statement of Financial Activity, Financial Year Ended 31-Dec-23</b>				
	<b>Current Financial Year,</b>			<b>Last Year</b>
	<i>Unrestr'd</i>	<i>Restricted</i>	<i>Total</i>	<i>Total</i>
	£	£	£	£
<b>INCOMING RESOURCES</b>				
Donations & legacies	270		270	0
Charitable activities	0	0	0	0
Other trading activities	252		252	252
Investments	0		0	0
Separate material items of interest	0		0	
Other	0	0	0	0
<b>TOTAL INCOME</b>	<b>522</b>	<b>0</b>	<b>522</b>	<b>252</b>
<b>RESOURCES EXPENDED</b>				
Raising funds	-45	0	-45	0
Charitable activities	0	0	0	0
Support costs	0		0	0
Separate material items of interest	0		0	
Other	-118	0	-118	0
<b>TOTAL EXPENDITURE</b>	<b>-163</b>	<b>0</b>	<b>-163</b>	<b>0</b>
<b>Net income-expenditure</b> <i>before gains /losses on investments</i>	<b>359</b>	<b>0</b>	<b>359</b>	<b>252</b>
<b>Net gains/losses on investments</b>	0	0	0	0
<b>NET INCOME-EXPEDITURE</b>	<b>359</b>	<b>0</b>	<b>359</b>	<b>252</b>
Extraordinary Items	0	0	0	0
Transfers Between Funds	0	0	0	0
Other recognised gains/losses	0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>	<b>359</b>	<b>0</b>	<b>359</b>	<b>252</b>

<b>Reconciliation of Net Funds, Financial Year To 31-Dec-23</b>				
	<b>Current Financial Year,</b>			<b>Last Year</b>
	<i>Unrestr'd</i>	<i>Restricted</i>	<i>Total</i>	<i>Total</i>
Net Funds Brought Forward	3,914	-	3,914	3,914
Movement After Transfers	359	0	359	0
<b>Total Funds Carried Forward</b>	<b>4,274</b>	<b>0</b>	<b>4,274</b>	<b>3,914</b>

<b>Movements in Funds for the Financial Period To 31-Dec-23</b>					
<b>Cash Funds</b>	<b>Bt'Fwd at 01-Jan-23</b>	<b>Receipts in Period</b>	<b>Payments in Period</b>	<b>Transfers in Period</b>	<b>Cd'Fwd at 31-Dec-23</b>
<b>Cash at Bank &amp; in Hand</b>					
Bank, Current Account	3,760	522	-250	0	4,032
Cash Account	0	0	0	0	0
PayPal Account	0	0	0	0	0
Bank, Deposit Account	0	0	0	0	0
<b>Total Cash Funds</b>	<b>3,760</b>	<b>522</b>	<b>-250</b>	<b>0</b>	<b>4,032</b>
Debtors {Unreconciled Income}	0				0
Creditors {Unreconciled Expenditure}	0				0
<b>Net Cash Funds</b>	<b>3,760</b>				<b>4,032</b>
<b>Non-Cash Funds</b>	<b>Bt'Fwd at 01-Jan-19</b>	<b>Additions in Period</b>	<b>Disposals in Period</b>	<b>Depr/Revals in Period</b>	<b>Cd'Fwd at 31-Dec-19</b>
Assets	154	140		-118	176
Investments	0	0	0	0	0
<b>Total Non-Cash Funds</b>	<b>154</b>	<b>140</b>	<b>0</b>	<b>-118</b>	<b>176</b>
<b>Total Funds (Net)</b>	<b>3,914</b>				<b>4,209</b>

## Balance Sheet as at 31-Dec-23

Assets	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total £	Total £
<b>Tangible assets</b>	176	0	<b>176</b>	154
<b>Other assets</b>				
<b>Stocks</b>	0	0	<b>0</b>	0
<b>Investments</b>	0	0	<b>0</b>	0
<b>Total Non-Cash Assets</b>	<b>176</b>	<b>0</b>	<b>176</b>	<b>154</b>
<b>Cash</b>				
<b>Cash at bank and in hand</b>	4,032	0	<b>4,032</b>	3,760
<b>Debtors</b>	0	0	<b>0</b>	0
<b>Creditors {Due within one yr}</b>	0	0	<b>0</b>	0
<b>Net Cash</b>	<b>4,032</b>	<b>0</b>	<b>4,032</b>	<b>3,760</b>
<b>Total assets less current liabilities</b>	<b>4,209</b>	<b>0</b>	<b>4,209</b>	<b>3,914</b>
<i>Total Fixed Assets</i>	176	0	176	154
<i>Total Current Assets</i>	4,032	0	4,032	3,760
<i>Net Current Assets</i>	4,032	0	4,032	3,760
<b>Allocation of Funds</b>				
<b>General Fund</b>	<b>4,209</b>			<b>3,914</b>
<b>Net Payments in Advance</b>	<b>0</b>			<b>0</b>
<b>Designated Funds</b>				
<b>Total Unrestricted Funds</b>			<b>4,209</b>	<b>3,914</b>
<b>Restricted Funds</b>				
<b>Total Restricted Funds</b>			<b>0</b>	<b>0</b>
<b>Total Funds</b>			<b>4,209</b>	<b>3,914</b>
<b>Money Owed to the Charity {Other Monetary Assets}</b>				
Gift Aid claim			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Money Owed by the Charity {Liabilities}</b>				
Independent Examination Fee			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Current Funds</b>			<b>4,209</b>	<b>3,914</b>

**ARLINGTON GARDEN ASSOCIATION**

England & Wales - Charity number 1184194

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# Accounts

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# **Arlington Garden Association**

Charity Number: 1184194

## **Trustees' Annual Report & Financial Statements for the Period 1 January 2022 to 31 December 2022**

October 2023

# Arlington Garden Association

## Trustees' Annual Report & Financial Statements

### for the Financial Period from 01-Jan-2022 to 31-Dec-2022

## Reference & Administration Details

### Charity Details:

**Name(s):** Arlington Garden Association  
**Number:** 1184194  
**Address:** c/o Garden Flat, 4 Arlington Villas, Bristol, BS8 2ED

### Names of the Charity Trustees who Manage the Charity

Caroline Dix Chair of Trustees  
Richard Barnes Trustee  
Keith Rodgerson Trustee  
Nicholas Sargent Trustee

### Names of Trustees for the Charity

Nil

### Names & Addresses of Advisors

Role	Name	Address
Bank	Lloyds Bank	Blackheath, London
Independent Examiner	Nil	

### Names of Senior Staff with Delegated Responsibilities

Name Role  
Nil

## Structure, Governance & Management

### Description of the Charity's Trusts

### Type of Governing Document:

Constitution

### How the Charity is Constituted:

Charitable Incorporated Organisation

### Trustee Selection Methods:

Informal Selection: volunteer trustees from the local community who have an interest in meeting the objects of the Charity. Volunteers who meet specific gaps in knowledge and expertise of existing trustees are particularly sought.

### **How New Trustees are Inducted and Trained:**

All new Trustees will be provided with a copy of the Constitution, the most recent Trustees' Annual Report & Financial Statements and minutes of recent Trustees meetings.

Charity Commission Documentation will also be provided to ensure the role and responsibility of the Trustee is fully understood.

### **Additional Governance Issues**

Nil.

## **Objects**

Arlington Garden Association exists to promote the conservation, protection and improvement of the physical and natural environment of Arlington Garden for the benefit of the local community and visitors through trustee led volunteer maintenance sessions and fundraising for restoration activity.

In addition the Association seeks to provide facilities for recreation or other leisure time occupation for the public benefit by providing an area for use as a community garden for individuals in Clifton East, Bristol and the surrounding area, who have need of such facilities with the object of improving the condition of life of the local community.

The Association provides opportunities for community garden volunteers to learn about horticulture in and around the community garden.

### **Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## **Executive Summary**

12 formal volunteering sessions and 1 fundraising event have taken place over the course of 2022, this was the first time since the 2020 Covid lockdowns that all volunteering sessions were able to be held and when they were held there were no restrictions on numbers. These volunteer sessions were all organised to meet the objectives of the charity; that is to improve the state of Arlington Garden as a community space for leisure and recreation of local residents and visitors.

## **Activities, Achievements & Performance**

### **Objectives of the charity.**

During 2022 the Association set out to continue delivering iterative improvements in the state of the Garden. In order to provide improving quality recreation and leisure space for the local community in a garden context; this is particularly important as many local residents do not have access to their own garden. The Garden has not been formally maintained for over 75 years (since WW2) and, although foreboding at times, it has remained accessible to the public since at least this time. The garden had become a spot for flytipping, recreational drug users and rough sleepers to the concern of local residents; no other organisation is currently undertaking any maintenance of the Garden.

In addition, the Association has sought to undertake fundraising events in order to increase available funding. The fundraising activity enables the Association to purchase plants and tools for use in the Garden to enable us to continue to make improvements.

**Activities undertaken.** The Garden improvements are undertaken through volunteer sessions held once a month on the site. Each volunteer session lasts for c. 1 hour, although many volunteers choose to give more of their time with the average volunteer staying for 90 minutes.

The iterative improvements over 2022 have been reduced due to the amount of improvements made in previous years that require time to mature. We continue to seed the grassed area to help maintain and thicken the grass under the shade of the trees.

A single fundraising event was held this year with the garden being open to take part in the Clifton Open Garden event, this raised over £250 as a share of ticket sales for the overarching event.

The small oak sapling donated in 2021 by Bristol Tree Forum continues to grow and mature in a pot to enable it to get to a size suitable for planting out in the garden.

Away from specific charitable activity we were able to offer use of the Garden to support a small local business to deliver outdoor workshops, and additionally the local Church continues to hold some events in the garden, including a carols by candlelight event for the local residents.

All Charity activity takes place on the Garden site at Arlington Villas.

**Outcomes.** The activity has enabled a recreation and leisure space within this densely populated residential area in the context of a garden space. The Garden is open for the public benefit at all times, although unlit in hours of darkness. The fundraising events are held over the summer months to enable maximum participation and have raised a sum of money to enable the Association to undertake further meaningful work in the next period. The garden having open space and a grassed area continues to be beneficial for the local community as most properties in the vicinity are in flats and have no outside space.

**Fundraising.** We held a single fundraising event in 2021 using the Green Squares and Secret Gardens event to also host a fundraising BBQ and cake sale.

**Grants Awarded.** Arlington Garden Association was awarded Community Infrastructure Levy funding for path and entrance improvements in 2022 after an application was made on its behalf by the local residents' association (Oakfield Residents' Association). The monies for this will not be given directly to the garden within this financial year and works are due to be completed by Bristol Parks in 23/24. Any funding requirement in addition to the CIL award to deliver the works will be required to be provided by the Association.

**Contributions of Volunteers.** Between 2 and 4 of the trustees lead each volunteer session with usual attendance from the local community of about 4-6 additional volunteers ranging in age from 7-75, in addition to the trustees; it appears that the restrictions of the covid lockdowns have had a longer term implication to being able to attract volunteers. Each session is programmed for 60 minutes, although the majority of volunteers will attend for at least 90 minutes, with some staying for up to 120 mins. These volunteers undertake gardening activity.

In addition the Trustees spent a cumulative 10-15 hours a month undertaking additional gardening activity in the Garden to ensure all required work is carried out. Approximately 15 hours have been spent by trustees on a voluntary basis undertaking the administration requirements of the Charity, this has been focussed around developing the paperwork to support an application for the Garden to become a Town Green. This application has been stymied due to the potential legal costs associated with it being beyond the means of the charity.

The beneficiaries of the Associations activities are all those who walk by, or chose to spend time in the Garden; in the main this will be local residents and those who are working locally, and will be of all ages. The fundraising event had a wider audience with Residents' Associations invited, and the wider pan-Bristol draw of the Clifton Open Gardens event.

## Financial Review

### Statement of the Charity's Policy on Reserves

The Association continues to operate with a no reserves policy; this will be reviewed in the next period.

Due to the nature of the charitable undertakings there are not foreseen to be any unplanned outgoings (the Association does not own the land which it maintains nor does it own or lease any buildings or employ staff); therefore contingency is not deemed necessary at this stage. All commitments (expenditure) are managed according to income received and that which has accrued from previous

periods is applicable and therefore cash-flow is maintained; any surplus at the end of the period will be committed as soon as is practicable enabling future commitments. The no reserves policy should therefore not impact or force the closure of the charity.

#### **Details of Any Funds Materially in Deficit**

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

#### **State of the Charity's Finances**

The Association's main income source is from annual fundraising events, and then through memberships and donations by local residents and business who support the aims.

The main areas of expenditure are on waste removal, gardening tools and plants/trees/seed used within the Garden by volunteers.

#### **Restricted Funds**

Nil.

#### **Designated Funds**

There are no designated funds. The Association notes the Community Infrastructure Levy grant that has been made by Bristol City Council, and that the monies will be held by them in order to cover the costs of the work.

#### **Particulars of Any Outstanding Guarantee Given by the Charity**

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

#### **Particulars of Any Outstanding Debt**

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

### **Declaration**

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

# **Arlington Garden Association**

Registered Charitable Incorporated Organisation, No: 1184194

## **Receipts & Payments Accounts For the Financial Year Ending 31 December 2022**

Prepared October 2022

Statement of Financial Activity, Financial Year Ended 31-Dec-22				
	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total	Total
	£	£	£	£
<b>INCOMING RESOURCES</b>				
Donations & legacies	488		488	0
Charitable activities	0	0	0	0
Other trading activities	1,181		1,181	1,181
Investments	0		0	0
Separate material items of interest	0		0	
Other	0	0	0	0
<b>TOTAL INCOME</b>	<b>1,669</b>	<b>0</b>	<b>1,669</b>	<b>1,181</b>
<b>RESOURCES EXPENDED</b>				
Raising funds	-545	0	-545	0
Charitable activities	-732	0	-732	0
Support costs	0		0	0
Separate material items of interest	0		0	
Other	-172	0	-172	0
<b>TOTAL EXPENDITURE</b>	<b>-1,449</b>	<b>0</b>	<b>-1,449</b>	<b>0</b>
<b>Net income-expenditure</b> <i>before gains /losses on investments</i>	<b>220</b>	<b>0</b>	<b>220</b>	<b>1,181</b>
<b>Net gains/losses on investments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET INCOME-EXPEDITURE</b>	<b>220</b>	<b>0</b>	<b>220</b>	<b>1,181</b>
Extraordinary Items	0	0	0	0
Transfers Between Funds	0	0	0	0
Other recognised gains/losses	0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>	<b>220</b>	<b>0</b>	<b>220</b>	<b>1,181</b>

Reconciliation of Net Funds, Financial Year To 31-Dec-22				
	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total	Total
Net Funds Brought Forward	3,694	-	3,694	<b>3,694</b>
Movement After Transfers	220	0	220	0
<b>Total Funds Carried Forward</b>	<b>3,914</b>	<b>0</b>	<b>3,914</b>	<b>3,694</b>

Movements in Funds for the Financial Period To 31-Dec-22					
Cash Funds	Bt'Fwd at	Receipts	Payments	Transfers	Cd'Fwd at
	01-Jan-22	in Period	in Period	in Period	31-Dec-22
<b>Cash at Bank &amp; in Hand</b>					
Bank, Current Account	3,368	1,669	-1,277	0	3,760
Cash Account	0	0	0	0	0
PayPal Account	0	0	0	0	0
Bank, Deposit Account	0	0	0	0	0
<b>Total Cash Funds</b>	<b>3,368</b>	<b>1,669</b>	<b>-1,277</b>	<b>0</b>	<b>3,760</b>
Debtors {Unreconciled Income}	0				0
Creditors {Unreconciled Expenditure}	0				0
<b>Net Cash Funds</b>	<b>3,368</b>				<b>3,760</b>
<b>Non-Cash Funds</b>					
	Bt'Fwd at	Additions	Disposals	Depr/Revals	Cd'Fwd at
	01-Jan-19	in Period	in Period	in Period	31-Dec-19
Assets	326	0		-172	154
Investments	0	0	0	0	0
<b>Total Non-Cash Funds</b>	<b>326</b>	<b>0</b>	<b>0</b>	<b>-172</b>	<b>154</b>
<b>Total Funds (Net)</b>	<b>3,694</b>				<b>3,914</b>

## Balance Sheet as at 31-Dec-22

	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total £	Total £
<b>Assets</b>				
Tangible assets	154	0	154	326
Other assets				
Stocks	0	0	0	0
Investments	0	0	0	0
<b>Total Non-Cash Assets</b>	154	0	154	326
<b>Cash</b>				
Cash at bank and in hand	3,760	0	3,760	3,368
Debtors	0	0	0	0
Creditors <i>{Due within one yr}</i>	0	0	0	0
<b>Net Cash</b>	3,760	0	3,760	3,368
<b>Total assets less current liabilities</b>	3,914	0	3,914	3,694
<i>Total Fixed Assets</i>	154	0	154	326
<i>Total Current Assets</i>	3,760	0	3,760	3,368
<i>Net Current Assets</i>	3,760	0	3,760	3,368
<b>Allocation of Funds</b>				
General Fund	3,914			3,694
Net Payments in Advance	0			0
Designated Funds				
<b>Total Unrestricted Funds</b>			3,914	3,694
Restricted Funds				
<b>Total Restricted Funds</b>			0	0
<b>Total Funds</b>			3,914	3,694
<b>Money Owed to the Charity <i>{Other Monetary Assets}</i></b>				
Gift Aid claim			0	0
Other			0	0
			0	0
<b>Money Owed by the Charity <i>{Liabilities}</i></b>				
Independent Examination Fee			0	0
Other			0	0
			0	0
<b>Current Funds</b>			3,914	3,694

**ARLINGTON GARDEN ASSOCIATION**

England & Wales - Charity number 1184194

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# Accounts

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# **Arlington Garden Association**

Charity Number: 1184194

## **Trustees' Annual Report & Financial Statements for the Period 1 January 2021 to 31 December 2021**

August 2022

# Arlington Garden Association

## Trustees' Annual Report & Financial Statements

### for the Financial Period from 01-Jan-2021 to 31-Dec-2021

## Reference & Administration Details

### Charity Details:

**Name(s):** Arlington Garden Association  
**Number:** 1184194  
**Address:** c/o Garden Flat, 4 Arlington Villas, Bristol, BS8 2ED

### Names of the Charity Trustees who Manage the Charity

Caroline Dix Chair of Trustees  
Richard Barnes Trustee  
Keith Rodgerson Trustee  
Nicholas Sargent Trustee

### Names of Trustees for the Charity

Nil

### Names & Addresses of Advisors

Role	Name	Address
Bank	Lloyds Bank	Blackheath, London
Independent Examiner	Nil	

### Names of Senior Staff with Delegated Responsibilities

Name Role  
Nil

## Structure, Governance & Management

### Description of the Charity's Trusts

### Type of Governing Document:

Constitution

### How the Charity is Constituted:

Charitable Incorporated Organisation

### Trustee Selection Methods:

Informal Selection: volunteer trustees from the local community who have an interest in meeting the objects of the Charity. Volunteers who meet specific gaps in knowledge and expertise of existing trustees are particularly sought.

### **How New Trustees are Inducted and Trained:**

All new Trustees will be provided with a copy of the Constitution, the most recent Trustees' Annual Report & Financial Statements and minutes of recent Trustees meetings.

Charity Commission Documentation will also be provided to ensure the role and responsibility of the Trustee is fully understood.

### **Additional Governance Issues**

Nil.

## **Objects**

Arlington Garden Association exists to promote the conservation, protection and improvement of the physical and natural environment of Arlington Garden for the benefit of the local community and visitors through trustee led volunteer maintenance sessions and fundraising for restoration activity.

In addition the Association seeks to provide facilities for recreation or other leisure time occupation for the public benefit by providing an area for use as a community garden for individuals in Clifton East, Bristol and the surrounding area, who have need of such facilities with the object of improving the condition of life of the local community.

The Association provides opportunities for community garden volunteers to learn about horticulture in and around the community garden.

### **Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## **Executive Summary**

9 formal volunteering sessions and 1 fundraising event have taken place over the course of 2021, fewer than normal due to the restrictions in early 2021, at least half of the volunteer sessions were limited to 6 people due to CV-19 rules. These volunteer sessions were all organised to meet the objectives of the charity; that is to improve the state of Arlington Garden as a community space for leisure and recreation of local residents and visitors.

## **Activities, Achievements & Performance**

### **Objectives of the charity.**

During 2021 the Association set out to continue delivering iterative improvements in the state of the Garden. In order to provide improving quality recreation and leisure space for the local community in a garden context; this is particularly important as many local residents do not have access to their own garden. The Garden has not been formally maintained for over 70 years (since WW2) and, although foreboding at times, it has remained accessible to the public since at least this time; the garden had also become a spot for flytipping, recreational drug users and rough sleepers to the concern of local residents; no other organisation is currently undertaking any maintenance of the Garden.

In addition the Association has sought to undertake fundraising events in order to increase available funding. The fundraising activity enables the Association to purchase plants and tools for use in the Garden to enable us to continue to make improvements.

**Activities undertaken.** The Garden improvements are undertaken through volunteer sessions held once a month on the site. Each volunteer session lasts for c. 1 hour, although many volunteers choose to give more of their time with the average volunteer staying for 90minutes.

The iterative improvements over 2021 have included planting a number of trees including a morello cherry and a Czar plum tree in the east end of the garden, along with 2 camelia and 2 rhododendron in an attempt to bring colour and life to this dark shady area of the garden. An Amelanchier (June Berry

shrub) has also been planted in the west garden flower beds. We continued to seed the grassed area to help maintain and thicken the grass under the shade of the trees.

A single fundraising event was held in the garden co-incident with the Green Squares and Secret Garden event, with a BBQ, cake sale and support from the Bristol Improv Theatre to do games, whilst this only raised a small amount it was a great day for all involved.

The Rotary Club of Clifton donated 500 crocus bulbs which were planted during the November and December volunteer sessions. A small oak sapling was also donated to the garden by Bristol Tree Forum, this was very small (less than 1 foot tall) so is currently planted in a pot to grow it to a size suitable for planning out in the garden.

Unfortunately deliberate vandalism was experienced for the first time in the garden with the morello cherry tree and the oak planted in 2020 were cleanly cut off in October 2021; this was a sad moment for all involved in maintaining the garden. The weeping ash stump that had been a key architectural feature of the garden sadly fell in the large storm in December 2021, this was also a very sad moment for all who enjoy the garden as to be made safe it was required to be logged, these logs have been left in the garden to provide an environment for wildlife.

Away from specific charitable activity we were able to offer use of the Garden to support a small local business to deliver workshops during covid, and additionally the local Church was also able to hold their Easter Service in the Garden in the beaming sunshine.

All Charity activity takes place on the Garden site at Arlington Villas.

**Outcomes.** The activity has enabled a recreation and leisure space within this densely populated residential area in the context of a garden space. The Garden is open for the public benefit at all times, although unlit in hours of darkness. The fundraising events are held over the summer months to enable maximum participation and have raised a sum of money to enable the Association to undertake further meaningful work in the next period. The garden having open space and a grassed area has been specifically beneficial for the local community during the Coronavirus lockdown, especially as most properties locally are in flats and have no outside space.

**Fundraising.** Due to the Covid-19 restrictions we held a single fundraising event in 2021 using the Green Squares and Secret Gardens event to also host a fundraising BBQ and cake sale.

**Grants Awarded.** Nil.

**Contributions of Volunteers.** Between 2 and 4 of the trustees lead each volunteer session with usual attendance from the local community of about 6-10 additional volunteers ranging in age from 7-75, in addition to the trustees, during the CV-19 restrictions volunteer numbers were severely limited with often only 4 able to attend. Each session is programmed for 60 minutes, although the majority of volunteers will attend for at least 90minutes, with some staying for up to 120 mins. These volunteers undertake gardening activity.

In addition the Trustees spent a cumulative 10-15 hours a month undertaking additional gardening activity in the Garden to ensure all required work is carried out. Approximately 15 hours have been spent by volunteers undertaking the administration requirements of the Charity, this has been focussed around developing the paperwork to support an application for the Garden to become a Town Green.

The beneficiaries of the Associations activities are all those who walk by, or chose to spend time in the Garden; in the main this will be local residents and those who are working locally, and will be of all ages. The fundraising events had a wider audience with Residents' Associations invited, and the wider pan-Bristol draw of the Clifton Green Squares and Secret Gardens event.

## Financial Review

### Statement of the Charity's Policy on Reserves

The Association currently operates with a no reserves policy; this will be reviewed in the next period.

Due to the nature of the charitable undertakings there are not foreseen to be any unplanned outgoings (the Association does not own the land which it maintains nor does it own or lease any buildings or employ staff); therefore contingency is not deemed necessary at this stage. All commitments (expenditure) are managed according to income received and that which has accrued from previous periods is applicable and therefore cash-flow is maintained; any surplus at the end of the period will be committed as soon as is practicable enabling future commitments. The no reserves policy should therefore not impact or force the closure of the charity.

#### **Details of Any Funds Materially in Deficit**

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

#### **State of the Charity's Finances**

The Associations main income source is from annual fundraising events, and then through memberships and donations by local residents and business who support the aims.

The main areas of expenditure are on waste removal, gardening tools and plants/trees/seed used within the Garden by volunteers.

#### **Restricted Funds**

Nil.

#### **Designated Funds**

There are no designated funds.

#### **Particulars of Any Outstanding Guarantee Given by the Charity**

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

#### **Particulars of Any Outstanding Debt**

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

### **Declaration**

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

# **Arlington Garden Association**

Registered Charitable Incorporated Organisation, No: 1184194

## **Receipts & Payments Accounts For the Financial Year Ending 31 December 2021**

Prepared October 2022

<b>Statement of Financial Activity, Financial Year Ended 31-Dec-21</b>				
	<b>Current Financial Year,</b>			<b>Last Year</b>
	<i>Unrestr'd</i>	<i>Restricted</i>	<i>Total</i>	<i>Total</i>
	£	£	£	£
<b>INCOMING RESOURCES</b>				
Donations & legacies	830		830	0
Charitable activities	0	0	0	0
Other trading activities	295		295	295
Investments	0		0	0
Separate material items of interest	0		0	
Other	0	0	0	0
<b>TOTAL INCOME</b>	<b>1,125</b>	<b>0</b>	<b>1,125</b>	<b>295</b>
<b>RESOURCES EXPENDED</b>				
Raising funds	-24	0	-24	0
Charitable activities	-559	0	-559	0
Support costs	0		0	0
Separate material items of interest	0		0	
Other	-199	0	-199	0
<b>TOTAL EXPENDITURE</b>	<b>-782</b>	<b>0</b>	<b>-782</b>	<b>0</b>
<b>Net income-expenditure</b> <i>before gains /losses on investments</i>	<b>343</b>	<b>0</b>	<b>343</b>	<b>295</b>
<b>Net gains/losses on investments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET INCOME-EXPEDITURE</b>	<b>343</b>	<b>0</b>	<b>343</b>	<b>295</b>
<b>Extraordinary Items</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Between Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other recognised gains/losses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET MOVEMENT IN FUNDS</b>	<b>343</b>	<b>0</b>	<b>343</b>	<b>295</b>

<b>Reconciliation of Net Funds, Financial Year To 31-Dec-21</b>				
	<b>Current Financial Year,</b>			<b>Last Year</b>
	<i>Unrestr'd</i>	<i>Restricted</i>	<i>Total</i>	<i>Total</i>
Net Funds Brought Forward	3,351	-	3,351	3,351
Movement After Transfers	343	0	343	0
<b>Total Funds Carried Forward</b>	<b>3,694</b>	<b>0</b>	<b>3,694</b>	<b>3,351</b>

<b>Movements in Funds for the Financial Period To 31-Dec-21</b>					
	<i>Bt'Fwd at</i>	<i>Receipts</i>	<i>Payments</i>	<i>Transfers</i>	<i>Cd'Fwd at</i>
	<i>01-Jan-21</i>	<i>in Period</i>	<i>in Period</i>	<i>in Period</i>	<i>31-Dec-21</i>
<b>Cash Funds</b>					
<b>Cash at Bank &amp; in Hand</b>					
Bank, Current Account	2,977	1,125	-733	0	3,368
Cash Account	0	0	0	0	0
PayPal Account	0	0	0	0	0
Bank, Deposit Account	0	0	0	0	0
<b>Total Cash Funds</b>	<b>2,977</b>	<b>1,125</b>	<b>-733</b>	<b>0</b>	<b>3,368</b>
<b>Debtors</b> <i>{Unreconciled Income}</i>	<b>0</b>				<b>0</b>
<b>Creditors</b> <i>{Unreconciled Expenditure}</i>	<b>0</b>				<b>0</b>
<b>Net Cash Funds</b>	<b>2,977</b>				<b>3,368</b>
<b>Non-Cash Funds</b>					
<b>Assets</b>	<b>375</b>	<b>150</b>		<b>-199</b>	<b>326</b>
<b>Investments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Non-Cash Funds</b>	<b>375</b>	<b>150</b>	<b>0</b>	<b>-199</b>	<b>326</b>
<b>Total Funds (Net)</b>	<b>3,351</b>				<b>3,694</b>

**Balance Sheet as at 31-Dec-21**

	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total £	Total £
<b>Assets</b>				
Tangible assets	326	0	326	375
Other assets				
Stocks	0	0	0	0
Investments	0	0	0	0
<b>Total Non-Cash Assets</b>	<b>326</b>	<b>0</b>	<b>326</b>	<b>375</b>
<b>Cash</b>				
Cash at bank and in hand	3,368	0	3,368	2,977
Debtors	0	0	0	0
Creditors <i>{Due within one yr}</i>	0	0	0	0
<b>Net Cash</b>	<b>3,368</b>	<b>0</b>	<b>3,368</b>	<b>2,977</b>
<b>Total assets less current liabilities</b>	<b>3,694</b>	<b>0</b>	<b>3,694</b>	<b>3,351</b>
<i>Total Fixed Assets</i>	326	0	326	375
<i>Total Current Assets</i>	3,368	0	3,368	2,977
<i>Net Current Assets</i>	3,368	0	3,368	2,977
<b>Allocation of Funds</b>				
General Fund	3,694			3,351
Net Payments in Advance	0			0
Designated Funds				
<b>Total Unrestricted Funds</b>			<b>3,694</b>	<b>3,351</b>
Restricted Funds				
<b>Total Restricted Funds</b>			<b>0</b>	<b>0</b>
<b>Total Funds</b>			<b>3,694</b>	<b>3,351</b>
<b>Money Owed to the Charity <i>{Other Monetary Assets}</i></b>				
Gift Aid claim			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Money Owed by the Charity <i>{Liabilities}</i></b>				
Independent Examination Fee			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Current Funds</b>			<b>3,694</b>	<b>3,351</b>

**ARLINGTON GARDEN ASSOCIATION**

England & Wales - Charity number 1184194

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# Accounts

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# **Arlington Garden Association**

Charity Number: 1184194

## **Trustees' Annual Report & Financial Statements for the Period 1 January 2019 to 31 December 2020**

October 2021

# Arlington Garden Association

## Trustees' Annual Report & Financial Statements

### for the Financial Period from 01-Jan-2019 to 31-Dec-2020

## Reference & Administration Details

### Charity Details:

**Name(s):** Arlington Garden Association  
**Number:** 1184194  
**Address:** c/o Garden Flat, 4 Arlington Villas, Bristol, BS8 2ED

### Names of the Charity Trustees who Manage the Charity

Caroline Dix Chair of Trustees  
Richard Barnes Trustee  
Keith Rodgerson Trustee  
Nicholas Sargent Trustee

### Names of Trustees for the Charity

Nil

### Names & Addresses of Advisors

Role	Name	Address
Bank	Lloyds Bank	Blackheath, London
Independent Examiner	Nil	

### Names of Senior Staff with Delegated Responsibilities

Name Role  
Nil

## Structure, Governance & Management

### Description of the Charity's Trusts

### Type of Governing Document:

Constitution

### How the Charity is Constituted:

Charitable Incorporated Organisation

### Trustee Selection Methods:

Informal Selection: volunteer trustees from the local community who have an interest in meeting the objects of the Charity. Volunteers who meet specific gaps in knowledge and expertise of existing trustees are particularly sought.

### **How New Trustees are Inducted and Trained:**

All new Trustees will be provided with a copy of the Constitution, the most recent Trustees' Annual Report & Financial Statements and minutes of recent Trustees meetings.

Charity Commission Documentation will also be provided to ensure the role and responsibility of the Trustee is fully understood.

### **Additional Governance Issues**

Nil.

## **Objects**

Arlington Garden Association exists to promote the conservation, protection and improvement of the physical and natural environment of Arlington Garden for the benefit of the local community and visitors through trustee led volunteer maintenance sessions and fundraising for restoration activity.

In addition the Association seeks to provide facilities for recreation or other leisure time occupation for the public benefit by providing an area for use as a community garden for individuals in Clifton East, Bristol and the surrounding area, who have need of such facilities with the object of improving the condition of life of the local community.

The Association provides opportunities for community garden volunteers to learn about horticulture in and around the community garden.

### **Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## **Executive Summary**

12 formal volunteering sessions and 2 fundraising events have taken place over the course of the 2019 and 5 volunteering sessions took place in 2020, 3 prior to the coronavirus lockdown and 2 between lockdowns, these sessions were all organised to meet the objectives of the charity; that is to improve the state of Arlington Garden as a community space for leisure and recreation of local residents and visitors.

## **Activities, Achievements & Performance**

### **Objectives of the charity.**

During 2019 and 2020 the Association set out to achieve iterative improvements in the state of the Garden. In order to provide improving quality recreation and leisure space for the local community in a garden context; this is particularly important as many local residents do not have access to their own garden. The Garden has not been formally maintained for over 70 years (since WW2) and, although foreboding at times, it has remained accessible to the public since at least this time; the garden had also become a spot for flytipping, recreational drug users and rough sleepers to the concern of local residents; no other organisation is currently undertaking any maintenance of the Garden.

In addition the Association has sought to undertake fundraising events in order to increase available funding. The fundraising activity enables the Association to purchase plants and tools for use in the Garden to enable us to continue to make improvements.

**Activities undertaken.** The Garden improvements are undertaken through volunteer sessions held once a month on the site. Each volunteer session lasts for c. 1 hour, although many volunteers choose to give more of their time with the average volunteer staying for 90 minutes.

The iterative improvements for 2019 were repair of the fence line and clearance of the path (which had not been visible for c. 15 years) in addition clearance and removal of fly-tipped rubble (c. 4 tonnes) was also undertaken. The focus of the year was on creating and seeding a grassed area to enable space for recreation and leisure for all who used the Garden at the 'top end' of the garden. In addition a

vegetable bed was to be prepared for the benefit of community growers, and a new paperbark maple planed adjacent to a tree (a weeping ash) that had died a couple of years previously.

In 2019 the University of Bristol supported by Arlington Garden Association additionally undertook a BSc project at the Gardens as part of a Geography degree; exploring soil quality and planting recommendations for the site situation.

In early 2020 significant work was undertaken at cost by a local contractor to remove some of the very overgrown laurel shrubs, opening up the garden and enabling a higher level of light, a second flower bed was created adjacent to the vegetable bed and planted, and 2 apple trees were planted one within each of the 2 beds now in place. The magnificent magnolia grandiflora was seen for the first time having previously been overtaken by the laurel. In addition, over 50 special wildlife supporting hedgerow plants were planted which over the coming years will mature and provide a haven for birds and other wildlife.

Although no fundraising events were held in 2020 the Trustees provided a VE Day 75 historical display in the Garden to enable people to enjoy the moment and feel a sense of celebration despite the lockdown. The VE Day display was very well received especially by parents of children who were studying this at school.

All Charity activity takes place on the Garden site at Arlington Villas.

**Outcomes.** The activity has enabled a recreation and leisure space within this densely populated residential area in the context of a garden space. The Garden is open for the public benefit at all times, although unlit in hours of darkness. The fundraising events are held over the summer months to enable maximum participation and have raised a sum of money to enable the Association to undertake further meaningful work in the next period. The University of Bristol report has enabled a through understanding of soil quality and pollutants on the site, and therefore recommended planting for each distinct area of the Garden. The garden having open space and a grassed area has been specifically beneficial for the local community during the Coronavirus lockdown, especially as most properties locally are in flats and have no outside space.

**Fundraising.** 2 Fundraising events were undertaken in 2019, participation in the Bristol Green Squares and Secret Gardens event and the Annual combined Resident's Association and Arlington Garden Summer Barbeque and raffle. Both events took place over the summer of 2019, June and August respectfully, and were held in the Garden.

**Grants Awarded.** The Wellbeing Grant made by Bristol City Council to Richmond Area Residents' Association of £2000 in a previous FY was transferred to Arlington Garden Association in 2019 to discharge due to RARA no longer progressing their project for which the grant was originally awarded.

**Contributions of Volunteers.** Between 2 and 4 of the trustees lead each volunteer session with usual attendance from the local community of about 6-10 additional volunteers ranging in age from 7-75. The sessions are programmed for 60 minutes, although the majority of volunteers will attend for at least 90minutes, with some staying for up to 120 mins. These volunteers undertake gardening activity.

In addition the Trustees spent a cumulative 10-15 hours a month undertaking additional gardening activity in the Garden to ensure all required work is carried out, and approximately 5 hours undertaking the administration requirements of the Charity.

The beneficiaries of the Associations activities are all those who walk by, or chose to spend time in the Garden; in the main this will be local residents and those who are working locally, and will be of all ages. The fundraising events had a wider audience with Residents' Associations invited, and the wider pan-Bristol draw of the Clifton Green Squares and Secret Gardens event.

## **Financial Review**

### **Statement of the Charity's Policy on Reserves**

The Association currently operates with a no reserves policy; this will be reviewed in the next period.

Due to the nature of the charitable undertakings there are not foreseen to be any unplanned outgoings (the Association does not own the land which it maintains nor does it own or lease any buildings or employ staff); therefore contingency is not deemed necessary at this stage. All commitments (expenditure) are managed according to income received and that which has accrued from previous periods is applicable and therefore cash-flow is maintained; any surplus at the end of the period will be committed as soon as is practicable enabling future commitments. The no reserves policy should therefore not impact or force the closure of the charity.

### **Details of Any Funds Materially in Deficit**

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

### **State of the Charity's Finances**

The Associations main income source is from annual fundraising events, and then through memberships and donations by local residents and business who support the aims. The grant from BCC (via RARA) of £2000 received in late 2019 is considered a major grant to Arlington Garden Association, and have enabled specified works to be undertaken for invasive shrub removal within this and the next period.

The main areas of expenditure are on waste removal, gardening tools and plants/trees/seed used within the Garden by volunteers.

### **Restricted Funds**

Nil.

### **Designated Funds**

There are no designated funds.

### **Particulars of Any Outstanding Guarantee Given by the Charity**

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

### **Particulars of Any Outstanding Debt**

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

## **Declaration**

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

# **Arlington Garden Association**

Registered Charitable Incorporated Organisation, No: 1184194

## **Receipts & Payments Accounts For the Financial Year Ending 31 December 2020**

Prepared October 2021

## Statement of Financial Activity, Financial Year Ended 31-Dec-20

	Current Financial Year,			Last Year
	Unrestr'd £	Restricted £	Total £	Total £
<b>INCOMING RESOURCES</b>				
Donations & legacies	793		793	0
Charitable activities	2,000	0	2,000	0
Other trading activities	1,713		1,713	0
Investments	0		0	0
Separate material items of interest	0		0	
Other	0	0	0	0
<b>TOTAL INCOME</b>	<b>4,506</b>	<b>0</b>	<b>4,506</b>	<b>0</b>
<b>RESOURCES EXPENDED</b>				
Raising funds	0	0	0	0
Charitable activities	-1,492	0	-1,492	0
Support costs	0		0	0
Separate material items of interest	0		0	
Other	-152	0	-152	0
<b>TOTAL EXPENDITURE</b>	<b>-1,645</b>	<b>0</b>	<b>-1,645</b>	<b>0</b>
<b>Net income-expenditure</b> <i>before gains /losses on investments</i>	<b>2,862</b>	<b>0</b>	<b>2,862</b>	<b>0</b>
<b>Net gains/losses on investments</b>	0	0	0	0
<b>NET INCOME-EXPEDITURE</b>	<b>2,862</b>	<b>0</b>	<b>2,862</b>	<b>0</b>
<b>Extraordinary Items</b>	0	0	0	0
<b>Transfers Between Funds</b>	0	0	0	0
<b>Other recognised gains/losses</b>	0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>	<b>2,862</b>	<b>0</b>	<b>2,862</b>	<b>0</b>

## Reconciliation of Net Funds, Financial Year To 31-Dec-20

	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total	Total
Net Funds Brought Forward	748	-	748	748
Movement After Transfers	2,862	0	2,862	0
<b>Total Funds Carried Forward</b>	<b>3,609</b>	<b>0</b>	<b>3,609</b>	<b>748</b>

## Movements in Funds for the Financial Period To 31-Dec-20

<b>Cash Funds</b>	Bt'Fwd at 01-Jan-20	Receipts in Period	Payments in Period	Transfers in Period	Cd'Fwd at 31-Dec-20
<b>Cash at Bank &amp; in Hand</b>					
Bank, Current Account	499	4,506	-2,028	0	2,977
Cash Account	0	0	0	0	0
PayPal Account	0	0	0	0	0
Bank, Deposit Account	0	0	0	0	0
<b>Total Cash Funds</b>	<b>499</b>	<b>4,506</b>	<b>-2,028</b>	<b>0</b>	<b>2,977</b>
<b>Debtors</b> {Unreconciled Income}	0				0
<b>Creditors</b> {Unreconciled Expenditure}	0				0
<b>Net Cash Funds</b>	<b>499</b>				<b>2,977</b>
<b>Non-Cash Funds</b>	Bt'Fwd at 01-Jan-19	Additions in Period	Disposals in Period	Depr/Revals in Period	Cd'Fwd at 31-Dec-19
<b>Assets</b>	249	278		-152	375
<b>Investments</b>	0	0	0	0	0
<b>Total Non-Cash Funds</b>	<b>249</b>	<b>278</b>	<b>0</b>	<b>-152</b>	<b>375</b>

**Total Funds (Net)**

748

3,351

## Balance Sheet as at 31-Dec-20

	Current Financial Year,			Last Year
	Unrestr'd	Restricted	Total £	Total £
<b>Assets</b>				
Tangible assets	375	0	<b>375</b>	249
Other assets				
Stocks	0	0	<b>0</b>	0
Investments	0	0	<b>0</b>	0
<b>Total Non-Cash Assets</b>	<b>375</b>	<b>0</b>	<b>375</b>	<b>249</b>
<b>Cash</b>				
Cash at bank and in hand	2,977	0	<b>2,977</b>	499
Debtors	0	0	<b>0</b>	0
Creditors {Due within one yr}	0	0	<b>0</b>	0
<b>Net Cash</b>	<b>2,977</b>	<b>0</b>	<b>2,977</b>	<b>499</b>
<b>Total assets less current liabilities</b>	<b>3,351</b>	<b>0</b>	<b>3,351</b>	<b>748</b>
<i>Total Fixed Assets</i>	375	0	375	249
<i>Total Current Assets</i>	2,977	0	2,977	499
<i>Net Current Assets</i>	2,977	0	2,977	499
<b>Allocation of Funds</b>				
General Fund	<b>3,351</b>			<b>748</b>
Net Payments in Advance	<b>0</b>			<b>0</b>
Designated Funds				
<b>Total Unrestricted Funds</b>			<b>3,351</b>	<b>748</b>
Restricted Funds				
<b>Total Restricted Funds</b>			<b>0</b>	<b>0</b>
<b>Total Funds</b>			<b>3,351</b>	<b>748</b>
<b>Money Owed to the Charity {Other Monetary Assets}</b>				
Gift Aid claim			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Money Owed by the Charity {Liabilities}</b>				
Independent Examination Fee			0	0
Other			0	0
			<b>0</b>	<b>0</b>
<b>Current Funds</b>			<b>3,351</b>	<b>748</b>