

# **Charity Commission Annual Report 2023**

## **Woking & District Men's Shed – Financial period**

02/01/2022 to 01/01/2023

### **Income and spending**

Income £7,697 Expenditure £10,091

### **1. Income**

#### **1.1 Government contracts**

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period of this return?

None

#### **1.2 Government grants**

**£1,523**

### **1.3 Income breakdown**

What was the total value of income received during the financial period of this return from:

- a) Donations and legacies    £4468
- b) Charitable activities
- c) other trading activities
- d) Investments

### **1.4 corporate Donations**

**N / A**

## **2. Spend**

### **2.1 Grant making**

Is grant making the main way your charity carries out its purposes?

No

### **2.2 Trustee payments**

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period of this return?

N/A

### **3. Activities outside of the United Kingdom**

#### **3.1 Income received from outside the United Kingdom**

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

#### **3.2 Delivering charitable activities outside of the United Kingdom**

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

#### **3.3 Spending outside the United Kingdom**

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

### **4. Trading subsidiaries**

Does your charity have any trading subsidiaries?

No

### **5. Charity addresses and property**

#### **5.1 Charity addresses**

**West Hall Care Home, Parvis Road, West Byfleet**

**C/o 39 Orchard Drive, Horsell, Woking, Surrey GU212 4BW**

You will be presented with your charity's public address drawn from the Register of Charities.

Are the public address details displayed on the Register of Charities correct?

Check the public address provided. If it is incorrect, you will be asked to [provide an updated address by logging onto your account](#).

Is this the same address that you use as your charity's administrative headquarters?

yes

## **5.2 Property**

Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period of this return?

no

## **6. Structure and membership**

Is your charity part of a wider group structure with a parent body and subsidiary bodies?

c. no, the charity is not part of a wider group structure

Other than trustees, does your charity have members who are entitled to vote under the charity's governing document?

yes

## **7. Employees and volunteers**

## 7.1 Employees

At the end of the financial period of this return, how many:

- a. people were permanently employed by your charity? 0
- b. people were on fixed-term contracts with your charity? 0
- c. self-employed people were working for your charity? 0

How many of the people above work on behalf of your charity outside of the United Kingdom? 0

## 7.2 Volunteers

Excluding trustees, please provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

0

## 8. Governance

Which of the following policies and procedures did your charity have in place at the end of the financial period of this annual return?

(Tick all that apply)

- a. internal charity financial controls policy and procedures yes
- b. safeguarding policy and procedures yes
- c. financial reserves policy and procedures yes
- d. complaint's policy and procedures no
- e. serious incident reporting policy and procedures yes
- f. internal risk management policy and procedures no
- g. trustee expenses policy and procedures no
- h. trustee conflicts of interest policy and procedures no
- i. investing charity funds policy and procedures no

j. campaigns and political activity policy and procedures no

k. bullying and harassment policy and procedures no

l. social media policy and procedures no

m. engaging external speakers at charity events policy and procedures no

## **9. Safeguarding and risk**

### **9.1 Safeguarding**

Has your charity provided services to children and/or adults at risk in the financial period of the return?

no

### **9.2 Serious Incidents**

Has your charity reported all serious incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

n/a

### **9.3 External risk and impact**

Has the event had an impact on your charity during the financial period for this return?

n/a



Charity Name Woking and District Mens Shed	No (if any) 1184191
---	------------------------

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations from WBC	1,523	-	-	1,523	11,447
Sales/ project reimbursements	241	-	-	241	-
Cash deposits	152	-	-	152	84
Grants from CFS	-	-	-	-	8,000
Subs	202	-	-	202	108
refunds on returned equipment	-	-	-	-	319
refreshments / attendance	811	-	-	811	-
grants byfleet united	2,580	-	-	2,580	-
waitrose donation	333	-	-	333	-
members donations	1,155	-	-	1,155	-
surrey cc donation	500	-	-	500	-
friends of byfleet donation	200	-	-	200	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,697</b>	<b>-</b>	<b>-</b>	<b>7,697</b>	<b>19,958</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,697</b>	<b>-</b>	<b>-</b>	<b>7,697</b>	<b>19,958</b>
<b>A3 Payments</b>					
Tools	2,153	-	-	2,153	10,524
Materials	1,214	-	-	1,214	-
Insurance	341	-	-	341	320
Building	4,053	-	-	4,053	-
UKMSA	30	-	-	30	24
West Hall cabins construction	-	-	-	-	5,804
paving from WBC donation	-	-	-	-	5,786
refreshments	202	-	-	202	-
tv/it	537	-	-	537	-
admin help	570	-	-	570	-
garden/allotment	569	-	-	569	-
events	92	-	-	92	-
other	115	-	-	115	-
project materials	215	-	-	215	-
	-	-	-	-	-
<b>Sub total</b>	<b>10,091</b>	<b>-</b>	<b>-</b>	<b>10,091</b>	<b>22,458</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,091</b>	<b>-</b>	<b>-</b>	<b>10,091</b>	<b>22,458</b>
<b>Net of receipts/(payments)</b>	<b>(2,394)</b>	<b>-</b>	<b>-</b>	<b>- 2,394</b>	<b>- 2,500</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>4,241</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>1,847</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period


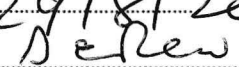
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	cash in bank 31/12/20202	1,847	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	1,847	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tools and furniture		-	20,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



The Trustees of Woking and District Mens Shed having elected under section 133 of the Charities Act 2011 to prepare a receipts and payment account and a statement of assets and liabilities, instead of a statement of accounts, have confirmed that no guarantee has been given by Woking and District Mens Shed where any potential liability under the guarantee was outstanding at the 31<sup>st</sup> December 2019 and no debt was outstanding at that date owed by Woking and District Mens Shed which was secured by an express charge on any of the assets of Woking and District Mens Shed.

These Accounts were approved at a Meeting of the Charity Trustees of Woking and District Mens Shed at a Meeting of the Trustees held on the 29<sup>th</sup> day of August 2023

Signed on behalf of the Charity's Trustees

Signature.....  
Full Name (please print)..... Philip Munday  
Position..... TRUSTEE  
Date..... 29/8/2023  
Signature.....   
Full Name (please print)..... SE DEW  
Position..... TRUSTEE  
Date..... 29/08/23