

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, EGHAM HYTHE

England & Wales · Charity number 1184186

## Details

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**Other names** ST PAUL'S CHURCH, EGHAM HYTHE

**Status** Registered

**Legal form** Other

**Registered** 2019-07-01

**Register** [View on the Charity Commission register](#)

## Contact

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## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Church of England church

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£120,365	£106,808	-	-
2023-12-31	£112,020	£129,060	-	-
2022-12-31	£121,127	£89,272	-	-
2021-12-31	£85,424	£67,450	-	-
2020-12-31	£59,123	£61,881	-	-

## Trustees

Name	Role	Appointed
<b>Rev Rosemary Claire Hoad</b>	Chair	2019-05-11
Benjamin William Niblett		2025-04-06
Christine Louise Oxenham		2021-04-18
Emma Michelle Sterry		2019-05-11
Graham Philip Rule		2023-04-23
Gregg Kenton Thomson		2025-04-06
Leigh Doe		2024-04-21
Rev Susan Mary Loveday		2019-05-11
STEPHEN CRESSWELL		2026-04-19
Steven Baynes		2019-05-11
Valerie Clare Monk		2025-05-18
Victoria Jane Diplock		2019-05-11

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, EGHAM HYTHE**

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# Accounts

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## **St Paul's Egham Hythe Parochial Church Council**

### **Parish Church:**

St Paul's Egham Hythe  
in the Runnymede Deanery  
Diocese of Guildford

### **Address:**

St Paul's Egham Hythe  
Thorpe Road  
Staines  
Middlesex TW18 3HJ  
email: [office@speh.org.uk](mailto:office@speh.org.uk)  
website: [www.speh.org.uk](http://www.speh.org.uk)

### **Incumbent:**

The Revd Rosemary Hoad  
email: [vicar@speh.org.uk](mailto:vicar@speh.org.uk)

### **Bank:**

The Co-operative Bank,  
PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT  
Account Name: St Paul's Church, Egham Hythe  
Sort Code 08-92-99 Account No: 67215168

### **Independent Examiner:**

Moore Accounting Services Ltd  
17 Warwick Close  
Maidenhead  
Berkshire SL6 3AL

"The Parochial Church Council of the Ecclesiastical Parish of St Paul, Egham Hythe" has been on the Register of Charities as a separate entity since 1<sup>st</sup> July 2019, registration number 1184186. Members of the PCC are trustees of the charity.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Rosemary Hoad, in "promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical". The church building and hall are located at St Paul's Church, Thorpe Road, Staines TW18 3HJ. The accounts relate to the financial year January 2024 to December 2024.

Charity Registration Number: 1184186

## Membership of the PCC

The membership is partly ex-officio and partly elected at the Annual General Meeting in accordance with Church Representation Rules. PCC members are usually elected for a three-year term of office. Membership from the APCM in April 2024 was as follows:

Vicar/Chair of PCC	Revd Rosemary Hoad
Curate	Revd Josh Cleaver (from July 2022)
Associate Clergy	Revd Sue Loveday
Diocesan Synod	Revd Rosemary Hoad ( <i>till July 2024</i> ) Steve Baynes ( <i>term expires 2027</i> )
Deanery Synod	Steve Baynes ( <i>term expires 2026</i> ) Graham Rule ( <i>term expires 2026</i> )
Churchwardens	Diane Oliver Elizabeth Roshier
Other PCC Members	Alison Bingham ( <i>term expires 2027</i> ) Victoria Diplock ( <i>term expires 2025</i> ) Leigh Doe ( <i>term expires 2027</i> ) Christine Oxenham ( <i>term expires 2027</i> ) Emma Sterry (Treasurer) ( <i>term expires 2026</i> ) Nicola Rule ( <i>term expires 2026</i> )

The following appointments were made by the PCC:

Lay Vice-Chair of PCC: Steve Baynes

Treasurer: Emma Sterry

PCC Secretary: Alison Bingham (Diane Oliver office)

Safeguarding Officer: Alison Hawkins

DBS Evidence Checker: Diane Oliver

Electoral Roll Officer: Christine Oxenham

## **Foreword** (Revd Rosemary Hoad, Vicar)

In reviewing 2024 it is evident how much this is part of the longer picture since the global pandemic. Over these past few years, we've seen considerable growth in our understanding of ourselves, our DNA and the shape of mission and ministry in this parish. The vision for Open Space, to have the church available to link with the community during the week, has borne fruit. Stepping Stones, Messy Church, Youth Space, Tea and Chat and Foodbank have grown into the space, and God has blessed us with a significant midweek ministry. Some weeks more than 100 children have been involved. When the church is open – particularly after school – people will come, and St Paul's is seen by the community as their church. Significant work has also been done to see how to make the building fit for purpose – gaining planning consent and faculty for the Open Space Building Project proposals, while embarking on the long process of application for a grant from Your Fund Surrey. The persistence and care of our churchwardens and treasurer in leading us to pay off our historic debt in 2022, has continued and year on year we are now meeting our costs - albeit hand to mouth! Much has also been done to improve our systems, and they are in good shape as Di and Liz come to the end of their time as churchwardens.

Josh's ministry here over the past three years has been a real blessing. This was made possible by a central church grant for an "additional strategic ministry curate", with local donations topping up his housing. While it's a training role, he has from day one brought much wisdom and insight, while also being prepared to learn and grow and develop new skills and ministries. His many gifts and experiences will hold him in good stead as he prepares to move to become vicar of St Peter's Burnham, and we give thanks for his ministry as we pray for the whole family in this next season.

At the time of writing, the outcome of the Your Fund Surrey bid for the Open Space project is still uncertain. Meanwhile there are significant changes in the teams that have been supporting the weekday ministries. As Josh moves on, both wardens come to the end of their term and other roles need to be filled we are at a point in time when ministry feels fragile. It's a time to choose to lean into the love and grace of God who walks alongside us in Jesus and empowers us through his Spirit.

This moment matters. As we celebrate our 95<sup>th</sup> anniversary this year and look ahead to our centenary in 2030, what kind of church, what kind of people do we seek to be? If we are to build on and fulfil the vision God has given us it's a time to pray, to prepare and to participate. We've seen God at work and the community respond. We've seen that when we open the doors people come. Please pray for this next chapter!

*"let us run with perseverance the race that is set before us,  
looking to Jesus the pioneer and perfecter of our faith"  
(Hebrews 12: 1-2)*

## **Overview of 2024** (Revd Rosemary Hoad)

It's been another busy year, consolidating the weekday activities, slowly developing Sunday worship and jumping over the many hurdles involved in the Your Fund Surrey Grant application. In Josh's final year he's taken on greater responsibility. I was very grateful for the opportunity to take some Study Leave in the autumn, and step back from the detail of parish life for a while. Thank you particularly to Josh and Sue and the PCC for facilitating this, and to everyone who has worked so hard to serve God and this community here at St Paul's during 2024.

We were sad to say goodbye to several members of our church who died in 2024, including Ann Hawkes who has been such an inspiration to us. With a long history of service here at St Paul's she was praying and giving and excited about ministry here right to the end of her life.

This year we received planning consent and faculty approval for our Open Space project and submitted a grant application to Your Fund Surrey after a long and arduous process. However, at the eleventh hour there's been some changes in the way the grant is now working. With no problems in terms of our application it's uncertain what happens next, and we can only watch and pray.

Our finances have been stable, and I'm grateful to Emma our treasurer for all her work on the accounts which follow. We have broken even, but the loss of one or two significant donors leaves a gap for the coming year, so please think and pray about whether you can give financially or increase your giving. Do also consider whether you could include a legacy to St Paul's in your will – it was through a bequest that we were able to fund the architect's fees for the Open Space project. There's also something important about giving not just for ministry today but for the next generations in Egham Hythe.

We've continued to deepen our relationships with the schools, Royal Holloway University and the wider community this year, and refreshed the Christmas Tree Festival. Several people have taken on new responsibilities, though we continue to depend on a small group of people doing the large majority of the work. Thank you to all those who have contributed to the various reports that follow which give a flavour of the year.

### **Membership** *(Christine Oxenham)*

At the APCM in April 2024 there were 84 members on the church Electoral Roll. This was made up of 56 residents in the parish and 28 non-residents. During this past year we have said a sad farewell to five very dear members of our church and seen some members move away from our parish and area.

As mentioned at the 2024 APCM, 2025 is the year for a revision of the electoral roll. This is when everyone is invited to reapply for enrolment along with new members who may like to join. At the time of writing, the process has just begun. Fourteen days prior to the APCM the electoral list will be available to view and at the meeting final numbers will be advised.

### **Church Development Plan and Parish Vision**

*"All are welcome at St Paul's. You will find a warm, safe, open space where you are free to watch or join in, to receive or to give, to pass through or to belong. On Sundays we worship with joy, refuelling the community for the week ahead".*

The three core areas of the Church Development Plan are:

- Faith and Worship
- Youth and Children
- Hospitality

These connect with the Guildford Diocesan transforming church/transforming lives vision focus on: Growing Disciples, Growing Diversity and Growing Community. More information about that is available on the Diocesan website:

<https://www.cofeguildford.org.uk/vision-and-strategy/>



A key development regarding our Church Development Plan over the past year has been to bring together and align, as best we could, our three CDP focus areas (Worship, Youth and Children, Hospitality) with the three key areas of focus which form the basis of our Open Space project application (Children and Youth, Inclusion, Creating Community). Overall, there is a deliberate synergy between the two sets of values and priorities, albeit couched in different language. A detailed business plan for the next five years was submitted as part of the Your Fund Surrey grant, and this is held within our Parish vision as we look ahead to our centenary in 2030.

## **Reflections on 2024** *(with thanks to a number of contributors)*

The following short reflections on aspects of ministry in 2024, written by a variety of people, have been broadly grouped into those three core areas from the parish vision.

### **Faith and Worship**

#### **Baptism and Confirmation:** *(Josh Cleaver)*

In 2024, we more than doubled the number of baptisms from the previous year. With a total of 16 there were six children under one year old, nine ages one to four and one adult. We were delighted to also have Confirmations at St Paul's in 2024 when Andrew, Vera, Alison, Joni and Annabelle were confirmed by Bishop Paul on Advent Sunday (Dec 1st) along with three candidates from St Jude's, Englefield Green. If you are interested in Baptism for yourself or for children or thinking about Confirmation speak to one of the clergy or email [office@speh.org.uk](mailto:office@speh.org.uk).

#### **Funerals**

Fourteen funerals were conducted by the parish clergy in 2024, saying goodbye to a number of well-loved church and community members.

#### **Curate:** *(Josh Cleaver)*

Chances are that me, Nina and the children will have already left by the time you get around to reading this. Two and a half years has gone very quickly! My curacy was based on the premise that there was massive potential for what could be achieved by working together with our community post pandemic. That premise has been shown to be true, and it has been a real privilege to be part of a team which continually punches above its weight to deliver events which offer the community a chance to come into church, belong and encounter God. No matter what lies ahead, I have every confidence that all that has been done in the name of 'Open Space', will not be wasted.

I am, of course, sad to be leaving, not least because my leaving coincides with unfinished business relating to our Open Space project and with uncertainty surrounding the next steps for Youth Space. Often, we fear a sense of unravelling because we expect to be left with nothing at the end. However, it is often the way that the process of unravelling simply sheds the outer layers to reveal what is most precious, and that revelation is going to be so important as you sketch out a vision towards 2030. Thank you all for having us, for your good humour, your sincerity, your faith, and the love which you have shown to us.

#### **Sunday Services**

We've welcomed several new people in 2024 and while attendance continues to be fluid, the number of people being willing to help with things like reading and with tech support has been

encouraging. We're beginning to have servers at the altar again, though this is still work in progress, and adults and children are welcome to participate in this ministry. It has also been lovely to have fresh flowers more often. A number of people have helped with the music, and it was good to see our choir come together for the Carol Service. The welcomers continue to play an important role. Having refreshments together after the service is an important part of connecting with one another, and with resources there stretched very thinly it would be fantastic to have offers of support, whether to set up before the service or serve teas and coffees. We seek to be as inclusive as possible and to work intergenerationally. Resources are available to support younger children in church, with Godly Play running around monthly in the hall. Zoom church is a way of keeping people connected who can't get to the building, and home communions have also been offered where appropriate.

We've had several special services including a packed church for Remembrance when we also welcomed the Founders' choir, and our Confirmation Service on Advent Sunday with Bishop Paul.

Coming together to worship and share communion is an important way that we are formed as the body of Christ in this community and sent out to serve. While much of our ministry may be dispersed during the week, Sundays is a place of gathering and prayer to nourish us for everyday discipleship both through Open Space and in daily life. It's a space to encourage one another, to be challenged to use our gifts generously and to deepen our love of God together in prayer and fellowship.

#### **Music at St Paul's:**

We've continued to have a variety of musical offerings this year, with Becky and the music group playing around monthly, and Alison and Sarah playing the piano on some other weeks. Jamie has continued to play for a large proportion of our services using both the organ and piano – and with our organ having some technical problems making use of the RHU organ we are homing too! The Christmas Choir came together again for the Carol Service, encouraged and facilitated in the most part by Alison's time and attention. Royal Holloway Founders' Choir joined us for Patronal and Remembrance.

#### **Tech Team:** *(Steve Baynes)*

This ministry has seen answers to prayer as the team has grown significantly and across a range of demographics. The speed at which people have picked up the tasks involved has been really encouraging. With two people now on the rota for most services it has enabled a smoother running of the streaming and sound. Members of the team have also assisted outside of Sunday mornings with funerals and baptisms alongside other events that have taken place during the week. The team are now looking into the possibility of improving the camera quality and supplying a proper tech desk to store the equipment neatly. Thank you to all who have joined the team and the two Chris's (Williams and Brent) for their generosity in installation time and funding. If anybody is interested in joining the team please see Chris Williams, Leigh Doe or myself and we will happily show you how easy it is!

#### **Zoom Church:** *(Clare Quarman and Kate Nibblet)*

Zoom church continues to be used and appreciated by those who cannot get to church in person, both short and long term. We worship together with the streamed service from St Paul's and are very grateful to the Tech Team for making this happen so reliably. Afterwards we chat and support one another, and the children enjoy sharing what they've been up to.

### **Readers and Intercessors** *(Ben Niblett)*

We continued to have a good mix of people and voices reading and leading prayers in our services, including some new ones. Twenty-one people took part and it's very good to have that variety, and to include people from Zoom church - many thanks to everyone, and more are always welcome. The dramatic readings at Good Friday were a highlight this year. We also shared ideas at a very helpful intercessors' meeting.

### **Lent Group** *(Ben Niblett)*

We had a weekly Lent group at church on Monday evenings (as the night the church was available and more people were free) based on the book *Lent and the Beloved Disciple*, by Michael Marshall, thinking about John's gospel together, with a different person facilitating each week. It was a good group. We had lots of good conversations and plenty to think about. Twelve people took part altogether, with eight the most we had at one of the evenings. Two people decided to get into reading the bible for the first time and joined this group to get started - one continued through the year and one didn't. It worked well whether you came to each week or just a couple, and whether you read the Lent book or not. We enjoyed it enough to decide to keep something similar going for the rest of the year.

### **Monday Group** *(Ben Niblett)*

The Lent group continued a bit less intensively, meeting every two weeks instead of weekly. After looking at John during Lent, we chose the letter of 1 Peter after Easter. After the summer holiday we had two weeks looking at what the bible is and how to understand it, and then moved into the Old Testament with the book of Esther. Eight people joined, with six the most we had at one meeting. We continued having good, interesting conversations and getting to understand the bible better and see God in new ways (most weeks anyway), and getting to know each other better too. But not many people have the time and energy for another evening meeting, and the numbers dropped as people had other calls on their time or health issues, so we thought it would be best to call it quits at the end of the year and think of something else in 2025.

### **Wednesday bible study and reflection group:** *(Rosie Hoad)*

In 2024 we met monthly in the first half of the year, enjoying a six-session course from the "Pilgrim" series on The Lord's Prayer, with good company and time to reflect.

### **Mothers' Union** *(Patricia Davis)*

I have been Mothers' Union branch leader since May last year. Our dear friend Ann Hawkes was leader for many years, she passed away last May and is in God's hands. We are a small branch now with five members. This Christmas our tea and chat group bought Mothers' Union Christmas cards and diaries, and we raised over £68.00 for the charity. We meet up at Guildford Cathedral about three times a year when we have a lovely service with a lot of members from other branches in the area. Everyone is welcome to join – including men!

### **Brass and candles** *(Barry and Pat Davies)*

We often come into the church on a Saturday morning to help in the church with getting the church ready for the Sunday morning service. We trim the candles and polish the brasses, Hoover and sweep the carpets and floor. We usually pick up people for Tea and Chat on a Thursday and take them home after the service.

### **Flowers and Grounds** *(Gregg and Janet Thomson)*

Flowers were grown at home and brought in for distribution among the congregation and display for Creationtide, Remembrance Sunday and Advent on the pedestal stand.

Gardens have been planted with extra bulbs with daffodils along the side of the wall along Thorpe Road and tulips along the car park bed. Plants and shrubs have been added to both the rose bed and the car park bed.

Rainwater barrels have been added behind the church hall and one has been installed in the rose garden. This will make watering easier and more sustainable.

The living silver birch tree entered into the Christmas tree festival will be planted into the lawn near the picnic table which will add to the environmental ambience of the gardens.

## **Youth and Children**

### **Stepping Stones** *(Nicola Rule)*

We continue to hold Stepping Stones in the church building weekly during term time. In the last year we have updated some of the equipment to improve the space such as a new changing table, and better storage to make set up and set down more straightforward. We have also improved our baby area (following an increase in babies and their carers attending) with new mats and donated toys. We still start with a short Toddler Service with a story, songs and a prayer, then we all help get the toys out for free play and we have a craft activity and refreshments available. Our numbers remain similar to last year, though with older children moving on to nursery or school this includes many new families. We often have over 50 people (babies, toddlers and their carers). It is a joy to be part of the team and to be able to welcome so many local families into St Paul's on a weekly basis.

### **Messy Church** *(Nicola Rule)*

Messy church has continued on a monthly basis. Careful thought has been put into the planning of the dates so that Godly Play and Messy Church which are both monthly are approximately two weeks apart. Our regular numbers are around 20-30 children and 20 or so adults. We have noticed that the children attending are a bit younger than previously and that there are many families who attend both Stepping Stones and Messy Church. We provide a warm welcome, fun and often messy activities, a bible theme and talk (the prayer rocket is always well received and launched!) and teatime food.

### **Godly Play** *(Nicola Rule)*

Godly Play is a Christian movement which is centred on childhood spirituality. We will soon be starting our third year of monthly sessions for 4–14-year-olds during the service. We start in church for the first song and then after lighting two candles one of which remains in church and one of which we take to the Godly Play space we go to the hall. We start with a story together, allow a space to wonder and an opportunity to respond within the Godly Play room - with stories, craft activities and play resources and space to think about the story. We then share a 'feast' together before returning to church with the candle at the end of the service. In the last year we have continued to expand our story sets and will continue to do that in this coming year. Our numbers are often between 10-14 children each month.

### **Youth Space** *(Josh Cleaver)*

Youth Space turned two in September 2024 as a third intake of Magna year 7s came in to see what it is all about. I made the spectacularly unpopular decision to keep it to year 7s only with 4 older 'mentors' in the space until October half term. I had thought that as the weeks passed the year 9s and 8s may have moved on but, sure enough, when we opened up our Pumpkin carving afternoon to all ages they can streaming in as if they'd never been away. We now have a range of children attending from year 6-11. Financially, a grant of £3580 from RBC in September has meant that YS has been able to run comfortably with a few treats thrown. This academic year -with my leaving on the horizon - various volunteers have come to help from Royal Holloway, Jubilee High and a volunteer from St Paul's, Addlestone, which we hope will form the basis of a team which will enable Youth Space to run in the years to come.

Some loosely fact-based 'statistics'. Since September 2022 Youth Space has:

- Run for 108 sessions
- Welcomed over 220 different young people into church
- Buttered 7410 slices of toast
- Enjoyed 5 movie nights in church
- Carved 148 Pumpkins
- Created over 20 'delicacies' which were unfit for human consumption
- Been a haven for, on average, 30 incredible young people week on week.

### **Easter Activities and schools**

It's a great privilege to welcome the children from Thorpe Lea and Hythe schools (over 600 children) into the church building to explore the wonder of Easter through crafts, activities and stories. This year it was lovely that Bishop Paul came to visit – and he very much enjoyed having a go at making the paper plane cross!

We also have a number of other visits from the primary schools, ranging from a summer concert, Harvest and Remembrance services, Christingles as well as various Christmas Carol Concerts and involvement at the Christmas Tree Festival. Our connections with Magna Carta school are also developing, and they very much appreciate the work of Youth Space. We're particularly grateful to Helen Claringbull for her work with us at the Christmas Tree Festival, blessing the tea party with the Magna choir and creating a combined choir with the two primary schools for the opening ceremony.

### **Uniformed Organisations** *(Sue Loveday)*

It is good to record the continued good working relationships with the leaders and young people of Scouting and Guiding in Egham Hythe. Our parade services for Mothering Sunday, Harvest and Remembrance Sunday were jointly planned and successfully carried out. Notably the very entertaining Christmas Tree festival pantomime, Cinderella, was this year a Scout and Guide production. Rosie continues as Chaplain to the Air Training Corps. They met at St Paul's for much of the year while their headquarters was being refurbished as well as holding their presentation events in church.

## Hospitality

### Tea and Chat

Part of our wider Open Space initiative, Tea and Chat is aimed primarily at the older members of the local community but open to all to meet and make new friends over a cup of something and a piece of cake. Currently we have about 12-15 weekly attendees. The spiritual space of the reflective Communion service that follows is also much appreciated.

### Eco Church: *(Kate Niblett)*

The church grounds are becoming steadily more eco-friendly, thanks to Gregg and Janet, occasionally supported by other members of the group on a Saturday morning. This includes four water butts and insect friendly planting. We were pleased that the council installed on-road electric car chargers just outside the church and to see them often busy. In the summer the congregation shared excess home grown produce with donations going to Tearfund. Our Christmas tree festival silver birch tree is still alive and ready to be planted in the church grounds. We continue to work towards the eco church gold award, particularly thinking of ways to make the church building as eco-friendly as possible. An eco-audit was commissioned looking at this, especially thinking of changes that can be made as part of the building project, and we have started to consider the recommendations. Our WhatsApp group is a place for sharing information and ideas, anyone who is interested in joining in would be very welcome.

### Foodbank *(Jenny Wardill and Diane Oliver)*

Runnymede Foodbank's St Pauls site has been open for over a year and has been crucial in meeting some of the needs of the local community including food parcels, vouchers for fuel bills, mobile sim cards, advice from Citizens Advice and Christians Against Poverty support as well as prayer and council from St Paul's and Vineyard Church members. There are over 30 local volunteers from the two churches as well as other Foodbank volunteers who form the Tuesday evening team. In 2024:

- 351 vouchers were fulfilled
- 553 adults fed
- 328 children fed
- 881 total people fed

We are so grateful to be a part of the foodbank family and over the year have become quite a central point for clients to be directed to and also just to come. We have been blessed that we have had plenty of food and supplies to give to whoever turns up, though occasionally we're left with bare shelves at the end of the session! Another blessing is when clients ask us to pray and their lives change - eg getting a job, accommodation or just that life becomes a bit easier. In 2024, St Paul's Church donated 685.30kg of food. This is the third largest church donation in Runnymede. Thank you, St Paul's for your continued support.

### Hall *(Diane Oliver)*

We are blessed with having the hall to generate income and connect with community groups. At the last APCM the hall was booked to capacity, however we are now in a more vulnerable position: ATC left to go back to their newly refurbished premises; Bright lights returned to Egham sports centre; Food Kitchen ceased operating from the hall due to their Cook leaving. We are very grateful for their support and were sorry to see all of them go. Our paid cleaner decided to stop, which again had been an enormous help, but with fewer hirers we didn't look to replace but did ourselves.

We still have regular groups hiring weekly/ weekly in term time/ twice monthly/ monthly. There are also regulars on a seasonal basis or ad-hoc, along with parties. Magna Carta hired the hall for mock exams. The managing of the hall is less demanding if the group is regular and for a full morning/ evening, rather than one-off/ ad-hoc bookings as these have to have the hall opened/ closed, cleaned and paperwork completed. We are praying for more groups to hire on a regular basis and ask if you will pray too please.

**2024 Christmas Tree Festival:** *(Steve Baynes)*

There was a slightly different structure to the 2024 Festival, with the set-up date moving to Monday to accommodate Youth Space and Foodbank. We involved our community, of both residents and stakeholders, in a more central role at key events. The 'Meet the Trees' event on the Wednesday with the mayor and schools' choirs gave more space to allow participants to meet with residents and visitors afterwards. Egham Hythe Scouts took on the responsibility of organising the Friday night Panto. With other popular events including our Toddler Nativity, the posh Christmas afternoon tea and our Christingle, over the course of the festival more than 500 people came into church. We have some exciting ideas for 2025 – the dates are up on the website, and watch out for updates.

**Christmas Puddings and Raffle:** *(Christine Oxenham)*

Christmas Pudding sales and the Christmas Raffle run alongside the Christmas Tree Festival with the raffle draw taking place after our Carols by Candlelight Service. All money raised goes directly to much needed funds supporting our outreach activities and projects. This year the pudding sales resulted in a profit of £246.97 and the raffle raised £370. Thank you to everyone who purchased puddings and those who so generously donated such lovely prizes for our raffle.

**SP@pub:** *(Steve Baynes)*

This is now a regular monthly social evening which often attracts numbers well into double figures. We continue to meet at the Thames Side Brewery, generally on the first Sunday of the month, and everyone is welcome to come along. There is a reminder e-mail sent out each month – please see Steve if you are not currently receiving these but would like to be on the database.

**Pastoral Care** *(Sue Loveday)*

It is always encouraging to see the pastoral care that members of the congregation offer to one another, which is the best expression of being the body of Christ. We have also provided visits and Home Communion to those whose ill health or changing circumstances has meant that they are no longer able to attend on Sundays. As we mourned the deaths of both Ann Hawkes and Hazel Tidbury we gave thanks for their example of care and support for others.

**Lifts**

This is a practical way that we provide support for some members of the church who would struggle to attend services in person, whether for the Thursday Tea and Chat, Sunday 10am services or other ad hoc occasions. It has provided a closer friendship between both the lift givers and the people who are collected. Particular thanks to Barry and Graham for their regular care in this way.

**Welcomers** *(Christine Oxenham)*

Welcoming at services is a lovely way to get to know people. It involves preparing service and hymns books to give out at the beginning of the service and tidying away afterwards. It also involves taking numbers of attendees for our church records. If you would like to have a go either as a trial or just a

one off, please let me know as Mary, Sally and I would be delighted to show you what to do and welcome you into our small team.

## Parish Safeguarding Policy Statement

At the PCC meeting held on 15<sup>th</sup> May 2024 the PCC of St Paul's Egham Hythe adopted the Church of England "Promoting a Safer Church" Policy Statement, national policies and Practice Guidance approved by the House of Bishops. This policy statement actively underpins all safeguarding work within the church, and details are available on our website: <https://speh.org.uk/safeguarding>

The PCC is committed to the safeguarding, care and nurture of everyone within our community, and will ensure that we will

1. Adopt and implement the House of Bishops' safeguarding policy and practice guidance.
2. Promote and publicise the 'Promoting a Safer Church' policy statement and ensure all church officers have access to it.
3. Have a plan in place that sets out, in line with national and local priorities, how the policy will be put into action.
4. Ensure that any person who works with vulnerable groups is aware of and abides by national and local safeguarding guidance.
5. Review the policy regularly to ensure best practice.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all. The Policies and Practice Guidance apply to all Church bodies and officers. All authorised clergy, bishops, archdeacons licensed readers and lay workers, church wardens and PCCs are required by section 5 Clergy Disciplinary Measure to have "due regard" to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at [www.cofeguildford.org.uk/safeguardingpolicy](http://www.cofeguildford.org.uk/safeguardingpolicy)

## Safeguarding and Inclusion *(Safeguarding Officer Alison Hawkins)*

### Roles and responsibilities

- Safeguarding Officer: Alison Hawkins [safeguarding@speh.org.uk](mailto:safeguarding@speh.org.uk)
- Incumbent: Revd Rosemary Hoad [vicar@speh.org.uk](mailto:vicar@speh.org.uk)
- DBS Coordinator: Diane Oliver [dbs@speh.org.uk](mailto:dbs@speh.org.uk)
- Risk Assessments: Victoria Diplock
- Diocese: [safeguarding@cofeguildford.org.uk](mailto:safeguarding@cofeguildford.org.uk) 01483 790379 (please note this is a new telephone number from Dec 2023)

There were no safeguarding incidents reported during 2024. Safeguarding continues to underpin all activities at St Paul's. Safeguarding is an agenda item for every PCC. The PCC voted to have all members DBS checked and members are trained in processes and procedures, and Safeguarding Sunday was marked. Child-friendly safeguarding materials have been produced for the website and display visibly around the church building.

## **Parish Dashboard**

The Parish Safeguarding Dashboard, set up by the Diocese is a valuable tool. It helps us keep abreast of risk assessments, training requirements, role descriptions and person specifications. New sections are being added which will help with recruitment and DBS checks. The traffic light system provides a helpful visual way of reviewing where areas need to be updated or developed.

## **Managing risks within St Paul's Church** *(Victoria Diplock)*

Risk assessments are a statement of intent for how we will operate church events and activities safely. They should be reviewed regularly but are a living document that will need to be changed and adapted as the needs of our church and community change. Over the last two years we have steadily worked through church activities and key events, identifying parishioners involved who can best advise on the needs and arrangements of these events. A lead person has been identified on each risk assessment as a link person between the risk assessment team and the activity or event, but all group leaders and volunteers at activities and events are equally responsible for ensuring that they read and follow the risk assessment. We are happy to share our risk assessments with any church member who would like to see them as we can all play a role in reducing risk as we take care of each other within our community.

Existing risk assessments had their annual update in September 2024 for the following activities and groups: Sunday Worship, Stepping Stones, Messy Church, Zoom Church and Transportation. The existing risk assessments for Youth Space and Godly Play were updated and moved over onto the standardised format we now use across the church and Diocese. New risk assessments were set up in September 2024 for Tea and Chat and Home Visiting.

A checklist has been written for Hosts to support larger services, negating the need for a separate risk assessment each time, and additional risk assessments have been undertaken for key events such as our Easter activities and Christmas Tree Festival. Role descriptions have been written for volunteers supporting some of our church activities, including Godly Play, Tea and Chat, Stepping Stones and Messy Church. This is part of an ongoing piece of work that we hope will give clarity to those helping with these activities, along with continuing in our mission to try to reduce the risk to all members of St Paul's Church and our wider community.

## **PCC Report** *(Alison Bingham)*

Wednesday 24<sup>th</sup> January: The main focus of the meeting was the 2023 accounts, together with other preparations for the APCM. Planned dates for the year and progress with the Open Space grant application and project were also discussed.

Wednesday 6<sup>th</sup> March: Items discussed included details of grants received and both planning consent and faculty application for the Open Space project. Preparations for APCM were checked, Rosie's study leave approved and there was a good discussion about our discipleship activities.

Wednesday 15<sup>th</sup> May: Leigh, Alison and Christine were welcomed to their new three-year term as members of the PCC. The APCM 2024 minutes were accepted ready to be signed off at the APCM 2025. PCC members were asked to complete online safeguarding course up to Foundation level plus Domestic Abuse training. The election of officers were as follows: Electoral Roll Officer Christine Oxenham, PCC Lay Chair, Steve Baynes, PCC secretary Alison Bingham, Treasurer Emma Sterry, Safeguarding Officer, Alison Hawkins, DBS Diane Oliver, Sidespeople (welcomers) Christine Oxenham

and Mary Halls. The PCC were informed the Project Planning Consent had been given, and that the Faculty process was in progress, with the notice on display for the necessary 30 days.

Wednesday 3rd July: Diane updated that all but one DBS had been returned for PCC members. A safeguarding action plan was agreed and confirmed. It was agreed that church development plan would be updated around September and dates for the Christmas Tree Festival were publicised.

Wednesday 11th September: St Paul's PCC email addresses were given out to all. There was a large focus on risk assessments with all groups having been checked and updated and fed back to groups. PCC were given an update that they were on track to pay parish share for the year. It was celebrated that the Your Fund Surrey application had been completed and gone to panel.

Wednesday 13th November: The Open Space project presentation that had gone to panel was shown to the PCC. The PCC was told that we would need to answer further questions on the project before it could be put to the cabinet. An updated Church Development Plan was shared by Josh, bringing together the church vision with the Open Space plans, though Josh wanted to do further work on this before it was agreed. The PCC was told we secured a grant of £3,580 for youth space for using on both running and supplies for it. Some outcomes from the eco audit were discussed.

#### **Church Fabric** (*Diane Oliver*)

2024 Mandatory checks and servicing completed:

##### **Annual:**

Boilers in Church, Vestry and Hall - September

Fire extinguishers in Church and Hall - September (one co2 and fire blanket replaced )

Organ Blower - October

CCTV - July

Organ – booked January 2025 (difficulty in finding professional to service) with likely remedial electrical work required

Key register up to date

Inventory - work to be done

##### **Bi-annual:**

PAT test due - booked for March 2025

##### **2-4years:**

Lightning Conductor due before October 2026

##### **5 years:**

Electrical testing due August 2027

#### **Maintenance 2024:**

September - vestry north and south gutters cleared/cleaned

October - south downpipe blocked, seal on joint failed, so unblocked and seal remedied

November - boiler needed attention as not firing (pilot light blows out) - monitor

February - computer monitor and tower replaced and webcam purchased after grant received

April - emergency lighting installed in church

April - lights in NW corner (foodbank area) upgraded and replaced with LED lighting for which we had a contribution of £100 from Foodbank towards the cost

April - smart meters replaced old electricity meters in church and hall (unfortunately the hall smart

meter is not yet connecting with supplier (Octopus) remedial works planned Feb 25  
September - energy audit completed (subsidised by diocese)  
November - list B permission granted for installation of three water butts (vestry, and one each end of nave) - one installed, others awaiting funding  
November – list B granted for memorial bench bequest from Karen Theobold (delivery March 25)

## **Open Space Facilities Project**

In 2023 the PCC had agreed to seek the relevant consents and funding for the Open Space project to include the following:

1. Build an extension at the north-west corner of the nave to provide:
  - toilets, including one for the disabled, with baby changing facilities
  - a kitchen capable of providing cooked food and catering for large events in the church
  - a small café area and meeting space
  - access from the church and the exterior
2. Build porches to improve the west and south nave entrances so that they are more open and fully accessible, while also improving them as fire exits and reducing heat loss.
3. Provide water and drainage services to the south west corner of the nave so that a servery can be created.
4. Reduce the choir pews in the chancel to make that a more flexible space, particularly for schools use and concerts.
5. Create storage space in the north transept, ideally repurposing the surplus wood panelling from the reduced choir stalls, including the memorial plaques.
6. Relocate the World War Two memorial name plaques to a suitable location to be determined.

In 2024, having received the green light at every preliminary stage from Your Fund Surrey and clear community support, work began on the full application process. Planning consent from Runnymede Borough Council was received in March, funded by Christmas fundraising, and the Faculty was granted in June 2024. The costs of the necessary architect's drawings and Quantity Surveyor costings were covered through the Rosewarne bequest. Alongside this work we tackled the substantial application which all projects are required to complete.

With a daunting timeline of just six weeks, getting our application in on time at the end of June was a truly collaborative effort which we would never been able to achieve without the expertise and commitment of Val Monk, Carey Baynes, Victoria Diplock and the support of Nina Porter, who was deployed by Voluntary Support North Surrey to assist and advise us.

Once submitted to Your Fund Surrey our application for £878,000 was scrutinised in every which way and we were required to answer many further questions some of which were financial, some more practical. Having jumped through every hoop, towards the end of the summer came the brilliant news that our application had been approved to go to a panel of officers and councillors at Surrey County Council HQ in Reigate. Steve, Carey, Ben, Sue and Josh managed to present (in under 10 minutes!) the full of scope of our vision and how the facilities upgrade would impact our three focus areas of 'Children and Youth', 'Creating Community' and 'Inclusion'. The feedback from the panel was very positive and we were initially advised that our project would be put forward for full approval - ie a commitment to funding providing we raised the balance from other sources.

Frustratingly we were subsequently advised that our application had stalled in the context of the financial challenges of both Surrey County Council and Runnymede BC and the changing and uncertain political scene. Conversations with Your Fund Surrey continue into 2025 and we continue to pray for a way forward. We're very grateful for the variety of letters of support we received from community stakeholders as part of the application. This has always been a project about supporting the use of the space, and it's clear from the events and activities that we've developed over the past three years that there is a real need for these ministries.

### **Runnymede Deanery Synod** *(Steve Baynes, Deanery Synod Lay Chair)*

The three Deanery Synod meetings had the topics of 'Runnymede Deanery Action Plan: Charting the Course', 'Youth - Current Challenges & Diocesan Responses to Help Us' and 'Joining the Dance - Shaping for Mission' as their main agenda points. This signified a shift towards a more strategic direction of travel for the Deanery. All three meetings were open to the public and detailed Minutes are available via the Deanery Administrator [runnymededeanery@gmail.com](mailto:runnymededeanery@gmail.com) and on the deanery website. Steve Baynes continued as Lay Chair and Rosie Hoad as Assistant Area Dean.

### **Guildford Diocesan Synod** *(Steve Baynes, Diocesan Synod Lay Member)*

The three Diocesan Synod meetings had the topic of 'Continuing the recovery: looking to the future' alongside Governance, Elections and the 2025 Budget as their main agenda points. Rosie stood down from Synod this year having served for six years. Steve Baynes was re-elected as a lay member of Synod for the next three years.

### **Financial Review** *(Emma Sterry, Treasurer)*

Total receipts of £120,365 (unrestricted funds £85,474, restricted funds £33,615 and designated funds £1,275) of which £28,725 was unrestricted planned voluntary donations and a further £8,586 was from Gift Aid. Restricted grants and donations of £34,309 were also received, the majority of which was for curate housing costs from Central Church.

Total expenses were £106,808 which includes £44,807 Parish Share of Diocesan expenses, £146 contribution to Deanery expenses, £21,821 curate housing and £6,994 community meals expenses. It should be noted that we have not paid for any church administration or for church cleaning and only a nominal amount for hall cleaning.

Total funds increased by £13,556 before investment gains of £9,212 giving a net increase in funds of £22,768.

We are very grateful to all who financially support ministry at St Paul's. Regular giving through the Parish Giving Scheme is the best way to give if you can. The church pays no fee for this so the total amount you donate comes to St Paul's and PGS administer the Gift Aid donations for us each month. You can find out more at [www.parishgiving.org.uk](http://www.parishgiving.org.uk) (our details are Egham Hythe St Paul PGS 170617192).

There are several other ways to give, including via a QR code and through our website. It really helps if taxpayers sign a Gift Aid declaration so we can claim back the tax on both regular donations and one-off donations. Please consider joining those who support St Paul's Church, so that we can bless the community we serve. For more information, please get in touch with the treasurer or wardens and we can help you look at which option is most suitable for you.

Collections for charities in 2024 totalled £1,055 (2023: £649) this is broken down between

Childrens' Society	£230
Christian Aid	£612
Mary's Meals	£83
Tearfund	£130
	<u>£1,055</u>

Grants received in 2024 totalled £25,830 (2023: £17,249) this is broken down between

Diocese of Guildford	£15,000	Towards curate housing
Runnymede Deanery	£750	Towards Youth Ministry
Runnymede Borough Council	£3,000	Towards Community Meals
Runnymede Borough Council	£3,000	Towards Community Meals
	<u>£25,830</u>	

### **Reserves Policy**

The Parochial Church Council has set reserves target of 2 months of unrestricted expenses. This is equivalent to £11,700. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was £30,037 which is higher than this target.

The balance of £28,136 in the restricted fund is retained for church fabric £20,256, community meals £1,418, curate housing £483, office equipment replacement and admin support £1,098, church hall repairs £352, and money held on behalf of Churches Together for flood relief £1,008 and youth outreach project £3,521

### **Looking forward**

Parish Share for 2025 will be £45,927 (2024: £44,807) and we continue to be supported under the transitional arrangements to new Parish Share scheme for this year.

As previously, funding for major expense projects will need to be assessed thoroughly by the PCC or the Standing Committee prior to committing to undertaking. Researching of grant income to apply for will have to form part of any consideration of projects.

*Through prayer we achieved many good things in 2024 and we need to continue that prayer and hard work in 2025, but the PCC remain positive in the belief that God will provide.*

**Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe.**

I report on the accounts for the year ended 31<sup>st</sup> December 2024 as attached hereto.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Moore Accounting Services  
17 Warwick Close,  
Maidenhead

11th March 2025

## Statement of Financial Activities

For the year ending 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>INCOME AND ENDOWMENTS</b>							
Voluntary Receipts	2(a)	49,176	34,309	1,250	0	84,736	75,257
Activities for generating funds	2(b)	1,238	0	0	0	1,238	1,626
Income from investments	2(c)	11,273	990	25	0	12,289	12,013
Church activities	2(d)	22,102	0	0	0	22,102	23,094
<b>TOTAL INCOME</b>		<b>83,790</b>	<b>35,300</b>	<b>1,275</b>	<b>0</b>	<b>120,365</b>	<b>112,020</b>
<b>EXPENDITURE</b>							
Church activities	3(a)	68,287	37,506	485	0	106,278	128,608
Raising funds	3(b)	531	0	0	0	531	453
<b>TOTAL EXPENDITURE</b>		<b>68,818</b>	<b>37,506</b>	<b>485</b>	<b>0</b>	<b>106,808</b>	<b>129,060</b>
<b>NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS</b>							
		14,972	(2,206)	790	0	13,556	(17,041)
<b>NET GAINS ON INVESTMENTS</b>							
		0	0	0	9,212	9,212	34,885
<b>NET INCOME/(EXPENDITURE)</b>							
		14,972	(2,206)	790	9,212	22,768	17,844
<b>TRANSFER BETWEEN FUNDS</b>							
		610	(610)	0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>							
		15,582	(2,816)	790	9,212	22,768	17,844
<b>Total funds brought forward</b>							
		15,857	30,952	6,634	402,465	449,908	432,063
<b>Total funds carried forward</b>							
		31,440	28,136	7,424	411,677	478,676	449,908

## Balance Sheet

As at 31 December 2024

	Note	2024	2023
<b>FIXED ASSETS</b>		£	£
Tangible		0	0
Intangible	9	411,677	402,465
		<u>411,677</u>	<u>402,465</u>
<b>CURRENT ASSETS</b>			
Stock		0	0
Investments		0	0
Debtors and prepayments	4(a)	845	1,851
Short-term deposits		0	0
Cash at bank and in hand	4(b)	70,525	54,439
		<u>71,370</u>	<u>56,290</u>
<b>LIABILITIES</b>			
Creditors – amounts falling due within one year	5	4,371	2,847
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<u>66,999</u>	<u>53,443</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		478,676	455,908
Creditors – amounts falling due after one year		0	0
<b>TOTAL NET ASSETS</b>		<u>478,676</u>	<u>455,908</u>
<b>PARISH FUNDS</b>			
Unrestricted		31,440	15,857
Restricted		29,136	30,952
Designated		7,424	6,634
Endowment		411,677	402,465
		<u>478,676</u>	<u>455,908</u>

Approved by the Parochial Church Council on 29<sup>th</sup> January 2025 and signed on its behalf by The Revd Rosemary Hoad (PCC Chair)

The notes on pages 22 to 26 form part of these accounts.

## NOTES TO ACCOUNTS

### 1 Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102 and registered with The Charity Commission as number 1184186. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. It is also the first year they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

#### Funds

##### Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

##### Designated Funds

These are income funds from the unrestricted funds which the PCC have designed for a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' report.

##### Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

##### Endowment Funds

These are 2 funds which are held for our benefit by Guildford Board of Finance at CCLA Bank, namely Budgen Fund and Picher Fund. The income from the Budgen Fund is unrestricted, the income from the Pilcher Fund is restricted to be used to alleviate hardship in the parish.

### 2 Income and Endowments

		Unrestricted Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
2(a)	Voluntary						
	Gift Aid donations	28,725	1,200	0	0	29,925	31,234
	Tax recoverable	8,586	300	0	0	8,886	8,759
	Other	20	0	0	0	20	1,706
	Collections	3,854	0	0	0	3,854	3,594
Grants	Curate Housing	0	15,000	0	0	15,000	15,000
	Open Space						
	Project	0	0	0	0	0	2,249
	Office						
	equipment	0	2,000	0	0	2,000	0
	Youth ministry	0	5,830	0	0	5,830	0
	Community						
	Meals	0	3,000	0	0	3,000	0
	Donations	7,992	6,979	1,250	0	16,551	12,715
	Legacies	0	0	0	0	0	0
		49,176	34,309	1,250	0	84,736	75,257

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
2(b) Activities for generating funds						
Fundraising	1,238	0	0	0	1,238	1,656
	<u>1,238</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,238</u>	<u>1,656</u>
2(c) Income from investments						
Dividends on CCLA Investment Fund	10,988	184	0	0	11,172	11,001
Bank and CCLA Deposit Fund interest	286	806	25	0	1,117	1,012
	<u>11,273</u>	<u>990</u>	<u>25</u>	<u>0</u>	<u>12,289</u>	<u>12,013</u>
2(d) Income from church activities						
Fees for weddings and funerals	1,755	0	0	0	1,755	2,086
Church hall hire income	20,347	0	0	0	20,347	21,008
	22,102	0	0	0	22,102	23,094
<b>Total Income</b>	<b>83,790</b>	<b>35,300</b>	<b>1,275</b>	<b>0</b>	<b>120,365</b>	<b>112,020</b>

### 3 Expenditure

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
3(a) Church activities						
Charitable giving	0	0	0	0	0	75
Diocesan Parish Share	44,807	0	0	0	44,807	44,181
Deanery Parish Share	146	0	0	0	146	207
Other ministry costs	5,394	0	0	0	5,394	5,724
Church running and maintenance	15,660	7,289	485	0	23,433	40,341
Curate house	0	21,821	0	0	21,821	21,211
Outreach activities	847	6,994	0	0	7,841	13,702
Training	0	0	0	0	0	0
Grounds upkeep	288	0	0	0	288	0
Hall running and maintenance	2,336	0	212	0	2,548	3,167
	<u>69,477</u>	<u>36,102</u>	<u>697</u>	<u>0</u>	<u>106,278</u>	<u>128,608</u>
3(b) Raising funds						
Stewardship costs	0	0	0	0	0	0
Fundraising costs	531	0	0	0	531	453
	<u>531</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>531</u>	<u>453</u>
<b>Total Resources Expended</b>	<b>70,008</b>	<b>36,103</b>	<b>697</b>	<b>0</b>	<b>106,808</b>	<b>129,060</b>

Volunteers run the church office and clean and maintain the church and the hall for which we are hugely thankful for.

#### 4 Current Assets

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
4(a) Debtors						
Funeral fees	254	0	0	0	254	0
Hall hire	46	0	0	0	46	0
Gift Aid	545	0	0	0	545	1,851
	<u>845</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>845</u>	<u>1,851</u>
4(b) Cash at bank and in hand						
Co-Op Bank Current	23,545	6,330	765	0	30,640	7,963
Co-Op Bank Current	0	1,162	0	0	1,162	1,578
Co-Op Bank Deposit	10,448	2,360	5,000	0	17,808	17,525
CCLA Bank Deposit	0	0	659	0	659	634
CCLA Bank Deposit	0	20,256	0	0	20,256	26,839
	<u>33,993</u>	<u>30,109</u>	<u>6,424</u>	<u>0</u>	<u>70,525</u>	<u>54,439</u>

#### 5 Current Liabilities

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	Total Funds 2024 £	Total Funds 2023 £
Amounts falling due within one year						
Accruals for running costs	1,473	0	0	0	1,473	1,019
Accruals for ministry costs	722	0	0	0	722	544
Accruals for outreach costs	38	972	0	0	1,010	0
Money collected on behalf of others	0	1,165	0	0	1,165	1,284
Parish Share	0	0	0	0	0	0
	<u>2,234</u>	<u>2,137</u>	<u>0</u>	<u>0</u>	<u>4,371</u>	<u>2,847</u>

#### 6 Funds

The restricted funds comprise the church fabric bequest fund, the community meals project, ministry support (curate housing) fund, admin support fund, hall vandalism fund, youth ministry fund, hardship fund and flood relief money held on behalf of Churches Together in Surrey after the floods of February 2014.

The designated funds comprise organ repairs and maintenance, bequest designated for a families and youth worker.

The endowment funds are managed on behalf of the parish by Guildford Diocesan Board of Finance as custodians.

## 7 Summary of Fund Movements

	As at 1 Jan 2024 £	Incoming Resources £	Resources Expended £	Investment Gains £	Trans fers £	As at 31 Dec 2024 £
					(1,074)	
Unrestricted General Fund	15,857	86,724	(69,303)	0	4)	32,204
Restricted Rosewarne Bequest	26,739	806	(7,298)	0	0	20,256
Restricted Community Meals	2,853	5,009	(6,685)	0	240	1,418
Restricted Ministry (housing)	0	21,470	(21,821)	0	834	483
Restricted Admin support	0	2,000	(902)	0	0	1,098
Restricted Hall vandalism	352	0	0	0	0	352
Restricted Flood Relief	1,008	0	0	0	0	1,008
Restricted Youth ministry	0	4,330	(809)	0	0	3,521
Designated Organ Fund	634	25	0	0	0	659
Designated Families & Youth Worker	5,000	0	0	0	0	5,000
Designated Hardship Fund	1,000	0	0	0	0	1,000
Endowment Pilcher Fund	6,646	0	0	152	0	6,798
Endowment Budgen Fund	395,819	0	0	9,060	0	404,878
	<u>455,908</u>	<u>120,365</u>	<u>(106,808)</u>	<u>9,212</u>	<u>0</u>	<u>478,676</u>

## 8 Prior Period Comparative SOFA Restated

### Statement of Financial Activities

For the year ending 31 December 2024

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Endowment Funds £	Total Funds 2023 £
<b>INCOME AND ENDOWMENTS</b>					
Voluntary Receipts	70,101	5,156	0	0	75,257
Activities for generating funds	1,656	0	0	0	1,656
Income from investments	11,163	830	20	0	12,013
Church activities	23,094	0	0	0	23,094
<b>TOTAL INCOME</b>	<u>106,014</u>	<u>5,986</u>	<u>20</u>	<u>0</u>	<u>112,020</u>
<b>EXPENDITURE</b>					
Church activities	116,430	12,177	0	0	128,608
Raising funds	453	0	0	0	453
	<u>116,883</u>	<u>12,177</u>	<u>0</u>	<u>0</u>	<u>129,060</u>
<b>NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS</b>	<u>(10,870)</u>	<u>(6,191)</u>	<u>20</u>	<u>0</u>	<u>(17,041)</u>
<b>NET GAINS ON INVESTMENTS</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,885</u>	<u>34,885</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>(10,870)</u>	<u>(6,191)</u>	<u>20</u>	<u>34,885</u>	<u>17,844</u>
<b>TRANSFER BETWEEN FUNDS</b>	<u>3,071</u>	<u>(3,071)</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET MOVEMENT IN FUNDS</b>	<u>(7,779)</u>	<u>(9,261)</u>	<u>20</u>	<u>34,885</u>	<u>17,844</u>
Total funds brought forward	23,656	41,214	5,614	367,580	438,063
Total funds carried forward	<u>15,857</u>	<u>31,952</u>	<u>5,634</u>	<u>402,465</u>	<u>455,908</u>

**9 Intangible Assets**  
Custodian Trusts

	Shares	Price per share £	Value £
Account CB3007740-001			
Market value at 1 Jan 2024	294	22.6053	6,646
Disposal	0	0	0
Purchase	0	0	0
Net Gain/(Loss)	0	0	152
	<u>294</u>	<u>23.1227</u>	<u>6,798</u>
Account CB3007789-001			
Market value at 1 Jan 2024	17,510	22.6053	395,819
Disposal	0	0	0
Purchase	0	0	0
Net Gain/(Loss)		0	9,059
	<u>17,510</u>	<u>23.1227</u>	<u>404,878</u>
<b>Total Investments</b>			<b>411,676</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, EGHAM HYTHE**

England & Wales - Charity number 1184186

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# Accounts

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# The Ecclesiastical Parish of St Paul's Egham Hythe



Annual Report and Financial Accounts  
of the Parochial Church Council  
for the year ended 31<sup>st</sup> December 2023



## **St Paul's Egham Hythe Parochial Church Council**

### **Parish Church:**

St Paul's Egham Hythe  
in the Runnymede Deanery  
Diocese of Guildford

### **Address:**

St Paul's Egham Hythe  
Thorpe Road  
Staines  
Middlesex TW18 3HJ  
email: [office@speh.org.uk](mailto:office@speh.org.uk)  
website: [www.speh.org.uk](http://www.speh.org.uk)

### **Incumbent:**

The Revd Rosemary Hoad  
email: [vicar@speh.org.uk](mailto:vicar@speh.org.uk)

### **Bank:**

The Co-operative Bank,  
PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT  
Account Name: St Paul's Church, Egham Hythe  
Sort Code 08-92-99 Account No: 67215168

### **Independent Examiner:**

Moore Accounting Services Ltd  
17 Warwick Close  
Maidenhead  
Berkshire SL6 3AL

"The Parochial Church Council of the Ecclesiastical Parish of St Paul, Egham Hythe" has been on the Register of Charities as a separate entity since 1<sup>st</sup> July 2019, registration number 1184186. Members of the PCC are trustees of the charity.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Rosemary Hoad, in "promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical". The church building and hall are located at St Paul's Church, Thorpe Road, Staines TW18 3HJ. The accounts relate to the financial year January 2023 to December 2023.

Charity Registration Number: 1184186

## Membership of the PCC

The membership is partly ex-officio and partly elected at the Annual General Meeting in accordance with Church Representation Rules. PCC members are usually elected for a three-year term of office. Membership from the APCM in April 2023 was as follows:

Vicar/Chair of PCC	Revd Rosemary Hoad
Curate	Revd Josh Cleaver (from July 2022)
Associate Clergy	Revd Sue Loveday Revd Janet Franck (until June 2023)
Diocesan Synod	Revd Rosemary Hoad ( <i>term expires 2024</i> ) Steve Baynes ( <i>term expires 2024</i> )
Deanery Synod	Steve Baynes ( <i>re-elected - term expires 2026</i> ) Graham Rule ( <i>appointed July 23 term expires 2026</i> )
Churchwardens	Diane Oliver Elizabeth Roshier
PCC Members	Selwyn Boothe ( <i>term expires 2024</i> ) Victoria Diplock ( <i>term expires 2025</i> ) Jackie McGovern ( <i>term expires 2024</i> ) Christine Oxenham ( <i>term expires 2024</i> ) Emma Sterry (Treasurer) ( <i>term expires 2026</i> ) Nicola Rule ( <i>term expires 2026</i> )

The following appointments were made by the PCC:

Lay Vice-Chair of PCC: Steve Baynes

Treasurer: Emma Sterry

PCC Secretary: minutes - vacant (Diane Oliver office)

Safeguarding Officer: Alison Hawkins

DBS Evidence Checker: Diane Oliver

Electoral Roll Officer: Christine Oxenham

## **Foreword** (Revd Rosemary Hoad, Vicar)

There's so much to be thankful for as we look back at 2023, and I hope as you read this report you get a flavour of the ways in which St Paul's seeks to serve God and be a blessing in Egham Hythe. The Open Space activities during the week have continued to grow and reach out more widely into the community and the number of children and young people we are reaching is increasing. We've made some progress with the plans for the improvement of the facilities and should shortly be able to start to apply for the relevant grants. Our day-to-day financial challenges have been met once again, albeit close to the wire. I'm so grateful to the small team including my clergy colleagues, wonderful wardens and others who have given so sacrificially to the ministry of St Paul's, investing in the work of the kingdom in this place. We're touching people's lives with the love of God and it's bearing fruit. It's exciting to see what is possible, and we now need a wider number of people to catch the vision and invest their time and talents to enable this ministry to continue to grow and flourish. Please pray with me for God to raise up more people from our church and community to share in this amazing journey.

*Jesus said to his disciples, 'The harvest is plentiful, but the labourers are few;  
<sup>38</sup> therefore ask the Lord of the harvest to send out labourers into his harvest.'  
(Matthew 9: 37-38)*

## **Overview of 2023** (Revd Rosemary Hoad)

In 2023 our Open Space weekday activities got more gloriously messy, with a lot more children and young people around. Stepping Stones has continued to flourish, now attracting up to 35 children each week, along with their parents or carers. Messy Church moved from occasional gatherings to a monthly offering and is starting to build a good core. Youth space evolved and as it went into its second year in the autumn, and alongside the new year 7s some older students have started to be involved as mentors. Magna Carta students have also volunteered with the church as part of their Duke of Edinburgh scheme, the GCSE music group staged a concert in church, and the choir supported the Christmas Tree Festival. The Easter Activity weeks are a highlight of the work we do with Thorpe Lea and The Hythe primary schools, alongside a number of other activities during the year. A monthly Godly Play group has been established on Sunday mornings during the 10am service, and this is starting to bring more families along to Sunday services.

Serving the most vulnerable in our community has continued to be a priority, with the Friday Food Kitchen continuing to take out meals to around 90 people each week. In November we also began to host the Runnymede Foodbank, working together with the Vineyard Church. We've continued to be a Warm Hub at particular points during the week, and Tea and Chat offers a friendly welcome to all. We keep our regular activities free, encouraging those who are able to make donations so that this can continue. In a difficult climate we are thankful that we have again been able to meet our financial commitments, though this remains a challenge.

The Open Space facilities project has moved forward a little with the proposals now awaiting planning consent from the Borough and Diocese. Once this is in place the grant applications to Your Fund Surrey and others can be submitted. It has been a lot of work getting to this stage, and particular thanks to Sue Loveday for her work on this. There's a long way to go – please continue to pray for the project.

## **Membership** (Christine Oxenham)

At the APCM in April 2023 there were 81 members on the church Electoral Roll (79 in 2022). This was made up of 55 residents in the parish (59 in 22) and 26 non-residents (20 in 22). The next complete revision of the Electoral Roll will be in 2025.

## **Church Development Plan and Parish Vision**

*“All are welcome at St Paul’s. You will find a warm, safe, open space where you are free to watch or join in, to receive or to give, to pass through or to belong. On Sundays we worship with joy, refuelling the community for the week ahead”.*

The PCC regularly review and update our Church Development Plan, and the latest version is available in church or from the parish office. In 2023 the details of our Church Development Plan were reviewed with the Archdeacon and others as part of the Parish Needs Process and Archdeacon’s Visitation. Our vision to improve the Open Space facilities is woven into each area of the plan.

The three core areas of the Church Development Plan are:

- Faith and Worship
- Youth and Children
- Hospitality

These connect with the Guildford Diocesan transforming church/transforming lives vision focus on: Growing Disciples, Growing Diversity and Growing Community. More information about that is available on the Diocesan website:

<https://www.cofeguildford.org.uk/vision-and-strategy/>



## **Reflections on 2023** (with thanks to a number of contributors)

The following short reflections on aspects of ministry in 2023, written by a variety of people, have been broadly grouped into our three core areas from the parish vision.

### **Faith and Worship**

#### **Baptism:** (Josh Cleaver)

We’ve had 7 baptisms in 2023, all children. People ask to have their children baptised for all sorts of reasons and come at the occasion from many different angles. Each case presents an opportunity to demonstrate God’s hospitality and extend an invitation to belong and it is one of the most heartening experiences to see parents and children at Stepping Stones and Messy Church who have accepted that invitation. If you are thinking about Baptism for yourself or for children, speak to one of the clergy or email [office@speh.org.uk](mailto:office@speh.org.uk).

#### **Curate:** (Josh Cleaver)

Having looked through some old emails, it turns out that I am writing this near enough 2 years to the day since I first travelled down from Oxford to St Paul’s to meet Rosie, Liz and Di to explore the possibility of joining as curate. This simultaneously feels both years ago

and as if it was only yesterday. In a similar sense, my priesting in summer 2023 felt both like the closing act on a chapter which began 5 years previously in Ukraine and brought us back to the UK via a couple of years in Moscow, as well as a beginning of something new and unknown. Having been with you for 18 months, I feel I am now able to see more clearly how St Paul's impacts the community and the beautiful ways in which we are joining in with God's mission to help others belong.

### **Sunday Services**

Our 10am Sunday service has welcomed some new people including children (particularly on the Godly Play week). We seek to include all ages, and resources are also available for families to use in church. Zoom also makes the service accessible and communal for a number of people who wouldn't otherwise be able to attend. Others catch up on YouTube during the week. Much of our numerical growth in on-site worship has been during the week through Messy Church and Stepping Stones, which makes our regular Sunday worship and prayer for that outreach all the more important. It is good to see a number of people taking new responsibilities, though there is room for more! Please pray for that growth in commitment which can renew our own faith journey at the same time as serving God and his mission in Egham Hythe.

### **Readers and Intercessors:** *(Ben Niblett)*

This year our services were enriched by hearing from more people and a bigger range of voices leading our prayers and reading our bible passages. Many thanks to all our readers and intercessors - and more are welcome.

### **Music at St Paul's:** *(Becky Brent and Alison Hawkins)*

Music continues to be an integral part of worship at St Paul's. We have continued to build on the range of music and those who are involved. Jamie has led our worship for many of our services, on both organ and piano, and Alison and others have played from time to time. This year, the choir from Royal Holloway have also performed some amazing pieces and for the second year running a Christmas choir rehearsed and performed at the 'Carols by candlelight' service. It was all the more special because of the coming together of a number of members of the congregation to sing. We are thankful for all they did to make this happen.

Becky and the music group are slowly getting back to playing a few songs within services and the intent is that the choir will be involved in more events and that the music group will participate on a more regular basis. We are always keen to have more people involved in the music, so if you would like to be involved please get in touch.

### **Tech Team:** *(Chris Williams)*

I am a fairly new member of a small tech team under the leadership of Steve Baynes and we assist in the use of audio-visual aids at St Paul's. This ranges from enabling everyone to hear in Church during services including when there are choirs or the music group. Occasionally we will add material on the big screen TVs for people to see. We also video services and stream them on YouTube and Zoom so people not able to attend Church for any reason can still watch and be part of the service - this is probably the most satisfying part of the role for me.

**Zoom Church:** *(Clare Quarman and Kate Nibblet)*

We continue connecting to Sunday worship at St Paul's with a regular attendance of around 8 adults and children, and others from the congregation joining us from time to time. We are heartened by the love and support the group have shown each other this year through difficult life events, particularly as the year began and ended with the sad passings of Karen and Cliff. The kids love sharing their creative efforts with the group, and we all enjoy it when people in church drop into the office for an after-service chat.

**Wednesday bible study and reflection group:** *(Richard Gilbert)*

This year's Bible study has been exhilarating, educational and challenging. We have read and reflected on eight Psalms, using Paula Gooder's book "Journalling the Psalms", had a six session Lent course "Natural Evangelism" by J John and a truly wonderful reflection on "The Magnificat" by Rosie Hoad. All of our attending group members have joined in with detailing their thoughts, experiences and beliefs. In 2024 we have started a six session "Pilgrim" course on The Lord's Prayer. All are welcome and it would be good to see new members.

**Word for the week:** *(Clare Quarman)*

Word of the Week is a little weekly dose of spiritual nourishment in your pocket! Using a dedicated WhatsApp group, Josh has led us on a fascinating exploration of sources this year, ranging from Old Testament texts to 20th century stories. Members have generously shared their thoughts, experiences and questions each week and our conversations have delved into baptism, suffering, calling, free will, the nature and variety of prayer, and much more. It has been a pleasure to take part in and to learn from one another.

**Mothers' Union** *(Ann Hawkes)*

St Paul's currently has 10 members of the Mothers' Union and would welcome others who would like to join. Membership is open to all who are baptised (men as well as women, and whether or not you have children). The Mothers' Union promotes the well-being of families worldwide by developing prayer and spiritual growth and by practical action to improve conditions for families. In July we hosted the Deanery Bring and Share Lunch.

## Youth and Children

### Stepping Stones

'A safe space to play', 'a welcoming space with welcoming people', 'fun and friendship' are just a handful of quotes from our regular Stepping Stones attendees. This year there has been a real surge in numbers and it is now not uncommon for us to have well in excess of 50 people - children (babies and tots) and carers - on a Thursday morning. For many, Stepping Stones is the first point of contact with St Paul's and it is heartening that the efforts of the team to make the space safe and welcoming are appreciated and reflected in the quotes above. We start with a short Toddler Service with a story, songs and a prayer, then get the ride-ons and toys out and have craft and refreshments.

### Messy Church

Last year, we made the decision to put on a monthly Messy Church event. These events are attracting roughly 30 children plus their families and providing fun activities, free food and the chance to hear the gospel. To repeat the theme of belonging, in recent months there

has been a distinct overlap between those who attend Messy Church and our other children's ministries which means we are sometimes seeing certain families in church two or three times a week outside of Sunday worship.

### **Godly Play** *(Nina Cleaver)*

Godly Play is an imaginative approach to spiritual nurture through story, wondering, and play. It has helped children at St Pauls to find new meaning in familiar Bible stories within a peaceful, contemplative and creative environment. In 2023 we started a monthly session for ages 4-14 during the Sunday service, which also enables parents to experience church in a different way, whilst children are happily occupied.

### **Youth Space**

September 2023 marked the paper anniversary of Youth Space and it has taken that amount of time to fully appreciate what this ministry is and does - and also what it isn't and doesn't do. Numerically, not much has shifted and we've maintained a steady attendance rate of between 20-30 young people a week. The real difference this year has been in the depth of relationships and the types of conversations the team are now having with those who come. Highlights of the year so far include:

- The completely random mix of ages of our core attendees (11-16) which completely goes against the sensible planning last summer but is all the better for it.
- Three of our regulars speaking to the community in church at Harvest Festival.
- Slow and steady bridge building with Magna, especially with year 7 and 8 tutors.

### **Easter Activities and schools**

What a privilege it is for us to have every child from Thorpe Lea and Hythe schools (over 600 children) into the church building to explore the wonder of Easter through crafts, activities and stories. It is a great testament to how close we sit to the heart of the community that, despite neither school being 'church schools', we have this opportunity to literally share the gospel of Christ and witness to his resurrection.

This year saw a number of other services and visits with our local schools, ranging from a summer concert, Harvest and Remembrance services, Christingles as well as various Christmas Carol Concerts and involvement at the Christmas Tree Festival.

### **Uniformed Organisations**

It's great to have close links with all the local Uniformed Organisations, and there are three Sunday Parade services in church (Mothering Sunday, Harvest and Remembrance). Rosie continues as chaplain to the ATC and enrolled a number of new cadets at their presentation evening in church.

## **Hospitality**

### **Tea and Chat**

Part of our wider Open Space initiative, Tea and Chat is aimed primarily at the older members of the local community but open to all to meet and make new friends over a cup of something and a piece of cake. Currently we have about 12-15 weekly attendees. The spiritual space of the reflective Communion service that follows is also much appreciated.

**Eco Church:** *(Kate Niblett)*

The Eco Church group started the year by organising a well-attended community environmental Q&A session with our MP Ben Spencer. It was a challenging and thought provoking evening, and one that has been promised to be repeated in 2024. We continue to strive towards the A Rocha gold eco church award. Our monthly zoom meetings discussion often focussed on the challenges of making our building more eco-friendly, and the opportunities the development plan might present to do this. We continue to try to make the outside space eco-friendly and attractive. The summer sales of home-grown produce raised funds for Tear Fund's appeal for famine relief in East Africa. The Creationtide season in the Autumn was an opportunity to reflect on our stewardship of the natural world and our response to Climate Change.

**Food Kitchen**

Around 4000 meals were distributed to people's homes from our Friday Food Kitchen during 2023, which shows just how important it is for the local community. The Christmas Lunches were also a great success. Organised by Councillor King and others, and working with a paid chef the project has received welcome support from Runnymede Borough Council and the Stroud Foundation.

**Foodbank**

From November 2023 St Paul's has become a new venue for the Runnymede Foodbank, and the first one in the evening. St Paul's and Vineyard Church are working together and in October came together for a well-attended training evening. The numbers attending have exceeded the expectations of the Foodbank, and it's meeting a clear need.

**Warm Space**

St Paul's has for the second year been a warm space over the winter months at specific times during the week, including while the Foodbank is running. This is supported by Surrey County Council.

**Hall** *(Diane Oliver)*

Our hall is widely used by groups in the community. Most pre-Covid groups are back to normal including Baby Sensory, Brownies, Craft friends, with Sundowners and Surrey Arts on a seasonal basis. The Wednesday Egham Group has moved from meeting in the church to the hall. Runnymede Fine Arts give us a donation to park in the car park one day per month. In addition, Egham Women's Institute have made our hall their regular monthly meeting place after coming temporarily when the Hythe Centre was used as a Vaccination Hub. We also welcomed Bright Lights, a weekly youth group catering for those with additional needs. The Air Training Corps started to meet here twice a week in the summer while their squadron is being renovated. There's no definite end date as yet! Little City became a regular monthly booking. Food Kitchen became permanent weekly fixture with a paid chef and volunteer deliverers. With other one off events and occasional Birthday parties the hall is at comfortable capacity. The church has priority use on Sundays, including for Godly Play and baptism parties, with most other church activities during the week now part of the Open Space in church.

A pricing strategy was agreed that the hourly rate would be the same as the year (ie £23 in 2023) with a set rate of £150 for parties. It was agreed that a paid cleaner had to be

engaged, and I'm very grateful to Trish in taking this on and being flexible to work around bookings. The income from the hall goes some way in enabling the church to meet our financial commitments and support our policy of welcoming everyone to the various church activities free, with donations from those who are able.

**Christmas Tree Festival:** *(Steve Baynes)*

The 2023 Christmas Tree Festival continued to be a successful way of bringing the community together. Two highlights were on the Thursday with the Stepping Stones Toddler Nativity in the morning, and the Christmas Tea Party with carols from Magna Carta School in the afternoon. The Friday evening event saw two Scouts formally awarded with their Chief Scout's Gold Awards. Over the course of the 4 days over 500 people came into church including over 100 at the Christingle Service on the Sunday afternoon.

**Christmas Puddings:** *(Christine Oxenham)*

The Christmas Puddings once again proved really popular with all flavours selling well. The Christmas raffle exceeded the previous year for excellent kindly donated prizes and ticket sales. The total raised from the puddings and raffle was £620.30. These funds contributed to the cost of the initial planning application for our open space project.

**SP@pub:** *(Steve Baynes)*

This monthly event has now settled into a rhythm with a permanent venue at the Thames Side Brewery. Monthly reminder emails are sent out to our congregation database and everyone is welcome to come along and join the 'regulars' in this most relaxed of environments. Dates are displayed on the church website.

**Lifts**

This is a practical way that we provide support for some members of the church who would struggle to attend services in person, whether for the Thursday Tea and Chat, Sunday 10am services or other ad hoc occasions. It has provided a closer friendship between both the lift givers and the people who are collected. Particular thanks to Barry and Graham for their regular care in this way.

**Welcomers** *(Christine Oxenham)*

Welcoming on Sunday mornings and assisting at baptisms and weddings is a really good way of getting to know the many people who come to our services. It is really easy and rewarding, helping to make people feel comfortable and at ease, handing out service booklets and notice sheets and recording attendance numbers for church records. If you feel you would like to join our small team of regular welcomers or may just like to have a go one Sunday as a trial, then please do let me know.

**Parish Safeguarding Policy Statement**

At the PCC meeting held on 3<sup>rd</sup> May 2023 the PCC of St Paul's Egham Hythe adopted the Church of England "Promoting a Safer Church" Policy Statement, national policies and Practice Guidance approved by the House of Bishops. This policy statement actively underpins all safeguarding work within the church, and details are available on our website: <https://speh.org.uk/safeguarding>

The PCC is committed to the safeguarding, care and nurture of everyone within our community, and will ensure that we will

1. Adopt and implement the House of Bishops' safeguarding policy and practice guidance.
2. Promote and publicise the 'Promoting a Safer Church' policy statement and ensure all church officers have access to it.
3. Have a plan in place that sets out, in line with national and local priorities, how the policy will be put into action.
4. Ensure that any person who works with vulnerable groups is aware of and abides by national and local safeguarding guidance.
5. Review the policy regularly to ensure best practice.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all. The Policies and Practice Guidance apply to all Church bodies and officers. All authorised clergy, bishops, archdeacons licensed readers and lay workers, church wardens and PCCs are required by section 5 Clergy Disciplinary Measure to have "due regard" to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at [www.cofeguildford.org.uk/safeguardingpolicy](http://www.cofeguildford.org.uk/safeguardingpolicy)

## **Safeguarding and Inclusion** (*Safeguarding Officer Alison Hawkins*)

### **Roles and responsibilities**

- Safeguarding Officer: Alison Hawkins [safeguarding@speh.org.uk](mailto:safeguarding@speh.org.uk)
- Incumbent: Revd Rosemary Hoad [vicar@speh.org.uk](mailto:vicar@speh.org.uk)
- DBS Coordinator: Diane Oliver [office@speh.org.uk](mailto:office@speh.org.uk)
- Risk Assessments: Victoria Diplock
- Diocese: [safeguarding@cofeguildford.org.uk](mailto:safeguarding@cofeguildford.org.uk) 01483 790379 (please note this is a new telephone number from Dec 2023)

**Actions taken:** There were no safeguarding incidents to report during 2023. There was an issue raised about a Scripture Union booklet available to visiting children from local schools, which was checked with the Diocesan Safeguarding team in responding to this matter.

Some work has been done to improve safeguarding awareness in the younger church users. This includes posters and creating a new section on the website 'safeguarding information for children' where relevant safeguarding info is presented in a more child friendly manner. This is especially important given the increase in activities that are now offered for under 18s. We also marked Safeguarding Sunday in November.

**Parish Dashboard:** The new Parish Dashboard, set up by the Diocese has proved invaluable in helping us keep abreast of risk assessments, training requirements, role descriptions and person specifications. During the course of the year we were able to work our way up to 93% on the dashboard. A big piece of work in achieving this was to do new risk assessments for all the different activities the church is now involved in, and particular thanks to Victoria Diplock for her work in this area. It is now a requirement that all PCC members as trustees

have to have foundation level training, which is available online. A number of people therefore needed to update their training in 2023, and we're grateful for the effort people have made to learn and comply in this important area.

### **PCC Report** *(Diane Oliver)*

There were seven PCC business meetings in 2023, including two before the APCM in January and March, with two further meetings in 2024 completing the term since the APCM. Every meeting has prayer, safeguarding and finance included. This has been a busy year for the PCC, with the Open Space Facilities Project and grant applications, the Parish Needs process and Archdeacon's Visitation and the new Safeguarding Dashboard adding to the already busy agenda.

The January (18<sup>th</sup>) and March (8<sup>th</sup>) meetings before the APCM concentrated on the 2022 report and accounts and beginning to update the Church Development Plan. There were important discussion about grants, including receiving the go ahead to apply for the Your Fund Surrey funding.

The meeting on 3<sup>rd</sup> May, the first after the APCM, included the appointment of officers and other roles and the annual adoption of the Parish Safeguarding Policy. The Open Space facilities plans were reviewed and the wrap-around glazing revised, awaiting architect's new drawings. The Church Development Plan was reviewed, and progress noted.

On 5<sup>th</sup> July Graham Rule was appointed as the second Deanery Synod representative, joining Steve Baynes who was elected at the APCM. The Parish Needs process was underway, and the PCC received feedback about the June team meeting with Danny Wignall (our Mission Enabler). The PCC agreed to go forward with the Foodbank joint venture with Vineyard Church. Further progress had also been made with the Open Space Facilities Project, and the Standing Committee agreed the formal agreement with the architects.

The September meeting (6<sup>th</sup> September) included agreement of the Safeguarding Plan and Dashboard updates. The risk assessments for all the different areas of ministry were circulated. A number of policies were agreed. It was reported that the Foodbank anticipated a start date of 14<sup>th</sup> November after training in October. It was noted that the Diocesan Advisory Committee (DAC) would be coming for a site visit for the Facilities Project in October. The PCC agreed the costs for the QS, of approximately £1500 plus VAT to be drawn from the Rosewarne bequest rather than grant so as not to delay the process.

The meeting on 4<sup>th</sup> October included a report and feedback on the Fire Risk Assessment and Policy, and an update on the work that had been done as a result of the visit. There was also a report about the very positive Archdeacon's visitation on 20<sup>th</sup> September. With regard to the Facilities Project the PCC formally agreed to progress the project (based on amendments to plan C) to Faculty application. Various documents would be needed. The autumn activities and Christmas Tree Festival were discussed.

At the 22<sup>nd</sup> November meeting there was feedback about our first Safeguarding Sunday which had just been held (19<sup>th</sup> November). The Facilities Project amendments were

complete and ready to apply for planning permission. There was an update on the Church Development Plan progress.

### **Church Fabric** (*Diane Oliver*)

- January: Internal light fitting in undercroft replaced with LED sealed unit. Hall top cupboards x 2 removed to enable tall freezer installation for Food Kitchen.
- February: Eco / PCC resolution to replace all lighting in hall and church to LED commences. Grant received from Surrey County Council and donations from congregation members which covered majority of costs. LED replacement in Hall of Downlights x 18; update Emergency / Fire Exit Lighting. Smoke and Heat Alarms fitted at same time.
- March: LED replacement in Church, specifically Uplighter in Nave; Spotlight above Baptism Font; Spotlights x 4 in Crossing; Spotlights x 2 in Chancel (High Altar). Fluorescent strip light x 2 in Vestry including Emergency Lighting; Sealed unit in Toilet and Lobby including Emergency lighting. Flat square panel lights x 2 in office.
- May: 2 x Chancel spotlights operated by one switch, second switch operates high spotlight to shine on Cross (multi-colour function). Spotlight x 2 in Lady Chapel; Font spotlight changed to Warm white.
- June: Churchwardens' Visitation and licensing.
- August to November: Annual Servicing completed on: Fire Extinguishers; Hall, Church and Vestry boilers; Cooker; CCTV; Organ Blower. Fire Risk Assessment report commissioned and received, with initial recommendations implemented.
- September: Lino floors in Hall and Church Vestry scrubbed, deep cleaned and re-sealed. Hall kitchen and toilets deep cleaned. Archdeacon's Visitation, which included checking that all the legal responsibilities have been completed – such as registers, notices, insurance, safeguarding, evidence of mandatory checks completed, plus the inventory and log book etc. As it was also part of the Parish Needs Process a substantial part of the meeting was also about our Church Development Plan.
- Ongoing: Outside maintenance of clearing low-level gutters and downpipes, including South-West corner and wire mesh fitted to discourage nesting (November). Grounds maintenance with paid grass cutting April-October.

### **Open Space Facilities Project**

It has been encouraging to have many people engaging with our Open Space project to improve the facilities, and to see how much the contribution of St Paul's to this community is valued. In 2023 after our preliminary application to Your Fund Surrey we received the go ahead to move to a full application. For that stage full planning consent from Runnymede and a Faculty (church planning consent) from Guildford Diocese was required. Much of the work of 2023 has been the detailed process of agreeing the architects drawings, getting costings and preparing all the documentation involved.

The proposed extension will provide toilets, including disabled and baby-changing facilities, a catering kitchen, a café area and a small meeting room. We need both church and local

authority planning consents to have been approved before we can complete our grant application to Your Fund Surrey. This is an exhaustive process which very much depends on being able to show community support.

At the October PCC meeting the following was agreed, though the detailed work for items 4-6 will be undertaken at a later date.

Guildford Diocese will be sought to:

1. Build an extension at the north-west corner of the nave to provide:
  - toilets, including one for the disabled, with baby changing facilities
  - a kitchen capable of providing cooked food and catering for large events in the church
  - a small café area and meeting space
  - access from the church and the exterior
2. Build porches to improve the west and south nave entrances so that they are more open and fully accessible, while also improving them as fire exits and reducing heat loss.
3. Provide water and drainage services to the south west corner of the nave so that a servery can be created.
4. Reduce the choir pews in the chancel to make that a more flexible space, particularly for schools use and concerts.
5. Create storage space in the north transept, ideally repurposing the surplus wood panelling from the reduced choir stalls, including the memorial plaques.
6. Relocate the World War Two memorial name plaques to a suitable location to be determined.

The latest plans can be seen on our website: <https://speh.org.uk/community-2/facilities-project/>

**St Paul's Church**  
Egham Hythe

# Open Space project

O God,  
make the door of this house  
wide enough to receive  
all who need human love and fellowship;  
narrow enough to shut out  
all envy, pride and strife.  
Make its threshold smooth enough  
to be no stumbling-block to children,  
nor to straying feet,  
but rugged and strong enough  
to turn back the tempter's power.  
God make the door of this house  
the gateway to your eternal kingdom. Amen.

**Please pray:**

- For God to inspire and direct each step.
- For the many different groups and activities that already meet at St Paul's, across the generations, and a strengthening of the team.
- For the planning processes for the new extension – both in Runnymede and in Guildford Diocese.
- For the Your Fund Surrey grant application.

[www.speh.org.uk](http://www.speh.org.uk)

Unless the LORD builds the house,  
those who build it labour in vain.  
(Psalm 127)

### **Runnymede Deanery Synod** *(Steve Baynes, Deanery Synod Lay Chair)*

The three Deanery Synod meetings had the topics of “Preparing for Parish Needs Process”, “The Changing Face of Ministry to Families”, and “Deanery – What’s the Point?” as their main agenda points. All three meetings were open to the public and detailed minutes are available via the Deanery Administrator [runnymededeanery@gmail.com](mailto:runnymededeanery@gmail.com) and on the deanery website. Steve Baynes continued as Lay Chair and Rosie Hoad as Assistant Area Dean.

### **Diocesan Synod** *(Steve Baynes, Diocesan Synod Lay Member)*

The three Diocesan Synod meetings had the topics of Reflections on Living in Love and Faith (LLF) from members of General Synod and the 2024 Budget as their main agenda points. Steve Baynes and Rosie Hoad continued as lay/clergy members respectively.

### **Finance and Grants**

Thank you once again to Emma Sterry for all her work as treasurer – her notes to the accounts follow and give details of the highlights of the year. We’re immensely thankful that for the second year running we have finished the year with our parish share up to date. In order to do this we depend on those who are prepared to give regularly and generously, and we’re very grateful for the sacrificial giving this entails. Please continue to pray for our vision and ministries, and for all the regular costs to be met. As we seek grant funding for our Open Space project this regular on-going commitment also shows the value that is placed on our presence and activities.

In the meantime we have continued to apply for small grants as we are able, particularly towards specific activities. The Food Kitchen has now been set up as a separate account. We’re also grateful for the on-going grant from the central church for Josh’s ministry, which continues through 2024 and to the end of his curacy sometime during the first half of 2025. We have not given priority to holding fundraising events for the church, asking instead for people to give regularly as they are able (see below). We have however encouraged imaginative approaches in raising money for outward giving to organisations such as Christian Aid, Tearfund and Your Sanctuary, and heartened by the generous responses.

### **Giving to St Paul’s**

We are very grateful to all who financially support ministry at St Paul’s. Regular giving through the Parish Giving Scheme is the best way to give if you can. The church pays no fee for this so the total amount you donate comes to St Paul’s and PGS administer the Gift Aid donations for us each month. You can find out more at [www.parishgiving.org.uk](http://www.parishgiving.org.uk) (our details are Egham Hythe St Paul PGS 170617192).

There are a number of other ways to give, including via a QR code and through our website. For tax payers do sign a Gift Aid declaration so we can claim back the tax.

Please consider joining those who support St Paul’s Church, so that we can bless the community we serve. For more information contact Emma at [treasurer@speh.org.uk](mailto:treasurer@speh.org.uk) or get in touch with the office and we can help you look at which option is most suitable for you.

**St Paul's Church, Egham Hythe**  
**Income Statement**  
**December 2023**

	Year to Dec 2023 Actual	Year to Dec 2022 Actual	2023 - 2022 Difference Positive/ (Negative)
<b>Receipts</b>			
<b>Regular Donations</b>			
Planned Giving	£32,940	£29,896	£3,044
Collections & Other Giving	£8,917	£10,205	(£1,287)
Income Tax Recovered	£8,759	£6,481	£2,279
Total Regular Donations	£50,616	£46,581	£4,035
<b>Operating Activities</b>			
Church Hall Letting	£21,008	£16,592	£4,416
Fees (St Paul's)	£2,086	£3,427	(£1,341)
Total Operating Activities	£23,094	£20,019	£3,074
<b>Fundraising Income</b>			
Fundraising activities	£1,656	£2,456	(£800)
Outreach activities	£0	£0	£0
Total Fundraising	£1,656	£2,456	(£800)
<b>Investment Income</b>			
Interest & Dividends	£12,013	£11,299	£714
Total Investment	£12,013	£11,299	£714
<b>Income raised for specific projects</b>			
Church Fabric	£0	£0	£0
Ministry Support	£0	£3,775	(£3,775)
Curate Housing	£5,550	£4,350	£1,200
Community Meals	£2,040	£18,049	(£16,009)
Organ Fund	£0	£0	£0
Total Specific Projects	£7,392	£26,174	(£18,782)
<b>Other Income</b>			
Bequests	£0	£0	£0
Grants – Warm Hub	£1,500	£3,844	(£2,344)
Grants – Open Space	£0	£2,525	(£2,525)
Grants – Lighting	£249	£0	£249
Grants – Curate Housing	£15,000	£7,500	£7,500
Grants – Youth Ministry	£500	£0	£500
Grants – Hall	£0	£729	(£729)
Total Other Income	£17,249	£14,598	(£2,651)
<b>Total Church Income</b>	<b>£112,019</b>	<b>£121,127</b>	<b>(£9,098)</b>

## Payments

### Church activities

Guildford Diocese - Parish Share paid	£44,181	£43,527	(£654)
Runnymede Deanery	£207	£146	(£61)
Church running expenses	£16,990	£16,540	(£449)
Hall running expenses	£3,167	£1,812	(£1,354)
Grounds expenses	£0	£342	£342
Ministry expenses	£26,935	£12,592	(£14,343)
Charitable Giving	£75	£0	(£75)
Outreach Activities	£13,702	£6,546	(£7,155)
Training	£0	£0	£0
Fundraising	£453	£536	£84
	<u>£105,708</u>	<u>£82,042</u>	<u>(£23,666)</u>

### Payment for specific purposes

Church repairs	£4,611	£3,206	(£1,404)
Organ repairs	£204	£204	£0
Hall repairs	£0	£0	£0
Electrics & Lighting	£2,186	£1,236	(£950)
Audio Visual system	£0	£1,559	£1,559
Open Space Project	£16,351	£1,025	(£15,327)
	<u>£23,352</u>	<u>£7,230</u>	<u>(£16,122)</u>

<b>Total Church Expenses</b>	<b>£129,060</b>	<b>£89,272</b>	<b>(£39,788)</b>
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Income less Expenditure	<u>(£17,041)</u>	<u>£31,855</u>	<u>(£48,896)</u>
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Income from total planned giving is £32,940 (2022: £29,896) and cash collections decreased as some moved to a more regular stewardship giving.

We are very grateful to all who financially support ministry at St Paul's. Regular giving through the Parish Giving Scheme is the best way to give if you can. The church pays no fee for this so the total amount you donate comes to St Paul's and PGS administer the Gift Aid donations for us each month. You can find out more at [www.parishgiving.org.uk](http://www.parishgiving.org.uk) (our details are Egham Hythe St Paul PGS 170617192).

There are a number of other ways to give, including via a QR code and through our website. It really helps if taxpayers sign a Gift Aid declaration so we can claim back the tax on both regular donations and one-off donations.

Please consider joining those who support St Paul's Church, so that we can bless the community we serve. For more information please get in touch with the treasurer or wardens and we can help you look at which option is most suitable for you.

The wardens continue to successfully market the hall as a venue for groups to use. They have secured a wide-ranging list of different groups booking the hall and it is good to see the hall used by so many local community groups.

Fundraising income is £1,656 (2022: £2,456) the sale of Christmas Puddings and a Christmas Raffle were to raise the funds to cover the £757 planning application fee for the Open Space project. 1<sup>st</sup> Egham Hythe Beaver Colony held a sponsored dance event to support our youth ministry. Other funds came from Amazon Smile and Easyfundraising.

In 2023 we received £17,249 of grant funding (2022: £14,598) which is a grant from Church of England towards Curate housing, Surrey County Council and Diocese of Guildford grants towards our Warm Hub and a Surrey County Council grant towards upgrading some of our lighting to LED.

Total income at December 2023 is £112,019 (2022: £121,127).

Parish Share for 2023 was £44,181 (2022: £43,527). The Parish Share has been paid in full by the end of November 2023. Parish Share for 2024 is £44,807 and it is the PCC intention to pay this by November 2024. Fees received in 2023 on behalf of Guildford Diocese were £1,040 (2022: £2,004).

Payments of specific projects was £23,352 (2022: £7,230). 2023 expenditure includes £18,510 architect fees for the Open Space project, £720 maintenance of the boilers and £2,707 electrical work. Some of the architect fees have been paid from the Les Rosewarne bequest.

Total expenses at December 2023 is £129,060 (2022: £89,272).

Collections for charities in 2023 totalled £649 (2022: £1,726) this is broken down between

Childrens' Society	£182
Christian Aid	£46
Disaster Emergency Committee	£145
Meaningful Chocolate	£99
Tearfund	£177
	<u>£649</u>

The PCC also donated £75 to A Rocha Eco Church.

Grants received in 2023 totalled £17,249 (2022: £14,598) this is broken down between

Diocese of Guildford	£15,000	Towards curate housing
Diocese of Guildford	£1,500	Towards Warm Hub
Surrey County Council	£500	Towards Youth Space
Surrey County Council	£249	Towards lighting upgrade
	<u>£17,249</u>	

## Balance Sheet

	Unrestricted	Designated	Restricted	December 2023 Total Funds	December 2022 Total Funds
<b>Assets</b>					
Cash and Bank					
Co-Op - Current	£13,976		£1,275	£15,251	£19,238
Co-Op - Deposit	£10,165			£10,165	£3
Bequest		£5,000		£5,000	£5,000
Hall Vandalism			£352	£352	£352
Flood Relief re Churches					
Together			£1,008	£1,008	£1,008
Hardship Fund			£1,000	£1,000	£1,000
Co-Op - Community Meals			£1,578	£1,578	£12,945
CCLA - Organ Fund		£634		£634	£614
CCLA - Rosewarne			£19,451	£19,451	£25,909
Debtors	£1,851			£1,851	£5,963
Net Current Assets	£18,704	£5,634	£31,952	£56,290	£72,032
<b>Liabilities</b>					
Creditors	(£2,847)			(£2,847)	(£1,548)
Net Assets	<b>£15,857</b>	<b>£5,634</b>	<b>£31,952</b>	<b>£53,443</b>	<b>£70,484</b>
<b>Funds</b>					
Retained Income				£70,484	£38,629
Income for Year				(£17,041)	£31,855
				<b>£53,443</b>	<b>£70,484</b>
				-	-
<b>Funds</b>					
Restricted				£31,952	£41,214
Designated				£5,634	£5,614
Unrestricted				£15,857	£23,656
				<b>£53,443</b>	<b>£70,484</b>

At December 2023, we had total cash holding of £54,439 (2022: £66,069).

Debtors at 31 December 2023 are £1,851 (2022: £5,963).

Gift Aid Reclaim	<u>£1,851</u>
	<u>£1,851</u>

Creditors at 31 December 2023 are £2,847 (2022: £1,548).

Charity Collections	Childrens' Society	£182
	Christian Aid	£46
	Disaster Emergency Committee	£145
	Tearfund	£177
Ministry	Clergy Expenses	£229
	Organist	£315
Running Costs	Utilities	£851
Hall Expense	Utilities	£168
Guildford Diocese	Parish Fees 2023	£517
	Parish Fees 2022	£218
		<u>£2,847</u>

### Reserves Policy

The Parochial Church Council has set a reserves target of 2 months of expenses.

### Looking forward

Parish Share for 2024 will be £44,807 (2023: £44,181) and we continue to be supported under the transitional arrangements to new Parish Share scheme for this year.

As previously, funding for major expense projects will need to be assessed thoroughly by the PCC or the Standing Committee prior to committing to undertaking. Researching of grant income to apply for will have to form part of any consideration of projects.

*Through prayer we achieved many good things in 2023 and we need to continue that prayer and hard work in 2024, but the PCC remain positive in the belief that God will provide.*

**Emma Sterry**

Honorary Treasurer

21<sup>st</sup> January 2024

**Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe,**

I report on the accounts for the year ended 31<sup>st</sup> December 2023 as attached hereto.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Moore Accounting Services  
17 Warwick Close,  
Maidenhead

8th March 2024

**Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe.**

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- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

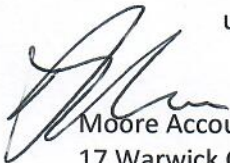
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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Moore Accounting Services  
17 Warwick Close,  
Maidenhead

8th March 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, EGHAM HYTHE**

England & Wales - Charity number 1184186

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# Accounts

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## **St Paul's Egham Hythe Parochial Church Council**

### **Parish Church:**

St Paul's Egham Hythe  
in the Runnymede Deanery  
Diocese of Guildford

### **Address:**

St Paul's Egham Hythe  
Thorpe Road  
Staines  
Middlesex TW18 3HJ  
email: [office@speh.org.uk](mailto:office@speh.org.uk)  
website: [www.speh.org.uk](http://www.speh.org.uk)

### **Incumbent:**

The Revd Rosemary Hoad  
email: [vicar@speh.org.uk](mailto:vicar@speh.org.uk)

### **Bank:**

The Co-operative Bank,  
PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT  
Account Name: St Paul's Church, Egham Hythe  
Sort Code 08-92-99 Account No: 67215168

Until June 2021 was CAF Bank Limited, 25 Kings Hill Avenue,  
Kings Hill, West Malling, Kent ME194JQ

### **Independent Examiner:**

Moore Accounting Services Ltd  
17 Warwick Close  
Maidenhead  
Berkshire SL6 3AL

Since 1<sup>st</sup> July 2019 "The Parochial Church Council of the Ecclesiastical Parish of St Paul, Egham Hythe" has been on the Register of Charities as a separate entity, registration number 1184186. Members of the PCC are trustees of the charity.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Rosemary Hoad, in "promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical". The main church building and halls are located at St Paul's Church, Thorpe Road, Staines TW18 3HJ. The accounts relate to the financial year January 2022 to December 2022.

Charity Registration Number: 1184186

## Membership of the PCC

The membership is partly ex-officio and partly elected at the Annual General Meeting in accordance with Church Representation Rules. PCC members are usually elected for a three-year term of office. Membership from the APCM in April 2022 was as follows:

Vicar/Chair of PCC	Revd Rosemary Hoad
Curate	Revd Josh Cleaver (from July 2022)
Associate Clergy	Revd Sue Loveday Revd Janet Franck
Diocesan Synod	Revd Rosemary Hoad ( <i>term expires 2024</i> ) Steve Baynes ( <i>term expires 2024</i> )
Deanery Synod	Steve Baynes ( <i>term expires 2023</i> ) Derek McGovern ( <i>term expires 2023</i> )
Churchwardens	Diane Oliver Elizabeth Roshier
PCC Members	Selwyn Boothe ( <i>term expires 2024</i> ) Kym Cheung ( <i>till July 2022</i> ) Victoria Diplock ( <i>term expires 2025</i> ) Jackie McGovern ( <i>term expires 2024</i> ) Val Monk ( <i>term expires 2023</i> ) Christine Oxenham ( <i>term expires 2024</i> ) Katharine Stearn ( <i>till Oct 2022</i> ) Emma Sterry (Treasurer) ( <i>term expires 2023</i> ) Nicola Rule ( <i>term expires 2023</i> )

The following appointments were made by the PCC:

Lay Vice-Chair of PCC: Steve Baynes

Treasurer: Emma Sterry

PCC Secretary: *Diane Oliver office, Val Monk minutes*

Safeguarding Officer: Alison Hawkins

DBS Evidence Checker: Diane Oliver

Electoral Roll Officer: Christine Oxenham

## **Foreword** *(Revd Rosemary Hoad, Vicar)*

Thank you to all who have contributed so much to facilitate ministry at St Paul's during 2022. The churchwardens Liz and Diane, together with Josh our new curate, Sue, Janet and others have given so much of their time, energy, prayer and love. It's astonishing to look back and see where God has led us, opening up new possibilities, taking us wider into the community, and building on the Open Space vision as we emerged from a landscape changed by the pandemic. We've come a long way. It's not always been easy, but God has stayed close. As we see where he's leading us in 2023 these verses from Paul's letter to the Romans chapter 12 are at the front of my mind.

*<sup>12</sup> Rejoice in hope, be patient in suffering, persevere in prayer.  
<sup>13</sup> Contribute to the needs of the saints; extend hospitality to strangers.  
(Romans 12: 12-13)*

I pray they will encourage us in the different aspects of our calling as we seek to serve Jesus and to be a blessing in and for the community of Egham Hythe.

## **Overview of 2022** *(Revd Rosemary Hoad)*

As 2022 began it was clear that we needed to dig deep in prayer as we began a new season in the adventure with God. The Open Space weekday activities were gathering momentum. The possibility of being able to secure grant funding to enable the improvements to our facilities lay before us. The news that the Diocese were inviting us to receive a training curate opened new opportunities.

All this held a financial responsibility to clear our historic debt, make sure we could meet our 2022 parish share and fund a proportion of the costs of the curate's house. The churchwardens led the way in prayer as well as reviewing every aspect of our finances. It was a great day in the November PCC when Emma our treasurer could confirm that we had indeed met these demands. Many thanks to all who gave sacrificially, and thanks to God for that amazing answer to prayer. Do please continue to pray and to give as we minister to the wider community through our developing projects.

The movement outwards continued. The summer meals project was a high point, with meals lovingly prepared by Liz and Di and distributed once a week in collaboration with Councillor Rob King. This led into the development of the Food Kitchen in the Autumn, with Rob appointing a paid chef to enable the work to continue and grow, particularly as the cost-of-living crisis began to bite. St Paul's also became a Surrey County Council Warm Hub on a Thursday, alongside Tea and Chat. The PCC made an important decision to keep our activities free and encouraging donations. We don't want anyone to be prevented from coming along to an event, or having a cup of tea, or being fed, and those who are able to support this ministry are invited to bless it and enable it to continue.

Ministry among children and young people has been growing through weekday activities. Messy Church has been re-established in an after-school slot, and after three events in 2022 will be moving to a monthly offering. Youth Space which began in September for those in school year 7 attracts up to 35 young people. Stepping Stones, the Thursday babies and toddlers group is flourishing. Numbers of children at Sunday services remains small, except for the very well attended services to which the Uniformed Organisations join in. As well as the usual Mothering Sunday, Harvest and Remembrance parade services there was a special service for the Platinum Jubilee weekend.

Our Sunday worshipping community helps focus the prayer and vision for all the different ministries God is calling us to in the week. The core is still small, and my prayer is that this will grow during 2023. It has been good to have live music again, including visits from two of the Royal Holloway University choirs. A number of people continue to be able to join in with worship via zoom, thanks to the able use of technology by Steve and the team. Later in this report you'll find some snapshots of different aspects of life at St Paul's – there's lots of opportunities to be involved so do talk to me or one of the ministry team about it.

## Membership

Christine Oxenham took on the role of Electoral Roll Officer in April. The last complete revision of the Electoral Roll was in 2019 (the next one will be in 2025). In April 2022 there were 79 members of the electoral roll recorded (79 in 2021).

## Church Development Plan and Parish Vision

*"All are welcome at St Paul's. You will find a warm, safe, open space where you are free to watch or join in, to receive or to give, to pass through or to belong. On Sundays we worship with joy, refuelling the community for the week ahead".*

The PCC regularly review and update our Church Development Plan, and the latest version is available in church or from the parish office. The three core areas are:

- Faith and Worship
- Youth and Children
- Hospitality

These connect well with the Guildford Diocesan transforming church/transformation lives vision which was updated in 2022 with a focus on these three areas: Growing Disciples, Growing Diversity and Growing Community. More information is available on the Diocesan website:

<https://www.cofeguildford.org.uk/making-disciples/transformation-church-transforming-lives>



The following brief reflections on aspects of ministry in 2022 have been written by a number of different people and are grouped broadly into our three core areas.

## Reflections on 2022 (with thanks to a number of contributors)

### Faith and Worship

**Baptism:** Whether in a family setting or within our Sunday Eucharist, it is always an immense privilege to be present at such moments, particularly as many of the children we have baptised have been from families who are closely connected to St Paul's, not least Sue's Grandson, Isaiah. When we all gather, facing the font, let us remember that, if we let it, each new baptism gives us all the opportunity to reaffirm our own, to remind ourselves of the story of God in our lives individually and corporately.

**Curate:** To give a creative translation of the old Christian motto, *Lex Orandi, Lex credendi, Lex vivendi*, [*What we believe is shown in how we pray, which is shown in how we live*]. The whole Cleaver clan count ourselves very blessed to have been welcomed into a community at St Paul's which strives to hold all these aspects equally. I am very much looking forward to what the next year will bring as we move boldly towards the vision which God has spoken.

**Wednesday Bible study and Reflection group:** Meeting monthly in church on a Wednesday afternoon we have reflected on 2 books by the Theologian Paula Gooder – 'Women of Holy Week' and 'Journaling the Psalms'. Meeting with a group of like-minded Christians, each with their own experiences and thoughts, has been very educational, and Janet has worked superbly in leading the group.

**Word for the week:** These weekly WhatsApp discussions with members of St Paul's which are both rich and, at times, provide a platform for us to share more personally. The fact that this all takes place on WhatsApp not only means that one can respond and engage at one's convenience, but also ensures that each day of the week there are little nuggets and pearls for us to ponder as people engage and contribute.

**Pastoral care:** It has been heart-warming to see many of our congregation providing encouragement, care, and support to and for each other. Practical help such as shopping, collecting prescriptions and providing transport has been much appreciated by those who have received such kindnesses. More formally, the team have extended hospital visits, pastoral conversation and prayer, and Home Communion throughout the year.

**Sight loss Friendly Church:** SLF Church is part of the Christian sight loss charity Torch Trust. As an inclusive church we are dedicated to making our building and our worship more accessible to everyone, and have been grateful for the advice and training that is offered through the SLFC website.

**Eco Church:** The a Rocha silver award was achieved in January, enabling us to meet the Diocesan challenge to upgrade during the year very early. The Eco Zoom Group met monthly and promoted a number of activities and were encouraged by the congregational response. New activities included pledging to reduce our household carbon footprints, distribution of wildflower seeds on Easter Day, a display at the Frog Island Fair, sales of surplus garden produce to fund training in good horticulture for two Kenyan families through Ripple Effect, an eco-friendly product raffle to familiarise us with these products, planting of hedgerow saplings from the Woodland Trust, focussing our parish Christmas card giving on Christian Aid's bee hive project with good results.

**Queen Elizabeth 2 Platinum Jubilee and Commemoration of her life:** We celebrated the Platinum Jubilee in June with our community, especially our uniformed organisations, with a service followed by a weather affected, but much appreciated, get together with much cake in church. Then in September we marked the Queen's death together in a service enhanced by music from the Choral Scholars of Royal Holloway University.

**Music at St Paul's:** It was good to be able to sing in church again after the pandemic, but we came back slowly and at first were still reliant on recorded music. It was great to get back to a pattern of live music in the autumn. We welcomed the chapel choir of RHU to sing at a very moving service the day before the late Queen's funeral, and the Founder's Choir joined us for Remembrance, and to sing at the Christmas Tree Festival, where we also welcomed the Magna School choir for some of the events.

Jamie helped us to pull together a Christmas Choir to sing at the Carol Service, and the hope is to build on the skills we have available so if you can sing or play an instrument do let us know.

**Sacristan:** I enjoy looking after the church candles. I get a lot of satisfaction seeing the candles burning so brightly. I trim and shape the candles as they burn down and replace them when necessary, and my wife and I clean and polish the brass candle sticks.

**Men's Group:** The past year has been a challenging one for this group who are still finding their footing after the pandemic restrictions. However, encouraging conversations and planning for 2023 has begun around our three main channels - Spiritual, Service and Social.

**Tech Team:** As the Zoom congregation has consolidated the weekly Sunday service stream to YouTube, and then onto Zoom, has continued. The small team of operators have continued to share their individual technical skills to form a strong foundation which will allow the team to grow. A special thank you to Rhys for his help during 2022.

**Weddings:** We were delighted to have a number of weddings at St Paul's during 2022, and it was lovely to celebrate these joyful occasions with the community.

## Youth and Children

**Stepping Stones:** We sing weekly a song for each child naming them and saying they are found and loved by God. For me, this sums up Stepping Stones. Each person is found and loved by God. We have a 'service' suitable for all children with songs and a short story. The space enables free play and also a structured craft time. Family adults and carers are also supported with a warm welcome.

**Sunday Children's activities:** There is a craft activity and also resources available for children to use in their seats so that families can sit together during worship. This creates a space where children can listen but be engaged practically with the service or theme for that week. Families have commented how they find this helpful in supporting their children during the service. Children are encouraged to join in with different aspects of the service.

**Messy Church:** Messy Pancakes, Messy Harvest and a Glow Party all drew large numbers of families, re-establishing Messy Church as a significant part of our outreach. The team was strengthened and was able to reflect together on improving the programme to best meet the practical and spiritual needs of our families. Monthly events are the aspiration for 2023.

**Schools Activities:** It was a delight to have our two primary schools return to a full school participation in our offering of Easter Activities after a covid related three-year gap. The

schools have also returned in a careful way using our premises for end of term concerts and services. The older children from The Hythe also visited for a Remembrance Service, and younger children came for a very enjoyable Christingle event. All this is underpinned by the continued congregational engagement as volunteers and School Governors.

**Youth Space:** Back in July when YS was first discussed, I would never have imagined that less than six months later we would be welcoming an average of 30 year 7s into the building week on week. To see them feeling so at home in the space and with the volunteers who supervise has been incredibly heartening. It's a small work, but word is getting around, inroads are being made into Magna, and we are pointing to good news!

## Hospitality

**Food Kitchen:** Following the success of the summer meals project, the Food Kitchen was set up in the autumn with Councillor Rob King, working with a paid chef, to take meals out to people's homes in the community once a week on a Friday. Christmas Lunches at St Paul's, the Hythe Centre and The Royal British Legion were a great success.

**Tea and Chat:** Part of our wider Open Space initiative, Tea and Chat is aimed primarily at the older members of the local community but open to all to meet and make new friends over a cup of something and a piece of cake. Currently we have about 12-15 weekly attendees. The vision is to a space where hospitality creates a basis for a range of activities for the attendees to enjoy.

**Warm Hub:** St Paul's one of a few churches who stepped forward to apply to be a Warm Hub (as it was very short notice). It fits with our vision to help those in our community who may need extra help. In turn Surrey council have supported us with funding towards it.

**Hall:** It has been good to see regulars back properly, to welcome four new groups that serve the local community, and to host the Food Kitchen. Our hiring policy intentionally focuses on giving priority to locally run businesses and/or who serve local people. This has worked well and the hall is almost booked to capacity. The income helps St Paul's to care for and serve the local community.

**Christmas Tree Festival:** The 2022 Festival had nearly 50 trees on display and continued to be a successful way of bringing the community together. Well over 500 people crossing the threshold during the five days of the Festival. One of our PCC members commented:

*"I took a couple of days off work to join in the Christmas Tree Festival and found the experience motivational and inspirational, seeing so many from our local community enjoying a variety of activities; school visits, toddlers nativity play, the music of the RHUL Choir, afternoon tea, the annual pantomime and the Christmas community lunches cooked, distributed and served from the church hall. There was so much going on and I am very pleased that I was able to play a small part. The message to our community that all are welcome at St Paul's was clearly visible for all to see over the course of those few days" (Christine Oxenham)*

**Lifts:** This is a practical way that we provide support for some members of the church who would struggle to attend services in person. Three or four people are available for lifts for both the Thursday tea and chat and service or the Sunday service. It has provided a closer friendship between both the lift givers and the people who are collected.

**Welcomers:** Acting as welcomer is a great way of getting to know everyone, it's a pleasure to greet on Sunday mornings, to assist at busy services and hopefully help visitors relax and feel welcome. If you would like to have a go please contact Christine Oxenham.

## **Parish Safeguarding Policy Statement**

At the PCC meeting held on 10<sup>th</sup> May 2022 the PCC of St Paul's Egham Hythe adopted the Church of England "Promoting a Safer Church" Policy Statement, national policies and Practice Guidance approved by the House of Bishops. This policy statement actively underpins all safeguarding work within the church, and details are available on our website: <https://speh.org.uk/safeguarding>

The PCC is committed to the safeguarding, care and nurture of everyone within our community, and will ensure that we will

1. Adopt and implement the House of Bishops' safeguarding policy and practice guidance.
2. Promote and publicise the 'Promoting a Safer Church' policy statement and ensure all church officers have access to it.
3. Have a plan in place that sets out, in line with national and local priorities, how the policy will be put into action.
4. Ensure that any person who works with vulnerable groups is aware of and abides by national and local safeguarding guidance.
5. Review the policy regularly to ensure best practice.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all. The Policies and Practice Guidance apply to all Church bodies and officers. All authorised clergy, bishops, archdeacons licensed readers and lay workers, church wardens and PCCs are required by section 5 Clergy Disciplinary Measure to have "due regard" to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at [www.cofeguildford.org.uk/safeguardingpolicy](http://www.cofeguildford.org.uk/safeguardingpolicy)

## **Safeguarding and Inclusion** *(Safeguarding Officer Alison Hawkins)*

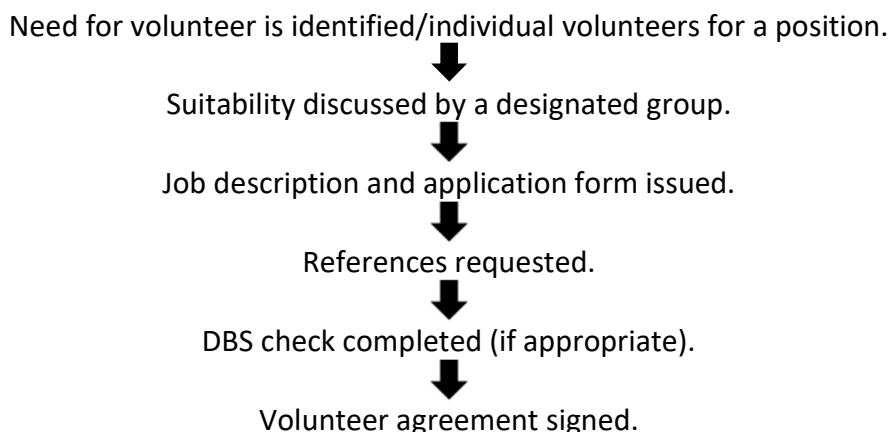
### **Roles and responsibilities**

- Safeguarding Officer: Alison Hawkins
- DBS Coordinator: Diane Oliver
- Diocese: Jackie Broadfoot

**Actions taken:** Three safeguarding concerns in the community were raised and investigated during the course of the year, with the Diocese informed as appropriate.

## Safer recruiting:

### Summary of safer recruiting process:



## PCC Report

There were six PCC meetings during 2022. Safeguarding and Finance are on the agenda each month. At the January 22 meeting we learned that the Diocese had received funding from the central church for a curate being ordained deacon in July, and St Paul's agreed that we were willing to become a training parish. We also celebrated being awarded the Silver Eco Award. We recognised the struggle in finding the best way for everyone to meet together as a PCC. The March meeting was held on zoom, and included preparations for the APCM and the news that we had received a grant for the architect's fee for the first drawings for the Open Space facilities project. The different stages of the Your Fund Surrey application were explained.

The May meeting, the first after the APCM, included the appointment of officers and other roles, the agreement of the Parish Safeguarding Policy and planning for future meetings. In June work was done on communicating the vision and beginning to prepare a new Church Development Plan. Information about the planned meals during the summer holidays was shared, and plans were made for Josh's arrival and ordination on 3<sup>rd</sup> July.

A new Church Development Plan was completed in September after a review of various different activities and events including Youth, Messy Church, Stepping Stones, Tea and Chat, Sundays, Prayer, Food Kitchen and Eco Church. We were delighted that at our November meeting we were able to communicate the great news that our Parish Share for 2022 had been paid, together with the £10,000 historic debt.

Kym Cheung and Katharine Stearn stepped down during the course of the year. The PCC is grateful to Val for taking the minutes of the meetings, but there are other responsibilities that would normally be held by a PCC secretary – please pray for the right person to be able to take this role forward.

## Church Fabric *(Diane Oliver)*

### *Mandatory checks and services completed in 2022*

- Fire Extinguishers serviced March
- Organ Blower serviced June

- Piano tuned June
- CCTV serviced August
- 5 yearly Electrical Tests August - subsequent remedial works completed October
- Hall, Church and Vestry Boilers serviced August – Replaced pressure gauge on Vestry boiler September and replaced Fan and Leak sealer added December
- Lightning Conductor Test October
- Organ Blower serviced November

#### *Maintenance 2022*

- Vestry and low gutters cleared and drains August, after heavy rains and October
- Cherry trees prune November
- Replacement of cooker in hall August with grant from Rob King's Members fund
- Hall Emergency exit top right lock/catch replaced November
  
- Key register up to date
- Inventory yet to be updated
- Electricity energy contract 3 year fixed March
- Water contract switched March (Castle Water to Everflow)

#### **Runnymede Deanery Synod** *(Steve Baynes, Deanery Synod Lay Chair)*

The three Deanery Synod meetings had the topics of Climate Challenge, Lay People in the Church of England and How Clergy Thrive as their main agenda points. All three meetings were open to the public and detailed Minutes are available via the Deanery Administrator [runnymededeanery@gmail.com](mailto:runnymededeanery@gmail.com) and on the deanery website. Steve Baynes was appointed Lay Chair and Rosie Hoad as Deputy Area Dean.

#### **Diocesan Synod** *(Steve Baynes, Diocesan Synod Lay Member)*

The three Diocesan Synod meetings had the topics of National Challenges for the CofE, Safeguarding and the 2023 Budget as their main agenda points. Steve Baynes and Rosie Hoad continued as lay / clergy members of Synod.

#### **Finance Report**

It was a real answer to prayer to be able to finish 2022 with our parish share up to date, including paying off the £10,000 historic debt. We are thankful to all those who have contributed, some very sacrificially, to make this possible. In welcoming Josh our new curate we received a grant from the central church to pay for him, including a contribution towards the cost of his housing. Part of the housing costs are our responsibility, and we're very grateful to those who are enabling us to meet that commitment.

During the year we have been awarded a number of other grants, towards specific ministries including the Food Kitchen, the Youth and Children's ministry and for some upgrades in the church and hall. The application processes require considerable time and effort, and additional help with this would be very welcome. The PCC prioritised this work over more general fundraising efforts, though were happy to encourage targeted fundraising such as the raffles, and to raise money for good causes such as through the Christian Aid Walk and the Angel Tree vouchers for Your Sanctuary Woking.

All our outgoings have been carefully monitored, with some contracts re-negotiated, and we are particularly grateful for work that had been done on the costs of utilities. Some filming at the start of the year was a bonus. Most of our regular donors are now part of the Parish Giving Scheme which enables us to plan better and to receive the gift aid much more quickly. We're very grateful to Emma for her continued dedicated ministry as our treasurer. Please see the notes to the accounts for her comments about the detail.

### **Giving to St Paul's**

We are very grateful to all who financially support ministry at St Paul's. Regular giving through the Parish Giving Scheme is the best way to give if you can. The church pays no fee for this so the total amount you donate comes to St Paul's and PGS administer the Gift Aid donations for us each month. You can find out more at [www.parishgiving.org.uk](http://www.parishgiving.org.uk) (our details are Egham Hythe St Paul PGS 170617192).

There are a number of other ways to give, including via a QR code and through our website. For tax payers do sign a Gift Aid declaration so we can claim back the tax.

Please consider joining those who support St Paul's Church, so that we can bless the community we serve. For more information contact Emma at [treasurer@speh.org.uk](mailto:treasurer@speh.org.uk) or get in touch with the office and we can help you look at which option is most suitable for you.

**Finance Report - December 2021**  
**St Paul's Church,**  
**Egham Hythe**  
**Income Statement**  
**December 2022**

	<b>Year to Dec 2022</b>	<b>Year to Dec 2021</b>	<b>2022 - 2021</b>	<b>Year to Dec 2022</b>	<b>Actual - Budget</b>
	Actual	Actual	Differen ce	Budge t	Difference
			Positive/ (Negati ve)		Positive/ (Negative)
<b>Receipts</b>					
<b>Regular Donations</b>					
Planned Giving	£29,896	£26,442	£3,454	£37,500	(£7,604)
Collections & Other Giving	£10,205	£15,867	(£5,663)	£4,800	£5,405
Income Tax Recovered	£6,481	£10,178	(£3,698)	£7,931	(£1,451)
Total Regular Donations	£46,581	£52,487	(£5,907)	£50,231	(£3,651)
<b>Operating Activities</b>					
Church Hall Letting Fees (St Paul's)	£16,592	£7,230	£9,362	£12,000	£4,592
Total Operating Activities	£3,427	£1,506	£1,921	£1,200	£2,227
	£20,019	£8,736	£11,283	£13,200	£6,819
<b>Fundraising Income</b>					
Fundraising activities	£2,456	£9,310	(£6,854)	£6,000	(£3,544)
Friends of St Paul's membership	£0	£10	(£10)	£0	£0
Outreach activities	£0	£0	£0	£600	(£600)
Total Fundraising	£2,456	£9,320	(£6,864)	£6,600	(£4,144)
<b>Investment Income</b>					
Interest & Dividends	£11,299	£10,613	£686	£10,200	£1,099
Total Investment	£11,299	£10,613	£686	£10,200	£1,099
<b>Income raised for specific projects</b>					
Church Fabric	£4,592	£1,823	£2,768	£2,500	£2,092
Ministry Support	£3,514				
Community Meals	£18,069				
Organ Fund	£0	£0	£0		£0
Total Specific	£26,174	£1,823	£2,768	£2,500	£2,092

Projects					
<b>Other Income</b>					
Bequests	£0	£0	£0		£0
Grants	£6,369	£2,055	£4,313		£6,369
Grants - Ministry Support	£7,500				
Grants - Hall Oven	£729				
Sale of assets	£0	£390	(£390)		£0
Total Other Income	£14,598	£2,445	£3,923	£0	£6,369
<b>Total Church Income</b>	<b>£121,127</b>	<b>£85,424</b>	<b>£5,891</b>	<b>£82,731</b>	<b>£8,584</b>
<b>Payments</b>					
<b>Church activities</b>					
Guildford Diocese - Parish Share paid	£43,527	£41,838	(£1,689)	£43,527	£0
Guildford Diocese - Parish Share to pay	£0	£0	£0	£0	£0
Runnymede Deanery	£146	£127	(£19)	£146	£0
Church running expenses	£16,540	£13,494	(£3,046)	£19,120	£2,580
Hall running expenses	£1,812	£969	(£843)	£3,000	£1,188
Grounds expenses	£342	£384	£42	£1,500	£1,158
Ministry expenses	£12,592	£1,797	(£10,795)	£5,990	(£6,602)
Charitable Giving	£0	£25	£25	£0	£0
Outreach Activities	£6,546	£108	(£6,438)	£500	(£6,046)
Training	£0	£0	£0	£250	£250
Fundraising	£536	£54	(£482)	£950	£414
	£82,042	£58,797	(£23,245)	£74,983	(£7,059)
<b>Payment for specific purposes</b>					
Church repairs	£3,281	£3,557	(£276)	£2,500	(£781)
Organ repairs	£204	£312	£108		(£204)
Hall repairs	£729	£2,762	£2,033		(£729)
Lighting	£1,457	£0	(£1,457)		(£1,457)
Audio Visual system	£1,559	£0	(£1,559)		(£1,559)
New Tables	£0	£2,022	£2,022		£0
	£7,230	£8,653	£1,423	£2,500	(£4,730)
<b>Total Church Expenses</b>	<b>£89,272</b>	<b>£67,450</b>	<b>(£21,822)</b>	<b>£77,483</b>	<b>(£11,789)</b>

Income less Expenditure	<u>£31,855</u>	<u>£17,974</u>	<u>£13,880</u>	<u>£5,248</u>	<u>£26,606</u>
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In 2022 the church activities resumed in full after 2 years of disrupted opportunities to meet due to the Coronavirus pandemic

Income from total planned giving is £29,896 (2021: £26,442), as people boosted their giving to support the church establishing some new ministry activities such as Youth Space for the teenagers and re-establishing Stepping Stones for pre-school children and their parents/carers and Corner Stones for those looking for mid-week fellowship.

Cash collections decreased as some moved to a more regular stewardship giving.

The wardens have worked hard to market the hall as a venue for groups to use. They have secured a wide ranging list of different groups booking the hall and it is good to see the hall used by so many local community groups.

Fundraising income is £2,456 (2021: £9,310) with the focus on re-establishing the church activities it was not possible to allocate the resources to any particular fundraising. The Christmas Tree Festival and the sale of Christmas Puddings were the only actual fundraising events hosted. Other funds came from the Easyfundraising website.

In conjunction with Robert King who is one of the Egham Hythe councillors for Runnymede Borough Council and the Egham councillor for Surrey County Council a Community Meals project was started. The aim is to provide a weekly hot meal for people in the local community. This has been funded by a donation from the local community as well as a number of people at St Paul's.

In 2022 we received £6,369 of grant funding (2021: £2,055) these are multiple grants supporting ministry and our Warm Hub offering.

Total income at December 2022 is £121,127 (2021: £85,424) the highest income for many years.

Parish Share for 2021 was £43,527 (2021: £40,838). 2022 has been paid in full and we have also paid all prior years Parish Share, a position we have not been in for a very long time. Fees received in 2022 on behalf of Guildford Diocese were £2,004 (2021: £1,679).

Payments of specific projects was £7,230 (2021: £8,653). 2022 expenditure includes £1,236 electrical work, £1,025 for plans for church re-organisation (funded by a grant from Surrey County Council), £729 for replacement hall oven (funded by a grant from Surrey County Council) and £1,559 upgrade to the Audio Visual System.

Total expenses at December 2021 is £89,272 (2021: £67,450).

Collections for charities in 2022 totalled £1,726 (2021: £391) this is broken down between

Bishop's Lent Appeal	£146
Childrens' Society	£180
Christian Aid	£1,084
Ripple Effect	£66
Torch Sight Loss	£245

*St Paul's Church, Egham Hythe  
Charity Registration 1184186*

Church  
Ukraine Aid

<u>£250</u>
<u>£1,726</u>

## Balance Sheet

	Unrestrict ed	Designat ed	Restrict ed	Decemb er <b>2022</b> Total Funds	Decemb er <b>2021</b> Total Funds
<b>Assets</b>					
Cash and Bank					
CAF - Current	£0			£0	£3,304
CAF - Deposit					
General	£0			£0	£38
Bequest				£0	£5,000
Hall					
Vandalism				£0	£352
Flood Relief					
re Churches					
Together				£0	£1,008
Hardship					
Fund				£0	£1,000
Co-Op - Current	£19,238			£19,238	£7,032
Co-Op - Deposit					
Bequest	£3			£3	£0
Hall		£5,000		£5,000	£0
Vandalism			£352	£352	£0
Flood Relief					
re Churches					
Together			£1,008	£1,008	£0
Hardship					
Fund			£1,000	£1,000	£0
Co-Op - Community Meals			£12,945	£12,945	£0
HSBC - Friends of St Paul's	£0			£0	£1,243
CCLA - Organ					
Fund		£614		£614	£606
CCLA -			£25,909		
Rosewarne				£25,909	£25,572
Debtors	£5,963			£5,963	£4,828
Net Current			£41,214		
Assets	£25,204	£5,614		£72,032	£49,982
<b>Liabilities</b>					
Creditors	(£1,548)			(£1,548)	(£11,353)
Net Assets	<b>£23,656</b>	<b>£5,614</b>	<b>£41,214</b>	<b>£70,484</b>	<b>£38,629</b>

## Funds

Retained Income	£38,629	£20,655
Income for Year	£31,855	£17,974
	<u>£70,484</u>	<u>£38,629</u>

-

## Funds

Restricted	£41,214	£26,932
Designated	£5,614	£6,606
Unrestricted	£23,656	£5,092
	<u>£70,484</u>	<u>£38,629</u>

At December 2021, we had total cash holding of £66,069 (2021: £45,155).

Debtors at 31 December 2022 are £5,963 (2021: £4,178).

Gift Aid Reclaim	£5,963
	<u>£5,963</u>

Creditors at 31 December 2022 are £1,548 (2021: £11,353).

Charity Collections	Childrens' Society	£146
	Christian Aid	£323
	Torch Sight Loss Church	£66
Running Costs	Utilities	£717
Hall Expense	Utilities	£78
Guildford Diocese	Parish Fees Current Year	£218
		<u>£1,548</u>

## Reserves Policy

The Parochial Church Council has set a reserves target of 2 months of expenses.

## Looking forward

Parish Share for 2023 will be £44,181 (2022: £43,527) and we continue to be supported under the transitional arrangements to new Parish Share scheme for this year.

As previously, funding for major expense projects will need to be assessed thoroughly by the PCC or the Standing Committee prior to committing to undertaking. Researching of grant income to apply for will have to form part of any consideration of projects.

*Through prayer we achieved many good things in 2022 and we need to continue that prayer and hard work in 2023, but the PCC remain positive in the belief that God will provide.*

**Emma Sterry**

*St Paul's Church, Egham Hythe*  
*Charity Registration 1184186*

Honorary Treasurer  
4<sup>th</sup> February 2023

**Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe.**

I report on the accounts for the year ended 31<sup>st</sup> December 2022 as attached hereto.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Moore Accounting Services  
17 Warwick Close,  
Maidenhead

22<sup>nd</sup> February 2023

**Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe.**

I report on the accounts for the year ended 31<sup>st</sup> December 2022 as attached hereto.

**Respective responsibilities of the Trustees and Independent Examiner**

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Moore Accounting Services  
17 Warwick Close,  
Maidenhead

22nd February 2023



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, EGHAM HYTHE**

England & Wales - Charity number 1184186

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# Accounts

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# The Ecclesiastical Parish of St Paul's Egham Hythe



## Annual Report and Financial Accounts of the Parochial Church Council for the year ended 31<sup>st</sup> December 2021

## **St Paul's Egham Hythe Parochial Church Council**

### **Parish Church:**

St Paul's Egham Hythe  
in the Runnymede Deanery  
Diocese of Guildford

### **Address:**

St Paul's Egham Hythe  
Thorpe Road  
Staines  
Middlesex TW18 3HJ  
email: [office@speh.org.uk](mailto:office@speh.org.uk)  
website: [www.speh.org.uk](http://www.speh.org.uk)

### **Incumbent:**

The Revd Rosemary Hoad  
email: [vicar@speh.org.uk](mailto:vicar@speh.org.uk)

### **Bank:**

The Co-operative Bank,  
PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT  
Account Name: St Paul's Church, Egham Hythe  
Sort Code 08-92-99 Account No: 67215168

Until June 2021 was CAF Bank Limited, 25 Kings Hill Avenue,  
Kings Hill, West Malling, Kent ME194JQ

### **Independent Examiner:**

Moore Accounting Services Ltd  
17 Warwick Close  
Maidenhead  
Berkshire SL6 3AL

On 1<sup>st</sup> July 2019 "The Parochial Church Council of the Ecclesiastical Parish of St Paul, Egham Hythe" was added to the Register of Charities as a separate entity, registration number 1184186. Members of the PCC are trustees of the charity.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Rosemary Hoad, in "promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical". The main church building and halls are located at St Paul's Church, Thorpe Road, Staines TW18 3HJ. The accounts relate to the financial year January 2021 to December 2021.

Charity Registration Number: 1184186

## Membership of the PCC

The membership is partly ex-officio and partly elected at the Annual General Meeting in accordance with Church Representation Rules. PCC members are usually elected for a three-year term of office. Membership from the APCM in April 2021 was as follows:

Vicar/Chair of PCC	Revd Rosemary Hoad
Associate Clergy	Revd Sue Loveday Revd Janet Franck
Diocesan Synod	Revd Rosemary Hoad ( <i>term expires 2024</i> ) Steve Baynes ( <i>term expires 2024</i> )
Deanery Synod	Steve Baynes ( <i>term expires 2023</i> ) Derek McGovern ( <i>term expires 2023</i> )
Churchwardens	Diane Oliver Elizabeth Roshier
PCC Members	Selwyn Boothe ( <i>term expires 2024</i> ) Victoria Diplock ( <i>term expires 2022</i> ) Leigh Doe ( <i>term expires 2022</i> ) Jackie McGovern ( <i>term expires 2024</i> ) Val Monk ( <i>term expires 2023</i> ) Christine Oxenham ( <i>term expires 2024</i> ) Katharine Stearn ( <i>term expires 2022</i> ) Emma Sterry (Treasurer) ( <i>term expires 2023</i> ) Nicola Rule ( <i>term expires 2023</i> )

The following appointments were made by the PCC:

Lay Vice-Chair of PCC: Steve Baynes

Treasurer: Emma Sterry

PCC Secretary: Vacant (*Diane Oliver office, Val Monk minutes*)

Safeguarding Officer: Alison Hawkins

DBS Evidence Checker: Diane Oliver

Electoral Roll Officer: Derek McGovern

Deputy Wardens: Derek McGovern and Leigh Doe

## **Foreword** *(Revd Rosemary Hoad, Vicar)*

The second year of the pandemic has been challenging for the small team currently holding the various responsibilities at St Paul's. As a church that is well used to ministries being shared more widely, it's been hard to have that stripped right back, and the commitment and dedication of the wardens, my clergy colleagues and other members of the ministry team cannot be underestimated. Much has had to happen behind the scenes, navigating through many changes, and there's still a way to go.

Steve Baynes stood down as churchwarden in April, after six years of outstanding service in that office. He has continued to be a great support, managing the complex demands of the technology needed to keep as many people as possible connected week by week.

Liz Roshier stood as churchwarden for the first time, joining Diane Oliver, and together they have both worked their socks off in practical, prayerful and passionate care for St Paul's, and being generally amazing!

The celebration of 90 years since the consecration of the church took us back to the vision for a church in this community, for the whole community. Marge's story of her family buying a brick to help build the church captured our imagination. The moment when the archdeacon stood outside on the roadside, blessing not just the congregation but the whole area, felt prophetic.

The PCC Church Development Plan areas of prayer and discipleship, hospitality, and children and youth continued to shape our vision. They felt much more tentative amid the continuing strains on finances and scattered lives. This was a year for digging deep in prayer, caring widely about the community we serve and listening to where God was leading us.

Into such a space new life has begun to emerge. Open Space has become a new place to hold our weekday activities in a way that can grow and evolve. Councillor Rob King opened up the possibility of grant money to improve the facilities in the church and further this vision. Some generous sacrificial giving from a few members of the church enabled us to meet our commitments for 2021 and deal with the deficit from 2020. And the diocese obtained funding from the central church for us to have a curate starting in the summer of 2022.

The movement feels like a journey from bricks to living stones, building on Christ our cornerstone for the sake of - and with - the community we serve. It's a journey that means trusting God, staying close and trying to keep up with where he leads us. Thanks be to God!

*<sup>4</sup> Come to him, a living stone, though rejected by mortals  
yet chosen and precious in God's sight,  
and <sup>5</sup> like living stones, let yourselves be built into a spiritual house,  
to be a holy priesthood,  
to offer spiritual sacrifices acceptable to God through Jesus Christ.  
(1 Peter 2: 4-5)*

## **Overview of 2021** *(Revd Rosemary Hoad)*

The early part of 2021 was mostly about continuing to minister through further stages of lockdown. The Rule family Lego Lent creations kept us cheerful on WhatsApp, and zoom worship continued to keep us together during the weeks when the building was closed.

Services in the building resumed at Easter 2021 after the third period of lockdown, and there was much to put in place. Continuing to offer on-line worship while dealing with the different demands of the various stages of restrictions and the technology requirements was quite a challenge, with a lot going on behind the scenes to make it possible. The celebration of our 90 year anniversary of the consecration of St Paul's was a great joy, as we welcomed our archdeacon, Martin Breadmore to lead the service.

Cheesy Church continued to meet on zoom as a space for our younger members of the church to connect, and the 24/7 prayer events helped focus our prayer and led to the Prayer Course being run on zoom in the summer term.

Much work had to be done to prepare the church and hall for regular meetings, and the churchwardens Liz and Di worked tirelessly to do what was necessary. All of the hall lettings contracts needed to be reviewed, with covid protocols in place, and managing different needs and expectations about when - or if - groups wanted to start back.

The Church Development Plan vision for opening the church up during the week was put in place in the Autumn with the launch of 'Open Space'. This includes a Toddler Service and Play Space on a Thursday morning, and Tea and Chat, followed by Communion on a Thursday afternoon. The church is open all day Thursday and Saturday mornings. Hospitality has initially been kept very simple, with the caution around covid, but this is a space with room to develop.

Messy Harvest was the first event back in the building for primary school aged children, with separate tables for family or social groupings enabling some social distancing. We welcomed the uniformed groups back for the Harvest Parade service. For Remembrance Sunday we turned the chairs towards the remembrance window, giving extra space for seating in the chancel, so that even with a full church there was more spacing. The Christmas Tree festival returned, albeit on a scaled down version, and it was good to be able to hold the Christingle Service, and then the Christmas services including two crib services.

Keeping in touch has been important, and with less people meeting face to face we have developed a weekly email using Mailchimp. The printed newsheet is generally ready in time for tea and chat on Thursdays, so it's available for those who don't use the technology. Work has also done to update the church website, and gradually to become more intentional about using social media, though there's still a way to go.

Our financial situation was the cause for much prayer. The exciting possibility of raising money through the buy a brick campaign gained some traction with those coming to Open Space, but didn't really draw as widely through the JustGiving page as had been hoped. It was the generous, sacrificial giving of a few members of the congregation that saw the

answer to prayer of being able to meet our 2021 commitments as well as to pay the Parish Share deficit that we'd been left with in 2020 through the hall being closed for so long. While we are still living with a historic debt of £10,000, the achievement cannot be underestimated.

Having had to let go of the plans we had before covid to improve the facilities in the church, it came as a surprise when we were approached by Councillor Rob King over the summer about working with us to see if we could secure grant money from Your Fund Surrey, and other sources. This has led to us having much wider discussions about the way the church might serve the community, and meetings with other stakeholders in the area. Our lead in the Egham Hythe Task Group has been an important aspect of this. While this is still at early stages, various steps have been made. For example, Sue successfully applied for grants for the Open Space tables and chairs, and towards the work of the architect for the potential project. We've worked on developing our links with various agencies. All this has helped fuel our 'outside in' vision for the way we work with and connect to this community.

Just before Christmas we were approached by the diocese about the possibility of having a stipendiary curate from summer 2022 for a three-year training post. They had successfully applied to the central church for funding, and wanted to offer this to us, particularly at a time when they could see the wider community opportunities Open Space could provide. This constitutes a significant investment in St Paul's and we're delighted that Josh Cleaver and his family will be joining us in the summer.

Throughout the year we've tried to do what we can to connect with people including some trails around the church grounds, which have been beautifully maintained. Starting to have some live music, flowers in church, and refreshments after the service have been gifts – though we're not yet able to do this every week. We're gradually building up the number of people involved in sharing tasks, but there is much to be done.

## **Membership**

The complete revision of the Electoral Roll was in 2019. In April 2021 there were 79 members of the electoral roll recorded.

## **Parochial Church Council Report (April 2021-March 2022) (Diane Oliver)**

At the APCM in April 2021 Liz Roshier was newly elected as Churchwarden, replacing Steve Baynes who had served faithfully for the maximum term of six years, and Diane Oliver was re-elected. There were also a number of changes to the PCC membership, with Selwyn Booth, Val Monk and Christine Oxenham joining. There were six meetings between April 21 and March 22, plus a vision meeting with the Diocese, and the PCC WhatsApp group continued to allow for quick decisions where necessary.

**PCC meetings** (April 2021 Big PCC awayday on zoom, May 2021 PCC zoom, July 21 zoom, September 21 church, November 21 hall, January 22, hall, and March 22 zoom).

The new PCC year started with the Diocesan Big PCC awayday on zoom in April. Danny Wignall gave very helpful reflections about Seeing with God's Eyes, using a passage from Numbers chapter 13 to think about "what we see, what is the truth, and what is the deeper truth", and Ecclesiastes 3 to think about the "do/don't do dilemma" as we reflected on the changes and transitions brought about by the pandemic. PCCs were invited to go into individual church zoom rooms to look at our interim Church Development Plans.

In May the Safeguarding Policy was tabled and accepted, and the officers were appointed. As PCC membership had remained static during 2020 due to the delay of the APCM till the autumn, the terms of office of the new members were put to a ballot to even out the numbers finishing their term each year. The Church Development Plan was discussed, following the PCC big vision zoom session.

In July it was noted that PCC members are now eligible for enhanced DBS and it was agreed to ask for that in future. The training is being updated at a national level. The plans for the Community Space in September were discussed, and a grant for small tables and chairs had been awarded. Given that any plans to improve the facilities to the church would be longer term, there was a discussion about building a servery area, and we decided to look into this. Following on from Marge's story at the 90<sup>th</sup> Anniversary service a JustGiving campaign to buy a virtual brick was tabled. Parish Share payments were a long way behind, and the wardens and Rosie would meet with Emma to look at this.

In September it was noted that good progress was being made with hall bookings and that there would be no party lettings for the time being. The virtual brick campaign was discussed, with the planned Facebook campaign still awaited. Councillor Rob King had met with the church officers in August, with a proposal to help us to apply for grant money for the improvement of the church facilities for Open Space, and the PCC were asked to draw up a long list of potential users and requirements. Following a discussion about Communion the PCC agreed to continue to offer only bread for the time being.

In November the PCC were updated about a very successful meeting with Councillor Rob King, Wendy from the DAC and Mike Staff our quinquennial architect to look at the practicalities of the project to improve the church facilities. Councillor Rob had suggested that as the first step we apply for a small grant to pay for the initial architectural work.

At the January meeting the news that the diocese had secured funding from the central church for an additional stipendiary curate was shared. They would very much like to appoint to St Paul's, should a suitable curate be found, and the PCC discussed and agreed to this. It was also announced that we'd received our Silver Eco-Church award.

The February vision meeting had to be cancelled as a number of people were unable to attend at the last minute, but PCC members were asked to respond to some of the items planned.

In March the meeting went back onto zoom to facilitate better attendance. There were various discussion about worship, activities for children and families, how to encourage more people to use their gifts and ministries, managing our finances, preparations for the

APCM and getting ready for Josh's arrival in the summer after he is ordained deacon. The accounts were received and accepted for presentation to the APCM once the independent examiner had reviewed.

## **Parish Safeguarding Policy Statement**

At the PCC meeting held on 12<sup>th</sup> May 2021 the PCC of St Paul's Egham Hythe adopted the Church of England "Promoting a Safer Church" Policy Statement, national policies and Practice Guidance approved by the House of Bishops. This policy statement actively underpins all safeguarding work within the church, and details are available on our website: <https://speh.org.uk/safeguarding>

The PCC is committed to the safeguarding, care and nurture of everyone within our community, and will ensure that we will

1. Adopt and implement the House of Bishops' safeguarding policy and practice guidance.
2. Promote and publicise the 'Promoting a Safer Church' policy statement and ensure all church officers have access to it.
3. Have a plan in place that sets out, in line with national and local priorities, how the policy will be put into action.
4. Ensure that any person who works with vulnerable groups is aware of and abides by national and local safeguarding guidance.
5. Review the policy regularly to ensure best practice.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all. The Policies and Practice Guidance apply to all Church bodies and officers. All authorised clergy, bishops, archdeacons licensed readers and lay workers, church wardens and PCCs are required by section 5 Clergy Disciplinary Measure to have "due regard" to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at [www.cofeguildford.org.uk/safeguardingpolicy](http://www.cofeguildford.org.uk/safeguardingpolicy)

## **Safeguarding and Inclusion** (*Safeguarding Officer Alison Hawkins*)

### **Roles and responsibilities**

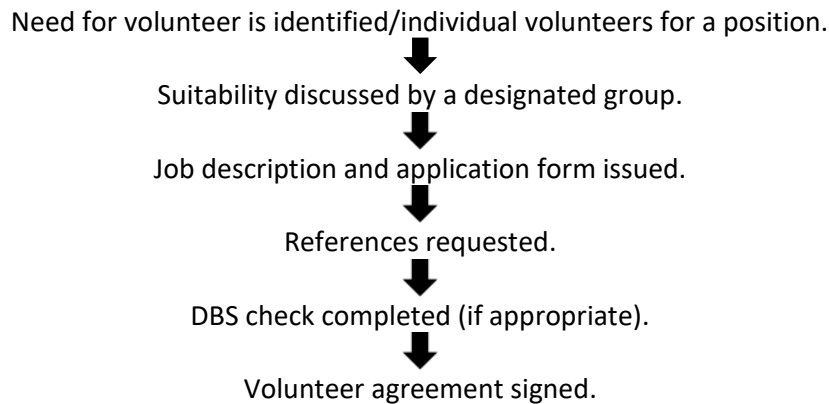
- Safeguarding Officer: Alison Hawkins
- DBS Coordinator: Diane Oliver
- Diocese: Jackie Broadfoot

### **Actions taken April 2021 - March 2022**

- There was one safeguarding incident reported this year
- Updating and managing DBS and safer recruitment
- Encouraging PCC to engage with on-line mandatory training
- Engaging with new system and dashboard

## Safer recruiting

### Summary of safer recruiting process:



## Churchwardens Report *(Diane Oliver)*

It's been another challenging year, but we're very grateful for the support of a small but close and efficient team. Christine's help in organising our Welcomers, with all the extra protocols involved and with rearranging the furniture ready for Open Space has been a particular help.

### Grounds

The church grounds continue to look lovely. Sadly, Jackie has had to step down from maintaining and daily watering, but we're grateful for her dedicated work over a number of years. What she's done in planting and nurturing means we have well established shrubs, requiring less time and effort and providing beautiful foliage for use in church. We're also grateful for Richard's willing support in tidying, planting and clearing, including pruning back the Yew tree to lift it and remove branches over-hanging the pavement (Oct 2021). This allowed the seeding of a variety of wild flowers / vegetation, suitable for woody /shady areas.....watch this space! Gregg and Janet have also helped with advice and care of the grounds, especially the Lavender and rose area. Thanks to all who help, especially those I haven't actually named.

We continue to pay for the grass to be mown (approx. £250 pa). However it was left for "no mow March" and we work closely with the Eco church and implement initiatives to help the wildlife such as not using pesticides or weed-killer, allowing weeds to grow (though not close to the fabric), bird feed in Winter and timely pruning.

### Hall

We really had to focus on letting out the Hall as a key source of income apart from donations, particularly when our main fundraising events couldn't be held. Baby Sensory started back in April 21, but most groups didn't return till the autumn and Staines Musical decided not to return. We met and talked with a number of local groups, some trying out new business ideas borne out of lockdown. Some were successful, others not so much. Bollywood Dancing for children had a temporary trial but didn't continue. A Karate class started in November 21 but stopped at the end of March 22.

Other lets included Surrey Arts who held a number of concerts in the church. And in January 21 after various meetings and negotiations the Film Location Manager for Matalan chose to use the church and hall as their base and filming for two days, which gave our finances a good boost (approx £2000). Councillor Rob King used the hall kitchen to cook over 70 full Christmas Dinners for members of the Community (transporting to the British Legion for the gathering).

We made the decision not to hire for one-off parties due to risks surrounding Covid and the cleaning / maintaining all being done by the Wardens. Risk assessments had to be carried out regularly and with each change in government restrictions, both by us and the hirers.

We have kept our outgoing costs to a minimum. We have not had a paid cleaner for the hall and church since the beginning of lockdown 2020 and suspended the hygiene services for the hall. However it was necessary to have the hall, lobby, toilets and kitchen floors professionally scrubbed, deep cleaned, re-sealed and polished (August 21) in preparation for the groups returning (approx £400). The hall curtains were replaced with grey roller blinds, paid for by donations from some church members.

During the annual service of the hall boiler, it showed a high level of emissions resulting in it being condemned. As this was in October and all our groups were “back to normal” we had to replace it quickly. We discussed options with our Eco group, however due to time constraints and costs, it was decided to replace with a similar but more efficient gas boiler (approx £2110 including fitting and a 10-year warranty). We need to be thinking now about eco-friendly/ non fossil fuel solution for the replacement of the church boiler in the future.

### **Church Fabric Report (April 2021-March 2022) *(Diane Oliver)***

Mandatory services completed:

- Fire Extinguishers serviced including replacement of 1 CO2 and 2 Foam extinguishers (April 2021) (annual)
- Organ Blower serviced (May 2021) (annual)
- Church and Vestry Boilers serviced (September 2021) (annual)
- CCTV serviced (September 2021) (annual)
- PAT testing (November 2021) (every two years)
- Hall boiler serviced and condemned (replacement October 2021) (annual)

The hall floors were scrubbed and re-sealed professionally in August 2021, and the hall and toilets deep cleaned. The hall cooker range is not working. It was serviced in December 2021 but unable to establish the fault and it requires replacement. Funding for this has been offered by Councillor Rob King.

### **Diocesan Synod** *(Steve Baynes, Diocesan Synod Lay Member)*

Diocesan Synod met three times during 2021 – once physically and twice remotely on Zoom.

The main topic covered in March, led by Bishop Jo was the Church of England's national vision and strategy and how the diocese could connect with this. This has resulted in the Bishop's Leadership Team undertaking an overview of the Transforming Church, Transforming Lives (TCTL) goals in order to make them more relevant for the post pandemic.

In June Alex Tear, Head of Education for the Diocese, and Bishop Jo led a discussion and feedback around education and the role of the church in their schools in the Diocese. The draft budget for 2022 was approved and the 2020 Report and Accounts were received.

In November we were able to gather in person at St John's Egham where Archdeacon Paul served the Eucharist. Bishop Andrew was able to share feedback from the review of TCTL which has resulted in a focus on eight core strategies. Steve Roberts (Chair of the Diocesan Board of Finance) presented the final 2022 budget which was approved.

2022 Synod dates were set for 12 March, 29 June and an October date is being arranged.

### **Runnymede Deanery Synod** *(Steve Baynes, Deanery Synod Lay Member)*

Deanery Synod met twice during 2021 – both were held remotely on Zoom and the October meeting was postponed.

The main topics covered in March were

- How to support Guildford Diocese's commitment to net zero by 2030. This was led by Clem Jones from St John's Egham who is the Deanery's Climate champion.
- Living in Love and Faith which was led by Bishop Jo who is a member of the National Working Group created to answer the challenge of engaging the CofE in the many controversial topics around relationships and marriage.

In June we discussed how churches could best respond to the challenge of coming out of the pandemic. This piece of work was led by Dave Welch, Head of Mission Enabling for the Diocese.

All of these discussions were interactive with suggestions and comments being taken and feedback.

Finances are where they are expected to be with all parishes having paid their contributions. The Deanery were able to support urgent medical treatment in the UK for Bishop Edmund from our link with Kebbi in Nigeria.

2022 Open Synod dates were set as 24 March, (Egham Hythe), 21 June (Virginia Water) and 5 October.

## **Finance** *(Emma Sterry, Treasurer)*

We are always thankful for the effort our community make to help keep the doors of St Paul's open and 2021 was no exception. As the Covid-19 pandemic continued we were still faced with reduced attendance in church and families juggling their finances as some people still found finding work was just as challenging. Whilst we were able to reopen the church and hall for some events, we took the decision to delay accepting party bookings because the level of cleaning required between each event to continue to be Covid safe meant they were not viable. In 2020 we received a credit to our parish share to offset some of the reduction in income, but in 2021 the Diocese were not in a position to offer this.

The PCC were concerned about how the 2021 parish share would be paid as our income was struggling. Some significant gifts from members of the congregation, including a very generous offer by one person to match fund other donations received during a specific time, enabled us to pay our 2021 parish share in full, as well as to catch up on our 2020 payments. There continues to be more work to be done, with our 2022 commitments as well as dealing with a more historic debt of £10k.

During 2021 we moved our banking from CAF Bank to The Co-operative Bank due to CAF Bank fees of £8 per month as PCC and therefore Trustees we felt it was not a good use of our funds. The Co-operative Bank do not charge for community or charitable accounts. The CAF bank account is not yet closed, awaiting some Standing Orders to be moved.

## **Planned Giving / Stewardship**

Regular giving to St Paul's enables the PCC to plan, and we are grateful to those who support ministry here so faithfully. The change of bank was an opportunity to contact our planned giving members and ask them to change the way they give. Most have moved over to the Parish Giving Scheme. If you would like to join the Parish Giving Scheme you can find out more at [www.parishgiving.org.uk](http://www.parishgiving.org.uk) (our details are Egham Hythe St Paul PGS 170617192). For the donor there is no difference between giving via standing order or joining the Parish Giving Scheme – the parish pay no fee and the Parish Giving Scheme collects and pays us the tax on Gift Aid donations on a monthly basis, which is really helpful.

Please consider joining those who support St Paul's Church. If you would like more information please contact [treasurer@speh.org.uk](mailto:treasurer@speh.org.uk) or [office@speh.org.uk](mailto:office@speh.org.uk) and we can help you decide on which option is most suitable for you.

**Finance Report - December 2021**

**St Paul's Church, Egham  
Hythe  
Income Statement  
December 2021**

	<b>Year to Dec 2021</b>	<b>Year to Dec 2020</b>	<b>2021 - 2020 Differen ce Positive/ (Negati ve)</b>	<b>Year to Dec 2021 Budget</b>	<b>Actual - Budget Differen ce Positive/ (Negati ve)</b>
	Actual	Actual		Budget	
<b>Receipts</b>					
<b>Regular Donations</b>					
Planned Giving	£26,442	£24,385	£2,056	£32,000	(£5,558)
Collections & Other Giving	£15,867	£9,948	£5,919	£4,800	£11,067
Income Tax Recovered	£10,178	£5,242	£4,936	£6,900	£3,278
	<u>£52,487</u>	<u>£39,575</u>		<u>£43,700</u>	
Total Regular Donations	7	5	£12,912	0	£8,787
<b>Operating Activities</b>					
Church Hall Letting Fees (St Paul's)	£7,230	£6,781	£449	£12,000	(£4,770)
	<u>£1,506</u>	<u>£2,040</u>	<u>(£534)</u>	<u>£1,200</u>	<u>£306</u>
Total Operating Activities	£8,736	£8,821	(£85)	£13,200	(£4,464)
<b>Fundraising Income</b>					
Fundraising activities	£9,310	£238	£9,072	£6,000	£3,310
Friends of St Paul's membership	£10	£25	(£15)		£10
Outreach activities	£0	£129	(£129)	£600	(£600)
Total Fundraising	<u>£9,320</u>	<u>£392</u>	<u>£8,928</u>	<u>£6,600</u>	<u>£2,720</u>
<b>Investment Income</b>					
Interest & Dividends	£10,613	£10,333	£280	£10,200	£413
	<u>£10,613</u>	<u>£10,333</u>		<u>£10,200</u>	
Total Investment	3	3	£280	0	£413
<b>Income raised for specific projects</b>					
Church Fabric	£1,823	£0	£1,823	£2,500	(£677)
Organ Fund	£0	£0	£0		£0
Total Specific Projects	<u>£1,823</u>	<u>£0</u>	<u>£1,823</u>	<u>£2,500</u>	<u>(£677)</u>
<b>Other Income</b>					
Bequests	£0	£0	£0		£0
Grant Received	£2,055	£0	£2,055		£2,055

St Paul's Church, Egham Hythe  
Charity Registration 1184186

Sale of assets	<u>£390</u>	<u>£2</u>	<u>£388</u>		<u>£390</u>
Total Other Income	£2,445	£2	£2,443	£0	£2,445
	£85,42	£59,12		£76,20	
Total Church Income	4	3	£26,302	0	£9,224

## Payments

### Church activities

Guildford Diocese - Parish Share paid	£41,838	£31,038	(£10,800)	£41,838	£0
Guildford Diocese - Parish Share to pay	£0	£5,000	£5,000	£0	£0
Runnymede Deanery	£127	£196	£69	£146	£19
	£13,49	£13,60		£19,09	
Church running expenses	4	4	£110	5	£5,601
Hall running expenses	£969	£688	(£282)	£3,000	£2,031
Grounds expenses	£384	£624	£240	£1,500	£1,116
Ministry expenses	£1,797	£2,307	£510	£5,990	£4,193
Charitable Giving	£25	£25	£0		(£25)
Outreach Activities	£108	£0	(£108)	£500	£392
Training	£0	£0	£0	£250	£250
Fundraising	£54	£205	£151	£950	£896
	£58,797	£53,687	(£5,110)	£73,269	£14,472

### Payment for specific purposes

Church repairs	£3,557	£3,918	£361	£2,500	(£1,057)
Organ repairs	£312	£150	(£162)		(£312)
			(£2,762)		(£2,762)
Hall repairs	£2,762	£0			
Lighting	£0	£687	£687		£0
Audio Visual system	£0	£3,440	£3,440		£0
			(£2,022)		(£2,022)
New Tables	£2,022	£0			
	£8,653	£8,194	(£459)	£2,500	(£6,153)
<b>Total Church Expenses</b>	<b>£67,450</b>	<b>£61,881</b>	<b>(£5,569)</b>	<b>£75,769</b>	<b>£8,319</b>
Income less Expenditure	£17,974	(£2,759)	£20,733	£431	£17,543
	£0	£0		£0	

### Income raised on behalf of others

Fees (Diocese)	£1,679	£1,545	£134	£800	£879
Charity Collections	£391	£100	£291	£599	(£208)
	£2,070	£1,645	£425	£2,070	£671
<b>Total</b>	<b>£2,070</b>	<b>£1,645</b>	<b>£425</b>	<b>£2,070</b>	<b>£671</b>

The Coronavirus Covid-19 global pandemic which started in 2020 continued into 2021 and saw much of our church activities curtailed or cancelled altogether for a time.

Income from total planned giving is £26,442 (2020: £24,385), despite the church being less accessible for much of the year, planned giving increased as people were encouraged to join our Parish Giving Scheme programme.

Cash collections increased as we managed to reach a wider section of the Egham Hythe community through some of our online services. Certain people were also in a position to donate to support the church through the period of closure.

The hall has been closed for most of 2020 and the beginning months of 2021. Slowly some of the regular bookings have started to return in the second half of 2021. The PCC decided not to re-open the hall for party bookings until the Covid-19 situation goes away as the level of cleaning between each party would be too costly compared to the hire rate.

Fundraising income is £9,310 (2020: £238) a new funding programme was launch "Bricks" inspired by the story of Marge Woodcock's family buying physical bricks 90 years ago to build the church. This programme is aimed at supporting the new online congregation who worship over Zoom or our You Tube channel, the tag line being to buy a virtual brick to build our virtual church. Covid did allow the Christmas Tree Festival to run, if in a slightly restrained format than previous years.

Total income at December 2021 is £85,424 (2020: £59,123) the highest income for many years.

Parish Share for 2021 was £40,838 (2020: £31,038 adjusted for Covid 19 support from Diocese). 2021 has been paid in full and we have also paid £5,000 towards debts from prior years leaving £9,000. Fees received in 2021 on behalf of Guildford Diocese were £1,679 (2020: £1,545).

Payments of specific projects was £8,653 (2020: £8,194). 2021 expenditure includes £2,762 replacement of hall boiler (paid out of Rosewarne bequest), £2,022 for new tables to be used for Open Church on Thursday (funded by a grant from Schroder Trust) and we took advantage of the church being closed to do repairs to the ceiling over the crossing (funded by a Just Giving Page)

Total expenses at December 2021 is £67,450 (2020: £61,881).

Collections for charities in 2021 totalled £391 (2020: £100) this is broken down between

Bishop's Lent Appeal	£56
Childrens' Society	£68
Christian Aid	£22
Torch Sight Loss Church	£245
	<hr/>
	£391

## Balance Sheet

	Unrestrict ed	Designate d	Restrict ed	Decembe r <b>2021</b> Total Funds	Decembe r <b>2020</b> Total Funds
<b>Assets</b>					
Cash and Bank					
<b>General Accounts</b>					
CAF - Current	£3,304			£3,304	(£2,354)
CAF - Deposit	£38			£38	£38
General Bequest		£5,000		£5,000	
Hall Vandalism Flood Relief re Churches Together			£352	£352	£352
Hardship Fund			£1,008	£1,008	£1,008
Co-Op - Current	£7,032		£1,000	£1,000	£1,000
Co-Op - Deposit	£0			£7,032	£0
HSBC - Current	£0			£0	£0
Friends of St Paul's	£1,243			£1,243	£1,233
<b>Designated Accounts</b>					
CCLA - Organ Fund		£606		£606	£605
<b>Restricted Accounts</b>					
CCLA - Rosewarne			£25,572	£25,572	£28,304
Cash	£0			£0	£100
Debtors	£4,828			£4,828	£0
Net Current Assets	£16,445	£5,606	£27,932	£49,982	£35,286
<b>Liabilities</b>					
Creditors	(£11,353)			(£11,353)	(£14,631)
Net Assets	<b>£5,092</b>	<b>£5,606</b>	<b>£27,932</b>	<b>£38,629</b>	<b>£20,655</b>
<b>Funds</b>					
Retained Income				£20,655	£23,414
Income for Year				£17,974	(£2,759)
				<b>£38,629</b>	<b>£20,655</b>
<b>Funds</b>					
Restricted				£27,932	£29,664
Designated				£5,606	£6,605
Unrestricted				£5,092	(£15,614)
				<b>£38,629</b>	<b>£20,655</b>

At December 2021, we had total cash holding of £45,155 (2020: £35,286).

Debtors at 31 December 2021 are £4,178 (2020: £0).

Gift Aid Reclaim	£2,937
Stewardship	£360
Other Donation	£41
Ricoh - Refund Delivery Charge	£30
Surrey Arts - Church Hire	£650
HPSS Ltd - overpayment	£810
	<u>£4,828</u>

Creditors at 31 December 2021 are £11,353 (2020: £14,631).

Charity Collections	Childrens' Society	£2
	Christian Aid	£197
Ministry Expenses	Clergy Expenses	£426
Running Costs	Utilities	£560
	Admin Expenses	£136
	Maintenance	£114
Guildford Diocese	Parish Fees Current Year	£535
	Parish Share Prior Years	£9,000
		<u>£11,353</u>

## Reserves Policy

The Parochial Church Council has set a reserves target of 2 months of expenses.

## Looking forward

We have budget for 2022 of £80,000 approved by the Parochial Church Council.

Parish Share for 2022 will be £43,527 (2021: £41,838) and we continue to be supported under the transitional arrangements to new Parish Share scheme for this year. The parish share calculations are being amended and more details of how they will impact St Paul's will be made available.

As previously, funding for major expense projects will need to be assessed thoroughly by the PCC or the Standing Committee prior to committing to undertaking. Researching of grant income to apply for will have to form part of any consideration of projects.

*The outlook for 2022 remains challenging as always, but the PCC remain positive in the belief that God will provide.*

**Emma Sterry**

Hon Treasurer

18<sup>th</sup> February 2022

**Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe.**

I report on the accounts for the year ended 31<sup>st</sup> December 2021 as attached hereto.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Moore Accounting Services  
17 Warwick Close,  
Maidenhead

12th April 2022

## **Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe.**

I report on the accounts for the year ended 31<sup>st</sup> December 2021 as attached hereto.

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### **Basis of Independent Examiner's Statement**

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### **Independent Examiner's Statement**

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Moore Accounting Services  
17 Warwick Close,  
Maidenhead

12th April 2022

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, EGHAM HYTHE**

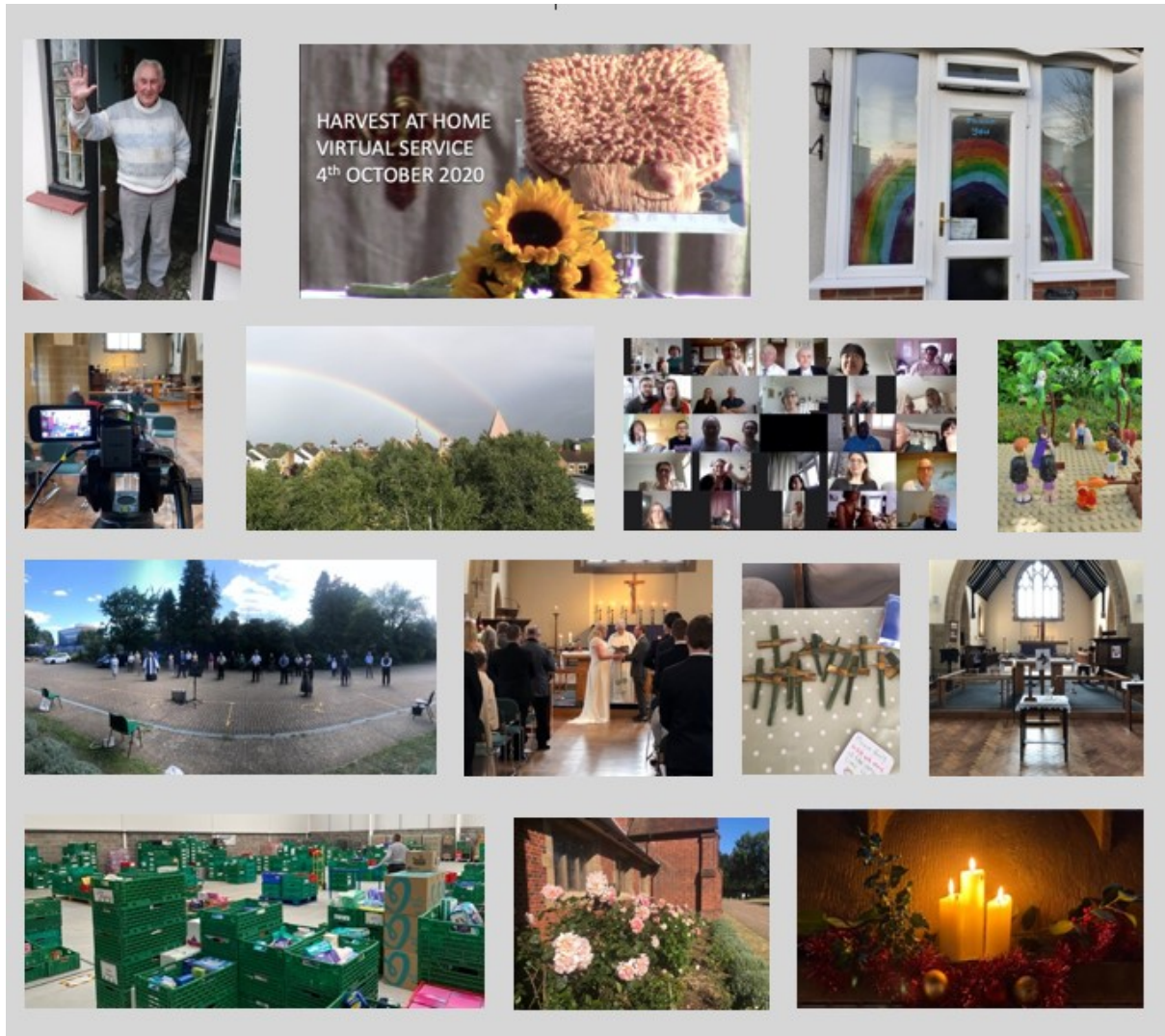
England & Wales - Charity number 1184186

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# Accounts

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# The Ecclesiastical Parish of St Paul's Egham Hythe



Annual Report and Financial Accounts  
of the Parochial Church Council  
for the year ended 31<sup>st</sup> December 2020

# **St Paul's Egham Hythe Parochial Church Council**

## **Parish Church:**

St Paul's Egham Hythe  
in the Runnymede Deanery  
Diocese of Guildford

## **Address:**

St Paul's Egham Hythe  
Thorpe Road  
Staines  
Middlesex TW18 3HJ  
email: [office@speh.org.uk](mailto:office@speh.org.uk)  
website: [www.speh.org.uk](http://www.speh.org.uk)

## **Incumbent:**

The Revd Rosemary Hoad  
email: [vicar@speh.org.uk](mailto:vicar@speh.org.uk)

## **Bank:**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME194JQ

## **Independent Examiner:**

Moore Accounting Services Ltd  
17 Warwick Close  
Maidenhead  
Berkshire SL6 3AL

On 1<sup>st</sup> July 2019 "The Parochial Church Council of the Ecclesiastical Parish of St Paul, Egham Hythe" was added to the Register of Charities as a separate entity, registration number 1184186.

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Rosemary Hoad, in "promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical". The main church building and halls are located at St Paul's Church, Thorpe Road, Staines TW18 3HJ. This annual report and accounts cover the PCC's financial year January 2020 to December 2020.

Charity Registration Number: 1184186

## Membership of the PCC

The membership is partly ex-officio and partly elected at the Annual General Meeting in accordance with Church Representation Rules. PCC members are usually elected for a three-year term of office. The 2020 APCM was delayed until October due to the Covid-19 pandemic, with PCC and Deanery Synod members continuing in their roles in the interim period. Membership from October 2020 was as follows:

Vicar/Chair of PCC	Revd Rosemary Hoad
Associate Clergy	Revd Sue Loveday Revd Janet Franck
Diocesan Synod	Revd Rosemary Hoad Steve Baynes
Deanery Synod	Steve Baynes (term expires 2023) Derek McGovern (term expires 2023)
Churchwardens	Steve Baynes (Lay Vice-Chair of PCC) Diane Oliver
PCC Members	Victoria Diplock ( <i>term expires 2022</i> ) Leigh Doe ( <i>term expires 2022</i> ) Richard Gilbert ( <i>term extended to 2021</i> ) Jackie McGovern ( <i>term expires 2021</i> ) Elizabeth Roshier ( <i>term expires 2021</i> ) Katharine Stearn ( <i>term expires 2022</i> ) Emma Sterry (Treasurer) ( <i>term expires 2021</i> ) Nicola Rule ( <i>appointed 2020 - term expires 2023</i> )

The following appointments were made by the PCC:

Safeguarding Officer: Alison Hawkins  
DBS Evidence Checker: Diane Oliver  
Electoral Roll Officer: Derek McGovern

## **Foreword** *(Revd Rosemary Hoad, Vicar)*

*“Remove the sandals from your feet,  
for the place on which you are standing is holy ground.”  
(Exodus 3:5)*

Moses encountered God in the strangeness of the burning bush. That reading was the subject of our first Sunday Zoom service at the start of the pandemic. I remember inviting people to take off their shoes, to recognise that as we met remotely to worship, scattered in our own homes, we were standing on holy ground.

At the burning bush, God called Moses to serve him in a new way. He wasn't that keen to go, arguing with God that others would cope better. And yet he went, and God was with him. We too have been called away from the familiar, into a strange land that begins at our own front door – holy ground.

It's still too soon to understand the long-term impact of the changes that began in March 2020 with the first lockdown of the Covid-19 pandemic. It's been a time of discovering how to be the body of Christ and serve our community when we're apart. It's been a time of loss, and a time of new life. It's been a time of learning new skills and trying to keep connected. It's been a time of having to depend on one another in new ways. There's been a movement inwards, both into the domestic space, and into the challenges each of us have faced in our own lives. There's been a costly generosity and a quiet determination, with strength in our vulnerability.

I am so grateful for the faithful and dedicated work of our churchwardens, Steve and Diane, who together with the other members of the ministry team (Sue, Janet, Graham, Nikki and Becky) and the PCC have dealt with all that has confronted us. There's been so much to adapt to, often at short notice, in areas that have been new to us all. We've not always had what we wanted, but have been given what we needed, with signs of life, a deepening of our prayer life, and reasons for hope along the way.

## **Overview of 2020** *(Revd Rosemary Hoad)*

In 2019 the PCC vision for the three key areas of hospitality, children and young people and deepening faith had begun to take shape. The new chairs in church had enabled the space to be more hospitable and flexible in serving different generations within the community, and 2020 started on an upbeat note as the PCC began to consider ways of further developing the way the church was used. These plans were brought to an abrupt halt in March 2020 when the first lockdown of the Covid-19 pandemic closed the church buildings overnight.

The initial challenges were to keep connected and support one another, and to see where the needs were in the community. WhatsApp, Zoom, iknow and Mutual Aid became part of our new vocabulary, with Steve doing an amazing job in getting things up and running. Packs and phone calls to support members of the church unable to access the technology were put in place.

With everyone stuck at home it didn't take long for people's creativity to emerge. Photos of Lego creations, baking, gardening and scenes from daily walks were shared on the WhatsApp group, and homemade palm crosses, rainbow stones and other goodies found their way into the weekly packs – carefully sanitised of course!

When the church could re-open there was much to be done, involving careful study of the government legislation and Church of England guidance, Risk Assessments, hygiene protocols and cleaning. Much of the practical work was undertaken by Diane on her own, as the only person allowed into the building in those first months.

There was much to grieve during those first few months, as the world faced so many deaths and other kinds of loss. As a church community we were deeply affected by the death of Ria at the end of June. The church was allowed to open for private prayer just in time for her to be brought to the church overnight before her funeral, and the number of people who came to pay their respects and who lined the streets was a testimony to the lives she had touched. Ria had such an impact at St Paul's in the short time she'd ministered here, raising our eyes to God, and challenging us to serve him in new ways. Her commitment to Christ through all her struggles continues to be an inspiration and a lasting legacy.

When worship in church resumed in July it was clear that the packs and on-line offerings needed to continue, and we began 'church three ways – on-line, in church, at home'. Over the following months, with the restrictions easing and then tightening again, we had to learn to be flexible and imaginative. Cheesy Church for the children on Zoom, Holiday at Home for those receiving packs over the summer, and a socially distanced outdoor service to commemorate 90 years since St Paul's Foundation stone, were some of the offerings. By the autumn it became a priority to work out how to be able to stream from the church. Thankfully the work done on the audio-visual system before lockdown gave a solid base for the additions needed. Recorded services were produced for Harvest and Remembrance, including input from the Music Group, the uniformed organisations and others.

It's been good to have new people joining Sunday Zoom worship, which has been blessed to have Becky singing live most weeks, as well as using other pre-recorded material including some from Fenella. A number of people have helped to lead the prayers and readings. It's also been good to have Night Prayer each Wednesday and Morning Prayer on a Saturday.

The 24-hour prayer events have been important marker points, as we seek to pray together as a community of faith and seek God's vision as we move forward with him.

## **Membership**

The complete revision of the Electoral Roll was in 2019. In October 202 there were 72 members of the electoral roll recorded.

## **Register of Charities**

On 1<sup>st</sup> July 2019 "The Parochial Church Council of the Ecclesiastical Parish of St Paul, Egham Hythe" was added to the Register of Charities as a separate charity, registration number 1184186. Members of the PCC are trustees of the charity.

## **Parochial Church Council Report (April 2020-March 2021)**

*(Diane Oliver)*

The Covid-19 restrictions delayed the April 2020 APCM until 20<sup>th</sup> October, so the 2019-20 PCC continued through to that date, when Deanery Synod and Churchwardens were re-elected. The only change in PCC membership in October was the election of Nicola Rule, and the general continuity was helpful in dealing with the circumstances brought about by the pandemic. There were six meetings between April 20 and March 21, all held via Zoom. A PCC WhatsApp group was set up to allow for quick decisions where necessary.

**Business meetings:** *(May 20, July 20, September 20, November 20, January 21, March 21)*

Most meetings involved responding to and planning around lockdowns, safe re-opening and how to continue to worship, connect with one another and serve the community.

In May the Safeguarding Policy was agreed and adopted. The church and halls were closed for public worship and activities at this time, so discussions included planning towards re-opening when possible (private prayer in June, and public worship in July).

In July the finances were discussed, with the welcome news that the Diocese were offering support through a reduction in the parish share for the year. The guidelines for resuming public worship, canon law requirements and Risk Assessments were discussed, along with a fruitful discussion about the practicalities of how and when to move forward. A 12 noon Communion service was planned for Sundays, enabling the 10am Zoom service to continue, together with the packs for those unable to access worship in other ways.

In September, the PCC again responded to changes in guidelines. The Risk Assessment for the hall was circulated and discussed, considering how to accommodate hirers safely. Safeguarding protocols for Cheesy Church were noted. It was decided to resume using the fabric chairs in church, with rows of five enabling different household groupings being able to be accommodated while preserving the 2-metre spacing between households. The technology was discussed. Forward planning for the autumn was considered, while recognizing that it could be necessary to respond to changes at short notice.

The November meeting was in Lockdown 2. The continuing impact on finances was discussed. It was agreed to switch banks to avoid increased monthly fees. The Churchwardens had been licensed via Zoom. The additional technology was in place in church to allow recording and live-streaming, and the worship group had been able to record some music before the latest lockdown. Services were being put onto the church YouTube channel and shared via social media.

In January the year end accounts were presented. It was agreed that the work on the church roof be taken from the Rosewarne bequest, which would thus free up sufficient money to pay the outstanding money on the 2020 parish share. Changes in the Covid-19 guidance meant that decisions about the suspension of public worship were now a PCC matter, in consultation with the Bishop. Given the high rates of transmission of the new variant it was agreed to close the church until the end of February, with the situation kept under review. The Church Development Plan was revisited, with the three key areas for development reaffirmed, and the February 24 hours of prayer to have a vision focus.

The March meeting included a further review of the Church Development Plan, and the PCC agreed to participate in a Diocesan vision day for PCC's in April. It was agreed to hold more 24hr prayer events, the next being over the Pentecost weekend. Given the way that the church has been changed by the pandemic the need to revisit the mission statement was noted. It was agreed to sign up to be a sight-loss friendly church, and to reinvigorate the Eco-church initiative with the aim of working towards the silver award. It was agreed to reopen the church, starting with an outdoor service on Palm Sunday, and a hybrid service on Easter Day.

## **Parish Safeguarding Policy Statement**

At the PCC meeting held on 13<sup>th</sup> May 2020 the PCC of St Paul's Egham Hythe adopted the Church of England "Promoting a Safer Church" Policy Statement, national policies and Practice Guidance approved by the House of Bishops. This policy statement actively underpins all safeguarding work within the church.

The PCC is committed to the safeguarding, care and nurture of everyone within our community, and will ensure that we will

1. Adopt and implement the House of Bishops' safeguarding policy and practice guidance.
2. Promote and publicise the 'Promoting a Safer Church' policy statement and ensure all church officers have access to it.
3. Have a plan in place that sets out, in line with national and local priorities, how the policy will be put into action.
4. Ensure that any person who works with vulnerable groups is aware of and abides by national and local safeguarding guidance.
5. Review the policy regularly to ensure best practice.

"Promoting a Safer Church" sets out the Church of England's commitment to making the church a safer place for all. The Policies and Practice Guidance apply to all Church bodies and officers. All authorised clergy, bishops, archdeacons licensed readers and lay workers, church wardens and PCCs are required by section 5 Clergy Disciplinary Measure to have "due regard" to safeguarding guidance issued by the House of Bishops.

The Policy Statement, Policies, Guidance and Protocols are available to view on the diocesan website at

[www.cofeguildford.org.uk/safeguardingpolicy](http://www.cofeguildford.org.uk/safeguardingpolicy)

## **Safeguarding and Inclusion** *(Safeguarding Officer Alison Hawkins)*

### **Roles and responsibilities**

- Safeguarding Officer: Alison Hawkins
- DBS Coordinator: Diane Oliver
- Diocese: Jane Huttly

### **Actions taken April 2020-March 2021**

- There were no safeguarding incidents this year
- Updating and managing DBS and safer recruitment
- Encouraging PCC to engage with on-line mandatory training
- Developing protocols for Cheesy Church on Zoom, and a review of the way livestreaming and technology is used.

### **Safer recruiting**

#### **Summary of safer recruiting process:**

Need for volunteer is identified/individual volunteers for a position.



Suitability discussed by a designated group.



Job description and application form issued.



References requested.



DBS check completed (if appropriate).



Volunteer agreement signed.

## **Churchwardens Report** *(Steve Baynes)*

That was the year that was. Unprecedented, unpredictable, unforgiving and a year in which we have had to put our trust in God like no other.

Diane and I would like to take this opportunity to say thank you for the patience and grace that has been shared by the church family as we took on 2020. As much as we carry the title, the wardens are reliant on the church congregation's support and encouragement and that was abundant in 2020.

Our move from in church services to online was greeted with enthusiasm and a sense of adventure. The fact that we were able to meet and worship together, albeit virtually, was fundamental in allowing us to help shape this new space. Furthermore, the absolute determination that nobody would be left out ensured we were able to look outwards and support not just to those in our congregation but also our wider community.

We have also looked strategically forward as to how we can join with God's mission in the coming years. This has offered a glimpse of exciting times ahead despite the enormity of our ambition! Please pray for this as we seek to discover how best to put one foot in front of the other in this journey.

Diane's Fabric Report shows that although the church building has, in the main, been closed, she has been kept busy maintaining the fabric and grounds in excellent order.

## **Church Fabric Report (April 2020-March 2021)** *(Diane Oliver)*

Mandatory services completed:

- Boiler - Vestry, Church and Hall (July 20). There was remedial work identified and completed with the church boiler to replace the seals. It needed subsequent attention after re-wiring work caused an abrupt power fail (Jan 21). The hall boiler had to have major work to extend/divert pipework as it was discovered that plumbing in the dishwashers had caused water to back-up into the boiler damaging components (Oct 20). So even though the heating has been on a fraction of the time, regular monitoring of the boilers identified issues which had to be rectified.
- CCTV serviced (Nov 20).
- Organ tuned and serviced / repaired (Dec 20).
- Lightning conductor tested (May 20).
- Fire extinguishers (March 20).

We installed additional wiring / cable to supply direct broadband connection in church to aid the use of technology for recording/streaming (Nov 20).

The church and grounds are maintained and monitored throughout the year, including reference to the Quinquennial completed in June 2017.

- The Eucalyptus tree was deemed too tall and dangerous in high winds and was felled to 4 feet. The lengths of tree trunk were placed to edge the verges, giving grass and plants protection from cars. At the same time, the Oak and Cherry trees were pruned. (Jun 20).
- The Northside garden was improved, and more shrubs planted.
- Vestry north and south low-level gutters cleared of leaves and debris (Nov 20). Metal gates re-painted black hammerite (Jun 20).
- Main notice board hinges repaired (Nov 20).

Hall kitchen hinges on meter access panel repaired/replaced (Dec 20).  
Hall walls refreshed with same colour emulsion, cupboards tidied, thorough clean in readiness for re-hiring when permitted (Dec-Mar 20).

For Christmas the lighting was set up to be seen from outside the church, as we only had a service for Midnight on 24th December. The tower was lit from inside, a new Star was affixed to West window and fairy LED and solar lights were placed round several trees for the season. (28 Nov-07 Jan).

A major repair job that had been outstanding for several years and mentioned in two quinquennials was completed in February 21. This was to fix the sagging board in the ceiling of the Crossing and to inspect the spire void. Scaffolding had to be used as it was high level work (13m), however due to lockdown restrictions in place, it meant that there was no disruption to church services. The warped board had to be removed and replaced and affixed with extra batons to secure. The interior of the spire looks sound and nothing else of note (video and photos taken). As with a major repair comes a major cost. A fundraiser was set up and the whole cost (£2214) was covered by donations from the congregation and wider community.

**Diocesan Synod** (*Steve Baynes, Diocesan Synod Lay Member*)

Synod met three times during 2020 – once physically and twice remotely on Zoom. The March meeting took place at St Paul's Church, Woking on the weekend before the first lockdown. The 'Be Inspired' slot focused on mission initiatives in Molesey specifically around their night shelter programme. Alex Tear, Director of Education, outlined the content of the DBE's annual report 2019 with further presentations from a school head and youth worker. Clergy Wellbeing was discussed with breakout groups giving feedback about what abundant life looks like in ministry. Peter Coles, Diocesan Secretary, advised about Diocesan policy and available support in the emerging virus situation.

The July meeting was held on Zoom. As it was not possible to take votes and conduct business in accordance with the Guildford Diocesan Synod Standing Orders, the AGM of the Guildford Diocesan Board of Finance and other votes were deferred. The main topic for the meeting was the ongoing Covid-19 situation and how the diocese, deaneries and parishes best engaged with the challenges, synergies and opportunities. Nigel Lewis, chair of the DBF, presented on the economic impact the pandemic was having on the Diocese, with a possible deficit of £1.1 – £1.6m forecast for the year.

The last meeting of the year, held via Zoom on 14<sup>th</sup> November, included the AGM of the Diocesan Board of Finance. The budget for 2021, the parish share parameters and an additional £200k of parish fund support were approved. Bishop Jo gave an outline presentation on the Church of England Living in Love and Faith initiative. This piece of work looks at the challenges facing churches around LGBTI inclusion and has a training course to support it. The key aim of the course is to encourage discourse and discussion around this issue while understanding the variety of views that exist across the broader church.

The following motion about the Climate Emergency was brought to Synod by Peter Harwood and Alison Mouldon (Diocesan Environmental Officer) and agreed:

“That this Synod, following the motion passed by the Church of England General Synod in February 2020, declares that the global climate emergency is a crisis for God’s creation, and a fundamental injustice, and therefore:

(a) calls upon all parts of the Diocese of Guildford, including parishes, BMOs [Bishop Mission Orders], education institutions and the cathedral, to work to achieve year-on-year reductions in emissions and urgently examine what would be required to reach net zero emissions by 2030, through the creation of a cross-departmental Net Zero Working Group, to be chaired by a member of the Bishop’s Leadership Team, in order that a plan of action can be drawn up to achieve such a target;

(b) requests reports on progress jointly from the Diocesan Environment Group and the Net Zero Working Group every 3 years beginning in 2022; and

(c) resolves to address progress toward net zero emissions, and report back to General Synod, every three years.”

### **Runnymede Deanery Synod** *(Steve Baynes, Deanery Synod Lay Member)*

Due to pandemic restrictions, the only Deanery Synod meeting held in person in 2020 took place at All Saints New Haw in March. Revd Craig Holmes, Director of Ordinands at Guildford Diocese, and his colleague, Mrs Glynis Beazley, presented a talk on “Creating a Culture of Vocation”. There were also encouraging feedback reports on the second-round of 2019 grant allocations, with £150 given to St Paul Egham Hythe for an upgrade

of large toddler group equipment and £150 to All Saints New Haw for Christian diaries to give away at their local Village Christmas Fair.

The June Synod was cancelled owing to the extended lockdown, but in October Synod met via Zoom, facilitated by St Mary Thorpe and hosted by St Paul Addlestone. Our new Archdeacon Ven Martin Breadmore attended, giving an introduction to himself and with a Q&A session as a focal point. Deanery Synod meetings are generally open meetings, and the minutes are available from the Deanery Administrator [runnymededeanery@gmail.com](mailto:runnymededeanery@gmail.com).

The Deanery Growth and Strategy Group met once in early 2020, with a focus on the continuation of the Deanery Growth Fund and on brainstorming deanery-wide opportunities for mission. Revd Ben Beecroft, Vicar in Addlestone, was installed as Area Dean in September with thanks given to Revd Sandra Faccini for her work as previous Area Dean. 2020 also saw the Triennial Election of Deanery Representatives who were welcomed during the Zoom meeting in October. 2021 Open Synod dates were set as 4 March (Ottershaw), 8 June (Virginia Water) and 6 October (Chertsey).

## **Finance** *(Emma Sterry, Treasurer)*

As always our aim is to meet our financial commitments from the generous donations of our community. 2020 held particular challenges as the global Covid-19 pandemic saw us having to take the unusual step of closing our doors for 4 months. The effect of this was some reduction in stewardship as people found their personal income impacted. Mothering Sunday and Harvest Festival services are traditionally well supported by the local community and these both had to be online pre-recorded. Although some online giving options have been put in place, not all have engaged with these new ways of giving, and so cash donations are down. As a parish we struggle each year to meet our ministry costs, and we are grateful for the support from the Diocese who this year applied a discount of £5,769 to our parish share account in response to the challenges to our income in lockdown.

Please get in touch with me or the parish office if you would like to find out more about how you can give to St Paul's. Our website also has more information about regular giving and one-off donations. If you are an online shopper, please consider signing up to support St Paul's with [www.easyfundraising.com](http://www.easyfundraising.com) where a percentage of your purchase comes to St Paul's from the retailer at no extra cost to you.

## **Planned Giving/Stewardship**

Regular giving to St Paul's enables the PCC to plan, and we are grateful to those who support ministry here so faithfully. In 2020 we had 5 members giving by standing order, 25 in the Parish Giving Scheme and 15 using

planned giving envelopes. If you would like to join the Parish Giving Scheme you can find out more at [www.parishgiving.org.uk](http://www.parishgiving.org.uk) (our details are St Paul's Egham Hythe PGS 170617182). Please do consider joining those who support St Paul's in that way, or contact us for more information about that or other ways to give.

**Independent Examiner's Report to the members/trustees of St Paul's Church, Egham, Hythe.**

I report on the accounts for the year ended 31<sup>st</sup> December 2020 as attached hereto.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Moore Accounting Services  
17 Warwick Close,  
Maidenhead

7th April 2021

**Finance Report - December 2020**

**St Paul's Church, Egham Hythe  
Income Statement  
December 2020**

	<b>Year to Dec 2020</b>	<b>Year to Dec 2019</b>	<b>2020 - 2019</b>
	Actual	Actual	Differen ce Positive/ (Negativ e)
<b>Receipts</b>			
<b>Regular Donations</b>			
Planned Giving	£24,385	£25,304	(£919)
Collections & Other Giving	£9,948	£7,001	£2,948
Income Tax Recovered	£5,242	£8,420	(£3,178)
	<u>£39,575</u>	<u>£40,724</u>	<u>(£1,149)</u>
Total Regular Donations	£39,575	4	(£1,149)
<b>Operating Activities</b>			
Church Hall Letting	£6,781	£8,964	(£2,183)
Fees (St Paul's)	£2,040	£995	£1,045
Total Operating Activities	<u>£8,821</u>	<u>£9,959</u>	<u>(£1,138)</u>
<b>Fundraising Income</b>			
Fundraising activities	£238	£7,487	(£7,249)
Friends of St Paul's membership	£25	£25	£0
Outreach activities	£129	£626	(£497)
Total Fundraising	<u>£392</u>	<u>£8,138</u>	<u>(£7,746)</u>
<b>Investment Income</b>			
Interest & Dividends	£10,333	£10,152	£180
Total Investment	<u>£10,333</u>	<u>£10,152</u>	<u>£180</u>
<b>Income raised for specific projects</b>			
Church Fabric	£0	£0	£0
Organ Fund	£0	£0	£0
Total Specific Projects	<u>£0</u>	<u>£0</u>	<u>£0</u>
<b>Other Income</b>			
Bequests	£0	£0	£0
Grant Received	£0	£150	(£150)
Sale of assets	£2	£0	£2
Total Other Income	<u>£2</u>	<u>£150</u>	<u>(£148)</u>
<b>Total Church Income</b>	<b>£59,123</b>	<b>£69,124</b>	<b>(£10,001)</b>

## Payments

### Church activities

		£40,81	
Guildford Diocese - Parish Share paid	£31,038	8	£9,780
Guildford Diocese - Parish Share to pay	£5,000	£0	(£5,000)
Runnymede Deanery	£196	£146	(£50)
		£20,38	
Church running expenses	£13,604	0	£6,776
Hall running expenses	£688	£2,438	£1,750
Grounds expenses	£624	£1,455	£831
Ministry expenses	£2,307	£5,719	£3,411
Charitable Giving	£25	£142	£117
Outreach Activities	£0	£412	£412
Training	£0	£338	£338
Fundraising	£205	£1,593	£1,388
		£73,44	
	£53,687	0	£19,753

### Payment for specific purposes

Church repairs	£2,964	£755	(£2,209)
Organ repairs	£150	£2,239	£2,089
Boiler repairs	£1,641	£537	(£1,104)
Audio Visual system	£3,440	£2,952	(£488)
Chairs	£0	£0	£0
Hall repairs	£0	£0	£0
	£8,194	£6,482	(£1,712)

<b>Total Church Expenses</b>	<b>£61,881</b>	<b>£79,92</b>	<b>£18,041</b>
		<b>2</b>	

	(£2,759	(£10,79	
Income less Expenditure	)	9)	£8,040
	£0	(£0)	

### Income raised on behalf of others

Fees (Diocese)	£1,545	£1,685	(£140)
Charity Collections	£100	£1,241	(£1,141)
	£1,645	£2,926	(£1,281)

<b>Total</b>	<b>£1,645</b>	<b>£2,926</b>	<b>(£1,281)</b>
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2020, the year of the Coronavirus Covid-19 global pandemic saw much of our church activities curtailed or cancelled altogether for a time.

Income from total planned giving is £24,385 (2019: £25,304), the decrease came from the inability of some regular envelope donors to pass on their donations because of the pandemic.

*St Paul's Church, Egham Hythe*

Cash collections increased as we managed to reach a wider section of the Egham Hythe community through some of our online services. Certain people were also in a position to donate to support the church through the period of closure.

The hall was forced to close in March when the country went into a national lockdown and remained closed for most the year. Whilst a couple of regular hall users have remained committed to returning to using the hall and there is a potential for new bookings, there are a few hall users which may not return.

Fundraising income is £238 (2019: £7,487) this has been severely impacted by the pandemic, all fairs, Summer Celebration and Tree Festival events had to be cancelled. The money raised in 2020 was purely from Easyfundraising online purchases.

Total income at December 2020 is £59,123 (2019: £69,124) short by £21,250 the budget of £80,000.

Parish Share for 2020 was £40,818 (2019: £40,818) the Diocese provided support during the national lockdown when the church was forced to close of a reduction in parish share of £5,769. We fell short of paying the 2020 parish share by £5,000 there is also a prior year balance of £9,000. Fees received in 2020 on behalf of Guildford Diocese were £1,545 (2019: £1,685). Some of the fee allocations changed in 2020 with a higher proportion being shared with Guildford Diocese.

Running costs for church and hall both decreased as the buildings were closed and all power was turned off.

Payments of specific projects was £8,194 (2019: £6,482). 2020 expenditure includes £1,280 repairs to roof (paid out of Rosewarne bequest), £1,641 boiler repairs and £3,440 enhancements to Audio Visual system to enable streaming of services.

Total expenses at December 2020 is £61,881 (2019: £79,922).

Collections for charities in 2020 totalled £100 (2019: £1,241) this is broken down between

Bishop's Lent Appeal	£100
	<hr/>
	<u>£100</u>

## Balance Sheet

	Unrestrict ed	Designat ed	Restrict ed	Decembe r <b>2020</b> Total Funds	Decembe r <b>2019</b> Total Funds
<b>Assets</b>					
Cash and Bank					
CAF - Current	(£1,074)			(£1,074)	£2,470
CAF - Deposit	£38	£5,000	£2,360	£7,398	£6,398
HSBC - Friends of St Paul's	£1,233			£1,233	£1,208
CCLA - Fabric Fund		£0		£0	£0
CCLA - Organ Fund		£605		£605	£603
CCLA - Bequest		£0		£0	£0
CCLA - Fabric Fund					
CCLA - Rosewarne Bequest			£27,024	£27,024	£28,200
Cash	£100			£100	£100
Debtors	£0			£0	£915
Net Current Assets	£297	£6,605	£28,384	£35,286	£39,884
<b>Liabilities</b>					
Creditors	(£14,631)			(£14,631)	(£16,471)
Net Assets	<b>(£14,334)</b>	<b>£6,605</b>	<b>£28,384</b>	<b>£20,655</b>	<b>£23,414</b>
<b>Funds</b>					
Retained Income				£23,414	£34,213
Income for Year				(£2,759)	(£10,799)
				<b>£20,655</b>	<b>£23,414</b>
<b>Funds</b>					
Restricted				£28,384	£29,560
Designated				£6,605	£5,603
Unrestricted				(£14,334)	(£11,749)
				<b>£20,655</b>	<b>£23,414</b>

*St Paul's Church, Egham Hythe*

At December 2019, we had total cash holding of £35,286 (2019: £38,969).

Debtors at 31 December 2020 are £0 (2019: £915).

Creditors at 31 December 2020 are £14,631 (2019: £16,471).

Charity Collections	Christian Aid	£197
	Bahamas Disaster Fund	£208
	Smile	£125
	Bishop's Lent Appeal	£100
Guildford Diocese	Parish Share Current Year	£5,000
	Parish Share Prior Year	£9,000
		<u>£14,631</u>

## Reserves Policy

The Parochial Church Council has set a reserves target of 2 months of expenses.

## Looking forward

We have budget for 2021 of £80,000 approved by the Parochial Church Council.

Parish Share for 2021 will be £41,838 (2020: £41,838) and we continue to be supported under the transitional arrangements to new Parish Share scheme for this year at least. After that we will be under the new calculation system, more information on the impact will be given nearer the time.

As previously, funding for major expense projects will need to be assessed thoroughly by the PCC or the Standing Committee prior to committing to undertaking. Researching of grant income to apply for will have to form part of any consideration of projects.

*The outlook for 2021 remains challenging as always, but the PCC remain positive in the belief that God will provide.*

## Emma Sterry

Hon Treasurer

31<sup>st</sup> January 2021

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