LEEDS TRINITY STUDENTS UNION

England & Wales · Charity number 1184182

Details

Other names	LTSU
Status	Registered
Legal form	CIO
Registered	2019-07-01
Register	View on the Charity Commission register

Contact

Address	Leeds Trinity Students' Union Brownberrie Lane Horsforth Leeds LS18 5HD
Phone	01132837276
Email	student.union@leedstrinity.ac.uk
Website	www.ltsu.co.uk

Activities

Objects: 1. TO ACT AS A MEDIUM OF COMMUNICATION BETWEEN THE MEMBERS OF THE UNION, THE GOVERNORS, THE COLLEGE AND OTHER BODIES.2. TO ADVANCE THE EDUCATION OF ITS MEMBERS AND STUDENTS OF THE COLLEGE AS A WHOLE.3. TO REPRESENT THE INTEREST OF ITS MEMBERS AND ACT AS A CHANNEL OF COMMUNICATION IN DEALING WITH THE COLLEGE AND OTHER BODIES.4. TO PROMOTE AND PROTECT THE WELFARE OF ITS MEMBERS THROUGH THE PROVISION OF INFORMATION, ADVICE AND ACTIVITIES.5. TO PROMOTE, ENCOURAGE AND CO-ORDINATE STUDENT CLUBS, SOCIETIES, SPORTS AND SOCIAL ACTIVITIES.

Activities: THE ADVANCEMENT OF EDUCATION OF STUDENTS AT LEEDS TRINITY UNIVERSITY FORTHE PUBLIC BENEFIT BY: PROMOTING THE INTERESTS AND WELFARE OF STUDENTS AT LEEDS TRINITY UNIVERSITY DURING THEIR COURSE OF STUDY AND REPRESENTING, SUPPORTING ANDADVISING STUDENTS;BEING THE RECOGNISED REPRESENTATIVE CHANNEL BETWEEN STUDENTS ANDLEEDS TRINITY UNIVERSITY AND ANY OTHER EXTERNAL BODIES;

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Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	-	-	-	-
2024-07-31	£582,366	£493,449	£261,081	18
2023-07-31	£477,348	£425,960	-	-
2022-07-31	£413,333	£422,959	-	-
2021-07-31	£336,910	£319,841	-	-
2020-07-31	£441,725	£391,279	-	-

Trustees

Name	Role	Appointed
Beth Owen-O'Malley	Chair	2025-07-01
Alex Undery		2025-07-01
Ammarah Pandor		2026-02-06
Emily Timson		2026-02-06
Paul Murtough		2024-08-22

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LEEDS TRINITY STUDENTS UNION

England & Wales - Charity number 1184182

Accounts

Charity registration number: 1184182

Leeds Trinity Students' Union

Annual Report and Financial Statements

for the Year Ended 31 July 2024

Leeds Trinity Students' Union

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Leeds Trinity Students' Union

Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the year ended 31 July 2024. This includes the administrative information as set out below.

Reference and Administrative Details

Charity Registration Number:	1184182
Principal Office:	Brownberrie Lane Horsforth Leeds LS18 5HD
Independent Examiner:	Watson Buckle Limited Chartered Accountants York House Cottingley Business Park Bradford BD16 1PE
Bankers:	HSBC Bank Plc 1 Centenary Square Birmingham B1 1HQ

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	M Goodhand
	R McCallion
	A Mahmood (appointed 1 July 2024)
	C Cotton (appointed 7 August 2024)
	J Randall (appointed 7 August 2024)
	A Clewlow (appointed 22 August 2024)
	P Murtough (appointed 22 August 2024)
	J Caress (appointed 22 August 2024)
	M S L Vyse (resigned 7 March 2024)
	C Kiley (resigned 17 June 2024)
	S Sabri (resigned 17 June 2024)
	A Blunt (resigned 17 June 2024)
	C Fieldhouse (resigned 30 June 2024)
	K Howard-Mathews (resigned 30 June 2024)

Objectives and activities

Our charitable objectives

Leeds Trinity Students' Union (LTSU) charitable objectives are as follows:

- To promote the interest and welfare of students at Leeds Trinity University by representing, supporting and advising students;
- To be the recognised representative between students and Leeds Trinity University and other external bodies; and
- To provide social, cultural, sporting and recreational activities and forums for discussion and debate to allow for personal development of students.

LTSU provides activities and services for use by members and to support work delivered by Leeds Trinity University on behalf of students. These include:

- Championing student academic interests through effective representation and campaigning led by the Elected Officers, Student Council and Course Reps.
- Advice and welfare provision providing support on a range of issues.
- Social Opportunities provision through the Student Bar, Sports Clubs and Societies and one-off activities such as Welcome Week, Awards and Give it a Go activity.

Public benefit

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management

Nature of governing document

Leeds Trinity SU is a constituted Students' Union defined under the Education Act 1994.

It's President and Vice President are elected on an annual cycle by a cross campus ballot. The President is also Chair of the Trustee Board. Both post holders receive training from experienced Union staff and the National Union of Students about their roles. They are supported by a staff team to support them in achieving their goals and the overarching Union strategy.

The Trustee Board comprises of two officer trustees (President and Vice President), three student trustees and up to four external trustees. The President and Vice President are full-time paid posts and remunerated as authorised by the 1994 Education Act. Other Trustee roles are volunteers. The Board of Trustees has delegated the day-to-day running of the Union to the Chief Executive Officer, Lisa Burton through a Statement of Delegated Authority (SODA). The Trustees of the Charity receive regular reports the from Chief Executive and review the Union's performance.

Democratic decisions are decided through elections, referenda and an annually elected Student Council as set out in our Constitution and Byelaws.

Risk Management

The Board of Trustees have examined the major strategic business and operational risks faced by the Union which they monitor at each Trustee Board Meeting through the risk register. Where appropriate, LTSU has established systems or procedures to mitigate the risks the charity faces. Budgetary, fraud and internal control risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. Procedures are in place to ensure compliance with health & safety of staff, volunteers, and participants in all the activities organised by LTSU. These procedures are reviewed periodically to ensure they are effective and continue to meet the needs of the charity.

Relationships with related parties

Leeds Trinity University
Leeds Trinity University's Code of Practice in relation to LTSU and the Union's Articles of Association approved by both organisations regulate the relationship between LTSU and Leeds Trinity University.

LTSU receives a subvention from Leeds Trinity University and part-occupies a building owned by the University. The University also pays for utilities, caretaking, cleaning staff as well as providing support for IT networks and health & safety advice.

The continued support from the University is invaluable and integral to us achieving our charitable objectives.

Affiliation to other bodies
LTSU affiliates to several organisations to benefit from training, professional development opportunities and information as follows:

• Advice UK, which is a national, independent advice organisation. We are recognised as a member of an appropriate and established national body through AdviceUK.
• BUCS is the British Universities & Colleges Sports which is the national governing body for higher education sport in the UK.
• NUS is the National Union of Students and our affiliation to them means that we can work collectively with Students' Unions across the UK. NUS also provide us with much of the expertise, support, and knowledge so that we can make change for Leeds Trinity University students. LTSU is an active participant in, NUS UK and NUS Charity and their related companies to ensure that the organisation continues to function effectively on behalf of members.

Financial report
The financial position of the charity has has seen its funds increase from £170,365 to £260,602 as a result of additional funding and cost savings being made where possible.

Principal funding sources

Principal funding sources LTSU received a Block Grant of £394,436 in 2023/24. LTSU receives restricted funding of £57,600 to run the Student Bar on behalf of the University. This year LTSU also received £15,142 interim money to support the Welcome Week and to help fund sports travel.

Financial Memorandum

The President is responsible and accountable to the governors of Leeds Trinity University, for ensuring that the funds received from the governors by LTSU are expended following the uses stipulated in the Financial Memorandum, effective from 1 August 1995, and to comply with the conditions attached to them. The President is also responsible for the regularity and propriety of those funds. Day-to-day financial management is delegated by the Trustees to the Chief Executive of LTSU.

The Financial Memorandum provides that LTSU shall ensure that it has a sound system of internal financial management control, keeps proper accounting records such that it remains close control of its expenditure, and can demonstrate that it has been disbursed exclusively for the purposes intended by the governors.

Funds held as custodian trustee on behalf of others
LTSU acts as a custodian for funds raised by Clubs and Societies. At the year-end £28,500 (2023 - £20,508) were held by the Union on Clubs & Societies behalf.

The annual report was approved by the trustees of the charity on 30th May 2025. and signed on its behalf by:

M. M. Goodhand
.....
M Goodhand
Trustee

Leeds Trinity Students' Union

Annual Report

Report of Activities

Our impact to students are defined within four areas that are all interlinked and do not stand independently. These four areas are:

- Representation
- Belonging
- Developing
- Supporting

The key achievements and impacts that we have made over the academic year 2023 2024 are defined below within these four areas.

Representation

Over the year, we held three Speak Week campaigns to gather feedback from students on identified subjects and areas to be able to provide feedback and help make changes in collaboration with the University. These campaigns yielded 376 responses and enabled those students to have their voices heard and opinions considered.

We also developed and delivered an improved course rep training programme and launched this online to enable easier access for the students to complete the required training and in turn led to an increased level of course reps from the previous year.

In the annual student elections, for our full time Sabbatical Officers and part time student council officers, we had 288 individual students voting a total of 1848 votes for the selection of their representatives and leaders.

A “You Said, We Did” programme was launched to demonstrate the feedback circle being closed and demonstrating what changes we had made following student feedback.

LTSU worked to encourage the student voice in areas that differ from academia and have continuously asked for feedback within the remits of activities, student welfare, and sustainability to ensure that we were representing what the students wanted in these areas.

The President completed and published the new values-based Student Charter and also authored and submitted the student submission for the new Access and Participation plan. An inclusive version of the student handbook was created for personal tutoring and the President helped to co-create and co-facilitate the “Coaching Approach to Personal Tutoring” that was delivered in LTU.

The President also co-created the principles for the framework for the inclusive and accessible curriculum and assessment and created a student voice mechanism workshop for academic inductions.

Belonging

The Student Bar opened at the beginning of the year with a refreshed menu and an alcohol-free menu to provide more variety and choice for the students and provided a space with consistent opening times that enabled a social space for students to use and feel safe within. A wider events programme was created and delivered that offered a focus on wellbeing style events alongside the traditional events, these included craft sessions, a Festive craft fair and a 24 hour café was also trialled to see if this added support for the students during their exam / assessment period, providing them with a safe space to study that was different to the library and with food and drink available throughout the night.

The Freshers Fair had over 850 students attend and provided a wide variation of opportunities to engage with external brands, internal departments and LTSU activities and representation opportunities, helping to welcome students and enable them to be involved and engaged within the LTU environment as a new student.

Sports clubs were increased by 3 within the year in comparison to the previous year, and societies increased by 9 so that there was a wider opportunity for students to engage and be included in communities. The annual Varsity event was a great success, visiting York St Johns and a total of 100 students were taken to participate along with a team of staff. The annual awards nights for the students, resulted in 253 nominations from students for 16 awards and had 130 students attending the awards evening that was held.

Leeds Trinity Students' Union

Annual Report

LTSU continued to ensure the continuous promotion and engagement of existing clubs and societies through give-it-a-go, BUCS, Fairs, Varsity, photography sessions, social media coverage, website promotion, campaigns, and more.

The Vice President worked to Improve communication methods between LTSU and Clubs/Societies based on student feedback and continuously adapted to student-specific needs and creating student communities.

Developing

We introduced new Student Staff supervisor positions within The Student Bar to enable increased skills and development opportunities for staff and increased our student staff team to 14 members through the offer of Student staff marketing assistants as well as the food and beverage assistants and supervisors.

LTSU worked with the University for the preparation of the City Campus and ensuring that the SU had a presence on campus and that also the student voice was represented, challenging decisions and choices where needed to ensure that the new campus was relatable to student needs.

The annual breast cancer awareness month campaign ran throughout the month of October with a successful Pink Party to conclude the campaign that involved all sports teams, along with the Show Racism the Red Card Campaign, both campaigns were led by the President and Vice President respectfully and included support from the sports teams and societies.

The President and Vice President co-developed the new policies around sustainability, working with LTU to see how sustainability can improve on the Horsforth and City Centre campuses. Sustainability reviews were completed, and action plans created included an activities review, a review of negative impacts, and a review of current knowledge of sustainability amongst the diverse student population.

Towards the end of the year, the AGM was held and had the highest attendance for the past two years with over 40 students attending and voting on decisions and affiliations.

As student demographics had changed and the social lives of students reflected the national changes in socialisation and use of alcohol, we participated in a national survey for a report on the habits of Gen Z students and completed two internal feedback surveys to help understand what the students wanted. This resulted in the submission of a report and paper to Trustee Board for the move from a licensed bar to an alcohol-free café space for the following year in line with the requirements of the majority students, with 77% of students voting for an alcohol-free social space on campus.

Supporting

Our Advice service provided one to one support for 142 students across the year, providing help with personal and academic issues raised from the students. An automatic academic referral system was achieved for students through collaborative work with LTSU and LTU.

The Vice President supported and held regular student welfare campaigns alongside LTSU Advice. For example, gambling awareness, housing support, winter break support guide, World Mental Health Day, pride, International Day of Disabilities, Time to Talk Day, Valentines Sexual Health Week, Brew Monday, and more.

In addition to the above, LTSU worked towards and successfully achieved the following awards that recognised the change and achievements over the year that had been made.

- Best Bar None Gold Standard (demonstration of a safe and compliant licensed space)
- Green Impact Excellent (demonstration of working to deliver a sustainable organisation)
- Quality Students' Union Good (recognition of the work completed and identification for areas of improvement and support)

Leeds Trinity Students' Union

Independent Examiner's Report to the trustees of Leeds Trinity Students' Union

I report to the trustees on my examination of the accounts of Leeds Trinity Students' Union for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity trustees of Leeds Trinity Students' Union you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Leeds Trinity Students' Union's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Leeds Trinity Students' Union's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Leeds Trinity Students' Union as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Wilcock FCA
Independent Examiner
Watson Buckle Limited
Bradford

Date:.....

Leeds Trinity Students' Union

Statement of Financial Activities for the Year Ended 31 July 2024 (Including Income and Expenditure Account)

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Income from					
Donations and legacies	3	431,620	92,486	524,106	421,298
Investments	4	2,688	-	2,688	759
Charitable activities	5	23,481	32,091	55,572	55,291
Total income		457,789	124,577	582,366	477,348
Expenditure					
Charitable activities	6	(62,686)	(38,408)	(101,094)	(86,747)
Other	8	(338,991)	(53,364)	(392,355)	(339,213)
Total expenditure		(401,677)	(91,772)	(493,449)	(425,960)
Net income		56,112	32,805	88,917	51,388
Transfers between funds		34,125	(34,125)	-	-
Net movement in funds		90,237	(1,320)	88,917	51,388
Reconciliation of funds					
Total funds brought forward		170,365	1,799	172,164	120,776
Total funds carried forward		260,602	479	261,081	172,164

The funds breakdown for 2023 is shown in note 14.

Leeds Trinity Students' Union

(Registration number: 1184182)
Balance Sheet as at 31 July 2024

	Note	2024 £		2023 £	
Fixed assets					
Tangible assets	11		19,321		21,888
Current assets					
Stocks		7,536		9,711	
Debtors	12	9,091		11,166	
Cash at bank and in hand		279,312		175,873	
		295,939		196,750	
Creditors: Amounts falling due within one year	13	(54,179)		(46,474)	
Net current assets			241,760		150,276
Net assets			261,081		172,164
Funds of the charity:					
Restricted income funds					
Restricted funds		479		1,799	
Unrestricted income funds					
Unrestricted funds		260,602		170,365	
Total funds	14		261,081		172,164

The financial statements on pages 8 to 20 were approved by the trustees, and authorised for issue on 30th May 2025. and signed on their behalf by:

M. M. Goodhand

.....

M Goodhand
Trustee

1 General information

The entity is a Charitable Incorporated Organisation governed by their constitution.

Their registered address is:
Brownberrie Lane
Horsforth
Leeds
LS18 5HD

2 Accounting policies

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015) and the Charities Act 2011.

The entity meets the definition of a public benefit entity under FRS 102.

Basis of preparation
The financial statements have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

The charity's functional and presentational currency is pound sterling.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted funds are those donated for use in a particular area of for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 14.

Income and endowments
Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Income from donations and legacies represents the subvention receivable and the monetary value of services and expenses paid on behalf of the union by Leeds Trinity University in respect of the academic year being reported on. The costs of these services and expenses are recognised within resources expended.

Donated services and facilities

Donated services are recognised at their open market value in the period in which they are receivable as income, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities.

Investment income

Income from investments comprises interest receivable on cash balances held in appropriate interest bearing deposits.

Charitable activities

Income from charitable activities represents income from the provision of student services recognised on a receivable basis.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office improvements	10% straight line basis
Bar & disco equipment	10-20% reducing balance basis
Fixtures, fittings and equipment	10-20% reducing balance basis

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Key sources of estimation uncertainty
The charity makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are addressed below.

Useful economic lives of tangible assets
The annual depreciation charge for tangible assets and their carrying amount is determined by the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually and amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. The carrying amount is £19,321 (2023 -£21,888).

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors
Debtors are recognised initially when they become due at the transaction price. They are subsequently measured at amortised cost using the effective interest rate method, less provision for impairment. A provision for impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the debtors.

Creditors
Creditors are obligations to pay for goods and services that have been acquired by the charity. Creditors are initially recognised at the transaction price and subsequently measured at amortised cost using the effective interest method.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Pensions and other post retirement obligations
The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Governors' subvention				
Governors' subvention	397,436	92,486	489,922	387,366
Services donated and expenses paid on behalf of the union by the university				
Accommodation provided for sabbaticals	10,564	-	10,564	10,564
Office space	19,520	-	19,520	19,520
Marketing, IT and cleaning	1,025	-	1,025	1,025
Rates	1,875	-	1,875	1,723
Insurance	1,200	-	1,200	1,100
	431,620	92,486	524,106	421,298

4 Income from investments

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	2,688	2,688	759

5 Income from Charitable activities

	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
NUS extra online sales	(6)	-	(6)	481
Advertising and sponsorship	14,500	-	14,500	8,279
Entertainments	598	-	598	888
Sundry	-	-	-	988
Sports awards	4,731	-	4,731	4,138
Varsity income	500	-	500	-
Student Bar/Cafe Income	-	32,091	32,091	38,019
SU Shop (Income)	1,238	-	1,238	998
SU Shop (Advertising Income)	-	-	-	1,500
Supplier commissions	1,920	-	1,920	-
	23,481	32,091	55,572	55,291

6 Expenditure on Charitable Activities

	Unrestricted funds			
	General	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Other direct costs	54,256	38,408	92,664	79,788
Sports clubs and societies costs	4,285	-	4,285	4,859
Examination of the financial statements	4,145	-	4,145	2,100
	62,686	38,408	101,094	86,747

7 Grant-making

Analysis of grants

	Grants to institutions		Grants to individuals	
	2024	2023	2024	2023
	£	£	£	£
Analysis				
Sports clubs	2,361	1,100	-	-
Funding for events	-	-	-	590
	2,361	1,100	-	590

Below are details of material grants made to institutions by the charity

Name of institution	Activity	2024 £
Basketball	Other direct costs	500
Cheerleading	Other direct costs	-
Dance	Other direct costs	600
Pool	Other direct costs	400
Netball	Other direct costs	350
Grants of £300 or less	Other direct costs	511
		2,361

8 Other resources expended

	Unrestricted funds			
	General	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Wages and salaries	202,615	50,722	253,337	224,216
Social security	11,649	1,816	13,465	12,078
Pension costs	3,420	556	3,976	3,851
Other staff costs	6,136	-	6,136	3,600
Trustees remuneration and expenses	59,479	-	59,479	44,213
Marketing and publicity	3,488	-	3,488	2,039
Depreciation	3,045	270	3,315	4,443
Establishment costs	29,038	-	29,038	27,517
Printing, postage and stationery	1,124	-	1,124	1,968
Sundry and other costs	18,375	-	18,375	8,026
Transaction fees	622	-	622	475
Loss on sale of fixed assets held for the charity's own use	-	-	-	6,787
	338,991	53,364	392,355	339,213

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

K Howard-Mathews
K Howard-Mathews received remuneration of £20,365 (2023: £20,268) and £Nil (2023: £81) of expenses were reimbursed to K Howard-Mathews during the year.

During the year pension contributions of £563 (2023: £421) were paid for the benefit of the trustee.

During the year accommodation costs of £0 (2023: £5,282) were paid on behalf of K Howard-Mathews as acting president.

K Clarke
K Clarke received remuneration of £Nil (2023: £8,411) during the year.

During the year pension contributions of £Nil (2023: £170) were paid for the benefit of the trustee.

During the year accommodation costs of £Nil (2023: £5,282) were paid on behalf of K Clarke as acting vice president for 2022/23.

M Goodhand
M Goodhand received remuneration of £1,824 (2023: £Nil) and £35 (2023: £1) of expenses were reimbursed to M Goodhand during the year.

During the year pension contributions of £52 (2023: £Nil) were paid for the benefit of the trustee.

C Fieldhouse
C Fieldhouse received remuneration of £20,365 (2023: £Nil) and £117 (2023: £Nil) of expenses were reimbursed to C Fieldhouse during the year.

During the year pension contributions of £563 (2023: £Nil) were paid for the benefit of the trustee.

During the year accommodation costs of £5,282 (2023: £Nil) were paid on behalf of C Fieldhouse.

A Mahmood
A Mahmood received remuneration of £1,824 (2023: £Nil) and £34 (2023: £Nil) of expenses were reimbursed to A Mahmood during the year.

During the year pension contributions of £52 (2023: £Nil) were paid for the benefit of the trustee.

The above trustees were paid in relation to their roles as president and vice president of the students union for their respective years. They were all paid in accordance with the constitution.

Key Management Personnel

L Burton
L Burton received remuneration of £33,376 (2023: £41,059) during the year.

During the year pension contributions of £1,114 (2023: £1,027) were paid for the benefit of L Burton.

L Burton resigned on 16 April 2024.

K Little
K Little received remuneration of £7,150 (2022: £Nil) during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	297,715	254,829
Social security costs	17,079	14,489
Pension costs	4,899	4,476
Other staff costs	6,136	3,600
	325,829	277,394

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Charitable activities	18	20

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £85,372 (2023 - £71,356).

11 Tangible fixed assets

	Office improvements £	Bar & disco equipment £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 August 2023	7,550	24,812	14,632	46,994
Additions	-	-	748	748
At 31 July 2024	7,550	24,812	15,380	47,742
Depreciation				
At 1 August 2023	6,732	11,120	7,254	25,106
Charge for the year	755	1,442	1,118	3,315
At 31 July 2024	7,487	12,562	8,372	28,421
Net book value				
At 31 July 2024	63	12,250	7,008	19,321
At 31 July 2023	818	13,692	7,378	21,888

12 Debtors

	2024	2023
	£	£
Trade debtors	6,717	1,757
Prepayments and accrued income	1,634	7,611
Other debtors	740	1,798
	9,091	11,166

13 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	6,216	14,977
Other taxation and social security	2,351	5,115
Other creditors	29,921	20,872
Accruals and deferred income	15,691	5,510
	54,179	46,474

Included in the other creditors above is £28,500 (2023 - £20,508) held on behalf of the students' clubs and societies where the charity acts as custodian for the funds. During the year the charity received funds of £39,480 (2023 - £19,736) and paid funds of £31,487 (2023 - £30,120) on behalf of the students' clubs and societies.

14 Funds

	Balance at 1 August 2023	Incoming resources	Resources expended	Transfers	Balance at 31 July 2024
	£	£	£	£	£
Unrestricted					
General	170,365	457,789	(401,677)	34,125	260,602
Restricted funds					
Subvention for Student Bar/Cafe	-	100,373	(89,297)	(11,076)	-
Subvention for sports	-	24,204	(1,155)	(23,049)	-
Yorkshire Sports Foundation	1,799	-	(1,320)	-	479
Restricted	1,799	124,577	(91,772)	(34,125)	479
Total funds	172,164	582,366	(493,449)	-	261,081

	Balance at 1 August 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2023 £
Unrestricted					
General	110,014	348,029	(291,320)	3,642	170,365
Restricted funds					
Subvention for Student Bar/Cafe	7,483	129,319	(134,640)	(2,162)	-
Subvention for sports	1,480	-	-	(1,480)	-
Yorkshire Sports Foundation	1,799	-	-	-	1,799
Total restricted funds	10,762	129,319	(134,640)	(3,642)	1,799
Total funds	120,776	477,348	(425,960)	-	172,164

The specific purposes for which the funds are to be applied are as follows:

Restricted funds:

- Subvention for Student Bar/Cafe represents amounts received to pay for costs relating to the Student Bar/Cafe. Subvention plus income received from the Student Bar/Cafe is combined to cover costs.
- Subvention for sports represented amounts received to pay the sports staff wages.
- Yorkshire Sports Foundation represents a grant received to be used for the delivery of Yoga aimed at reducing isolation on campus.

15 Analysis of net assets between funds

	Unrestricted funds General funds £	Restricted funds £	Total funds £
Tangible fixed assets	19,235	-	19,235
Current assets	295,460	479	295,939
Current liabilities	(54,179)	-	(54,179)
Total net assets	260,516	479	260,995

16 Commitments

The amount of lease payments recognised as an expense was £nil (2023 - £285).

17 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £4,899 (2023 - £4,476).

18 Related party transactions

During the year the charity made the following related party transactions:

Leeds Trinity University
(Significant influence over the charity by virtue of its relationship as sponsoring organisation)
During the year subvention of £489,922 (2023 - £387,366) was received from Leeds Trinity University.

During the year Leeds Trinity University donated services and paid expenses to the value of £34,184 (2023 - £33,932).

During the year the charity invoiced £7,327 (2023 - £7,214), including recharges, to Leeds Trinity University and purchases of £nil (2023 - £1,185) were made from Leeds Trinity University. At 31 July 2024 the charity was owed £478 (2023 - £720) from Leeds Trinity University and the charity owed £nil (2023 - £432) to Leeds Trinity University.

LEEDS TRINITY STUDENTS UNION

England & Wales - Charity number 1184182

Accounts

Charity registration number: 1184182

Leeds Trinity Students' Union

Annual Report and Financial

Statements for the Year Ended 31 July

2023

Leeds Trinity Students' Union

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Leeds Trinity Students' Union

Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the year ended 31 July 2023. This includes the administrative information as set out below.

Reference and Administrative Details

Charity Registration Number:	1184182
Principal Office:	Brownberrie Lane Horsforth Leeds LS18 5HD
Independent Examiner:	Watson Buckle Limited Chartered Accountants York House Cottingley Business Park Bradford BD16 1PE
Bankers:	HSBC Bank Plc 1 Centenary Square Birmingham B1 1HQ

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	A Blunt
	M S L Vyse
	K Howard-Mathews
	K Clarke (resigned 2 January 2023)
	S Wright (resigned 8 August 2022)
	K Cecilia (resigned 11 August 2022)
	C Kiley (appointed 9 September 2022)
	M Goodhand (appointed 26 October 2022)
	S Sabri (appointed 23 February 2023)
	R McCallion (appointed 2 March 2023)

Objectives and activities

Our charitable objectives

Leeds Trinity Students' Union (LTSU) charitable objectives are as follows:

- To promote the interest and welfare of students at Leeds Trinity University by representing, supporting and advising students;
- To be the recognised representative between students and Leeds Trinity University and other external bodies; and
- To provide social, cultural, sporting and recreational activities and forums for discussion and debate to allow for personal development of students.

LTSU provides activities and services for use by members and to support work delivered by Leeds Trinity University on behalf of students. These include:

- Championing student academic interests through effective representation and campaigning led by the Elected Officers, Student Council and Course Reps.
- Advice and welfare provision providing support on a range of issues.
- Social Opportunities provision through the Student Bar, Sports Clubs and Societies and one-off activities such as Welcome Week, Awards and Give it a Go activity.

Public benefit

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

This has been a challenging year for LTSU, re-establishing the new norm for students post-COVID and re-establishing our commercial services which has proven difficult. We have adapted alongside our members to the 'new normal' of post-pandemic life, changing our engagement methods through our engagement and commercial teams to give students the best experience at Leeds Trinity, for all students.

This year has been a year of change in our staffing structure, bringing about new management positions to support coordinators and more investment in our commercial arm.

This year has been the first full year of our new strategy, 'Shape your Union'. The original launch of the Strategy was delayed because of Covid. The Strategy was created through research and consultation with students and came at a key time for LTSU to find out the importance of LTSU to students post-COVID. Our mission is @LTSU is here for you, run by you' and our Vision is, 'The best experience at Leeds Trinity, for all students'. This is delivered through 4 Commitments, Representing, Belonging, Developing, and Supporting. This Strategic plan can be downloaded here: Leeds Trinity - Version 3b (ltsu.co.uk)

Through a challenging year of change and developing into the new normal, the Students' Union has achieved a great deal.

The commitments of LTSU's Strategic Plan; Representing, Belonging, Developing, and Supporting are illustrated below with information about our achievements and impact in all areas.

Representing
Students at Leeds Trinity University deserve to feel that they are represented independently, that their voices are heard, that their needs and views are represented, and that they can create change.

By 2025 we will:

• Transform our representation and democratic models so that issues and concerns can easily be raised, and students receive a quick and effective way of resolving course-related issues.
• Use yearly feedback mechanisms to ensure our representative and democratic structures fit the needs of Leeds Trinity students, ensuring their voice is inclusive and diverse.
• We will keep you informed on what we are doing, so we can together achieve a sustainable outcome.

We continue to work in partnership with Leeds Trinity University on establishing and developing our academic representation systems. This year, we have continued by allowing students to nominate themselves to be the course representative for their programme. In total, we recruited and trained 58-course reps and hosted two course rep conferences. We continued to build on the reward and recognition scheme with 13 students received Bronze, 4 Silver, and 6 Gold.

This year was our eighth annual STAR Awards (formerly the Academic Interest Awards) with 134 student nominations over 9 categories.

Our annual elections for our full-time Sabbatical Officers and Student Council were successful with 24 students being recommended for positions and 17 candidates standing in the election. In total 386 students cast 1718 votes, which was a 9.7% turnout.

Students took advantage of the opportunity to submit ideas through Student Say, in total we received 23 Student Say ideas, with one of these turning into policy.

Sustainability
A keen focus of LTSU has been around sustainability practices, and this year under the umbrella of Saving the cost and the climate we have:
• Worked on creating alternative transport routes.
• Provided free menstrual health and hygiene.
• Reduced commercial services impact the environment.
• Ran a successful campaign on energy saving tips.
• Worked with the university on the curriculum of social justice - sustainability strand.
• Achieved National Union of Students (NUS) Green Impact Award 'Very good'

Belonging
Leeds Trinity Students' Union understands the importance of individuals feeling that they belong. We want to build a community that everyone feels part of so that students feel that the Union is at the heart of their university experience and that both physical and online Union spaces are accessible to all.

By 2025 we will:

• Regularly monitoring participation numbers and diversity in all our engagement activities. Creating specific communication messages to target the less engaged.
• Continue to expand the range of societies, sports teams, and other student-led activities so that all students have access to relevant and supportive peer communities.
• Work closely with Leeds Trinity University to build a strong student community for all students.

The Activities team has continued to rebuild engagement within clubs and societies and has worked closely with Trinity Fitness and Trinity Sport to support our Sports teams. In total, we supported 10 clubs and 10 societies with 373 memberships which was built at our Welcome Fair that 804 students attended. We provided online and physical volunteer training to help develop our sports and societies. In total, our Sports Teams competed in 99 BUCs games. To celebrate the successes of our clubs and societies we held our annual Union Awards which 135 students attended, and 177 students nominated in 14 Awards.

Developing
Making sure that students at Leeds Trinity can develop new skills and fulfil their potential is a fundamental aspect of who we are. We will make sure that we support students at Leeds Trinity with what they are passionate about and offer opportunities to help them prepare for their future after they graduate.

By 2025 we will:

• Collaborate with the University to inform and drive the development and delivery of employability services that meet students' needs.
• We will provide all student staff with the ability to confidently articulate their skills and experiences using the STAR method.
• We will offer work opportunities for students within our union structures that provide security and development.

This year the bar was rebranded from StUdio to the Student Bar. Some difficulties were faced with the bar caused by staff turnover and lower-than-expected engagement numbers however plans have been put in place to rectify this moving forward. This year the Student Bar retained its Gold 'Best Bar None' accreditation via the National Union of Students scheme that recognises, promotes, and rewards venues that practice excellent social responsibility. In total, we invested £40,000 into student wages. In total, we had 1905 Instagram and 3866 Facebook followers.

Supporting
It is imperative that students are provided with independent advice and support that is accessible when they need it and that it can be trusted. We will provide trusted, confidential, and independent advice to students where and when they need it to support all their wellbeing that being financial, housing, and mental health as examples.

By 2025 we will:

• We will expand our online self-help support, focusing on issues that affect students at Leeds Trinity so that students can access support 24/7.
• Work with the university to improve its services targeted at improving the wellbeing of students and deliver activities ourselves in pursuit of this.
• Delivering a high-quality accredited advice service that is available when you need it most.

The number of students we support is continuing to grow with 131 seen through the advice centre. With Academic Support and Misconduct-related topics being the most pressing areas among our members. To support students in a variety of ways, online resources have been developed and built. Support campaigns were linked to World Mental Health Day and Mental Health Awareness Week. We continue to work in collaboration with external organisations to further support our students including Yorkshire MESMAC, GamCare, The Hazlehurst Centre, Unipol, Forward Leeds, and the No Regrets campaign.

In total 100% of our student council and 100 students in Psychology received Mental Health Leaders Training.

Plans for future periods
Next year is an opportunity for LTSU to continue to grow and develop into its new Strategic Plan.

We extend a huge thank you to our staff team for their dedication despite difficult, and often, short notice changes, our volunteers for persevering with their role whilst balancing their studies, and lastly, to the wider staff of Leeds Trinity University who continue to go above and beyond for Leeds Trinity students.

Our Annual Report, which forms part of this documentation, highlights the key successes of the year 2022-23, which we are keen to build on this coming year.

Structure, governance and management

Nature of governing document

Leeds Trinity SU is a constituted Students' Union defined under the Education Act 1994.

It's President and Vice President are elected on an annual cycle by a cross campus ballot. The President is also Chair of the Trustee Board. Both post holders receive training from experienced Union staff and the National Union of Students about their roles. They are supported by a staff team to support them in achieving their goals and the overarching Union strategy.

The Trustee Board comprises of two officer trustees (President and Vice President), three student trustees and up to four external trustees. The President and Vice President are full-time paid posts and remunerated as authorised by the 1994 Education Act. Other Trustee roles are volunteers. The Board of Trustees has delegated the day-to-day running of the Union to the Chief Executive Officer, Lisa Burton through a Statement of Delegated Authority (SODA). The Trustees of the Charity receive regular reports the from Chief Executive and review the Union's performance.

Democratic decisions are decided through elections, referenda and an annually elected Student Council as set out in our Constitution and Byelaws.

Risk Management

The Board of Trustees have examined the major strategic business and operational risks faced by the Union which they monitor at each Trustee Board Meeting through the risk register. Where appropriate, LTSU has established systems or procedures to mitigate the risks the charity faces. Budgetary, fraud and internal control risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. Procedures are in place to ensure compliance with health & safety of staff, volunteers, and participants in all the activities organised by LTSU. These procedures are reviewed periodically to ensure they are effective and continue to meet the needs of the charity.

Relationships with related parties

Leeds Trinity University
Leeds Trinity University's Code of Practice in relation to LTSU and the Union's Articles of Association approved by both organisations regulate the relationship between LTSU and Leeds Trinity University.

LTSU receives a subvention from Leeds Trinity University and part-occupies a building owned by the University. The University also pays for utilities, caretaking, cleaning staff as well as providing support for IT networks and health & safety advice.

The continued support from the University is invaluable and integral to us achieving our charitable objectives.

Affiliation to other bodies
LTSU affiliates to several organisations to benefit from training, professional development opportunities and information as follows:

• Advice UK, which is a national, independent advice organisation. We are recognised as a member of an appropriate and established national body through AdviceUK.
• BUCS is the British Universities & Colleges Sports which is the national governing body for higher education sport in the UK.
• NUS is the National Union of Students and our affiliation to them means that we can work collectively with Students' Unions across the UK. NUS also provide us with much of the expertise, support, and knowledge so that we can make change for Leeds Trinity University students. LTSU is an active participant in, NUS UK and NUS Charity and their related companies to ensure that the organisation continues to function effectively on behalf of members.

Financial report
The financial report represents a year still affected by the impacts of Covid 19. Savings have been made wherever possible to strengthen reserves for the years ahead. We have delivered an excellent service, coping with an increase in demand, as we fulfilled our role as the independent voice of the students.

Total incoming recources were £477,348 (2022 - £413,333). Total resources expanded were £425,960 (2022 - £422,959)

Principal funding sources

Principal funding sources LTSU received a Block Grant of £292,000 in 2022/23. LTSU receives restricted funding of £57,600 to run the Student Bar on behalf of the University. This year LTSU also received £11,700 interim money to provide consultancy support for the bar and £22,000 interim monies for 2022/23 staff costs.

Financial Memorandum

The President is responsible and accountable to the governors of Leeds Trinity University, for ensuring that the funds received from the governors by LTSU are expended following the uses stipulated in the Financial Memorandum, effective from 1 August 1995, and to comply with the conditions attached to them. The President is also responsible for the regularity and propriety of those funds. Day-to-day financial management is delegated by the Trustees to the Chief Executive of LTSU.

The Financial Memorandum provides that LTSU shall ensure that it has a sound system of internal financial management control, keeps proper accounting records such that it remains close control of its expenditure, and can demonstrate that it has been disbursed exclusively for the purposes intended by the governors.

Funds held as custodian trustee on behalf of others

LTSU acts as a custodian for funds raised by Clubs and Societies. At the year-end £20,508 (2022 - £30,892) were held by the Union on Clubs & Societies behalf.

The annual report was approved by the trustees of the charity on 7 December 2023 and signed on its behalf by:

K Howard-Mathews
Trustee

Annual Report
2022- 2023

Let's do this! ⟶

What is LTSU?

d advocate for our student members at Leeds Trinity University and provides a ra

Our Values

Our Ultimate Goal

Mission and Vision of LTSU



LTSU is
Here for you, Run by you

The best experience for all Leeds Trin
students

For our members we:

- Acted as a medium of communication Advanced the educational experience

  Represented interests
- Promoted and protected welfare
- Co-ordinated student clubs, societies, sport and activties



Democracy and Representation



- 22 Student Say Ideas Submitt
- Awarded Very Good Green Impact Award
- 58 course reps
- Course reps
- awards -
  13 Bronze, 4 Silver and 6 Gold

386 Students cast a total of 1718 individual votes in this years election

- 9.7% turnout
  24 students recommended for positions 17 candidates stood

Star Awards



We held our eighth annual student-led awards awards ceremony with (134) student nominations submitted over the 9 categories:

-
- Inspiring Teaching
- Tutor of the Year
- Equality, Diversity and Inclusion
- Sustainability Champion of the Year Outstanding Commitment to Student Welfare
- Student Experience Award
- Staff Member of the Year (Non- academic)
- Staff Member of the Year (Academic)
- Student Staff Member of the Year

Student Advice

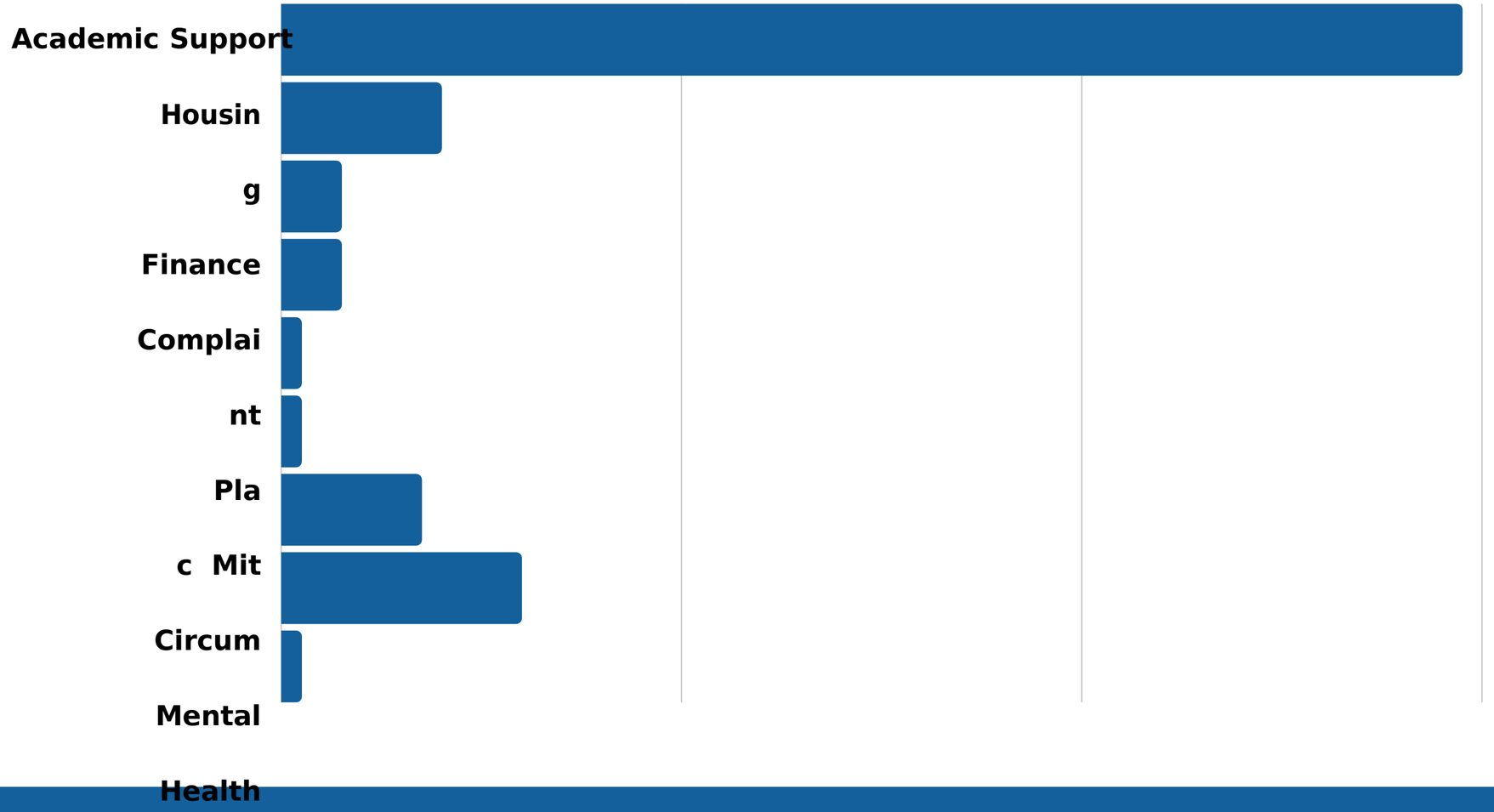


100% Student Council members trained i

Promoted and supported University Ment

131 students seen through the Advice Serv

Student Interactions




Miscondu
ct
Sexual Health
0
20
40
60

Student Advice Worked With

We have established connections with Yorkshire MESMAC, one of the oldest and largest sexual health organ

Yorkshire MESMAC

We have worked with GamCare who are the leading provider of information, advice and support for anyone affect
our social media channels.

GamCare

Student Advice Worked With



Established a new relationship with SARCS (Sexual Assault Referral Centres) who are specialist medical and forensic services for anyone who has been raped or sex

We are currently establishing a direct self-referral communication system for our student members and hope to have videos and communication guides for studen

None fee paying status. Now supporting the Rate Your Landlord Service for students in Leeds. Closer working wit students facing misconduct allegations).



Student Advice Worked With

We have worked closely with Forward Leeds,
who provide support for adults, young people and families
needing help with alcohol and drug use in Leeds. They help people choose not to misuse alcohol and drugs and re

No Regrets Leeds (an organisation run in partnership by Leeds City Council and the NHS aimed at addressing pr

Events

- 135 attendees to Sport and Societies Awards Evening with 14 Awards and 177 Nominations
- 26 Events at Freshers
- 804 Attendees at Freshers
- 134 S.T.A.R Award nominations
- 71 events in total

- 893 Attendees in total
- Awarded Gold Best Bar None achieving th





Societies

- ISOC raised £1385 for Turkey- Syria Earthquake
- Enactus - Student Champion Nominee at UK National Expo
- 4 New societies to be formed:
  - Apprenticeship
  - Society Table Top
  - Role Play
  - LTU Arts Society

- Our newest society is Craft'N'Chat
- CathSoc has reformed and working closel
- Building a relationship with societies and





Sports Clubs

Basketball - 1st Place in their league

- Women's Football - 3rd Place in their
- Men's Football 2s - 4th Place in their
- Men's Football 4s - 4th Place in their

- Men's Rugby Union - 1/4 Finalist of the
- Men's Football 3s -
  1/4 Finalist of the Cup
- Received England Football Accreditatio
- 373 members of clubs and s ies



Our President

- **The President is a full-time employed role that leads on academic matters working closely with staff on the Course Reps and School Reps system to support students.**
- **They are the spokesperson of the Union both within the University and with anyone external. Additionally, they represent the Union to the National Union of Students (NUS).**
- **They chair the Board of Trustees in the Union and sit on the University Board of Governors alongside other academic committees within the University.**



Kelsey Howard-Matthews

Kelsey's Wins

- Easier accessibilty to the 'Student Fund'
- £60 University funded laundry cards
- 1-2-1 sessions with Part Time Officers
- Raised awareness for Breast Cancer
- Campaigned for reducing library fines
- Non-Binary People Day campaign
- Pronoun badges
- Waste reduction at the SU Shop - free giveaways
- Reviwed Course Rep Award System
- Presented and was a guest speaker at numerous events
- Awarded LTSU Presidents Award 2022
- Arranged Course Rep Awards and Student Council Dinner
- Green Impact Award Excellent
- Represented LTSU at NUS confrences
- Supported recruitment for LTSU Trustee Board

Kelsey's work with the Uni

- Supported recruitment
- Represented Students at Board meetings
- Co-chaired LTSE with Pro Vice Chancellor of Education & Experience
- Represented LTSU at NUS confrences
- Colloborated on Personal Training Handbook
- Helped CELT with Evaluation method for Personal Tutoring
- Regular Catchups with Deans for Student Voice
- Created the crash course for course reps for teaching staff engaging with ICE
- Enagaged with potential students on Open Days
- Celebrated 2022 and 2023 Graduates
- Awarded Course reps with bronze, silver, gold awards
- Arranged Course Rep awards and Student Counic Dinner
- Completed Student Charter
- Completed TEF and APP student submission
- Campaigned for the Grub Hub

Our Vice President

- The Vice President is a full-time employed role that leads on activities and welfare. They work with the Advice service on mental health support and other wellbeing matters, ensuring that students know where they can get support and advice.
- They work closely with the staff team on ensuring there are a wide range of developed clubs and societies as well as events in the Union such as Freshers’ Week and Clubs and Societies Awards.
- The VP is a member of the Union Trustee Board, Student Council, and Student Executive Committee and chairs the Student Activities Committee.



Kieran Clarke

Kieran's Wins

- Movember Campaigning
- Show Racism the Red Card Campaign
- Collaborated on Cost of Living Campaign
- You do You Campaign to highlight womens success stories
- Supported Activities Co-ordinator with events
- Welcomed Association of Commonwealth to campus
- Collaborated to plan Welcome Week
- Arranged for Andy's Man Club to host a talk on campus.
- Regularly ran socials in the Student Bar.
- Participated and promoted the Colour Run
- Work alongside Student Advice to drive campaigns
- Worked with Sports Teams to help engagement
- Attended BUCS confrences and events.
- Attended meetings with University Stakeholders
- Chairs the Student Activities Committee.

Disability Students Officer

"The Students' Union helped me to develop my personal skills and understand how to thrive while at University. I was given the opportunity to raise awareness relating to disabled students. I was able to push for Sign Language workshops, through Student Say and open opportunities for additional communication and employability.

Helping to make a change, I felt heard and valued as a student. I am very thankful that LTSU helped me throughout the entire process. It's great to see my ideas becoming a reality. The SU provided me with so many opportunities to get involved and make my university experience the best it can be. From being a Course Representative to becoming a member of the student council, these were all wonderful experiences that I can utilise throughout my professional career." Caitlin Fieldhouse



School Representative for BCDL

'I enjoyed gathering student feedback to help enhance and improve the student experience. I also enjoyed the Christmas party in 2022 where all the course reps caught up and chatted about the year and had food. I really enjoyed seeing the difference our feedback has made, especially when having discussions with the academic quality and standards committee and lecturers and seeing how they are adapting the way they teach and try their best to make students happy has made me feel very proud of the difference the student council has made for the students through gathering feedback. Overall I have had a great time on student council and have really enjoyed seeing the positive differences we have made. Thank you!'

- Sophie Strangeway



Sustainability

In my time as a sustainability officer, I have relished every moment, finding immense joy and fulfillment in the pursuit of positive change. Planting flowers with the president and fellow students in the planters outside LTSU Bar was a delightful experience, not only for the enhancement of mental health and well-being but also for the promotion of active involvement in creating a better future. Witnessing the impact we made inspired me even more, and I firmly believe that more students should join this incredible journey. This year has allowed everyone together alongside myself to utilise platforms like student council and LTSE, and collectively push for the agenda encouraging a greater number of passionate individuals to partake in shaping a greener and more responsible world."-

Rachel Ward



Students' Union Employment

- Paid £40,000 last year to students in wages – growth in student opportunities this year
- Introduce a “Taste of Work” programme for students to gain experience in commercial and marketing
- Provide students with opportunities for development and prepare for life after



Hear from Our Bar Staff

"When I began working as Student Staff Team Leader fo



really love

Rachel Meridith - Senior Supervisor

Hear from Our Bar Staff

"I applied for this job because I wanted to get a part-time job on campus when I first started university and it was the best decision for me to apply to since I have lived on campus for my time at university. I also wanted to work specifically within the bar to gain more experience and I thought it would be good to challenge myself! What makes it great working at the bar is how you're able to put yourself forward for shifts you're able to work when you're not busy with university work and socialising with friends. I have enjoyed working at the bar especially more this year being my final year at university, the staff make it worthwhile and I have enjoyed working with half of the staff that I have had a pleasure working alongside with this year! It's a friendly atmosphere and it makes work enjoyable to have a laugh whilst also doing the job."

Damaya Williams - Staff Member

Here for you. Run by You!

@leedstrinitysu

Leeds Trinity Students' Union

Independent Examiner's Report to the trustees of Leeds Trinity Students' Union

I report to the trustees on my examination of the accounts of Leeds Trinity Students' Union for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees of Leeds Trinity Students' Union you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Leeds Trinity Students' Union's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Leeds Trinity Students' Union's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Leeds Trinity Students' Union as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Selina J Armitage FCA
Independent Examiner
Watson Buckle Limited
Bradford

7 December 2023

Leeds Trinity Students' Union

Statement of Financial Activities for the Year Ended 31 July 2023 (Including Income and Expenditure Account)

	Note	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Income from					
Donations and legacies	3	329,998	91,300	421,298	324,386
Investments	4	759	-	759	24
Charitable activities	5	17,272	38,019	55,291	88,756
Other	6	-	-	-	167
Total income		348,029	129,319	477,348	413,333
Expenditure					
Raising funds		-	-	-	(44)
Charitable activities	8	(26,823)	(59,924)	(86,747)	(90,833)
Other	10	(264,497)	(74,716)	(339,213)	(332,082)
Total expenditure		(291,320)	(134,640)	(425,960)	(422,959)
Net income/(expenditure)		56,709	(5,321)	51,388	(9,626)
Transfers between funds		3,642	(3,642)	-	-
Net movement in funds		60,351	(8,963)	51,388	(9,626)
Reconciliation of funds					
Total funds brought forward		110,014	10,762	120,776	130,402
Total funds carried forward		170,365	1,799	172,164	120,776

The funds breakdown for 2022 is shown in note 16.

The notes on pages 38 to 48 form an integral part of these financial statements.

Leeds Trinity Students' Union

(Registration number: 1184182)
Balance Sheet as at 31 July 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	21,888	32,918
Current assets			
Stocks		9,711	10,467
Debtors	14	11,166	8,600
Cash at bank and in hand		175,873	119,661
		196,750	138,728
Creditors: Amounts falling due within one year	15	(46,474)	(50,870)
Net current assets		150,276	87,858
Net assets		172,164	120,776
Funds of the charity:			
Restricted income funds			
Restricted funds		1,799	10,762
Unrestricted income funds			
Unrestricted funds		170,365	110,014
Total funds	16	172,164	120,776

The financial statements on pages 36 to 48 were approved by the trustees, and authorised for issue on 7 December 2023 and signed on their behalf by:

K Howard-Mathews
Trustee

1 General information

The entity is a Charitable Incorporated Organisation governed by their constitution.

Their registered address is:
Brownberrie Lane
Horsforth
Leeds
LS18 5HD

2 Accounting policies

Statement of

compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015) and the Charities Act 2011.

The entity meets the definition of a public benefit entity under FRS 102.

Basis of preparation
The financial statements have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

The charity's functional and presentational currency is pound sterling.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted funds are those donated for use in a particular area of for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 16.

Income and endowments
Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Income from donations and legacies represents the subvention receivable and the monetary value of services and expenses paid on behalf of the union by Leeds Trinity University in respect of the academic year being reported on. The costs of these services and expenses are recognised within resources expended.

Donated services and facilities

Donated services are recognised at their open market value in the period in which they are receivable as income, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities.

Investment income

Income from investments comprises interest receivable on cash balances held in appropriate interest bearing deposits.

Charitable activities

Income from charitable activities represents income from the provision of student services recognised on a receivable basis.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office improvements	10% straight line basis
Bar & disco equipment	10-20% reducing balance basis
Fixtures, fittings and equipment	10-20% reducing balance basis

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Key sources of estimation uncertainty
The charity makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are addressed below.

Useful economic lives of tangible assets
The annual depreciation charge for tangible assets and their carrying amount is determined by the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually and amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. The carrying amount is £21,888 (2022 -£32,918).

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors
Debtors are recognised initially when they become due at the transaction price. They are subsequently measured at amortised cost using the effective interest rate method, less provision for impairment. A provision for impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the debtors.

Creditors
Creditors are obligations to pay for goods and services that have been acquired by the charity. Creditors are initially recognised at the transaction price and subsequently measured at amortised cost using the effective interest method.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Pensions and other post retirement obligations
The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Governors' subvention				
Governors' subvention	296,066	91,300	387,366	283,290
Services donated and expenses paid on behalf of the union by the university				
Accommodation provided for sabbaticals	10,564	-	10,564	13,500
Office space	19,520	-	19,520	17,745
Marketing, IT and cleaning	1,025	-	1,025	931
Rates	1,723	-	1,723	1,723
Insurance	1,100	-	1,100	1,000
Assets	-	-	-	6,153
Donations				
Donations from individuals	-	-	-	44
	329,998	91,300	421,298	324,386

4 Income from investments

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	759	759	24

5 Income from Charitable activities

	Unrestricted General £	Restricted £	Total 2023 £	Total 2022 £
NUS extra online sales	481	-	481	403
Advertising and sponsorship	8,279	-	8,279	6,440
Entertainments	888	-	888	787
Sundry	988	-	988	2,395
Sports awards	4,138	-	4,138	3,787
Varsity income	-	-	-	1,583
Student Bar/Cafe Income	-	38,019	38,019	62,472
SU Shop (Income)	998	-	998	9,389
SU Shop (Advertising Income)	1,500	-	1,500	1,500
	17,272	38,019	55,291	88,756

6 Other income

	Total 2023 £	Total 2022 £
Rental income	-	167

7 Expenditure on raising funds

a) Costs of generating voluntary income

	Total 2023 £	Total 2022 £
Donations	-	44

8 Expenditure on Charitable Activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Other direct costs	19,864	59,924	79,788	83,452
Sports clubs and societies costs	4,859	-	4,859	4,781
Examination of the financial statements	2,100	-	2,100	2,600
	26,823	59,924	86,747	90,833

9 Grant-making

Analysis of grants

	Grants to institutions		Grants to individuals	
	2023	2022	2023	2022
	£	£	£	£
Analysis				
Sports clubs	1,100	2,008	-	-
Funding for events	-	-	590	360
	1,100	2,008	590	360

Below are details of material grants made to institutions by the charity

Name of institution	Activity	2023 £
Basketball	Other direct costs	500
Cheerleading	Other direct costs	600
Grants less than £300	Other direct costs	590
		1,690

10 Other resources expended

	Unrestricted funds			
	General	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Staff costs				
Wages and salaries	152,357	71,859	224,216	224,880
Social security	9,987	2,091	12,078	9,153
Pension costs	3,420	431	3,851	3,317
Other staff costs	3,600	-	3,600	2,573
Trustees remuneration and expenses	44,213	-	44,213	48,460
Marketing and publicity	2,039	-	2,039	1,815
Depreciation	4,108	335	4,443	4,242
Establishment costs	27,517	-	27,517	25,867
Printing, postage and stationery	1,968	-	1,968	2,396
Sundry and other costs	8,026	-	8,026	7,734
Transaction fees	475	-	475	756
Loss on sale of fixed assets held for the charity's own use	6,787	-	6,787	889
	264,497	74,716	339,213	332,082

11 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

K Howard-Mathews
K Howard-Mathews received remuneration of £20,268 (2022: £1,791) and £81 (2022: £Nil) of expenses were reimbursed to K Howard-Mathews during the year.

During the year pension contributions of £421 (2022: £38) were paid for the benefit of the trustee.

During the year accomodation costs of £5,282 (2022: £Nil) were paid on behalf of K Howard-Mathews as acting president for 2022/23.

K Clarke
K Clarke received remuneration of £8,411 (2022: £1,791) during the year.

During the year pension contributions of £170 (2022: £38) were paid for the benefit of the trustee.

During the year accomodation costs of £5,282 (2022: £Nil) were paid on behalf of K Clarke as acting vice president for 2022/23.

R Ward
R Ward received remuneration of £Nil (2022: £16,364) and £Nil (2022: £333) of expenses were reimbursed to R Ward during the year.

During the year pension contributions of £Nil (2022: £Nil) were paid for the benefit of the trustee.

During the year accomodation costs of £Nil (2022: £6,750) were paid on behalf of R Ward as acting vice president for 2021/22.

R Ward resigned on 30 June 2022.

C Grooby
C Grooby received remuneration of £Nil (2022: £12,313) and £Nil (2022: £220) of expenses were reimbursed to C Grooby during the year.

During the year pension contributions of £Nil (2022: £251) were paid for the benefit of the trustee.

During the year accomodation costs of £Nil (2022: £6,750) were paid on behalf of C Grooby as acting president for 2021/22.

C L Grooby resigned on 8 April 2022.

M Goodhand
£1 (2022: £Nil) of expenses were reimbursed to M Goodhand during the year.

K Cecilia
£Nil (2022: £11) of expenses were reimbursed to K Cecilia during the year.

K Cecilia resigned on 11 August 2022.

The above trustees were paid in relation to their roles as president and vice president of the students union for their respective years. They were all paid in accordance with the constitution.

Key Management Personnel

S Law
S Law received remuneration of £Nil (2022: £17,252) during the year.

During the year pension contributions of £Nil (2022: £393) were paid for the benefit of S Law.

S Law resigned on 10 June 2022.

L Burton
L Burton received remuneration of £41,059 (2022: £11,333) during the year.

During the year pension contributions of £1,027 (2022: £278) were paid for the benefit of L Burton.

12 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	254,829	257,139
Social security costs	14,489	11,527
Pension costs	4,476	3,644
Other staff costs	3,600	2,573
	277,394	274,883

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Charitable activities	20	29

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £71,356 (2022 - £61,842).

13 Tangible fixed assets

	Office improvements £	Bar & disco equipment £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 August 2022	7,550	33,174	17,223	57,947
Additions	-	200	-	200
Disposals	-	(8,562)	(2,591)	(11,153)
At 31 July 2023	7,550	24,812	14,632	46,994
Depreciation				
At 1 August 2022	5,053	11,984	7,992	25,029
Charge for the year	1,679	1,622	1,142	4,443
Eliminated on disposals	-	(2,486)	(1,880)	(4,366)
At 31 July 2023	6,732	11,120	7,254	25,106
Net book value				
At 31 July 2023	818	13,692	7,378	21,888
At 31 July 2022	2,497	21,190	9,231	32,918

14 Debtors

	2023 £	2022 £
Trade debtors	1,757	544
Prepayments and accrued income	7,611	6,454
Other debtors	1,798	1,602
	11,166	8,600

15 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	14,977	10,861
Other taxation and social security	5,115	2,861
Other creditors	20,872	31,616
Accruals and deferred income	5,510	5,532
	46,474	50,870

Included in the other creditors above is £20,508 (2022 - £30,892) held on behalf of the students' clubs and societies where the charity acts as custodian for the funds. During the year the charity received funds of £19,736 (2022 - £19,864) and paid funds of £30,120 (2022 - £17,906) on behalf of the students' clubs and societies.

16 Funds

	Balance at 1 August 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2023 £
Unrestricted					
General	110,014	348,029	(291,320)	3,642	170,365
Restricted funds					
Subvention for Student Bar/Cafe	7,483	129,319	(134,640)	(2,162)	-
Subvention for sports	1,480	-	-	(1,480)	-
Yorkshire Sports Foundation	1,799	-	-	-	1,799
Restricted	10,762	129,319	(134,640)	(3,642)	1,799
Total funds	120,776	477,348	(425,960)	-	172,164

	Balance at 1 August 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2022 £
Unrestricted					
General	129,498	287,129	(300,301)	(6,312)	110,014
Restricted funds					
Subvention for Student Bar/Cafe	-	120,975	(119,804)	6,312	7,483
Subvention for sports	-	3,690	(2,210)	-	1,480
Yorkshire Sports Foundation	904	1,495	(600)	-	1,799
Rag	-	44	(44)	-	-
Total restricted funds	904	126,204	(122,658)	6,312	10,762
Total funds	130,402	413,333	(422,959)	-	120,776

The specific purposes for which the funds are to be applied are as follows:

Restricted funds:

- Subvention for Student Bar/Cafe represents amounts received to pay for costs relating to the Student Bar/Cafe. Subvention plus income received from the Student Bar/Cafe is combined to cover costs.
- Subvention for sports represented amounts received to pay the sports staff wages.
- Yorkshire Sports Foundation represents a grant received to be used for the delivery of Yoga aimed at reducing isolation on campus.

17 Analysis of net assets between funds

	Unrestricted funds General funds £	Restricted funds £	Total funds £
Tangible fixed assets	20,450	1,438	21,888
Current assets	196,389	361	196,750
Current liabilities	(46,474)	-	(46,474)
Total net assets	170,365	1,799	172,164

18 Commitments

Other financial commitments

The total amount of other financial commitments not provided in the financial statements was £Nil (2022 - £285). The financial commitments are in respect of operating leases.

The amount of lease payments recognised as an expense was £285 (2022 - £1,165).

19 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,439 (2022 - £3,089).

20 Related party transactions

During the year the charity made the following related party transactions:

Leeds Trinity University
(Significant influence over the charity by virtue of its relationship as sponsoring organisation)
During the year subvention of £383,300 (2022 - £283,290) was received from Leeds Trinity University.

During the year Leeds Trinity University donated services and paid expenses to the value of £33,932 (2022 - £34,899).

During the year the charity invoiced £7,214 (2022 - £6,371), including recharges, to Leeds Trinity University and purchases of £1,185 (2022 - £253) were made from Leeds Trinity University. At 31 July 2023 the charity was owed £720 (2022 - £444) from Leeds Trinity University and the charity owed £432 (2022 - £nil) to Leeds Trinity University.

LEEDS TRINITY STUDENTS UNION

England & Wales - Charity number 1184182

Accounts

Charity registration number: 1184182

Leeds Trinity Students Union

Annual Report and Financial Statements

for the Year Ended 31 July 2022

Leeds Trinity Students Union

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Leeds Trinity Students Union

Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the year ended 31 July 2022. This includes the administrative information as set out below.

Reference and Administrative Details

Charity Registration Number:	1184182
Principal Office:	Brownberrie Lane Horsforth Leeds LS18 5HD
Independent Examiner:	Watson Buckle Limited Chartered Accountants York House Cottingley Business Park Bradford BD16 1PE
Bankers:	HSBC Bank Plc 88 Town Street Horsforth Leeds LS18 4AR

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	C L Grooby (resigned 08/04/2022)
	R Ward
	A M Shah (resigned 01/08/2021)
	N W Bland (resigned 01/08/2021)
	M S L Vyse
	A Blunt
	J Glazzard (resigned 25/04/2022)
	C Dow (resigned 01/08/2021)
	S Wright (appointed 23 September 2022, resigned 8 August 2022)
	K Cecilia (appointed 23 September 2022, resigned 11 August 2022)
	K Howard-Mathews (appointed 4 July 2022)
	K Clarke (appointed 4 July 2022)
	M Goodhand (appointed 26 October 2022)
	C Kiley (appointed 9 September 2022)

Leeds Trinity Students Union

Trustees' Report

Objectives and activities

Our charitable objectives

Leeds Trinity Students' Union (LTSU) charitable objectives are as follows:

- To promote the interest and welfare of students at Leeds Trinity University by representing, supporting and advising students;
- To be the recognised representative between students and Leeds Trinity University and other external bodies; and
- To provide social, cultural, sporting and recreational activities and forums for discussion and debate to allow for personal development of students.

This is achieved through key activities to support the above:

- Championing student academic interests through effective representation and campaigning led by the Elected Officers, Student Council and Course Reps;
- Advice and welfare provision providing support on a range of issues; and
- Social Opportunities provision through Sport Clubs and Societies and one off activities such as Freshers' Week, Graduation Ball and Give it a Go.

Public benefit

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Through a challenging year of change and developing into the new normal, the Students' Union has achieved a great deal.

Student Say

Student Say allows students to submit ideas that will be discussed and actioned by the President, Vice President, or student council. The idea must have a minimum of 25 positive interactions within 1 month of it being submitted. The student council then discusses if it is to be actioned. In total we received 26 students say ideas with ten of these going through to our Student Council, 8 of which have been actioned.

Elections

Our annual elections for our full-time Sabbatical Officers and Student Council were a huge success with 803 students casting a total of 3840 votes. This was a 17% turnout and was the highest in Leeds for participation.

StUdio

Continues to grow in engagement with the student population, diversifying its menu and offering to engage more students. This year, StUdio retained its Gold 'Best Bar None' accreditation via the National Union of Students scheme that recognises, promotes, and rewards venues that practice excellent social responsibility.

Activities

This year has been a period of regrowth for Activities, returning to face-to-face engagement and activity. In total, we supported 14 clubs and 17 societies with 409 memberships. We provided online and physical volunteer training to help develop our volunteers. This year's Varsity took place on the 16th of March, and we won 13-8.

In total we held 169 events with 2890 students in attendance, our Freshers Fair was our largest attended event with 1110 and during this week we held 77 events. We hosted 8 events during Refresher's week which had an attendance of 71.

Sustainability

A keen focus of LTSU has been around sustainability practices, and this year under the umbrella of #MakeTrinityGreener we have:
Worked on eliminating single-use plastics;
Provided free menstrual health and hygiene;
Reduced commercial services impact the environment;
Ran a successful campaign during recycle week;
Worked with the university on Responsible futures;
Improved recycling on campus; and
Achieved National Union of Students (NUS) Green Impact Award 'EXCELLENT'.

Academic Representation

In total, we recruited 106-course reps with 100% of these receiving training in their role. 71.1% of these reps also received mental health leader training. We held two-course rep conferences which had 18 participants. We introduced a reward and recognition scheme which saw in total, 47-course reps achieving Bronze, 12 achieved Silver, and 6 achieved Gold.

We held our seventh annual Academic Interest Awards ceremony with 169 student nominations submitted over 9 categories.

Advice

This year has been a challenging one for students and in total, we supported 58 one-to-one cases, with academic and mental health-related topics being the most pressing areas among our members. To support students in a variety of ways, online resources have been developed and built on and we held an online housing campaign to engage more of our student population. Support campaigns were linked to world mental health day and mental health awareness week. We continue to work in collaboration with external organisations to further support our students including Yorkshire MESMAC, GamCare, The Survivors Trust, Forward Leeds, and the No Regrets campaign.

We extend a huge thank you to our staff team for their dedication despite difficult, and often, short notice changes, our volunteers for persevering with their role whilst balancing their own studies, and lastly, to the wider staff of Leeds Trinity University who continue to go above and beyond for Leeds Trinity students.

As we head into 2022-23, we are looking forward to implementing our new Strategic Plan and engaging with our ever-changing student population.

Financial review

Total incoming resources were £413,333 (2021 - £336,910). Total resources expanded were £422,959 (2021 - £319,841).

Principal funding sources

The Union received subvention of £283,290 in 2021/22. Included within the subvention is an additional £30,000 to support the creation of the new Strategic Plan and marketing and events support.

Financial Memorandum

The President is responsible and accountable to the governors of Leeds Trinity University, for ensuring that the funds received from the governors by the Union are expended in accordance with the uses stipulated in the Financial Memorandum, effective from 1 August 1995, and to comply with the conditions attached to them. The President is also responsible for the regularity and propriety of those funds. Day to day financial management is delegated by the Trustees to the General Manager of Leeds Trinity Students' Union.

The Financial Memorandum provides that the Union shall ensure that is has a sound system of internal financial management control, keeps proper accounting records such that it mains close control of its expenditure and can demonstrate that it has been disbursed exclusively for the purposes intended by the governors.

Plans for future periods

Next year is an opportunity for LTSU to grow and flourish through a new Strategic Plan, which will last from 2022-25. This new plan, which focusses on Representing, Belonging, Developing and Supporting students, will help the organisation provide the best experience at Leeds Trinity, for all students.

Our Annual Report, which forms part of this documentation, highlights the key successes of the year 2021-22, which we are keen to build on this coming year.

Structure, governance and management

Nature of governing document

Leeds Trinity SU is a constituted Students' Union defined under the Education Act 1994.

It's President and Vice President are elected on an annual cycle by a cross campus ballot. The President is also Chair of the Trustee Board. Both post holders receive training from experienced Union staff and the National Union of Students about their roles. They are supported by a staff team to support them in achieving their goals and the overarching Union strategy.

The Trustee Board comprises of two officer trustees (President and Vice President), three student trustees and up to four external trustees.

Democratic decisions are decided through elections, referenda and an annually elected Student Council as set out in our Constitution and Byelaws.

Relationships with related parties

Leeds Trinity University

The Students' Union receive a block grant from the University. It part-occupies a building owned by the University that also pays for utilities, caretaking and cleaning staff.

The continued support from the University is invaluable and integral to us achieving our charitable objectives.

Funds held as custodian trustee on behalf of others

Leeds Trinity SU acts as a custodian for funds raised by Clubs and Societies which includes the block grant of the Union. At the year-end £30,892 (2021 - £28,934) were held by the Union on Clubs & Societies behalf.

The annual report was approved by the trustees of the charity on 19/01/23 and signed on its behalf by:

K.howardMathews

K Howard-Mathews
Trustee

Leeds Trinity Students' Union

Annual Report

2021-2022

















Summary 2021-2022

Our Impact summary 2021-2022

"2021 Started off with a bang as LTSU welcomed students back to a full physical Welcome & Intro Week. Our students have been active in representative roles across the University, feeding back on the academic experience and leading sports teams to victory in a multitude of competitions and matches with some stand out performances. We've worked harder than ever to support our students through advice, representation and social opportunities whilst recommencing our full commercial services."

Chelsey Grooby LTSU President 2021-2022



Summary and highlights from the year

The Students' Union Team consisted of:

- 8 Trustees
- 2 Full time officers
- 10 Part time officers
- 6 full time staff, 6 part time staff
- 30 student staff
- 150 volunteers

We achieved National Union of Students' (NUS) Green Impact Award **'EXCELLENT'**

For our members we:

- Acted as a medium of communication
- Advanced the educational experience
-Represented interests
- Promoted and protected welfare
- Co-ordinated student clubs, societies, sport and activties

We provided key campaigns throughout the year including:

Pride Month, International women's day, Black History Month, Earth day, Holocaust memorial day and interfaith week.

803 students cast a total of 3840 votes
17% turnout, the highest in Leeds
34 students recommended for positions
30 nominations
16 roles in our Elections.

This year we held:
-197 events
-2880 attendees

2022 VARSITY WINNERS

26 Student say ideas
10 student council motions

StUdio was accredited with a **GOLD** award from NUS 'Best bar none'

Introduction

Leeds Trinity Student's Union is a charity that exists to support its members

From the officers:

"This year we continued to innovate and transition into a "New Normal" way of working. Our services were presented as walk in and online showing a truly hybrid approach to already existing opportunities. Our Staff team returned to the Office for the first time in 2 years with doors and arms wide open, ready to tackle any challenges which lay ahead. The buzz of students slowly returned to campus, and we saw students eager to get involved with campaigns, representation, sports and societies

We welcomed back 12 of our clubs and societies for Re-Freshers fair in January

We have amassed another huge team of student staff who have supported our StUdio venue, engaged voters during elections and served their peers in our retail outlet day in day out.

We are committed to supporting our students to develop new skills and build on those pre-existing to prepare them for work after their academic studies and will continue to do so especially in times of great need as shown throughout in 2020-2021

Throughout the pandemic our students raised their voices and transformed the way we respond to feedback and celebrate our volunteers. This year we launched our first ever accreditation for our Course Reps and delivered on our promise. We were truly amazed by the resilience and determination and presented our Course Rep Awards periodically throughout the year with the largest celebration taking place at our Student Union Awards.

47 achieved Bronze
12 achieved Silver
6 reps achieving Gold

Collaboration and Co-creation continued to drive our partnership with Leeds Trinity University as we co-chaired meetings, planned events and shared academic feedback to better the experience of all students. We also saw many of our core staff join University Boards to gather information and share views on areas such as Equality, Diversity and Inclusion , Student Voice, Student Experience, Learning and Teaching and many others which informed our practices

This year our President and VP attended the Board of Governors with Rachel Joining in March to further represent the student body at the highest level. They have raised housing, cost of living, wellbeing, communications and advised the University on their next steps to expand in courses and form the next Campus Masterplan.



Student council





LGBTQ+ Officer

Our LGBTQ+ officer Abi Holden held various campaigns this year including:
LGBTQ+ history month, this campaign saw her shining a light on various famous and important people throughout history who were apart of the LGBTQ+ community and what contribution they made throughout their life, these were shared over our LGBTQ+ officers Instagram. This campaign also saw students and staff signing a LGTBQ+ flag to show a united stand with the community.
Pronoun Badges, Abi supported the SU in the promotion of pronoun badges which she requested and pushed for. These badges where handed out through are various services.





Women's Officer

Our Women's Officer Kelsey Howard-Matthews held various campaigns and events this year including:
International Women's Day, Kelsey supported the Vice president in setting a plan for international women's day following the theme of break the bias. The day included a game of rounders to bring together all the female sports teams and a collaboration with the university to promote various "breaking the bias" ideas with plaque cards.
Free sanitary products, Kelsey helped to stock toilets with free pads and helped hand out free pads across campus. This created a push for the university to pay for machines on campus that give out free tampons and pads.



Disability Officer

Molly Jopling , held disability history month, which involved handing out sunflower lanyards for those with a hidden impairment and held chats for people who wanted to know more information.

Student Say

26 Student say ideas

Student Say allows students to submit ideas that will be discussed and actioned by the President, Vice President or student council. The idea has to have a minimum of 25 positive interactions within 1 month of it being submitted. Student council then discuss if it is to be actioned.



LTU Market place

submitted by: Katalin (30 votes)
In progress

Promoting self care apps

Submitted by Emily-Grace (30 votes)
In progress

Pronouns of the system

Submitted by Abigail (30 votes)
Achieved

Trinity Pride

Submitted by: Chelsey (32 votes)
Achieved

8 MOTIONS ACHIEVED

Cut back on Amazon

Submitted by Rachel (30 votes)
Achieved

Self defence sessions

Submitted by Kelsey (44 votes)
In progress

Mental health Crisis team on campus

Submitted by Katie-Cecilia (31 votes)
Achieved

Fairtrade

Submitted by Rachel (32 votes)
Achieved

Council have also voted to retain the following policies

Loud about Being Proud: LGBT Flag Displayed in the Atrium
In progress

Tackling Sexual Violence
In progress



Sabbatical Officers

Chelsey Grooby



The President is a full-time employed role that leads on academic matters working closely with staff on the Course Reps and School Reps system to support students. They are also the spokesperson of the Union both within the University and with anyone external. Additionally, they represent the Union to the National Union of Students (NUS). They also chair the Board of Trustees in the Union and sit on the University Board of Governors alongside other academic committees within the University.

Rachel Ward



The Vice President is a full-time employed role that leads on activities and welfare. They work with the Advice service on mental health support and other wellbeing matters, ensuring that students know where they can get support and advice. They work closely with the staff team on ensuring there are a wide range of developed clubs and societies as well as events in the Union such as Freshers' Week and Clubs and Societies Awards. The VP is a member of the Union Trustee Board, Student Council, and Student Executive Committee and chairs the Student Activities Committee.

Yearly round up

Chelsey Grooby's year



CAMPAIGNED

- Lobbied the university to introduce the hidden disabilities scheme
- lobbied the university for 24 hour student support - now in place
- Lobbied the University to include pronoun in the system
- Lobbied the University to run a free shuttle bus to vaccine centres
- lobbied the LTU staff network to organise Trinity Pride
- lobbied the university to pay students on interview panels
- Joined the national 'night in' campaign by hosting a boycott in the StUdio

ENGAGED

- Trained over 100 Academic staff and how to get involved
- Ran fortnightly Course Rep Coffee mornings
- Engaged with our students as host of the Elections, Academic Interest Awards and the Union Awards
- Engaged students in the SU elections and achieved the highest percentage voter turnout in Leeds
- Hosted the first introduction to LTSU for work apprentices in leadership at Weetwood Hall.
- Participated in the President Vx students Mario Kart Tournaments
- Ran engagement activities for students during Freshers week
- Spoken and Co-opened the annual Race, Equity and Social Justice Conference
- Engaged students in setting up Academic Societies
- Engaged students through the first ever joint Black History Month with the University

RECOGNISED

- Sent Craft Packs to all 20/21 Courses reps with a hand signed thank you note
- Celebrated 2 Summer and 1 winter sets of graduations
- Held a staff and Union Council Christmas Social, planned in collaboration with Student Council
- Introduced a buddy scheme for Trustees
- Hosted the first ever Course rep Christmas Social
- Awarded the EDI award at the Academic Interest Awards
- Introduced an Accreditation scheme for course reps

REPRESENTED

- Lobbied for increased representation on the Board off Governors, which the Vice President now attends
- Introduced Impact Report for Student Council
- Represented Leeds Trinity Students at National Conference
- Represented students at Leeds Trinity in meetings with West Yorkshire Police
- Active member of Sexual Misconduct working group to review policy.
- Met and learnt from the first female President of Leeds Trinity
- Attended conferences hosted by WonkHe representing students at Leeds Trinity
- Co-chaired LTSE with the Pro Vice Chancellor for Education and Experience
- Represented students on Board of Governors, Race Equality Charter Board, SU Trustees, Academic Board and LTSE
- Created student liberation networks e.g. LGBTQ+, BAME etc.
- Change SU on tour into termly speak weeks

APPOINTED

- Supported the Recruitment of the Pro Vice Chancellor for Education and Experience

COLLABORATED

- Completed a staff project to advise lecturers in engaging students
- Met with Bradford SU to share Decolonising the curriculum case studies and plans
- Supported the name change project, preferred name displayed in the university system and on emails
- Supported the University with the development of the new estate master plan
- Altered student staff recruitment to include trail shifts and the choice of optional area which increased the number of BAME staff

Yearly round up

Rachel Ward's Year



CAMPAIGNED

- Joined the national 'night in' campaign by hosting a boycott in the StUdio
- Lobbied the university to provide free sanitary products on campus
- Led a campaign during Recycle Week around what can and cant be recycled and promoted refill shops in Leeds
- Campaigned for a reduction of plastic use in StUdio which resulted in 100% reduction
- Ran Rainbow laces campaign with the LGBT+ society and Stonewall.
- Ran #BreaktheBias campaign in collaboration with the Women's officer
- lobbied the university for an automatic door to be introduced in StUdio
- •Campaigned for the sustainability of Leeds Trinity Students' Union and Leeds Trinity University through #MakeTrinityGreener
- Campaigned and received £3690 from Leeds Trinity University to rent off site facilities for sports clubs
- Campaigned with the Football Association (FA to show Racism the Red Card.
- lobbied the university for 24 hour student support - now in place

ENGAGED

- Engaged with our students as host of the Elections and the Union Awards
- Engaged students in the SU elections and achieved the highest percentage voter turnout in Leeds
- Ran engagement activities for students during Freshers week
- Engaged students through the first ever joint Black History Month with the University
- Launched LTSU's Advice Instagram account, in the first week it reached 1990 accounts
- Engaged students in sports and society groups which has led to an increase in engagement.
- Introduced an area where wild flowers and food can be grown, engaging societies and sports team in its creation and upkeep.

RECOGNISED

- Held a staff and Union Council Christmas Social, planned in collaboration with Student Council
- Led LTSU in this years Varsity against York St John which we won!

COLLABORATED

- Met with Bradford SU to share Decolonising Cthe curriculum case studies and plans
- Worked with the University on the Mental Health Charter Submission
- Worked with the University on the submission for Responsible Futures
- Collaborated with the University on a Sustainability Strategy

REPRESENTED

- Represented Leeds Trinity Students at National Conference
- Joined the Board of Governors
- Created Advice Videos to support students which can be accessed through myLTU app.
- Researched and secured a new kit provider for sports teams as they raised concerns with timeframes on receiving kit and the cost.
- implemented free sanitary products in all LTSU toilets
- Submitted and achieved Gold in the NUS Green Impact Assessment

Sustainability

nus green impact

Good
Very good
EXCELLENT!

NUS green impact Award Excellent developing a sustainable Student Union.

Green Impact is a United Nations award-winning programme designed to support environmentally and socially sustainable practice in your organisation.

Greenimpact.nus.org.uk

A recap of (some of!) our sustainability works this year #MakeTrinityGreener

Eliminating single use plastics

LTSU is committed to eliminating single-use plastic and have had a 100% reduction in single-use plastic freebies and prizes purchased this year.

Menstrual Health and Hygiene

Your student officers have been working on campaigns to ensure that all students have access to free, sustainable sanitary products. Working closely with the University, students are now able to access free sanitary products in toilets across campus.

Reduce Commercial Services impact on the environment

New initiatives have been implemented in commercial outlets to reduce their impact on the environment, including selling sustainable clothing, removing plastic packaging and no individual wrapping on clothing, researching sustainable product lines, lobbying SWP to change their packaging of pizza bases so they are now wrapped in 3's instead of singly and removing sachets of sauce and replacing them with bottles.

Recycle week

A successful campaign was delivered during Recycle week to raise awareness of how to recycle. In total there were 147 views on the main Recycle Week Instagram page. During this campaign, local refill shops in Leeds were promoted to students, with 129 students engaging with the information.

Food growing on campus

Working with the University an area has been created containing wild flowers and edible plants for students and staff to enjoy. 25 students were in attendance at the Green Space launch event.

Responsible Futures

LTSU has worked in partnership with the University to introduce placements linked to the United Nations Sustainable Development Goals through the Professional Challenge Project. We have also worked with the university to attain the Responsible Futures Accreditation









Improved recycling

LTSU raised with the university student concern over the waste provider used and there recycling practices. It has been confirmed that all waste is recycled at the depot and a visit will take place later in the year.

Course Reps



106 course reps

100% trained

71.1% Course reps Mental Health Leaders Training



Course Rep Conferences

Held 2 conferences, with 18 participates



Reward and Recognition

In total, 47 achieved Bronze, 12 achieved Silver, and 6 achieved Gold.

Academic Interest

We held our seventh annual Academic Interest Awards ceremony with 169 student nominations submitted over the 9 categories

- Inspiring Teaching
- Personal Tutor of the Year
- Professional Staff Member
- Student Experience
- Service/Department of the Year
- Student Employer of the Year
- Student Employee of the Year
- Sustainability Champion of the Year
- Equality, Diversity and Inclusion

Advice

Campaigns & awareness



GP registration campaign



World Mental Health Day Campaign and Mental Health Awareness Week



Online Student Housing Campaign



"New" – greatly increased publicity drive of SUAdvice online.

Conversations & further support



58
Student One to One cases

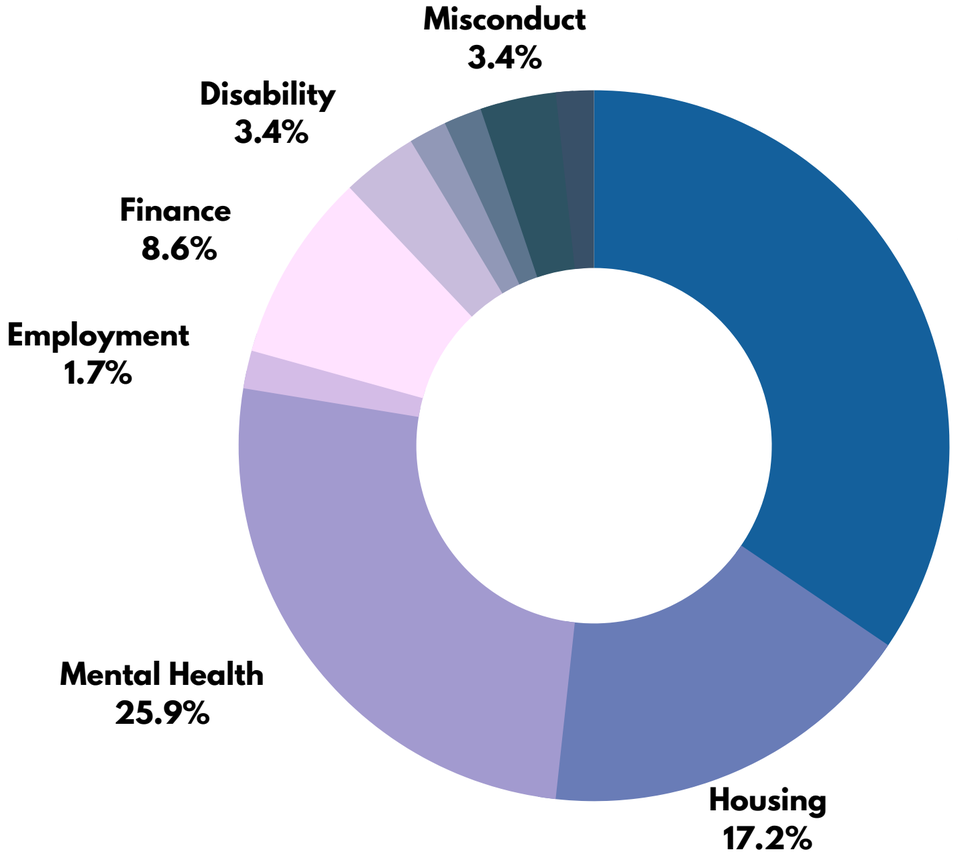
Training and Resources



100%
officers received mental health training



Digital resource HUB with annual support plan
7 topics



Advice

Collaborations

MESMAC
We have established connections with Yorkshire MESMAC, one of the oldest and largest sexual health organisations in the country. We have collaborated with them on promoting LGBTQ+ marketing and communications through our social media channels and received training from their team.

GamCare
We hjave worked with GamCare who are the leading provider of information, advice and support for anyone affected by gambling harm by sharing their communications with students via our social media channels. Gam Care attended our Wellbeing Day in the last academic year and their video at this event reached over one thousand of our students members

SARCS (sexual assault referral centres)
We have established a new relationship with SARCS who are specialist medical and forensic services for anyone who has been raped or sexually assaulted.
We are currently establishing a direct self-referral communication system for our student members and hope to have videos and communication guides for students. This new pathway is also working in conjunction with the appropriate staff at the university.

Forward Leeds
We have worked closely with Forward Leeds, who
provide support for adults, young people and families needing help with alcohol and drug use in Leeds.
With their direct help, we are working with the university to move from zero tolerance to harm reduction. This is in response to the latest student survey reflecting the current data about drug and alcohol use amongst the student population in England. Our proposal to the university has now been accepted and we plan to reflect this change of message to our existing and new students in the upcoming academic year.

No Regrets
In the last academic year, we have created a strong link with the No Regrets Leeds (an organisation run in partnership by Leeds City Council and the NHS aimed at addressing problematic drinking amongst younger people). They provide us with excellent marketing materials that we share on our social media channels on a monthly basis and are specifically timed to engage with younger people and students throughout the academic year.

Activities

In Figures



Freshers Fair
1110 attended
Freshers week
77 events held
Refreshers
8 events
refreshers week
71 attendees



14 Clubs
17 Societies
409 Club memberships



Online volunteer training resources digital volunteer finance system

169 events
2890 attendees

















Student Employment

StUdio, Shop, Activities, Events and Marketing positions



£36,185

into students pockets





Matthew Baxter
Activities Assitant
"I found this role through being involved in the SU as a committee member for the Rugby League team. Having had plenty of contact with Harry (the previous Activities Coordinator) I wanted to give something back to the organisation that had given so much time and effort for myself and for my team in the hope I too could do the same for an individual or a group of people to make their overall student experience better. Throughout my time in this role I have been lucky enough to have a hands-on approach with Varsity against York St. John and with our annual Awards Evening. These for me have been exciting and I have been able to showcase my organisational skills to be able to create and deliver events that students will remember. This role also supports my passion for sport after graduating with a degree in Physical Education. I am excited to see where this role progresses further."

Sindija Bierne
StUdio
"Working in The StUdio I have felt very supported by Management who have helped show me what I know, and what I can learn. Every day I learn something new, sometimes things I didn't realise I could learn. These factors have greatly boosted my confidence in and out of work. Having started my journey anxious, I now feel capable and able to work in The StUdio with very little assistance."

Rachel Meredith
StUdio
"I originally applied to work for the Students' Union as I needed a new job, and as I was living on campus it felt like the perfect fit. I found the post through the SU website, after searching for vacancies. But I quickly discovered that it was more than just a convenient location.
Working within the SU is like working amongst a family, where everyone is warm and welcoming, and treat you like you have always been a part of the team. There are so many opportunities to grow and develop your personal and professional skills, allowing you to discover your personal strengths. Where weaknesses are found, there are plenty of tools available to help you on your journey.
I would highly recommend working with the SU, as I can honestly say that it is the best job I have ever had. During my final year at university, I struggled a lot personally, but management at the SU were always there to listen, even taking time out of their day to help me. This is a role where you are respected, valued, and encouraged to be the best version of yourself, and I don't think I could have graduated university without it."

Leeds Trinity Students Union

Independent Examiner's Report to the trustees of Leeds Trinity Students Union

I report to the trustees on my examination of the accounts of Leeds Trinity Students Union for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees of Leeds Trinity Students Union you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Leeds Trinity Students Union's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Leeds Trinity Students Union's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Leeds Trinity Students Union as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....

Selina J Armitage FCA
Independent Examiner
Watson Buckle Limited
Bradford

Date: 19/01/2023

Leeds Trinity Students Union

Statement of Financial Activities for the Year Ended 31 July 2022
(Including Income and Expenditure Account)

	Note	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Income from					
Donations and legacies	3	262,139	62,247	324,386	277,253
Investments	4	24	-	24	7
Charitable activities	5	24,799	63,957	88,756	33,169
Other	6	167	-	167	26,481
Total income		287,129	126,204	413,333	336,910
Expenditure					
Raising funds		-	(44)	(44)	-
Charitable activities	8	(36,124)	(54,709)	(90,833)	(38,609)
Other	10	(264,177)	(67,905)	(332,082)	(281,232)
Total expenditure		(300,301)	(122,658)	(422,959)	(319,841)
Net (expenditure)/income		(13,172)	3,546	(9,626)	17,069
Transfers between funds		(6,312)	6,312	-	-
Net movement in funds		(19,484)	9,858	(9,626)	17,069
Reconciliation of funds					
Total funds brought forward		129,498	904	130,402	113,333
Total funds carried forward		110,014	10,762	120,776	130,402

The funds breakdown for 2021 is shown in note 16.

Leeds Trinity Students Union

(Registration number: 1184182)
Balance Sheet as at 31 July 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	32,918	30,054
Current assets			
Stocks		10,467	8,373
Debtors	14	8,600	7,911
Cash at bank and in hand		119,661	125,224
		138,728	141,508
Creditors: Amounts falling due within one year	15	(50,870)	(41,160)
Net current assets		87,858	100,348
Net assets		120,776	130,402
Funds of the charity:			
Restricted income funds			
Restricted funds		10,762	904
Unrestricted income funds			
Unrestricted funds		110,014	129,498
Total funds	16	120,776	130,402

The financial statements on pages 20 to 33 were approved by the trustees, and authorised for issue on 19/01/23. and signed on their behalf by:

K Howard-Mathews

K Howard-Mathews
Trustee

1 General information

The entity is a Charitable Incorporated Organisation governed by their constitution.

Their registered address is:
Brownberrie Lane
Horsforth
Leeds
LS18 5HD

2 Accounting policies

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015) and the Charities Act 2011.

The entity meets the definition of a public benefit entity under FRS 102.

Basis of preparation
The financial statements have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

The charity's functional and presentational currency is pound sterling.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted funds are those donated for use in a particular area of for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 16.

Income and endowments
Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Income from donations and legacies represents the subvention receivable and the monetary value of services and expenses paid on behalf of the union by Leeds Trinity University in respect of the academic year being reported on. The costs of these services and expenses are recognised within resources expended.

Donated services and facilities

Donated services are recognised at their open market value in the period in which they are receivable as income, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities.

Investment income

Income from investments comprises interest receivable on cash balances held in appropriate interest bearing deposits.

Charitable activities

Income from charitable activities represents income from the provision of student services recognised on a receivable basis.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office improvements	10% straight line basis
Bar & disco equipment	10-20% reducing balance basis
Fixtures, fittings and equipment	10-20% reducing balance basis

Stock
Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Key sources of estimation uncertainty
The charity makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are addressed below.

Useful economic lives of tangible assets
The annual depreciation charge for tangible assets and their carrying amount is determined by the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually and amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. The carrying amount is £32,918 (2021 -£30,054).

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors
Debtors are recognised initially when they become due at the transaction price. They are subsequently measured at amortised cost using the effective interest rate method, less provision for impairment. A provision for impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the debtors.

Creditors
Creditors are obligations to pay for goods and services that have been acquired by the charity. Creditors are initially recognised at the transaction price and subsequently measured at amortised cost using the effective interest method.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Pensions and other post retirement obligations
The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Governors' subvention				
Governors' subvention	222,000	61,290	283,290	249,600
Services donated and expenses paid on behalf of the union by the university				
Accommodation provided for sabbaticals	13,500	-	13,500	10,004
Office space	17,745	-	17,745	13,926
Marketing, IT and cleaning	931	-	931	660
Rates	1,723	-	1,723	1,583
Insurance	1,000	-	1,000	700
Utilities	-	-	-	780
Assets	5,240	913	6,153	-
Donations				
Donations from individuals	-	44	44	-
	262,139	62,247	324,386	277,253

4 Income from investments

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	24	24	7

5 Income from Charitable activities

	Unrestricted General £	Restricted £	Total 2022 £	Total 2021 £
NUS extra online sales	403	-	403	470
Advertising and sponsorship	6,440	-	6,440	3,650
Entertainments	787	-	787	-
Sundry	2,395	-	2,395	9,528
Sports awards	3,787	-	3,787	-
Varsity income	88	1,495	1,583	21
Studio Bar/Cafe Income	10	62,462	62,472	16,195
SU Shop (Income)	9,389	-	9,389	1,805
SU Shop (Advertising Income)	1,500	-	1,500	1,500
	24,799	63,957	88,756	33,169

6 Other income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Rental income	167	167	-
Job Retention Scheme grants receivable	-	-	26,481
	167	167	26,481

7 Expenditure on raising funds

a) Costs of generating voluntary income

	Restricted funds £	Total 2022 £
Donations	44	44

8 Expenditure on Charitable Activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Other direct costs	28,743	54,709	83,452	35,636
Sports clubs and societies costs	4,781	-	4,781	523
Examination of the financial statements	2,600	-	2,600	2,450
	36,124	54,709	90,833	38,609

9 Grant-making

Analysis of grants

	Grants to institutions 2022 £	Grants to individuals 2022 £
Analysis		
Sports clubs	2,008	-
Funding for events	-	360
	2,008	360

Below are details of material grants made to institutions by the charity

Name of institution	Activity	2022 £
Netball	Other direct costs	415
Grants less than £300	Other direct costs	1,593
		2,008

10 Other resources expended

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Staff costs				
Wages and salaries	160,852	64,028	224,880	173,503
Social security	6,296	2,857	9,153	7,690
Pension costs	2,750	567	3,317	2,621
Other staff costs	2,573	-	2,573	2,849
Trustees remuneration and expenses	48,460	-	48,460	46,827
Marketing and publicity	1,815	-	1,815	2,408
Depreciation	3,789	453	4,242	3,644
Establishment costs	25,867	-	25,867	23,521
Printing, postage and stationery	2,396	-	2,396	3,310
Sundry and other costs	7,734	-	7,734	14,349
Transaction fees	756	-	756	510
Loss on sale of fixed assets held for the charity's own use	889	-	889	-
	264,177	67,905	332,082	281,232

11 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

C L Grooby (resigned 08 April 2022)
C L Grooby (resigned 08 April 2022) received remuneration of £12,313 (2021: £17,852) and £220 (2021: £73) of expenses were reimbursed to C L Grooby (resigned 08 April 2022) during the year.

During the year accomodation costs of £6,750 (2021: £5,002) were paid on behalf of C Grooby as acting president for 2020/21 and 2021/22.

During the year pension contributions of £251 (2021: £348) were paid for the benefit of the trustee.

R Ward (resigned 30 June 2022)
R Ward (resigned 30 June 2022) received remuneration of £16,364 (2021: £1,789) and £333 (2021: £Nil) of expenses were reimbursed to R Ward (resigned 30 June 2022) during the year.

During the year accomodation costs of £6,750 (2021: £5,002) were paid on behalf of R Ward as acting vice president for 2020/21 and 2021/22.

During the year pension contributions of £nil (2021: £150) were paid for the benefit of the trustee.

K Howard-Mathews
K Howard-Mathews received remuneration of £1,791 (2021: £Nil) during the year.

During the year pension contributions of £38 (2021: £nil) were paid for the benefit of the trustee.

K Clarke
K Clarke received remuneration of £1,791 (2021: £Nil) during the year.

During the year pension contributions of £38 (2021: £nil) were paid for the benefit of the trustee.

C Dow (resigned 01 August 2021)
C Dow (resigned 01 August 2021) received remuneration of £Nil (2021: £16,364) and £Nil (2021: £10) of expenses were reimbursed to C Dow (resigned 01 August 2021) during the year.

During the year pension contributions of £nil (2021: £319) were paid for the benefit of the trustee.

L Edmonds
£Nil (2021: £12) of expenses were reimbursed to L Edmonds during the year.

K Cecilia (appointed 23 September 2022, resigned 11 August 2022)
£11 (2021: £Nil) of expenses were reimbursed to K Cecilia (appointed 23 September 2022, resigned 11 August 2022) during the year.

The above trustees were paid in relation to their roles as president and vice president of the students union for their respective years. They were all paid in accordance with the constitution.

The amount expenses waived by the trustees during the year totalled £Nil (2021 - £Nil).

12 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	257,139	209,508
Social security costs	11,527	7,690
Pension costs	3,644	3,439
Other staff costs	2,573	2,849
	274,883	223,486

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Charitable activities	29	26

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £61,842 (2021 - £67,536).

13 Tangible fixed assets

	Office improvements £	Bar & disco equipment £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 August 2021	7,550	28,972	15,099	51,621
Additions	-	4,202	3,792	7,994
Disposals	-	-	(1,668)	(1,668)
At 31 July 2022	7,550	33,174	17,223	57,947
Depreciation				
At 1 August 2021	4,775	9,501	7,291	21,567
Charge for the year	278	2,483	1,482	4,243
Eliminated on disposals	-	-	(781)	(781)
At 31 July 2022	5,053	11,984	7,992	25,029
Net book value				
At 31 July 2022	2,497	21,190	9,231	32,918
At 31 July 2021	2,775	19,471	7,808	30,054

14 Debtors

	2022 £	2021 £
Trade debtors	544	1,038
Prepayments and accrued income	6,454	4,755
Other debtors	1,602	2,118
	8,600	7,911

15 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	10,861	5,360
Other taxation and social security	2,861	1,701
Other creditors	31,616	28,934
Accruals and deferred income	5,532	5,165
	50,870	41,160

Included in the other creditors above is £30,892 (2021 - £28,934) held on behalf of the students' clubs and societies where the charity acts as custodian for the funds. During the year the charity received funds of £19,864 (2021 - £3,002) and paid funds of £17,906 (2021 - £3,344) on behalf of the students' clubs and societies.

16 Funds

	Balance at 1 August 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2022 £
Unrestricted					
General	129,498	287,129	(300,301)	(6,312)	110,014
Restricted funds					
Subvention for studio	-	120,975	(119,804)	6,312	7,483
Subvention for sports	-	3,690	(2,210)	-	1,480
Yorkshire Sports Foundation	904	1,495	(600)	-	1,799
Rag	-	44	(44)	-	-
Restricted	904	126,204	(122,658)	6,312	10,762
Total funds	130,402	413,333	(422,959)	-	120,776

	Balance at 1 August 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2021 £
Unrestricted					
General	101,781	252,118	(218,759)	(5,642)	129,498
Restricted funds					
Subvention for studio	11,552	73,786	(81,295)	(4,043)	-
Subvention for sports	-	11,000	(19,547)	8,547	-
Yorkshire Sports Foundation	-	6	(240)	1,138	904
Total restricted funds	11,552	84,792	(101,082)	5,642	904
Total funds	113,333	336,910	(319,841)	-	130,402

The specific purposes for which the funds are to be applied are as follows:

Restricted funds:
- Subvention for studio represents amounts received to pay for costs relating to the studio. Subvention plus income received from the studio is combined to cover costs.
- Subvention for sports represents amounts received to pay the sports staff wages.
- Yorkshire Sports Foundation represents a grant received to be used for the delivery of Yoga aimed at reducing isolation on campus.

17 Analysis of net assets between funds

	Unrestricted funds General funds £	Restricted funds £	Total funds £
Tangible fixed assets	30,825	2,093	32,918
Current assets	130,059	8,669	138,728
Current liabilities	(50,870)	-	(50,870)
Total net assets	110,014	10,762	120,776

18 Commitments

Other financial commitments

The total amount of other financial commitments not provided in the financial statements was £285 (2021 - £Nil). The financial commitments are in respect of operating leases.

The amount of lease payments recognised as an expense was £1,165 (2021 - £855).

19 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,439 (2021 - £3,089).

20 Related party transactions

During the year the charity made the following related party transactions:

Leeds Trinity University
(Significant influence over the charity by virtue of its relationship as sponsoring organisation)
During the year subvention of £283,290 (2021 - £249,600) was received from Leeds Trinity University.

During the year Leeds Trinity University donated services and paid expenses to the value of £34,899 (2021 - £27,653).

During the year the charity made sales of £6,371 (2021 - £9,528) to Leeds Trinity University and purchases of £253 (2021 - £nil) from Leeds Trinity University. At 31 July 2022 the charity was owed £444 (2021 - £nil) from Leeds Trinity University and the charity owed £nil (2021 - £nil) to Leeds Trinity University.

LEEDS TRINITY STUDENTS UNION

England & Wales - Charity number 1184182

Accounts

Charity registration number: 1184182

Leeds Trinity Students Union

Annual Report and Financial Statements

for the Year Ended 31 July 2021

Leeds Trinity Students Union

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Leeds Trinity Students Union

Reference and Administrative Details

Charity Registration Number	1184182
Trustees	J Glazzard L Edmonds (resigned 19 February 2021) C Dow (resigned 1 August 2021) J Johnson (resigned 21 November 2020) A Blunt C L Grooby A M Shah (appointed 1 October 2020 and resigned 1 August 2021) N W Bland (appointed 1 October 2020 and resigned 1 August 2021) M S L Vyse (appointed 1 October 2020) R Ward (appointed 1 July 2021)
Principal Office	Brownberrie Lane Horsforth Leeds LS18 5HD
Bankers	HSBC Bank Plc 88 Town Street Horsforth Leeds LS18 4AR
Independent Examiner	Watson Buckle Limited Chartered Accountants York House Cottingley Business Park Bradford BD16 1PE

Leeds Trinity Students Union

Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the year ended 31 July 2021. This includes the administrative information as set out below.

Objectives and activities

Our charitable objectives

Leeds Trinity Students' Union (LTSU) charitable objectives are as follows:

- To promote the interest and welfare of students at Leeds Trinity University by representing, supporting and advising students
- To be the recognised representative between students and Leeds Trinity University and other external bodies
- To provide social, cultural, sporting and recreational activities and forums for discussion and debate to allow for personal development of students

This is achieved through key activities to support the above:

- Championing student academic interests through effective representation and campaigning led by the Elected Officers, Student Council and Course Reps
- Advice and welfare provision providing support on a range of issues
- Social Opportunities provision through Sport Clubs and Societies and one off activities such as Freshers' Week, Graduation Ball and Give it a Go

Public benefit

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Total incoming resources were £336,910 (2020 - £441,725). Total resources expanded were £319,841 (2020 - £391,279).

Principal funding sources

Principal funding sources The Union received a Block Grant of £181,000 in 2020/21. The Union continues to receive £11,000 restricted funding for sport and BUCS activities in addition to its block grant from the university. A further £73,786 restricted funding was provided to support commercial service.

Financial Memorandum

The President is responsible and accountable to the governors of Leeds Trinity University, for ensuring that the funds received from the governors by the Union are expended in accordance with the uses stipulated in the Financial Memorandum, effective from 1 August 1995, and to comply with the conditions attached to them. The President is also responsible for the regularity and propriety of those funds. Day to day financial management is delegated by the Trustees to the General Manager of Leeds Trinity Students' Union.

The Financial Memorandum provides that the Union shall ensure that is has a sound system of internal financial management control, keeps proper accounting records such that it mains close control of its expenditure and can demonstrate that it has been disbursed exclusively for the purposes intended by the governors.

Plans for future periods

Plans for the future of the organisation can be found in the Annual Report which forms part of this documentation.

Leeds Trinity Students Union

Trustees' Report

Structure, governance and management

Nature of governing document

Leeds Trinity SU is a constituted Students' Union defined under the Education Act 1994.

It's President and Vice President are elected on an annual cycle by a cross campus ballot. The President is also Chair of the Trustee Board. Both post holders receive training from experienced Union staff and the National Union of Students about their roles. They are supported by a staff team to support them in achieving their goals and the overarching Union strategy.

The Trustee Board comprises of two officer trustees (President and Vice President), three student trustees and up to four external trustees.

Democratic decisions are decided through elections, referenda and an annually elected Student Council as set out in our Constitution and Byelaws.

Achievements and performance

Our social spaces and activities may have been stalled and restarted in accordance with government restrictions, but our student voice and online events flourished throughout. 'Student Say' saw another excellent year of progress towards supporting change. An 88% increase on the year before in submissions and 11 motions going through our Student Council.

StUdio achieved a UK wide industry standard 'Good to Go' accreditation reassuring our members that our business adhered to Government and public health guidelines. Additionally, StUdio also achieved Gold 'Best Bar None' accreditation via the National Union of Students scheme that recognises, promotes and rewards venues that practice excellent social responsibility.

#LTUnity supported 2563 students connect online. This was made possible through a collaboration with Leeds Trinity University, Leeds Trinity Union and other stakeholders investing in the student experience.

Further collaboration saw the inaugural introduction of the Union President as Co-Chair role on the Student experience and Engagement Committee (SEEC). A position that further supports our charity to achieve its charitable aims.

Important work was undertaken to continue our move to a more sustainable charity. Once again achieving the National Union of Students (NUS) Green Impact Award, Excellent. A United nations award winning programme.

Our support of the NUS #Studentdeservebetter campaign saw students put first with an on-campus test centre and hardship funding available for students.

Academic and housing related topics were the most pressing areas amongst our members through our advice service for which we continued our one-to-one support for.

Representation of students was enhanced through our participation in the COVID19 local government response group, The Leeds Student Medical Practice & The Light Care Partnership', and participation in a pilot NHS transformation bid'.

Our social spaces continued to employ, train and support student staff throughout the pandemic. Having closed StUdio and Shop in November our student staff team supported campus delivery projects for isolating students as well as the onsite test centre.

We extend a huge thank you to our staff team for their dedication despite difficult, and often, short notice changes, our volunteers for persevering with their role whilst balancing their own study, and lastly, to the wider staff of Leeds Trinity University who continue to go above and beyond for Leeds Trinity students.

Leeds Trinity Students Union

Trustees' Report

As we head into 2021-22 we look forward to welcoming the return of physical activities as well as engaging with our ever changing student population.

Relationships with related parties

Leeds Trinity University
The Students' Union receive a block grant from the University. It part-occupies a building owned by the University that also pays for utilities, caretaking and cleaning staff.

The continued support from the University is invaluable and integral to us achieving our charitable objectives.

Funds held as custodian trustee on behalf of others
Leeds Trinity SU acts as a custodian for funds raised by Clubs and Societies which includes the block grant of the Union. At the year-end £28,934 (2020 - £29,276) were held by the Union on Clubs & Societies behalf.

The annual report was approved by the trustees of the charity on 27/1/2022 and signed on its behalf by:

.....
C L Grooby
Trustee

Leeds Trinity Students' Union

ANNUAL REPORT

2020 - 2021



SUPPORTING YOU TO REACH YOUR POTENTIAL

SUMMARY 2020-21

Our impact summary 2020-21

> "During a very difficult year your Students' Union listened, supported and collaborated to support students. Despite the unprecedented times we have ensured advice, representation, social, recreational and sporting opportunities have remained available for our members."
>
> **CHELSEY GROOBY**

A summary and highlights from the year:

THE STUDENTS' UNION TEAM CONSISTED OF: 7 trustees,
2 full time officers,
14 part time officers,
3 full time staff, 6 part time staff,
25 student staff and 100 volunteers.



FOR OUR MEMBERS WE:



- Acted as a medium of **COMMUNICATION**
- Advanced the educational experience
- **REPRESENTED** interests
- **PROMOTED AND PROTECTED** welfare
- **CO-ORDINATED** student clubs, societies, sport, & activities

#LTUnity:
288 events
2563 participants

32 **Student Say** ideas
11 **Student Council** motions.





We provided key campaigns throughout the year including Interfaith Week, LGBT history month, Black History Month, Disability History month, Menstrual cup hygiene Day & World Cerebral Palsy Day.

We achieved National Union of Students' (NUS), **Green impact Award 'Excellent'.**
A United Nation award winning program

StUdio was accredited with a Uk-wide industry standard, 'Good to go' for its **COVID19 measures** & NUS 'Best Bar None' **GOLD Award.**

£36,000 put into the **STUDENT POCKET.**





459 students cast a total of **3730 votes**, 36 nomination, 16 roles in our elections.

Leeds Trinity Students' Union is a Charity. We exist to support Leeds Trinity Students.

From the Officers:

In a time dominated by the pandemic, our charity was no different. Students, volunteers, and our staff all had to adapt to the new normal. Our social spaces and activities may have been stalled and restarted per with government restrictions, but our student voice and online events flourished throughout. 'Student Say' saw another excellent year of progress towards supporting change, with an 88% increase on the year before in submissions and 11 motions going through our Student Council.

#LTUnity supported thousands of students to connect online, which was made possible through collaboration with Leeds Trinity University. Our thanks, are extended to Ruth Wilson (LTU, Director of Student Support and Engagement) for collaborating with the Union and other stakeholders invested in the student experience.

The further collaboration saw the introduction of an inaugural Union Co-Chair role on Leeds Trinity University Student Experience and Engagement Committee (SEEC). Collaboration in the Race Equality Charter committee also continued.

Further important work was undertaken to continue our move to a more sustainable charity. Once again, this year, we achieved Excellent in the National Union of Students (NUS) Green Impact Award.

Our support of the NUS #Studentdeservebetter campaign contributed to the set up of an on-campus test centre and the creation of a student hardship fund. We extend our gratitude to senior Leeds Trinity staff for match funding this grant.

Academic and housing-related topics were the most pressing areas amongst our members through our Advice area. Further support of students was delivered through our participation in the COVID19 local government response group, The Leeds Student Medical Practice (LSMP) & The light care partnership, and an NHS transformation bid.

Our commercial outlets continued to employ, train and support student staff throughout the pandemic. Having closed StUdio and our Shop in November our student staff team supported a campus delivery project for isolating students as well as the support of the onsite test centre.

We say a huge thank you to:

Our staff team for their dedication despite difficult, and often, short-notice changes.

Our volunteers for persevering with their role whilst balancing their studies.

Lastly, to the wider staff of Leeds Trinity University who continue to go above and beyond for our students.

As we head into 2021-22 we look forward to welcoming the return of physical activities as well as engaging with our ever-changing student population.

CHELSEY GROOBY & CHRIS DOW

Students' Union President and
Vice President 2020-21



Student Council

1. Interfaith week
Interfaith quiz.





"It was great being involved in the interfaith video because I loved hearing about different peoples faiths and perspectives and got to share my own."

JOSEPH NESLON
Mature and Part-time Officer 2020-21

"The Interfaith Quiz "was interactive, insightful and a good way to learn the basics of different religions during lockdown."

HUBA ALI
Interfaith Officer 2020-21

2. World Cerebral Palsy Day
Awareness campaign.



"During my time at the SU we planned an awareness day For cerebral palsy. It was wonderful to see the team come together to raise awareness and spread positivity."

RACHEL POWEL
Disabilities Officer 2020-21

3. LGBT* History month
Articles and awareness campaign.



"During LGBT history month we shared important figures from the LGBT* community as well as engaging students in our ongoing campaigns on gender neutral bathrooms and pronoun badges."*

BRIONY ENGLISH
LGBT* Officer 2020-21

"Distributing pronoun badges to our volunteers and staff is a great step in the right direction towards creating an inclusive environment for all students and staff."

CHRIS DOW
SU Vice President 2019-21

Student Council

4. Disability history month
2 videos & awareness campaign.



"For disability history month, we as a team, decided that we would share a number of interesting facts about disability rights and progress has been made throughout history. It was really cool to see the great responses that we got from people.

By the end of the month it felt as though more people had realised that disability rights (with legislation only brought in, in the 90's) were a relatively recent thing and also that a lot of able-bodied people had seen that our struggle is very much still ongoing."

RACHEL POWEL
Disabilities Officer 2020-21

5. Black History Month
48 submissions to Black History events.



During Black History month we ran an 'Inspiring Black figures' project where students submitted images of individuals who inspired them. We also organised a Black author book club where students could discuss and share their favourite authors.



6. Menstrual cup hygiene Day
Awareness campaign &
2 Student Say submissions.



LAURA PICKERING
Sustainability Officer 2020-21

Our Sustainability Officer, Laura Pickering, and our Vice President worked together throughout the year to promote good menstrual health. Together they celebrated Menstrual Hygiene Day, and passed two Student Say submissions. This led to the Union making a range of sanitary products available on campus.

Student Council

STUDENT SAY
32 ideas generated
(88% increase)

Allows students to submit ideas that will be discussed and actioned by the President, Vice President, or Student Council. The idea needs to get a minimum of 25 positive interactions within one month of it being submitted. Student Council then discusses the idea and decides if it can be actioned.

LTU Marketplace;
submitted by Katalin (30 votes)
In progress

Sustainable SU Shop;
submitted by Aleksandra (27 votes)
In progress

SU to Ban Single-Use Plastic Freebies;
submitted by Chris (27 votes)
Achieved

Bleed Green - Menstrual Cups;
submitted by Laura (29 votes)
In progress

Provide Sunflower Lanyards;
submitted by Rachel (25 votes)
Achieved

Mental Health Signposting Coasters in StUdio;
submitted by Bethany (25)
Achieved

11 MOTIONS ACHIEVED

More Washers on Campus;
submitted by Chelsey (25)
Achieved

Menstrual Products in All Bathrooms;
submitted by Briony (25)
In progress

Update Heritage Halls;
submitted by Chelsey (26)
Achieved

Captioned Videos and Podcasts;
submitted by Delaram (25 votes)
Achieved

Staff Members to Wear Pronoun Badges;
submitted by Briony (28 votes)
Achieved

Gender Neutral Bathrooms;
submitted by Briony (29 votes)
Achieved

Officers

Chelsey Grooby, President 2020-21



The President is a full-time employed role that leads on academic matters working closely with staff on the Course Reps and School Reps system to support students. They are also the spokesperson of the Union both within the University and with anyone external. Additionally, they represent the Union to the National Union of Students (NUS). They also chair the Board of Trustees in the Union and sit on the University Board of Governors alongside other academic committees within the University.

Chris Dow, Vice President 2019-21



The Vice President is a full-time employed role that leads on activities and welfare. They work with the Advice service on issues like mental health support and other wellbeing matters, ensuring that students know where they can get support and advice. They work closely with the staff team on ensuring there are a wide range of developed clubs and societies as well as events in the Union such as Freshers' Week, Grad Ball, and Clubs and Societies Awards. The VP is a member of the Union Trustee Board, Student Council, and Student Executive Committee and chairs the Student Activities Committee.

Chelsey Grooby's year



CAMPAIGNED

- Campaigned for Heritage hall renovations. Achieving a £1.8m commitment from Leeds Trinity University (LTU). *Student Say submission*
- Campaigned with the National Union of Students (NUS) on #studentsdeservebetter which opened a dialogue with Leeds Trinity University for onsite COVID testing and COVID hardship grants.
- Campaigned and achieved more washers on campus for students.
- Campaigned successfully for Leeds Trinity University to be a member of a hidden disabilities scheme.

CO-CAMPAIGNED

- Co-Campaigned for Leeds Trinity University to share pronouns in staff emails. Achieving plans for a new name change project in 21/22.
- Co-Campaigned for refunds for students leaving accommodation during lock down 3.
- Co-Campaigned for out of hours crisis support. Achieved a five-hour extension.
- Co-Campaigned Leeds Trinity University to sustain a food service on campus during lockdown.
- Co-Campaigned to address digital poverty during COVID ensuring no student was left without a laptop who needed it.

REPRESENTED

- Represented students views during safety net discussions.
- Represented changing student voices with Leeds Trinity University decision-makers during successive lockdowns, instead of keeping students informed and ensuring our value of student first was at the centre of Leeds Trinity University's COVID response.
- Represented Leeds Trinity Students at Westminster regarding the relationship between Universities and students during Covid.
- Represented student voice in LTU boards after collecting data at Course Rep conferences.

APPOINTED

- Appointed through panel, 28 student staff, a Union General Manager, Union StUdio Coordinator, Union StUdio Assistants, Leeds Trinity University Deputy Vice Chancellor, and Leeds Trinity University's Vice Chancellor.
- Appointed as the inaugural Union co-chair of Leeds Trinity University's Student Experience Committee.

ENGAGED

- Engaged directly with over 500 members via a new President Instagram account.
- Engaged digitally with our students as host of the Union Club and Society Awards and the Academic Interests Awards.

RECOGNISED

- Recognised by students. Leeds Trinity SU, Winner of Student Experience Award 20/21, Academic Interest Awards.

COLLABORATED

- Collaborated on the design of a new Peer Support Champion role with Leeds Trinity University.
- Collaborated with LTU on Race Equality Charter.

INCREASED

- Increased Leeds Trinity Students' Union's organisational support of our LGBT+ community through formal staff training.
- Increased investment in diversifying StUdio's menu. 100% Halal achieved.



Chris Dow's year



CAMPAIGNED

- Campaigned for the sustainability of Leeds Trinity Students' Union and Leeds Trinity University through 'Chris Combats the Climate Crisis'.
- Campaigned for, and achieved, plastic free freebies. *Student Say submission*
- Campaigned for 30-day notice on student rental agreements.
- Lobbied local MP's regarding 'Rent Relief' and the safety of walkways in Headingley.
- Campaigned and achieved a £13,000 grant, from Leeds Trinity University, to rent off site facilities for sports clubs after facilities were repurposed for a test centre and lecture rooms.
- Campaigned with the Football Association (FA) to show Racism the Red Card. Collaborating with five Union sports clubs.
- Campaigned with Stone Wall through a 'Rainbow Laces' project. Distributing 200 laces.
- Campaigned for gender neutral bathrooms. Achieved

CO-CAMPAIGNED

- Co-Campaigned for Leeds Trinity University to share pronouns in staff emails. Achieving plans for a new name change project in 21/22.
- Co-Campaigned for refunds for students leaving accommodation during lock down 3.
- Co-Campaigned for out of hours crisis support. Achieved a five-hour extension.
- Co-Campaigned Leeds Trinity University to sustain a food service on campus during lockdown.
- Co-Campaigned to address digital poverty during COVID ensuring no student was left without a laptop who needed it.

INTRODUCED

- Introduced 'Meat Free Monday' events in StUdio.
- Introduced recycle bins in StUdio.
- Introduced 14 vegan option in StUdio to support sustainability aims.
- Introduced, and achieved, a new Bye Law 5 to Student Council.

COLLABORATED

- Collaborated with Leeds Trinity University to set up three new social spaces. 'The Deck', 'The Grass', and the converted 'Car Park'.
- Collaborated with Unipol to launch a Facebook room sharing location for Leeds Trinity Students.
- Collaborated with Leeds University Union and Leeds Beckett Student's Union in a city wide 'Rent Relief' campaign highlighting the plight of students to local landlords.
- Collaborated with the National Union of Students campaign, '#Studentsdeservebetter', signing a national letter to MPs.
- Collaborated on Leeds Trinity University's sustainability policy.

ENGAGED

- Engaged students in 'Bottle Top Recycling' campaign
- Engaged students with a full calendar of events during 'Go Green Week'.
- Engaged student in sustainability through celebrated 'World Health Day'.
- Engaged students in digital 'Clubs and Society' & 'Academic' award evenings.
- Engaged students in 'Dual Registration' campaign ensuring they had the ability to seek medical support home & away.
- Engaged students in 'Mental Health Awareness Week' & 'Mental Health Day' achieving 10 events.

INVESTED

- Invested in research to support Leeds Trinity Students' Union become carbon neutral.

SUPPORTED

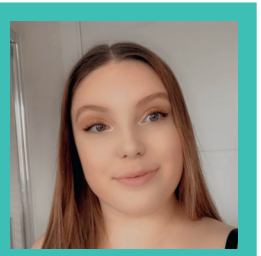
- Supported the Union's Sustainability action plan leading to National Union of Students 'Green Impact Award' Excellent.



Course reps

3 Course rep conferences - 41 participants

"I loved being involved in the process of helping students with their uni experience and feeling a part of a wonderful team that aims to make the most out of the university for its students."



JESSICA CARR BA Sociology Rep, 2020-21.

"I have gained the trust of the students on my course, {and} managed to learn about how to help other people. I have worked with amazing people who have the experience and knowledge on how to help especially within such a difficult year."



CHARLOTTE LISTER
Working with Children, Young People, and Families Rep, 2020-21.

"Becoming a course rep was one of the best decisions I made during University. Being able to not only support your own education but the experience of those around you, it's the best feeling."



WILLOW ATKINS Psychology Rep, 2019-21.

Academic Interest Awards (AIA) - 70 nominations

AIA is an opportunity for students at Leeds Trinity to recognise those students and staff who make their academic experience worthwhile. By nominating a person, or a whole team, students give those individuals an opportunity to be recognised for their hard work and dedication.

"Kate is an absolute legend [who always] goes above and beyond to ensure that students are happy and worry-free. Her lectures are fun and engaging and she never fails to bring a smile to the face of her students. She is a credit to the university and deserves to be recognised for this!!"

AIA nomination for Kate Lister, Senior Lecturer of English Literature.



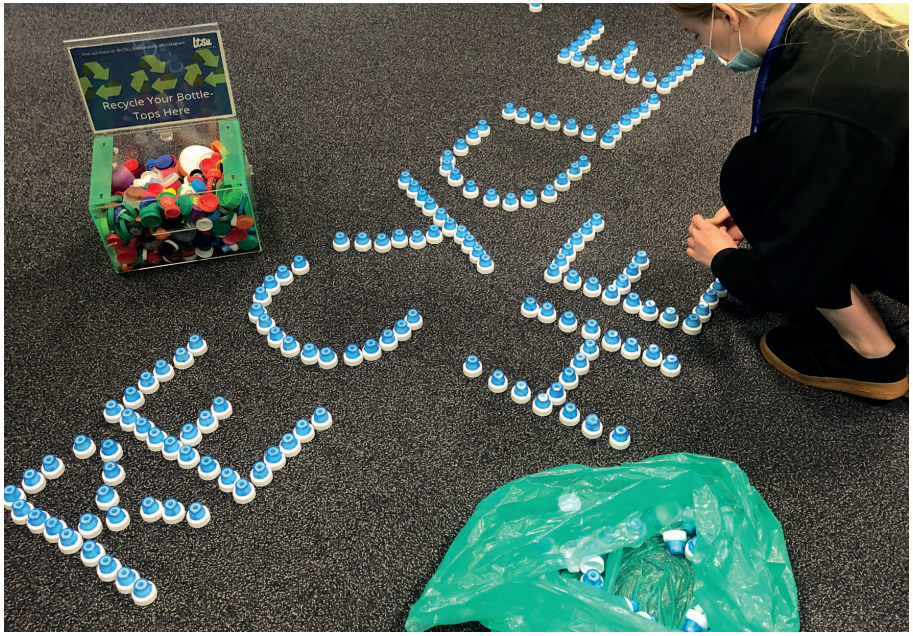
nus green impact

GOOD
VERY GOOD
EXCELLENT

NUS green impact Award Excellent developing a sustainable Student Union.

> *"Green Impact is a United Nations award-winning programme designed to support environmentally and socially sustainable practice in your organisation."*

Greenimpact.nus.org.uk



A recap of (some of!) our sustainability works this year

1. **Menstrual health and hygiene**
   Your student officers have been working on campaigns to ensure that all students have access to free, sustainable sanitary products. Thanks to a Student Say idea, we'll also be stocking menstrual cups in the SU Shop when it reopens. Plus, we celebrated Menstrual Hygiene Day with our members this year!
2. **Go Green Week**
   This year we hosted a completely virtual Go Green Week to engage students with sustainability work. Students were sent seeds to grow their own food, and Chris hosted virtual seed planting and plant pot making workshops.
3. **Eliminating single-use plastics**
   This year, because of a Student Say idea, the SU has committed to never handing out single-use plastic freebies. We're also working on reducing our single-use plastics in StUdio and the SU Shop.
4. **Tracking the SU's C02 usage**
   We have started to track the CO2 usage of the SU to make sure we're reducing our carbon footprint wherever we can.
5. **Sustainability in the Curriculum**
   This year we ran workshops for Course Reps on how sustainability can be embedded in the curriculum and why it's really important that it is.
6. **Working with Leeds Trinity University**
   Chris has worked in collaboration with the University this year supporting their sustainability work as well as ours. This work resulted in Leeds Trinity University including sustainability as a major part of their strategic plan.
7. **Reducing StUdio's impact on the environment**
   We've had loads of great conversations and actions to reduce StUdio's impact on the environment. From reducing plastics to introducing recycling bins, to developing green spaces.

ADVICE

Campaigns & awareness

Dual GP registration campaign

366 students registered

World mental health day

Digital Campaign

Digital resource HUB with annual support plan

6 topics

***New* SU Advisor column in the monthly SU Newsletter.**

Conversation & further support

67 Student One to one cases

Training and resources

88% of Officers have received mental health training

Volunteer Mental Health resources

4 videos. 84 watches*

(*3.6 min avg watch time)

Collaborations

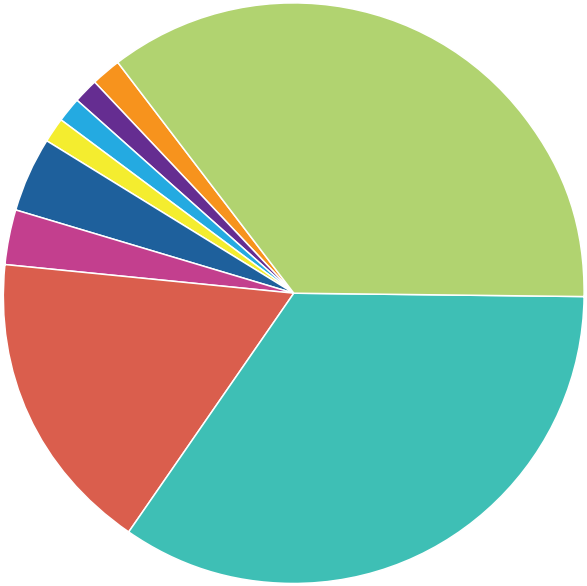
Leeds Student Medical Practice & The light care partnership

COVID19 local government response group

Community Mental Health, NHS transformation bid

Unipol

Advisor one to one cases



1. Academic
2. Housing
3. Mental Health
4. Hardship
5. Complaints
6. Violence
7. Legal
8. Disability
9. Employment

Collaborations

What is the LSMP & The light care partnership & why are we involved?

The Leeds Student Medical Practice and the Light, are an NHS consortium in partnership with the Local Care Partnership from Leeds City Council.

This working group aimed to bring together organisations and representatives from the universities in Leeds to support the health needs of students living in the residential areas of Leeds.

> *"The Union have demonstrated a strong commitment to addressing health inequalities within the student population and meeting challenges experienced by broader communities through a joined up partnership approach." They have, "readily engaged in discussions around primary care registration [Dual Registration], mental health and housing, demonstrating knowledge and passion to improve the health and wellbeing of students in Leeds."*
>
> **KARL WITTY**
> Forum Central.

What was COVID19 local government response group & why were we involved?

During the most extreme times of the COVID-19 epidemic, we were asked to sit on this Local Government group to mainly work with the elected Councillors of the wards in Leeds that had a high proportion of students living in them.

The aim of this was to look at transmission and related health data in student areas to support us in protecting our members.

What is the NHS transformation bid & why were we involved?

Involvement in this group was by invitation from the organisers of the Light Working Group. Leeds has been selected as a pilot for the new national transformation of NHS Secondary Care mental health support. The aim of this is to improve access and referral routes to specialist support for our student members in the future.

UNIPOL

Over the last year, we have developed a good working relationship with UNIPOL. They continue to facilitate discussions with the other Students' Unions in Leeds and we are now planning a more cooperative approach in our Housing support.

Unipol has also assisted with the creation of a Facebook page dedicated to helping students find suitable people to share properties with when they move off-campus.

In figures

Freshers week

59 events,
564 participants,
96% non alcoholic

Re-freshers

18 events,
134 participants

Events & #LTUnity

88 events,
2563 participants

NEW

Digital volunteer finance system

NEW

Online volunteer training resources

Students' Union

#LTUnity collaboration

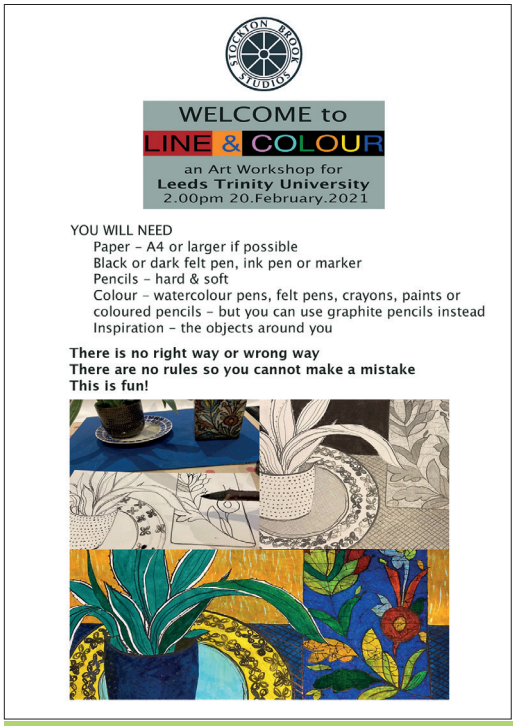
#LTUnity was a collaboration between the Students' Union and the University, aiming to bring student members the best events possible during the pandemic.



One of #LTUnity projects



Chris and Chelsey outside StUdio during freshers week



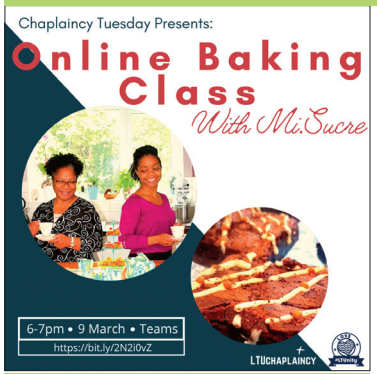
#LTUnity digital line colour activity



#LTUnity bingo style sing along event



#LTUnity Halloween Disco live on Meta (Facebook)



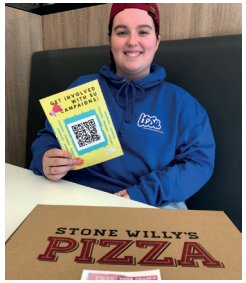
Chaplaincy cooking class



Chaplaincy pancake party

StUdio, Shop, Events and Marketing positions.

£36,000
into student pockets.







StUdio & Shop

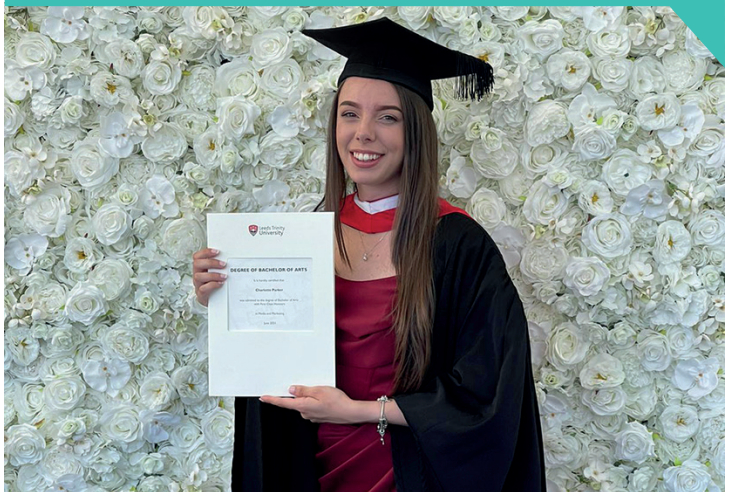
"Our student staff gain qualifications in food handling, health & fire safety, first aid as well as other softer skills. For many, these roles are their first experience of employment before they graduate. It's an important compliment to their academic degree and we often act as a reference for future employment."

SIMON LAW
SU Interim General Manager.

Marketing

"I found out about the role from Liz Cable [Lecturer] and wanted to go for it because gaining experience alongside my degree was really important to me. Over the 2+ years that I worked for the SU I got to put the theoretical knowledge I had from the classroom into practice. Not only that but I was trusted and that enabled me to try new things and have my ideas heard. The role [Marketing Assistant] was the number 1 thing I attribute to helping me getting my first job [Social Media Executive]. Because I had the experience, I was also able to negotiate a higher salary. Overall, the role was amazing and I'm grateful for the opportunity."

CHARLOTTE PARKER
SU Marketing Assistant 2019-21 & LTU Media and Marketing student.



Post room

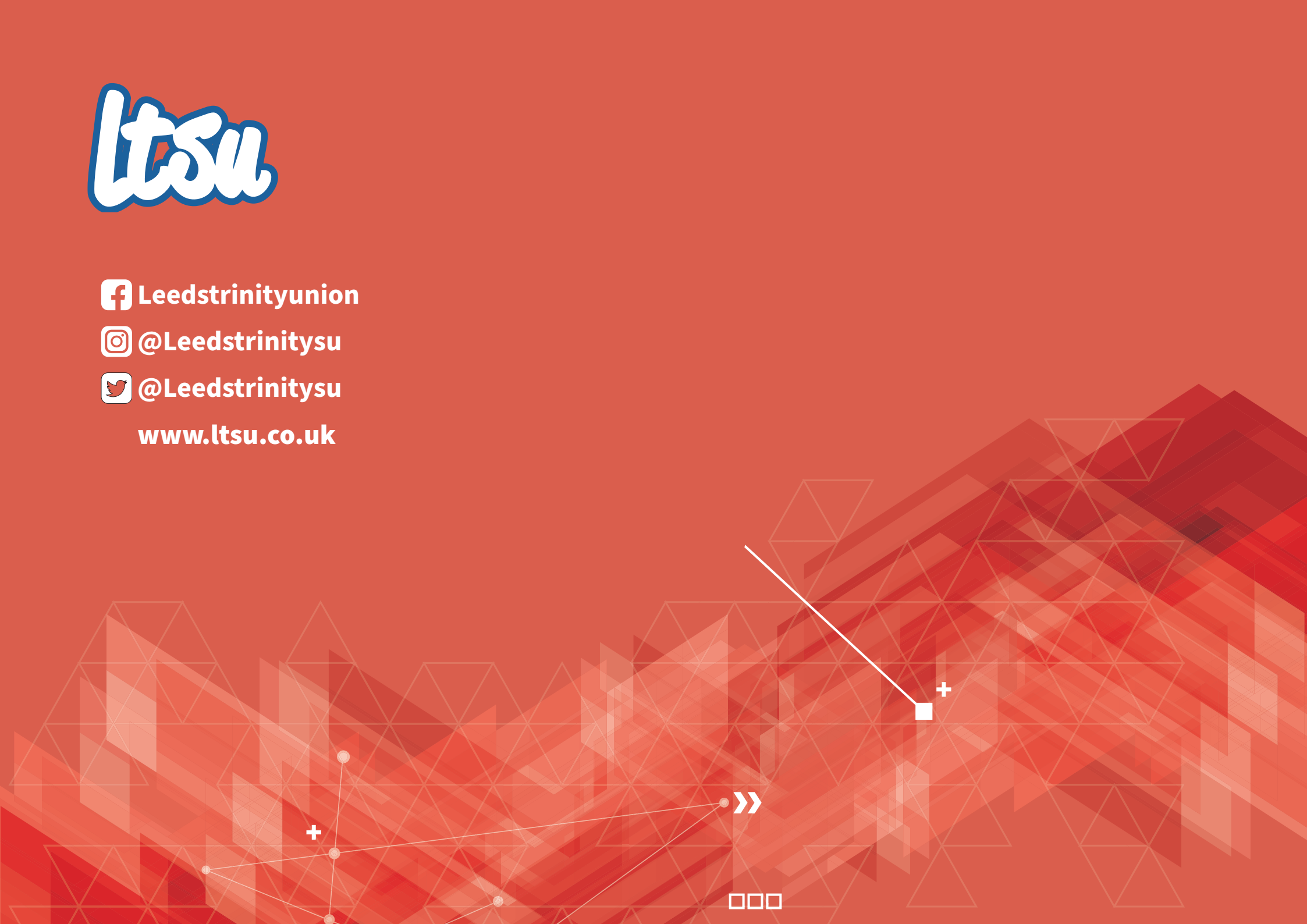
"The support provided by the SU on this [Post delivery] effectively enabled provision of a new service providing door to door deliveries, particularly as at it's peak there were 150 students self-isolating."

DAMON SHAW
Leeds Trinity University, Head of Commercial Enterprises (Facilities & Commercial Services)

Test centre

"Our student staff team welcomed the opportunity to support Leeds Trinity University with the delivery of their onsite test centre in early 2021. Through this collaboration important support of our students was achieved as well as additional income for our student staff impacted by government restrictions on hospitality and retail."

SIMON LAW
SU Interim General Manager.


ltsu
Leedstrinityunion
@Leedstrinitysu
@Leedstrinitysu
www.ltsu.co.uk

Leeds Trinity Students Union

Independent Examiner's Report to the trustees of Leeds Trinity Students Union

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 July 2021 which are set out on pages 22 to 34.

Respective responsibilities of trustees and examiner

As the charity's trustees of Leeds Trinity Students Union you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Leeds Trinity Students Union's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Leeds Trinity Students Union's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Leeds Trinity Students Union as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark C Wilcock FCA
Independent Examiner
Watson Buckle Limited
Bradford

Date: 2/2/2022

Leeds Trinity Students Union

Statement of Financial Activities for the Year Ended 31 July 2021 (Including Income and Expenditure Account)

	Note	Unrestricted funds General £	Restricted funds £	Total 31 July 2021 £	Total 7 September 2019 to 31 July 2020 £
Income from					
Donations and legacies	3	208,653	68,600	277,253	309,203
Investments	4	7	-	7	72
Charitable activities	5	16,977	16,192	33,169	132,450
Other	6	26,481	-	26,481	-
Total income		252,118	84,792	336,910	441,725
Expenditure					
Charitable activities	7	(23,181)	(15,428)	(38,609)	(113,545)
Other	9	(195,578)	(85,654)	(281,232)	(277,734)
Total expenditure		(218,759)	(101,082)	(319,841)	(391,279)
Net income/(expenditure)		33,359	(16,290)	17,069	50,446
Transfers between funds		(5,642)	5,642	-	-
Net movement in funds		27,717	(10,648)	17,069	50,446
Reconciliation of funds					
Total funds brought forward		101,781	11,552	113,333	62,887
Total funds carried forward		129,498	904	130,402	113,333

The funds breakdown for 2020 is shown in note 15.

Leeds Trinity Students Union

(Registration number: 1184182)
Balance Sheet as at 31 July 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	30,054	29,318
Current assets			
Stocks		8,373	9,020
Debtors	13	7,911	11,217
Cash at bank and in hand		125,224	104,959
		141,508	125,196
Creditors: Amounts falling due within one year	14	(41,160)	(41,181)
Net current assets		100,348	84,015
Net assets		130,402	113,333
Funds of the charity:			
Restricted income funds			
Restricted funds		904	11,552
Unrestricted income funds			
Unrestricted funds		129,498	101,781
Total funds	15	130,402	113,333

The financial statements on pages 22 to 34 were approved by the trustees, and authorised for issue on 23/1/2023 and signed on their behalf by:

C L Grooby
Trustee

1 General information

The entity is an incorporated registered charity governed by their constitution.

Their registered address is:
Brownberrie Lane
Horsforth
Leeds
LS18 5HD

2 Accounting policies

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015) and the Charities Act 2011.

The entity meets the definition of a public benefit entity under FRS 102.

Basis of preparation
The financial statements have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

The charity's functional and presentational currency is pound sterling.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted funds are those donated for use in a particular area of for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 15.

Income and endowments
Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Income from donations and legacies represents the subvention receivable and the monetary value of services and expenses paid on behalf of the union by Leeds Trinity University in respect of the academic year being reported on. The costs of these services and expenses are recognised within resources expended.

Donated services and facilities

Donated services are recognised at their open market value in the period in which they are receivable as income, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities.

Investment income

Income from investments comprises interest receivable on cash balances held in appropriate interest bearing deposits.

Charitable activities

Income from charitable activities represents income from the provision of student services recognised on a receivable basis.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office improvements	10% straight line basis
Bar & disco equipment	10-20% reducing balance basis
Fixtures, fittings and equipment	10-20% reducing balance basis

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Prior period errors
Reclassification of restricted funds

	Relating to the current period disclosed in these financial statements £	Relating to the prior period disclosed in these financial statements £	Relating to prior periods before the prior period disclosed in these financial statements £
Restricted funds	-	85,234	-
Unrestricted funds	-	(85,234)	-

Subvention for studio is a restricted fund that started in the 2020 year end, expenditure in relation to the restricted fund was misclassified as unrestricted expenditure and has therefore been adjusted.

Key sources of estimation uncertainty
The company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are addressed below.

Useful economic lives of tangible assets
The annual depreciation charge for tangible assets and their carrying amount is determined by the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually and amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. The carrying amount is £30,054 (2020 -£29,318).

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors
Debtors are recognised initially when they become due at the transaction price. They are subsequently measured at amortised cost using the effective interest rate method, less provision for impairment. A provision for impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the debtors.

Creditors
Creditors are obligations to pay for goods and services that have been acquired by the charity. Creditors are initially recognised at the transaction price and subsequently measured at amortised cost using the effective interest method.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Pensions and other post retirement obligations
The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 31 July 2021 £	Total 7 September 2019 to 31 July 2020 £
Governors' subvention				
Governors' subvention	181,000	68,600	249,600	281,050
Services donated and expenses paid on behalf of the union by the university				
Accommodation provided for sabbaticals	10,004	-	10,004	10,004
Office space	13,926	-	13,926	13,926
Marketing, IT and cleaning	660	-	660	660
Rates	1,583	-	1,583	1,583
Insurance	700	-	700	700
Utilities	780	-	780	780
Donations				
Donations from companies, trusts and similar proceeds	-	-	-	500
	208,653	68,600	277,253	309,203

4 Income from investments

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Interest receivable and similar income;			
Interest receivable on bank deposits	7	7	72

5 Income from Charitable activities

	Unrestricted			
	General £	Restricted £	Total 31 July 2021 £	Total 7 September 2019 to 31 July 2020 £
NUS extra online sales	470	-	470	726
Advertising and sponsorship	3,650	-	3,650	15,241
Freshers week	-	-	-	7,122
Welfare	-	-	-	1,050
Sundry	9,528	-	9,528	1,707
Give it a Go	-	-	-	1,000
Varsity income	15	6	21	1,744
Studio Bar/Cafe Income	9	16,186	16,195	80,196
SU Shop (Income)	1,805	-	1,805	22,414
SU Shop (Advertising Income)	1,500	-	1,500	1,250
	16,977	16,192	33,169	132,450

6 Other income

	Unrestricted funds		
	General £	Total 31 July 2021 £	Total 7 September 2019 to 31 July 2020 £
Job Retention Scheme grants receivable	26,481	26,481	-

7 Expenditure on Charitable Activities

	Unrestricted funds			
	General £	Restricted funds £	Total 31 July 2021 £	Total 7 September 2019 to 31 July 2020 £
Other direct costs	20,208	15,428	35,636	110,280
Establishment costs	523	-	523	1,515
Examination of the financial statements	2,450	-	2,450	1,750
	23,181	15,428	38,609	113,545

8 Grant-making

Analysis of grants

	Grants to institutions		Grants to individuals	
	31 July 2021 £	31 July 2020 £	31 July 2021 £	31 July 2020 £
Analysis				
Sports clubs	-	1,955	-	-
Funding for events	-	-	-	162
	-	1,955	-	162

9 Other resources expended

	Unrestricted funds			
	General £	Restricted funds £	Total 31 July 2021 £	Total 7 September 2019 to 31 July 2020 £
Staff costs				
Wages and salaries	92,207	81,296	173,503	179,714
Social security	4,419	3,271	7,690	8,102
Pension costs	1,534	1,087	2,621	2,456
Other staff costs	2,849	-	2,849	2,951
Trustees remuneration and expenses	46,827	-	46,827	43,091
Marketing and publicity	2,408	-	2,408	3,380
Depreciation	3,644	-	3,644	3,670
Establishment costs	8,012	-	8,012	6,096
Office expenses	15,509	-	15,509	15,509
Printing, postage and stationery	3,310	-	3,310	6,759
Sundry and other costs	14,349	-	14,349	3,077
Entertainment	-	-	-	463
Transaction fees	510	-	510	2,466
	195,578	85,654	281,232	277,734

10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Z Shah
Z Shah received remuneration of £Nil (2020: £16,090) and £19 (2020: £252) of expenses were reimbursed to Z Shah during the year.

During the year accomodation costs of £nil (2020: £5,004) were paid on behalf of C Grooby as acting president for 2019/20.

During the year pension contributions of £nil (2020: £314) were paid for the benefit of the trustee.

C Dow
C Dow received remuneration of £16,364 (2020: £16,364) and £10 (2020: £40) of expenses were reimbursed to C Dow during the year.

During the year accomodation costs of £nil (2020: £5,004) were paid on behalf of C Grooby as acting vice president for 2019/20.

During the year pension contributions of £319 (2020: £319) were paid for the benefit of the trustee.

C L Grooby
C L Grooby received remuneration of £17,852 (2020: £Nil) and £73 (2020: £Nil) of expenses were reimbursed to C L Grooby during the year.

During the year accomodation costs of £5,002 (2020: £nil) were paid on behalf of C Grooby as acting president for 2020/21.

During the year pension contributions of £348 (2020: £nil) were paid for the benefit of the trustee.

R Ward
R Ward received remuneration of £1,789 (2020: £Nil) and £Nil (2020: £Nil) of expenses were reimbursed to R Ward during the year.

During the year accomodation costs of £5,002 (2020: £nil) were paid on behalf of R Ward as acting vice president for 2020/21.

During the year pension contributions of £150 (2020: £nil) were paid for the benefit of the trustee.

L Edmonds
£12 (2020: £Nil) of expenses were reimbursed to L Edmonds during the year.

The above trustees were paid in relation to their roles as president and vice president of the students union for their respective years. They were all paid in accordance with the constitution.

The amount expenses waived by the trustees during the year totalled £Nil (2020 - £Nil).

11 Staff costs

The aggregate payroll costs were as follows:

	31 July 2021 £	31 July 2020 £
Staff costs during the year were:		
Wages and salaries	209,508	212,168
Social security costs	7,690	8,102
Pension costs	3,439	3,089
Other staff costs	2,849	2,951
	223,486	226,310

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Charitable activities	26	33

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £53,613 (2020 - £63,930).

12 Tangible fixed assets

	Office improvements £	Bar & disco equipment £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 August 2020	7,550	24,592	15,484	47,626
Additions	-	4,380	-	4,380
Disposals	-	-	(385)	(385)
At 31 July 2021	7,550	28,972	15,099	51,621
Depreciation				
At 1 August 2020	4,467	7,179	6,662	18,308
Charge for the year	308	2,322	1,014	3,644
Eliminated on disposals	-	-	(385)	(385)
At 31 July 2021	4,775	9,501	7,291	21,567
Net book value				
At 31 July 2021	2,775	19,471	7,808	30,054
At 31 July 2020	3,083	17,413	8,822	29,318

13 Debtors

	31 July 2021 £	31 July 2020 £
Trade debtors	1,038	693
Prepayments and accrued income	4,755	9,557
Other debtors	2,118	967
	7,911	11,217

14 Creditors: amounts falling due within one year

	31 July 2021 £	31 July 2020 £
Trade creditors	5,360	5,751
Other taxation and social security	1,701	1,653
Other creditors	28,934	29,276
Accruals and deferred income	5,165	4,501
	41,160	41,181

Included in the other creditors above is £28,934 (2020 - £29,276) held on behalf of the students' clubs and societies where the charity acts as custodian for the funds. During the year the charity received funds of £3,002 (2020 - £31,453) and paid funds of £3,344 (2020 - £26,058) on behalf of the students' clubs and societies.

15 Funds

	Balance at 1 August 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2021 £
Unrestricted					
General	101,781	252,118	(218,759)	(5,642)	129,498
Restricted funds					
Subvention for studio	11,552	73,786	(81,295)	(4,043)	-
Subvention for sports	-	11,000	(19,547)	8,547	-
Yorkshire Sports Foundation	-	6	(240)	1,138	904
Restricted	11,552	84,792	(101,082)	5,642	904
Total funds	113,333	336,910	(319,841)	-	130,402

	Balance at 7 September 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2020 £
Unrestricted					
General	62,887	261,841	(196,365)	(26,582)	101,781
Restricted funds					
Subvention for studio	-	168,884	(157,332)	-	11,552
Subvention for sports	-	11,000	(37,582)	26,582	-
Total restricted funds	-	179,884	(194,914)	26,582	11,552
Total funds	62,887	441,725	(391,279)	-	113,333

The specific purposes for which the funds are to be applied are as follows:

Restricted funds:
- Subvention for studio represents amounts received to pay for costs relating to the studio. Subvention plus income received from the studio is combined to cover costs.
- Subvention for sports represents amounts received to pay the sports staff wages.
- Yorkshire Sports Foundation represents a grant received to be used for the delivery of Yoga aimed at reducing isolation on campus.

16 Analysis of net assets between funds

	Unrestricted funds General funds £	Restricted funds £	Total funds £
Tangible fixed assets	30,054	-	30,054
Current assets	140,604	904	141,508
Current liabilities	(41,160)	-	(41,160)
Total net assets	129,498	904	130,402

17 Related party transactions

During the year the charity made the following related party transactions:

Leeds Trinity University
(Significant influence over the charity by virtue of its relationship as sponsoring organisation)
During the year subvention of £249,600 (2020 - £281,050) was received from Leeds Trinity University.

During the year Leeds Trinity University donated services and paid expenses to the value of £27,653 (2020 - £27,653).

During the year the charity made sales of £9,528 (2020 - £2,343) to Leeds Trinity University and purchases of £nil (2020 - £4,568) from Leeds Trinity University. At 31 July 2020 the charity was owed £nil (2020 - £nil) from Leeds Trinity University and the charity owed £nil (2020 - £nil) to Leeds Trinity University.

18 Commitments

	2021 £	2020 £
Not later than one year	-	570
Later than one year and not later than five years	-	-
	-	570

The amount of lease payments recognised as an expense was £855 (2020 - £1,140).

19 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,439 (2020 - £3,089).

LEEDS TRINITY STUDENTS UNION

England & Wales - Charity number 1184182

Accounts

Charity registration number: 1184182

Leeds Trinity Students Union

Annual Report and Financial Statements

for the period from 7 September 2019 to 31 July 2020

Charity registration number; 1184182

Leeds Trinity Students' Union

Financial Statements

Annual reporting period;

During 2019 Leeds Trinity Students' Union became incorporated. As a result, Leeds Trinity Students' Union (1151574) was closed and the new charity (1184182) was set up. Previous accounts cover 1st August 2018 to 6th September 2019.

Due to the financial administration undertaken during the transition the newly incorporated charity (1184182) formally began operating on 7th Sept 2019.



C L Grooby

Trustee

Leeds Trinity Students Union

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Leeds Trinity Students Union

Reference and Administrative Details

Charity Registration Number	1184182
Trustees	J Glazzard L Edmonds Z Shah (resigned 30 June 2020) C Dow J Johnson A Blunt A Pandor (resigned 31 July 2020) R Matthews (resigned 31 July 2020) C L Grooby (appointed 1 July 2020) A M Shah (appointed 1 October 2020) N W Bland (appointed 1 October 2020) M S L Vyse (appointed 1 October 2020)
Principal Office	Brownberrie Lane Horsforth Leeds LS18 5HD
Bankers	HSBC Bank Plc 88 Town Street Horsforth Leeds LS18 4AR
Independent Examiner	Watson Buckle Limited Chartered Accountants York House Cottingley Business Park Bradford BD16 1PE

Leeds Trinity Students Union

Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the period ended 31 July 2020. This includes the administrative information as set out below.

Objectives and activities

Our charitable objectives

Leeds Trinity Students' Union (LTSU) charitable objectives are as follows:

- To promote the interest and welfare of students at Leeds Trinity University by representing, supporting and advising students
- To be the recognised representative between students and Leeds Trinity University and other external bodies
- To provide social, cultural, sporting and recreational activities and forums for discussion and debate to allow for personal development of students

This is achieved through key activities to support the above:

- Championing student academic interests through effective representation and campaigning led by the Elected Officers, Student Council and Course Reps
- Advice and welfare provision providing support on a range of issues
- Social Opportunities provision through Sport Clubs and Societies and one off activities such as Freshers' Week, Graduation Ball and Give it a Go

Public benefit

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Total incoming resources were £441,725 (2019 - £338,345). Total resources expanded were £391,279 (2019 - £361,486).

Principal funding sources

The Union received a Block Grant of £181,000 in 2019/20. The Union continues to receive £11,000 restricted funding for sport and BUCS activities in addition to its block grant from the university. A further £89,050 restricted funding was provided to support commercial service expansion.

The President is responsible and accountable to the governors of Leeds Trinity University, for ensuring that the funds received from the governors by the Union are expended in accordance with the uses stipulated in the Financial Memorandum, effective from 1 August 1995, and to comply with the conditions attached to them. The President is also responsible for the regularity and propriety of those funds. Day to day financial management is delegated by the Trustees to the General Manager of Leeds Trinity Students' Union.

The Financial Memorandum provides that the Union shall ensure that is has a sound system of internal financial management control, keeps proper accounting records such that it mains close control of its expenditure and can demonstrate that it has been disbursed exclusively for the purposes intended by the governors.

Financial Memorandum

Plans for future periods

Plans for the future of the organisation can be found in the Annual Report which forms part of this documentation.

Leeds Trinity Students Union

Trustees' Report

Structure, governance and management

Nature of governing document

Leeds Trinity SU is a constituted Students' Union defined under the Education Act 1994.

It's President and Vice President are elected on an annual cycle by a cross campus ballot. The President is also Chair of the Trustee Board. Both post holders receive training from experienced Union staff and the National Union of Students about their roles. They are supported by a staff team to support them in achieving their goals and the overarching Union strategy.

The Trustee Board comprises of two officer trustees (President and Vice President), three student trustees and up to four external trustees.

Democratic decisions are decided through elections, referenda and an annually elected Student Council as set out in our Constitution and Bye-laws.

Achievements and performance

Our commitment to student voice has seen continued elections engagement from our members with a record number of nominations for positions.

We launched a new social space, Studio, and continue to support students, whilst on campus, through our shop. They continue to be led and run by students and provides much desired flexible employment opportunities.

At the beginning of the academic year we also launched a new website which has enhanced our ability to support our 148 volunteers. Our 2019-20 volunteer cohort set a record-breaking recruitment of 616 members who took part in our 37 clubs or societies, 8 of which were newly formed during 2019-20.

We continued our commitment to the environment and sustainability achieving NUS Green Impact Excellent accreditation.

The past year has also seen a range of campaigns led by our Officers. Including efforts to simplify registration processes, whether it be for the local GP or for the National Elections. Climate campaigns were also a strong theme along with food choice, food price and social spaces.

The COVID-19 pandemic led to a significant shut-down of both social and economic activity in the UK. The UK government issued lock-down measures in mid-March 2020, and the trustees have been monitoring the impact on demand from customers, the supply chain and the broader impact on charitable aims. At this stage the financial impact cannot be estimated. The trustees have seen impact limited to the loss of events and commercial services due in late March. The cyclical nature of Leeds Trinity Students' Unions calendar (peaking in March) resulted in smaller than expected impact on our financial accounts.

Future planning largely centres around remaining responsive to the pandemic whilst setting out our new long-term strategy for the next three years.

Relationships with related parties

Leeds Trinity University
The Students' Union receive a block grant from the University. It part-occupies a building owned by the University that also pays for utilities, caretaking and cleaning staff.

The continued support from the University is invaluable and integral to us achieving our charitable objectives.

Funds held as custodian trustee on behalf of others
Leeds Trinity SU acts as a custodian for funds raised by Clubs and Societies which includes the block grant of the Union. At the year-end £29,276 were held by the Union on Clubs & Societies behalf.

The annual report was approved by the trustees of the charity on 16 July 2020 and signed on its behalf by:



.....
C L Grooby
Trustee

LEEDS TRINITY STUDENTS' UNION

2019 - 2020

ANNUAL REPORT



SUPPORTING YOU TO REACH YOUR POTENTIAL

INTRODUCTION

Leeds Trinity Students' Union is a charity. We exist for the benefit of Leeds Trinity students.

We do this in five ways:

1. We act as a medium of communication between the members of the Union, the Governors, the University and other bodies.
2. We advance the education of our members and students of the University as a whole.
3. We represent the interest of our members and act as a channel of communication in dealing with the University and other bodies.
4. We promote and protect the welfare of our members through the provision of information, advice and activities.
5. We promote, encourage and co-ordinate student clubs, societies, sports and student activities.

How is the Union run?

The Union is led by two annual elected Sabbatical Officers - the President and Vice-President. As a charity we are led by nine trustees made up of two elected Sabbatical Officers, three student trustees and up to four external trustees. They are the first and final decision making body of the Union.

Political and policy decisions are made by the annually elected Student Council which includes the President and Vice-President. A staff team support the work of the elected sabbatical officers to support with the day to day running of charity services.

"As we reflect on the last year of our current strategy we look back at the three-year journey with pride. As a charity we have come a long way.

Our commitment to student voice has seen continued elections engagement from our members with a record number of nominations for positions. 'Student Say' continued to flourish with seventeen ideas submitted and the Student Council passing eleven policies.

Our commitment to an impartial SU led Advice service continues with students being supported with Wellbeing, Housing and Academic appeals. A further commitment of the service to our core value, personalised, saw over 100 individual students supported one to one by our Student Advisor.

We reflect this year on the launching a new social space, StUdio, and continue to support students whilst on campus through our shop. Both 'not for profit' services have our student members at the core of their existence. They were created after student consultation, continue to be led and run by students and provides much desired flexible employment opportunities.

At the beginning of the year we also launched a new website which has enhanced our ability to support our 148 volunteers. Congratulations to our 2019-20 volunteer cohort who set a record-breaking recruitment of 616 members who took part in our 37 clubs or societies, 8 of which were newly formed during 2019-20.

We continued our commitment to the environment and sustainability achieving NUS Green Impact accreditation for the third year running. The past year has also seen a range of campaigns led by our Officers. Including efforts to simplify registration processes, whether it be for the local GP or for the National Elections. Climate campaigns were also a strong theme along with food choice, food price and social spaces.

Our campaigns and services aim to ensure students have the best possible experience whilst at Leeds Trinity University, helping them gain experiences and opportunities like no other. It's our inclusive, personalised, student first approach that means our students will never feel as if they are not represented or left bored.

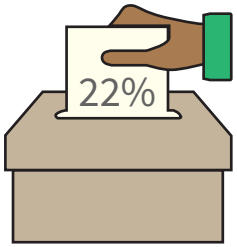
We continue to work in collaboration with Leeds Trinity University staff and thank them on behalf of students, our officers and staff team.

A huge thank you to Chris and Zoha along with all the President and Vice Presidents who have been a part of the Big Plan over the past three years.

They have been supported by our incredible staff team, student volunteers and trustees who continue to play an integral role in the charity's success."

ZOHA SHAH AND CHRIS DOW
STUDENTS' UNION PRESIDENT & VICE-PRESIDENT 2019-2020





22% Turnout in the SU 2020 Elections



285 votes through 'Students Say', our online ideas zone from 17 submissions



Academic Interest Award nominations



64 Course Reps Recruited



11 New Council Policies passed



9 SU on Tours, with 246 Submissions: Our way of sampling the pulse of student opinion



4 student led staff winners awarded

Course Rep Conference

Student Course Reps met each other in February to discuss themes and share insight with Margaret House (Vice Chancellor, Leeds Trinity University). 15 Course reps were supported to feed back on course effecting topics.



"The Students' Union has been an amazing help to me this year. From the start of university, Union staff have made themselves known to new students and made the effort to get to know them and build good professional relationships. This has resulted in me feeling comfortable to approach the Union and utilise the support provided by the them. Having participated in many events run by the Union it created opportunities for me to meet new people and develop new skills! This March I campaigned in the elections and Union was very helpful and made sure all the candidates were well briefed and supported through the journey. The Union has made a very positive impact on me and I am sure will continue do so for me and many others alike."

- Vinay Verma, Primary Education Student

Chris Combats Climate Change

Green Impact

Projects that formed our Green Impact accreditation include :

- **'Go Green & Fairtrade' Week** - Our SU Shop sold items from Fair Trade.
- **'Meat Free Monday'** - Reduced meat free meal offers in StUdio.
- **'People & Planet Workshop'** - A guest speaker led a workshop for students.
- **'Throw away Thursday'** - 3 Large bin bags of clothing were collected from our venues.

"Being involved in all the green impact campaigning has been fantastic and it is not just about environmentally driven change through things like recycling and the use of ebooks to reduce our carbon footprint, it's also about engaging in social change and wellbeing."

- Lauren Thomas, 3rd Year Forensic Psychology, SU Sustainability Officer 2019-2020.

Divestment

Divestment is one way we can help to weaken the fossil fuel industry; it also shows the commitment from our University to a greener future. Our University has now pledged to never invest in Fossil Fuel companies and exclude the fossil fuel industry from their investment portfolio whilst introducing publicly accessible ethical investment policy.

"Getting our University to divest from fossil fuels is such a big achievement I never thought could happen at a small university like ours. This goes to show the impact the SU has and how it cares about the future of us students today and the students of tomorrow."

- James Austin, 3rd Year Secondary Physical Education and Sports Coaching



Chris Combats Dehydration

Exam Stress

During January exams and deadlines we handed out over 1000 Volvic (recyclable) water bottles with Chris' Top 5 Tips to relieve exam stress. This was to support students during their studies reminding them to take breaks for their mental health and wellbeing.

"During my January deadline I was stuck in the library constantly and stressing about my deadlines and then comes along Chris with a bottle of water and his top tips. You don't understand how much these helped me relax and realise what I needed to do to help myself. The presence around campus the SU has helps in so many ways that they probably don't realise they have, just from the friendly faces to the freebees."

- Lucy Povah, 2nd Year Primary Education Early Years

Emma Stevenson *(Representative for institute of childhood and education)* provided us feedback from her department's students.



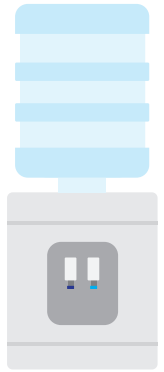
They wanted more water coolers around campus. The idea was posted by her on 'Student Say'.



It got enough likes to be raised at Student Council. It passed and the idea was actioned by the President.



Through discussion and collaboration with University staff the idea became reality.



STUDENT VOICE

STUDENT VOICE

Chris Combats Health and Equality

Cabin Feever & Weekly Quiz

During the Covid-19 pandemic and the UK's lockdown we put together a series of exercise videos for students to join in with and engage with during the lockdown. This gave students a friendly face and daily activity to do. As well as this we produced a weekly interactive live quiz night. The engagement seen over 6,000 views on Facebook from our followers for these activities.

Rainbow Laces

4 in 10 LGBT* people don't think sport is welcoming. Sport has an amazing power to bring people together. So, to help bridge this we support all our clubs and societies as inclusive as possible. To support a national campaign the SU purchased over 350 rainbow laces for our members who wore them in support of LGBT* in Sport.

"The rainbow laces campaign really helped unite teams throughout sports bringing awareness and inclusivity across the university. Not only did it unite teams but gave individuals the power to let them know it's okay to show their true colours without fear of rejection."

- Rachel Ward, 1st year Criminology and Policing Student

GP Dual Registration

Was a collaboration with Leeds Citizens to solve students' problems with registering with their local GP's. The campaign achieved a specific "University Students" page, which now has links to the relevant page on LTU and Students' Union website. The practices website was upgraded to allow online registrations and students can now access forms.



CHRIS DOW & ZOHA SHAH with Leeds Citizens

Zoha Addresses Food Choice



22 Halal Options



4 Vegan Options

Food Choice & Value

StUdio began to cater for students with inclusive food requirement since September but our new January menu had 22 Halal and 4 different vegan options.

"As a Muslim student I use to find it hard to eat on campus in my first year, although I lived on campus, I never ate on campus. This year, thanks to Studio, I've spent more time on main campus with my friends."

- Fizza Masood, 2nd Year Student

"The SU shop is amazing, it's so cheap compared to the rest of campus and even the local shops, it gives me a place to grab my lunch, a drink and sometimes even essentials. Its saved me so many times with its supplies of stationary!"

- Robbie Dyson, 2nd Year Sports Coaching

"Being Vegan means it can be hard to eat out sometimes and in recent years it's been hard to eat on campus, but since the opening of StUdio it has meant I don't have to worry about not bringing a lunch in as they always have options for me and at a cheap reasonable price."

- Laura Pickering, 2nd Year Primary Education Early Years

Chris and Zoha Combat Voting

National Elections

So many students lose their voice when coming to University by not being able to vote from their new address. We supported our members ability to register at their secondary university address incentivising with 300 advent calendars and 200 muffins all with a handy polling day reminder.

"Over the Past Year the SU has done a great job at providing more events on campus and to create social spaces, such as StUdio, to help more people feel a part of the Trinity Community. Along with this the campaigns the SU have ran have helped students gain a better understanding of different situations and what part they could play. Chris' register to vote campaign is a great example of this. Educating students on the importance of their vote and the difference they could make."

- Frances Bridgewater, 2nd Year Physical Education

National Elections 2019 (Polling day)

The Union supported voter turnout with taxis to the local polling station with 83 students taking advantage of free food in StUdio for making the walk down the hill to vote.

"During the National Elections our Students' Union made a massive push to make sure students were registered and ready to vote. They offered free rewards such as advent calendars and snacks just for registering. I thought it was fantastic that they also educated students on the elections as for many it would be their first General Election where, they were eligible to vote."

- Jamie Heron, Journalism Masters

"The SU helped me realise I could be registered at two addresses and that I could vote here at university as I was worried I would not be able to vote due to me living so far away and not able to get home in time to place my vote. Other incentives such as the Taxis and free food on the polling day helped me get down to vote."

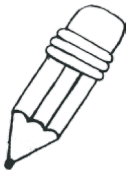
- Charlotte Parker, 2nd Year Media and Marketing



SUPPORTING STUDENTS



110
students supported one to one



25
students supported with academic related issues



2/3rd
undergraduates trained in mental health awareness



100+
students attended Housing Fair



12
health related screenings



New
Launch of new Sexual health services



Free
sanitary products available via SU Shop



4
events held Black History Month



10
Virtualised Events/Videos/ Posts for Mental Health Awareness Week



3
Wellbeing Outreach events



20
student referrals through SU Shop



3
collaborative events for World Mental Health Day



5
students supported with hardship vouchers via the SU Shop

"The Students' Union have always been there, whether I needed advice, needed help with a lecturer or was hungry! My university experience would not have been the same without the support or these vital and positive members of the team. The support they show is second to none and I'm so grateful for all they do."

- Laura Edmonds, SU Student Trustee

"The SU has helped me more than I could ever imagine. I am a disabled Student and when the extensions system was updated, I couldn't apply for extensions I was eligible for. Having emailed the SU, Chris (SU Vice President) came out of his way to find me that day on campus to discuss what he could do. The SU team then worked quickly and managed to rectify it before the end of the day. They're amazing and willing to help anyone with any issues!"

- Chelsea Tweed, 3rd year Philosophy Ethics and Religion

STUDENT OPPORTUNITY

73 club and society Volunteers

60 Course Representatives

15 Student Council members

3 Student trustees

"The welcome packs the SU provided when I first moved to campus really helped me, giving me all the vital information, I needed and where I could go for support! I loved all the freebees they provided too, they all come in handy. The SU ran an amazing Freshers week where it enabled me to meet so many others and helped me make the friends I have today! They did so many events, and a wide range too, so there was something for everyone."

- Jack Clarke-Scott, 1st Year Sports

700+ Welcome bags, brought to your door

New Mental Health referral project with Yorkshire Sport

"Being involved in a sports team has made my university experience 10x better than what it would have been. Without the SU running and organising games and events I wouldn't have made the amount of friend I have today, and Wednesdays wouldn't be my favourite day if the week!"

- Beth Maull,
Masters in Mental Health in Children and Young People

"Coming to Trinity from another University meant I hardly knew anyone when joining and not living on campus meant it would be hard for me to make friends and meet new people, but with the SU creating so many opportunities through the events they do meant I had no problem in meeting and making new friends, I really owe it to them!"

- Hannah Lee, PGCE Primary Education (QTS)

37
Clubs and society, 8 new

616
Club and Society members

167
Sports fixtures

25
social supported via our venues

31
Freshers week events, 50% of which were non-alcoholic

"The support and advice I have received from the SU has been brilliant, I am going into my second year as the Chairman of Men's Football and they are part of the reason I decided to run for the role. I feel with the support from Chris (SU Vice President) and Harry (SU staff) I can approach any situation and have played a massive part in helping me run the football club successful on and off the field. The training I have received from them will stay with me throughout my coaching career and it has been a great opportunity."

- Bobbie Athey, 2nd Year Sport, Health & Physical Education

"The Union has helped me gain confidence at University and has helped me make amazing friends. It provided me with plenty of opportunities to make the most out of my experience. All of that allowed me to enjoy my time at University to the fullest."

- Rachael Chapman,
3rd year Theology and Religious student

"Being a Law student can be challenging so to be given the opportunity to unwind and focus on my wellbeing once a week before hitting reality relaxed my body and mind plus the hot chocolate after the session was a yummy bonus!"

- Rhiarnae Campbell, 2nd Year Law student, 'Give it a Go' participant

ADDING VALUE

45 students have been employed by the Union

This has put £67,952 back in the pockets of students. You tell us employment is important to you. Our 'not for profit' StUdio and Shop hire and develop our student staff.

"It's been great working for the SU as it has allowed me to have flexible working hours around my studies and gives me some income, the working environment is amazing and I have met so many friends through working here and helped me as a first year feel at home here at Leeds Trinity."

- Evie Mai Hudson, 1st Year Primary Education, StUdio Staff Member

86 recognised on their Academic transcripts

We value our volunteer impact on the student experience. To support this, we collaborate with the University for recognition on transcripts.



'Very Good' Green Impact

Our students' care about the environment. You asked us to reduce our impact, so we undertake NUS Green Impact Award annually.

Very Good

NUS Green Impact
Students' Unions

1 New social space, StUdio, created on campus

You asked us to make campus more entertaining. We brought you Sky Sports, BT sport, Pub Games and a new area to socialise in.

StUdio
FOOD AND DRINK / DAY AND NIGHT

"StUdio has been such a great addition to our campus it gives us a place to rest bite whilst on campus. It feels student owned and is so much better than previous years. The food options are cheap and affordable but also tasty and they give me the opportunity to watch Live Sports on Sky & BT!"

- Josh Illman,
3rd year Secondary Physical Education and Sports Education

"StUdio is a great social space for everyone at the uni. It is welcoming and has lots to do like play pool, music, sports, food and drinks amongst others. I have enjoyed it as it's convenient for me and is so cheap compared to other places. When visiting during an open day and when I arrived so much had changed and it has made my first year so much better than I thought it would have been!"

- Joshua Harris, 1st year Sports Psychology

"Since the SU took over from Lounge and created StUdio the campus feels as if it has a more community and lively atmosphere, giving us Students our own space to work, play and rest in whilst on campus. It's made me stay around Uni a lot more."

- Laura Holdsworth, 2nd Year Physical Education

BIG PLAN TIMELINE

2017

Winner of NUS Students' Union of the Year

nus AWARDS 2017



Winner of Educate North Students' Union of the Year

educate

2017 WINNER

2018

Flagship 'Big Plan' 2017-20 Launched



Inaugural Sports Varsity vs York St John SU



Investors In Volunteers Accreditation

INVESTING IN VOLUNTEERS™

2019



Opened the SU SHOP

nus Quality Students' Unions

Inaugural 'Quality Students' Union' award achieved

StUdio

FOOD AND DRINK / DAY AND NIGHT

Opened a new social space, StUdio



Volunteers now recognised on their academic transcripts

'Student Say' Library lockers achieved

STUDENTS say

'Student Say' Microwaves achieved



Divestment Campaign achieved



2020

Beyond 2020 research completed

What about 2020 and beyond?

Our ‘Beyond 2020’ research began to inform Leeds Trinity SU’s next strategic plan, signalling the end of our previous strategy, ‘The Big Plan’. The research undertaken for Beyond 2020 aimed to carry out a modified series of activities so as not to repeat what had gone before.

The areas of inquiry outlined for this project were as follows:

- Understanding what existing Leeds Trinity SU activity is important to students and other key stakeholders.
- Defining the impact of Leeds Trinity SU.
- Student needs and wants.
- Engaging with specific student groups (Mature, BAME, Postgraduates, Foundation, Apprenticeship and Commuting students).
- Developing a student hierarchy of needs and how Leeds Trinity SU’s work compliments these.
- Defining membership of the SU and what it means to students.



New strategic plan coming soon!

BEYOND 2020

Find out what your Students' Union is doing at:

www.LTSU.co.uk

leedstrinityunion leedstrinitySU leedstrinitySU

Leeds Trinity Students Union

Independent Examiner's Report to the trustees of Leeds Trinity Students Union

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 July 2020 which are set out on pages 22 to 36.

Respective responsibilities of trustees and examiner

As the charity's trustees of Leeds Trinity Students Union you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Leeds Trinity Students Union's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Leeds Trinity Students Union's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of FCAWatson Buckle Limited, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Leeds Trinity Students Union as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Selina J Armitage
Watson Buckle Limited
Chartered Accountants
York House
Cottingley Business Park
Bradford
BD16 1PE

21 December 2020

Leeds Trinity Students Union

Statement of Financial Activities for the Period from 7 September 2019 to 31 July 2020 (Including Income and Expenditure Account)

	Note	Unrestricted funds: General £	Restricted funds £	Total 31 July 2020 £	Total 1 August 2018 to 6 September 2019 £
Income from					
Donations and legacies	3	209,153	100,050	309,203	215,651
Investments	4	72	-	72	141
Charitable activities	5	52,616	79,834	132,450	122,553
Total income		261,841	179,884	441,725	338,345
Expenditure					
Charitable activities	6	(41,447)	(72,098)	(113,545)	(123,867)
Other	8	(240,152)	(37,582)	(277,734)	(237,619)
Total expenditure		(281,599)	(109,680)	(391,279)	(361,486)
Net (expenditure)/income		(19,758)	70,204	50,446	(23,141)
Transfers between funds		(26,582)	26,582	-	-
Net movement in funds		(46,340)	96,786	50,446	(23,141)
Reconciliation of funds					
Total funds brought forward		62,887	-	62,887	86,028
Total funds carried forward		16,547	96,786	113,333	62,887

The funds breakdown for 2019 is shown in note 15.

Leeds Trinity Students Union

(Registration number: 1184182)
Balance Sheet as at 31 July 2020

	Note	31 July 2020 £	6 September 2019 £
Fixed assets			
Tangible assets	11	29,318	30,732
Current assets			
Stocks		9,020	6,779
Debtors	12	11,217	23,721
Cash at bank and in hand		104,959	69,783
		125,196	100,283
Creditors: Amounts falling due within one year	13	(41,181)	(68,128)
Net current assets		84,015	32,155
Net assets		113,333	62,887
Funds of the charity:			
Restricted income funds			
Restricted funds		96,786	-
Unrestricted income funds			
Unrestricted funds		16,547	62,887
Total funds	15	113,333	62,887

The financial statements on pages 22 to 36 were approved by the trustees, and authorised for issue on 16 July 2020 and signed on their behalf by:

.....
C L Grooby
Trustee

1 General information

The entity is an incorporated registered charity governed by their constitution.

Their registered address is:
Brownberrie Lane
Horsforth
Leeds
LS18 5HD

2 Accounting policies

Statement of compliance
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015) and the Charities Act 2011.

The entity meets the definition of a public benefit entity under FRS 102.

Basis of preparation
The financial statements have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

The charity's functional and presentational currency is pound sterling.

Fund structure
Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted funds are those donated for use in a particular area of for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 15.

Income and endowments
Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Income from donations and legacies represents the subvention receivable and the monetary value of services and expenses paid on behalf of the union by Leeds Trinity University in respect of the academic year being reported on. The costs of these services and expenses are recognised within resources expended.

Donated services and facilities

Donated services are recognised at their open market value in the period in which they are receivable as income, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities.

Investment income

Income from investments comprises interest receivable on cash balances held in appropriate interest bearing deposits.

Charitable activities

Income from charitable activities represents income from the provision of student services recognised on a receivable basis.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Disclosure of long or short period

The financial statements are a 11 month reporting period as a result of a change in the year end, in line with the constitution, from 6 September 2020 to 31 July 2020. This change was to align the year end with the incorporation of the charitable organisation. Therefore, comparative figures will not be entirely comparable.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office improvements	10% straight line basis
Bar & disco equipment	10-20% reducing balance basis
Fixtures, fittings and equipment	10-20% reducing balance basis

Stock
Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Key sources of estimation uncertainty
The company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are addressed below.

Useful economic lives of tangible assets
The annual depreciation charge for tangible assets and their carrying amount is determined by the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually and amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. The carrying amount is £29,318 (2019 -£30,732).

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors
Debtors are recognised initially when they become due at the transaction price. They are subsequently measured at amortised cost using the effective interest rate method, less provision for impairment. A provision for impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the debtors.

Creditors
Creditors are obligations to pay for goods and services that have been acquired by the charity. Creditors are initially recognised at the transaction price and subsequently measured at amortised cost using the effective interest method.

Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Pensions and other post retirement obligations
The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Donations and legacies

	Unrestricted funds			
	General £	Restricted funds £	Total 31 July 2020 £	Total 1 August 2018 to 6 September 2019 £
Governors' subvention				
Governors' subvention	181,000	100,050	281,050	192,000
Services donated and expenses paid on behalf of the union by the university				
Accommodation provided for sabbaticals	10,004	-	10,004	5,002
Office space	13,926	-	13,926	13,926
Marketing, IT and cleaning	660	-	660	660
Rates	1,583	-	1,583	1,583
Insurance	700	-	700	700
Utilities	780	-	780	780
Donations				
Donations from companies, trusts and similar proceeds	500	-	500	1,000
	209,153	100,050	309,203	215,651

4 Income from investments

	Unrestricted funds	Total	Total 1 August 2018 to 6 September 2019
	General £	31 July 2020 £	£
Interest receivable and similar income;			
Interest receivable on bank deposits	72	72	141

5 Income from Charitable activities

	Unrestricted			
	General £	Restricted £	Total 31 July 2020 £	Total 1 August 2018 to 6 September 2019 £
NUS extra online sales	726	-	726	9,667
Advertising and sponsorship	15,241	-	15,241	15,821
Entertainments	-	-	-	4,524
Freshers week	7,122	-	7,122	18,626
Welfare	1,050	-	1,050	2,930
First Bus Passes	-	-	-	7,644
Sundry	1,707	-	1,707	3,266
Sports awards	-	-	-	6,153
Give it a Go	1,000	-	1,000	-
Give it a Go	-	-	-	82
Funds from dormant society accounts	-	-	-	1,750
Varsity income	1,744	-	1,744	1,316
Studio Bar/Cafe Income	362	79,834	80,196	26,305
SU Shop (Income)	22,414	-	22,414	22,048
SU Shop (Advertising Income)	1,250	-	1,250	1,250
Supplier commissions	-	-	-	1,171
	52,616	79,834	132,450	122,553

6 Expenditure on Charitable Activities

	Unrestricted funds			
	General £	Restricted funds £	Total 31 July 2020 £	Total 1 August 2018 to 6 September 2019 £
Other direct costs	38,182	72,098	110,280	114,195
Establishment costs	1,515	-	1,515	7,922
Examination of the financial statements	1,750	-	1,750	1,750
	41,447	72,098	113,545	123,867

7 Grant-making

Analysis of grants

	Grants to institutions 31 July 2020 £	Grants to individuals 31 July 2020 £
Analysis		
Sports clubs	1,955	-
Funding for events	-	162
	1,955	162

Below are details of material grants made to institutions by the charity

Name of institution	Activity	2020 £
Netball	Other direct costs	650
Cheerleading	Other direct costs	490
Grants less than £300	Other direct costs	815
		1,955

8 Other resources expended

	Unrestricted funds			
	General £	Restricted funds £	Total 31 July 2020 £	Total 1 August 2018 to 6 September 2019 £
Staff costs				
Wages and salaries	145,853	33,861	179,714	133,746
Social security	3,047	2,986	6,033	6,398
Pension costs	1,713	735	2,448	1,989
Other staff costs	2,951	-	2,951	8,130
Trustees remuneration and expenses	45,168	-	45,168	46,916
Marketing and publicity	3,380	-	3,380	5,590
Depreciation	3,670	-	3,670	2,414
Establishment costs	6,096	-	6,096	6,352
Office expenses	15,509	-	15,509	15,509
Printing, postage and stationery	6,759	-	6,759	4,960
Sundry and other costs	3,077	-	3,077	2,936
Entertainment	463	-	463	1,186
Transaction fees	2,466	-	2,466	1,221
Loss on sale of fixed assets held for the charity's own use	-	-	-	272
	240,152	37,582	277,734	237,619

9 Trustees remuneration and expenses

During the period the charity made the following transactions with trustees:

C Isherwood
C Isherwood received remuneration of £Nil (2019: £16,202) and £Nil (2019: £1,765) of expenses were reimbursed to C Isherwood during the period.

During the year pension contributions of £nil (2019: £207) were paid for the benefit of the trustee. C Isherwood resigned on 7 September 2019.

Z Shah
Z Shah received remuneration of £16,090 (2019: £3,263) and £252 (2019: £27) of expenses were reimbursed to Z Shah during the period.

During the year pension contributions of £314 (2019: £nil) were paid for the benefit of the trustee.

C Dow
C Dow received remuneration of £16,364 (2019: £3,140) and £40 (2019: £34) of expenses were reimbursed to C Dow during the period.

During the year pension contributions of £319 (2019: £25) were paid for the benefit of the trustee.

J Bainbridge
J Bainbridge received remuneration of £Nil (2019: £16,202) and £Nil (2019: £34) of expenses were reimbursed to J Bainbridge during the period.

During the year pension contributions of £nil (2019: £207) were paid for the benefit of the trustee. J Bainbridge resigned on 7 September 2019.

The above trustees were paid in relation to their roles as president and vice president of the students union for their respective years. They were all paid in accordance with the constitution.

10 Staff costs

The aggregate payroll costs were as follows:

	31 July 2020 £	6 September 2019 £
Staff costs during the period were:		
Wages and salaries	212,168	172,552
Social security costs	8,102	8,959
Pension costs	3,089	2,536
	223,359	184,047

The monthly average number of persons (including senior management team) employed by the charity during the period expressed as full time equivalents was as follows:

	31 July 2020 No	6 September 2019 No
Charitable activities	33	15

No employee received emoluments of more than £60,000 during the period

The total employee benefits of the key management personnel of the charity were £63,930 (2019 - £77,526).

11 Tangible fixed assets

	Office improvements £	Bar & disco equipment £	Fixtures, fittings & equipment £	Total £
Cost				
At 7 September 2019	7,550	22,577	15,243	45,370
Additions	-	2,015	241	2,256
At 31 July 2020	7,550	24,592	15,484	47,626
Depreciation				
At 7 September 2019	3,775	5,250	5,613	14,638
Charge for the year	692	1,929	1,049	3,670
At 31 July 2020	4,467	7,179	6,662	18,308
Net book value				
At 31 July 2020	3,083	17,413	8,822	29,318
At 6 September 2019	3,775	17,327	9,630	30,732

12 Debtors

	31 July 2020 £	6 September 2019 £
Trade debtors	693	15,229
Prepayments and accrued income	9,557	4,832
Other debtors	967	3,660
	11,217	23,721

13 Creditors: amounts falling due within one year

	31 July 2020 £	6 September 2019 £
Trade creditors	5,751	17,606
Other taxation and social security	1,653	3,230
Other creditors	29,276	21,925
Accruals and deferred income	4,501	25,367
	41,181	68,128

Included in the other creditors above is £29,276 (2019 - £21,925) held on behalf of the students' clubs and societies where the charity acts as custodian for the funds. During the year the charity received funds of £31,453 (2019 - £29,508) and paid funds of £26,058 (2019 - £30,784) on behalf of the students' clubs and societies.

	31 July 2020 £
Deferred income at 7 September 2019	12,054
Amounts released from previous periods	(12,054)
Deferred income at 31 July 2020	-

14 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £3,089 (2019 - £2,536).

15 Funds

	Balance at 7 September 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2020 £
Unrestricted					
General	62,887	261,841	(281,599)	(26,582)	16,547
Restricted funds					
Subvention for sports	-	11,000	(37,582)	26,582	-
Subvention for studio	-	168,884	(72,098)	-	96,786
Restricted	-	179,884	(109,680)	26,582	96,786
Total funds	62,887	441,725	(391,279)	-	113,333

	Balance at 1 August 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 6 September 2019 £
Unrestricted					
General	86,028	327,345	(333,284)	(17,202)	62,887
Restricted funds					
Subvention for sports	-	11,000	(28,202)	17,202	-
Total funds	86,028	338,345	(361,486)	-	62,887

The specific purposes for which the funds are to be applied are as follows:

Restricted funds:
- Subvention for sports represents amounts received to pay the sports staff wages. The subvention received did not cover the total cost of the sports staff wages therefore a transfer was done to cover the remaining amount from the general fund.
- Raising and giving represents the amounts raised for other charities.
- Suubvention for studio represents amounts received to pay for costs relating to the studio. Subvention plus income received from the studio is combined to cover costs.

16 Analysis of net assets between funds

	Unrestricted General £	Total funds £
Tangible fixed assets	29,318	29,318
Current assets	125,196	125,196
Current liabilities	(41,181)	(41,181)
Total net assets	113,333	113,333

17 Related party transactions

During the period the charity made the following related party transactions:

Leeds Trinity University
(Significant influence over the charity by virtue of its relationship as sponsoring organisation)
During the year subvention of £281,050 (2019 - £192,000) was received from Leeds Trinity University.

During the year Leeds Trinity University subsidised the sales of First Bus Passes to the value of £nil (2019 - £1,170).

During the year Leeds Trinity University donated services and paid expenses to the value of £27,653 (2019 - £22,651).

During the year the charity made sales of £2,343 (2019 - £30,785) to Leeds Trinity University and purchases of £4,568 (2019 - £1,149) from Leeds Trinity University. At 31 July 2020 the charity was owed £nil (2019 - £480) from Leeds Trinity University and the charity owed £nil (2019 - £23) to Leeds Trinity University.

18 Commitments

	2020 £	2019 £
Not later than one year	570	1,140
Later than one year and not later than five years	-	570
	570	1,710

The amount of lease payments recognised as an expense was £1,140 (2019 - £1,140).