

**Barton Lane Community Association**  
(Registered charity, number 1184179)  
**Financial statements**  
**for the year ended 31 March 2023**

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**Barton Lane Community Association  
Trustees' annual report  
for the year ended 31 March 2023**

**Full name** Barton Lane Community Association

**Other names by which the charity is known** Park Gate Community Centre

**Organisation type** Charitable incorporated organisation

**Registered charity number** 1184179

**Principal address**

Park Gate Community Centre, Chamberlain Close, Clifton, Nottingham, NG11 8RX

**Trustees**

|                                |              |
|--------------------------------|--------------|
| P Wilkins, Chair               | L Gilchrist  |
| A Dunnett, Vice Chair          | S Gilchrist  |
| T Osborne, Secretary/Treasurer | D Goodfellow |
| C Farrow, Membership Secretary | A Darby      |
| T Dunnett                      |              |

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its CIO Association adopted 1<sup>st</sup> July 2019.

Trustees are appointed at the AGM by the decision of the members. Any vacancies not filled at the AGM may be filled by appointment of a new trustee by the existing charity trustees at any time.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Barton Lane Community Association**

### **Objectives and activities**

To further or benefit the residents of Clifton Lane/Barton Lane area of Nottingham and the neighbourhood, without discrimination of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have the power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

### **Summary of the main activities undertaken for the public benefit**

The centre provides a meeting place for activities for men, women and children of all ages. Educational, recreational, social and health/fitness activities take place each week throughout the year. Our local Councillor holds monthly surgeries and local authorities hold one-off events throughout the year. We provide school holiday activities and breakfast clubs. The centre brings all age groups together to socialise, for support, for child development, to combat isolation, to make friendships; it's open to those with disabilities, special needs and vulnerable people.

Our typical activities timetable:

- Mondays: Monthly: Aquatics Group;
- Tuesdays: Karate, Medieval Enactments Group;
- Wednesdays: Little Angels (mums & toddlers);
- Thursdays: Children's Dance Group;
- Fridays: Monthly Councillor's Surgery, Good Companions, Park Gate Community Kitchen, Friday after-school club 'The Ark';
- Saturdays: Hire for Parties;
- Sundays: AGCF Church Group 9.30am to 1pm, party hire from 1pm.

### **Summary of the main achievements during the period**

- Raised finances to complete the refurbishment of the centre's kitchen;
- Arranged 3 funded (HAF) school holiday Breakfast & Lunch Clubs for ages 5-12yrs old. Holding 4 day-sessions for 45-50 children each day;
- Secured 2 groups to hire centre (1 weekly, 1 monthly);
- Arranged 3 Christmas meals for local residents, vulnerable and socially isolated on Boxing Day, New Year and Christmas Week;
- Provided free Christmas parcels and children's gifts over Christmas period at through our Community Kitchen with grants from Asda and Bridges Community Trust, and also gifts from local Greggs, Lidl and Tesco;
- Ran weekly groups at centre and provided small maintenance work in and around centre's grounds.

## **Barton Lane Community Association**

### **Financial review**

We lost 1 weekly group that brought regular rent into the centre. This was due to their funding finishing. NCC quarterly grant money is only around £294. With rising costs of utilities we find ourselves not in a secure financial position. We have advertised and continue to do so to attract new groups and one off bookings.

### **The charity's policy on reserves**

The charity has no specific policy with regard to the level of reserves.

### **Risk analysis**

Financial insecurity could mean the closure of the centre.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
P Wilkins, Trustee

**Independent examiner's report to the trustees of  
Barton Lane Community Association  
for the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of Barton Lane Community Association (the charity) for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_ Date \_\_\_\_\_

John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus

**Barton Lane Community Association**  
**Receipts & payments account**  
**for the year ended 31 March 2023**

| 2022         |   |              |              | 2023         |
|--------------|---|--------------|--------------|--------------|
| Total        |   | Unrestricted | Restricted   | Total        |
| Funds        |   | Funds        | Funds        | Funds        |
| £            | Note                                    | £            | £            | £            |
|              | <b>Receipts</b>                         |              |              |              |
| 8638         | Grants & donations                      | 2 15         | 15314        | 15329        |
| -            | Fundraising                             | -            | 3190         | 3190         |
| 3610         | Room rents                              | 5293         | -            | 5293         |
| 2434         | Super kitchen takings                   | 4024         | -            | 4024         |
| 88           | Sundry receipts                         | -            | -            | -            |
| <u>14770</u> | <b>Total receipts</b>                   | <u>9332</u>  | <u>18504</u> | <u>27836</u> |
|              | <b>Payments</b>                         |              |              |              |
| 2067         | Activities & materials                  | -            | 3622         | 3622         |
| 97           | Cleaning & hygiene                      | 131          | 10           | 141          |
| 363          | Equipment, repairs & renewals           | 111          | 385          | 496          |
| 997          | Food for resale                         | 233          | -            | 233          |
| 100          | Hospitality                             | 50           | -            | 50           |
| -            | Independent examination                 | 384          | -            | 384          |
| 670          | Insurance                               | 486          | -            | 486          |
| 1924         | Membership                              | 383          | 1723         | 2106         |
| 259          | Payroll service                         | 264          | -            | 264          |
| -            | Premises maintenance                    | -            | 8274         | 8274         |
| 182          | Printing & stationery                   | -            | 198          | 198          |
| -            | Professional fees                       | 80           | -            | 80           |
| 36           | Publicity                               | 119          | -            | 119          |
| -            | Rent                                    | 48           | -            | 48           |
| 1262         | Telephone, internet & postage           | 1130         | -            | 1130         |
| 193          | Travel & subsistence                    | 60           | 110          | 170          |
| 4632         | Utilities                               | 5573         | 2378         | 7951         |
| 3869         | Wages, NI & pension                     | 3808         | -            | 3808         |
| <u>16651</u> | <b>Total payments</b>                   | <u>12860</u> | <u>16700</u> | <u>29560</u> |
| (1881)       | <b>Net receipts/(payments)</b>          | (3528)       | 1804         | (1724)       |
| 12314        | Cash funds at start of this period      | 9046         | 1387         | 10433        |
| -            | Transfers between funds                 | 3191         | (3191)       | -            |
| <u>10433</u> | <b>Cash funds at end of this period</b> | <u>8709</u>  | <u>-</u>     | <u>8709</u>  |

**Barton Lane Community Association**  
**Statement of assets and liabilities**  
**at 31 March 2023**

| 2022          |   |      | 2023          |
|---------------|---|------|---------------|
| £             | <b>Cash assets</b>                                    | Note | £             |
| 10433         | Bank accounts   |      | 8709          |
| <u>10433</u>  |   |      | <u>8709</u>   |
|               | <b>Other monetary assets</b>                          |      |               |
| 2357          | Prepayments   | 4    | 2472          |
| <u>2357</u>   |   |      | <u>2472</u>   |
|               | <b>Assets retained for the charity's own use</b>      |      |               |
|               | General equipment.                                    |      |               |
|               | Kitchen refurbishment, March 2023, total cost £8,274. |      |               |
|               | <b>Liabilities</b>                                    |      |               |
| (1548)        | Creditors   | 5    | (2029)        |
| <u>(1548)</u> |   |      | <u>(2029)</u> |

These financial statements are accepted on behalf of the charity by:

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
T Osborne, Trustee

**Barton Lane Community Association**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

|                             | Unrestricted<br>£ | Restricted<br>£ | Total<br>£   |
|-----------------------------|-------------------|-----------------|--------------|
| The Bridges Community Trust | -                 | 6532            | 6532         |
| Nottingham City Council     | -                 | 4578            | 4578         |
| The Co-operative Group      | -                 | 2889            | 2889         |
| Asda                        | -                 | 1300            | 1300         |
| Sundry donations            | 15                | 15              | 30           |
|                             | <u>15</u>         | <u>15314</u>    | <u>15329</u> |

**3. Funds analysis**

|                           | Opening<br>balance<br>£ | Receipts (Payments)<br>£ | £              | Transfers<br>£ | Closing<br>balance<br>£ |
|---------------------------|-------------------------|--------------------------|----------------|----------------|-------------------------|
| <b>Restricted funds</b>   |                         |                          |                |                |                         |
| Block fund                | -                       | 2378                     | (2378)         | -              | -                       |
| HAF                       | 893                     | 5717                     | (4325)         | (2285)         | -                       |
| Super Kitchen (funded)    | 158                     | 1565                     | (1723)         | -              | -                       |
| The Ark                   | 336                     | 565                      | -              | (901)          | -                       |
| Kitchen refurbishment     | -                       | 8279                     | (8274)         | (5)            | -                       |
|                           | <u>1387</u>             | <u>18504</u>             | <u>(16700)</u> | <u>(3191)</u>  | <u>-</u>                |
| <b>Unrestricted funds</b> |                         |                          |                |                |                         |
| General fund              | 2232                    | 5308                     | (12218)        | 13387          | 8709                    |
| Super Kitchen (revenue)   | 6814                    | 4024                     | (642)          | (10196)        | -                       |
|                           | <u>9046</u>             | <u>9332</u>              | <u>(12860)</u> | <u>3191</u>    | <u>8709</u>             |

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

The HAF fund is for the provision of the Holiday Activities and Food programme.

The Super Kitchen (funded) fund is for the running of the project and for specific events.

The Ark fund is for the provision of an after-school club.

The transfer from the HAF fund to the Super Kitchen (revenue) fund is for food provided during the project.

The transfer from The Ark fund to the General fund is a contribution for internal room hire for the project.



## Barton Lane Community Association

The transfer from the Kitchen refurbishment fund to the General fund relates to activities which have ceased, and the release of any restrictions on the use of these funds.

As can be seen above, the surplus generated by the Super Kitchen supports the general running of the charity.

### 4. Prepayments

|                               | £           |
|-------------------------------|-------------|
| Insurance                     | 217         |
| Membership                    | 2106        |
| Telephone, internet & postage | 149         |
|                               | <u>2472</u> |

### 5. Creditors

|                                     | £           |
|-------------------------------------|-------------|
| Independent examination             | 384         |
| Utilities                           | 1381        |
| Wages, NI & pension - net pay March | 264         |
|                                     | <u>2029</u> |

### 6. Premises & staff

The premises are provided by the local authority.

### 7. Trustees' remuneration

During this period, a total of £3,947 was paid to T Osborne in wages and £50 as a Christmas gift.

### 8. Related party transactions

There were no related party transactions during the period.

### 9. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Barton Lane Community Association**  
(Registered charity, number 1184179)  
**Financial statements**  
**for the year ended 31 March 2023**

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for the year ended 31 March 2023**

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**Other names by which the charity is known** Park Gate Community Centre

**Organisation type** Charitable incorporated organisation

**Registered charity number** 1184179

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|                                |              |
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| A Dunnett, Vice Chair          | S Gilchrist  |
| T Osborne, Secretary/Treasurer | D Goodfellow |
| C Farrow, Membership Secretary | A Darby      |
| T Dunnett                      |              |

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

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## **Barton Lane Community Association**

### **Financial review**

We lost 1 weekly group that brought regular rent into the centre. This was due to their funding finishing. NCC quarterly grant money is only around £294. With rising costs of utilities we find ourselves not in a secure financial position. We have advertised and continue to do so to attract new groups and one off bookings.

### **The charity's policy on reserves**

The charity has no specific policy with regard to the level of reserves.

### **Risk analysis**

Financial insecurity could mean the closure of the centre.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
P Wilkins, Trustee

**Independent examiner's report to the trustees of  
Barton Lane Community Association  
for the year ended 31 March 2023**

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1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus

**Barton Lane Community Association**  
**Receipts & payments account**  
**for the year ended 31 March 2023**

| 2022         |   |              |              | 2023         |
|--------------|---|--------------|--------------|--------------|
| Total        |   | Unrestricted | Restricted   | Total        |
| Funds        |   | Funds        | Funds        | Funds        |
| £            | Note                                    | £            | £            | £            |
|              | <b>Receipts</b>                         |              |              |              |
| 8638         | Grants & donations                      | 2 15         | 15314        | 15329        |
| -            | Fundraising                             | -            | 3190         | 3190         |
| 3610         | Room rents                              | 5293         | -            | 5293         |
| 2434         | Super kitchen takings                   | 4024         | -            | 4024         |
| 88           | Sundry receipts                         | -            | -            | -            |
| <u>14770</u> | <b>Total receipts</b>                   | <u>9332</u>  | <u>18504</u> | <u>27836</u> |
|              | <b>Payments</b>                         |              |              |              |
| 2067         | Activities & materials                  | -            | 3622         | 3622         |
| 97           | Cleaning & hygiene                      | 131          | 10           | 141          |
| 363          | Equipment, repairs & renewals           | 111          | 385          | 496          |
| 997          | Food for resale                         | 233          | -            | 233          |
| 100          | Hospitality                             | 50           | -            | 50           |
| -            | Independent examination                 | 384          | -            | 384          |
| 670          | Insurance                               | 486          | -            | 486          |
| 1924         | Membership                              | 383          | 1723         | 2106         |
| 259          | Payroll service                         | 264          | -            | 264          |
| -            | Premises maintenance                    | -            | 8274         | 8274         |
| 182          | Printing & stationery                   | -            | 198          | 198          |
| -            | Professional fees                       | 80           | -            | 80           |
| 36           | Publicity                               | 119          | -            | 119          |
| -            | Rent                                    | 48           | -            | 48           |
| 1262         | Telephone, internet & postage           | 1130         | -            | 1130         |
| 193          | Travel & subsistence                    | 60           | 110          | 170          |
| 4632         | Utilities                               | 5573         | 2378         | 7951         |
| 3869         | Wages, NI & pension                     | 3808         | -            | 3808         |
| <u>16651</u> | <b>Total payments</b>                   | <u>12860</u> | <u>16700</u> | <u>29560</u> |
| (1881)       | <b>Net receipts/(payments)</b>          | (3528)       | 1804         | (1724)       |
| 12314        | Cash funds at start of this period      | 9046         | 1387         | 10433        |
| -            | Transfers between funds                 | 3191         | (3191)       | -            |
| <u>10433</u> | <b>Cash funds at end of this period</b> | <u>8709</u>  | <u>-</u>     | <u>8709</u>  |

**Barton Lane Community Association**  
**Statement of assets and liabilities**  
**at 31 March 2023**

| 2022          |   |      | 2023          |
|---------------|---|------|---------------|
| £             | <b>Cash assets</b>                                    | Note | £             |
| 10433         | Bank accounts   |      | 8709          |
| <u>10433</u>  |   |      | <u>8709</u>   |
|               | <b>Other monetary assets</b>                          |      |               |
| 2357          | Prepayments   | 4    | 2472          |
| <u>2357</u>   |   |      | <u>2472</u>   |
|               | <b>Assets retained for the charity's own use</b>      |      |               |
|               | General equipment.                                    |      |               |
|               | Kitchen refurbishment, March 2023, total cost £8,274. |      |               |
|               | <b>Liabilities</b>                                    |      |               |
| (1548)        | Creditors   | 5    | (2029)        |
| <u>(1548)</u> |   |      | <u>(2029)</u> |

These financial statements are accepted on behalf of the charity by:

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
T Osborne, Trustee



**Barton Lane Community Association**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

|                             | Unrestricted<br>£ | Restricted<br>£ | Total<br>£   |
|-----------------------------|-------------------|-----------------|--------------|
| The Bridges Community Trust | -                 | 6532            | 6532         |
| Nottingham City Council     | -                 | 4578            | 4578         |
| The Co-operative Group      | -                 | 2889            | 2889         |
| Asda                        | -                 | 1300            | 1300         |
| Sundry donations            | 15                | 15              | 30           |
|                             | <u>15</u>         | <u>15314</u>    | <u>15329</u> |

**3. Funds analysis**

|                           | Opening<br>balance<br>£ | Receipts (Payments)<br>£ | £              | Transfers<br>£ | Closing<br>balance<br>£ |
|---------------------------|-------------------------|--------------------------|----------------|----------------|-------------------------|
| <b>Restricted funds</b>   |                         |                          |                |                |                         |
| Block fund                | -                       | 2378                     | (2378)         | -              | -                       |
| HAF                       | 893                     | 5717                     | (4325)         | (2285)         | -                       |
| Super Kitchen (funded)    | 158                     | 1565                     | (1723)         | -              | -                       |
| The Ark                   | 336                     | 565                      | -              | (901)          | -                       |
| Kitchen refurbishment     | -                       | 8279                     | (8274)         | (5)            | -                       |
|                           | <u>1387</u>             | <u>18504</u>             | <u>(16700)</u> | <u>(3191)</u>  | <u>-</u>                |
| <b>Unrestricted funds</b> |                         |                          |                |                |                         |
| General fund              | 2232                    | 5308                     | (12218)        | 13387          | 8709                    |
| Super Kitchen (revenue)   | 6814                    | 4024                     | (642)          | (10196)        | -                       |
|                           | <u>9046</u>             | <u>9332</u>              | <u>(12860)</u> | <u>3191</u>    | <u>8709</u>             |

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

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## Barton Lane Community Association

The transfer from the Kitchen refurbishment fund to the General fund relates to activities which have ceased, and the release of any restrictions on the use of these funds.

As can be seen above, the surplus generated by the Super Kitchen supports the general running of the charity.

### 4. Prepayments

|                               | £           |
|-------------------------------|-------------|
| Insurance                     | 217         |
| Membership                    | 2106        |
| Telephone, internet & postage | 149         |
|                               | <u>2472</u> |

### 5. Creditors

|                                     | £           |
|-------------------------------------|-------------|
| Independent examination             | 384         |
| Utilities                           | 1381        |
| Wages, NI & pension - net pay March | 264         |
|                                     | <u>2029</u> |

### 6. Premises & staff

The premises are provided by the local authority.

### 7. Trustees' remuneration

During this period, a total of £3,947 was paid to T Osborne in wages and £50 as a Christmas gift.

### 8. Related party transactions

There were no related party transactions during the period.

### 9. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Barton Lane Community Association**  
(Registered charity, number 1184179)  
**Financial statements**  
**for the year ended 31 March 2023**

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| 7           | Statement of assets & liabilities |
| 8 - 9       | Notes to the accounts             |

**Barton Lane Community Association  
Trustees' annual report  
for the year ended 31 March 2023**

**Full name** Barton Lane Community Association

**Other names by which the charity is known** Park Gate Community Centre

**Organisation type** Charitable incorporated organisation

**Registered charity number** 1184179

**Principal address**

Park Gate Community Centre, Chamberlain Close, Clifton, Nottingham, NG11 8RX

**Trustees**

|                                |              |
|--------------------------------|--------------|
| P Wilkins, Chair               | L Gilchrist  |
| A Dunnett, Vice Chair          | S Gilchrist  |
| T Osborne, Secretary/Treasurer | D Goodfellow |
| C Farrow, Membership Secretary | A Darby      |
| T Dunnett                      |              |

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its CIO Association adopted 1<sup>st</sup> July 2019.

Trustees are appointed at the AGM by the decision of the members. Any vacancies not filled at the AGM may be filled by appointment of a new trustee by the existing charity trustees at any time.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Barton Lane Community Association**

### **Objectives and activities**

To further or benefit the residents of Clifton Lane/Barton Lane area of Nottingham and the neighbourhood, without discrimination of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have the power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance or management of such a centre for activities promoted by the charity in furtherance of the above objects.

### **Summary of the main activities undertaken for the public benefit**

The centre provides a meeting place for activities for men, women and children of all ages. Educational, recreational, social and health/fitness activities take place each week throughout the year. Our local Councillor holds monthly surgeries and local authorities hold one-off events throughout the year. We provide school holiday activities and breakfast clubs. The centre brings all age groups together to socialise, for support, for child development, to combat isolation, to make friendships; it's open to those with disabilities, special needs and vulnerable people.

Our typical activities timetable:

- Mondays: Monthly: Aquatics Group;
- Tuesdays: Karate, Medieval Enactments Group;
- Wednesdays: Little Angels (mums & toddlers);
- Thursdays: Children's Dance Group;
- Fridays: Monthly Councillor's Surgery, Good Companions, Park Gate Community Kitchen, Friday after-school club 'The Ark';
- Saturdays: Hire for Parties;
- Sundays: AGCF Church Group 9.30am to 1pm, party hire from 1pm.

### **Summary of the main achievements during the period**

- Raised finances to complete the refurbishment of the centre's kitchen;
- Arranged 3 funded (HAF) school holiday Breakfast & Lunch Clubs for ages 5-12yrs old. Holding 4 day-sessions for 45-50 children each day;
- Secured 2 groups to hire centre (1 weekly, 1 monthly);
- Arranged 3 Christmas meals for local residents, vulnerable and socially isolated on Boxing Day, New Year and Christmas Week;
- Provided free Christmas parcels and children's gifts over Christmas period at through our Community Kitchen with grants from Asda and Bridges Community Trust, and also gifts from local Greggs, Lidl and Tesco;
- Ran weekly groups at centre and provided small maintenance work in and around centre's grounds.

## **Barton Lane Community Association**

### **Financial review**

We lost 1 weekly group that brought regular rent into the centre. This was due to their funding finishing. NCC quarterly grant money is only around £294. With rising costs of utilities we find ourselves not in a secure financial position. We have advertised and continue to do so to attract new groups and one off bookings.

### **The charity's policy on reserves**

The charity has no specific policy with regard to the level of reserves.

### **Risk analysis**

Financial insecurity could mean the closure of the centre.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
P Wilkins, Trustee

**Independent examiner's report to the trustees of  
Barton Lane Community Association  
for the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of Barton Lane Community Association (the charity) for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_ Date \_\_\_\_\_

John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus

**Barton Lane Community Association**  
**Receipts & payments account**  
**for the year ended 31 March 2023**

| 2022         |   |              |              | 2023         |
|--------------|---|--------------|--------------|--------------|
| Total        |   | Unrestricted | Restricted   | Total        |
| Funds        |   | Funds        | Funds        | Funds        |
| £            | Note                                    | £            | £            | £            |
|              | <b>Receipts</b>                         |              |              |              |
| 8638         | Grants & donations                      | 2 15         | 15314        | 15329        |
| -            | Fundraising                             | -            | 3190         | 3190         |
| 3610         | Room rents                              | 5293         | -            | 5293         |
| 2434         | Super kitchen takings                   | 4024         | -            | 4024         |
| 88           | Sundry receipts                         | -            | -            | -            |
| <u>14770</u> | <b>Total receipts</b>                   | <u>9332</u>  | <u>18504</u> | <u>27836</u> |
|              | <b>Payments</b>                         |              |              |              |
| 2067         | Activities & materials                  | -            | 3622         | 3622         |
| 97           | Cleaning & hygiene                      | 131          | 10           | 141          |
| 363          | Equipment, repairs & renewals           | 111          | 385          | 496          |
| 997          | Food for resale                         | 233          | -            | 233          |
| 100          | Hospitality                             | 50           | -            | 50           |
| -            | Independent examination                 | 384          | -            | 384          |
| 670          | Insurance                               | 486          | -            | 486          |
| 1924         | Membership                              | 383          | 1723         | 2106         |
| 259          | Payroll service                         | 264          | -            | 264          |
| -            | Premises maintenance                    | -            | 8274         | 8274         |
| 182          | Printing & stationery                   | -            | 198          | 198          |
| -            | Professional fees                       | 80           | -            | 80           |
| 36           | Publicity                               | 119          | -            | 119          |
| -            | Rent                                    | 48           | -            | 48           |
| 1262         | Telephone, internet & postage           | 1130         | -            | 1130         |
| 193          | Travel & subsistence                    | 60           | 110          | 170          |
| 4632         | Utilities                               | 5573         | 2378         | 7951         |
| 3869         | Wages, NI & pension                     | 3808         | -            | 3808         |
| <u>16651</u> | <b>Total payments</b>                   | <u>12860</u> | <u>16700</u> | <u>29560</u> |
| (1881)       | <b>Net receipts/(payments)</b>          | (3528)       | 1804         | (1724)       |
| 12314        | Cash funds at start of this period      | 9046         | 1387         | 10433        |
| -            | Transfers between funds                 | 3191         | (3191)       | -            |
| <u>10433</u> | <b>Cash funds at end of this period</b> | <u>8709</u>  | <u>-</u>     | <u>8709</u>  |



**Barton Lane Community Association**  
**Statement of assets and liabilities**  
**at 31 March 2023**

| 2022          |   |      | 2023          |
|---------------|---|------|---------------|
| £             | <b>Cash assets</b>                                    | Note | £             |
| 10433         | Bank accounts   |      | 8709          |
| <u>10433</u>  |   |      | <u>8709</u>   |
|               | <b>Other monetary assets</b>                          |      |               |
| 2357          | Prepayments   | 4    | 2472          |
| <u>2357</u>   |   |      | <u>2472</u>   |
|               | <b>Assets retained for the charity's own use</b>      |      |               |
|               | General equipment.                                    |      |               |
|               | Kitchen refurbishment, March 2023, total cost £8,274. |      |               |
|               | <b>Liabilities</b>                                    |      |               |
| (1548)        | Creditors   | 5    | (2029)        |
| <u>(1548)</u> |   |      | <u>(2029)</u> |

These financial statements are accepted on behalf of the charity by:

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
T Osborne, Trustee

**Barton Lane Community Association**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

|                             | Unrestricted<br>£ | Restricted<br>£ | Total<br>£   |
|-----------------------------|-------------------|-----------------|--------------|
| The Bridges Community Trust | -                 | 6532            | 6532         |
| Nottingham City Council     | -                 | 4578            | 4578         |
| The Co-operative Group      | -                 | 2889            | 2889         |
| Asda                        | -                 | 1300            | 1300         |
| Sundry donations            | 15                | 15              | 30           |
|                             | <u>15</u>         | <u>15314</u>    | <u>15329</u> |

**3. Funds analysis**

|                           | Opening<br>balance<br>£ | Receipts (Payments)<br>£ | £              | Transfers<br>£ | Closing<br>balance<br>£ |
|---------------------------|-------------------------|--------------------------|----------------|----------------|-------------------------|
| <b>Restricted funds</b>   |                         |                          |                |                |                         |
| Block fund                | -                       | 2378                     | (2378)         | -              | -                       |
| HAF                       | 893                     | 5717                     | (4325)         | (2285)         | -                       |
| Super Kitchen (funded)    | 158                     | 1565                     | (1723)         | -              | -                       |
| The Ark                   | 336                     | 565                      | -              | (901)          | -                       |
| Kitchen refurbishment     | -                       | 8279                     | (8274)         | (5)            | -                       |
|                           | <u>1387</u>             | <u>18504</u>             | <u>(16700)</u> | <u>(3191)</u>  | <u>-</u>                |
| <b>Unrestricted funds</b> |                         |                          |                |                |                         |
| General fund              | 2232                    | 5308                     | (12218)        | 13387          | 8709                    |
| Super Kitchen (revenue)   | 6814                    | 4024                     | (642)          | (10196)        | -                       |
|                           | <u>9046</u>             | <u>9332</u>              | <u>(12860)</u> | <u>3191</u>    | <u>8709</u>             |

The Block fund is funding received from Nottingham City Council and is restricted for the running costs of the building.

The HAF fund is for the provision of the Holiday Activities and Food programme.

The Super Kitchen (funded) fund is for the running of the project and for specific events.

The Ark fund is for the provision of an after-school club.

The transfer from the HAF fund to the Super Kitchen (revenue) fund is for food provided during the project.

The transfer from The Ark fund to the General fund is a contribution for internal room hire for the project.

## Barton Lane Community Association

The transfer from the Kitchen refurbishment fund to the General fund relates to activities which have ceased, and the release of any restrictions on the use of these funds.

As can be seen above, the surplus generated by the Super Kitchen supports the general running of the charity.

### 4. Prepayments

|                               | £           |
|-------------------------------|-------------|
| Insurance                     | 217         |
| Membership                    | 2106        |
| Telephone, internet & postage | 149         |
|                               | <u>2472</u> |

### 5. Creditors

|                                     | £           |
|-------------------------------------|-------------|
| Independent examination             | 384         |
| Utilities                           | 1381        |
| Wages, NI & pension - net pay March | 264         |
|                                     | <u>2029</u> |

### 6. Premises & staff

The premises are provided by the local authority.

### 7. Trustees' remuneration

During this period, a total of £3,947 was paid to T Osborne in wages and £50 as a Christmas gift.

### 8. Related party transactions

There were no related party transactions during the period.

### 9. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.