

# PCrefurb

bridging the digital divide

## **Trustees' Annual Report for the period 1st April 2023 to 31st March 2024**

PCrefurb is a Charitable Incorporated Organisation (CIO) - Registered Charity Number 1184155

Registered office and operational address:  
Bank House, 22 Henry Street, Glossop, SK13 8BW

Website: <https://pcrefurb.org.uk>  
Social media: @PCrefurbCharity

Bankers: National Westminster PLC, Norfolk Square, Glossop, SK13 8BW

Independent Financial Examiners: Chadwick & Company Chartered Accountants,  
Capital House, 272 Manchester Road, Droylsden, Manchester M43 6PW

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## Board of Trustees

Emily Brook  
Ollie Cross  
Kirstin Postlethwaite-Thomas  
Russell Gard  
Stephen Lafferty  
Daniel Oliver McLoughlin

Chair  
Treasurer  
Secretary  
(Retired 11<sup>th</sup> May 2023)  
(Retired 13<sup>th</sup> October 2023)  
(Appointed 10<sup>th</sup> August 2023)

## Staff

Helen Melhuish  
Julia Norton  
Jamie Abbott  
Andrea Bowler

Chief Officer  
Operations Officer  
Technical Lead  
Digital Wellbeing Project, Digital Training Coordinator  
then Project Manager  
Digital Wellbeing Project, Digital Training Coordinator  
Digital Wellbeing Project, Digital Wellbeing Assistant  
Digital Training Coordinator  
Access Digital Tameside & Digital Link Project, Project

Beth Ware  
Kerri Swindells  
Suzanne Fernley  
Sam Hardy  
Lead  
Ellissa Bryant  
Jason Egerton

Access Digital Tameside, Digital Tutor  
Access Digital Tameside, Digital Tutor

## Chairperson's Review

It is with great pleasure and pride that I present to you PCrefurb's Annual Report for 2023/24.

Earlier this year I was given the opportunity to become interim Chair of PCrefurb and I can wholeheartedly say that I have been enormously impressed with the work that is being undertaken to bridge the digital divide in this community. While many of us are so used to having access to the internet that we treat it like switching on a light bulb or turning a tap, for many it is still beyond their reach, and they are suffering as a result. Denied online access to many of the services that the majority of us take for granted, they are left at a very real disadvantage which impacts their health, wellbeing and opportunities in life.

This report clearly demonstrates the fantastic achievements of PCrefurb during 2023/24. The winding down of the Digital Wellbeing Project at the start of the year didn't mean that the charity shrank, but rather the team recognised that there was still much work to be done to tackle digital exclusion in Tameside and successfully applied for funding from the Edward Holt Trust and the Access Foundation. This enabled two significant projects to be launched, the Digital Link Project and Access Digital Tameside. These initiatives seek to directly reach individuals at a point of crisis or deprivation in their lives when the need to access online services is paramount.

Running parallel to the service provision in Tameside, PCrefurb also developed its outreach in the High Peak. With the appointment of a Digital Training Coordinator came the opportunity to start Digital Training Groups, initially in

Glossop and New Mills. These groups continue to provide residents with free, drop-in opportunities to develop their digital confidence under the guidance of trained tutors, including volunteer Digital Champions. This work is wonderfully bespoke as attendees can present any digital concern or dilemma and be given the support that they need.

Meanwhile, back at base, our Technical Lead Worker and volunteer refurbishers transformed the donations of IT equipment that PCrefurb received into fit for purpose devices which were then ready to change lives as they were passed to the many clients referred to PCrefurb from partner organisations.

Writing this introduction gives me an opportunity to thank our funders and supporters for recognising that digital exclusion is real and must be tackled. I would also like to thank the members of the staff team that moved on from PCrefurb during the year. Andrea, Beth and Kerri were dedicated to making the work of the Digital Wellbeing Project a success and must be commended for the support that they provided to almost 400 clients.

2023/24 also saw changes to the Board of Trustees. Two long standing Trustees, Russell and Steve retired in May and October respectfully. They not only provided their skills and experience to govern the charity through a time of significant expansion and development, but they were also prepared on a regular basis to 'roll their sleeves up' and get stuck into shifting and transporting equipment!

I would like to finish this introduction to the Annual Report by also thanking our outgoing Chairperson, Emily Brook. Emily served as Trustee and Chairwoman of PCrefurb from December 2021 to July 2024. This was a period of intense change within the charity as it was still in the midst of the Covid pandemic at the start, weathered that and then went on, with her guidance, dynamism and determination, to grow and meet the future with thorough strategic planning and optimism. I myself am looking forward to following her lead and know that the charity is well prepared to meet its objectives during the year ahead.

I hope that you enjoy reading this report.

## Sarah

**Sarah Tinsley**

Interim Chairperson



## Objectives

Our Objectives as summarised in the charity's constitution:

- Education in the use of computers and other information technology and in communication skills.
- The protection of the environment through the repair, refurbishment and recycling of unwanted and/or outdated computers and other IT equipment.

- The relief of those with mental health problems or who are socially disadvantaged by enabling them to share and develop IT skills and knowledge in a safe and accepting group.
- To provide people with limited means with computers or other IT equipment.
- To provide schools with refurbished computers or IT equipment.
- To provide refurbished computers or IT equipment to charities or community groups to help improve their effectiveness.

The Directors have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Directors consider how planned activities will contribute to the aims and objectives that have been set.

## Activities

### Digital Wellbeing Project



The start of this financial year saw the winding down and eventual closure, in May 2023, of the Digital Wellbeing Project (DWB). We had received notification in December 2022 that the project wouldn't receive a third year of funding from Tameside and Glossop Integrated Care NHS Foundation Trust. DWB was a digital literacy project which aimed to improve the health and wellbeing of our community through digital inclusion.

In summary, the project received 392 referrals through 41 referral partners, delivered 1887 hours of digital skills training, inducted 85 Digital Champion volunteers and provided 197 devices.

In 2022-2023 alone, the project received 210 referrals, delivered 1712 hours of digital skills training, inducted 45 Digital Champion volunteers, and provided 47 devices including those which supported community venues and therefore gave a long-lasting community wide benefit.

### Digital Link Project

In September 2023 PCrefurb launched its Digital Link Project (DLP), funded for three years by the Edward Holt Trust. This project exists to work with organisations who serve people in crisis within Tameside. The aim is to deliver digital skills training to individuals who need help to access digital services, and who are currently prevented from doing so due to lack of skills, equipment, or access.



The way this is achieved is bespoke to each organisation, their needs, and the needs of their clients. Group training is provided, alongside staff and volunteers from partner organisations, and our Project Lead's role is to both train end users, but also help recruit volunteers, and upskill the staff in the organisations, developing their confidence to deliver similar training themselves. The aim is to achieve the best outcome for those most in need in Tameside, and PCrefurb works with each organisation to develop any approach that together we feel is most effective to achieve that end.

### Digital Support Derbyshire - Device and Support Pilot

Since 2022 PCrefurb has been part of the Digital Support Derbyshire network set up by Rural Action Derbyshire (RAD), and PCrefurb's Chief Officer has been on its steering group. Part of Rural Action Derbyshire's remit was to spot potential gaps in provision and, where appropriate, work with communities and other partners to develop and pilot new digital inclusion projects. PCrefurb was funded to

deliver a three-month pilot project from January 2024 to support members of the network who deliver digital skills and need devices, or who wish to apply for a device for an individual. This additional funding meant that we were able to expand our distribution of refurbished equipment beyond the High Peak to other Derbyshire boroughs.

The aims of the pilot were:

- Increase provision of digital devices, support and connectivity to Derbyshire residents.
- Increase provision of digital devices and support to group members of the Digital Support Derbyshire network to run digital inclusion projects.
- Increase signposting of Derbyshire residents to digital support.
- Increase understanding of the level and type of digital support needed in Derbyshire.
- Pilot a collaborative project between members of the Digital Support Derbyshire network.
- Evaluate the effectiveness of the pilot with a view to continuation of the services delivered.

Following an initial set-up period in December 2023, the pilot was open for referrals between 8<sup>th</sup> January and 31<sup>st</sup> March. Ten referrals for equipment for individuals were received via CVS organisations, RAD and Derbyshire County Council support departments (e.g. Leaving Care, Early Help). Four referrals were received from organisations that directly deliver digital support – RAY Club, Holme Hall Unite, Ashbourne Foodbank and Kings Road Area Neighbourhood Watch. Each of these organisations and the communities they serve will have significant ongoing benefit from the equipment provided. This short pilot clearly demonstrated evidence of need and that the Digital Support Derbyshire network is a very effective vehicle for supporting the distribution of refurbished devices and support

### **Access Digital Tameside Project**

While we prepared to launch the Digital Link Project, we received confirmation that we were successful in an application to the Access Foundation for funding for a parallel project. While the DLP was to focus on clients at a crisis point, for example insecure housing, we were aware that the cost-of-living crisis was impacting many more people, and that digital exclusion was exacerbating the effects of financial hardship.



The Access Digital Tameside project exists to provide opportunities for residents who are experiencing economic deprivation, referred to us by partner organisations within Tameside, to gain a 'minimum digital standard of living'. This means being able to communicate, connect and engage with opportunities in the digital world safely and with confidence. In December 2023 we began providing Digital Training Groups in community venues across Tameside. Trained staff and volunteers provide welcoming and supportive spaces to help and empower residents with digital skills.

### **Digital Skills Support in the High Peak**



**Need to get online?**

Do you need help using a smartphone, tablet or laptop?

- Shopping online
- Job searching
- Form filling
- Emails
- Staying safe online
- Connecting with family & friends

**Drop in for FREE friendly support**

PCrefurb is a Glossop based charity which aims to bridge the digital divide by supporting people to get online. We have drop-in groups available in New Mills, Glossop, Whitefield and Hadfield where trained tutors can help you to become more confident using smartphones, tablets and laptops.




Contact Suzanne on 07565 723423 for more information

PCrefurb is a Charity and Incorporated Organisation  
Registered Charity Number: 1181155  
www.pc refurb.org.uk

While we were investigating how best to support Tameside residents, we were also aware of the lack of free digital skills support in the High Peak. This led to discussions with partner organisations in the community and the employment of a new Digital Training Coordinator in July 2023. Initially three weekly Digital Training Groups were established. One in The Vineyard community centre in Glossop, another in The Bureau, also in Glossop and a third at New Mills Volunteer Centre. Each group is open to all on a drop-in basis and anyone struggling to make best use of digital equipment is welcome to come along. The groups are supported by trained Digital Champions.

## Equipment Refurbishment

During the period April 2023 to March 2024, 667 items of equipment were donated to us. We are very grateful to our corporate and individual donors. Each piece of equipment is logged ready to refurbish and redistribute or recycle.

We were very pleased to continue our partnership with the Derbyshire County Council *Thriving Communities* programme. 158 laptops (previously used by Council employees) were passed to us for refurbishment and of these 156 were returned for distribution to those in need in the community.

We continued to support the Ingeus *Work and Health* and *Restart* programmes in Tameside. Their mission is to 'make sure people have the skills, support, and behaviours to get jobs, gain independence and become productive employees'. During the period April – July 2023 19 referrals were received from Ingeus for their clients who were digitally excluded and therefore at a great disadvantage looking and preparing for employment.

During this financial year we were able to provide refurbished equipment to several organisations for use by their staff or clients. Here are some examples:

Jigsaw Support	12 laptops
Garside Kidd Community Centre	9 PCs and monitors
Equal Education Chances	3 laptops
White Bridge College	5 laptops and 4 PCs/monitors
Ashbourne Foodbank	6 laptops
G52 Gamesley	3 laptops and 3 Chromebooks
Hattersley Creative Club	18 iPads, 1 iMac and 1 MacBook
Age UK Tameside	2 laptops
Jigsaw Homes	2 PCs and monitors



# Highlights of the Year

Featured here are a selection of activities across the year which provide an insight into the breadth of work undertaken by PCrefurb.



## April

Connecting with Business in the Community who provided a donation of 116 smart phones previously used by Boots staff.

## May

Effective networking meant that we were put in

touch with Zen Internet, and we received a donation of 96 Dell Optiplex PCs, 25 of which have already been refurbished and passed onto individual clients and community groups, including 15 which went to Bury and Oldam RSPCA for use in their charity shops.



## June

We were very happy to support children's mental health CIC 'Bridge the Gap' with three refurbished PCs for their staff. Their Director, Nikki, told us "Bridge the Gap Child Mental Health CIC are delighted to have received a donation of three desktop computers for our much-needed service in Derby from the wonderful PCrefurb. We couldn't be happier, that PCrefurb have decided to support us, we are a local community interest company based in Derby and receive very little funding for our

service. We work with children and young people, helping them to explore their emotions and make sense of them so as to reduce fear around their feelings moving into adulthood. We were in desperate need of computers for our staff to operate and are so grateful for this much needed charity."

## July

In July, we received a request from SISU, an organisation set-up by, and run for, people with long-term health conditions. They needed devices to go into members' homes and we were able to provide five refurbished PCs.



## August

We are always dependent on IT devices being donated to us, so requests regularly appear on our social media feed. John Keogh (pictured here) is

Director of Bluebird Care in Rochdale and was able to donate two PCs and three laptops to us.

## September

September saw the start of an ongoing partnership with MBH Global, an IT asset disposition company. Their Managing Director, Matthew Harrop, was keen to support our work. We have now received five donations of equipment from them, totalling 168 devices which has had a significant impact on the number of people and organisations we have been able to support.



## October

Following the launch of our Digital Link Project we were able to support Garside Kidd, a new project set up in Ashton under Lyne. We provided eight refurbished desktops and Sam Hardy, Project Lead for the Digital Link Project, delivered basic skills computer training to two groups using this equipment.



## November

The Digital Link Project also worked with Infinity Initiatives C.I.C, a community café and support charity for the most vulnerable in Ashton.

Infinity had two placement trainee Occupational Therapists that Sam Hardy worked alongside. The aim was to train volunteers to help café users acquire basic digital skills. To facilitate this, PCrefurb provided two refurbished laptops and a set of headphones, so that Infinity Initiatives' café users could access digital training and use internet-based services during café opening times.



## December

We provided Ashbourne Foodbank with six refurbished laptops to facilitate training that they were undertaking with volunteers prior to a new course for Foodbank users in financial literacy.



## January

Sam Hardy, as part of our Digital Link Project, has been working alongside staff and volunteers at Holy Trinity Church and Community Centre to train them so that they can help the women in their community learn basic digital skills.



## February



Over the period December to February, we supported an initiative by 'Fit for Life' (Greater Manchester) CIC to provide digital skills support to residents of housing association accommodation in three locations in Ridge Hill, Stalybridge. From March this work continued within our Access Digital Tameside project.

## Our Volunteers

### I.T. refurbishers

PCrefurb provides various volunteering opportunities, allowing members of this community to share their skills and engage with our work. We believe the reality that many of these individuals have volunteered with us for many years reflects our relationship with them. For example, four of our volunteer IT refurbishers have been with us since the start of the project in 2018.

It is important that we value their contribution and one practical way to demonstrate this is to provide opportunities for skills and knowledge development. During the latter part of 2023 Brett Casterton, founder of Inology IT support company, ran a four-week Networking Essentials course for the volunteers. PCrefurb Technical Lead Worker, Jamie Abbott, described the course as "giving the attendees basic knowledge and tools around their home internet networks to enable them to set them up as securely as possible whilst also being able to troubleshoot any problems that may arise". The course was very well received by our participants. "I learned a lot of useful information that I will use", "Wish it lasted longer" and "Both simple enough to understand and comprehensive enough to learn and gain good understanding", were just some of the comments they shared in the evaluation.

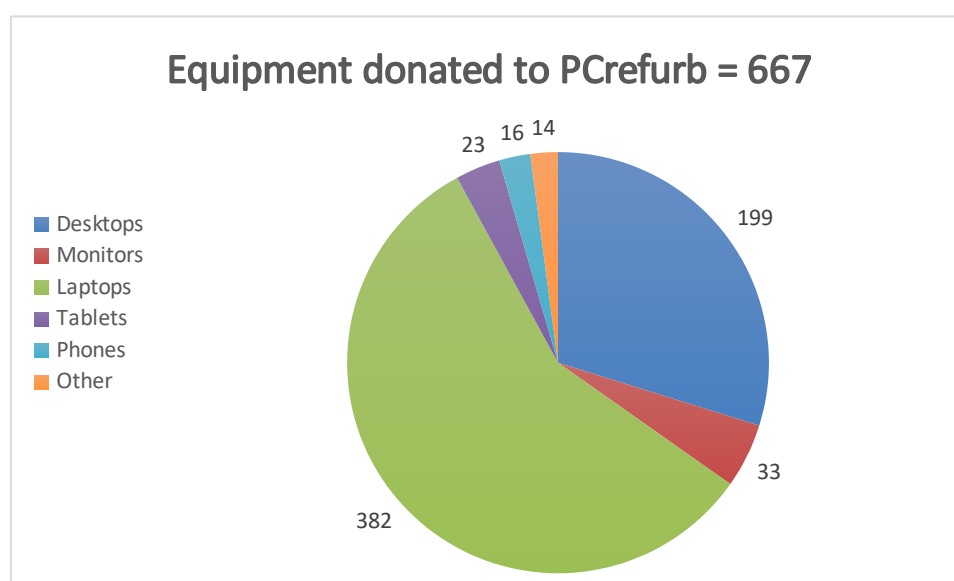




## Digital Champions

Due to the ending of an NHS funded project in May 2023 we lost many of our trained Digital Champions. However, from December we were funded by the Good Things Foundation to redevelop our Digital Champion recruitment and training process to support our Digital Link Project, and we delivered our first Digital Champion training session for new recruits in March.

## Achievements and Performance



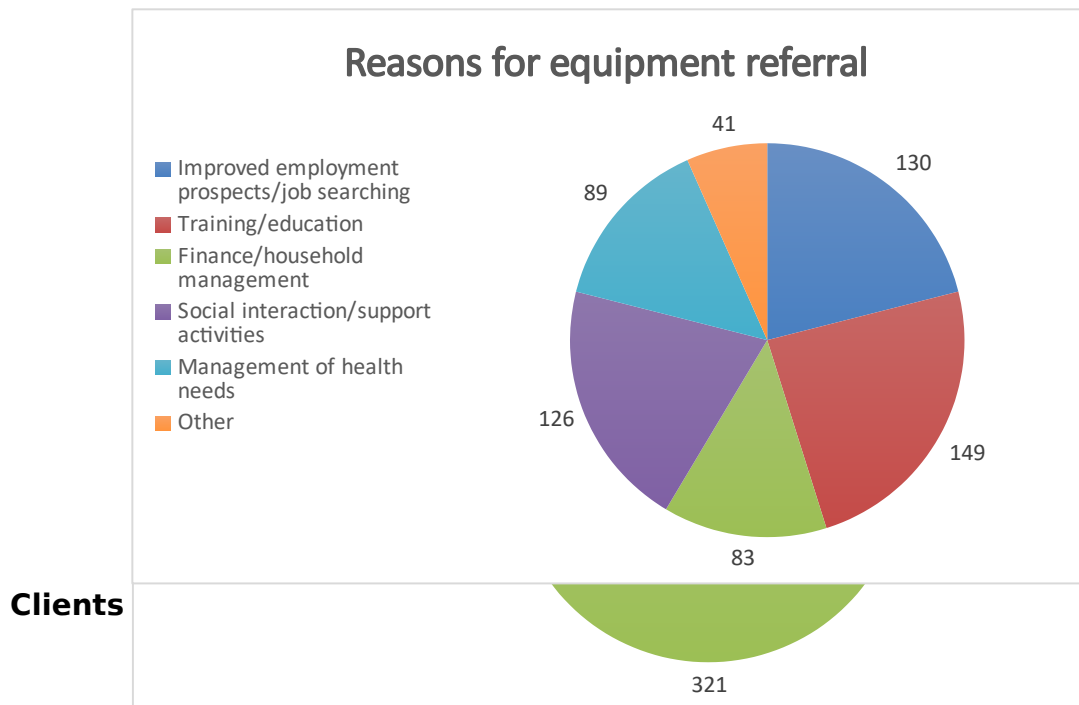
**CO<sup>2</sup>e saved by reusing equipment = 147 tonnes**

This is equivalent to:

Driving **74 petrol cars** for one year or growing **7357 trees** for one year.

Calculation sources are available.

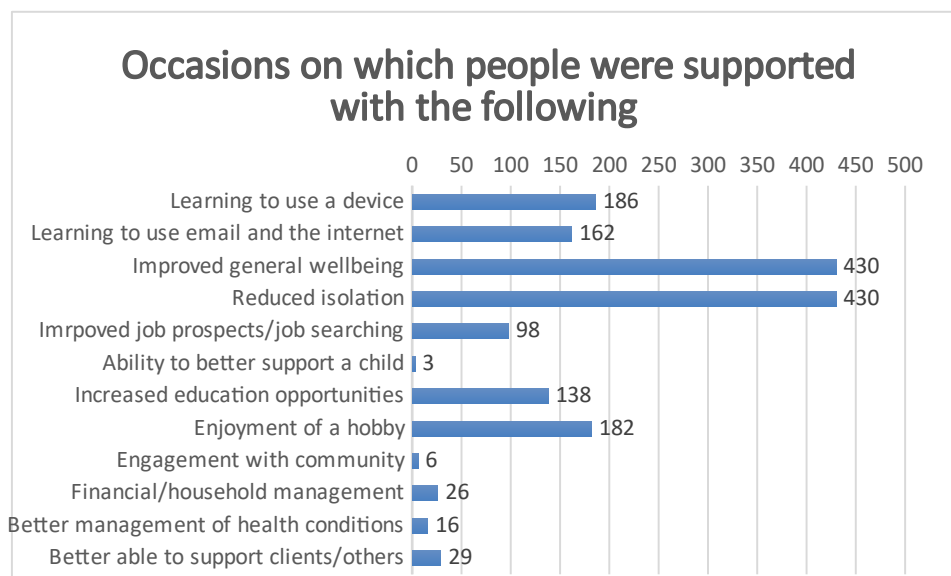
**Requests for equipment from groups and referred individuals = 234**



**referred for Digital Skills training = 125**

**Sessions delivered providing individual training = 679**

**Hours of skills training delivered = 839**



## Case Studies

### Ethel

Ethel first came to one of our drop-in Digital Training Groups in Glossop in December 2023, after being told about us by a friend in the street. She is a lady in her late 70s who has her own tablet but wasn't very confident in using it and wanted to know how to shop online for convenience and to save money. Our Digital Training Coordinator showed her how to connect to the Wi-Fi and went through a few basics.

At her next session, Ethel was keen to set up an online grocery shopping account. We helped her with this and demonstrated how to shop, book a delivery slot and how to pay. Ethel said she would have a go at home but didn't feel confident as she hadn't been brought up using the internet and felt that she was too old and had been left behind. In January Ethel came along to a session again and told us that she had managed to do her first online grocery shop and, although there were a few things she was unsure of, she managed to do it herself. She has now also been supported to set up an online shopping app on her tablet too! Ethel's comment on the training she had received was "Very



helpful, I learned how to do an order online and I feel so much more confident".

### The RAY Club in Chesterfield

PCrefurb's partnership with Rural Action Derbyshire to pilot a scheme refurbishing

donated devices and getting them out to qualifying people and members of the Digital Support Derbyshire Network meant that we were able to extend our reach beyond the High Peak.

In February 2024 we were contacted by Danny Henman, CEO of The Rother Active Youth Club - The RAY Club in Chesterfield. The Ray Club is a community organisation that aims to provide a safe and healthy environment for the younger community to develop and communicate. They were in desperate need not just for IT equipment to facilitate Club admin, but also computers to provide homework support sessions for Club attendees.

Thanks to the pilot and to donations from companies such as MBH Global and Zen Internet we were able to equip the Club with PCs, All-in-Ones and tablets.

Danny (pictured here) told us "This equipment provided by PCrefurb has made a massive improvement on our day to day running of the Charity. It has given us the opportunity to enable our users to get connected online. So many people who come to our hub don't have access to this equipment at home and have become socially isolated as technology has evolved and increased in price. This donation will enable people in this position to use our hub to access this equipment and improve digital social isolation. THANKYOU so, so much. We are extremely grateful".

## **Funders, Donors, and Supporters**

We are grateful for donations of equipment. This year saw donations from 46 businesses, organisations and individuals which amounted to 667 pieces of equipment.

We received significant equipment donations from:

GlobaChem  
Motorway Direct Ltd  
Zen Internet  
Myson Pages  
Lomas & Company  
Bluebird Care  
Besseges  
Quest Media



In particular we would like to highlight the fantastic support that we have had this year from MBH Global (as mentioned previously within 'highlights'). We have received five bulk donations from them which has provided 76 laptops, 75 All in Ones, two tablets and 15 MacBooks.

This year we received funding from:

S & M Scanlon Trust

Access Foundation  
Edward Holt  
Foundation Derbyshire  
Good Things Foundation  
High Peak Borough Council Community Climate and Nature Action Fund  
National Lottery Community fund  
The Bureau  
Garfield Weston  
Rural Action Derbyshire

## **Looking Ahead**

During 2024-25 our projects will continue to 'bridge the digital divide' bringing connectivity, devices and skills to those in need across the High Peak and Tameside. Essential services are now predominantly 'digital by default', and the assumption that people have the skills and ability to access those services has become even more entrenched. Our experience shows us that there are very high levels of digital illiteracy in the areas we serve, and the pressures on the cost of living continues to have a direct impact on affordability of devices and connectivity.

In the next year we aim to:

- Further strengthen our partnerships within the statutory, voluntary and business communities.
- Increase joint working to reach people most in need of our services.
- Further develop our technical skills to make use of older donated equipment.



## **Financial Review**

### **Reserves Policy**

In line with guidance issued by the Charity Commission, the Trustees of PCrefurb aim to maintain enough free reserves at the end of the financial year to contribute to baseline running costs, any unexpected scenarios and to meet its obligations to its staff and the community it serves.

PCrefurb will seek to hold a reserve amount of unrestricted funds equivalent to the greatest of:

Sufficient to allow orderly closure of the charity including staff notice periods, redundancy costs, rental and utility notice periods and other closure costs. This amount will be ring-fenced.

Six months operational running costs.

The value will be set and reviewed by the Treasurer and Chief Officer:

- every twelve months.
- when there are changes/additions to staff contracts.
- when other significant changes of expenditure occur.

## **Structure, Governance and Management**

PCrefurb is a Charitable Incorporated Organisation (CIO). The Trustees are ultimately responsible for all governance, funding, staffing and disciplinary matters through regular and ad hoc board meetings. Urgent decisions are taken, if necessary, via email.

The Chief Officer reports and makes recommendations to the Trustees and is supervised directly by a small supervisory group of Trustees.

Trustee meetings are held every three months with the use of email to take decisions and approve documents in between meetings.

### **Trustee Selection**

Appointments are normally made in a full meeting or by a panel of selected trustees. This follows informal briefings and an invitation to attend at least one Trustees' meeting as an observer. Written material and references may be requested if deemed necessary. Attention is paid to experience and skills and any need to fill or replace specific areas of expertise.

Induction is based on providing new trustees with copies of the Constitution, the charity's policies and procedures and other relevant documents. No formal training is carried out unless specifically deemed necessary - suitable candidates will normally have had experience of governance and / or management in the public, private or community / charity sector.

In taking decisions related to the charity's work, all the Trustees serving during the year covered by this report have read and had regard to the Charity Commission Guidance on Public Benefit guidance.


## **Governing Document**

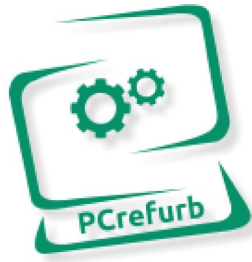
Our Constitution is our Governing Document as registered with the Charity Commission on 28 June 2019.

## **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	
Full name(s)	OLIVER JAMES CROSS
Position (e.g., Secretary, Chair, etc)	Treasurer
Date	14/10/2024



# PCrefurb

bridging the digital divide

## **Trustees' Financial Statement for the period**

**1st April 2023 to 31st March 2024**

PCrefurb is a Charitable Incorporated Organisation (CIO) - Registered Charity Number 1184155

Registered office and operational address:  
Bank House, 22 Henry Street, Glossop, SK13 8BW

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Capital House, 272 Manchester Road, Droylsden, Manchester M43 6PW

**PCREFURB  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2024**

		2024		2023	
	Notes	£	£	£	£
<b><u>Income from:</u></b>					
Grants	2.1	156365		119197	
Donations	2.2	5600		6892	
Sale of Equipment	2.3	3779		2231	
Generated Income	2.4	9020		12383	
<b>Total income</b>			174764		140703
<b><u>Cost of sales:</u></b>					
Opening Stock		393		4672	
Computer Parts/Materials		5184		18912	
Project Costs		0		654	
Closing Stock		0		-393	
			5577		24238
<b><u>Expenditure on:</u></b>					
Charitable activities	3		131745		144989
<b>Total expenditure</b>			137322		169227
<b>Net Income over Expenditure</b>			37442		-28524

**PCREFURB**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2024**

		2024		2023	
Fixed Assets	Notes	£	£	£	£
Office Equipment	4.1		1503		1273
Fixtures and Fittings	4.2		80		120
			<u>1583</u>		<u>1393</u>
<b>Current Assets</b>					
		14418		10264	
Bank accounts	5.1	0		1	
Stock		0		393	
Debtors		0		600	
Prepayments		<u>1022</u>		<u>3107</u>	
			14520		10674
			2		1
<b>Current Liabilities</b>					
Creditors		0		0	
Accruals	6.1	-3478		-2291	
Pension		<u>-500</u>		<u>-478</u>	
			-3978		-2769
			<u>14280</u>		<u>10536</u>
			7		5
<b>Funded by</b>					
		10536		13388	
Reserves brought forward		5		9	
Surplus/(Deficit) for the year		<u>37442</u>		<u>-28524</u>	
		<u>14280</u>		<u>10536</u>	
		7		5	
<b>Made up of</b>					
Restricted Funds		66205		18134	
Unrestricted Funds		<u>76602</u>		<u>87231</u>	
		<u>14280</u>		<u>10536</u>	
		7		5	

On behalf of the trustees, I hereby confirm that these accounts represent a true and accurate statement for the period 1st April 2023 to 31st March 2024

 14/10/2024

O Cross  
Treasurer

Date

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

## 1 Accounting policies

## 2 Income from charitable activities

### Current reporting period

	Unrestricted £	Restricted £	
<b>2.1 Grants</b>			
Access Foundation		45966	
Edward Holt		36875	
Foundation Derbyshire		2500	
Good Things Foundation		3600	
High Peak Borough Council		500	
National Lottery Community Fund		20043	
The Bureau		25000	
Garfield Weston	15000		
Rural Action Derbyshire	6881		
<b>Total</b>	<b>21881</b>	<b>134484</b>	
<b>2.2 Donations</b>			
Donations from public	330		
Donations from organisations.	5270		
	<b>5600</b>		
<b>2.3 Sale of equipment</b>	<b>3779</b>		
<b>2.4 Generated income</b>			
<u>Services</u>			
Ingeus	2500		
DCC Building Lives	3880		
Consultancy/Training	1070		
Provision of equipment and support	1360		
	210		
Other	9020		
<b>Total</b>	<b>40280</b>	<b>134484</b>	<b>174,764</b>

### 3 Analysis of expenditure on charitable activities

	Notes	2024		2023	
		£	£	£	£
Telephone and internet		436		482	
Insurance		1859		1476	
Advertising and Marketing		588		0	
Bank Charges		169		0	
Computer Costs		178		0	
Agent's Commission		216		0	
Salaries, NI and Pension costs	3.1	114745		127435	
Accountancy and payroll		288		288	
Consultancy		1000		1000	
Volunteer expenses		186		1494	
Licences		0		521	
Legal and Professional Services		1567		0	
Other Professional Services		42		813	
Other project costs		636		0	
Printing postage and stationery		505		707	
DBS checks		129		238	
Rent and Room Hire		3858		4151	
General Office/Admin expenses		178		1611	
Travel and Subsistence		1867		1406	
Subscriptions		1551		2014	
Staff training		155		150	
Independent Examination Fee		816		816	
Sundry expenses		245		0	
Depreciation		531		387	
			131745		144989

#### 3.1 Staff costs

	£	£
Employer's NI	3031.31	4130
Pension	2370.99	2386
	109342.	
Salaries	7	120919
<b>Total</b>	<b>114745</b>	<b>127435</b>

No employee has employee benefits in excess of £60,000.

The average number of staff employed during the period was 6.

The average full time equivalent number of staff employed during the period was 4.

## 4 Fixed assets

4.1	<b>Office equipment</b>
<b>Cost</b>	£
At 1 April 2023	1733
Additions	721
At 31 March 2024	<u>2454</u>
Depreciation	
At 1 April 2023	460
Charge for the year	491
	<u>951</u>
Net book value at 31 March 2024	<u>1503</u>
4.2	<b>Fixtures &amp; Fittings</b>
At 1 April 2023	200
Additions	0
	<u>200</u>
Depreciation	
At 1 April 2023	80
Charge for the year	40
	<u>120</u>
Net book value at 31 March 2024	<u>80</u>

## 5 Current assets

5.1 Bank accounts at 31 March 2024	£
Current	131508
Procurement	225
Reserve	<u>12447</u>
<b>Total</b>	<b>144180</b>

## 6 Current liabilities

6.1 Accruals	
Other	-929
Holiday pay	<u>-2549</u>
	<b>-3478</b>
Pension	<u><u>-500</u></u>
	<b>-3978</b>



## INDEPENDENT EXAMINER'S REPORT

To the trustees of PCrefurb

Charity number: 1184155

I report to the trustees on my examination of the accounts of PCrefurb consisting of a receipts and payments account for the year ended 31 March 2024 and a statement of assets and liabilities as at 31 March 2024.

### Responsibilities and basis of report

As the charity trustees of PCrefurb, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of PCrefub's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the Act or
2. the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....



Claire L Taylor BA (Hons), FCCA  
Chadwicks  
Capital House  
272 Manchester Road  
Droylsden  
Manchester  
M43 6PW

Date: 15/10/2024