

**Charity number: 1184116
Company number CE018003**

Voluntary Action Doncaster

**Financial Statements
For the Year Ended 31 March 2024**

Voluntary Action Doncaster
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For the Year Ended 31 March 2024

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**Voluntary Action Doncaster
Officers and Advisers**

For the Year Ended 31 March 2024

Trustees	Lai Si Lim – Chair Stephen Nigel Sherratt Lynne Rothwell Tara Hannan-Murphy Ian Hately James John McLaughlin Nicky Birkinshaw Syed Miah Neena Rainey
Registered address	c/o Bentley Resource Centre High Street Bentley Doncaster DN5 0AA
Registered charity number	1184116
Registered company number	CE018003
Independent Examiner	Hawsons Chartered Accountants 5 Sidings Court White Rose Way Doncaster DN4 5NU

Voluntary Action Doncaster

Trustees' Report for the year ended 31 March 2024

INTRODUCTION

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – second edition published in October 2019.

TRUSTEES OF THE CHARITY

The trustees who have served during the year and since the year end were as follows:

Lai Lim (Chair, appointed 18/01/24)
Steve Sherratt (Treasurer, elected 07/06/23)
Lynne Rothwell
Tara Hannan-Murphy
Ian Hatley (elected 07/06/23)
Jim McLaughlin (appointed 20/06/24)
Nicky Birkinshaw (appointed 20/06/24)
Syed Miah (appointed 20/06/24)
Neena Rainey (appointed 20/06/24)

Victoria Beere (resigned 18/05/23)
Glen Monks (resigned 18/05/23)
Lesley Hill (resigned 18/05/23)
Andrew Ryan (resigned 18/05/23)
Andrew Goodall (Chair, resigned 12/12/23)
David D'Silva (elected 07/06/23, resigned 06/03/24)
Carmelle Harold (elected 07/06/23, resigned 06/03/24)
Fran Joel (elected 07/06/23, resigned 18/04/24)
Ellie Acornley (appointed 18/01/24, resigned 16/05/24)

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184116

Principal address

c/o Bentley Resource Centre
High Street
Bentley
Doncaster
DN5 0AA

Voluntary Action Doncaster

Trustees' Report for the year ended 31 March 2024

REFERENCE AND ADMINISTRATIVE DETAILS - continued

Independent Examiners

Hawsons Chartered Accountants
5 Sidings Court
White Rose Way
Doncaster
DN4 5NU

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The charity was registered on 26 June 2019.

Recruitment and appointment of new trustees

All trustees are appointed on a voluntary basis, and do not receive any remuneration for their time. Some of the organisations which employ the Trustees have received a stipend which is intended to provide some recompense for releasing staff to fulfil their Trustee duties and for representing the voluntary and community sector at various meetings. All expenses reimbursed are disclosed in the accounts.

Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined the operational and business risks faced by the charity and confirm that they have established systems to mitigate the sufficient risks.

Going Concern

Whilst core funding from the local authority has ceased during the year, the charity has the benefit of having adequate unrestricted funds to carry on its activities and to pursue other working partnerships. Having assessed ongoing and foreseeable future financial commitments, the Trustees are satisfied with the validity of preparing these accounts on the basis of being a going concern.

Objectives and Activities

The main object of the charity is to:

- promote any charitable purposes for the benefit of the public, principally but not exclusively, in the local government area of Doncaster and its environs, and, in particular, to build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose to benefit local residents and communities; and
- promote, organise and facilitate cooperation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

The Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and future direction. The guidance is available from the Charity Commission.

Voluntary Action Doncaster

Trustees' Report for the year ended 31 March 2024

2023/24 REVIEW

The year ending 31st March 2024 was one of significant change for Voluntary Action Doncaster. At the beginning of the year, VAD employed 10 members of staff, and provided core services to our member organisations.

In August 2023, Doncaster Council made the decision to terminate its contract with Voluntary Action Doncaster, which had provided infrastructure services to the Voluntary, Community and Faith sector in Doncaster since 2020. Although Doncaster Council had already indicated that it was intending to put the contract out to tender at some stage, the decision to terminate the contract prior to appointing a new provider was unexpected to both the management and Trustees of VAD.

With no ongoing income to pay the salaries of staff as well as the oncosts of running the organisation, a major review of the structure and activities of VAD was immediately required.

The Chief Executive Officer resigned in November 2023, followed by other members of staff and VAD was left in the position whereby the delivery of contracts could not be guaranteed.

Doncaster Council also terminated the contracts to deliver the Community Investment Fund for the Central Area, and the Digital Champions project. Outstanding funds relating to these projects were returned back to Doncaster Council by VAD in January 2024.

In January 2024, the Trustees decided that it would be in the best interests of Voluntary Action Doncaster to bring all remaining contracts to a close by 31st March 2024, and to terminate all remaining staff contracts by that date. The Trustees decided that, from April 2024, the organisation would be run on a voluntary basis until a future strategy and appropriate business plan could be confirmed.

By February 2024, only three members of staff remained, and their posts were made redundant by the end of the financial year. VAD is pleased to report that all employees found suitable alternative employment almost immediately, and the redundancy process was carried out in a satisfactory manner to the credit of all staff. VAD would like to go on record to thank the staff for their understanding and cooperation at this stressful time.

We can also report that all of the following contracts were brought to a successful completion by the end of March 2024, to the satisfaction of all clients.

- Digital Inclusion and Connectivity Grants (NHS – Integrated Care Board)
- British Gas Energy Advice (Citizens Advice Doncaster)
- Point of View Project (Bassetlaw CVS)
- Organisational Advice to Members (Brelms Trust)

Voluntary Action Doncaster

Trustees' Report for the year ended 31 March 2024

2024/2025 OUTLOOK AND PLAN

Whilst the Trustees endeavoured to represent the sector on the various strategic forums and working groups that were active in Doncaster during 2023/24, it is inevitable that, due to a lack of resources, VAD is unable to provide the previous level of representation for the sector going forwards.

However, the Board is excited to focus on the following key specific objectives for the year ahead, and to work on a new structure to demonstrate the principles of a member led organisation, and to carry on our commitment to and engagement with our member organisations.

- To understand members' needs and aspirations
- To include our members in VAD's strategic and operational plans.
- To commission FaithStar LLP to facilitate development work with VAD
- To implement a strategic plan with our members and stakeholders
- To involve members in future projects and activities of VAD through co-designing, collaboration and by working in partnership.
- To examine a structure that would enhance members' involvement in the work of VAD.
- Refresh, rebuild and reconnect relationships
- To re-establish relationships with partners and stakeholders through project collaboration e.g. on specific projects around volunteering and support for volunteers with Rotherham Doncaster and South Humber NHS Foundation Trust (RDaSH) and Family Lives.
- To reconnect with the work of the Integrated Care Board, VCSE Alliance.
- Sharing skills and building capacity with and for the VCF sector.

The Trustees continue to work with suitable partners and to support voluntary sector member organisations and volunteers as follows:

- to communicate with our members and the public through VAD's Facebook and social media
- to further networking events
- to deliver training needs of members
- to commission member organisations to deliver specific workshops.

Voluntary Action Doncaster

Trustees' Report for the year ended 31 March 2024

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Report) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Lai Lim

.....
Lai Lim (Chair)

16/01/2025

Date.....

Independent Examiner's Report to the Trustees of

Voluntary Action Doncaster

For the Year Ended 31 March 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 10 to 18.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hawsons

.....
Daniel Wood ACA
Hawsons Chartered Accountants
5 Sidings Court
White Rose Way
Doncaster
DN4 5NU

16/01/2025

Date:

Voluntary Action Doncaster

Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.24 £	Year ended 31.03.23 £
Incoming from:	2				
Donations and legacies		1,078	-	1,078	126
Grants receivable		-	634,513	634,513	260,819
Total		<u>1,078</u>	<u>634,513</u>	<u>635,591</u>	<u>260,945</u>
Expenditure on:	3				
Charitable activities		-	319,008	319,008	96,327
Other		-	196,669	196,669	203,741
Total		<u>-</u>	<u>515,677</u>	<u>515,677</u>	<u>300,068</u>
Net income / (deficit) and net movement in funds		1,078	118,836	119,914	(39,123)
Transfer between funds		94,302	(94,302)	-	-
Reconciliation of funds:					
Total funds brought forward		33,991	39,744	73,735	112,858
Total funds carried forward	7	<u>129,371</u>	<u>64,278</u>	<u>193,649</u>	<u>73,735</u>

Voluntary Action Doncaster
Registered company number: CE018003
Balance Sheet as at 31 March 2024

	Notes	2024 £	2023 £
CURRENT ASSETS			
Prepayments		-	-
Cash at bank and in hand		195,610	355,701
		<hr/> 195,610	<hr/> 355,701
Creditors: amounts falling due within one year	6	(1,961)	(281,966)
NET CURRENT ASSETS		<hr/> 193,649	<hr/> 73,735
TOTAL NET ASSETS LESS CURRENT LIABILITIES		<hr/> 193,649	<hr/> 73,735
THE FUNDS OF THE CHARITY:			
Unrestricted funds	7	129,371	33,991
Restricted funds	7	64,278	39,744
		<hr/> 193,649	<hr/> 73,735
TOTAL FUNDS		<hr/> 193,649	<hr/> 73,735

16/01/2025

The financial statements were approved by the Board of Trustees on and were signed on behalf of the Board by;

Lai Lim

.....
Lai Si Lim - (Trustee)

Voluntary Action Doncaster

Notes to the Financial Statements for the year ended 31 March 2024

1. Summary of significant accounting policies

(a) General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – second edition published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Voluntary Action Doncaster is a charity formed in England within the United Kingdom. The principal address is given in the charity information on page 3 of these financial statements.

These financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Voluntary Action Doncaster

Notes to the Financial Statements for the year ended 31 March 2024

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds
- Expenditure on charitable activities; and
- Other expenditure represents those items not falling into the categories above.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

(e) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Voluntary Action Doncaster

Notes to the Financial Statements for the year ended 31 March 2024

(f) Going concern

After due consideration of all relevant factors, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern

2. Analysis of incoming resources

	Unrestricted Funds	Restricted Funds	Year ended 31.03.24	Period ended 31.03.23
	£	£	£	£
Donations and legacies				
Donations	1,078	-	1,078	126
	<u>1,078</u>	<u>-</u>	<u>1,078</u>	<u>126</u>
	<u><u>1,078</u></u>	<u><u>-</u></u>	<u><u>1,078</u></u>	<u><u>126</u></u>
 Charitable activities				
Grants receivable	-	634,513	634,513	260,819
	<u>-</u>	<u>634,513</u>	<u>634,513</u>	<u>260,819</u>
	<u><u>-</u></u>	<u><u>634,513</u></u>	<u><u>634,513</u></u>	<u><u>260,819</u></u>

Voluntary Action Doncaster

Notes to the Financial Statements for the year ended 31 March 2024

	Unrestricted Funds	Restricted Funds	Year ended 31.03.24	Period ended 31.03.23
	£	£	£	£
3. Analysis of resources expended				
Other				
Staff Equipment Costs	-	631	631	419
Stationary	-	297	297	290
Wages and salaries	-	156,348	156,348	132,525
National insurance	-	6,255	6,255	33,137
Pension	-	2,754	2,754	4,462
Redundancy costs	-	2,602	2,602	-
Stipends	-	1,350	1,350	5,400
Telephone	-	2,001	2,001	1,395
Subscriptions	-	903	903	290
Training	-	524	524	817
Legal and professional	-	1,473	1,473	-
Voluntary Hub	-	-	-	3,500
Sundry Expenses	-	292	292	10,262
DBS Check	-	200	200	1,200
Insurance	-	1,222	1,222	1,238
Staff Expenses	-	4,097	4,097	380
Accountancy Fees	-	900	900	990
Consultancy fees	-	3,874	3,874	-
Meeting Expenses	-	1,891	1,891	7,436
Point of View Project	-	2,070	2,070	-
Bookkeeping and administration	-	6,985	6,985	-
	-	196,669	196,669	203,741
Charitable activities				
Micro grants	-	4,332	4,332	21,694
IFF Delivery	-	15,640	15,640	26,029
Digital Inclusion	-	160,551	160,551	39,009
VAR/VCSE	-	8,640	8,640	9,320
Summer volunteering	-	-	-	275
Digital Champions	-	32,000	32,000	-
Community Investment	-	91,389	91,389	-
Sandall Park Festival	-	3,456	3,456	-
Voluntary Action Rotherham	-	3,000	3,000	-
	-	319,008	319,008	96,327

Voluntary Action Doncaster

Notes to the Financial Statements for the year ended 31 March 2024

4. Payments to trustees

- i) No expenses were paid during the year in addition to the stipend disclosed in note 3.
- ii) During the year, £6,710 was paid to one trustee for bookkeeping and administration services provided to the charity (2023: £Nil).

5. Fees for examination

For the year ending 31 March 2024 the charity was required under the Charities Act 2011 to obtain an independent examination, but not an audit, under Section 477 of the Companies Act 2006, of the financial statements. The members did not require the charity to obtain an audit of its financial statements for the year ending 31 March 2024. The fee for the independent examination for the year ended 31 March 2024 was £900.

6. Staff numbers

The average number of persons employed by the charity during the year was 8 (2023: 8).

7. Creditors: Amounts falling due within less than one year

	Year ended 31.03.24	Year ended 31.03.23
	£	£
Accruals and deferred income	1,961	281,966
	<u>1,961</u>	<u>281,966</u>

Voluntary Action Doncaster

Notes to the Financial Statements for the year ended 31 March 2024

8. Analysis of charitable funds

	Balance at 1.04.23	Incoming Resources	Resources Expended	Transfers	Balance at 31.03.24
Analysis of movement in restricted funds					
Core DMBC	927	101,814	(102,741)	-	-
Barrier Buster	72	-	(72)	-	-
IFF DMBC	24,539	-	(24,539)	-	-
Community Connector	-	418,300	(261,664)	(94,302)	62,334
BGET	8,526	13,500	(21,126)	-	900
VCSE Alliance	5,680	-	(5,680)	-	-
Community Investment Fund	-	49,591	(49,591)	-	-
Digital Champions	-	32,000	(32,000)	-	-
Brelms Trust	-	5,918	(5,918)	-	-
Sandall Park Festival	-	390	(390)	-	-
Point of View Project	-	9,400	(8,356)	-	1,044
NAVCA	-	1,000	(1,000)	-	-
FPS Sheff	-	2,600	(2,600)	-	-
	<u>39,744</u>	<u>634,513</u>	<u>(515,677)</u>	<u>(94,302)</u>	<u>64,278</u>
Analysis of movement in unrestricted funds					
	33,991	1,078	-	94,302	129,371
	<u>73,735</u>	<u>635,591</u>	<u>(515,677)</u>	<u>-</u>	<u>193,649</u>

Details of restricted funds:

The Community Connector funding is for the provision of a digital inclusion programme to the community.

Voluntary Action Doncaster

Notes to the Financial Statements for the year ended 31 March 2024

9. Transactions with related parties

During the year £275 was paid to the wife of one of the trustees for the provision of administration and secretarial services (2023: £Nil).

10. Control

Throughout the year, the charity was under the control of the board of Trustees.

11. Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Cash at bank and in hand	129,371	66,239	195,610
Other net current liabilities	-	(1,961)	(1,961)
	<hr/>	<hr/>	<hr/>
Total net assets	129,371	64,278	193,649
	<hr/>	<hr/>	<hr/>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Cash at bank and in hand	33,991	321,710	355,701
Other net current liabilities	-	(281,966)	(281,966)
	<hr/>	<hr/>	<hr/>
Total net assets	33,991	39,744	73,735
	<hr/>	<hr/>	<hr/>