

# VOLUNTARY ACTION DONCASTER

England & Wales · Charity number 1184116

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-06-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Voluntary Action Doncaster  
C/o Bentley Resource Centre  
High Street  
Bentley  
Doncaster  
DN5 0AA

**Phone** 01302 965459

**Email** [info@voluntaryactiondoncaster.org.uk](mailto:info@voluntaryactiondoncaster.org.uk)

**Website** [www.voluntaryactiondoncaster.org.uk](http://www.voluntaryactiondoncaster.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:3.1 TO PROMOTE FOR THE PUBLIC BENEFIT THE EFFICIENCY AND EFFECTIVENESS OF THE VOLUNTARY SECTOR IN DONCASTER AND SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY:PROMOTING, ORGANISING AND FACILITATING CO-OPERATION AND PARTNERSHIP WORKING BETWEEN THIRD SECTOR, STATUTORY AND OTHER RELEVANT BODIES IN THE ACHIEVEMENT OF THE ABOVE PURPOSES WITHIN THE AREA OF BENEFIT.FOR THE PURPOSES OF THIS CLAUSE, 'THE VOLUNTARY SECTOR' MEANS CHARITIES AND VOLUNTARY ORGANISATIONS:\* CHARITIES ARE ORGANISATIONS, WHICH ARE ESTABLISHED FOR EXCLUSIVELY CHARITABLE PURPOSES IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES.\* VOLUNTARY ORGANISATIONS ARE INDEPENDENT ORGANISATIONS, WHICH ARE ESTABLISHED FOR PURPOSES THAT ADD VALUE TO THE COMMUNITY AS A WHOLE, OR A SIGNIFICANT SECTION OF THE COMMUNITY, AND WHICH ARE NOT PERMITTED BY THEIR CONSTITUTION TO MAKE A PROFIT FOR PRIVATE DISTRIBUTION. VOLUNTARY ORGANISATIONS DO NOT INCLUDE LOCAL GOVERNMENT OR OTHER STATUTORY AUTHORITIES.

**Activities:** To provide support to the voluntary sector in Doncaster

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Doncaster

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,027	£102,536	-	-
2024-03-31	£635,591	£515,677	£193,649	8
2023-03-31	£260,945	£300,068	-	-
2022-03-31	£196,342	£162,950	-	-
2021-03-31	£121,124	£44,021	-	-

## Trustees

Name	Role	Appointed
Lai Si Lim	Chair	2020-10-29
Catherine Harriet Muller		2025-05-15
Jana Kovariova		2025-01-23
Lynne Rothwell		2020-10-29
Nicky Birkinshaw		2024-06-20
Syed Miah		2024-06-20

**VOLUNTARY ACTION DONCASTER**

England & Wales - Charity number 1184116

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# Accounts

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**Charity number: 1184116**  
**Company number CE018003**

**Voluntary Action Doncaster**

**Financial Statements**  
**For the Year Ended 31 March 2025**

**Voluntary Action Doncaster**  
**Contents of the Financial Statements**  
**For the Year Ended 31 March 2025**

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# Voluntary Action Doncaster

## Officers and Advisers

For the Year Ended 31 March 2025

<b>Trustees</b>	Lai Si Lim – Chair Nicky Birkinshaw - Treasurer Tara Hannan-Murphy (resigned 23 January 2025) Ian Hately (resigned 1 February 2025) Jana Kovariova (appointed 23 January 2025) James John McLaughlin (resigned 23 January 2025) Syed Miah (appointed 23 January 2025) Jade Leigh Helen Mitchell (appointed 23 January 2025) Catherine Muller (appointed 17 April 2025) Neena Rainey (appointed 23 January 2025) Lynne Rothwell Stephen Nigel Sherratt (resigned 23 January 2025)
<b>Registered address</b>	c/o Bentley Resource Centre High Street Bentley Doncaster DN5 0AA
<b>Registered charity number</b>	1184116
<b>Registered company number</b>	CE018003
<b>Independent examiner</b>	Hawsons Chartered Accountants 5 Sidings Court White Rose Way Doncaster DN4 5NU

# Voluntary Action Doncaster

## Chair's Statement

### For the Year Ended 31 March 2025

Welcome to the Annual Report for the year ended 31 March 2025. This past year has been about adaptability, partnership, and renewing our commitment to Doncaster's voluntary, community, and faith sectors.

Recent community engagement events—including our Together We Thrive event celebrating Volunteers Week—highlighted our vibrant volunteer base and collective spirit in Doncaster.

This past year has shown the extraordinary strength of Doncaster's voluntary and community sector. I am deeply grateful to our dedicated volunteers, our committed board of trustees, our advisors and newly established partners, and all the local organisations who have worked alongside us, including organisations from the business community.

Together, we have delivered activities and events that not only met urgent needs but also built lasting connections across our communities. From supporting grassroots groups to championing local voices in decision-making, Voluntary Action Doncaster has been proud to stand with those making a real difference.

Looking ahead, we remain committed to amplifying community action, strengthening partnerships and collaboration, and ensuring that Doncaster continues to be a place where everyone can thrive.

*Lai Si Lim*

.....  
Lai Si Lim (Chair)  
21 August 2025

# Voluntary Action Doncaster

## Treasurer's Statement

### For the Year Ended 31 March 2025

The financial year ending 31 March 2025 has been one of consolidation for Voluntary Action Doncaster (VAD). The accounts presented confirm that we remain in a position of stability and ready for future growth.

We carried forward £193,649 from the previous year, with income for the year totalling £1,027 from donations. Expenditure amounted to £102,536, resulting in a carry forward balance of £92,140 into the 2025/26 financial year. At year end, our total funds comprised **£98,015 in the bank** and **£5,875 in creditors due within one year**. All assets are unrestricted, giving us full flexibility in how they are applied.

#### FINANCIAL HIGHLIGHTS

- Income this year was minimal (£1,027 in donations), reflecting our focus on delivering existing commitments.
- Major expenditure included the completion of two significant projects and the transfer of £62,000 to a new delivery provider.
- Running costs totalled £39,302 — significantly reduced from previous years — with primary costs being stipends and consultancy fees supporting VAD's financial and business development.

#### LOOKING AHEAD

While this year's income was modest, we have worked hard to strengthen our financial foundation. Since year end, we have submitted multiple funding bids and are awaiting outcomes. We are also implementing a **robust funding strategy** exploring a diverse range of opportunities — from grants, trusts, and foundations to social value partnerships, donations, and income from services.

Our partnerships have never been stronger. We have cultivated relationships with funders, other infrastructure organisations, private sector partners, and community stakeholders to ensure that as VAD enters a period of growth and development, we have the networks, skills, and resources to succeed.

VAD remains financially stable, strategically focused, and committed to delivering maximum value for the communities we serve.

*Nicky Birkinshaw*

.....  
Nikki Birkinshaw (Treasurer)  
21 August 2025

# **Voluntary Action Doncaster**

## **Trustees Report**

### **For the Year Ended 31 March 2025**

#### **INTRODUCTION**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – second edition published in October 2019.

#### **TRUSTEES OF THE CHARITY**

The trustees who have served during the year and since the year end were as follows:

Lai Si Lim – Chair  
Nicky Birkinshaw – Treasurer  
Jana Kovariova (appointed 23 January 2025)  
Syed Miah (appointed 23 January 2025)  
Jade Leigh Helen Mitchell (appointed 23 January 2025)  
Catherine Muller (appointed 17 April 2025)  
Neena Rainey (appointed 23 January 2025)  
Lynne Rothwell

Tara Hannan-Murphy (resigned 23 January 2025)  
Ian Hatley (resigned 1 February 2025)  
James John McLaughlin (resigned 23 January 2025)  
Stephen Nigel Sherratt (resigned 23 January 2025)

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

The reference and administrative details are shown on page 3 of this report.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution**

The charity was registered on 26 June 2019 and is governed by its constitution, last amended 1 June 2022.

##### **Recruitment and appointment of new trustees**

All trustees are appointed on a voluntary basis, and do not receive any remuneration for their time. Some of the organisations which employ the Trustees have received a stipend which is intended to provide some recompense for releasing staff to fulfil their Trustee duties and for representing the voluntary and community sector at various meetings. All expenses reimbursed are disclosed in the accounts.

##### **Risk Management**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined the operational and business risks faced by the charity and confirm that they have established systems to mitigate the sufficient risks.

**Voluntary Action Doncaster**  
**Trustees Report**  
**For the Year Ended 31 March 2025**

**Going Concern**

Whilst historical core funding from the local authority has now ceased, the charity has the benefit of having adequate unrestricted funds to carry on its activities and to pursue other working partnerships. Having assessed ongoing and foreseeable future financial commitments, the Trustees are satisfied with the validity of preparing these accounts on the basis of being a going concern.

**Objectives and Activities**

The main object of the charity is to:

- promote any charitable purposes for the benefit of the public, principally but not exclusively, in the local government area of Doncaster and its environs, and, in particular, to build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose to benefit local residents and communities; and
- promote, organise and facilitate cooperation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

The Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and future direction. The guidance is available from the Charity Commission.

**2024/25 REVIEW**

The financial year 2024/25 marked a period of renewal and positive momentum for Voluntary Action Doncaster (VAD), following a more challenging prior period.

**Board Developments**

During the year, changes were made to the Board of Trustees. We warmly welcomed our new members, who bring with them extensive financial expertise, diverse sector experience, and valuable networks. We also extended our sincere gratitude to the outgoing board members whose contributions were pivotal in the organisation's recovery and repositioning efforts.

**Organisational Progress**

The Board, alongside an independent consultant, has worked diligently to address historical challenges. Key progress was made in rebuilding trust and strengthening relationships within the voluntary, community, and faith sector, as well as with stakeholders. We continue to recognise the importance of active member engagement and are committed to incorporating feedback to ensure members' voices are central to our work.

**Key Activities and Milestones**

Board development and Shaping VAD (September 2024):

We hosted our inaugural Shaping VAD event, supported by a significant number of member organisations. The insights gathered will inform the future mission, vision, and values of VAD.

Governance and Organisational Development Consultation (December 2024):

We commissioned Faithstar to conduct a comprehensive review of our governance and strategic direction. Their report reaffirmed VAD's role as the independent voice of the Voluntary, Community and Faith Sector (VCFS) in Doncaster and outlined four key strategic priorities:

# **Voluntary Action Doncaster**

## **Trustees Report**

### **For the Year Ended 31 March 2025**

#### **Key Activities and Milestones (continued...)**

1. Support the Sector: Promote sustainability and growth within the VCFS.
2. Amplify the Voice: Empower and elevate the voice of the sector.
3. Build Strong Partnerships: Foster collaborative and effective partnerships.
4. Strategic Leadership: Champion the sector through policy influence and strategic representation.

#### **Workshops and Events**

In November 2024, we delivered a funding workshop in collaboration with Voice4Change. Our monthly networking sessions, including our well-received speed networking events, featured guest speakers from organisations such as RDaSH, SYFAB, SYCF, and experts in social value.

#### **Support to Groups and CICs**

We have provided tailored information, advice, and guidance to numerous groups, contributing to the formation of several new constituted groups and Community Interest Companies (CICs). As of 31<sup>st</sup> March 2025, VAD has over 140 member organisations. All of which plays a vital role in supporting a thriving third sector in Doncaster.

#### **Acknowledgements**

VAD's achievements this year are a testament to the commitment and dedication of our core volunteer base. Special thanks go to our Board members, who continue to represent VAD in strategic forums and provide sound governance to ensure the organisation's long-term sustainability.

We also acknowledge the contributions of our members, who actively participate in events and generously share information and resources as we move towards our Fair Share Model.

A particular note of appreciation goes to Ceri Goode, our freelance community consultant, whose work supporting members, coordinating events, and maintaining our communications, whereby engaging with our members has been instrumental in our growth. The significant increase in membership over the past year reflects her outstanding commitment and impact.

#### **2025/2026 OUTLOOK AND PLAN**

By the end of the next financial year, we aim to:

- Host our second Shaping VAD event
- Launch our first Volunteer Celebration Event in partnership with RDaSH (Your Hearts and Minds)
- Deliver our first Volunteer Training Programme in collaboration with Family Matters
- Strengthen relationships with members, funders, the Council, and other stakeholders
- Diversify our funding portfolio and secure long-term sustainable income streams

# Voluntary Action Doncaster

## Trustees Report

For the Year Ended 31 March 2025

### STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Report) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### On behalf of the board

*Lai Lim*

.....  
Lai Lim (Chair)  
21 August 2025

**Independent Examiner's Report to the Trustees of  
Voluntary Action Doncaster  
For the Year Ended 31 March 2025**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 11 to 19.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Hawsons*

.....  
Daniel Wood ACA  
Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

Date: <sup>08/22/2025</sup> .....

## Voluntary Action Doncaster

### Statement of Financial Activities (incl. income and expenditure account)

For the Year Ended 31 March 2025

	Notes	Unrestricted funds	Restricted funds	Year ended 31.03.2025	Year ended 31.03.2024
<b>Incoming from:</b>					
Donations and legacies	2	1,027	-	1,027	1,078
Grants receivable		-	-	-	634,513
<b>Total</b>		<u>1,027</u>	<u>-</u>	<u>1,027</u>	<u>635,591</u>
<b>Expenditure on:</b>					
Charitable activities	3	-	63,234	63,234	319,008
Other		38,258	1,044	39,302	196,669
<b>Total</b>		<u>38,258</u>	<u>64,278</u>	<u>102,536</u>	<u>515,677</u>
<b>Net income / (deficit) and net movement in funds</b>		(37,231)	(64,278)	(101,509)	119,914
<b>Transfer between funds</b>		-	-	-	-
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>129,371</u>	<u>64,278</u>	<u>193,649</u>	<u>73,735</u>
<b>Total funds carried forward</b>	8	<u>92,140</u>	<u>-</u>	<u>92,140</u>	<u>193,649</u>

**Voluntary Action Doncaster**

**Registered company number: CE018003**

**Charity number: 1184116**

**Balance Sheet as at 31 March 2025**

	Notes	2025 £	2024 £
<b>CURRENT ASSETS</b>			
Prepayments		-	-
Cash at bank and in hand		98,015	195,610
		<u>98,015</u>	<u>195,610</u>
Creditors: amounts falling due within one year	7	(5,875)	(1,961)
<b>NET CURRENT ASSETS</b>		<u>92,140</u>	<u>193,649</u>
<b>TOTAL NET ASSETS LESS CURRENT LIABILITIES</b>		<u>92,140</u>	<u>193,649</u>
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	8	92,140	129,371
Restricted funds	8	-	64,278
<b>TOTAL FUNDS</b>		<u>92,140</u>	<u>193,649</u>

The financial statements were approved by the Board of Trustees on 21 August 2025 and were signed on behalf of the Board by;

*Lai Si Lim*

.....  
Lai Si Lim – Chair

**Voluntary Action Doncaster**  
**Notes to the Financial Statements**  
**For the Year Ended 31 March 2025**

**1 Summary of significant accounting policies**

**a) General information and basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – second edition published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Voluntary Action Doncaster is a charity formed in England within the United Kingdom. The principal address is given in the charity information on page 3 of these financial statements.

These financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

**b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a

**Voluntary Action Doncaster**  
**Notes to the Financial Statements**  
**For the Year Ended 31 March 2025**

**Income recognition (continued...)**

valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

**d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds
- Expenditure on charitable activities; and
- Other expenditure represents those items not falling into the categories above.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

**e) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**f) Going concern**

After due consideration of all relevant factors, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern

**Voluntary Action Doncaster**  
**Notes to the Financial Statements**  
**For the Year Ended 31 March 2025**

**2 Analysis of incoming resources**

	Unrestricted funds £	Restricted funds £	Year ended 31.03.2025 £	Year ended 31.03.2024 £
<b>Donations and legacies</b>				
Donations	1,027	-	1,027	1,078
<b>Total 2025</b>	<u>1,027</u>	<u>-</u>	<u>1,027</u>	<u>1,078</u>
Total 2024	<u>1,078</u>	<u>-</u>	<u>1,078</u>	

	Unrestricted funds £	Restricted funds £	Year ended 31.03.2025 £	Year ended 31.03.2024 £
<b>Charitable activities</b>				
Charitable activities	-	-	-	634,513
<b>Total 2025</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>634,513</u>
Total 2024	<u>-</u>	<u>634,513</u>	<u>634,513</u>	

## Voluntary Action Doncaster

### Notes to the Financial Statements

For the Year Ended 31 March 2025

#### 3 Analysis of resources expended

	Unrestricted funds £	Restricted funds £	Year ended 31.03.2025 £	Year ended 31.03.2024 £
<b>Charitable activities</b>				
Micro grants	-	-	-	4,332
IFF Delivery	-	-	-	15,640
Digital Inclusion	-	334	334	160,551
VAR/VCSE	-	-	-	8,640
Digital champions	-	-	-	32,000
Community investment	-	-	-	91,389
Sandall park festival	-	-	-	3,456
Voluntary Action Rotherham	-	-	-	3,000
BGET	-	900	900	-
Transfer of funds to new provider	-	62,000	62,000	-
<b>Total 2025</b>	<b>-</b>	<b>63,234</b>	<b>63,234</b>	<b>319,008</b>
Total 2024	-	319,008	319,008	
<b>Other</b>				
Staff equipment costs	145	-	145	631
Stationary	251	-	251	297
Wages and salaries	-	-	-	156,348
National insurance	-	-	-	6,255
Pension	-	-	-	2,754
Redundancy costs	-	-	-	2,602
Stipends	6,375	-	6,375	1,350
Telephone	1,049	-	1,049	2,001
Subscriptions	331	-	331	903
Training	-	-	-	524
Legal and professional	2,864	-	2,864	1,473
Voluntary hub	-	-	-	-
Sundry Expenses	433	-	433	292
DBS Check	-	-	-	200
Insurance	798	-	798	1,222
Staff expenses	-	-	-	4,097
Accountancy and independent examiners fees	2,700	-	2,700	900
Consultancy fees	22,220	-	22,220	3,874
Meeting expenses	838	-	838	1,891
Travel and subsistence	254	-	254	-
Point of view project	-	1,044	1,044	2,070
Bookkeeping and administration	-	-	-	6,985
<b>Total 2025</b>	<b>38,258</b>	<b>1,044</b>	<b>39,302</b>	<b>196,669</b>
Total 2024	-	196,669	196,669	

## Voluntary Action Doncaster

### Notes to the Financial Statements

#### For the Year Ended 31 March 2025

#### 4 Payments to trustees

- a) No expenses were paid during the year in addition to the stipend disclosed in note 3 and a small number of direct reimbursements for charity expenses paid for personally by the trustees.
- b) During the year, £1,300 was paid to one trustee for bookkeeping and administration services provided to the charity (2024: £6,710).

#### 5 Fees for examination

For the year ending 31 March 2025 the charity was required under the Charities Act 2011 to obtain an independent examination, but not an audit, under Section 477 of the Companies Act 2006, of the financial statements. The members did not require the charity to obtain an audit of its financial statements for the year ending 31 March 2025. The fee for the independent examination for the year ended 31 March 2025 was £900 (2024: £900). Other accountancy services were provided during the year totalling £1,800 (2024: £nil)

#### 6 Staff numbers

The average number of persons employed by the charity during the year was 0 (2024: 8).

#### 7 Creditors: Amounts falling due within one year

	Year ended 31.03.2025 £	Year ended 31.03.2024 £
Accruals and deferred income	5,875	1,961
	5,875	1,961

#### 8 Analysis of charitable funds

Current year	Balance at 01.04.2024 £	Incoming resources £	Resources expended £	Balance at 31.03.2025 £
<b>Restricted funds</b>				
Community Connector	62,334	-	(62,334)	-
BGET	900	-	(900)	-
Point of View Project	1,044	-	(1,044)	-
	64,278	-	(64,278)	-
<b>Unrestricted funds</b>	129,371	1,027	(38,258)	92,140
<b>Total funds</b>	193,649	1,027	(102,536)	92,140

**Voluntary Action Doncaster**  
**Notes to the Financial Statements**  
**For the Year Ended 31 March 2025**

**Analysis of charitable funds (continued)**

Prior year	Balance at 01.04.2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31.03.2024 £
<b>Restricted funds</b>					
Core DMBC	927	101,814	(102,741)	-	-
Barrier Buster	72	-	(72)	-	-
IFF DMBC	24,539	-	(24,539)	-	-
Community Connector	-	418,300	(261,664)	(94,302)	62,334
BGET	8,526	13,500	(21,126)	-	900
VCSE Alliance	5,680	-	(5,680)	-	-
Community Investment Fund	-	49,591	(49,591)	-	-
Digital Champions	-	32,000	(32,000)	-	-
Brelms Trust	-	5,918	(5,918)	-	-
Sandall Park Festival	-	390	(390)	-	-
Point of View Project	-	9,400	(8,356)	-	1,044
NAVCA	-	1,000	(1,000)	-	-
FPS Sheff	-	2,600	(2,600)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Restricted funds</b>	<b>39,744</b>	<b>634,513</b>	<b>(515,677)</b>	<b>(94,302)</b>	<b>64,278</b>
<b>Unrestricted funds</b>	<b>33,991</b>	<b>1,078</b>	<b>-</b>	<b>94,302</b>	<b>129,371</b>
<b>Total funds</b>	<b>73,735</b>	<b>635,591</b>	<b>(515,677)</b>	<b>-</b>	<b>193,649</b>

**Voluntary Action Doncaster**  
**Notes to the Financial Statements**  
**For the Year Ended 31 March 2025**

**9 Transactions with related parties**

During the year £nil was paid to the wife of one of the trustees for the provision of administration and secretarial services (2024: £275).

**10 Control**

Throughout the year, the charity was under the control of the board of Trustees.

**11 Analysis of net assets between funds**

<b>Current year</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Year ended 31.03.2025 £</b>
Cash at bank and in hand	98,015	-	98,015
Other net current liabilities	(5,875)	-	(5,875)
<b>Total net assets 2025</b>	<u>92,140</u>	<u>-</u>	<u>92,140</u>

<b>Prior year</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Year ended 31.03.2024 £</b>
Cash at bank and in hand	129,371	66,239	195,610
Other net current liabilities	-	(1,961)	(1,961)
<b>Total net assets 2024</b>	<u>129,371</u>	<u>64,278</u>	<u>193,649</u>

**VOLUNTARY ACTION DONCASTER**

England & Wales - Charity number 1184116

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# Accounts

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**Charity number: 1184116  
Company number CE018003**

**Voluntary Action Doncaster**

**Financial Statements  
For the Year Ended 31 March 2024**

**Voluntary Action Doncaster**  
**Contents of the Financial Statements**  
**For the Year Ended 31 March 2024**

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**Voluntary Action Doncaster  
Officers and Advisers**

**For the Year Ended 31 March 2024**

<b>Trustees</b>	Lai Si Lim – Chair Stephen Nigel Sherratt Lynne Rothwell Tara Hannan-Murphy Ian Hately James John McLaughlin Nicky Birkinshaw Syed Miah Neena Rainey
<b>Registered address</b>	c/o Bentley Resource Centre High Street Bentley Doncaster DN5 0AA
<b>Registered charity number</b>	1184116
<b>Registered company number</b>	CE018003
<b>Independent Examiner</b>	Hawsons Chartered Accountants 5 Sidings Court White Rose Way Doncaster DN4 5NU

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2024

#### INTRODUCTION

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – second edition published in October 2019.

#### TRUSTEES OF THE CHARITY

The trustees who have served during the year and since the year end were as follows:

Lai Lim (Chair, appointed 18/01/24)  
Steve Sherratt (Treasurer, elected 07/06/23)  
Lynne Rothwell  
Tara Hannan-Murphy  
Ian Hately (elected 07/06/23)  
Jim McLaughlin (appointed 20/06/24)  
Nicky Birkinshaw (appointed 20/06/24)  
Syed Miah (appointed 20/06/24)  
Neena Rainey (appointed 20/06/24)

Victoria Beere (resigned 18/05/23)  
Glen Monks (resigned 18/05/23)  
Lesley Hill (resigned 18/05/23)  
Andrew Ryan (resigned 18/05/23)  
Andrew Goodall (Chair, resigned 12/12/23)  
David D'Silva (elected 07/06/23, resigned 06/03/24)  
Carmelle Harold (elected 07/06/23, resigned 06/03/24)  
Fran Joel (elected 07/06/23, resigned 18/04/24)  
Ellie Acornley (appointed 18/01/24, resigned 16/05/24)

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number**

1184116

**Principal address**

c/o Bentley Resource Centre  
High Street  
Bentley  
Doncaster  
DN5 0AA

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2024**

#### **REFERENCE AND ADMINISTRATIVE DETAILS - continued**

##### **Independent Examiners**

Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution**

The charity was registered on 26 June 2019.

##### **Recruitment and appointment of new trustees**

All trustees are appointed on a voluntary basis, and do not receive any remuneration for their time. Some of the organisations which employ the Trustees have received a stipend which is intended to provide some recompense for releasing staff to fulfil their Trustee duties and for representing the voluntary and community sector at various meetings. All expenses reimbursed are disclosed in the accounts.

##### **Risk Management**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined the operational and business risks faced by the charity and confirm that they have established systems to mitigate the sufficient risks.

##### **Going Concern**

Whilst core funding from the local authority has ceased during the year, the charity has the benefit of having adequate unrestricted funds to carry on its activities and to pursue other working partnerships. Having assessed ongoing and foreseeable future financial commitments, the Trustees are satisfied with the validity of preparing these accounts on the basis of being a going concern.

##### **Objectives and Activities**

The main object of the charity is to:

- promote any charitable purposes for the benefit of the public, principally but not exclusively, in the local government area of Doncaster and its environs, and, in particular, to build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose to benefit local residents and communities; and
- promote, organise and facilitate cooperation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

The Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and future direction. The guidance is available from the Charity Commission.

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2024**

#### **2023/24 REVIEW**

The year ending 31<sup>st</sup> March 2024 was one of significant change for Voluntary Action Doncaster. At the beginning of the year, VAD employed 10 members of staff, and provided core services to our member organisations.

In August 2023, Doncaster Council made the decision to terminate its contract with Voluntary Action Doncaster, which had provided infrastructure services to the Voluntary, Community and Faith sector in Doncaster since 2020. Although Doncaster Council had already indicated that it was intending to put the contract out to tender at some stage, the decision to terminate the contract prior to appointing a new provider was unexpected to both the management and Trustees of VAD.

With no ongoing income to pay the salaries of staff as well as the oncosts of running the organisation, a major review of the structure and activities of VAD was immediately required.

The Chief Executive Officer resigned in November 2023, followed by other members of staff and VAD was left in the position whereby the delivery of contracts could not be guaranteed.

Doncaster Council also terminated the contracts to deliver the Community Investment Fund for the Central Area, and the Digital Champions project. Outstanding funds relating to these projects were returned back to Doncaster Council by VAD in January 2024.

In January 2024, the Trustees decided that it would be in the best interests of Voluntary Action Doncaster to bring all remaining contracts to a close by 31<sup>st</sup> March 2024, and to terminate all remaining staff contracts by that date. The Trustees decided that, from April 2024, the organisation would be run on a voluntary basis until a future strategy and appropriate business plan could be confirmed.

By February 2024, only three members of staff remained, and their posts were made redundant by the end of the financial year. VAD is pleased to report that all employees found suitable alternative employment almost immediately, and the redundancy process was carried out in a satisfactory manner to the credit of all staff. VAD would like to go on record to thank the staff for their understanding and cooperation at this stressful time.

We can also report that all of the following contracts were brought to a successful completion by the end of March 2024, to the satisfaction of all clients.

- Digital Inclusion and Connectivity Grants (NHS – Integrated Care Board)
- British Gas Energy Advice (Citizens Advice Doncaster)
- Point of View Project (Bassetlaw CVS)
- Organisational Advice to Members (Brelms Trust)

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2024**

#### **2024/2025 OUTLOOK AND PLAN**

Whilst the Trustees endeavoured to represent the sector on the various strategic forums and working groups that were active in Doncaster during 2023/24, it is inevitable that, due to a lack of resources, VAD is unable to provide the previous level of representation for the sector going forwards.

However, the Board is excited to focus on the following key specific objectives for the year ahead, and to work on a new structure to demonstrate the principles of a member led organisation, and to carry on our commitment to and engagement with our member organisations.

- To understand members' needs and aspirations
- To include our members in VAD's strategic and operational plans.
- To commission FaithStar LLP to facilitate development work with VAD
- To implement a strategic plan with our members and stakeholders
- To involve members in future projects and activities of VAD through co-designing, collaboration and by working in partnership.
- To examine a structure that would enhance members' involvement in the work of VAD.
- Refresh, rebuild and reconnect relationships
- To re-establish relationships with partners and stakeholders through project collaboration e.g. on specific projects around volunteering and support for volunteers with Rotherham Doncaster and South Humber NHS Foundation Trust (RDaSH) and Family Lives.
- To reconnect with the work of the Integrated Care Board, VCSE Alliance.
- Sharing skills and building capacity with and for the VCF sector.

The Trustees continue to work with suitable partners and to support voluntary sector member organisations and volunteers as follows:

- to communicate with our members and the public through VAD's Facebook and social media
- to further networking events
- to deliver training needs of members
- to commission member organisations to deliver specific workshops.

**Voluntary Action Doncaster**

**Trustees' Report for the year ended 31 March 2024**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Report) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**On behalf of the board**

*Lai Lim*

.....  
Lai Lim (Chair)

16/01/2025

Date.....

**Independent Examiner's Report to the Trustees of**

**Voluntary Action Doncaster**

**For the Year Ended 31 March 2024**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 10 to 18.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Hawsons*

.....  
Daniel Wood ACA  
Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

16/01/2025

Date: .....

## Voluntary Action Doncaster

### Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.24 £	Year ended 31.03.23 £
<b>Incoming from:</b>	2				
Donations and legacies		1,078	-	1,078	126
Grants receivable		-	634,513	634,513	260,819
<b>Total</b>		<u>1,078</u>	<u>634,513</u>	<u>635,591</u>	<u>260,945</u>
<b>Expenditure on:</b>	3				
Charitable activities		-	319,008	319,008	96,327
Other		-	196,669	196,669	203,741
<b>Total</b>		<u>-</u>	<u>515,677</u>	<u>515,677</u>	<u>300,068</u>
<b>Net income / (deficit) and net movement in funds</b>		1,078	118,836	119,914	(39,123)
<b>Transfer between funds</b>		94,302	(94,302)	-	-
<b>Reconciliation of funds:</b>					
Total funds brought forward		33,991	39,744	73,735	112,858
<b>Total funds carried forward</b>	7	<u>129,371</u>	<u>64,278</u>	<u>193,649</u>	<u>73,735</u>

**Voluntary Action Doncaster**  
**Registered company number: CE018003**  
**Balance Sheet as at 31 March 2024**

	Notes	2024 £	2023 £
<b>CURRENT ASSETS</b>			
Prepayments		-	-
Cash at bank and in hand		195,610	355,701
		195,610	355,701
Creditors: amounts falling due within one year	6	(1,961)	(281,966)
<b>NET CURRENT ASSETS</b>		193,649	73,735
<b>TOTAL NET ASSETS LESS CURRENT LIABILITIES</b>		193,649	73,735
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	7	129,371	33,991
Restricted funds	7	64,278	39,744
		193,649	73,735
<b>TOTAL FUNDS</b>		193,649	73,735

16/01/2025

The financial statements were approved by the Board of Trustees on ..... and were signed on behalf of the Board by;

*Lai Lim*

.....  
Lai Si Lim - (Trustee)

## **Voluntary Action Doncaster**

### **Notes to the Financial Statements for the year ended 31 March 2024**

#### **1. Summary of significant accounting policies**

##### **(a) General information and basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – second edition published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Voluntary Action Doncaster is a charity formed in England within the United Kingdom. The principal address is given in the charity information on page 3 of these financial statements.

These financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

##### **(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### **(c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

## **Voluntary Action Doncaster**

### **Notes to the Financial Statements for the year ended 31 March 2024**

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

#### **(d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds
- Expenditure on charitable activities; and
- Other expenditure represents those items not falling into the categories above.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

#### **(e) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2024

(f) **Going concern**

After due consideration of all relevant factors, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern

**2. Analysis of incoming resources**

	Unrestricted Funds	Restricted Funds	Year ended 31.03.24	Period ended 31.03.23
	£	£	£	£
<b>Donations and legacies</b>				
Donations	1,078	-	1,078	126
	1,078	-	1,078	126
	1,078	-	1,078	126
 <b>Charitable activities</b>				
Grants receivable	-	634,513	634,513	260,819
	-	634,513	634,513	260,819
	-	634,513	634,513	260,819

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2024

	Unrestricted Funds	Restricted Funds	Year ended 31.03.24	Period ended 31.03.23
	£	£	£	£
<b>3. Analysis of resources expended</b>				
<b>Other</b>				
Staff Equipment Costs	-	631	631	419
Stationary	-	297	297	290
Wages and salaries	-	156,348	156,348	132,525
National insurance	-	6,255	6,255	33,137
Pension	-	2,754	2,754	4,462
Redundancy costs	-	2,602	2,602	-
Stipends	-	1,350	1,350	5,400
Telephone	-	2,001	2,001	1,395
Subscriptions	-	903	903	290
Training	-	524	524	817
Legal and professional	-	1,473	1,473	-
Voluntary Hub	-	-	-	3,500
Sundry Expenses	-	292	292	10,262
DBS Check	-	200	200	1,200
Insurance	-	1,222	1,222	1,238
Staff Expenses	-	4,097	4,097	380
Accountancy Fees	-	900	900	990
Consultancy fees	-	3,874	3,874	-
Meeting Expenses	-	1,891	1,891	7,436
Point of View Project	-	2,070	2,070	-
Bookkeeping and administration	-	6,985	6,985	-
	-	196,669	196,669	203,741
<b>Charitable activities</b>				
Micro grants	-	4,332	4,332	21,694
IFF Delivery	-	15,640	15,640	26,029
Digital Inclusion	-	160,551	160,551	39,009
VAR/VCSE	-	8,640	8,640	9,320
Summer volunteering	-	-	-	275
Digital Champions	-	32,000	32,000	-
Community Investment	-	91,389	91,389	-
Sandall Park Festival	-	3,456	3,456	-
Voluntary Action Rotherham	-	3,000	3,000	-
	-	319,008	319,008	96,327

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2024

#### 4. Payments to trustees

- i) No expenses were paid during the year in addition to the stipend disclosed in note 3.
- ii) During the year, £6,710 was paid to one trustee for bookkeeping and administration services provided to the charity (2023: £Nil).

#### 5. Fees for examination

For the year ending 31 March 2024 the charity was required under the Charities Act 2011 to obtain an independent examination, but not an audit, under Section 477 of the Companies Act 2006, of the financial statements. The members did not require the charity to obtain an audit of its financial statements for the year ending 31 March 2024. The fee for the independent examination for the year ended 31 March 2024 was £900.

#### 6. Staff numbers

The average number of persons employed by the charity during the year was 8 (2023: 8).

#### 7. Creditors: Amounts falling due within less than one year

	Year ended 31.03.24	Year ended 31.03.23
	£	£
Accruals and deferred income	1,961	281,966
	<u>1,961</u>	<u>281,966</u>

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2024

#### 8. Analysis of charitable funds

	Balance at 1.04.23	Incoming Resources	Resources Expended	Transfers	Balance at 31.03.24
<b>Analysis of movement in restricted funds</b>					
Core DMBC	927	101,814	(102,741)	-	-
Barrier Buster	72	-	(72)	-	-
IFF DMBC	24,539	-	(24,539)	-	-
Community Connector	-	418,300	(261,664)	(94,302)	62,334
BGET	8,526	13,500	(21,126)	-	900
VCSE Alliance	5,680	-	(5,680)	-	-
Community Investment Fund	-	49,591	(49,591)	-	-
Digital Champions	-	32,000	(32,000)	-	-
Brelms Trust	-	5,918	(5,918)	-	-
Sandall Park Festival	-	390	(390)	-	-
Point of View Project	-	9,400	(8,356)	-	1,044
NAVCA	-	1,000	(1,000)	-	-
FPS Sheff	-	2,600	(2,600)	-	-
	<u>39,744</u>	<u>634,513</u>	<u>(515,677)</u>	<u>(94,302)</u>	<u>64,278</u>
<b>Analysis of movement in unrestricted funds</b>					
	33,991	1,078	-	94,302	129,371
	<u>73,735</u>	<u>635,591</u>	<u>(515,677)</u>	<u>-</u>	<u>193,649</u>

#### Details of restricted funds:

The Community Connector funding is for the provision of a digital inclusion programme to the community.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2024

**9. Transactions with related parties**

During the year £275 was paid to the wife of one of the trustees for the provision of administration and secretarial services (2023: £Nil).

**10. Control**

Throughout the year, the charity was under the control of the board of Trustees.

**11. Analysis of net assets between funds**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Cash at bank and in hand	129,371	66,239	195,610
Other net current liabilities	-	(1,961)	(1,961)
	129,371	64,278	193,649
<b>Total net assets</b>	<b>129,371</b>	<b>64,278</b>	<b>193,649</b>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Cash at bank and in hand	33,991	321,710	355,701
Other net current liabilities	-	(281,966)	(281,966)
	33,991	39,744	73,735
<b>Total net assets</b>	<b>33,991</b>	<b>39,744</b>	<b>73,735</b>

**VOLUNTARY ACTION DONCASTER**

England & Wales - Charity number 1184116

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# Accounts

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**Charity number: 1184116  
Company number CE018003**

**Voluntary Action Doncaster**

**Financial Statements  
For the Year Ended 31 March 2023**

**Voluntary Action Doncaster**  
**Contents of the Financial Statements**  
**For the Year Ended 31 March 2023**

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**Voluntary Action Doncaster  
Officers and Advisers**

**For the Year Ended 31 March 2023**

**Trustees** Andrew David Goodall – Chair  
Victoria Suzanne Beere  
Glen Monks  
Lesley Margaret Maria Hill  
Tara Hannan-Murphy  
Andrew Ryan  
Lynne Rothwell  
Lai Si Lim

**Registered address** c/o Bentley Resource Centre  
High Street  
Bentley  
Doncaster  
DN5 0AA

**Registered charity number** 1184116

**Registered company number** CE018003

**Independent examiner** Hawsons  
Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2023**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – second edition published in October 2019.

#### **Trustees of the charity**

The trustees who have served during the year and since the year end were as follows:

Andrew David Goodall – Chair  
Victoria Suzanne Beere  
Glen Monks  
Lesley Margaret Maria Hill  
Tara Hannan-Murphy  
Andrew Ryan  
Lynne Rothwell  
Lai Si Lim

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1184116

##### **Principal address**

c/o Bentley Resource Centre  
High Street  
Bentley  
Doncaster  
DN5 0AA

##### **Independent Examiners**

Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2023**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution**

The charity was registered on 26 June 2019.

##### **Recruitment and appointment of new trustees**

All trustees are appointed on a voluntary basis, and do not receive any remuneration for their time. Some of the organisations Trustees are employed by have received a stipend which is intended to provide some recompense for releasing staff to fulfil their Trustee duties and representing the voluntary and community sector at various meetings. All expenses reimbursed are disclosed in the accounts.

##### **Risk Management**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined the operational and business risks faced by the charity and confirm that they have established systems to mitigate the sufficient risks.

##### **Objectives and Activities**

The main object of the charity is to:

- promote any charitable purposes for the benefit of the public, principally but not exclusively, in the local government area of Doncaster and its environs, and, in particular, to build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose to benefit local residents and communities; and
- promote, organise and facilitate cooperation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

The Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and future direction. The guidance is available from the Charity Commission.

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2023**

#### **Organisational structure**

Voluntary Action Doncaster became operational with the appointment of the Chief Executive in July 2020. A Business Administrator was appointed in October 2020 to provide administrative support and coordinate the recruitment of volunteers. More recently, as the organisation has now become firmly established. During 2022/23 Voluntary Action Doncaster has been successful in attracting project funding to deliver specific programmes of work and has recruited staff to deliver them - specifically in the areas of Volunteer Engagement; Digital Inclusion and Cost of Living/Energy Support. Voluntary Action Doncaster also hosts an Equality, Diversity and Inclusion Coordinator on behalf of the Inclusion and Fairness Forum. By mid November 2022, we peaked with 10 employees in post (various working patterns) as well as a handful of committed volunteers.

#### **Risk management**

Trustees have ensured that there is a Risk Management Policy and Procedure in place which sets out how the Voluntary Action Doncaster identifies and mitigates risks. The Risk Register is incorporated within the Business Plan and aligned to the Operational Plan. . The Chief Officer or the Operations Director reports on risks arising and their mitigation to the Board of Trustees in order to provide assurance on how risk management is being managed. The Operations Director has recently reviewed the Risk Register process and introduced a new simplified 'RAG' (Red, Amber, Green) method of measurement, which has been presented and agreed by the Board. In summary, All 'RED' risks will be discussed at every Board meeting, as will any which have taken a downward trajectory since the previous meeting. All other risks will be actively managed by the Operations Director.

#### **Objectives and activities**

Voluntary Action Doncaster's vision is to nurture a vibrant and thriving Voluntary Community and Faith Sector (VCFS) for Doncaster. We support and advocate for all VCFS organisations that serve the Doncaster area.

We connect people and communities so that by working together we can improve the health, wealth and happiness of everyone in Doncaster.

We are an independent member-led organisation. Our trustees have been elected by members because of their experience of working in and leading local VCFS organisations.

Our main areas of activity are:

- Strategic representation, advocacy and influence
- Information advice and guidance to VCFS and brokering connections (Directory, networking, partnerships)
- Volunteer Hub and services
- Communications and publicity
- VCFS people and organisation development
- Provision of funding through management of VCFS Microgrant and support of volunteer expenses
- Development of local insight, data analysis and resources
- Developing income generation streams

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2023**

#### **Charitable activities and future developments**

##### **2022/23 Review:**

During the third year of operation Voluntary Action Doncaster (VAD) has made significant progress. Moving from start-up and set-up phases, to greater levels of representation on numerous senior level Boards and Forums across Doncaster. Also starting to deliver services.

An ongoing priority has been to raise awareness and provide sector representation with our statutory organisations. The VAD Board and Leadership Team represents the interests of the VCFS at a wide range of strategic forums, including Team Doncaster meetings, the Health and Wellbeing Board and Doncaster Integrated Care Partnership Boards. VAD actively contributes to the development of local policies through the Horizon Policy and Design Group to ensure the VCFS role and perspectives are taken into account. influencing strategically and connecting with regional and national networks of leaders to tap into peer learning and good practice. We co-host the Charity Forum with the Doncaster Chamber of Commerce quarterly. This provides an opportunity for peer development and networking on a virtual platform. VAD hosts the Inclusion and Fairness Forum.

VAD has taken a measured approach to raising awareness and engagement by giving presentations to the sector and stakeholders. This has proved popular in both offering reassurance that we are now here and established as an infrastructure organisation to support the sector, and has been limited only due to capacity. It is certainly an area we have been asked, and will look to develop further as soon as we are able to secure additional resources in the critical roles of Member and Volunteer Coordinators. Furthermore, building on the firm foundations of our operating systems and policies, we have started to look at our broader Communications, all of which underpin future growth.

Key to our next phase of growth has been the appointment of an Operations Director in January 2022 who will be responsible for driving forward both our Business, and newly developed Operational Plan. In addition, this post will create some capacity to focus on Income Generation to drive both growth and longer term sustainability.

The experiential learning of setting up a new micro charity continues to be invaluable in demonstrating an understanding and a 'lived experience' of third sector issues, both locally and nationally.

We actively promote volunteering. Our online Doncaster Volunteer Hub continues to grow for the self-service market and we are starting to see small successes when we are able to spend time out in the Community or working with our Community Connectors. Our online Volunteer Hub went live in September 2020 paving the way for our work in supporting the roll out of the Covid 19 vaccination programme in Doncaster. This proved to be invaluable in supporting the wider Doncaster efforts, but as we start to move to a world free of testing and restrictions, volunteer registrations continue to grow for opportunities across Doncaster.

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2023**

Our focus during the year has been to deliver our constitutional objects and charitable activities utilising all available resources.

The addition of resources to our management team just over a year ago provided the capacity to focus on income generation to drive both growth and longer term sustainability. As an infrastructure organisation it can be difficult to attract funding for core roles as funders much more focused towards supporting direct delivery within communities. However, during this year we have seen some success in working in partnership with other local organisations. For example partnering with Bassetlaw CVS on a project to encourage more young people into volunteering through the Arts. We secured a substantial agreement with the British Gas Energy Trust to deliver in partnership with Citizens Advice. This would not have been possible without VAD's challenge to the energy giant who initially did not recognise Doncaster as an area of sufficient deprivation. Not accepting of this, we put forward a strong challenge back to British Gas and succeeded in overturning their decision. This challenge and advocacy work will continue to be a priority for VAD.

During the year we have played a key role in supporting the developments around the Integrated Care System for Doncaster and South Yorkshire. Facilitating the engagement of VCFS partners in the creation of our VCSE Alliance which has helped secure VCSE representation of regional and local decision making Boards; shape a Memorandum of Understanding for the partnership and influence policy development,

The experiential learning of setting up a new micro charity ourselves, continues to be invaluable in demonstrating an understanding and a 'lived experience' of third sector issues, both locally and nationally. We have been able to help and advise new groups with drawing up constitutions, recruiting Board Members and ways of working with the Charities Commission. We would like to grow this offer to meet demand.

As hosts of the Inclusion and Fairness Forum VAD completed the review of how Team Doncaster partners were embedding their Equality Statement commitments. This report was presented to the Executive Committee and our recommendations generally supported. Uncertainty around funding has however delayed the implementation of those recommendations. We expect this will now be incorporated with the local authority tender specification to be published in 2023. Additionally, as part of our contract to host the Inclusion and Fairness Forum we were invited to run a pilot Reverse Mentoring pilot programme. This has now been evaluated with much positive feedback received particularly from senior Stakeholders. This is something we aim to build on in the coming year.

The Micro Grant programme VAD managed concluded in March 2023. The funding was fully expended in February but we were able to secure a small additional top up to enable us to keep the grant going to the end of the financial year. Overall, we awarded 103 grants and declined 19 applications as they either did not meet the criteria or an award had already been made within a 12 month period. We believe that the approach works because the ease of application attracted groups that have not previously applied for grants due to length of forms, difficult questions or technical capability. It is a great opportunity for new groups to build up their skills and confidence in bid writing.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2023

Without doubt our biggest challenge to date is trying to grow an organisation whilst reliant on non-recurrent single year funding agreements. We have a clear 5 year growth plan which is on track to deliver but without the security of any longer term funding, even the most straight-forward business decisions carry medium to high risks. This carries forward to our ability to attract new staff and retain good staff when we cannot offer any job security beyond a year and of course staff start seeking other opportunities at the 6-9 month stage when no continuity or job security can be offered. That said, we have been extremely fortunate in attracting some high quality candidates who are proving to be excellent team members.

Demand for VAD services is growing, as is the list of senior forums and Boards we are being invited to sit on, or contribute to, but our resource and ability to do so is finite. This of course presents a continuous challenge of juggling priorities and having to make unpopular decisions at times.

Our need to have a fully developed member services offer in place remains a key priority not just to ensure we are fully supporting our VCF sector organisations to be the best they can be, but also because it is a key element of our future income generation strategy.

This means we have to think and act much more creatively to meet our challenges. We are therefore exploring new opportunities such as partnering with local Universities for research and work-based projects. Outputs from these will help inform future funding bids not just for ourselves but we see this as valuable evidence we can share with the sector.

We measure our progress in a number of ways and are pleased to report that all our monitoring demonstrates an upward trajectory in many areas:

- The number of Volunteers registered with us continues to grow. Whilst our Volunteer Hub is still very much a digital "self-service" model, some ad-hoc direct mail communications have been successful in highlighting opportunities and brokering placements. We have introduced volunteer coordinator meetings which are steadily settling in. During the year we have also co-

delivered the Volunteer training sessions that have been commissioned through the Community Wealth Builder programme.

- Members - with the support of an outreach worker we have been able to raise awareness about Voluntary Action Doncaster and the support that is available. In the Autumn we introduced a Members Bulletin which is issued shortly after our Board meetings to help keep members sighted on what is happening and any opportunities to work together. We have also launched monthly member coffee mornings which give groups the opportunity to meet each other, discuss collaboration opportunities and meet with our staff. We use these as opportunities to keep ourselves updated and abreast of sector needs and challenges which in turn informs our own priorities.
- Through a growth in the circulation of fortnightly newsletters we are extending our reach to more and more people working in the VCF sector and with other stakeholders.

Our key contribution is advocacy on behalf of the VCF sector. Our added value comes in the sense of our ability to reach into the heart of the sector through our member organisations who operate in and with some of our least heard and most vulnerable residents.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2023

We aim to be responsive and adaptive. We have been called upon a number of times to support critical work that falls outside of our core business but been able to quickly re-prioritise to meet the need and fulfil our community support role. Recent examples include:

- Securing and distributing SIM cards to Ukrainian families arriving in Doncaster
- Coordinating clothing donations, new and used, and setting up and delivery of a pop-up shop for asylum seekers locally.
- Being accepted as an agent for distribution of free data and SIM packages
- Brokering successful corporate volunteering days for local charities

Probably our biggest success of the last 12 months has come from our Digital Inclusion work supported by the Integrated Care Partnership. In a short space of time we have carried out a detailed community engagement analysis of need and used the findings to form recommendations and solutions. We are already delivering on a number of those including offering community based training, free data, help with broadband, one to one ad hoc training (drop in) and negotiating to implement a device bank. This full wraparound offer seeks to fill a gap not covered in the City by the more formal digital offers.

In addition, we are particularly proud of our corporate partnerships. Without mentioning names we brokered hugely successful garden clearance projects for our members as well as delivering much needed donations to Asylum seekers, young carers, and the Hygiene banks.

Our performance and delivery is often compared to our counterparts across South Yorkshire. Whilst we work closely together and we learn much from them, it should be noted that they have all been established for many years more than ourselves and are mature organisations. They are delivering services we aspire to deliver or are in negotiations to deliver but at this stage in our journey we should not be perceived as comparable. In essence, our agenda is driven by what the sector tells us it needs and is therefore ever changing. We are a broker and an advocate for the sector and joining up people and Services are critical to our success and that of the sector.

#### 2023/2024 Outlook and Forward Plan

- To be developed further following discussions with member organisations.\*

We remain committed to providing support to the voluntary community and faith sector without competing to provide services to the community. Where we are successful in gaining funding that requires delivery we will do that in partnership with local third sector delivery partners.

We will continue to deliver commissioned activity such as Digital Inclusion in partnership with the sector and manage the Central Localities Community Investment Fund.

Our immediate priority is to develop and submit a successful tender for the Council's Voluntary Community at Faith Sector Infrastructure Support and Inclusion and Fairness commissioned work. In the short term this will provide important stability and continuity to help us to carry forward our plans.

Our focus will then very much be on building high quality sustainable member services. We know that the support we have been able to provide to help small groups set up has been welcomed and this is a service which we intend to expand and develop.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2023

We will also:

- explore how might best provide or signpost support for the sector in the areas of corporate functions (e.g. Accountancy, Financial and HR services, marketing and communications, research and evaluation)
- continue to develop our support around volunteering - including recruitment campaigns, providing support to volunteer coordinators and training and development.
- grow and open up the DBS application service for volunteers and staff in the sector which we started to pilot last year.
- proceed with our proposal to offer a Compliance Education and Awareness Raising offer to complement products and services which already exist across Doncaster but are under utilised or accessed.
- Continue providing monthly networking opportunities for peer support and as a catalyst for collaboration and partnership working

In summary, our overarching aim for the coming year is to move further towards becoming a 'positive disruptor' that upsets the status quo as representatives of the sector and firmly establish our position in the borough landscape, by providing positive challenge to enable resources to reach the VCF community / community quicker and easier.

#### Statement of Trustees Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Report) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### On behalf of the board



Andrew David Goodall - (Trustee)

Dated: 16/10/2023

**Independent Examiner's Report to the Trustees of**  
**Voluntary Action Doncaster**  
**For the Year Ended 31 March 2023**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 13 to 21.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
.....  
Daniel Wood  
Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

Date: 16/10/23.....

## Voluntary Action Doncaster

### Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.23 £	Period ended 31.03.22 £
<b>Incoming from:</b>					
Donations and legacies	2	126	-	126	1,772
Grants receivable		-	260,819	260,819	194,570
<b>Total</b>		<u>126</u>	<u>260,819</u>	<u>260,945</u>	<u>196,342</u>
<b>Expenditure on:</b>					
Charitable activities	3	-	96,327	96,327	62,097
Other		-	203,741	203,741	100,853
<b>Total</b>		<u>-</u>	<u>300,068</u>	<u>300,068</u>	<u>162,950</u>
<b>Net income / (deficit) and net movement in funds</b>		126	(39,249)	(39,123)	33,392
<b>Transfer between funds</b>		-	-	-	-
<b>Reconciliation of funds:</b>					
Total funds brought forward		33,865	78,993	112,858	112,858
<b>Total funds carried forward</b>	7	<u>33,991</u>	<u>39,744</u>	<u>73,735</u>	<u>112,858</u>

**Voluntary Action Doncaster**  
**Registered company number: CE018003**  
**Balance Sheet as at 31 March 2023**

	Notes	2023 £	2022 £
<b>CURRENT ASSETS</b>			
Prepayments		-	-
Cash at bank and in hand		355,701	412,858
		355,701	412,858
Creditors: amounts falling due within one year	6	(281,966)	(300,000)
<b>NET CURRENT ASSETS</b>			
		73,735	112,858
<b>TOTAL NET ASSETS LESS CURRENT LIABILITIES</b>			
		73,735	112,858
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	7	33,991	33,865
Restricted funds	7	39,744	78,993
		73,735	112,858
<b>TOTAL FUNDS</b>			
		73,735	112,858

The financial statements were approved and authorised for issue by the Board of Trustees on 16/10/.....2023 and were signed on behalf of the Board by;

  
 .....  
 Andrew David Goodall - (Trustee)

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2023

#### 1. Summary of significant accounting policies

##### (a) General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – second edition published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Voluntary Action Doncaster is a charity formed in England within the United Kingdom. The principal address is given in the charity information on page 3 of these financial statements.

These financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

##### (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2023

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

#### **(d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds
- Expenditure on charitable activities; and
- Other expenditure represents those items not falling into the categories above.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

#### **(e) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2023

#### (f) Going concern

After due consideration of all relevant factors, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

#### 2. Analysis of incoming resources

	Unrestricted Funds	Restricted Funds	Year ended 31.03.23	Period ended 31.03.22
	£	£	£	£
<b>Donations and legacies</b>				
Donations	126	-	126	1,772
	126	-	126	1,772
	126	-	126	1,772
 <b>Charitable activities</b>				
Grants receivable		260,819	260,819	194,570
	-	260,819	260,819	194,570
	-	260,819	260,819	194,570

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2023

	Unrestricted Funds	Restricted Funds	Year ended 31.03.23	Period ended 31.03.22
	£	£	£	£
<b>3. Analysis of resources expended</b>				
<b>Other</b>				
Website Costs	-	-	-	32
Staff Equipment Costs	-	419	419	1,123
Stationary	-	290	290	102
Wages and salaries	-	132,525	132,525	69,036
National insurance	-	33,137	33,137	9,685
Pension	-	4,462	4,462	2,687
Stipends	-	5,400	5,400	6,300
Telephone	-	1,395	1,395	922
Subscriptions	-	290	290	422
Training	-	817	817	1,259
Legal and professional	-	-	-	1,141
Voluntary Hub	-	3,500	3,500	5,380
Sundry Expenses	-	10,262	10,262	309
DBS Check	-	1,200	1,200	524
Insurance	-	1,238	1,238	714
Staff Expenses	-	380	380	207
Accountancy Fees	-	990	990	870
Consultancy fees	-	-	-	140
Meeting Expenses	-	7,436	7,436	-
	-	203,741	203,741	100,853
<b>Charitable activities</b>				
Micro grants	-	21,694	21,694	19,230
IFF Delivery		26,029	26,029	32,867
Digital Inclusion		39,009	39,009	-
VAR/VCSE		9,320	9,320	-
Summer volunteering		275	275	10,000
	-	96,327	96,327	62,097

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2023

#### 4. Payments to trustees

No expenses were paid to trustees during the period in addition to the stipend disclosed in note 3. During the year, no remuneration was paid to trustees.

#### 5. Fees for examination

For the year ending 31 March 2023 the charity was required under the Charities Act 2011 to obtain an independent examination, but not an audit, under Section 477 of the Companies Act 2006, of the financial statements. The members did not require the charity to obtain an audit of its financial statements for the year ending 31 March 2023. The fee for the independent examination for the year ended 31 March 2023 was £800.

#### 6. Creditors: Amounts falling due within less than one year

	Year ended 31.03.23 £	Period ended 31.03.22 £
Accruals and deferred income	281,966	300,000
	<u>281,966</u>	<u>300,000</u>

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2023

#### 7. Analysis of charitable funds

	Balance at 1.04.22	Incoming Resources	Resources Expended	Transfers	Balance at 31.03.23
<b>Analysis of movement in restricted funds</b>					
Core DMBC	40,831	149,994	(189,898)	-	927
Barrier Buster	72	-	-	-	72
Doncaster Culture and Leisure	27,793	-	(27,793)	-	-
IFF DMBC	478	50,090	(26,029)	-	24,539
Community Connector	9,819	7,000	(16,819)	-	-
Summer volunteering	-	10,000	(10,000)	-	-
BGET	-	11,250	(2,724)	-	8,526
VCSE Alliance	-	15,000	(9,320)	-	5,680
Student Placements	-	1,500	(1,500)	-	-
Safeguarding	-	1,500	(1,500)	-	-
POV Volunteering	-	11,750	(11,750)	-	-
Microgrants	-	2,735	(2,735)	-	-
	-	-	-	-	-
	<u>78,993</u>	<u>260,819</u>	<u>(300,068)</u>	<u>-</u>	<u>39,744</u>
<b>Analysis of movement in unrestricted funds</b>					
	33,865	126	-	-	33,991
	<u>112,858</u>	<u>260,945</u>	<u>(300,068)</u>	<u>-</u>	<u>73,735</u>

#### Details of restricted funds:

The DMBC fund relates to a barrier buster income of £350 which was allocated for specific activity and which fell in the 2021/22 financial year.

The Coalfield regeneration fund related to the improving of the quality of life for the 5.5 million people living in Britain's former mining communities. This fund was fully expended in the year.

The Doncaster Culture and Leisure Trust Grant relates to the Voluntary, Community and Faith Sector Fund. We are managing a micro grant scheme. The balance is intended to be allocated to groups and organisations in the sector.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2023

8.

#### Transactions with related parties

There were no transactions with related parties during the year.

8.

#### Control

Throughout the year, the charity was under the control of the board of Trustees.

9. **Analysis of net assets between funds**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Cash at bank and in hand	33,991	321,710	355,701
Other net current liabilities	-	(281,966)	(281,966)
	33,991	39,744	73,735
<b>Total net assets</b>	<b>33,991</b>	<b>39,744</b>	<b>73,735</b>
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Cash at bank and in hand	33,865	378,993	412,858
Other net current liabilities	-	(300,000)	(300,000)
	33,865	78,993	112,858
<b>Total net assets</b>	<b>33,865</b>	<b>78,993</b>	<b>112,858</b>

**VOLUNTARY ACTION DONCASTER**

England & Wales - Charity number 1184116

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# Accounts

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**Charity number: 1184116**  
**Company number CE018003**

**Voluntary Action Doncaster**

**Financial Statements**  
**For the Year Ended 31 March 2022**

**Voluntary Action Doncaster**  
**Contents of the Financial Statements**  
**For the Year Ended 31 March 2022**

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**Voluntary Action Doncaster  
Officers and Advisers**

**For the Year Ended 31 March 2022**

**Trustees** Andrew David Goodall – Chair  
Victoria Suzanne Beere  
Glen Monks  
Lesley Margaret Maria Hill  
Tara Hannan-Murphy  
Andrew Ryan  
Lynne Rothwell  
Lai Si Lim

**Registered address** c/o Bentley Resource Centre  
High Street  
Bentley  
Doncaster  
DN5 0AA

**Registered charity number** 1184116

**Registered company number** CE018003

**Independent examiner** Hawsons  
Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2022**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – second edition published in October 2019.

#### **Trustees of the charity**

The trustees who have served during the year and since the year end were as follows:

Andrew David Goodall – Chair  
Victoria Suzanne Beere  
Glen Monks  
Lesley Margaret Maria Hill  
Tara Hannan-Murphy  
Andrew Ryan  
Lynne Rothwell  
Lai Si Lim

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1184116

##### **Principal address**

c/o Bentley Resource Centre  
High Street  
Bentley  
Doncaster  
DN5 0AA

##### **Independent Examiners**

Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2022**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution**

The charity was registered on 26 June 2019.

##### **Recruitment and appointment of new trustees**

All trustees are appointed on a voluntary basis, and do not receive any remuneration for their time. Some of the organisations Trustees are employed by have received a stipend which is intended to provide some recompense for releasing staff to fulfil their Trustee duties and representing the voluntary and community sector at various meetings. All expenses reimbursed are disclosed in the accounts.

##### **Risk Management**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined the operational and business risks faced by the charity and confirm that they have established systems to mitigate the sufficient risks.

##### **Objectives and Activities**

The main object of the charity is to:

- promote any charitable purposes for the benefit of the public, principally but not exclusively, in the local government area of Doncaster and its environs, and, in particular, to build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose to benefit local residents and communities; and
- promote, organise and facilitate cooperation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

The Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and future direction. The guidance is available from the Charity Commission.

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2022**

#### **Organisational structure**

Voluntary Action Doncaster became operational with the appointment of the Chief Executive in July 2020. A Business Administrator was appointed in October 2020 to provide administrative support and coordinate the recruitment of volunteers. More recently, as the organisation has now become firmly established, an Operations Director was appointed in January 2022 to lead on all matters relating to delivery.

#### **Risk management**

Trustees have ensured that there is a Risk Management Policy and Procedure in place which sets out how the Voluntary Action Doncaster identifies and mitigates risks. The Risk Register is incorporated within the Business Plan and aligned to the Operational Plan. . The Chief Officer or the Operations Director reports on risks arising and their mitigation to the Board of Trustees in order to provide assurance on how risk management is being managed. The Operations Director has recently reviewed the Risk Register process and introduced a new simplified 'RAG' (Red, Amber, Green) method of measurement, which has been presented and agreed by the Board. In summary, All 'RED' risks will be discussed at every Board meeting, as will any which have taken a downward trajectory since the previous meeting. All other risks will be actively managed by the Operations Director.

#### **Objectives and activities**

Voluntary Action Doncaster's vision is to nurture a vibrant and thriving Voluntary Community and Faith Sector (VCFS) for Doncaster. We support and advocate for all VCFS organisations that serve the Doncaster area.

We connect people and communities so that by working together we can improve the health, wealth and happiness of everyone in Doncaster.

We are an independent member-led organisation. Our trustees have been elected by members because of their experience of working in and leading local VCFS organisations.

Our main areas of activity are:

- Strategic representation, advocacy and influence
- Information advice and guidance to VCFS and brokering connections (Directory, networking, partnerships)
- Volunteer Hub and services
- Communications and publicity
- VCFS people and organisation development
- Provision of funding through management of VCFS Microgrant and support of volunteer expenses
- Development of local insight, data analysis and resources
- Developing income generation streams

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2022**

#### **Charitable activities and future developments**

##### **2021/22 Review:**

During the second year of operation Voluntary Action Doncaster (VAD) has made significant progress. Moving from start-up and set-up phases, to greater levels of representation on numerous senior level Boards and Forums across Doncaster. Also starting to deliver services.

An ongoing priority has been to raise awareness and provide sector representation with our statutory organisations. The VAD Board and Leadership Team represents the interests of the VCFS at a wide range of strategic forums, including Team Doncaster meetings, the Health and Wellbeing Board and Doncaster Integrated Care Partnership Boards. VAD actively contributes to the development of local policies through the Horizon Policy and Design Group to ensure the VCFS role and perspectives are taken into account. influencing strategically and connecting with regional and national networks of leaders to tap into peer learning and good practice. We co-host the Charity Forum with the Doncaster Chamber of Commerce quarterly. This provides an opportunity for peer development and networking on a virtual platform. VAD hosts the Inclusion and Fairness Forum.

VAD has taken a measured approach to raising awareness and engagement by giving presentations to the sector and stakeholders. This has proved popular in both offering reassurance that we are now here and established as an infrastructure organisation to support the sector, and has been limited only due to capacity. It is certainly an area we have been asked, and will look to develop further as soon as we are able to secure additional resources in the critical roles of Member and Volunteer Coordinators. Furthermore, building on the firm foundations of our operating systems and policies, we have started to look at our broader Communications, all of which underpin future growth.

Key to our next phase of growth has been the appointment of an Operations Director in January 2022 who will be responsible for driving forward both our Business, and newly developed Operational Plan. In addition, this post will create some capacity to focus on Income Generation to drive both growth and longer term sustainability.

The experiential learning of setting up a new micro charity continues to be invaluable in demonstrating an understanding and a 'lived experience' of third sector issues, both locally and nationally.

We actively promote volunteering. Our online Doncaster Volunteer Hub continues to grow for the self-service market and we are starting to see small successes when we are able to spend time out in the Community or working with our Community Connectors. Our online Volunteer Hub went live in September 2020 paving the way for our work in supporting the roll out of the Covid 19 vaccination programme in Doncaster. This proved to be invaluable in supporting the wider Doncaster efforts, but as we start to move to a world free of testing and restrictions, volunteer registrations continue to grow for opportunities across Doncaster.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2022

At the start of 2021 VAD launched a £50,000 Doncaster VCFS Microgrant Fund. During the year we awarded almost £20,000 in grants to voluntary and community groups in Doncaster, with new applications coming through all the time. This helped people to access support managing personal debt; work to address social isolation; and supporting activities in the community. We believe much of the success has been achieved due to the simple ways to apply recognising that not everyone has digital access nor write a business case.

The arrival of the Operations Director in January created more capacity for the Leadership Team to pursue additional income streams. A major success came in March 2022 when a substantial funding of £270,000 was secured from NHS Doncaster CCG to deliver a 2 year digital inclusion programme. This project will deliver over the 2 years 2022/23 and 2023/24, and will include the need to appoint a dedicated programme coordinator to deliver the objective.

We believe this award recognises the value of VAD as an organisation who truly understands the needs of our community and has the ability to deliver the right solutions to the people who need it most.

*Katie Dowson, Director of Digital for Doncaster CCG and Place:*

*"In Doncaster we want to do more as a system to support our digitally disempowered communities, without exacerbating existing variance in health and social care outcomes. We believe the best way to do this is to provide support within our community centres, using existing voluntary resources who have already developed trusted relationships within our local neighbourhoods.*

*As a key element of our work is to work closely with existing voluntary organisations to design and deliver a digital inclusion / skills programme, we felt Voluntary Action Doncaster were the perfect organisation to be responsible for overseeing this programme, holding the funding pot, and working closely with and distributing funding throughout the programme lifecycle to our voluntary organisations and community centres across Doncaster.."*

#### **2021/23 Outlook and Forward Plan**

We continue to use sector insight and feedback to inform our forward plans, together with our 5 Year Business Plan that was signed off and published in November 2021.

With the arrival of an Operations Director in January 2022, we have been able to turn our attention much more towards delivery and recently had our 2022-23 Operational Plan signed off by our Board.

The VAD Board and Trustees are all representative of the sector and as such have been instrumental in shaping our priorities for the coming year, and ensuring that our deliverables align to our 5 strategic objectives; Serving the Community, Inform and Educate, Championing Volunteering, Integrity and Fairness and Innovation, Growth and Sustainability.

Together, we have identified the following as the areas where we will focus our efforts. It should be noted however, that fully meeting these objectives in this accounting year will be somewhat reliant on securing funding to recruit into 2 critical posts; Volunteer Coordinator and Member/Network Coordinator.

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2022**

#### **Members**

We will create a member services offer, paid and unpaid with the following projected growth, and continue to grow our membership base and build effective partnerships with wider stakeholders.

#### **Volunteers**

We will increase the numbers of active volunteers signed up on our Volunteer Hub and match appropriate volunteers with organisations to build capacity in the sector. We will continue to manage the VCFS Micro Grant Fund until it is fully expended, and we will develop support that will enable long term sustainability for community groups

We will start to build corporate volunteering partnerships to further support our community.

#### **Income Generation**

We aim to develop a diverse mix of funding streams to fund growth of staff base and ability to offer activities whilst allowing us to become more financially independent. Through our work to date we are growing an evidence base of success and impact which will underpin our reputation.

#### **Communications**

We will raise the profile of who we are and the awareness of what we do across Doncaster. We will keep people informed and connected through our fortnightly newsletter, website and social media.

#### **Collaboration**

As an infrastructure support organisation our role is to facilitate and enable partnership and collaboration. We signpost and support VCFS organisations who would benefit from working with others.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2022

#### Other Business

We will continue to host the Inclusion and Fairness Forum. Through this strand of work we will be championing equality, diversity and inclusion throughout the Borough. We are currently undertaking an independent review (Sheffield Hallam University led), of the work of the Forum to date (to be published Autumn 2022), and set the direction going forward. Delivery will be boosted with the appointment of a dedicated Equality, Diversity and Inclusion Coordinator to coincide with the report being published. Through this role we will also build on the early success of our monthly e-magazine Diverse Doncaster which showcases different Doncaster communities and activities.

We will also host a Community Connector who will work in the Eastern European Community in Balby and Hexthorpe to build up strong links with the community hub and residents.

And finally, we will be leading the delivery of a Digital Inclusion programme of work funded by Doncaster NHS CCG. This is a 2 year programme spanning 2022/23 and 2023/24 with the aim of enabling more of our citizens to access NHS services online. A dedicated Project Manager has been appointed to deliver this work. This will be complemented by a similar £30,000 investment for VAD to help boost the Digital integration of Residential Care Home staff and residents as part of the NHS Integrated Care System developments in the coming year.

***In summary, our overarching aim for the coming year is to move further towards becoming a 'positive disruptor' that upsets the status quo as representatives of the sector and firmly establish our position in the borough landscape, by providing positive challenge to enable resources to reach the VCF community / community quicker and easier.***

#### Financial Review

##### **Reserves**

The total incoming resources of the Charity for the year were £196,342.

The total expenditure of the charity for the year was £162,950.

There was an overall surplus for the year of £33,392.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2022

#### Statement of Trustees Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Report) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Andrew David Goodall - (Trustee)

Dated: 22/9/22

**Independent Examiner's Report to the Trustees of  
Voluntary Action Doncaster  
For the Year Ended 31 March 2022**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 13 to 21.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Hawsons*  
.....  
Daniel Wood  
Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

Date: *03/10/2022*

## Voluntary Action Doncaster


### Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.22 £	Period ended 31.03.21 £
<b>Incoming from:</b>	2				
Donations and legacies		1,772	-	1,772	-
Grants receivable		-	194,570	194,570	121,124
<b>Total</b>		<u>1,772</u>	<u>194,570</u>	<u>196,342</u>	<u>121,124</u>
<b>Expenditure on:</b>	3				
Charitable activities		-	62,097	62,097	3,312
Other		-	100,853	100,853	40,709
<b>Total</b>		<u>-</u>	<u>162,950</u>	<u>162,950</u>	<u>44,021</u>
<b>Net income / (deficit) and net movement in funds</b>		1,772	31,620	33,392	77,103
<b>Transfer between funds</b>		(-)	-	-	-
<b>Reconciliation of funds:</b>					
Total funds brought forward		32,093	47,373	79,466	2,363
<b>Total funds carried forward</b>	7	<u>33,865</u>	<u>78,993</u>	<u>112,858</u>	<u>79,466</u>

**Voluntary Action Doncaster**  
**Registered company number: CE018003**  
**Balance Sheet as at 31 March 2022**

	Notes	2022 £	2021 £
<b>CURRENT ASSETS</b>			
Prepayments		-	-
Cash at bank and in hand		412,858	79,466
		412,858	79,466
Creditors: amounts falling due within one year	6	(300,000)	-
<b>NET CURRENT ASSETS</b>		112,858	79,466
<b>TOTAL NET ASSETS LESS CURRENT LIABILITIES</b>		112,858	79,466
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	7	33,865	32,093
Restricted funds	7	78,993	47,373
		112,858	79,466
<b>TOTAL FUNDS</b>		112,858	79,466

The financial statements were approved by the Board of Trustees on 15/9/2022 and were signed on behalf of the Board by;

  
 .....  
 Andrew David Goodall - (Trustee)

## **Voluntary Action Doncaster**

### **Notes to the Financial Statements for the year ended 31 March 2022**

#### **1. Summary of significant accounting policies**

##### **(a) General information and basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – second edition published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Voluntary Action Doncaster is a charity formed in England within the United Kingdom. The principal address is given in the charity information on page 3 of these financial statements.

These financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

##### **(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### **(c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2022

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

#### **(d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds
- Expenditure on charitable activities; and
- Other expenditure represents those items not falling into the categories above.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

#### **(e) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2022

#### (f) Going concern

After due consideration of all relevant factors, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

#### 2. Analysis of incoming resources

	Unrestricted Funds	Restricted Funds	Year ended 31.03.22	Period ended 31.03.21
	£	£	£	£
<b>Donations and legacies</b>				
Donations	1,772	-	1,772	-
	1,772	-	1,772	-
	1,772	-	1,772	-
 <b>Charitable activities</b>				
Grants receivable		194,570	194,570	121,124
	-	194,570	194,570	121,124
	-	194,570	194,570	121,124

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2022

	Unrestricted Funds	Restricted Funds	Year ended 31.03.22	Period ended 31.03.21
	£	£	£	£
<b>3. Analysis of resources expended</b>				
<b>Other</b>				
Website Costs	-	32	32	4,842
Staff Equipment Costs	-	1,123	1,123	-
Stationary	-	102	102	-
Wages and salaries	-	69,036	69,036	16,553
National insurance	-	9,685	9,685	2,833
Pension	-	2,687	2,687	781
Stipends	-	6,300	6,300	4,500
Telephone	-	922	922	40
Subscriptions	-	422	422	115
Training	-	1,259	1,259	1,386
Legal and professional	-	1,141	1,141	1,267
Voluntary Hub	-	5,380	5,380	8,087
Sundry Expenses	-	309	309	305
DBS Check	-	524	524	-
Insurance	-	714	714	-
Staff Expenses	-	207	207	-
Accountancy Fees	-	870	870	-
Consultancy fees	-	140	140	-
	-	100,853	100,853	40,709
<b>Charitable activities</b>				
Micro grants	-	19,230	19,230	3,312
IFF Delivery	-	32,867	32,867	-
Summer volunteering	-	10,000	10,000	-
	-	62,097	62,097	3,312

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2022

**4. Payments to trustees**

No expenses were paid to trustees during the period in addition to the stipend disclosed in note 3. During the year, no remuneration was paid to trustees.

**5. Fees for examination**

For the year ending 31 March 2022 the charity was required under the Charities Act 2011 to obtain an independent examination, but not an audit, under Section 477 of the Companies Act 2006, of the financial statements. The members did not require the charity to obtain an audit of its financial statements for the year ending 31 March 2022. The fee for the independent examination for the year ended 31 March 2022 was £800.

**6. Creditors: Amounts falling due within less than one year**

	Year ended 31.03.22 £	Period ended 31.03.21 £
Accruals and deferred income	300,000	-
	<u>300,000</u>	<u>-</u>

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2022

#### 7. Analysis of charitable funds

	Balance at 1.04.21	Incoming Resources	Resources Expended	Transfers	Balance at 31.03.22
<b>Analysis of movement in restricted funds</b>					
Core DMBC	-	64,000	(23,169)	-	40,831
Barrier Buster	350	-	(278)	-	72
Doncaster Culture and Leisure	47,023	-	(19,230)	-	27,793
IFF DMBC	-	100,000	(99,522)	-	478
Community Connector	-	20,570	(10,751)	-	9,819
Summer volunteering	-	10,000	(10,000)	-	-
	<u>47,373</u>	<u>194,570</u>	<u>(162,950)</u>	<u>-</u>	<u>78,993</u>
<b>Analysis of movement in unrestricted funds</b>					
	32,093	1,772	-	-	33,865
	<u>79,466</u>	<u>196,342</u>	<u>(162,950)</u>	<u>(-)</u>	<u>112,858</u>

#### Details of restricted funds:

The DMBC fund relates to a barrier buster income of £350 which was allocated for specific activity and which fell in the 2021/22 financial year.

The Coalfield regeneration fund related to the improving of the quality of life for the 5.5 million people living in Britain's former mining communities. This fund was fully expended in the year.

The Doncaster Culture and Leisure Trust Grant relates to the Voluntary, Community and Faith Sector Fund. We are managing a micro grant scheme. The balance is intended to be allocated to groups and organisations in the sector.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2022

#### Transactions with related parties

8.

There were no transactions with related parties during the year.

8. **Control**

Throughout the year, the charity was under the control of the board of Trustees.

#### 9. Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Cash at bank and in hand	7,370	405,488	412,858
Other net current liabilities	-	(300,000)	(300,000)
	7,370	105,488	112,858
<b>Total net assets</b>	<b>7,370</b>	<b>105,488</b>	<b>112,858</b>
	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Cash at bank and in hand	32,093	47,373	79,466
Other net current liabilities	-	-	-
	32,093	47,373	79,466
<b>Total net assets</b>	<b>32,093</b>	<b>47,373</b>	<b>79,466</b>

**VOLUNTARY ACTION DONCASTER**

England & Wales - Charity number 1184116

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# Accounts

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**Charity number: 1184116**  
**Company number CE018003**

**Voluntary Action Doncaster**

**Financial Statements**  
**For the Year Ended 31 March 2021**

**Voluntary Action Doncaster**  
**Contents of the Financial Statements**  
**For the Year Ended 31 March 2021**

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**Voluntary Action Doncaster  
Officers and Advisers**

**For the Year Ended 31 March 2021**

<b>Trustees</b>	Andrew David Goodall – Chair
	Victoria Suzanne Beere – Appointed 29/10/2020
	Glen Monks – Appointed 18/02/2020
	Lesley Margaret Maria Hill - Appointed 29/10/2020
	Tara Hannan-Murphy - Appointed 29/10/2020
	Andrew Ryan – Appointed 29/10/2020
	Lynne Rothwell – Appointed 29/10/2020
	Lai Si Lim – Appointed 29/10/2020

<b>Registered address</b>	c/o Bentley Resource Centre High Street Bentley Doncaster DN5 0AA
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<b>Registered charity number</b>	1184116
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<b>Registered company number</b>	CE018003
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<b>Independent examiner</b>	Hawsons Chartered Accountants 5 Sidings Court White Rose Way Doncaster DN4 5NU
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## **Voluntary Action Doncaster**

### **Trustees' and Directors' Report for the year ended 31 March 2021**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland – second edition published in October 2019.

#### **Trustees of the charity**

The trustees who have served during the year and since the year end were as follows:

Andrew David Goodall	– Chair
Victoria Suzanne Beere	– Appointed 29/10/2020
Glen Monks	– Appointed 18/02/2020
Lesley Margaret Maria Hill	- Appointed 29/10/2020
Tara Hannan-Murphy	- Appointed 29/10/2020
Andrew Ryan	– Appointed 29/10/2020
Lynne Rothwell	– Appointed 29/10/2020
Lai Si Lim	– Appointed 29/10/2020

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1184116

##### **Principal address**

c/o Bentley Resource Centre  
High Street  
Bentley  
Doncaster  
DN5 0AA

##### **Independent Examiners**

Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

## **Voluntary Action Doncaster**

### **Trustees' and Directors' Report for the year ended 31 March 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution**

The charity was registered on 26 June 2019.

##### **Recruitment and appointment of new trustees**

All trustees are appointed on a voluntary basis, and do not receive any remuneration for their time. All expenses reimbursed are disclosed in the accounts.

##### **Risk Management**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined the operational and business risks faced by the charity and confirm that they have established systems to mitigate the sufficient risks.

##### **Objectives and Activities**

The main object of the charity is to:

- promote any charitable purposes for the benefit of the public, principally but not exclusively, in the local government area of Doncaster and its environs, and, in particular, to build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose to benefit local residents and communities; and
- promote, organise and facilitate cooperation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

The Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and future direction. The guidance is available from the Charity Commission.

## **Voluntary Action Doncaster**

### **Trustees' Report for the year ended 31 March 2021**

#### **Organisational structure**

Voluntary Action Doncaster became operational with the appointment of the Chief Executive in July 2020. A Business Administrator was appointed in October 2020 to provide administrative support and coordinate the recruitment of volunteers.

#### **Risk management**

Trustees have ensured that there is a Risk Management Policy and Procedure in place which sets out how the Voluntary Action Doncaster identifies and mitigates risks. The risk register is incorporated within the Business Plan and is reviewed and updated annually by the Board. The Chief Officer reports on risks arising and their mitigation to the Board of Trustees in order to provide assurance on how risk management is being managed.

#### **Objectives and activities**

Voluntary Action Doncaster's vision is to nurture a vibrant and thriving Voluntary Community and Faith Sector (VCFS) for Doncaster. We support and advocate for all VCFS organisations that serve the Doncaster area.

We connect people and communities so that by working together we can improve the health, wealth and happiness of everyone in Doncaster.

We are an independent member-led organisation. Our trustees have been elected by members because of their experience of working in and leading local VCFS organisations.

Our main areas of activity are:

- Strategic representation, advocacy and influence
- Information advice and guidance to VCFS and brokering connections (Directory, networking, partnerships)
- Volunteer Hub
- Communications and publicity
- VCFS people and organisation development
- Provision of funding through management of VCFS Microgrant and support of volunteer expenses
- Development of local insight, data analysis and resources

#### **Charitable activities and future developments**

##### **2020/21 Review:**

Our first Chief Executive was appointed in July 2020 and within the first 101 days of her appointment made significant progress in establishing Voluntary Action Doncaster as an infrastructure support organisation. The experiential learning of setting up a new micro charity is invaluable in demonstrating an understanding of third sector issues. Free web hosting and free Google Suite Software were secured and shared with the sector. Social media outlets were put in place.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2021

We also promote volunteering. Aided with funding provided by the Coalfield Regeneration Trust we have been able to develop and launch our online Doncaster Volunteer Hub supported by a volunteer administrator.

An early priority has been to raise awareness and provide VCF representation with statutory organisations. The VAD Board and Leadership Team represents the interests of the VCFS at a wide range of strategic forums, including Team Doncaster Gold, DMBC Localities (Silver) meetings, the Health and Wellbeing Board and Doncaster Integrated Care Partnership Boards, and Environment & Sustainability Network Officer Group. We actively contribute to the development of local policies through the Horizon Policy and Design Group to ensure the VCFS role and perspectives are taken into account. influencing strategically and connecting with regional and national networks of leaders to tap into peer learning and good practice. We co-host the Charity Forum with the Doncaster Chamber of Commerce quarterly. This provides an opportunity for peer development and networking on a virtual platform.

We have taken a measured approach to raising awareness and engagement by giving presentations introducing Voluntary Action Doncaster to the sector and stakeholders. Internally we have set up our operating systems and policies all of which have provided firm foundations which underpin future development.

VAD launched a new online Volunteer Hub in September 2020 paving the way for our work in supporting the roll out of the Covid 19 vaccination programme in Doncaster. At the start of the 2021 calendar year we lead a recruitment campaign to attract new volunteers to act as marshals at local vaccination sites.

At the start of 2021 VAD launched a £50,000 Doncaster VCFS Microgrant Fund. During this accounting period we awarded a total of £2,977 in grants to voluntary and community groups in Doncaster. This helped people to access support in managing personal debt; work to address social isolation; and supporting activities in the community.

As a relatively new member of Team Doncaster, VAD has quickly proved itself to be a vital anchor organisation within the Borough. DMBC said;

*"VAD are a vital part of our local offer with a great track record in not only providing support and leadership to the VCF sector in Doncaster but in engaging on the ground with our communities and residents, providing a hugely important link between national, regional, and local priorities and practical delivery in the field."*

#### 2021/22 Outlook

Towards the close of the accounting period we conducted a survey of VCFS organisations. This has helped to inform the development of our future plans. One key request was for a Directory so people could easily find what support is available across the sector in Doncaster. The development of an online VCFS Directory is a key deliverable for the coming year.

We will continue to grow our membership base and build effective partnerships with wider stakeholders. Keep people informed and connected through our fortnightly newsletter

We will continue to manage the VCFS Micro Grant Fund until it is fully expended.

## Voluntary Action Doncaster

### Trustees' Report for the year ended 31 March 2021

We will start to host the independent Inclusion and Fairness Forum. Through this strand of work we will be championing equality, diversity and inclusion throughout the Borough. A cultural shift on the scale required will take time to take effect. With dedicated resources to shape activities that will help to break down barriers for under-represented groups in our community. To support this work we will launch a monthly e-magazine Diverse Doncaster which showcases different Doncaster communities and activities.

We will also host a Community Connector who will work in the Eastern European Community in Balby and Hexthorpe to encourage the take up of Covid vaccinations. We hope this will help to build up strong links with the community hub and residents.

Our range of services will be developed in line with the needs of our community. Priorities will be agreed through the cooperative membership and Annual General Meeting (first AGM is planned to take place in June 2022). Over time we will build our services as staffing and resources allow. Key areas for development include:

- Strategic engagement, influencing and advocacy
- Broker partnerships and collaborations
- Support VCFS - help new groups and organisations form, develop and grow
- Funding and sustainability - manage VCFS micro grant programme, build capacity and support within the sector to successfully bid for funding
- Provision of Information, advice and guidance to VCFS groups and organisations, through our website, regular newsletter and webinars, networking and special interest groups.
- Provide and signpost resources - templates for policies, toolkits, trusted suppliers, support provided by members and wider VCFS
- Volunteer Management - through our website promote the benefits of volunteering, recruit and broker volunteer placements through our Doncaster Volunteer Hub ensuring the quality and safety of placements through our Volunteer Code and facilitate a network of Volunteer Coordinators.
- Facilitation of networks, member Skills Swap and Knowledge Share and Exchange programmes
- Develop and maintain a VCFS Directory
- Job vacancy advertising (and recruitment support)
- Training, coaching and mentoring support
- School, College and University Link programmes (Curriculum areas are Business Administration, Accountancy, Marketing)
- Annual Volunteering Challenge and celebration event during Volunteers week
- Signposting - to trusted suppliers and services (e.g. bid writers) and other volunteering /policy platforms.
- Raising the profile of VCFS through communications and PR
- Build insight and evidence that VCFS can utilise to strengthen grant funding applications
- Championing equality, diversity and inclusion throughout the Borough

#### FINANCIAL REVIEW

##### Reserves

The total incoming resources of the Charity for the year were £121,124.

The total expenditure of the charity for the year was £44,021.

There was an overall surplus for the year of £79,466.

## Voluntary Action Doncaster

### Trustees' and Directors' Report for the year ended 31 March 2021

#### STATEMENT OF TRUSTEES RESPONSIBILITIES


The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Report) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD

  
.....  
Andrew David Goodall - (Trustee)

Dated: 17/1/2022 .....

**Independent Examiner's Report to the Trustees of**

**Voluntary Action Doncaster**

**For the Year Ended 31 March 2021**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 11 to 19.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....*Hawsons*.....  
Daniel Wood  
Hawsons Chartered Accountants  
5 Sidings Court  
White Rose Way  
Doncaster  
DN4 5NU

Date: *18 January 2022*

## Voluntary Action Doncaster

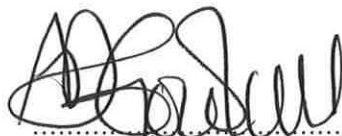
### Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.21 £	Period ended 31.03.20 £
<b>Incoming from:</b>	2				
Donations and legacies		-	-	-	10,114
Grants receivable		56,174	64,950	121,124	-
<b>Total</b>		<u>56,174</u>	<u>64,950</u>	<u>121,124</u>	<u>10,114</u>
<b>Expenditure on:</b>	3				
Charitable activities		335	2,977	3,312	-
Other		25,960	14,749	40,709	7,751
<b>Total</b>		<u>26,295</u>	<u>17,726</u>	<u>44,021</u>	<u>7,751</u>
<b>Net income / (deficit) and net movement in funds</b>		29,879	47,224	77,103	2,363
<b>Transfer between funds</b>		(149)	149	-	
<b>Reconciliation of funds:</b>					
Total funds brought forward		2,363	-	2,363	-
<b>Total funds carried forward</b>	6	<u>32,093</u>	<u>47,373</u>	<u>79,466</u>	<u>2,363</u>

**Voluntary Action Doncaster**  
**Registered company number: CE018003**  
**Balance Sheet as at 31 March 2021**

	Notes	2021 £	2020 £
<b>CURRENT ASSETS</b>			
Prepayments		-	-
Cash at bank and in hand		79,466	2,363
		79,466	2,363
Creditors: amounts falling due within one year		-	-
<b>NET CURRENT ASSETS</b>		79,466	2,363
<b>TOTAL NET ASSETS</b>		79,466	2,363
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	6	32,093	2,363
Restricted funds	6	47,373	-
		79,466	2,363
<b>TOTAL FUNDS</b>		79,466	2,363

The financial statements were approved by the Board of Trustees on 13/11/2022 and were signed on behalf of the Board by;

  
 .....  
 Andrew David Goodall - (Trustee)

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2021

#### 1. Summary of significant accounting policies

##### (a) General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – second edition published in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Voluntary Action Doncaster is a charity formed in England within the United Kingdom. The principal address is given in the charity information on page 3 of these financial statements.

These financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

##### (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2021

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

#### **(d) Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds
- Expenditure on charitable activities; and
- Other expenditure represents those items not falling into the categories above.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

#### **(e) Debtors and creditors receivable/ payable within one year**

The charity prepares accounts under a cash accounting basis and therefore does not provide debtors or creditors.

#### **(f) Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2021

#### (g) Going concern

After due consideration of all relevant factors, including recent temporary restrictions imposed as a result of the COVID19 Pandemic, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

#### 2. Analysis of incoming resources

	Unrestricted Funds	Restricted Funds	Year ended 31.03.21	Period ended 31.03.20
	£	£	£	£
<b>Donations and legacies</b>				
Donations	-	-	-	10,114
	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,114</u>
	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>10,114</u></u>
 <b>Charitable activities</b>				
Grants receivable	56,174	64,950	121,124	-
	<u>56,174</u>	<u>64,950</u>	<u>121,124</u>	<u>-</u>
	<u><u>56,174</u></u>	<u><u>64,950</u></u>	<u><u>121,124</u></u>	<u><u>-</u></u>

**Voluntary Action Doncaster**

**Notes to the Financial Statements for the year ended 31 March 2021**

	Unrestricted Funds	Restricted Funds	Year ended 31.03.21	Period ended 31.03.20
	£	£	£	£
<b>3. Analysis of resources expended</b>				
<b>Other</b>				
Volunteer hub	2,173	5,914	8,087	-
Sundry expenses	305	-	305	7,571
Website costs	1,440	3,402	4,842	-
Wages and salaries	12,506	4,047	16,553	-
National insurance	2,833	-	2,833	-
Pension	781	-	781	-
Stipends	4,500	-	4,500	-
Telephone	40	-	40	-
Subscriptions	115	-	115	-
Training	-	1,386	1,386	-
Legal and professional	1,267	-	1,267	-
	<u>25,960</u>	<u>14,749</u>	<u>40,709</u>	<u>7,571</u>
<b>Charitable activities</b>				
Micro grants	335	2,977	3,312	-
	<u>3,312</u>	<u>2,977</u>	<u>3,312</u>	<u>-</u>

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2021

**4. Payments to trustees**

No expenses were paid to trustees during the period. During the year, no remuneration was paid to trustees.

**5. Fees for examination or audit**

For the year ending 31 March 2021 the charity was required under the Charities Act 2011 to obtain an independent examination, but not an audit, under Section 477 of the Companies Act 2006, of the financial statements. The members did not require the charity to obtain an audit of its financial statements for the year ending 31 March 2021. The fee for the independent examination for the year ended 31 March 2021 was £750. As the charity produce accounts under the cash accounting regime, no provision has been made for this figure in the financial statements.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2021

#### 6. Analysis of charitable funds

	Balance at 1.04.20	Incoming Resources	Resources Expended	Transfers	Balance at 31.03.21
<b>Analysis of movement in restricted funds</b>					
Coalfield regeneration fund	-	14,600	(14,749)	149	-
DMBC	-	350	-	-	350
Doncaster Culture and Leisure	-	50,000	(2,977)	-	47,023
	-	64,950	(17,726)	149	47,373
<b>Analysis of movement in unrestricted funds</b>					
	2,363	56,174	(26,295)	(149)	32,093
	2,363	121,124	(44,021)	(149)	79,466

#### Details of restricted funds:

The DMBC fund relates to a barrier buster income of £350 which was allocated for specific activity and which fell in the 2021/22 financial year.

The Coalfield regeneration fund related to the improving of the quality of life for the 5.5 million people living in Britain's former mining communities. This fund was fully expended in the year.

The Doncaster Culture and Leisure Trust Grant relates to the Voluntary, Community and Faith Sector Fund. We are managing a micro grant scheme. The balance is intended to be allocated to groups and organisations in the sector.

## Voluntary Action Doncaster

### Notes to the Financial Statements for the year ended 31 March 2021

#### 7. Transactions with related parties

There were no transactions with related parties during the year.

#### 8. Control

Throughout the year, the charity was under the control of the board of Trustees.

#### 9. Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Cash at bank and in hand	32,093	47,373	79,466
Other net current liabilities	-	-	-
	<hr/>	<hr/>	<hr/>
Total net assets	32,093	47,373	79,466
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Cash at bank and in hand	2,363	-	2,363
Other net current liabilities	-	-	-
	<hr/>	<hr/>	<hr/>
Total net assets	2,363	-	2,363
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>