

SALTNEY SMALL STEPS PLAYGROUP

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022

The trustees' present their report and financial statement for the year ended 31 August 2022

Objectives and activities

Saltney Small Steps provides a high standard of care and has high expectations of all children. We support each child's development regardless of what stage of learning they are at. We provide a variety of stimulating and age appropriate activities set out within a child friendly classroom environment, focusing on the seven areas of learning which are implemented through the Foundation Phase Curriculum.

The trustees have paid due regard to the guidance issued by the Charity Commission when deciding what activities we should undertake.

Saltney Small Steps began formal operations from the new school term in September 2019 for education and childcare.

Structure, governance and management

The Charity's governing document is its constitution and the charity was registered, with the Charity Commission, as a Charitable Incorporated Organisation (CIO) on 26 June 2019.

Charity Number – 1184108

Trustees

Charlotte Luke - Chair
Teri Hall - Trustee
Helen Barclay – Secretary
Ann Montagu - Treasurer

The trustees' report was approved by the Board of Trustees.



Receipts and paym

For the period
from

1st September
2021

Section A Receipts and payments

Unrestricted
funds
to the nearest
£

Restricted
funds
to the nearest
£

A1 Receipts

Playgroups	8,834	-
T-Shirts	10	-
Flintshire County Council	45,985	-
Gateway	8,792	-
Other	4,340	-
	-	-
	-	-
	-	-
Sub total (Gross income for AR)	67,961	-

A2 Asset and investment sales, (see table).

	-	-
Sub total	-	-

Total receipts **67,961**

A3 Payments

Snacks	658	-
Resources	2,824	-
T-Shirts	27	-
Printing	132	-
Training	-	-
Wages	41,521	-
Rent	291	-
Insurance	1,110	-
Memberships	121	-
Other	2,131	-
Sub total	48,815	-

A4 Asset and investment purchases, (see table)

	-	-
Sub total	-	-

Total payments **48,815**

<i>Net of receipts/(payments)</i>	19,146	-
A5 Transfers between funds	-	-
A6 Cash funds last year end	4,762	-
<i>Cash funds this year end</i>	23,908	-

Section B Statement of assets and liabilities at

Categories	Details
B1 Cash funds	Bank Account
	Cash Held
Total cash funds	
(agree balances with receipts and payments account(s))	

	Details
B2 Other monetary assets	

	Details
B3 Investment assets	

	Details
B4 Assets retained for the charity's own use	

	Details
B5 Liabilities	

Signed by one or two trustees on behalf of all the trustees

Signature

	1184108
ments accounts	
To	31st August 2022

CC16a

Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
-	8,834	15,782
-	10	-
-	45,985	20,923
-	8,792	308
-	4,340	1,152
-	-	-
-	-	-
-	-	-
-	67,961	38,165

-	-	-
-	-	-
-	67,961	38,165

-	658	378
-	2,824	3,673
-	27	-
-	132	169
-	-	-
-	41,521	33,124
-	291	2,463
-	1,110	1,043
-	121	-
-	2,131	2,284
-	48,815	43,134

-	-	-
-	-	-
-	48,815	43,134

-
-
-
-

19,146
-
4,762
23,908

-	4,969
-	-
9,741	
4,772	

the end of the period

Unrestricted funds
to nearest £

23,908
-
-
23,908

OK

Restricted funds
to nearest £

-
-
-
-

OK

Endowment funds
to nearest £

-
-
-
-

OK

Unrestricted funds
to nearest £

-
-
-
-
-
-

Restricted funds
to nearest £

-
-
-
-
-
-

Endowment funds
to nearest £

-
-
-
-
-
-

Fund to which asset belongs

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

Fund to which asset belongs

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

Fund to which liability relates

Amount due (optional)

-
-
-
-
-

When due (optional)

Print Name

Date of approval

Saltney Small Steps (Reg Charity - 1184108)						
Receipts & Payments 1.9.2021 to 31.8.2022						
RECEIPTS					PAYMENTS	
B/Fwd - Bank	4,761.71				Snacks	
B/Fwd - Cash	0.00					
					Resources	
	4,761.71		4,761.71		T-Shirts	
Playgroups			8,834.00		Printers	
T-Shirts			10.00		Training	
Flintshire CC			45,984.95		Wages	
Wales PPA			8,792.30		Rent	
Other			4,340.20		Insurance	
					Membership	
					Other	
					C/fwd - Bank	23,907.64
					C/fwd - Cash	0.00
						23,907.64
					Bal Entry	0.00
TOTALS			72,723.16			

Diff = **0.06**

Certified

***Confirmed that the the above account gives a true and fair view of its transactions
1st September 2021 to 31st August 2022 and of the balance as at that date.***

Treasurer_____

Trustee_____

Date _____

	657.69	
	2,824.35	
	27.00	
	132.05	
	0.00	
	41,520.78	
	291.44	
	1,110.04	
	121.32	
	2,130.79	
	23,907.64	
	0.00	
	72,723.10	

(Jan 2022)

for the period

Notes & Observations from the year:

Amendments in Income and Expenditure books not initialled.

Negligible cash difference of 0.06p in January 2022.

Receipt books missing for ASC for year.

Receipt books missing from end of November 2021 for all.

Bank statement numbers 143,145,146,148,150,152,155&157 missing. Not a problem as closing figures from one to opening

Parentpay/Gateway - nothing to indicate what this is? Are fees collected this way on-line now? Parentpay recorded in bank
How are Receipts audited and who by? How does the school reconcile income recorded and paid to the school account?

g were the same.

: statements for year but listed as Gateway in Receipt B

Annual Receipts

Month	Playgroup	Playgroup -A.S.C.	T-Shirts	Flintshire CC	
September	870.00	35.00	251.00	10.00	1,134.00
October	1,077.50	52.50	512.00		4,563.25
November	1,807.50	52.50	732.00		1,143.00
December	1,152.50	12.50	144.50		3,126.50
January	683.50	52.50	407.00		2,647.50
February	610.00	65.00	97.00		5,721.25
March	175.00	12.50	32.00		5,181.25
April					2,674.00
May					6,298.74
June					10,425.46
July					3,070.00
August					
TOTALS	6,376.00	282.50	2,175.50	10.00	45,984.95
Total Playgroups	8,834.00				
sample selection					

Gateway	Other	TOTAL
		2,300.00
	3,000.00	9,205.25
		3,735.00
		4,436.00
	424.96	4,215.46
	915.24	7,408.49
1,765.00		7,165.75
1,608.50		4,282.50
1,451.80		7,750.54
1,820.00		12,245.46
2,049.50		5,119.50
97.50		97.50
8,792.30	4,340.20	67,961.45

Annual Payments

Month	Snacks	Resources	T-Shirts	Printers	Training	Wages
September	46.78	25.50				3,307.00
October	46.34	31.28	27.00			2,927.72
November	83.05	61.01				2,935.22
December	31.26	241.26				2,681.63
January	63.82	9.99		65.00		3,843.42
February	26.59	382.16				2,951.48
March	74.05	434.49				3,930.67
April	44.88					3,639.09
May				67.05		4,398.89
June	131.96	372.50				4,220.88
July	108.96	1,266.16				3,641.90
August						3,042.88
TOTALS	657.69	2,824.35	27.00	132.05	0.00	41,520.78

Rent	HMRC/Insurance	Membership	Nest/Other	TOTALS
291.44			191.14	3,861.86
			68.28	3,100.62
			83.41	3,162.69
			647.60	3,601.75
			122.43	4,104.66
			127.74	3,487.97
	1,110.04	47.20	137.23	5,733.68
			138.94	3,822.91
		74.12	130.51	4,670.57
			226.86	4,952.20
			250.85	5,267.87
			5.80	3,048.68
291.44	1,110.04	121.32	2,130.79	48,815.46



Section A

Independent Examiner's Report

Report to the
trustees/ members
of

Charity Name
SALTNEY SMALL STEPS

On accounts for the
year ended

31ST August 2022

Charity
no (if
any)

1184108

Set out on pages

1 to 2 of the CC16a

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's
statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

1 June 2023

Name:

Martin Morris

Relevant
professional

N/A

**qualification(s) or
body (if any):**

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Address:

12 Brimstage Avenue

Wirral

CH63 5QH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief
details of any items
that the examiner
wishes to disclose.**

No comments of concern to report. However, the Independent Examination can only confirm the amount of receipts received in respect of Parentpay/Gateway. It cannot reconcile the amounts received to any paperwork so it is assumed that the staff Management and Trustees are happy that this is virtually audited via the software.

