

SALTNEY SMALL STEPS PLAYGROUP

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The trustees' present their report and financial statement for the year ended 31 August 2020

Objectives and activities

Saltney Small Steps provides a high standard of care and has high expectations of all children. We support each child's development regardless of what stage of learning they are at. We provide a variety of stimulating and age appropriate activities set out within a child friendly classroom environment, focusing on the seven areas of learning which are implemented through the Foundation Phase Curriculum.

The trustees have paid due regard to the guidance issued by the Charity Commission when deciding what activities we should undertake.

Saltney Small Steps began formal operations from the new school term in September 2019 for education and childcare.

Structure, governance and management

The Charity's governing document is its constitution and the charity was registered, with the Charity Commission, as a Charitable Incorporated Organisation (CIO) on 26 June 2019.

Charity Number – 1184108

Trustees

Charlotte Luke - Chair
Teri Hall - Trustee
Helen Barclay – Secretary
Ann Montagu - Treasurer

The trustees' report was approved by the Board of Trustees.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Saltney Small Steps

1184108

Receipts and payments accounts

For the period
from

1st September
2019

To


31st August
2020

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Playgroups	14,618	-	-	14,618	23,217
T-Shirts	77	-	-	77	53
Flintshire County Council	30,619	-	-	30,619	31,032
Wales PPA	1,836	-	-	1,836	749
Other	4,125	-	-	4,125	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	51,275	-	-	51,275	55,051
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	51,275	-	-	51,275	55,051
A3 Payments					
Snacks	400	-	-	400	563
Resources	7,015	-	-	7,015	10,132
T-Shirts	84	-	-	84	122
Printing	104	-	-	104	186
Training	-	-	-	-	327
Wages	34,197	-	-	34,197	34,937
Rent	2,743	-	-	2,743	3,726
Insurance	2,514	-	-	2,514	675
Memberships	349	-	-	349	1,187
Other	9,013	-	-	9,013	1,453
Sub total	56,421	-	-	56,421	53,307
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	56,421	-	-	56,421	53,307
Net of receipts/(payments)	- 5,146	-	-	- 5,146	1,744
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,887	-	-	14,887	13,143
Cash funds this year end	9,741	-	-	9,741	14,887

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																																							
B1 Cash funds	<table border="1"> <tr><td>Bank Account</td></tr> <tr><td>Cash Held</td></tr> <tr><td>Total cash funds</td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Bank Account	Cash Held	Total cash funds	<table border="1"> <tr><td>8,903</td></tr> <tr><td>838</td></tr> <tr><td>-</td></tr> <tr><td>9,741</td></tr> </table>	8,903	838	-	9,741	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	-	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	-																								
Bank Account																																											
Cash Held																																											
Total cash funds																																											
8,903																																											
838																																											
-																																											
9,741																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
B2 Other monetary assets	<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>							<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	-	-	-	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	-	-	-	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	-	-	-															
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
B3 Investment assets	<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>						<table border="1"> <tr><td>Fund to which asset belongs</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Fund to which asset belongs						<table border="1"> <tr><td>Cost (optional)</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	Cost (optional)	-	-	-	-	-	<table border="1"> <tr><td>Current value (optional)</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	Current value (optional)	-	-	-	-	-																
Fund to which asset belongs																																											
Cost (optional)																																											
-																																											
-																																											
-																																											
-																																											
-																																											
Current value (optional)																																											
-																																											
-																																											
-																																											
-																																											
-																																											
B4 Assets retained for the charity's own use	<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>										<table border="1"> <tr><td>Fund to which asset belongs</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Fund to which asset belongs										<table border="1"> <tr><td>Cost (optional)</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	Cost (optional)	-	-	-	-	-	-	-	-	-	<table border="1"> <tr><td>Current value (optional)</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	Current value (optional)	-	-	-	-	-	-	-	-	-
Fund to which asset belongs																																											
Cost (optional)																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
Current value (optional)																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
-																																											
B5 Liabilities	<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>						<table border="1"> <tr><td>Fund to which liability relates</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Fund to which liability relates						<table border="1"> <tr><td>Amount due (optional)</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	Amount due (optional)	-	-	-	-	-	<table border="1"> <tr><td>When due (optional)</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	When due (optional)																					
Fund to which liability relates																																											
Amount due (optional)																																											
-																																											
-																																											
-																																											
-																																											
-																																											
When due (optional)																																											
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval																																							
			CHARLOTTE LUKE HELEN BARCLAY	27.4.21 27.4.21																																							

Notes & Observations from the year:

August 2020 - second NEST direct debit (28/8/20) of £67.52 not recorded in expenses book.

Please ensure, going forward, that any amendments or deletions of figures, should be crossed through once and initialled.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
SALTNEY SMALL STEPS

On accounts for the year
ended

31ST August 2020

Charity no
(if any)

1184108

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23/04/2021

Name:

Martin Morris

Relevant professional
qualification(s) or body
(if any):

N/A

Address:

12 Brimstage Avenue

Wirral

CH63 5QH

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No comments of concern to report.

Saltney Small Steps (Reg Charity - 1184108)**Receipts & Payments 1.9.2019 to 31.8.2020****RECEIPTS**

B/Fwd - Bank	14114.90	
B/Fwd - Cash	771.79	
Balancing Entry		
	14,886.69	14,886.69

Playgroups		14,617.70
------------	--	-----------

T-Shirts		77.00
----------	--	-------

Flintshire CC		30,618.85
---------------	--	-----------

Wales PPA		1,836.00
-----------	--	----------

Other		4,125.39
-------	--	----------

TOTALS		66,161.63
---------------	--	------------------

PAYMENTS

Snacks		399.97
--------	--	--------

Resources		7,015.14
-----------	--	----------

T-Shirts		84.00
----------	--	-------

Printers		104.00
----------	--	--------

Training		0.00
----------	--	------

Wages		34,197.36
-------	--	-----------

Rent		2,743.13
------	--	----------

Insurance		2,514.39
-----------	--	----------

Membership		349.45
------------	--	--------

Other		9,013.21
-------	--	----------

C/fwd - Bank	8,903.17	
--------------	----------	--

C/fwd - Cash	837.71	
--------------	--------	--

Bal Entry	0.10	
-----------	------	--

	9,740.98	9,740.98
--	----------	----------

Diff=	0.00
-------	------

Certified

Confirmed that the the above account gives a true and fair view of its transactions for the period 1st September 2019 to 31st August 2020 and of the balance as at that date.

Treasurer Ann Montagu

Trustee Ann Montagu

Date 27.4.2021

Annual Receipts

Month	Playgroup	Playgroup +	A.S.C.	T-Shirts	Flintshire CC	Early Years Wales	Other	TOTAL
September	833.50	585.50	724.50	44.00	945.00			3,132.50
October	1,285.50	336.00	442.50	11.00	3,649.50	360.00		6,084.50
November	1,644.70	233.00	805.00	5.50	1,779.75			4,467.95
December	1,405.50	174.00	455.00		4,394.25	84.00		6,512.75
January	1,737.00	341.00	667.50	5.50	1,512.00			4,263.00
February	1,149.00	48.50	429.00	11.00	11,578.90	768.00		13,984.40
March	840.50	112.00	368.50		3,195.00	624.00		5,140.00
April					1,597.50			1,597.50
May					1,966.95			1,966.95
June							2,159.55	2,159.55
July							982.92	982.92
August							982.92	982.92
TOTALS	8,895.70	1,830.00	3,892.00	77.00	30,618.85	1,836.00	4,125.39	47,149.55
<i>Total Playgroups</i>	<i>14,617.70</i>							

Annual Payments

Month	Snacks	Resources	T-Shirts	Printers	Training	Wages	Rent	HMRC/Insurance	Membership	Nest/Other	TOTALS
September	58.21	93.09	61.50			2,771.18	368.00		15.00	65.45	3,432.43
October	43.11	189.65		39.00		2,760.16	632.11		38.00	65.45	3,767.48
November	60.40	7.15	9.00			3,774.51	333.58	38.00		155.90	4,378.54
December	44.49	76.55		65.00		2,754.65	268.53		53.20		3,262.42
January	89.07	571.48	13.50			3,339.62	494.52		47.20	411.95	4,967.34
February	72.66	6,067.22				3,312.19	246.95	1,468.64		65.45	11,233.11
March	32.03	10.00				3,385.00	311.19	1,007.75	124.80	5,050.19	9,920.96
April						2,659.64				15.00	2,674.64
May						2,419.55				67.52	2,487.07
June						2,171.77				47.26	2,219.03
July						2,424.54			71.25	2,934.00	5,429.79
August						2,424.55	88.25			135.04	2,647.84
TOTALS	399.97	7,015.14	84.00	104.00	0.00	34,197.36	2,743.13	2,514.39	349.45	9,013.21	56,420.65



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
SALTNEY SMALL STEPS

**On accounts for the year
ended**

31ST August 2020

**Charity no
(if any)**

1184108

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

23/04/2021

Name:

Martin Morris

**Relevant professional
qualification(s) or body
(if any):**

N/A

Address:

12 Brimstage Avenue

Wirral

CH63 5QH

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No comments of concern to report.