

# SALTNEY SMALL STEPS

England & Wales · Charity number 1184108

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-06-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Saltney Ferry Primary School  
Saltney Ferry Road  
Saltney Ferry  
Chester  
CH4 0BN

**Phone** 07510304962

**Email** [saltneysmallsteps12@gmail.com](mailto:saltneysmallsteps12@gmail.com)

## Activities

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**Objects:** THE OBJECT OF THE CIO IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN IN WALES, FOR THE PUBLIC BENEFIT, BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THEIR NEEDS THROUGH HIGH QUALITY CHILDCARE PROVISION.

**Activities:** Saltney Small Steps is a well established Playgroup/wrap around setting situated in a self contained room in Saltney Ferry CP School. We aim to support children in their growth and development whatever their age or stage of development. Our aim is for children to enjoy the challenges of learning through play.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Flintshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£64,000	£69,000	-	-
2023-08-31	£68,000	£53,000	-	-
2022-08-31	£67,961	£48,815	-	-
2021-08-31	£38,155	£43,134	-	-
2020-08-31	£51,275	£56,421	-	-

## Trustees

Name	Role	Appointed
Makala Allman		2022-06-22
Victoria Lindley		2022-06-22

**SALTNEY SMALL STEPS**

England & Wales - Charity number 1184108

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# Accounts

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## **SALTNEY SMALL STEPS PLAYGROUP**

### *TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022*

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*The trustees' present their report and financial statement for the year ended 31 August 2022*

#### **Objectives and activities**

Saltney Small Steps provides a high standard of care and has high expectations of all children. We support each child's development regardless of what stage of learning they are at. We provide a variety of stimulating and age appropriate activities set out within a child friendly classroom environment, focusing on the seven areas of learning which are implemented through the Foundation Phase Curriculum.

The trustees have paid due regard to the guidance issued by the Charity Commission when deciding what activities we should undertake.

Saltney Small Steps began formal operations from the new school term in September 2019 for education and childcare.

#### **Structure, governance and management**

The Charity's governing document is its constitution and the charity was registered, with the Charity Commission, as a Charitable Incorporated Organisation (CIO) on 26 June 2019.

**Charity Number** - 1184108

#### **Trustees**

Charlotte Luke - Chair  
Teri Hall - Trustee  
Helen Barclay - Secretary  
Ann Montagu - Treasurer

The trustees' report was approved by the Board of Trustees.



## Receipts and paym

For the period  
from

1st September  
2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £
<b>A1 Receipts</b>		
Playgroups	8,834	-
T-Shirts	10	-
Flintshire County Council	45,985	-
Gateway	8,792	-
Other	4,340	-
	-	-
	-	-
	-	-
<b>Sub total</b> (Gross income for AR)	<b>67,961</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>		
	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>67,961</b>	<b>-</b>
<b>A3 Payments</b>		
Snacks	658	-
Resources	2,824	-
T-Shirts	27	-
Printing	132	-
Training	-	-
Wages	41,521	-
Rent	291	-
Insurance	1,110	-
Memberships	121	-
Other	2,131	-
<b>Sub total</b>	<b>48,815</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>		
	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>48,815</b>	<b>-</b>

<b><i>Net of receipts/(payments)</i></b>	<b>19,146</b>	-
<b>A5 Transfers between funds</b>	-	-
<b>A6 Cash funds last year end</b>	<b>4,762</b>	-
<b><i>Cash funds this year end</i></b>	<b>23,908</b>	-

# Section B Statement of assets and liabilities at

## Categories

## Details

### B1 Cash funds

Bank Account
Cash Held

### ***Total cash funds***

(agree balances with receipts and payments account(s))

### B2 Other monetary assets

#### Details


### B3 Investment assets

#### Details


### B4 Assets retained for the charity's own use

#### Details


### B5 Liabilities

#### Details


Signed by one or two trustees on behalf of all the trustees

Signature

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	1184108
<b>ments accounts</b>	
<b>To</b>	31st August 2022

**CC16a**

Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
-	8,834	15,782
-	10	-
-	45,985	20,923
-	8,792	308
-	4,340	1,152
-	-	-
-	-	-
-	-	-
-	67,961	38,165

-	-	-
-	-	-
-	67,961	38,165

-	658	378
-	2,824	3,673
-	27	-
-	132	169
-	-	-
-	41,521	33,124
-	291	2,463
-	1,110	1,043
-	121	-
-	2,131	2,284
-	48,815	43,134

-	-	-
-	-	-
-	48,815	43,134

-
-
-
-

<b>19,146</b>
-
<b>4,762</b>
<b>23,908</b>

-	<b>4,969</b>
-	-
-	<b>9,741</b>
-	<b>4,772</b>

# the end of the period

**Unrestricted funds**  
to nearest £

23,908
-
-
<b>23,908</b>

OK

**Restricted funds**  
to nearest £

-
-
-
<b>-</b>

OK

**Endowment funds**  
to nearest £

-
-
-
<b>-</b>

OK

**Unrestricted funds**  
to nearest £

-
-
-
-
-
-

**Restricted funds**  
to nearest £

-
-
-
-
-
-

**Endowment funds**  
to nearest £

-
-
-
-
-
-

**Fund to which asset belongs**


**Cost (optional)**

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**Fund to which asset belongs**


**Cost (optional)**

-
-
-
-
-
-
-
-
-

**Current value (optional)**

-
-
-
-
-
-
-
-
-

**Fund to which liability relates**


**Amount due (optional)**

-
-
-
-
-

**When due (optional)**


Print Name

Date of approval



<b>Saltney Small Steps</b> (Reg Charity - 1184108)						
<b>Receipts &amp; Payments 1.9.2021 to 31.8.2022</b>						
<b>RECEIPTS</b>				<b>PAYMENTS</b>		
B/Fwd - Bank	4,761.71			Snacks		
B/Fwd - Cash	0.00			Resources		
	4,761.71		4,761.71	T-Shirts		
Playgroups			8,834.00	Printers		
T-Shirts			10.00	Training		
Flintshire CC			45,984.95	Wages		
Wales PPA			8,792.30	Rent		
Other			4,340.20	Insurance		
				Membership		
				Other		
				C/fwd - Bank		23,907.64
				C/fwd - Cash		0.00
						23,907.64
				Bal Entry		0.00
<b>TOTALS</b>			<b>72,723.16</b>			

Diff = **0.06**

**Certified**

***Confirmed that the the above account gives a true and fair view of its transactions 1st September 2021 to 31<sup>st</sup> August 2022 and of the balance as at that date.***

**Treasurer** \_\_\_\_\_

**Trustee** \_\_\_\_\_

**Date** \_\_\_\_\_

	657.69	
	2,824.35	
	27.00	
	132.05	
	0.00	
	41,520.78	
	291.44	
	1,110.04	
	121.32	
	2,130.79	
	23,907.64	
	0.00	
	<b>72,723.10</b>	

*(Jan 2022)*

**for the period**



**Notes & Observations from the year:**

Amendments in Income and Expenditure books not initialled.

Negligible cash difference of 0.06p in January 2022.

Receipt books missing for ASC for year.

Receipt books missing from end of November 2021 for all.

Bank statement numbers 143,145,146,148,150,152,155&157 missing. Not a problem as closing figures from one to opening

**Parentpay/Gateway** - nothing to indicate what this is? Are fees collected this way on-line now? Parentpay recorded in bank  
How are Receipts audited and who by? How does the school reconcile income recorded and paid to the school account?

g were the same.

: statements for year but listed as Gateway in Receipt B

## **Annual Receipts**

<b>Month</b>	<b>Playgroup</b>	<b>Playgroup -A.S.C.</b>	<b>T-Shirts</b>	<b>Flintshire CC</b>	
September	870.00	35.00	251.00	10.00	1,134.00
October	1,077.50	52.50	512.00		4,563.25
November	1,807.50	52.50	732.00		1,143.00
December	1,152.50	12.50	144.50		3,126.50
January	683.50	52.50	407.00		2,647.50
February	610.00	65.00	97.00		5,721.25
March	175.00	12.50	32.00		5,181.25
April					2,674.00
May					6,298.74
June					10,425.46
July					3,070.00
August					
<b>TOTALS</b>	<b>6,376.00</b>	<b>282.50</b>	<b>2,175.50</b>	<b>10.00</b>	<b>45,984.95</b>
<i>Total Playgroups</i>	<i>8,834.00</i>				
<i>sample selection</i>					

<b>Gateway</b>	<b>Other</b>	<b>TOTAL</b>
		<b>2,300.00</b>
	3,000.00	<b>9,205.25</b>
		<b>3,735.00</b>
		<b>4,436.00</b>
	424.96	<b>4,215.46</b>
	915.24	<b>7,408.49</b>
1,765.00		<b>7,165.75</b>
1,608.50		<b>4,282.50</b>
1,451.80		<b>7,750.54</b>
1,820.00		<b>12,245.46</b>
2,049.50		<b>5,119.50</b>
97.50		<b>97.50</b>
<b>8,792.30</b>	<b>4,340.20</b>	<b>67,961.45</b>

**Annual Payments**

<b>Month</b>	<b>Snacks</b>	<b>Resources</b>	<b>T-Shirts</b>	<b>Printers</b>	<b>Training</b>	<b>Wages</b>
September	46.78	25.50				3,307.00
October	46.34	31.28	27.00			2,927.72
November	83.05	61.01				2,935.22
December	31.26	241.26				2,681.63
January	63.82	9.99		65.00		3,843.42
February	26.59	382.16				2,951.48
March	74.05	434.49				3,930.67
April	44.88					3,639.09
May				67.05		4,398.89
June	131.96	372.50				4,220.88
July	108.96	1,266.16				3,641.90
August						3,042.88
<b>TOTALS</b>	<b>657.69</b>	<b>2,824.35</b>	<b>27.00</b>	<b>132.05</b>	<b>0.00</b>	<b>41,520.78</b>

<b>Rent</b>	<b>HMRC/Insurance</b>	<b>Membership</b>	<b>Nest/Other</b>	<b>TOTALS</b>
291.44			191.14	<b>3,861.86</b>
			68.28	<b>3,100.62</b>
			83.41	<b>3,162.69</b>
			647.60	<b>3,601.75</b>
			122.43	<b>4,104.66</b>
			127.74	<b>3,487.97</b>
	1,110.04	47.20	137.23	<b>5,733.68</b>
			138.94	<b>3,822.91</b>
		74.12	130.51	<b>4,670.57</b>
			226.86	<b>4,952.20</b>
			250.85	<b>5,267.87</b>
			5.80	<b>3,048.68</b>
<b>291.44</b>	<b>1,110.04</b>	<b>121.32</b>	<b>2,130.79</b>	<b>48,815.46</b>



**Section A Independent Examiner's Report**

**Report to the trustees/ members of**

Charity Name  
SALTNEY SMALL STEPS

**On accounts for the year ended**

31 <sup>ST</sup> August 2022	<b>Charity no (if any)</b>	1184108
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**Set out on pages**

1 to 2 of the CC16a  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>ST</sup> August 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**Name:**

**Relevant professional**

N/A

**qualification(s) or  
body (if any):**

--

**Address:**

12 Brimstage Avenue

Wirral

CH63 5QH

## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief  
details of any items  
that the examiner  
wishes to disclose.**

No comments of concern to report. However, the Independent Examination can only confirm the amount of receipts received in respect of Parentpay/Gateway. It cannot reconcile the amounts received to any paperwork so it is assumed that the staff Management and Trustees are happy that this is virtually audited via the software.



**SALTNEY SMALL STEPS**

England & Wales - Charity number 1184108

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# Accounts

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## **SALTNEY SMALL STEPS PLAYGROUP**

### *TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2021*

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*The trustees' present their report and financial statement for the year ended 31 August 2021*

#### **Objectives and activities**

Saltney Small Steps provides a high standard of care and has high expectations of all children. We support each child's development regardless of what stage of learning they are at. We provide a variety of stimulating and age appropriate activities set out within a child friendly classroom environment, focusing on the seven areas of learning which are implemented through the Foundation Phase Curriculum.

The trustees have paid due regard to the guidance issued by the Charity Commission when deciding what activities we should undertake.

Saltney Small Steps began formal operations from the new school term in September 2019 for education and childcare.

#### **Structure, governance and management**

The Charity's governing document is its constitution and the charity was registered, with the Charity Commission, as a Charitable Incorporated Organisation (CIO) on 26 June 2019.

**Charity Number** - 1184108

#### **Trustees**

Charlotte Luke - Chair  
Teri Hall - Trustee  
Helen Barclay - Secretary  
Ann Montagu - Treasurer

The trustees' report was approved by the Board of Trustees.

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	4,762	-	-
	Cash Held	-	-	-
	Cash Shortfall (Bal. Entry not c/fwd)	0	-	-
	<b>Total cash funds</b>	<b>4,762</b>	<b>-</b>	<b>-</b>
	<small>(agree balances with receipts and payments account(s))</small>	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Saltney Small Steps

**Receipts and payments accounts**

For the period from	1st September 2020	To	31st August 2021
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1184108

CC16a

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Playgroups	15,772	-	-	15,772	14,618
T-Shirts	-	-	-	-	77
Flintshire County Council	20,923	-	-	20,923	30,619
Wales PPA	308	-	-	308	1,836
Other	1,152	-	-	1,152	4,125
<b>Sub total (Gross income for AR)</b>	<b>38,155</b>	<b>-</b>	<b>-</b>	<b>38,155</b>	<b>51,275</b>
<b>A2 Asset and investment sales, (see table).</b>	<b>Sub total</b>	<b>Sub total</b>	<b>Sub total</b>	<b>Sub total</b>	<b>Sub total</b>
	-	-	-	-	-
	-	-	-	-	-
<b>A3 Payments</b>					
Snacks	378	-	-	378	400
Resources	3,673	-	-	3,673	7,015
T-Shirts	-	-	-	-	84
Printing	169	-	-	169	104
Training	-	-	-	-	-
Wages	33,124	-	-	33,124	34,937
Rent	2,463	-	-	2,463	2,743
Insurance	1,043	-	-	1,043	2,514
Memberships	-	-	-	-	349
Other	2,284	-	-	2,284	9,013
<b>Sub total</b>	<b>43,134</b>	<b>-</b>	<b>-</b>	<b>43,134</b>	<b>56,421</b>
<b>A4 Asset and investment purchases, (see table)</b>	<b>Sub total</b>	<b>Sub total</b>	<b>Sub total</b>	<b>Sub total</b>	<b>Sub total</b>
	-	-	-	-	-
	-	-	-	-	-
<b>Total payments</b>	<b>43,134</b>	<b>-</b>	<b>-</b>	<b>43,134</b>	<b>56,421</b>
<b>Net of receipts/(payments)</b>	<b>-4,979</b>	<b>-</b>	<b>-</b>	<b>-4,979</b>	<b>-5,146</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,741	-	-	9,741	14,887
Cash funds this year end	4,762	-	-	4,762	9,741



Report to the trustees/members of

SALTNEY SMALL STEPS  
Charity Name

On accounts for the year ended

31<sup>ST</sup> August 2021  
Charity no 1184108  
(if any)

Set out on pages

1 to 2  
(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2020. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:  
• accounting records were not kept in accordance with section 130 of the Act or  
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.  
\* Please delete the words in the brackets if they do not apply.

Signed:

*[Signature]*

Name:

Martin Morris

Relevant professional qualification(s) or body (if any):

N/A

Address:

12 Brimstage Avenue  
Wirral  
CH63 5QH

Only complete if the examiner needs to highlight matters of concern (see CC32, independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No matters of concern to report.

**SALTNEY SMALL STEPS**

England & Wales - Charity number 1184108

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# Accounts

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## **SALTNEY SMALL STEPS PLAYGROUP**

### *TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020*

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*The trustees' present their report and financial statement for the year ended 31 August 2020*

#### **Objectives and activities**

Saltney Small Steps provides a high standard of care and has high expectations of all children. We support each child's development regardless of what stage of learning they are at. We provide a variety of stimulating and age appropriate activities set out within a child friendly classroom environment, focusing on the seven areas of learning which are implemented through the Foundation Phase Curriculum.

The trustees have paid due regard to the guidance issued by the Charity Commission when deciding what activities we should undertake.

Saltney Small Steps began formal operations from the new school term in September 2019 for education and childcare.

#### **Structure, governance and management**

The Charity's governing document is its constitution and the charity was registered, with the Charity Commission, as a Charitable Incorporated Organisation (CIO) on 26 June 2019.

**Charity Number** - 1184108

#### **Trustees**

Charlotte Luke - Chair  
Teri Hall - Trustee  
Helen Barclay - Secretary  
Ann Montagu - Treasurer

The trustees' report was approved by the Board of Trustees.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Saltney Small Steps

1184108

## Receipts and payments accounts

CC16a

For the period  
from

1st September  
2019

To

31st August  
2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Playgroups	14,618	-	-	14,618	23,217
T-Shirts	77	-	-	77	53
Flintshire County Council	30,619	-	-	30,619	31,032
Wales PPA	1,836	-	-	1,836	749
Other	4,125	-	-	4,125	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>51,275</b>	<b>-</b>	<b>-</b>	<b>51,275</b>	<b>55,051</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>51,275</b>	<b>-</b>	<b>-</b>	<b>51,275</b>	<b>55,051</b>
<b>A3 Payments</b>					
Snacks	400	-	-	400	563
Resources	7,015	-	-	7,015	10,132
T-Shirts	84	-	-	84	122
Printing	104	-	-	104	186
Training	-	-	-	-	327
Wages	34,197	-	-	34,197	34,937
Rent	2,743	-	-	2,743	3,726
Insurance	2,514	-	-	2,514	675
Memberships	349	-	-	349	1,187
Other	9,013	-	-	9,013	1,453
<b>Sub total</b>	<b>56,421</b>	<b>-</b>	<b>-</b>	<b>56,421</b>	<b>53,307</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>56,421</b>	<b>-</b>	<b>-</b>	<b>56,421</b>	<b>53,307</b>
<b>Net of receipts/(payments)</b>	<b>- 5,146</b>	<b>-</b>	<b>-</b>	<b>- 5,146</b>	<b>1,744</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,887</b>	<b>-</b>	<b>-</b>	<b>14,887</b>	<b>13,143</b>
<b>Cash funds this year end</b>	<b>9,741</b>	<b>-</b>	<b>-</b>	<b>9,741</b>	<b>14,887</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	8,903	-	-
	Cash Held	838	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,741</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

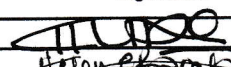

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature  
  


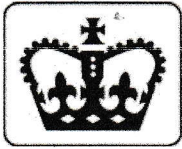
Print Name  
**CHARLOTTE LUKE**  
**HELEN BARCLAY**

Date of approval  
**27.4.21**  
**27.4.21**

**Notes & Observations from the year:**

August 2020 - second NEST direct debit (28/8/20) of £67.52 not recorded in expenses book.

Please ensure, going forward, that any amendments or deletions of figures, should be crossed through once and initialled.



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
SALTNEY SMALL STEPS

**On accounts for the year  
ended**

31<sup>ST</sup> August 2020

**Charity no  
(if any)**

1184108

**Set out on pages**

1 to 2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

23/04/2021

**Name:**

Martin Morris

**Relevant professional  
qualification(s) or body  
(if any):**

N/A

**Address:**

12 Brimstage Avenue

Wirral

CH63 5QH

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No comments of concern to report.

**Saltney Small Steps** (Reg Charity - 1184108)

**Receipts & Payments 1.9.2019 to 31.8.2020**

**RECEIPTS**

B/Fwd - Bank 14114.90  
B/Fwd - Cash 771.79  
Balancing Entry  
14,886.69 14,886.69

Playgroups 14,617.70

T-Shirts 77.00

Flintshire CC 30,618.85

Wales PPA 1,836.00

Other 4,125.39

**TOTALS 66,161.63**

**PAYMENTS**

Snacks 399.97

Resources 7,015.14

T-Shirts 84.00

Printers 104.00

Training 0.00

Wages 34,197.36

Rent 2,743.13

Insurance 2,514.39

Membership 349.45

Other 9,013.21

C/fwd - Bank 8,903.17

C/fwd - Cash 837.71

Bal Entry 0.10

9,740.98 9,740.98

Diff= 0.00

**Certified**

*Confirmed that the the above account gives a true and fair view of its transactions for the period 1st September 2019 to 31<sup>st</sup> August 2020 and of the balance as at that date.*

Treasurer Ann Montagu

Trustee Ann Montagu

Date 27.4.2021

**Annual Receipts**

Month	Playgroup	Playgroup +	A.S.C.	T-Shirts	Flintshire CC	Early Years Wales	Other	TOTAL
September	833.50	585.50	724.50	44.00	945.00			<b>3,132.50</b>
October	1,285.50	336.00	442.50	11.00	3,649.50	360.00		<b>6,084.50</b>
November	1,644.70	233.00	805.00	5.50	1,779.75			<b>4,467.95</b>
December	1,405.50	174.00	455.00		4,394.25	84.00		<b>6,512.75</b>
January	1,737.00	341.00	667.50	5.50	1,512.00			<b>4,263.00</b>
February	1,149.00	48.50	429.00	11.00	11,578.90	768.00		<b>13,984.40</b>
March	840.50	112.00	368.50		3,195.00	624.00		<b>5,140.00</b>
April					1,597.50			<b>1,597.50</b>
May					1,966.95			<b>1,966.95</b>
June							2,159.55	<b>2,159.55</b>
July							982.92	<b>982.92</b>
August							982.92	<b>982.92</b>
<b>TOTALS</b>	<b>8,895.70</b>	<b>1,830.00</b>	<b>3,892.00</b>	<b>77.00</b>	<b>30,618.85</b>	<b>1,836.00</b>	<b>4,125.39</b>	<b>47,149.55</b>
<i>Total Playgroups</i>	<i>14,617.70</i>							

**Annual Payments**

Month	Snacks	Resources	T-Shirts	Printers	Training	Wages	Rent	HMRC/Insurance	Membership	Nest/Other	TOTALS
September	58.21	93.09	61.50			2,771.18	368.00		15.00	65.45	<b>3,432.43</b>
October	43.11	189.65		39.00		2,760.16	632.11		38.00	65.45	<b>3,767.48</b>
November	60.40	7.15	9.00			3,774.51	333.58	38.00		155.90	<b>4,378.54</b>
December	44.49	76.55		65.00		2,754.65	268.53		53.20		<b>3,262.42</b>
January	89.07	571.48	13.50			3,339.62	494.52		47.20	411.95	<b>4,967.34</b>
February	72.66	6,067.22				3,312.19	246.95	1,468.64		65.45	<b>11,233.11</b>
March	32.03	10.00				3,385.00	311.19	1,007.75	124.80	5,050.19	<b>9,920.96</b>
April						2,659.64				15.00	<b>2,674.64</b>
May						2,419.55				67.52	<b>2,487.07</b>
June						2,171.77				47.26	<b>2,219.03</b>
July						2,424.54			71.25	2,934.00	<b>5,429.79</b>
August						2,424.55	88.25			135.04	<b>2,647.84</b>
<b>TOTALS</b>	<b>399.97</b>	<b>7,015.14</b>	<b>84.00</b>	<b>104.00</b>	<b>0.00</b>	<b>34,197.36</b>	<b>2,743.13</b>	<b>2,514.39</b>	<b>349.45</b>	<b>9,013.21</b>	<b>56,420.65</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
SALTNEY SMALL STEPS

**On accounts for the year  
ended**

31<sup>ST</sup> August 2020

**Charity no  
(if any)**

1184108

**Set out on pages**

1 to 2

*(remember to include the page numbers of additional sheets)*

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**Independent  
examiner's statement**

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*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

23/04/2021

**Name:**

Martin Morris

**Relevant professional  
qualification(s) or body  
(if any):**

N/A

**Address:**

12 Brimstage Avenue

Wirral

CH63 5QH

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**Give here brief details of any items that the examiner wishes to disclose.**

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