



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2024** Period start date
To **31 March 2025** Period end date

Charity name: Sevenoaks Area Dementia Friendly Community

Charity registration number: 1184029

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Sevenoaks Area Dementia Friendly Community Forum - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime minister's 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken 9 years of work to achieve the following initiatives. SADFC secured charity status in 2019 with Six trustees from the group including two care professionals from two different care companies and one retired care professional.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Annual fund raising through RWP event with another successful event in May 2023. The event did not take place in 2024 due to a large donation.</p> <p>Provision of 6 Forget-me-not Café's running monthly. All groups can enjoy activities, exercise, interaction, peer support and community information delivered by volunteer and guest entertainers. The provision of a monthly Forget-me-nots singing group. We also provide seasonal pop up cafes for a local Community Hospital.</p> <p>.All activities and groups are free to patrons. Venues are part sponsored by local churches, the National Trust, Parish Councils and local business groups.</p> <p>Funds are usually raised through our annual Run Walk Push event family friendly</p>

		3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Benefits to the community Run Walk or Push against Dementia Event Annual Fundraising in May 2023 a great success. The event was not run in 2025 due to a large donation as per accounts -</p> <p>Volunteers are still applying to be part of our cafés from the local communities, the charity gives them an awareness session including how to communicate effectively and awareness of what dementia is and their responsibilities as a volunteer- Most have been touched by dementia within their families.</p> <p>Many organisations in Kent have withdrawn their face to face peer support groups, we have found that these organisations local to us are referring people to our cafes. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect Age UK, and Involve</p> <p>SADFC continues to support the Sevenoaks Community with an open willingness for inclusion and a collaborative approach to achieve positive change. We are working with the Kent Dementia Action Alliance to engage with local businesses to achieve high street awareness of dementia and improve the customer experience.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Full delivery of all 7 groups through 2024/2025, successful pop up events.</p> <p>Wider Charities, County Council and NHS/CCG are offered a link to signpost attendance to the cafes. Including Alzheimer's Society, Age UK and Kent County Council and all care navigators.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>This year secured £7,821 in donations which secured the charity finance for another year.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2025 the charity had a bank cash balance of £32737.86 . Running cost of £8630 with 7 face to face cafes in operation across the district
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and fund raising through ticket sales and sponsorship in Annual Charity Family Run/Walk/Push.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the annual fundraising event to continue to generate enough income to sustain annual operations. We also rely on the charity of others for sponsored venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Kieron Brennan	N/A		
	2	Elaine Murray	N/A		
	3	Amelia Moore	N/A		
	4	Sharon Gavin	N/A		
	5	Steve Grange	N/A		
	6	Fiona Martyn	N/A	Nov 2024	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

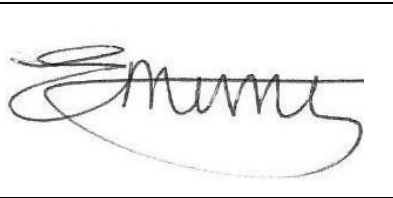
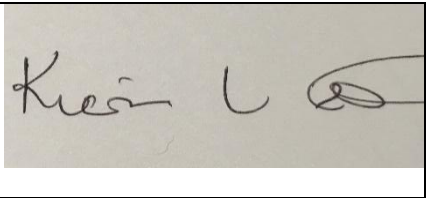
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Elaine Murray	Kieron Leo Brennan
	Position (eg Secretary, Chair, etc)	Trustee	Trustee
	Date	08/01/2026	

SADFC Statement of Accounts 31st March, 2025
Statement of Receipts, Payments and Assets

	FY 2024/25
	£
Opening Balance 1st April 2024	17901.32
Receipts	
Group Activities	
RWP Funds	14,644.90
Donations	7,821.50
First Give School Fundraising	1,000.00
Total Receipts	23,466.40
Payments	
Running Costs	8,629.86
Total Payments	8,629.86
Balances	
Receipts over Payments	14,836.54
Cash and Bank Balance at 31st March, 2025	32,737.86
Statement of Assets	
Cash at Bank	32,737.86
Other Cash Deposits	-
Cash in Hand	-
Total Assets	32,737.86

Notes:

The RWP funds include the ticket sales and Justgiving runners sponsorship funds.

Donations include large donations of £4000 from Eramol (UK) Ltd and £2000 from the SDC Chairs Charity of the Year.

Running Costs were similar to previous years.

The majority is for payment for entertainers and venue hire for the FMN cafes.

The significant increase in this years closing balance reflects run income and donations.

Historically the Hildenborough café was funded through a ring fences legacy donation. Now that this has been spent the Charity will fund the café from general funds.