



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023 Period start date
To 31 March 2024 Period end date

Charity name: Sevenoaks Area Dementia Friendly Community

Charity registration number: 1184029

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Sevenoaks Area Dementia Friendly Community Forum - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime minister's 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken 8 years of work to achieve the following initiatives. SADFC secured charity status in 2019 with Five trustees from the group including three care professionals from three different care companies.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Annual fund raising through RWP event with another successful event in May 2023</p> <p>Provision of 6 Forget-me-not Café's running monthly. All groups can enjoy activities, exercise, interaction, peer support and community information delivered by both paid and volunteer entertainers and individuals. The provision of a monthly Forget-me-nots singing group We also provide quarterly pop up cafes for Sevenoaks Community Hospital.</p> <p>. All activities and groups are free to patrons. Venues are part sponsored by local churches, the National Trust, Parish Councils and local business groups. Funds are usually raised through our annual Run Walk Push event family friendly 3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Benefits to the community Run Walk or Push against Dementia Event Annual Fundraising in May 2023 a great success.</p> <p>Volunteers are still applying to be part of our cafés from the local communities, the charity gives them an awareness session including how to communicate effectively and awareness of what dementia is and their responsibilities as a volunteer- Most have been touched by dementia within their families.</p> <p>Many organisations in Kent have withdrawn their face to face peer support groups, we have found that these organisations local to us are referring people to our cafes. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect and Age UK</p>

		SADFC continues to support the Sevenoaks Community with an open willingness for inclusion and a collaborative approach to achieve positive change. We are working with the Kent Dementia Action Alliance to engage with local businesses to achieve high street awareness of dementia and improve the customer experience.
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Full delivery of all 7 groups through 2023/2024, successful pop up events and a hugely successful community Run, Walk, Push community fundraiser.</p> <p>Wider Charities, County Council and NHS/CCG are offered a link to signpost attendance to the cafes. Including Alzheimer's Society, Age UK and Kent County Council and all care navigators.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>This year was very successful. Main fundraising event – Run, Walk, Push - was a big success again raising over £5000.</p> <p>Donations from the community and local businesses and raised over £6475.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2024 the charity had a bank cash balance of £17,901. Running cost of £8497.74 with 7 face to face cafes in operation across the district
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and fund raising through ticket sales and sponsorship in Annual Charity Family Run/Walk/Push.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the Annual fundraising event to continue to generate enough income to sustain annual operations. We also rely on the charity of others for sponsored venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Kieron Brennan	N/A		
	2	Elaine Murray	N/A		
	3	Amelia Moore	N/A		
	4	Sharon Gavin	N/A		
	5	Steve Grange	N/A		
	6				
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

--	--	--

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

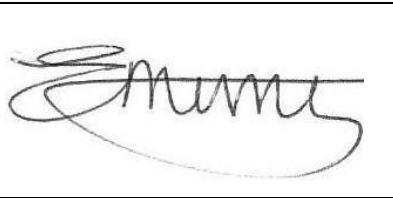
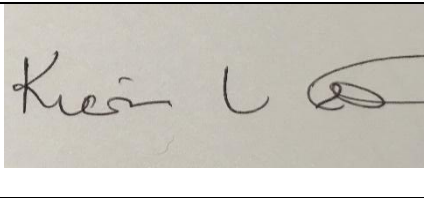
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Elaine Murray	Kieron Leo Brennan
	Position (eg Secretary, Chair, etc)	Trustee	Trustee
	Date	12/11/ 2024	

SADFC Statement of Accounts 31st March, 2024
Statement of Receipts, Payments and Assets

	FY 2023/24
	£
Opening Balance 1st April 2023	17128.76
Receipts	
Group Activities	
RWP Funds	2,795.30
Donations	6,475.00
Total Receipts	9,270.30
Payments	
Running Costs	8,497.74
Total Payments	8,497.74
Balances	
Receipts over Payments	772.56
Cash and Bank Balance at 31st March, 2024	17,901.32
Statement of Assets	
Cash at Bank	17,901.32
Other Cash Deposits	-
Cash in Hand	-
Total Assets	17,901.32
Ring fenced funds (see notes)	544.40
Unring fenced funds	17,356.92

Notes:

Of the cash balance £1267.10 was remaining of the ring fenced legacy for the Hildenborough café at the beginning of the FY.
Running costs for this year were £544.40 leaving a legacy amount of £722.70 carried forward.

The cash for the Run ticket sales of £2805.60 for 2023 to be added in next years accounts