

SEVENOAKS AREA DEMENTIA FRIENDLY COMMUNITY

England & Wales · Charity number 1184029

Details

Status Registered

Legal form CIO

Registered 2019-06-21

Register [View on the Charity Commission register](#)

Contact

Address Sevenoaks District Council
Council Offices
Argyle Road
Sevenoaks
TN13 1HG

Phone 01732227000

Email forgetmenot.sadfc@gmail.com

Activities

Objects: 1. TO RELIEVE THE NEEDS OF PEOPLE LIVING WITH DEMENTIA IN SEVENOAKS AND THE SURROUNDING AREAS, THEIR FAMILIES AND CARERS, THROUGH THE ORGANISATION OF ACTIVITIES AND EVENTS, SOURCES OF INFORMATION AND SIGNPOSTING OF HELP AND ADVICE AS THE TRUSTEES DEEM FIT. 2. TO ADVANCE THE EDUCATION OF THE PUBLIC ABOUT DEMENTIA AND ABOUT CARE AND SUPPORT FOR PEOPLE LIVING WITH DEMENTIA, THEIR FAMILIES AND CARERS.

Activities: The Charity run regular events aimed at supporting those living with dementia, their carers, family and friends. The specific events are: Three monthly forget-me not cafes - one each in Edenbridge; Sevenoaks and Westerham. A monthly Forget-me-not singing group in Sevenoaks.

Classification

- **How:** Provides Services
- **What:** Disability
- **Who:** Elderly/old People, People With Disabilities

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£23,466	£8,630	-	-
2024-03-31	£9,270	£8,496	-	-
2023-03-31	£13,268	£6,121	-	-
2022-03-31	£1,133	£2,031	-	-
2021-03-31	£5,668	£7,426	-	-

Trustees

Name	Role	Appointed
Kieron Leo Brennan	Chair	2019-01-14
Amelia Jane Moore		2020-01-23
Elaine Murray		2019-01-14
Fiona Karen Martyn		2024-10-25
Sharon Anne Gavin		2020-07-06
Stephen Grange		2022-04-01

SEVENOAKS AREA DEMENTIA FRIENDLY COMMUNITY

England & Wales - Charity number 1184029

Accounts



Trustees' Annual Report for the period

From 1st April 2024 Period start date
To 31 March 2025 Period end date

Charity name: **Sevenoaks Area Dementia Friendly Community**

Charity registration number: **1184029**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Sevenoaks Area Dementia Friendly Community Forum - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime minister's 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken 9 years of work to achieve the following initiatives. SADFC secured charity status in 2019 with Six trustees from the group including two care professionals from two different care companies and one retired care professional.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Annual fund raising through RWP event with another successful event in May 2023. The event did not take place in 2024 due to a large donation.</p> <p>Provision of 6 Forget-me-not Café's running monthly. All groups can enjoy activities, exercise, interaction, peer support and community information delivered by volunteer and guest entertainers. The provision of a monthly Forget-me-nots singing group. We also provide seasonal pop up cafes for a local Community Hospital.</p> <p>.All activities and groups are free to patrons. Venues are part sponsored by local churches, the National Trust, Parish Councils and local business groups.</p> <p>Funds are usually raised through our annual Run Walk Push event family friendly</p>

		3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Benefits to the community Run Walk or Push against Dementia Event Annual Fundraising in May 2023 a great success. The event was not run in 2025 due to a large donation as per accounts -</p> <p>Volunteers are still applying to be part of our cafés from the local communities, the charity gives them an awareness session including how to communicate effectively and awareness of what dementia is and their responsibilities as a volunteer- Most have been touched by dementia within their families.</p> <p>Many organisations in Kent have withdrawn their face to face peer support groups, we have found that these organisations local to us are referring people to our cafes. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect Age UK, and Involve</p> <p>SADFC continues to support the Sevenoaks Community with an open willingness for inclusion and a collaborative approach to achieve positive change. We are working with the Kent Dementia Action Alliance to engage with local businesses to achieve high street awareness of dementia and improve the customer experience.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>Full delivery of all 7 groups through 2024/2025, successful pop up events.</p> <p>Wider Charities, County Council and NHS/CCG are offered a link to signpost attendance to the cafes. Including Alzheimer's Society, Age UK and Kent County Council and all care navigators.</p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>This year secured £7,821 in donations which secured the charity finance for another year.</p>
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	<p>N/A</p>
<p>Other</p>		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2025 the charity had a bank cash balance of £32737.86 . Running cost of £8630 with 7 face to face cafes in operation across the district
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and fund raising through ticket sales and sponsorship in Annual Charity Family Run/Walk/Push.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the annual fundraising event to continue to generate enough income to sustain annual operations. We also rely on the charity of others for sponsored venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kieron Brennan	N/A		
2	Elaine Murray	N/A		
3	Amelia Moore	N/A		
4	Sharon Gavin	N/A		
5	Steve Grange	N/A		
6	Fiona Martyn	N/A	Nov 2024	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)			

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

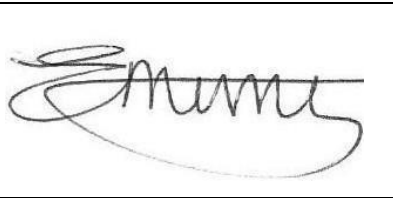
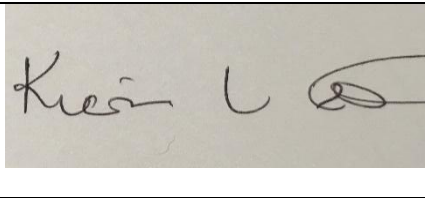
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Elaine Murray	Kieron Leo Brennan
	Position (eg Secretary, Chair, etc)	Trustee	Trustee
	Date	08/01/2026	

SADFC Statement of Accounts 31st March, 2025
Statement of Receipts, Payments and Assets

	FY 2024/25
	£
Opening Balance 1st April 2024	17901.32
Receipts	
Group Activities	
RWP Funds	14,644.90
Donations	7,821.50
First Give School Fundraising	1,000.00
Total Receipts	23,466.40
Payments	
Running Costs	8,629.86
Total Payments	8,629.86
Balances	
Receipts over Payments	14,836.54
Cash and Bank Balance at 31st March, 2025	32,737.86
Statement of Assets	
Cash at Bank	32,737.86
Other Cash Deposits	-
Cash in Hand	-
Total Assets	32,737.86

Notes:

The RWP funds include the ticket sales and Justgiving runners sponsorship funds.

Donations include large donations of £4000 from Eramol (UK) Ltd and £2000 from the SDC Chairs Charity of the Year.

Running Costs were similar to previous years.

The majority is for payment for entertainers and venue hire for the FMN cafes.

The significant increase in this years closing balance reflects run income and donations.

Historically the Hildenborough café was funded through a ring fences legacy donation. Now that this has been spent the Charity will fund the café from general funds.

SEVENOAKS AREA DEMENTIA FRIENDLY COMMUNITY

England & Wales - Charity number 1184029

Accounts



Trustees' Annual Report for the period

From 1st April 2023 Period start date
To 31 March 2024 Period end date

Charity name: **Sevenoaks Area Dementia Friendly Community**

Charity registration number: **1184029**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Sevenoaks Area Dementia Friendly Community Forum - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime minister's 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken 8 years of work to achieve the following initiatives. SADFC secured charity status in 2019 with Five trustees from the group including three care professionals from three different care companies.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Annual fund raising through RWP event with another successful event in May 2023</p> <p>Provision of 6 Forget-me-not Café's running monthly. All groups can enjoy activities, exercise, interaction, peer support and community information delivered by both paid and volunteer entertainers and individuals. The provision of a monthly Forget-me-notes singing group We also provide quarterly pop up cafes for Sevenoaks Community Hospital.</p> <p>All activities and groups are free to patrons. Venues are part sponsored by local churches, the National Trust, Parish Councils and local business groups. Funds are usually raised though our annual Run Walk Push event family friendly 3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Benefits to the community Run Walk or Push against Dementia Event Annual Fundraising in May 2023 a great success.</p> <p>Volunteers are still applying to be part of our cafés from the local communities, the charity gives them an awareness session including how to communicate effectively and awareness of what dementia is and their responsibilities as a volunteer- Most have been touched by dementia within their families.</p> <p>Many organisations in Kent have withdrawn their face to face peer support groups, we have found that these organisations local to us are referring people to our cafes. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect and Age UK</p>

		SADFC continues to support the Sevenoaks Community with an open willingness for inclusion and a collaborative approach to achieve positive change. We are working with the Kent Dementia Action Alliance to engage with local businesses to achieve high street awareness of dementia and improve the customer experience.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Full delivery of all 7 groups through 2023/2024, successful pop up events and a hugely successful community Run, Walk, Push community fundraiser.</p> <p>Wider Charities, County Council and NHS/CCG are offered a link to signpost attendance to the cafes. Including Alzheimer's Society, Age UK and Kent County Council and all care navigators.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>This year was very successful. Main fundraising event – Run, Walk, Push - was a big success again raising over £5000.</p> <p>Donations from the community and local businesses and raised over £6475.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2024 the charity had a bank cash balance of £17,901. Running cost of £8497.74 with 7 face to face cafes in operation across the district
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and fund raising through ticket sales and sponsorship in Annual Charity Family Run/Walk/Push.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the Annual fundraising event to continue to generate enough income to sustain annual operations. We also rely on the charity of others for sponsored venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kieron Brennan	N/A		
2	Elaine Murray	N/A		
3	Amelia Moore	N/A		
4	Sharon Gavin	N/A		
5	Steve Grange	N/A		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)			

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

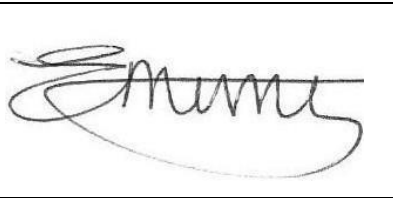
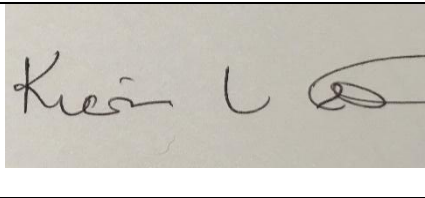
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Elaine Murray	Kieron Leo Brennan
	Position (eg Secretary, Chair, etc)	Trustee	Trustee
	Date	12/11/ 2024	

SADFC Statement of Accounts 31st March, 2024
Statement of Receipts, Payments and Assets

	FY 2023/24
	£
Opening Balance 1st April 2023	17128.76
Receipts	
Group Activities	
RWP Funds	2,795.30
Donations	6,475.00
Total Receipts	9,270.30
Payments	
Running Costs	8,497.74
Total Payments	8,497.74
Balances	
Receipts over Payments	772.56
Cash and Bank Balance at 31st March, 2024	17,901.32
Statement of Assets	
Cash at Bank	17,901.32
Other Cash Deposits	-
Cash in Hand	-
Total Assets	17,901.32
Ring fenced funds (see notes)	544.40
Unring fenced funds	17,356.92

Notes:

Of the cash balance £1267.10 was remaining of the ring fenced legacy for the Hildenborough café at the beginning of the FY.
Running costs for this year were £544.40 leaving a legacy amount of £722.70 carried forward.

The cash for the Run ticket sales of £2805.60 for 2023 to be added in next years accounts

SEVENOAKS AREA DEMENTIA FRIENDLY COMMUNITY

England & Wales - Charity number 1184029

Accounts



Trustees' Annual Report for the period

From 1st April 2022 Period start date
To 31 March 2023 Period end date

Charity name: **Sevenoaks Area Dementia Friendly Community**

Charity registration number: **1184029**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Sevenoaks Area Dementia Friendly Community Forum - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime minister's 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken 7 years of work to achieve the following initiatives. SADFC secured charity status in 2019 with Five trustees from the group including three care professionals from three different care companies.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Annual fund raising through RWP event resumed in 2022, with another successful event in 2023 and in planning for 2024.</p> <p>Provision of 6 Forget-me-not Café's running monthly. All groups can enjoy activities, exercise, interaction, peer support and community information delivered by both paid and volunteer entertainers and individuals. The provision of a monthly Forget-me-notes singing group We also provide quarterly pop up cafe's for Sevenoaks Community Hospital.</p> <p>All activities and groups are free to patrons. Venues are part sponsored by local churches, the National Trust, Parish Councils and local business groups. Funds are usually raised though our annual Run Walk Push event family friendly 3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Benefits to the community Run Walk or Push against Dementia Event Annual Fundraising recommenced in 2023 and in planning May 2024.</p> <p>We added our 6th Café in 2023 in Sevenoaks supported by the Town Council. This cafe is for those seeking a quiet cafe with no music and interactive activities.</p> <p>Volunteers are still applying to be part of our cafés from the local communities, the charity give them an awareness session including how to communicate effectively and awareness of what dementia is and their responsibilities as a volunteer- Most have been touched by dementia within their families.</p> <p>Many organisations in Kent have withdrawn their face to face peer support groups, we have</p>

		<p>found that these organisations local to us are referring people to our cafes. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect and Age UK</p> <p>SADFC continue to support the Sevenoaks Community with an open willingness for inclusion and a collaborative approach to achieve positive change. We are working with the Kent Dementia Action Alliance to engage with local businesses to achieve high street awareness of dementia and improve the customer experience.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Full delivery of all 7 groups through 2023, successful pop up events and a hugely successful community Run, Walk, Push community fundraiser.</p> <p>Wider Charities, County Council and NHS/CCG are offered a link to signpost attendance to the cafes. Including Alzheimer's Society, Age UK and Kent County Council and all care navigators.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>This year was very successful. Main fundraising event – Run, Walk, Push - was a big success again raising over £4000.</p> <p>Donations from the community and local businesses and raised over £4100. We also received a local government grant for £5000 which helped the charity to restart all community activities after covid.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2023 the charity had a bank cash balance of £17,128.76. Running cost of £6,121.11 reflected the full reintroduction of all face-to-face activities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and grants. And Annual Charity Family Run/Walk/Push.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the Annual fundraising event to continue to generate enough income to sustain annual operations. We also rely on the charity of others for sponsored Venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kieron Brennan	N/A		
2	Elaine Murray	N/A		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

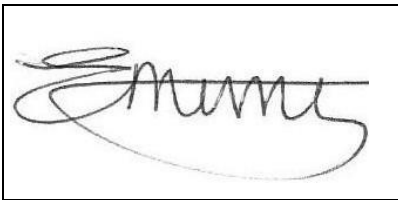
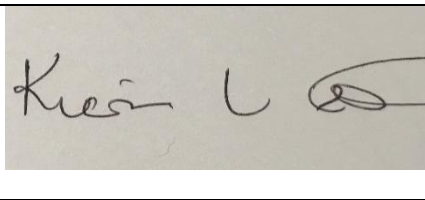
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Elaine Murray	Kieron Leo Brennan
	Position (eg Secretary, Chair, etc)	Trustee	Trustee
	Date	24 th January, 2024	

SADFC Statement of Accounts 31st March, 2023
Statement of Receipts, Payments and Assets

	FY 2022/23
	£
Opening Balance 1st April 2021	9982.34
Receipts	
Group Activities	
RWP Funds	4,162.46
Grant	5,000.00
Other donations	4,105.07
Total Receipts	13,267.53
Payments	
Running Costs	6,121.11
Total Payments	6,121.11
Balances	
Receipts over Payments	7,146.42
Cash and Bank Balance at 31st March, 2022	17,128.76
Statement of Assets	
Cash at Bank	17,128.76
Other Cash Deposits	-
Cash in Hand	-
Total Assets	17,128.76
Ring fenced funds (see notes)	1,267.10
Unring fenced funds	15,861.66

Notes:

Of the cash balance £1267.10 is a ring fenced legacy for the Hildenborough café

SEVENOAKS AREA DEMENTIA FRIENDLY COMMUNITY

England & Wales - Charity number 1184029

Accounts



Trustees' Annual Report for the period

From 1st April 2021 Period start date
To 31 March 2022 Period end date

Charity name: Sevenoaks Area Dementia Friendly Community

Charity registration number: 1184029

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Sevenoaks Area Dementia Friendly Community Forum - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime ministers 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken 5 years of work to achieve the following initiatives. SADFC secured charity status in 2019 with Four trustees from the group including three care professionals from three different companies.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Annual fund raising through RWP event could not happen through 2021, we are planning for May 2022.</p> <p>Provision of 5 Forget-me-not Café's running monthly. All groups can enjoy activities, exercise, interaction, peer support and community information delivered by both paid and volunteer entertainers and individuals. The provision of a monthly Forget-me-notes singing group.</p> <p>All activities and groups are free to patrons. Venues are part sponsored by local churches, the National Trust, Parish Councils and local business groups. Funds are usually raised though our annual Run Walk Push event family friendly 3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property. Were unable to put this on through 2021.</p>

		During pandemic months the groups went on-line and reconvened face to face in January 2022
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Benefits to the community Run Walk or Push against Dementia Event Annual Fund raising will reconvene in May 2022.</p> <p>We added our 5th Café in 2022 in Otford supported by the Parish Council. It has grown exponentially to host up to 30 people per session per month, people have said that it is a place to find stimulation, friendly conversations, entertainment along with being a warm space in the community.</p> <p>Volunteers are still applying to be part of our cafés from the local communities, the charity give them an awareness session including how to communicate effectively and awareness of what dementia is and their responsibilities as a</p>

		<p>volunteer- Most have been touched by dementia within their families.</p> <p>Many organisations in Kent have withdrawn their face to face peer support groups, we have found that these organisations local to us are referring people to our cafes. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect and Age UK</p> <p>SADFC continue to support the Sevenoaks Community with an open willingness for inclusion and a collaborative approach to achieve positive change. We are working with the Kent Dementia Action Alliance to engage with local business to achieve high street awareness of dementia and improving the customer experience.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>After reconvening in 2021 with face to face Café's, we have grown and are delivering another Café' sponsored by Otford Parish Council, which has the potential to support 30+ local residents.</p> <p>Wider Charities, County Council and NHS/CCG are offered a link to signpost attendance to the cafes. Including Alzheimer's Society, Age UK and Kent County Council and all care navigators.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>No annual fund raising event</p> <p>Donations. Total amount raised was £1132.74</p>
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2022 the charity had a bank cash balance of £8,135.14. Running cost of £2,031.19 reflected the partial reintroduction of face-to-face activities. The Charity donations of £1,132.74.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and grants. In normal (non-pandemic) times an Annual Charity Family Run/Walk.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the Annual fund raising event to continue to generate enough income to sustain annual operations. We also rely on the charity of others for sponsored Venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kieron Brennan	N/A		
2	Elaine Murray	N/A		
3	Amelia Moore	N/A		
4	Sharon Gavin	N/A		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

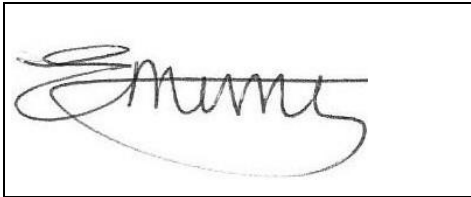
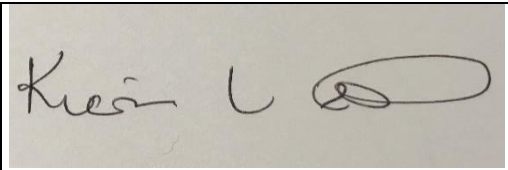
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Murray	Kieron Leo Brennan
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	17 th January, 2022	

SADFC Statement of Accounts 31st March, 2022
Statement of Receipts, Payments and Assets

	FY 2021/22
	£
Opening Balance 1st April 2021	10880.79
Receipts	
Group Activities	
Donations in memory of Symone Salwan	103.87
Other donations	1,028.87
Total Receipts	1,132.74
Payments	
Running Costs	2,031.19
Total Payments	2,031.19
Balances	
Receipts over Payments	- 898.45
Cash and Bank Balance at 31st March, 2022	9,982.34
Statement of Assets	
Cash at Bank	9,982.34
Other Cash Deposits	-
Cash in Hand	-
Total Assets	9,982.34
Ring fenced funds (see notes)	1,847.20
Unring fenced funds	8,135.14

Notes:

Donations in memory of Symone Salwan a one off amount.
Physical cafes and singing group restarted in January 2022
Fund raising run planned for May 2022 to increase receipts for next year.
Of the cash balance £1847.20 is a ring fenced legacy for the Hildenborough café

SEVENOAKS AREA DEMENTIA FRIENDLY COMMUNITY

England & Wales - Charity number 1184029

Accounts



Trustees' Annual Report for the period

From 1st April 2020 Period start date
To 31 March 2021 Period end date

Charity name: **Sevenoaks Area Dementia Friendly Community**

Charity registration number: **1184029**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Sevenoaks Area Dementia Friendly Community Forum - made up of organisations, businesses and individuals operating or living in the Sevenoaks District. The group was born of the prime ministers 2012 dementia challenge to raise awareness and work collaboratively in the community to improve the lives of people living with dementia through changing perception and sharing knowledge. It has taken 4 years of work to achieve the following initiatives. SADFC secured charity status in 2019 with five trustees from the group including three care professionals three different companies.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of four Forget-me-not Café's running monthly. All groups can enjoy activities, exercise, interaction, peer support and community information delivered by both paid and volunteer entertainers and individuals. The provision of a monthly Forget-me-nots singing group. All activities and groups are free to patrons. Venues are part sponsored by church, nation trust, Parish Councils and local business groups. Funds are raised through our annual Run Walk Push event family friendly 3k, 5k, 10k, event for all ages and all abilities. This is held in Knole Park, a National Trust Property. During pandemic months the groups went on-line.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The Trustees are aware and follow the guidance on Public Benefit.

Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Benefits to the community We have been unable to put on our annual fund raising event in 2020/21 We have however been planning this event for 2022.</p> <p>The Run Walk Push Event brings the community together, businesses, organisations and individuals give their time and effort free to show support, engagement and a willingness to rise together to improve lives. 500 people normally take part and volunteers made it happen.</p> <p>Flyers for all services have been offered to GP surgeries with some encouraging people to attend to enhance wellbeing and socialisation. They are also being advertised on other charity websites including Alzheimer's Society Dementia Connect and AgeUK</p> <p>SADFC continue to support the Sevenoaks Community with an open willingness for inclusion and a collaborative approach to</p>

		achieve positive change. SADFC are held up as an example of dementia excellence within Kent.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>During pandemic months the service went on line and although we could not achieve 100% attendance there were a good core of patrons who attended and expressed that they gained great benefit from interaction.</p> <p>Wider Charities, County Council and NHS/CCG are offered a link to attendance to the virtual cafes through including referrals from Alzheimer's Society, AgeUK and Kent County Council.</p> <p>Through Summer 2020 our major new project was to design and build a dementia friendly allotment – Forget-me-not Allotment, working with the Town Council we completed this project which includes raised planting beds, grassed seating area and disabled parking access. The project has produced two seasons of vegetables and fruit where patrons can come to a safe space outdoors to potter, water and take away produce to eat. The space is behind locked gates with ample parking and key safe access for our patrons to enter.</p>
Performance of fundraising activities against objectives set	Para 1.41	Although our annual charity run was cancelled the charity raised funds from donations and a grant from KCC. The total amount raised was £5,667.95 which achieved our re-forecast fund raising objective.
Investment performance against objectives	Para 1.41	N/A

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a sound financial position. As of 31.03.2021 the charity had a bank cash balance of £10,880.79. Running cost of £1,400.75 for the year were unusually low as a result of lockdown causing the suspension of face-to-face activities. Prior year expenses of £6,025.67 were invoiced and paid. The Charity received a grant of £1000 from KCC and donations of £4,667.95.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity operates on a straightforward income and expenditure basis. The Charity keeps a cash balance that is always in excess of any committed expenditure. This ensures the Charity is always a going concern.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	Because the Charity never commits to expenditure in excess of its cash balance.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations and grants. In normal (non-pandemic) times an Annual Charity Family Run/Walk.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There is no charge to patrons for attending any of the groups, we need to keep engaging with the community for the Annual fund raising event to continue to generate enough income to sustain annual operations. We also rely on the charity of others for sponsored Venues and the willingness of volunteers to assist. The Trustees never commit to expenditure in excess of cash balance.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected on the basis of commitment, relevant skill set and being of good character.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sevenoaks Area Dementia Friendly Community
Other name the charity uses	None
Registered charity number	1184029
Charity's principal address	Sevenoaks District Council Offices Argyle Road Sevenoaks TN13 1HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kieron Brennan	N/A		
2	Elaine Murray	N/A		
3	Amelia Moore	N/A		
4	Sharon Gavin	N/A		
5	Helen Noble	N/A		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

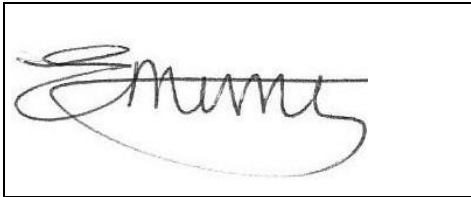
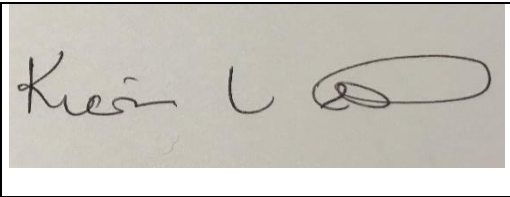
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Murray	Kieron Leo Brennan
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	17 th January, 2022	

SADFC Statement of Accounts 31st March, 2021
Statement of Receipts, Payments and Assets

	FY 2020/21
	£
Opening Balance 1st April 2020	12639.26
Receipts	
Group Activities	
KCC grant	1,000.00
Donations in memory of Symone Salwan	1,357.94
Other donations	3,310.01
Total Receipts	5,667.95
Payments	
Outstanding Running Costs owed from previous years	6,025.67
Current Year Running Costs	1,400.75
Total Payments	7,426.42
Balances	
Receipts over Payments	- 1,758.47
Cash and Bank Balance at 31st March, 2021	10,880.79
Statement of Assets	
Cash at Bank	10,880.79
Other Cash Deposits	-
Cash in Hand	-
Total Assets	10,880.79
Ring fenced funds (see notes)	1,945.00
Unring fenced funds	8,935.79

Note: Outstanding running costs of £6025.67 invoiced and paid in FY 2020/21
Donations in memory of Symone Salwan a one off amount.
Physical cafes and singing group suspended during COVID restrictions
resulting in much lower annual running costs