



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2022		Day 31	Month 03	Year 2023

Section A Reference and administration details

Charity name Foundation for Family Medicine in Palestine

Other names charity is known by FFMP

Registered charity number (if any) 1183997

Charity's principal address

17 Carsick View Road	
Sheffield	
Postcode	S10 3LZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tony Laurance	Treasurer		
2	Andy Ferguson	Chief Executive Officer	01/02/2023 to 31/03/2023	
3	Gene Feder	Secretary		
4	Ann Louise Kinmonth			
5	Thomas Sharpe	Chair		
6	Paul Wallace			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Board member	Graham Watt	Glasgow, UK
Board member	Umaiye Khamash	Ramallah, oPt

Name of chief executive or names of senior staff members (Optional information)

CEO Andy Ferguson

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Selected and appointed by the Board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Organisational Structure

Board (8 members; 6 of whom are trustees)
Executive Group (10 members)

Relationships

FFMP operates in close collaboration with Medical Aid for Palestinians (MAP; another UK registered charity – a Memorandum of Understanding between the two charities was signed on 30th March 2020

Risks and System Procedures

Board has regular (quarterly) meetings to review progress, review/revise strategic objectives, review finances and review/respond to established, new and emerging risks.

The Executive Group also meets regularly to monitor, evaluate and plan all operational activity.

MAP is FFMP's implementing partner in the occupied Palestinian territory (oPt) and provides all logistic/security advice and support.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The preservation and protection of health, primarily in the occupied Palestinian territory (oPt; the West Bank and Gaza).

Technical and professional support for the development of family medicine and family health care in the oPt.

Engagement of Palestinian family health care colleagues in the international family health care community.

1. Delivery of a range of programmed activities since 2013 (<https://familymedicinepalestine.org/programmes>)
2. Establishment of FFMP as a charitable incorporated organisation (June 2019)
3. Setting up of the website www.familymedicinepalestine.org (September 2019)
4. The trustees have, at all times, had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contributions made by volunteers:

FFMP membership includes in excess of 20 active volunteers; all highly experienced and accomplished family health care academics, educators and clinicians. Their invaluable input includes:

- Mentorship of Palestinian colleagues
- Design and delivery of educational/training activities, both remotely and on the ground in the oPt
- Design and delivery of evaluation
- Design and delivery of research capacity strengthening
- Design and maintenance of the website
- Active membership of the governance structures (Board and Executive Group)

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Three week-long missions to the West Bank were conducted during the year, together with regular online contact with MAP, our implementing partner, and all other project partners: the Palestinian Ministry of Health (MoH); United Nations Relief Works Agency (UNRWA); Palestine Medical Council (PMC); Palestinian Association of Family Medicine (PAFM); World Health Organisation (WHO); and An Najah National University (ANNU).

In terms of our main workstreams the following progress was made:

General

- The MAP Board approved funding to cover our ongoing support for the development of family medicine (FM) and family health care (FHC) in the oPt for 2023 and 2024.
- A formal evaluation of the development of FM and FHC in the oPt, and MAP/FFMP's contribution to that development over the past 10 years, was commissioned, with the final report expected later in 2023.

FM Residency Programme

- Five residents are approaching their Board exams.
- There are another 35 residents at varying stages of the programme.
- It is hoped that another cohort of residents will be supported by the MoH this year.
- Our direct financial support for ANNU's Department of Family and Community Medicine ended, as did our scholarships for FM residents.
- There was an increased focus on training and mentoring the clinical supervisors (MoH and other) for the residents during their primary health care (PHC) placements, with opportunities for the greater involvement of our volunteer network.
- The MoH recommended that 11 PHC centres, distributed throughout the West Bank, be designated as FM training centres

by the PMC. The PMC has already accredited some and the process of accreditation is ongoing. Each of these centres has at least one Board certified FM specialist working there.

Transitional Training Programme (TTP)

- In the latest rollout of the TTP, managed by Juzoor and funded by the Italian Cooperation (IC), 93% of PHC workers completed the full course within the three targeted districts.
- Feedback was extremely positive, as evidenced by the results of a formal evaluation.
- The full online course is now available on the MoH managed Moodle platform.
- Further work is planned to customise the TTP for different professional groups and improve the pre/post module quizzes.
- Some funding will be available within the MAP budget to rollout the TTP to another district or two later in 2023, with another grant application to the IC also planned to secure the significant funding required to cover the rest of the West Bank and then Gaza.

FHC Strategy/Systems Development

- The MoH leadership team for FM and FHC changed again. Dr Beesan is no longer at the MoH, with the team now composed of Drs Imad, Rana and Elaf.
- We continued to work with the MoH, supporting their planned development of a more detailed strategy for FM/FHC, complete with an operational plan, budget and framework for monitoring and evaluation. The re-establishment of a National Committee, chaired by the MoH and with representatives from all relevant stakeholders, is key to this process.
- 15 FM specialists, selected by the MoH and including Drs Beesan, Rana and Elaf, were provided with discounted international affiliate membership by the Royal College of General Practitioners (RCGP); giving them access to the College's full array of journals and online educational resources. The group will also meet on a quarterly basis to provide peer support and discuss material.
- Six FM specialists, four funded by MAP and two self-funded and including Drs Beesan, Suha and Rana, were granted places on Toronto University's International Programme to Strengthen FM and PHC. Toronto is a WHO Collaborating Centre and this series of online sessions provides wonderful educational and networking opportunities, with participants from all over the world.

Academic Network of Medical Schools

- Under the leadership of the Ministry of Higher Education (MoHE), we met online with representatives from the seven medical schools in the oPt (five in the West Bank and two in Gaza) to discuss current models for the undergraduate teaching of FM and FHC, the challenges faced, the possibility of working with them to develop a shared framework for the evolution of this teaching and ultimately how we might support relevant faculty members within these medical schools.
- This could also become a major piece of work for our network of volunteers.

PAFM

- MAP and FFMP continued to support the development of PAFM's website and delivery of a series of webinars, as well as planning future competitive scholarships.

Section D Achievements and performance

Section E Financial review

Brief statement of the charity's policy on reserves

Our policy is to maintain sufficient reserve to maintain core activities.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

MAP covers the majority of programme expenses and provides FFMP with a grant to cover our minimal operating expenses. We also receive the occasional private donation through our website and CAF.

All our expenditure contributes directly to our key objectives.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A. Ferguson

Full name(s)

Andrew George Ferguson

Position (eg Secretary, Chair, etc)	Chief Executive Officer	
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Date	25 th August 2023
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CHARITY COMMISSION
FOR ENGLAND AND WALES

FFMP

1183997

Receipts and payments accounts

CC16a

For the period
from

4/1/2022

To

3/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants and donations	16,757	-	-	16,757	16,839
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,757	-	-	16,757	16,839
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,757	-	-	16,757	16,839
A3 Payments					
travel and subsistence	6372	-	-	6,372	1,698
wages	4,800	-	-	4,800	4,800
digital costs	2,085	-	-	2,085	1,553
professional fees	7,963	-	-	7,963	2,006
accountancy charges	1,428	-	-	1,428	3,108
bank charges	60	-	-	60	162
sundry	-	-	-	-	141
entertaining	-	-	-	-	89
	-	-	-	-	-
Sub total	22,708	-	-	22,708	13,557
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,708	-	-	22,708	13,557
Net of receipts/(payments)	- 5,951	-	-	- 5,951	3,282
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,618	-	-	17,618	14,336
Cash funds this year end	11,667	-	-	11,667	17,618

of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			-	-
		-	-	-
		-	-	-
	Total cash funds	11,667	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	A. Ferguson	Andrew Ferguson	7/24/2023	