

Minutes from Tintangels committee meeting and AGM held via zoom 30/11/21

Apologies

Katie, Jayne Zoe

Attended

Lucy, Holly, Kelly-Ann, Katherine

Chairs report for AGM

Tintangels Early Years AGM 2021 - Chairs Report

Current Staffing

Holly	Manager
Rosie	Assistant Manager
Lisa	SENCo

Tintangels continues to go from strength to strength.

The nursery is looking lovely and the Sensory room is almost complete.

Tintangels continue to have good links with the Children's Centre, Health visiting Team, Speech and Language Therapists, neighbouring Pre-Schools, childminders and Tintagel Primary School.

At the end of the summer term 2020, Holly and Rosie supported children through a smooth transition into Tintagel Primary School and Boscastle Primary School.

Lisa ensured that the children with Special Educational Needs were looked after and that the receiving schools had all the relevant information to support them appropriately.

Our fundraisers have been busy with Katy's bake sale, Rosie's mountain climb and contributions from local car parks. I thank you all for your amazing efforts and support for Tintangels.

Thanks again to Holly, Lisa, Rosie and thanks to you, my colleagues, trustees, directors etc for your ongoing support of Tintangels.

Managers report

Alison Cox came to the setting to help get ready for Ofsted inspections which may happen soon. She reported that the setting was pretty much ready paperwork and setting wise for an inspection. We changed from a charity 2 years and 1 month ago so we will be due for an inspection soon.

Jo Parsons is planning to visit and check the educational side for ofsted.

We have lost a few fence posts and have been quoted £716!!! This is a much higher than we hoped to pay, Lucy to contact her odd job man and see if he can re quote a more reasonable price.

Money is still being raised for the new shed and we are nearly at the figure we needed.

1 extra child has joined the setting.

Treasures report

Tintangels Early Years

Summary of Account Year to Date 01/09/20-31/08/2021

	Income £	Outgoing £	Total
Opening Balance on Bank Statement	£14,100.57		£14,100.57
Plus Income			
Fees from Parents	£8,130.15		
2/3/4 Year Old Funding	£31,002.88		
Milk Refund	£123.36		
CJRS Payment	£1,527.79		
Total	£40,784.18		£40,784.18
Less Expenditure			
AK Cleaning		£740.00	
BT		£449.02	
Bunzl		£0.00	
Bounce Back Repayments		£374.78	
Catering + Consumables		£526.06	
Equipment		£582.96	
Insurance		£617.11	
Milk		£153.42	
Office Costs/Meeting Costs		£1,237.14	
Ofsted		£0.00	
Rent (inc Utilities paid to Council)		£4,506.60	
Training		£316.20	
PAYE		£195.26	
Pension		£643.19	
Skip		£186.00	
Uniform		£105.38	
Waste Contract		£816.10	
Wages		£30,597.21	
TOTAL		£42,046.43	
Closing Balance on Bank Statement			£12,838.32

I have examined the accounts and records of Tintangels Early Years accounts and hereby certify that the above accounting statement fairly presents the accounts and transactions for the year ending 31/08/21 on the information provided.

(Auditor's Signature).....

Date.....

12/9/2021

Nominations of positions

To be held when more members present.

AOB

Price increase per child, to be discussed at next meeting

Price increase from A & K Cleaning solutions.

Big bill from HMRC £1600, Lucy thinks this bill is incorrect and it has been paid previously.

DBS for Kelly- Ann and Katie to be completed and renewals

Next meeting set for Tuesday 25th January 2022 2:30 pm at the centre.