



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2023

To

31<sup>st</sup> March 2024

Charity name: The Great Dalby Village Hall

Charity registration number: 1183961

## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To promote for the benefit of the inhabitants of Great Dalby village without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p><b>Setting</b></p> <p>The Hall is at the heart of the Great Dalby village community, a small rural village with approximately 150 houses. The Village Hall, built on land gifted to the village in 1938, has provided a community space for social interaction and has been managed as a not-for-profit facility by the local community ever since.</p> <p><b>Pre-School - Education</b></p> <p>The first recorded payment for a Pre-school in the village hall was in 1997. The Hall has been used ever since to provide a pre-school. This enables young children to make friends before transition to the village primary school – which is on the opposite side of the road to the Hall. Since Covid restrictions have been lifted the Pre-School continues to remain open 5 days a week with 4 full days and one half day. This year it provided 40% of our income stream.</p> <p><b>Regular Local Social Group Activities and Voluntary Organizations</b></p> <p>Since Covid, slowly new activities and groups are being established, the latest being music rehearsals for young children, all adding about 9% of our income.</p> <p><b>Private Functions – Community Recreation &amp; Social Welfare</b></p> <p>The Hall continues to be available at minimal hire cost for private hire and the last year has seen a continuance of revival for children's birthday parties, etc. with 26 separate events being recorded providing 10% of our income. The village hall also provided the central setting for the village Coronation events over the long weekend. Our new "Social" sub-committee organized this event together with several others including a live band dance evening and more "Big Breakfasts", etc."</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	<p><b>Charity Guidance &amp; Public Benefit</b></p> <p>The trustees have all signed and the other committee members of The Great Dalby Village Hall have all received copies of the Constitution and the "Welcome – you're a charity trustee" document. Regular committee meetings are held to ensure a collective agreement is reached regarding all decisions of note, particularly with regard to promoting the objectives of the Charity. Some 14 example Policy documents have been reviewed to assess suitability for the Village Hall. Of these 11 have been considered relevant and re-structured specifically for the Village Hall use.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	We have not reviewed this option but have attracted local grant funding this year as below.
Policy on social investment including program related investment	Following discussions initiated by the Borough Council we have agreed to provide a "Food Bank" facility at the hall. We have received a grant of £2460 for this, that can be spent on relevant hall improvements.
Contribution made by volunteers	We have a serious problem of recruiting new committee members with the prospect of 3 key positions being vacated at the 2025 AGM. We have started consulting with the Parish Council regarding possible consequences for the future of the Village Hall if we fail to attract new committee members.
Other	The Village Hall serves a small local community of about 290 residents and previously functioned as a Trust with typically 4 minuted committee meetings and an AGM held each year. We currently now have only three trustees and are actively looking to increase this number.

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p><b>Hall Safety Issues</b></p> <p><b>Electrical:</b> For the security and safety of our customers, external contractors have undertaken routine PAT testing of all electrical, safety lighting and fire extinguisher testing. For the Coronation event the previous risk assessments were again conducted to ensure safe use of a Marquee tent in the hall car park.</p> <p><b>Fire:</b> In addition to the annual fire extinguisher assessments, we have been visited by the local fire officer that has resulted in a number of improvements to our procedures and a better recorded routine for safety checks and including additional safety lights installed and replacement of smoke detectors.</p> <p><b>Food:</b> A completed food safety assessment form has been submitted and accepted by the local council.</p> <p><b>Booking Form:</b> The booking form has been updated with a new commentary for hirers regarding safety and evacuation procedures.</p> <p><b>Hall grounds</b> An annual garden tidy-up has been undertaken.</p> <p><b>Pre-School use of hall</b> Pre-school has maintained a full year's operational service with additional hours added.</p> <p><b>Parish Council</b> The Parish Council has hired the hall for some of their committee meetings.</p> <p><b>Groups &amp; support</b> The new Music rehearsal group is providing a valuable income stream and serving a much wider area of the community than just the local village.</p> <p><b>Capital facilities expenditure</b> The whole of the hall has been internally repainted and all the internal doors replaced with modern replacements. A baby changing table has been added to the disabled toilet facility. These improvements have been well received within the community and are promoting the halls future usage.</p> <p><b>Web page presence</b> We have an improved web page that is attracting more business opportunities.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Two of our committee are wishing to retire at aged 80 next year. To make villagers aware of the need for new members the AGM was again presented as a Soiree evening to attract more attendees. Unfortunately despite wide advertising and an individual house drop notice we only succeeded in attracting 2 new members of the public.
Performance of fundraising activities against objectives set	
Investment performance against objectives	
Other	

### Financial Review

Review of the charity's financial position at the end of the period	The last AGM as a Trustee organisation was held on 12 <sup>th</sup> May 2024 and the accounts year ended 31 <sup>st</sup> March 2023. Our main source of income is another Charity No. 1090402, the Great Dalby Pre-School which uses the hall's facilities daily. Our accounts, which remain in a healthy state, were presented at the AGM. Our expenditure of £20,772 included substantial capital investment in the fabric of the hall, taken from our previous Covid Grants, whilst we retained a healthy income of £13,538 (including a major grant for a foodbank facility at the hall from the local council.
Statement explaining the policy for holding reserves stating why they are held	The Charity holds a Community (current) Account and a Business Money Manager Account (with interest) with the HSBC bank. Money is transferred to the interest earning Business Account whenever it is deemed that there are sufficient funds available in the current account. Our policy of maintaining a reserve of £2000 in the Business account remains viable as the account at the financial year end holds £10,974.
Amount of reserves held	As a result of the grant funding by the local council following Covid, we now hold a total reserve in excess of £17k. This will however be reduced further due to planned future infrastructure spending.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	<b>We are extremely concerned about the hall's future due to retirement of 2 committee members and the loss of key Trustees, despite attempts to date to attract new replacements through indicative notices to all households in the village to attend the last AGM. We will be sending further notices this next year outlining the consequences with more explicit pleas to step forward.</b>

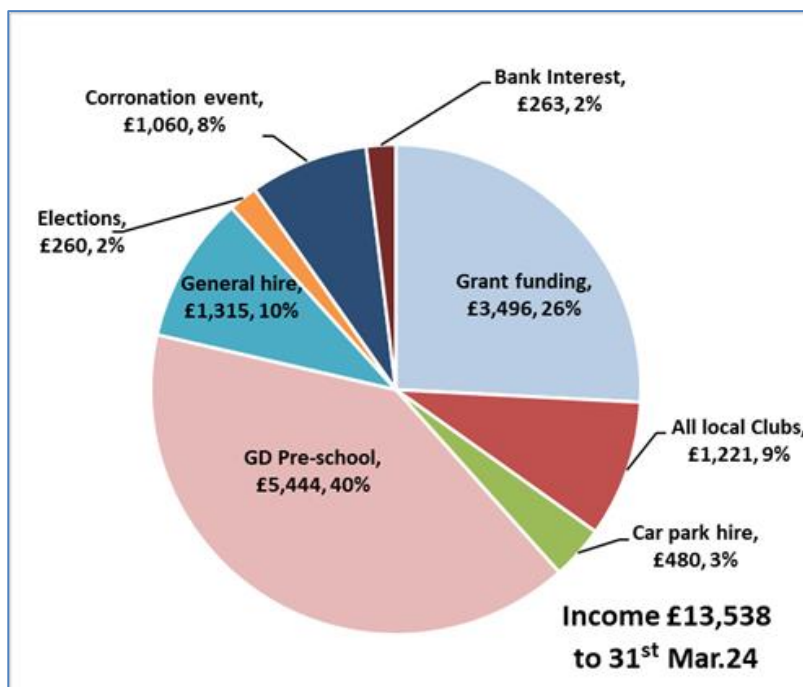
### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)

- **Principal funding sources**

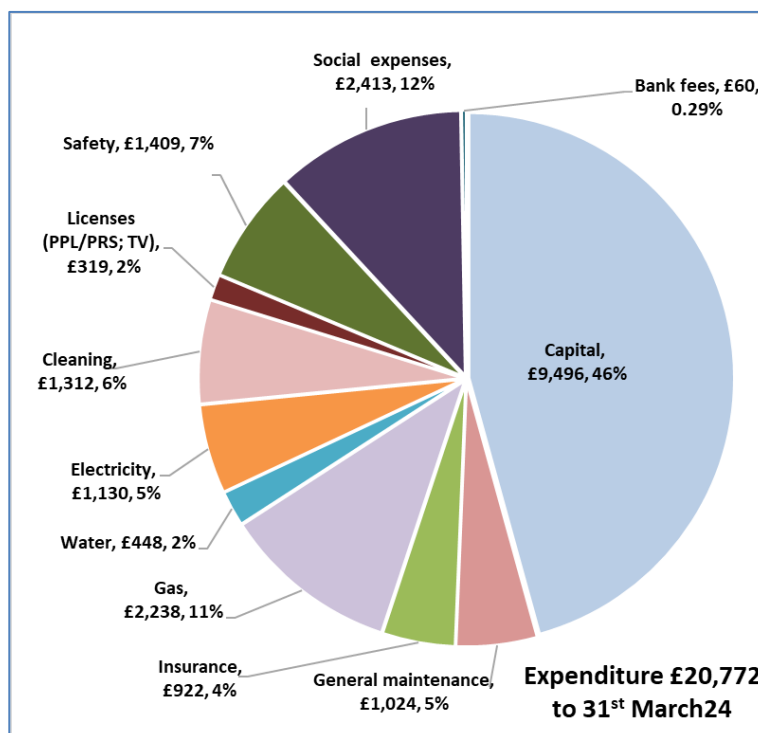
Our principal sources of income arise from letting of the village hall facilities, in particular to local organisations as well as to individuals, both for recreational, social, and educational purposes. The pie chart below provides a detailed breakdown of our major income sources. Our main income source is the weekday use of the premises by the Pre-school.



Investment policy and objectives including any social investment policy adopted

- **Expenditure supporting key objectives & Investment Policy**

This only relates to investing in the hall itself, built in circa 1935, maintaining a reasonable state of repair and decoration, replacing/ repairing equipment and ensuring Health & Safety standards and disabled access are met. To this end capital expenditure included internal redecoration of the entire hall and 11 new internal doors. We have also introduced regular window cleaning to our maintenance activities.



A description of the principal risks facing the charity	The pre-school remains our dominant income source and our concerns over its demise resulting from a neighbour's protestations were significantly reduced with the neighbour moving house.
Other	The new bank arrangements continue to be working satisfactorily.

## Structure, Governance and Management

Description of charity's trusts:	Originally as a Trust and now through the Model Constitution as above.
Type of governing document (trust deed, royal charter)	Trust Deed, based on the Charity Commission Foundation model constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	By Appointment of Great Dalby Village Hall Committee

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	The Charity Trustees have been circulated our Constitution and the "Welcome Pack". The new policy documents have been reviewed by all committee members before implementation.
The charity's organisational structure and any wider network with which the charity works	The Village Hall serves a small local community of about 300 residents and previously functioned as a Trust with typically 4 minuted committee meetings and an AGM held each year. We currently only have 3 Charity Trustees and 6 committee members. The number of committee meetings is still typically 4 per year and we also hold an AGM, usually in May after the end of the financial year.
Relationship with any related parties	We no longer have a member that sits on our village hall committee that represents the Pre-school interests and provides two-way feed-back. This is being addressed. The Pre-school complies with the requirements of Ofsted, which is essential to minimise risks. Many other general risk assessments, electrical PAT testing and fire extinguisher testing have always formed and continue to be a standard part of our annual routines.
Other	The latest AGM as a Trustee organisation was held on 12 <sup>th</sup> May 2023 and the accounts year ended 31 <sup>st</sup> March 2023. Our main source of income is another Charity, No. 1090402, the Great Dalby Pre-School which uses the hall's facilities daily.

## Reference and Administrative details

Charity name	The Great Dalby Village Hall
Other name the charity uses	Great Dalby Village Hall
Registered charity number	1183961
Charity's principal address	Great Dalby Village Hall 19 Top End Great Dalby LE14 2HA

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Russell D Pride	Chairman/Treasurer		Great Dalby VH Committee
2	Mr James Fryer	Deputy Chairman		Great Dalby VH Committee
3	Ms Charlotte Winn	Secretary		Great Dalby VH Committee

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	Russell Desmond Pride	James Fryer
Position (eg Secretary, Chair, etc)	Chairman & Treasurer	Trustee

Date 17/11/24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Great Dalby Village Hall

1183961

## Receipts and payments accounts

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For the period  
from

1st April 2023

To

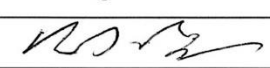
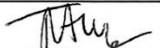
31st March 2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Govern. Grant	-	3,496	-	3,496	150
All local Clubs	1,221	-	-	1,221	674
Election hires	260	-	-	260	250
GD Pre-school	5,444	-	-	5,444	5,087
Car park hire	480	-	-	480	480
Private hall functions	1,314	-	-	1,314	1,152
Bank Interest	263	-	-	263	71
Coronation event	1,060	-	-	1,060	-
<b>Sub total</b> (Gross income for AR)	10,042	3,496	-	13,538	7,864
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	10,042	3,496	-	13,538	7,864
<b>A3 Payments</b>					
Capital	9,496	-	-	9,496	4,026
General maintenance	2,434	-	-	2,434	1,418
Insurance	922	-	-	922	758
Gas	2,238	-	-	2,238	1,202
Water	448	-	-	448	581
Electricity	1,130	-	-	1,130	802
Cleaning	1,312	-	-	1,312	912
PRS - music & TV licences	319	-	-	319	337
Social events	132	-	-	132	44
Bank Charges	60	-	-	60	61
Coronation event	1,247	1,035	-	2,282	-
<b>Sub total</b>	19,737	1,035	-	20,772	10,141
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	19,737	1,035	-	20,772	10,141
<b>Net of receipts/(payments)</b>	- 9,696	2,461	-	- 7,235	- 2,277
<b>A5 Transfers between funds</b>			-	-	-
<b>A6 Cash funds last year end</b>	24,653	-	-	24,653	26,930
<b>Cash funds this year end</b>	14,957	2,461	-	17,418	24,653



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	3,909	2,461	-
	Bank Business Manager Acct	10,974	-	-
	Cash	74	-	-
	<b>Total cash funds</b>		<b>14,957</b>	<b>2,461</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Village Hall + grounds Insurance value		-	523,341
	Contents Insurance Value		-	32,367
	Total		-	555,708
	Note: Rebuild cost completed		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Russell Pride	17/11/24	
		James Fryer	17/11/2024	