



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2022		Day 31	Month 08	Year 2023

Section A Reference and administration details

Charity name EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO

Other names charity is known by

Registered charity number (if any) 1183960

Charity's principal address Polish Community Centre

Walton Close

Swindon

Postcode

SN3 2JU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Wilczek-Cannon	Chair		
2	Joanna Szymor	Secretary		
3	Urszula Brzozka	Treasurer		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	The power of the constitution appointed trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents of Swindon and its environs (the 'Area of Benefit') by the following means:

1. To advance education through the provision of supplementary education in subjects including the English language, the Polish language and Polish heritage, including arts, culture, history and geography;
2. To provide facilities in the interest of social welfare for recreation and leisure time occupation, to improve the conditions of life for

residents in the Area of Benefit and ensuring the integration of the Polish residents into the local community.

In the period of 01/09/2022 to 31/08/2023 the Charity activities included running the Polish Saturday School and the Gift shop.

Polish Saturday School continued to successfully operate. The school cooperated with various institutions and people. Actions taken, as part of this cooperation, they aimed to promote Polish culture and the achievements of students in Polish local environment as well as within wider area in Swindon. The School managed to organize in the 2022/2023 school year annual events, meetings and occasional academies.

The Gift Shop continued its operation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The main activity of the Charity remains running Polish Saturday School and the most achievements are obtained there. The school year 2022/23 was another very good year for the School. The School successfully implemented the goals and tasks included in the core curriculum therefore all the norms and standards for the quality of school work were maintained. The actions taken served comprehensive development of the students, preparing them for life and taking on new educational tasks. The school took care also for students with special educational needs providing them with classes tailored to their requirements. In addition, there was a school psychologist and a speech therapist working at the School to provide additional assistance for our students.

A big part of the school life are events run by the School. They are very popular in the School as well as in the Area. During this school year there were celebrations of National Educational Day, Independence Day, Grandmother and Grandfather Day, Polish Constitution Celebration and meeting with Santa Claus. School trips for all the children were organised and subsidised, that helped the students to integrate and discover the attractions of the United Kingdom.

The Charity works closely with different organisations, institutions and people in the area. The aim is to promote Polish culture and heritage. This year, in May 2023, a delegation of representatives of the Charity, Polish Radio, Senior Club and Scouting went to London to meet President of Poland. The meeting discussed, among others, the integration of Poles in the communities they live.

Each year, the Charity takes part in the celebration of Polish Heritage Day. It runs throughout the month of May across the whole United Kingdom. It is organised in cooperation with Polish Embassy, and it aims to integrate the Polish community with other communities living in the United Kingdom, both at the local as well as national level, to share Polish culture, heritage and hospitality. In 2023 Charity organised for the first time a big annual event which was part of the Polish Heritage Day celebration in Swindon - Polish Day Festival in Swindon. Each year this event attracts hundreds of people from Polish environment but also all other nations living in the area. It proves to be a very successful every year and awaited by many!

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Szymor</i>	<i>U Brzozka</i>
Full name(s)	Joanna Szymor	Urszula Brzozka
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	18/6/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Educational and Cultural Centre Swindon CIO

1183960

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2022

To

Period end date
31/08/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
1 Polish Supplementary school fees	54,105	-	-	54,105	50,194
Gift Shop Sales	-	-	-	-	546
2 Tuck Shop Sales	2,492	-	-	2,492	-
3 Embassy of Republic of Poland grant	500	-	-	500	-
4 Stowarzyszenie from Poland - grant	-	12,674	-	12,674	4,629
5 Grant/ Donation WCF	-	3,700	-	3,700	-
6 Gift Aid Donation	50	-	-	50	75
7 Fundraising	18,656	1,095	-	19,751	15,966
8 Swindon Lottery grant	133	-	-	133	127
9 Sundry receipts	1,776	-	-	1,776	2,186
10 Amazon Smile Foundation	37	-	-	37	30
11 Other income	42	-	-	42	1
12 Books	3,090	-	-	3,090	-
Sub total (Gross income for AR)	80,881	17,469	-	98,350	73,754
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	80,881	17,469	-	98,350	73,754
A3 Payments					
13 Polish Supplementary School Rent	-	6,005	-	6,005	4,875
14 Training/Books/Teachers materials	9,466	-	-	9,466	4,718
15 Admin expenses	8,552	-	-	8,552	5,786
16 Teachers salary	35,233	6,551	-	41,784	29,813
17 Annual insurance policy	1,257	118	-	1,375	436
18 Equipment purchase	362	-	-	362	2,612
19 Fundraising	11,037	4,131	-	15,168	14,099
20 Sundry payments	4,706	-	-	4,706	7,817
Gift Shop Expenses	-	-	-	-	836
21 Tuck Shop	1,563	-	-	1,563	-
Sub total	72,176	16,805	-	88,981	70,992
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	72,176	16,805	-	88,981	70,992
Net of receipts/(payments)	8,705	664	-	9,369	2,762
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,386	2,648	-	8,034	-
Cash funds this year end	14,091	3,312	-	17,403	2,762

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<i>Total cash funds</i>	14,091	3,312	-

(agree balances with receipts and payments
account(s))

[illegible][illegible][illegible]

	Details	Fund to which	Amount due	When due
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on

Signature

Print Name _____

Date of

Signature

Symon
J. B. B. B.

JOANNA	SZYMA
URSULA	BRZOZA

18/06/24
18/6/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO

On accounts for the year
ended

31/08/2023

Charity no
(if any)

1183960

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 28/06/2024

Name:

Jaroslaw Kubaszczyk

Relevant professional
qualification(s) or body
(if any):

Diploma of Higher Education in Business Management

Address:

19 Wainfleet Avenue

GL2 2FE

Gloucester

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.