



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Da	Month	Year		Day	Month	Year
	01	09	2020		31	08	2021

Charity name **EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO**

Other names charity is known by

Registered charity number (if any) **1183960**

Charity's principal address **Polish Community Centre**

Walton Close

Postcode SN3 2JU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Wilczek-Cannon	Chair		
2	Joanna Szymor	Secretary		
3	Urszula Brzozka	Treasurer		
4	Jaroslav Kozak	Ex Officio	01/09/2020 – 14/08/2021	
5	Jaroslav Zielinski	Ex Officio	15/08/2021 – 31/08/2021	
6				
7				
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9				
10				
11				
12				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees were appointed by the power of constitution.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

To further or benefit the residents of Swindon and its environs (the 'Area of Benefit') by the following means:

1. to advance education, through the provision of supplementary education, in subjects including the English language, the Polish language and Polish heritage, including arts, culture, history and geography;
2. to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for residents in the Area of Benefit and ensuring the integration of the

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Polish residents into the local community.

During the second year of operation ECC Swindon CIO continued to successfully run Polish Saturday School. Again, during lockdowns Polish School remained open using online resources. Additionally the number of students slightly increased last school year.

Second year of the pandemic adversely affected running some of the favourite activities and celebrations at Polish Saturday School as Santa's Grotto, Senior Ball or Carnival Ball for children – sadly the events had to be cancelled. Fortunately some of activities were run online: Polish Heritage Days or School assemblies.

Music School that ECC Swindon CIO opened in the first year of operating remained closed as a result of ongoing pandemic restrictions.

Gift Shop remained opened during second year of charity operating, selling gifts, souvenirs, cards and books.

Additional details of objectives and activities (Optional information)

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You may choose to include further statements, where relevant, about:

policy on grantmaking;

policy programme related investment;

contribution made by volunteers.

Summary of the main achievements of the charity during the year

The second year of operation of ECC Swindon CIO was challenging due to covid-19 outbreak. The pandemic restrictions had an impact on activities ECC Swindon CIO together with Polish Saturday School would normally undertake. Many of the events were cancelled. However, the School remained open throughout the school year, moving to the online learning during lockdowns. Also, the number of students has slightly increased which is considered to be a success in such difficult time.

Due to ongoing pandemic, Polish Saturday School, with huge regret, had to cancel some of the popular events such meeting with Father Christmas for the youngsters, Senior Ball or Children Carnival Ball. However, few celebrations took place online – Polish Heritage Days or class assemblies celebrating most of the important Polish national holidays, allowing students to maintaining the national identity at a time when social contact was limited.

Polish Saturday School was invited by Polish Academy of Social Sciences and Humanities to implement a project “Life in society. Workbook for Polish youth 13-15 years” within an Erasmus+ project. Unfortunately due to difficulties because of the pandemic restrictions the project has not been implemented.

Polish School took part in the contest “Polish Parent on 6” which is a special distinction for outstanding parents within Polish Schools in the world. One of our parents won 2021 edition of that contest which was a huge success for both that family and our School.

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

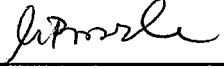
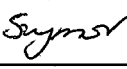
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Urszula Brzozka	Joanna Szymor
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	17/6/2022	



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2020

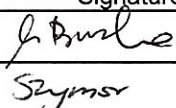
To

Period end date
31/08/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Polish Supplementary school fees	24,148	-	-	24,148	34,467
Music supplementary school fees	416	-	-	416	189
Gift Shop Sales	980	-	-	980	847
Embassy of Republic of Poland grant	-	2,662	-	2,662	2,087
Grant/ Donation	-	-	-	-	370
Gift Aid Donation	367	-	-	367	-
Fundraising	245	1,725	-	1,970	7,240
Swindon Lottery grant	203	-	-	203	114
Sundry receipts	2,231	-	-	2,231	2,997
HMRC JRS Grant	-	9,679	-	9,679	11,923
Sub total (Gross income for	28,590	14,066	-	42,656	60,234
A2 Asset and investment sales,					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,590	14,066	-	42,656	60,234
A3 Payments					
Polish Supplementary School Rent	48	2,662	-	2,710	13,390
Training/Books/Teachers materials	1,144	-	-	1,144	1,231
Admin expenses	2,711	-	-	2,711	3,629
Teachers salary / HMRC JRS Grant	17,107	9,679	-	26,786	28,845
Annual insurance policy	449	-	-	449	650
Equipment purchase	591	-	-	591	773
Fundraising	11	1,725	-	1,736	4,735
Sundry payments	2,944	-	-	2,944	4,074
Gift Shop Expenses	522	-	-	522	698
Sub total	25,527	14,066	-	39,593	58,025
A4 Asset and investment					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	25,527	14,066	-	39,593	58,025
Net of receipts/(payments)	3,063	-	-	3,063	2,209
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,209	-	-	2,209	-
Cash funds this year end	5,272	-	-	5,272	2,209

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	5,272	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on	Signature	Print Name	Date of	
		URS2ULA BR20ZKA JOANNA SYMOR	17/6/22 17/6/22	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Educational and Cultural Centre Swindon CIO

On accounts for the year
ended

31/08/2021

Charity no
(if any)

1183960

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2021**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 28/06/2022

Name:

Jaroslaw Kubaszczyk

Relevant professional
qualification(s) or body
(if any):

Diploma of Higher Education in Business Management
Chairman – Polish Association Gloucestershire

Address:

19 Wainfleet Avenue, Kingsway

GL2 2FE

Gloucester