

# EDUCATIONAL AND CULTURAL CENTRE, SWINDON CIO

England & Wales · Charity number 1183960

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2019-06-18

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Polish Community Centre  
Walton Close  
Swindon  
SN3 2JU

**Phone** 07724833452

**Email** [info.eccswindon@gmail.com](mailto:info.eccswindon@gmail.com)

## Activities

---

**Objects:** "TO FURTHER OR BENEFIT THE RESIDENTS OF SWINDON AND ITS ENVIRONS (THE 'AREA OF BENEFIT') BY THE FOLLOWING MEANS:1. TO ADVANCE EDUCATION, THROUGH THE PROVISION OF SUPPLEMENTARY EDUCATION, IN SUBJECTS INCLUDING THE ENGLISH LANGUAGE, THE POLISH LANGUAGE AND POLISH HERITAGE, INCLUDING ARTS, CULTURE, HISTORY AND GEOGRAPHY;2. TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION, WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR RESIDENTS IN THE AREA OF BENEFIT AND ENSURING THE INTEGRATION OF THE POLISH RESIDENTS INTO THE LOCAL COMMUNITY."

**Activities:** Educational and Cultural Centre Swindon CIO runs Polish Saturday School, Music School and Gift Shop in Swindon. The Polish School is our main activity and provides Polish language and heritage education for children at primary and secondary school age and also prepares for national qualifications at GCSE and A level in the Polish language.

## Classification

---

- **How:** Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People

## Geography

---

- Throughout England

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£107,210	£112,363	-	-
2023-08-31	£98,350	£88,981	-	-
2022-08-31	£73,754	£70,992	-	-
2021-08-31	£28,590	£25,527	-	-
2020-08-31	£60,234	£58,025	-	-

## Trustees

---

Name	Role	Appointed
<b>Dorota Freeman</b>	Chair	2023-09-27
Agnieszka Lucja Furtak		2024-09-07
Anna Wilczek-Cannon		2019-06-18
Joanna Szymor		2019-06-18
Sebastian Lawniczak		2025-10-10

**EDUCATIONAL AND CULTURAL CENTRE, SWINDON CIO**

England & Wales - Charity number 1183960

---

# Accounts

---



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2022		31	08	2023

## Section A Reference and administration details

**Charity name** EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO

**Other names charity is known by**

**Registered charity number (if any)** 1183960

**Charity's principal address**

Polish Community Centre  
 Walton Close  
 Swindon  
**Postcode** SN3 2JU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Wilczek-Cannon	Chair		
2	Joanna Szymor	Secretary		
3	Urszula Brzozka	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	CIO
Trustee selection methods <i>(eg. appointed by, elected by)</i>	The power of the constitution appointed trustees.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To further or benefit the residents of Swindon and its environs (the 'Area of Benefit') by the following means:

1. To advance education through the provision of supplementary education in subjects including the English language, the Polish language and Polish heritage, including arts, culture, history and geography;
2. To provide facilities in the interest of social welfare for recreation and leisure time occupation, to improve the conditions of life for

residents in the Area of Benefit and ensuring the integration of the Polish residents into the local community.

In the period of 01/09/2022 to 31/08/2023 the Charity activities included running the Polish Saturday School and the Gift shop.

Polish Saturday School continued to successfully operate. The school cooperated with various institutions and people. Actions taken, as part of this cooperation, they aimed to promote Polish culture and the achievements of students in Polish local environment as well as within wider area in Swindon. The School managed to organize in the 2022/2023 school year annual events, meetings and occasional academies.

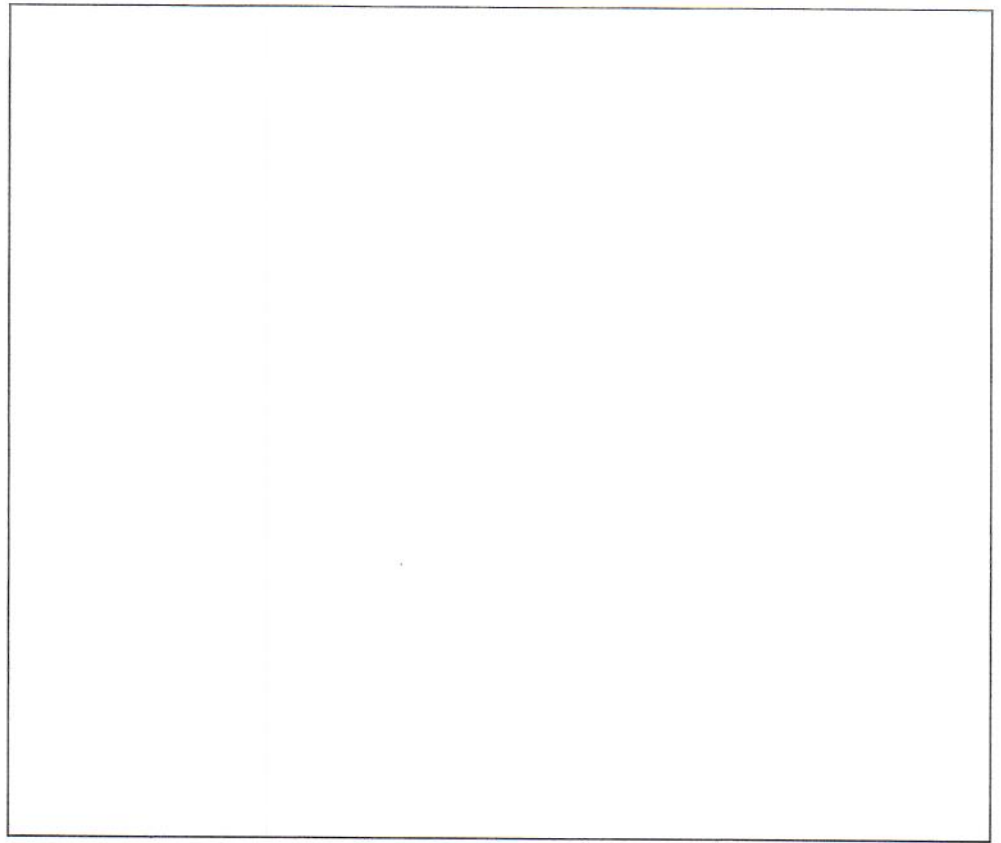
The Gift Shop continued its operation.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Section D** Achievements and performance

**Summary of the main achievements of the charity during the year**

The main activity of the Charity remains running Polish Saturday School and the most achievements are obtained there. The school year 2022/23 was another very good year for the School. The School successfully implemented the goals and tasks included in the core curriculum therefore all the norms and standards for the quality of school work were maintained. The actions taken served comprehensive development of the students, preparing them for life and taking on new educational tasks. The school took care also for students with special educational needs providing them with classes tailored to their requirements. In addition, there was a school psychologist and a speech therapist working at the School to provide additional assistance for our students.

A big part of the school life are events run by the School. They are very popular in the School as well as in the Area. During this school year there were celebrations of National Educational Day, Independence Day, Grandmother and Grandfather Day, Polish Constitution Celebration and meeting with Santa Claus. School trips for all the children were organised and subsidised, that helped the students to integrate and discover the attractions of the United Kingdom.

The Charity works closely with different organisations, institutions and people in the area. The aim is to promote Polish culture and heritage. This year, in May 2023, a delegation of representatives of the Charity, Polish Radio, Senior Club and Scouting went to London to meet President of Poland. The meeting discussed, among others, the integration of Poles in the communities they live.

Each year, the Charity takes part in the celebration of Polish Heritage Day. It runs throughout the month of May across the whole United Kingdom. It is organised in cooperation with Polish Embassy, and it aims to integrate the Polish community with other communities living in the United Kingdom, both at the local as well as national level, to share Polish culture, heritage and hospitality. In 2023 Charity organised for the first time a big annual event which was part of the Polish Heritage Day celebration in Swindon - Polish Day Festival in Swindon. Each year this event attracts hundreds of people from Polish environment but also all other nations living in the area. It proves to be a very successful every year and awaited by many!

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Szymor</i>	<i>U Brzozka</i>
Full name(s)	Joanna Szymor	Urszula Brzozka
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	18/6/2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Educational and Cultural Centre Swindon CIO 1183960

## Receipts and payments accounts

CC16a

For the period from 01/09/2022 To 31/08/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
1 Polish Supplementary school fees	54,105	-	-	54,105	50,194
Gift Shop Sales	-	-	-	-	546
2 Tuck Shop Sales	2,492	-	-	2,492	-
3 Embassy of Republic of Poland grant	500	-	-	500	-
4 Stowarzyszenie from Poland - grant	-	12,674	-	12,674	4,629
5 Grant/ Donation WCF	-	3,700	-	3,700	-
6 Gift Aid Donation	50	-	-	50	75
7 Fundraising	18,656	1,095	-	19,751	15,966
8 Swindon Lottery grant	133	-	-	133	127
9 Sundry receipts	1,776	-	-	1,776	2,186
10 Amazon Smile Fundation	37	-	-	37	30
11 Other income	42	-	-	42	1
12 Books	3,090	-	-	3,090	-
<b>Sub total</b> (Gross income for AR)	<b>80,881</b>	<b>17,469</b>	<b>-</b>	<b>98,350</b>	<b>73,754</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>80,881</b>	<b>17,469</b>	<b>-</b>	<b>98,350</b>	<b>73,754</b>
<b>A3 Payments</b>					
13 Polish Supplementary School Rent	-	6,005	-	6,005	4,875
14 Training/Books/Teachers materials	9,466	-	-	9,466	4,718
15 Admin expenses	8,552	-	-	8,552	5,786
16 Teachers salary	35,233	6,551	-	41,784	29,813
17 Annual insurance policy	1,257	118	-	1,375	436
18 Equipment purchase	362	-	-	362	2,612
19 Fundraising	11,037	4,131	-	15,168	14,099
20 Sundry payments	4,706	-	-	4,706	7,817
Gift Shop Expenses	-	-	-	-	836
21 Tuck Shop	1,563	-	-	1,563	-
<b>Sub total</b>	<b>72,176</b>	<b>16,805</b>	<b>-</b>	<b>88,981</b>	<b>70,992</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>72,176</b>	<b>16,805</b>	<b>-</b>	<b>88,981</b>	<b>70,992</b>
<b>Net of receipts/(payments)</b>	<b>8,705</b>	<b>664</b>	<b>-</b>	<b>9,369</b>	<b>2,762</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,386</b>	<b>2,648</b>	<b>-</b>	<b>8,034</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,091</b>	<b>3,312</b>	<b>-</b>	<b>17,403</b>	<b>2,762</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,091</b>	<b>3,312</b>	<b>-</b>

(agree balances with receipts and payments account(s))

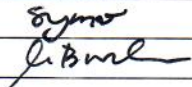
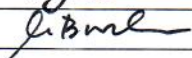
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which	Amount due	When due
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on

Signature	Print Name	Date of
	JOANNA SZYMA	18/06/24
	URSZULA BRZOZKA	18/6/24



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO

**On accounts for the year  
ended**

31/08/2023

**Charity no  
(if any)**

1183960

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 28/06/2024

**Name:**

Jaroslaw Kubaszczyk

**Relevant professional  
qualification(s) or body  
(if any):**

Diploma of Higher Education in Business Management

**Address:**

19 Wainfleet Avenue

GL2 2FE

Gloucester

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**EDUCATIONAL AND CULTURAL CENTRE, SWINDON CIO**

England & Wales - Charity number 1183960

---

# Accounts

---



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	01	09	2021		31	08	2022

## Section A Reference and administration details

**Charity name** EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO

**Other names charity is known by**

**Registered charity number (if any)** 1183960

**Charity's principal address**

Polish Community Centre  
Walton Close  
  
Postcode SN3 2JU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for a whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Wilczek-Cannon	Chair		
2	Joanna Szymor	Secretary		
3	Urszula Brzozka	Treasurer		
4	Jaroslaw Zielinski	Ex Officio	01/09/2021 – 03/07/2023	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year.

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and Management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	CIO
Trustee selection methods <i>(eg. appointed by, elected by)</i>	The power of the constitution appointed trustees.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any more comprehensive network with which the charity works;
- relationship with any related parties;
- trustees' consideration of significant risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To further or benefit the residents of Swindon and its environs (the 'Area of Benefit') by the following means:

1. to advance education through the provision of supplementary education in subjects including the English language, the Polish language and Polish heritage, including arts, culture, history and geography;
2. to provide facilities in the interests of social welfare for recreation and leisure time

occupation, to improve the conditions of life for residents in the Area of Benefit and ensuring the integration of the Polish residents into the local community.

From 01/09/2021 to 31/08/2022, the Charity ran Polish Saturday School and Gift Shop.

For the School, it was the year of returning to full-time teaching. Pandemic restrictions significantly impacted running Polish School as many activities had to be cancelled, adversely affecting our students' social development. The main focus and effort were ensuring a smooth and easy return to school for the students and gradually returning to total study capacity.

The number of students slightly increased in the period, enabling the opening of the second preschool class.

The Gift Shop continued its operation.

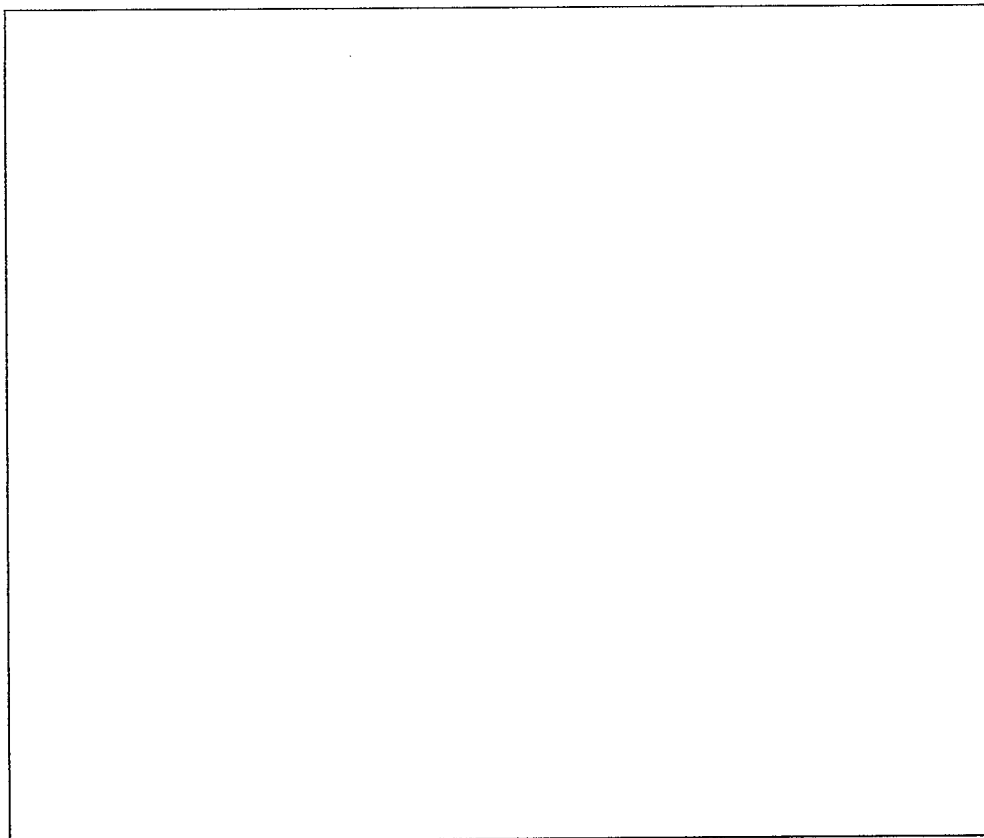
In addition to normal activities, the Charity was involved in helping the people of Ukraine due to the outbreak of war.

**Summary of the main activities undertaken for the public benefit of these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public use)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme-related investment;
- Contributions made b volunteers.



**Summary of the main achievements of the charity during the year**

The main activity of the Charity is running Polish Saturday School, and the most achievements are obtained there.

The year 2021/22 was calmer compared to previous pandemic years. School life gradually returned to normal with more activities undertaken and parents more involved. This year's main focus was on children to help them return to their full potential and enjoy school at the same time. Students have adapted brilliantly.

A big part of the school life is school events. During the year, the School celebrated National Education Day, Independence Day, Grandmother and Grandfather Day, Polish Constitution Celebration and meeting with Father Christmas or picnic in the public park open for all. Also, for the first time after the pandemic, Schools managed to organise and subsidise school trips for all the students, which helped them integrate and discover the attractions of the United Kingdom.

The Charity took part in Polish Heritage Days together with Polish Embassy and other Polish institutions in the area. That was a successful event and attracted many people.

In February 2022, the Charity actively participated in helping Ukraine due to the outbreak of war. As one of the country's first organisations, it started collecting the necessary articles, such as clothes, cleaning products, hygiene products, medicines or food with a long shelf life. Also, lorries were organised to deliver all collected items straight to Ukraine. The aid provided was of such a magnitude that it was noticed throughout Britain. The meeting with a Queen Elisabeth II delegation was organised in gratitude for the efforts.

The help for Ukraine continued; Charity helped find accommodation for a Ukrainian refugee in Swindon. Also, a work role as a school helper was created for that person. Moreover, the Charity helped a Ukrainian refugee living in Poland by supporting her studies there. Furthermore, a grant was awarded to a Ukrainian childcare home for the equipment needed. The Charity is always ready to provide any further help if needed.

## Section E Financial review

A brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant, about:


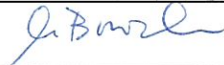
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joanna Szymor	Urszula Brzozka

Position (eg Secretary, Chair, etc)	Secretary	Treasurer
-------------------------------------	-----------	-----------

Date



**Receipts and payments accounts**

**CC16a**

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
---------------------	---------------------------------	----	-------------------------------

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Polish Supplementary school fees	50,194	-	-	50,194	24,148
Music supplementary school fees	-	-	-	-	416
Gift Shop Sales	546	-	-	546	980
Embassy of Republic of Poland grant	-	-	-	-	2,662
Stowarzyszenie from Poland - grant	-	4,629	-	4,629	-
Grant/ Donation	-	-	-	-	-
Gift Aid Donation	75	-	-	75	367
Fundraising	3,750	12,216	-	15,966	1,970
Swindon Lottery grant	127	-	-	127	203
Sundry receipts	2,186	-	-	2,186	2,231
Amazon Smile Fundation	30	-	-	30	-
HMRC JRS Grant	-	-	-	-	9,679
Other income	1	-	-	1	-
<b>Sub total (Gross income for</b>	<b>56,909</b>	<b>16,845</b>	<b>-</b>	<b>73,754</b>	<b>42,656</b>

<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>56,909</b>	<b>16,845</b>	<b>-</b>	<b>73,754</b>	<b>42,656</b>

<b>A3 Payments</b>					
Polish Supplementary School Rent	246	4,629	-	4,875	2,710
Training/Books/Teachers materials	4,718	-	-	4,718	1,144
Admin expenses	5,786	-	-	5,786	2,711
Teachers salary	29,813	-	-	29,813	26,786
Annual insurance policy	436	-	-	436	449
Equipment purchase	2,612	-	-	2,612	591
Fundraising	4,531	9,568	-	14,099	1,736
Sundry payments	7,817	-	-	7,817	2,944
Gift Shop Expenses	836	-	-	836	522
<b>Sub total</b>	<b>56,795</b>	<b>14,197</b>	<b>-</b>	<b>70,992</b>	<b>39,593</b>

<b>A4 Asset and investment</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>56,795</b>	<b>14,197</b>	<b>-</b>	<b>70,992</b>	<b>39,593</b>

<b>Net of receipts/(payments)</b>	<b>114</b>	<b>2,648</b>	<b>-</b>	<b>2,762</b>	<b>3,063</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,272</b>	<b>-</b>	<b>-</b>	<b>5,272</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>5,386</b>	<b>2,648</b>	<b>-</b>	<b>8,034</b>	<b>3,063</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>		-	-	-

	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>5,386</b>	<b>2,648</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK Unrestricted funds to nearest £ OK Restricted funds to nearest £ OK Endowment funds to nearest £

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

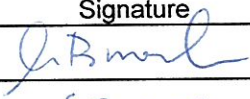

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which	Amount due	When due
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of
	URSZULA BRZOZKA	22/6/2023
	JOANNA SYMON	22/6/2023



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO

**On accounts for the year  
ended**

31/08/2022

**Charity no  
(if any)**

1183960

**Set out on pages**

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 28/06/2023

**Name:**

Jaroslaw Kubaszczyk

**Relevant professional  
qualification(s) or body  
(if any):**

Diploma of Higher Education in Business Management

**Address:**

19 Wainfleet Avenue

Gloucester

GL2 2FE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**EDUCATIONAL AND CULTURAL CENTRE, SWINDON CIO**

England & Wales - Charity number 1183960

---

# Accounts

---



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Da	Month	Year		Day	Month	Year
	01	09	2020		31	08	2021

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Wilczek-Cannon	Chair		
2	Joanna Szymor	Secretary		
3	Urszula Brzozka	Treasurer		
4	Jaroslaw Kozak	Ex Officio	01/09/2020 – 14/08/2021	
5	Jaroslaw Zielinski	Ex Officio	15/08/2021 – 31/08/2021	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees were appointed by the power of constitution.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Summary of the objects of the charity set out in its governing document**

To further or benefit the residents of Swindon and its environs (the 'Area of Benefit') by the following means:

1. to advance education, through the provision of supplementary education, in subjects including the English language, the Polish language and Polish heritage, including arts, culture, history and geography;
2. to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for residents in the Area of Benefit and ensuring the integration of the

Polish residents into the local community.

During the second year of operation ECC Swindon CIO continued to successfully run Polish Saturday School. Again, during lockdowns Polish School remained open using online resources. Additionally the number of students slightly increased last school year.

Second year of the pandemic adversely affected running some of the favourite activities and celebrations at Polish Saturday School as Santa's Grotto, Senior Ball or Carnival Ball for children – sadly the events had to be cancelled. Fortunately some of activities were run online: Polish Heritage Days or School assemblies.

Music School that ECC Swindon CIO opened in the first year of operating remained closed as a result of ongoing pandemic restrictions.

Gift Shop remained opened during second year of charity operating, selling gifts, souvenirs, cards and books.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

- 
- 

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The second year of operation of ECC Swindon CIO was challenging due to covid-19 outbreak. The pandemic restrictions had an impact on activities ECC Swindon CIO together with Polish Saturday School would normally undertake. Many of the events were cancelled. However, the School remained open throughout the school year, moving to the online learning during lockdowns. Also, the number of students has slightly increased which is considered to be a success in such difficult time.

Due to ongoing pandemic, Polish Saturday School, with huge regret, had to cancel some of the popular events such meeting with Father Christmas for the youngsters, Senior Ball or Children Carnival Ball. However, few celebrations took place online – Polish Heritage Days or class assemblies celebrating most of the important Polish national holidays, allowing students to maintaining the national identity at a time when social contact was limited.

Polish Saturday School was invited by Polish Academy of Social Sciences and Humanities to implement a project “Life in society. Workbook for Polish youth 13-15 years” within an Erasmus+ project. Unfortunately due to difficulties because of the pandemic restrictions the project has not been implemented.

Polish School took part in the contest “Polish Parent on 6” which is a special distinction for outstanding parents within Polish Schools in the world. One of our parents won 2021 edition of that contest which was a huge success for both that family and our School.

**Brief statement of the charity's policy on reserves**

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

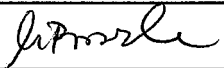

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## **Section F Other optional information**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Urszula Brzozka	Joanna Szymor
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Secretary

**Date** 17/6/2022



## Receipts and payments accounts

CC16a

<b>For the period from</b>	Period start date 01/09/2020	<b>To</b>	Period end date 31/08/2021
----------------------------	---------------------------------	-----------	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Polish Supplementary school fees	24,148	-	-	24,148	34,467
Music supplementary school fees	416	-	-	416	189
Gift Shop Sales	980	-	-	980	847
Embassy of Republic of Poland grant	-	2,662	-	2,662	2,087
Grant/ Donation	-	-	-	-	370
Gift Aid Donation	367	-	-	367	-
Fundraising	245	1,725	-	1,970	7,240
Swindon Lottery grant	203	-	-	203	114
Sundry receipts	2,231	-	-	2,231	2,997
HMRC JRS Grant	-	9,679	-	9,679	11,923
<b>Sub total (Gross income for</b>	<b>28,590</b>	<b>14,066</b>	<b>-</b>	<b>42,656</b>	<b>60,234</b>
<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,590</b>	<b>14,066</b>	<b>-</b>	<b>42,656</b>	<b>60,234</b>
<b>A3 Payments</b>					
Polish Supplementary School Rent	48	2,662	-	2,710	13,390
Training/Books/Teachers materials	1,144	-	-	1,144	1,231
Admin expenses	2,711	-	-	2,711	3,629
Teachers salary / HMRC JRS Grant	17,107	9,679	-	26,786	28,845
Annual insurance policy	449	-	-	449	650
Equipment purchase	591	-	-	591	773
Fundraising	11	1,725	-	1,736	4,735
Sundry payments	2,944	-	-	2,944	4,074
Gift Shop Expenses	522	-	-	522	698
<b>Sub total</b>	<b>25,527</b>	<b>14,066</b>	<b>-</b>	<b>39,593</b>	<b>58,025</b>
<b>A4 Asset and investment</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>25,527</b>	<b>14,066</b>	<b>-</b>	<b>39,593</b>	<b>58,025</b>
<b>Net of receipts/(payments)</b>	<b>3,063</b>	<b>-</b>	<b>-</b>	<b>3,063</b>	<b>2,209</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>2,209</b>	<b>-</b>	<b>-</b>	<b>2,209</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>5,272</b>	<b>-</b>	<b>-</b>	<b>5,272</b>	<b>2,209</b>





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Educational and Cultural Centre Swindon CIO

On accounts for the year  
ended

31/08/2021

Charity no  
(if any)

1183960

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2021** .

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 28/06/2022

Name:

Jaroslaw Kubaszczyk

Relevant professional  
qualification(s) or body  
(if any):

Diploma of Higher Education in Business Management  
Chairman – Polish Association Gloucestershire

Address:

19 Wainfleet Avenue, Kingsway

GL2 2FE

Gloucester

**EDUCATIONAL AND CULTURAL CENTRE, SWINDON CIO**

England & Wales - Charity number 1183960

---

# Accounts

---



# Trustees' Annual Report for the period

Period start date

Period end date

From

18 June 2019

To

31 August 2020

## Section A

## Reference and administration details

Charity name Educational and Cultural Centre Swindon CIO

Other names charity is known by ECC Swindon CIO

Registered charity number (if any) 1183960

Charity's principal address Polish Community Centre

Walton Close

Postcode

SN3 2JU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Wilczek-Cannon	Chair		
2	Joanna Szymor	Secretary		
3	Urszula Brzozka	Treasurer		
4	Jaroslaw Kozak	Ex Officio		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	First Trustees were appointed by the power of constitution upon creating this organisation.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To further or benefit the residents of Swindon and its environs (the 'Area of Benefit') by the following means: 1. to advance education, through the provision of supplementary education, in subjects including the English language, the Polish language and Polish heritage, including arts, culture, history and geography; 2. to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for residents in the Area of Benefit and ensuring the integration of the Polish residents into the local community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the first year of operation ECC Swindon CIO successfully run Polish Saturday School. During full lockdowns the Polish School remained open using online resources, still helping children to learn the language and their heritage.

ECC Swindon organised many events for all generations in the area, including meeting with Father Christmas for the youngest, invited a theatre to perform the play for the children open to all, evening balls for our seniors. Also, the annual celebration of Polish Heritage Day took place during unprecedented times, and with the help of Polish Embassy in London we successfully run it online.

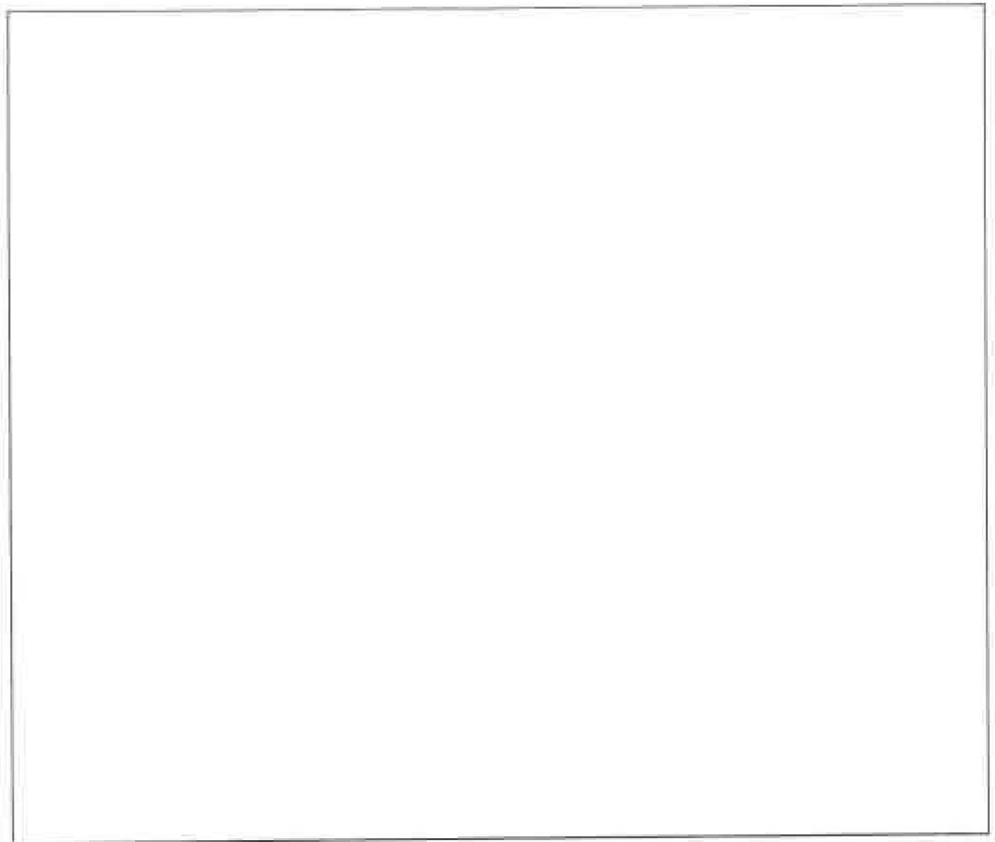
ECC Swindon CIO opened a Music School with the guitar lessons initially with the plans to open new classes if there is a demand. The Music School is open to anyone in the area willing to learn how to play an instrument.

Another activity of ECC Swindon CIO is running a Gift Shop which sells gifts, souvenirs, cards and books. The shop is especially appreciated by seniors, but it is not limited to this group only.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Summary of the main achievements of the charity during the year

The first year started very promisingly for ECC Swindon CIO.

Polish Saturday School organised many fundraising events such as school lottery, crazy hair day, cake sale, family day out. That provided a place to meet up with not just for students but also for their families which helps to promote Polish culture and traditions within the Swindon community as most of the events were open to public.

The Polish School produced the traditional Nativity Play and assemblies related to the Polish historical events. That is to maintain the national identity but also to share Polish history and traditions with the Swindon community.

We also had a Father Christmas visit which was a very successful event and all children in Swindon and area enjoy that event each year.

Polish School also organised a special day for children by inviting a theatre to perform the play for children. That was a huge joy for children and for some of them it was the first time they were able to enjoy the live play.

Senior members of the community enjoyed balls organised especially for them. These were very successful events bringing lots of joy for those participating.

ECC Swindon CIO opened a Music School which successfully run guitar classes for individual and group students.

ECC Swindon CIO also run a Gift Shop which is equipped with the goods that are popular within community.

The second part of the year had been more challenging due to pandemic and ongoing lockdowns.

During full lockdowns the Polish Saturday School remained open using online resources, still helping children to learn the language and their heritage. Also the headcount remained the same which, considering the situation, was a big achievement. It is worth mentioning that IT literacy, within our students but also within community, was also expanded when using online resources.

In the difficult times of the pandemic organising the Polish Heritage Day can be also considered as a great achievement. With the support from Polish Embassy, it was possible to celebrate together online.

ECC Swindon CIO also helped community by organising online support events to help with access to covid-19 information or help with post Brexit Settlement Scheme arrangements.

**Brief statement of the charity's policy on reserves**

--

**Details of any funds materially in deficit**

--

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

--

**Section F**

**Other optional information**

--

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>J. Brzozka</i>	<i>J. Szymor</i>
--------------	-------------------	------------------

Full name(s)	URSULA BRZOZKA	JOANNA SZYMOR
--------------	----------------	---------------

Position (eg Secretary, Chair, etc)

TREASURER	SECRETARY
-----------	-----------

Date *19/6/21*



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Educational and Cultural Centre Swindon CIO

1183960

## Receipts and payments accounts

CC16a

For the period from	Period start date 18/06/2019	To	Period end date 31/08/2020
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted to the nearest £	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Polish Supplementary school fees	34,467	-	-	34,467	-
Music supplementary school fees	189	-	-	189	-
Gift Shop Sales	847	-	-	847	-
Embassy of Republic of Poland grant	-	2,087	-	2,087	-
Grant/ Donation	370	-	-	370	-
Fundraising	3,465	3,775	-	7,240	-
Swindon Lottery grant	114	-	-	114	-
Sundry receipts	2,997	-	-	2,997	-
HMRC JRS Grant	-	11,923	-	11,923	-
<b>Sub total (Gross income for</b>	<b>42,449</b>	<b>17,785</b>	<b>-</b>	<b>60,234</b>	<b>-</b>
<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>42,449</b>	<b>17,785</b>	<b>-</b>	<b>60,234</b>	<b>-</b>
<b>A3 Payments</b>					
Polish Supplementary School Rent	11,303	2,087	-	13,390	-
Training/Books/Teachers materials	1,231	-	-	1,231	-
Admin expenses	3,629	-	-	3,629	-
Teachers salary / HMRC JRS Grant	16,922	11,923	-	28,845	-
Annual insurance policy	650	-	-	650	-
Equipment purchase	577	196	-	773	-
Fundraising	1,156	3,579	-	4,735	-
Sundry payments	4,074	-	-	4,074	-
Gift Shop Expenses	698	-	-	698	-
<b>Sub total</b>	<b>40,240</b>	<b>17,785</b>	<b>-</b>	<b>58,025</b>	<b>-</b>
<b>A4 Asset and investment</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>40,240</b>	<b>17,785</b>	<b>-</b>	<b>58,025</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>2,209</b>	<b>-</b>	<b>-</b>	<b>2,209</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>2,209</b>	<b>-</b>	<b>-</b>	<b>2,209</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))			



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

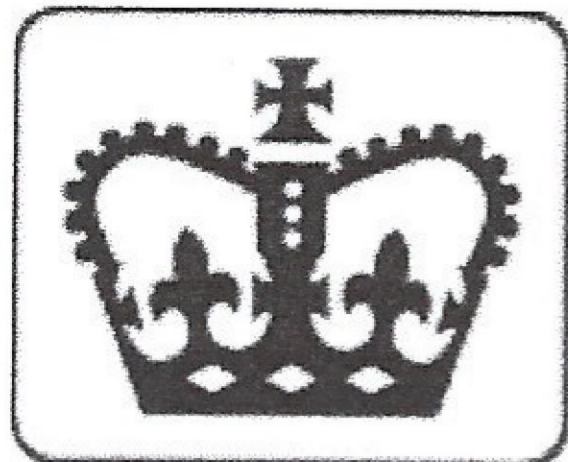
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	URSZULA BRZOZKA	19/6/21
	JOANNA SZYMOR	19/06/21



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
EDUCATIONAL AND CULTURAL CENTRE SWINDON CIO

**On accounts for the year  
ended**

31/08/2020	<b>Charity no (if any)</b>	1183960
------------	--------------------------------	---------

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

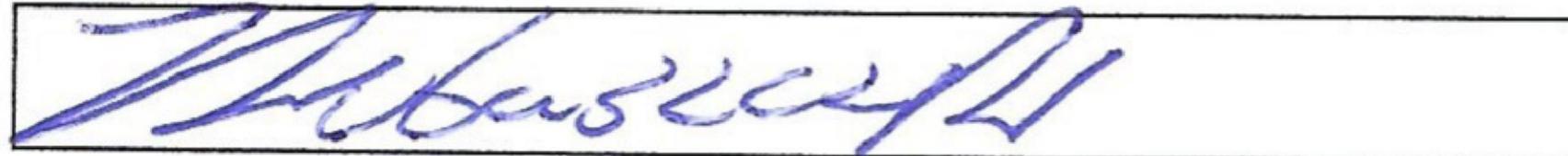
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** 

**Date:** 28/06/2021

**Name:** Jaroslaw Kubaszczyk

**Relevant professional  
qualification(s) or body  
(if any):**

Chairman - Polish Association Gloucestershire  
Councillor - Gloucester City Council

**Address:** 19 Wainfleet Avenue, Kingsway  
Gloucester  
GL2 2FE