



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st Oct 2020

To: 30 Sept 2021

Charity name: Friends of Rowntree Park

Charity registration number: 1183948

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's objects are for the public benefit to: 1) promote the conservation, protection and improvement of the physical and natural environment of the Rowntree Park as a place of environmental interest and amenity value, 2) advance the education of people of all ages in relation to the history, biodiversity and other aspects of Rowntree Park and related issues, 3) provide facilities and opportunities for public education, recreation and other leisure interests within Rowntree Park, 4) promote civic responsibility, volunteering, health and wellbeing among the users of Rowntree Park.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Organise volunteers to carry out gardening, litter-picking and other practical tasks in the park, in order to improve the Park• Organise a programme of activities and projects for people of all ages and backgrounds, within the park• Offer Forest School and similar environmental education• Run a membership scheme for the Friends• Co-operate and collaborate with other significant partners, including the council, York Cares etc.• Manage all of the above in a safe and effective manner.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance on public benefit, and we believe that the work of the Friends does provide plentiful public benefit, as outlined above.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NA
Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	<ul style="list-style-type: none"> • Our volunteers are essential – they do the practical hands-on work and provide a lot of the inspiration for the projects and activities that happen. • We only have a small amount of paid assistance - and these individuals contribute many more hours, as unpaid volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • Increased volunteer numbers, recruited new volunteer leaders and clarified induction processes: the charity offers more opportunities for volunteering and we feel more certain that the work is carried out in an effective and safe way. • New website, more regular social media posts and more prominent signage in the park: the passion and focus of the charity is now much clearer to the public. • Increased level of Friends' membership – more people are aware of our work, and of the activities available. • Planned a budget, although the implementation of this was much disrupted by Covid restrictions, and spending was down over the year:

		the charity is able to show that their income is well-spent.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<ul style="list-style-type: none"> • In a tough year, due to Covid restrictions, we couldn't do as many gardening and other sessions as planned. However, the number of volunteers continued to grow throughout the year, as did the number of Friends who support us with their memberships. • A key objective was to recruit more trustees, and we have successfully found a group of high-class appointees.
Performance of fundraising activities against objectives set	Para 1.41	NA
Investment performance against objectives	Para 1.41	NA
Other		NA

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Unrestricted fund profit of 11k, leaves charity in strong financial position. Aim to see a reduction in reserves in line with the reserves policy in 21/22
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in line with our reserves policy, to cover flooding, loss of income and potential future projects
Amount of reserves held	Para 1.22	£22,588
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> • Membership of the Friends (£5 per person, per year) • Fees paid to attend our events • Grants for specific projects
Investment policy and objectives including any social investment policy adopted	Para 1.46	NA
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> • Day-to-day management of the charity is the responsibility of one person. • When the park floods, our activities cease, which impacts our income, and the park's public profile. • The city council is under-funded and the paid staff in charge of the park are severely over-stretched, meaning that there is even more call on our resources.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Resolution passed at convened meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	NA
The charity's organisational structure and any wider network with which the charity works	Para 1.51	NA
Relationship with any related parties	Para 1.51	NA
Other		

Reference and Administrative details

Charity name	Friends of Rowntree Park
Other name the charity uses	NA
Registered charity number	1183948
Charity's principal address	33 Curzon Terrace, York YO23 1EZ

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Catherine Mortimer	Chair		
	2	Anthony Chester	Treasurer		
	3	Matt Segar		From April 2021	
	4	Becci Blues		From April 2021	
	5	Stephen Dunthorne		From April 2021	
	6	Rachael Bevan		From April 2021	
	7	Polly Bennett		From April 2021	
	8	Jane Mackay		From April 2021	
	9	David Rowsell		To August 2021	
	10	Ruth Phillips		To March 2021	
	11	Abigail Gaines		To January 2021	
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Cath Mortimer	
	Anthony Chester	

Full name(s)	Catherine Jane Mortimer	
	Anthony Chester	

Position (eg Secretary, Chair, etc)	Chair	
	Treasurer	

Date	16.10.21
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Friends of Rowntree Park	No (if any)
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Receipts and payments accounts

CC16a

For the period from	Period start date 1/10/2020	To	Period end date 30/09/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Memberships	4,450	-	-	4,450	3,680
Merchandise	1,818	-	-	1,818	-
Events	4,940	-	-	4,940	3,216
Craft Group	516	-	-	516	-
Forest School	4,038	-	-	4,038	1,638
Duck Food Sales	1,667	-	-	1,667	-
Donations	606	-	-	606	581
Events bookings	2,298	-	-	2,298	-
Grants	-	17,194	-	17,194	4,342
Sub total (Gross income for AR)	20,332	17,194	-	37,526	13,457
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,332	17,194	-	37,526	13,457
A3 Payments					
Events	1,059	-	-	1,059	742
Gardening	1,052	-	-	1,052	1,565
Craft Group	237	-	-	237	-

Advertising/Marketing	333	-	-	333	241
Merchandise	216	-	-	216	336
Bird Food/feeders	81	-	-	81	120
Duck Food	532	-	-	532	338
Projects	1,319			1,319	702
Fees (PayPal, Stripe, iZettle)	643			643	257
Insurance	497			497	427
Volunteer Retention	65			65	183
General expenses	115			115	389
Website/IT	531			531	269
Forest School	1,162	-	-	1,162	-
Charity management	3,249			3,249	
Grants		5,145		5,145	5,106
Venue Hire				-	335
	-	-	-	-	-
Sub total	11,091	5,145	-	16,236	11,010
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total payments	11,091	5,145	-	16,236	11,010
Net of receipts/(payments)	9,241	12,049	-	21,290	2,447
A5 Transfers between funds	2,154	- 2,154	-	-	-
A6 Cash funds last year end	11,193	5,107	-	16,300	-
Cash funds this year end	22,588	15,002	-	37,590	2,447

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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B1 Cash funds

Cash	48	-	-
Bank	22,315	15,002	-
PayPal	225	-	-
Total cash funds	22,588	15,002	-

(agree balances with receipts and payments account (s))

OK

Unrestricted funds

to nearest £

OK

Restricted funds

to nearest £

OK

Endowment funds

to nearest £

B2 Other monetary assets

Details

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-

		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
A Chester	Anthony Chester	16/10/2021
C Mortimer	Cath Mortimer	16/10/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Friends of Rowntree Park

On accounts for the year
ended

Sep 2021

Charity no
(if any)

1183948

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 09 / 2021**.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

MRaynes

Date:

11/10/22

Name:

Michael Raynes

Relevant professional
qualification(s) or body (if
any):

Association of Chartered Certified Accountants

No materials matters of concern were identified.

Give here brief details of any items that the examiner wishes to disclose.

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Section B Disclosure

16 Nelsons Lane,
York
YO24 1HD

Address: