



From

Period start date

1st July 2021

To

Period end date

30th June 2022

Section A**Reference and administration details**

Charity name

Kettering Refugee Assistance

Other names charity is known by

N/A

Registered charity number (if any)

1183931

Charity's principal address

8 Hogarth Drive

Barton Seagrave

Kettering, Northamptonshire

Postcode

NN15 5UQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emily-Rose Fedorowycz			
2	Dez Dell		2 nd October 2021	
3	Avena Davis		2 nd October 2021	
4	Hilary Guy		2 nd October 2021	
5	Simon Jones			
6	John Padwick			
7	Andrew Sipple			
8				

Section B**Structure, governance and management****Description of the charity's trusts**Type of governing document
(eg. trust deed, constitution)

Constitution dated 5th May 2018 as amended 27th September 2021

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)3 new Trustees were selected at the Kettering Refugee Assistance AGM which has held on Saturday 2nd October 2021.

The following were unanimously elected as Trustees for a period of three years:

1. James (Dez) Dell Proposed: Emily Fedorowycz Seconded: John Padwick

2. Hilary Guy Proposed: Andrew Dutton Seconded: Sabir Jones
3. Avena Davis Proposed: Emily Fedorowycz Seconded: John Padwick

Avena Davis is also taking ownership of the role of Treasurer.

The following was also confirmed at this meeting:

1. Andrew Dutton is resigning as a Trustee and as Secretary after this AGM.
2. Emily Fedorowycz has another two years to serve as a Trustee.
3. Sabir (Simon) Jones, John Padwick and Andy Sipple each have another year to serve as a Trustee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Kettering Refugee Assistance has a comprehensive set of policies and procedures including:

- Constitution
- Role Descriptions
- Risks and Management
- Financial Regulations
- Data Protection
- Policy for Managing Volunteers
- Safeguarding

As of June 2022, Kettering Refugee Assistance has a total of 7 Trustees, including Emily-Rose Fedorowycz who has the role of Chair, and Avena Davis who has the role of Treasurer.

The Patrons of the charity are the Bishops of Brixworth (CE) and Northampton (RC) and the Chair of the local Muslim Association.

At the KRA Trustee meeting on 15th January 2022 John Padwick (Trustee) was nominated as the Safeguarding Lead and Sabir (Simon) Jones has kindly agreed to become Secretary.

In addition to this, Kettering Refugee Assistance has a total of 74 members and supporters with the below breakdown:

Members = 20
Supporters = 54

Members support KRA by making a contribution of £10 (or £5 for unwaged) to our cause as an annual membership fee. In this financial year (July 2021 – June 2022) this has generated £200 income for the charity.

Membership of the charity is open to anyone who is interested in furthering its purposes and agrees to accept the duty of members to act in the charity's best interests. A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated.

Kettering Refugee Assistance is a member of the Kettering Futures

...ment funded promoter of the Community Sponsorship Scheme.

Contact has been made with similar groups in the region, including:

- Safe Haven
- Hope Into Action
- Refugee Groups in Market Harborough and Oundle
- KCU
- Accommodation Concern
- North Northamptonshire Help for Ukraine

Kettering Refugee Assistance has approved a risk assessment and management measures that will be reviewed annually.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide relief to those granted refugee status in the UK, living in Kettering and the surrounding area by the provision of support services so as to advance them in life and assist them with the adaption within a new community, with the objects of: -

- (1) Preserving and protecting their physical and mental health
- (2) Advancing their education and training; and
- (3) Relieving them from financial hardship and unemployment

The initial focus of the charity has been preparation for the submission of an application to the Home Office to welcome one family of refugees, including at least one member classified as vulnerable by the UNHCR.

This work has been in the areas of:

- └ accommodation
- └ safeguarding
- └ interpreters
- └ benefits
- └ healthcare services
- └ education
- └ ESOL
- └ volunteering and employment
- └ cultural orientation
- └ finance

As part of this preparation the charity are encouraging new Trustees, Members and Volunteers to sign up to Reset online training.

The charity has also held a number of local events in the area and has established a website and Facebook page. The Kettering Refugee Assistance page on Facebook has:

371 likes
446 followers

On 26th January 2022 we were informed that the local council were in the process of re-settling a Refugee family from Afghanistan as part of North Northamptonshire Council commitment to re-settle 10 families in the local area. Kettering Refugee Assistance supported the local council, helping to find translators, settling the family into their new home, as well as

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In addition to this, contact has been made with Kettering Refugee Assistance from 2 local refugees who required immediate assistance, both to find emergency accommodation and for financial support. Reflecting on our mission statement and aims to relieve individuals from financial hardship, the Trustees approved the following payments:

- Payment to Afghan Refugee - £150
- Payment to Uyghur Refugee - £100

Kettering Refugee Assistance is continuing to pursue community sponsorship; however, we are still waiting for the council to approve our application. In the meantime, we are looking into potential housing options to house a family once our application has been approved/successful.

Building on advice given to KRA the suggestion of RESET last year, we have been looking to link up with a Lead Sponsor Organisation who would take overall legal responsibility and give us extra credibility, however, recent events in Afghanistan sparked a renewed interest in the community and at the new North Northamptonshire Council (NNC) to support refugees from that country.

The Deputy Executive Officer and, also, the Leader of the council have been supportive, and we are now very hopeful that NNC will approve our application to the Home Secretary, Priti Patel MP, who has endorsed the Community Sponsorship Scheme and encouraged people who wish to help in the present refugee crisis to join or set up Community Sponsorship Groups like KRA.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is entirely run by volunteers and has been fortunate to attract members who are committed to its aims. These include people with relevant skills and experience.

Volunteers have been responsible for all the charity's fundraising.

Section D

Achievements and performance

Section D**Achievements and performance****Summary of the main achievements of the charity during the year**

During the year the charity has:

1. Induction for new Trustees.
2. Training for members and volunteers (Reset).
3. Changing the name of the CIO to North Northamptonshire Refugee Assistance (NNRA) so that we can support refugee resettlement across the whole area covered by NNC.
4. Set up for Gift Aid.
5. Ensured that we have sufficient funds available to meet the home office criteria for making an application to become an approved sponsorship group.
6. Continued negotiations with North Northamptonshire Council (NNC) to obtain their permission to make an application to Home Office.
7. Continued to meet regularly both in person and on Zoom.
8. Clear distinction of mission statement and constitution – set up to support Kettering AND the local areas of North Northamptonshire.
9. Support for local Afghani Refugee who was in need of emergency assistance and financial support.
10. Support for local Ughingur Refugee who was in need of emergency assistance and financial support.
11. Donate button on facebook page to generate more income for KRA.
12. Helped local council resettle Afghan refugees into the local community.
13. Circulated information on RESET training dates.
14. DBS checks – all Trustees now have up to date DBS checks and we are in the process of ensuring our volunteers are up to date. Volunteers who need DBS checks will be paid for by the charity as agreed by Trustees at our meeting on 26th March 2022.
15. Changing BANK to Co-Operative bank due to current charges from HSBC.
16. Welcome Pack created to welcome Refugees into the local community. This will be a useful resource once our community sponsorship application has been approved and our dedicated family arrive.
17. Decision to restrict £14,000 of KRA income for the community sponsorship scheme and additional support the family may require once settled – agreed by Trustees at our meeting on 26th March 2022.
18. Built closer relationship with local Councils Corby and Kettering – support for local refugees.
19. Created petition to MPs in North Northamptonshire to show that their constituents do stand with refugees, and to encourage them to reconsider their position on the Nationality and Borders Bill. This petition has generated over 100 signatures.
20. Building up momentum by inviting new members and volunteers to a meeting.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The charity seeks to raise sufficient funds to undertake its primary purpose of participation in the Community Sponsorship Scheme. It has an investment policy should it ever hold funds in excess of that required for immediate use.

At the Trustee meeting on 26th March 2022 the Trustees agreed to restrict £14,000 of KRA income for the community sponsorship scheme.

Details of any funds materially in deficit

Funds in excess of this can be used to support our aims and enable KRA to support local refugees living in the area, and re-invested back into the charity.

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds have been:

- ☐ donations by individuals (via membership or donations)
- ☐ donation from a trust
- ☐ donations by faith and other groups
- ☐ fundraising events

A breakdown of income generated by KRA can be found in our annual accounts report (see below).

Expenditure by KRA has been spent on the following:

- Local support for refugees
- Cost of new website including new domain secured for 2 years (NNRA)
- Charges on account by HSBC (hence reason for switching to Co-Op Bank where we will not be charged)

It was unanimously resolved that individual membership for 2021-22 remain at £10 (waged) and £5 (unwaged) and corporate membership be set at £50 for the year.

Proposed: Emily Fedorowycz

Seconded: Sabir Jones


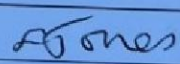
Section F Other optional information

Copies of all or any of the charity's policies and procedures are available upon request:

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emily Fedorowycz	Simon (Sabir) Jones
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date

3.9.22

Independent Examiner's Report on the Accounts of Kettering Refugee assistance.

Report to the trustees/
members of

Charity Name

Kettering refugee assistance

On accounts for the year

1st July 2021 to 30th June
2022

Charity No 1183931

**Respective
responsibilities of
trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.
It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent
examiner's statement**

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20/08/2022

Name:

Paul Bertin

Address:

2 Bryant Way

Higham Ferrers

NN10 8EG

**KETTERING REFUGEE ASSISTANCE Registered no. 1183931****RECEIPTS & PAYMENTS ACCOUNTS****For the period from 1st July 2021 to 30 June 2022**

A1 Receipts	2021-2022	2020-2021
Donations	807.24	590.00
Membership fees	190.00	140.00
Fundraising events	00.00	0.00
Gift Aid	0.00	0.00
Sub total	997.24	730.00
A2 Asset and Investment Sales	-	-
Total receipts	997.24	730.00
A3 Payments		
Donation to Médecins sans Frontières		5,000.00
Charges	34.40	
Refugee Support	250.00	
DBS Checks	TBC	
Sub total	282.40	5,000.00
A4 Asset & Investment Purchases	0	0
Website	123.57	
Total Payments	405.97	0
	0	0
Net of receipts/ (payments)	589.27	4,270.00
A5 Transfers between funds	0	0
A6 Cash funds last year end	13,989.28	18,259.28
Cash funds this year end	14,578.55	13,989.28
Statement of Assets and Liabilities at the end of the period		
B1 Cash Funds		
HSBC Community Account	14,578.55	13,989.28
Total Cash Funds	14,578.55	13,989.28
B2 Other monetary assets	0	0
B3 Investment assets	0	
B4 Assets retained for the charity's own use	0	0
B5 Liabilities	0	0

Signed on behalf of the Trustees

A Davis

Avena Davis (Treasurer)

Date of approval TBC

20/8/22