



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2020		30	6	2021

Section A details

Reference and administration

Charity name

Kettering Refugee Assistance

Registered charity number
(if any)

1183931

Charity's principal address

10 Beardsley Gardens

Kettering

Postcode

NN15 5UB

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1 Andrew Dutton	Secretary		
2 Simon Jones			
3 John Padwick	Vice Chair		
4 Andy Sipple	Treasurer		
5 Emily Fedorowycz	Chair		

Name of chief executive or names of senior staff members
(Optional information)

The charity is entirely run by volunteers

Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document	Constitution dated 5 May 2018, as amended 15 June 2019
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Elected by members at AGM or other general meetings or by appointment by the Trustees
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>The charity has a comprehensive set of policies and procedures related to its objects.</p> <p>Membership of the charity is open to anyone who is interested in furthering its purposes and agrees to accept the duty of members to act in the charity's best interests. A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated.</p> <p>The charity is a member of the Kettering Futures Partnership, NCVO and Small Charities Coalition. It receives advice from For Refugees on behalf of Reset Communities and Refugees, the Government funded promoter of the Community Sponsorship Scheme. Contact has been made with similar groups in the region, including Safe Haven based in Northampton.</p> <p>The Patrons of the charity are the Bishops of Brixworth (CE) and Northampton (RC) and the Chair of the local Muslim Association.</p> <p>The charity has approved a risk assessment and management measures that will be reviewed annually.</p>

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide relief to those granted refugee status in the UK, living in Kettering and the surrounding area by the provision of support services so as to advance them in life and assist them with the adaption within a new community, with the objects of: -

- (1) Preserving and protecting their physical and mental health
- (2) Advancing their education and training; and
- (3) Relieving them from financial hardship and unemployment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The initial focus of the charity has been preparation for the submission of an application to the Home Office to welcome one family of refugees, including at least one member classified as vulnerable by the UNHCR.

This work has been in the areas of

- accommodation
- safeguarding
- interpreters
- benefits
- healthcare services
- education
- ESOL
- volunteering and employment
- cultural orientation
- finance.

As part of this preparation the charity hosted a training day provided by Reset that was attended by many members.

The charity has also held public information events in the area, and has established a website and Facebook page.

The charity campaigned for the extension of the Community Sponsorship Scheme.

It is anticipated that the resettlement plan will be completed and the application submitted to the Home Office as soon as possible after April 1st 2021, subject to the extension of the scheme and consent being granted by North Northamptonshire Council.

The Trustees have had regard to the guidance on public benefit issued by the Charity Commission and amended its Constitution as suggested by the Charity Commission.

Additional details of objectives and activities (Optional information)

Contribution made by volunteers

The Charity is entirely run by volunteers and has been fortunate to attract members who are committed to its aims. These include people with relevant skills and experience.

Volunteers have been responsible for all the charity's fundraising.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year the charity has

- ensured that we have sufficient funds available to meet the Home Office criteria for making an application to become an approved sponsorship group
- Begun negotiations with North Northamptonshire Council (NNC) to obtain their permission to make an application to the Home Office
- Continued to meet regularly on ZOOM during the Covid-19 pandemic
- Donated £5000 to Médecin sans Frontières for medical assistance during the pandemic to refugees in Syria.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity seeks to raise sufficient funds to undertake its primary purpose of participation in the Community Sponsorship Scheme. It has an investment policy should it ever hold funds in excess of that required for immediate use.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related

The charity's principal sources of funds have been

- donations by individuals
- donation from a trust
- donations by faith and other groups
- fundraising events

Section D	Achievements and performance
investment;	

Section F

Other Optional Information

Copies of all or any of the charity's policies and procedures are available free of charge on request.

Section G

The Declaration

The trustees declare that they have approved the trustees' report above.

Signature

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Full name)

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Position

Chair

Date

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KETTERING REFUGEE ASSISTANCE Registered no. 1183931

RECEIPTS & PAYMENTS ACCOUNTS

For the period from 1 July 2020 to 30 June 2021

A1 Receipts	2020-21	2019-20
Donations	590.00	50.00
Membership fees	140.00	210.00
Fundraising events	0.00	114.28
Gift Aid	0.00	0.00
Sub total	730.00	374.28
A2 Asset and Investment Sales	0.00	0.00
Total receipts	730.00	374.28
A3 Payments		
Donation to Médecins sans Frontières	5,000.00	0.00
Sub total	5,000.00	0.00
A4 Asset & Investment Purchases	0.00	0.00
Total Payments	5,000.00	0.00
Net of receipts/ (payments)	-	374.28
	4,270.00	
A5 Transfers between funds	0.00	0.00
A6 Cash funds last year end	18,259.28	17,885.00
Cash funds this year end	13,989.28	18,259.28

Statement of Assets and Liabilities at the end of the period

B1 Cash Funds		
HSBC Community Account	13,989.28	18,259.28
Total Cash Funds	13,989.28	18,259.28
B2 Other monetary assets	0.00	0.00
B3 Investment assets	0.00	0.00
B4 Assets retained for the charity's own use	0.00	0.00
B5 Liabilities	0.00	0.00

