

# KETTERING REFUGEE ASSISTANCE

England & Wales · Charity number 1183931

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-06-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Central Methodist Church  
School Lane  
Kettering  
Northamptonshire  
NN16 0DH

**Phone** 07954091883

**Email** [krakettering@gmail.com](mailto:krakettering@gmail.com)

**Website** <https://www.facebook.com/ketteringrefugeeassistance>

## Activities

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**Objects:** TO PROVIDE RELIEF TO THOSE GRANTED REFUGEE STATUS IN THE UK, LIVING IN KETTERING AND THE SURROUNDING AREA BY THE PROVISION OF SUPPORT SERVICES SO AS TO ADVANCE THEM IN LIFE AND ASSIST THEM WITH THE ADAPTION WITHIN A NEW COMMUNITY, WITH THE OBJECTS OF: -1.PRESERVING AND PROTECTING THEIR PHYSICAL AND MENTAL HEALTH2.ADVANCING THEIR EDUCATION AND TRAINING; AND 3.RELIEVING THEM FROM FINANCIAL HARDSHIP AND UNEMPLOYMENT.

**Activities:** Relief to asylum seekers and those granted refugee status in the UK, living in Kettering and the North Northants by support services to advance them in life and assist them with the adaption within a new community, with the aim of:(1) Preserving and protecting physical and mental health(2) Advancing education and training; and(3) Relief from financial hardship and unemployment

## Classification

- **How:** Makes Grants To Individuals, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Accommodation/housing, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Other Defined Groups

## Geography

- Northamptonshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30		£195	£146	-
2024-06-30		£474	£896	-
2023-06-30		£437	£263	-
2022-06-30		£997	£589	-
2021-06-30		£730	£5,000	-

## Trustees

Name	Role	Appointed
<b>Russell Attwood</b>	Chair	2025-03-08
Avena Davis		2021-10-02
Ian Gemmell		2025-03-08
James Dell		2021-10-02
John Padwick		2018-05-05
Lorraine Christine Smith		2026-02-28
Suhel Dudha		2025-03-08
Susan Walters		2025-03-08
Terri Attwood		2025-03-08

**KETTERING REFUGEE ASSISTANCE**

England & Wales - Charity number 1183931

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# Accounts

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## Annual Report to the AGM of KRA 2025

Dear Friends

A lot has happened to KRA since our AGM in March of last year. When the current Trustees began their tenure we had just begun our collaboration with the North Northants Resettlement Team to host a drop in centre for the Asylum Seekers and Refugees in Kettering. This was to be based on a model the Team had already put in place in Corby. We were providing a venue, (the Methodist Church), and volunteers to provide refreshments and play Connect Four with the clients, while the NNC did the real casework and helped the asylum seekers and refugees to access services and find their way around the system. Within just a few months that dynamic changed completely.

In early June, just as the sessions were becoming established and the English lessons we had organised were beginning to take off, we were told that the Resettlement Team would no longer be able to attend the drop in every week, but would be attending every fourth week instead. Furthermore their remit had changed and they were no longer able to help asylum seekers, only those who had leave to remain as refugees.

The Trustees made the decision that the drop in sessions were too important and that we needed to continue to hold them on a weekly basis to maintain momentum and not confuse the clients. We committed to taking over hire costs of the church for the 3 weeks when NNC were not there and we found ourselves taking over some of the work that the NNC were no longer able to do.

At this point I would like to thank our core volunteers who have committed themselves to supporting the drop in sessions. Without them none of this work would be possible. Ian Gemmall, Ian Haynes and Annie Balding have provided English classes, which regularly attract 20 - 25 learners. Some of these clients have gone on to attend English classes at KCU and Tresham College. Anne Lee has supported the English teachers by photocopying resources. Cynthia and Eddie Kettyles have regularly come along to provide conversation and support and a warm welcome to all. Cynthia has been in hospital recently and has been much missed. One of the asylum seekers asked after her because he had just been given leave to remain and wanted to share his good news with her. Rebecca Dee has been supporting Russell and me by sharing the case work. There are others who have managed to come occasionally and we are always

grateful for their support and the help they have generously given to the refugees. These include Rayna Smith, (thanks for the Christmas presents), Andy Byatt and Sue Walters.

In the course of this year we have:

Helped asylum seekers register with a local GP

After much trial and error, forged links with the local branch of Halifax to provide asylum seekers with a bank account

Forged links with local food banks and clothes banks, particularly the Salvation Army and the Solace Trust so that we can signpost our clients to their services

We've learnt about ARC cards, Aspen cards and EVisas

We have forged a link with the Northampton Town of Sanctuary and sent clients who desperately need legal support to their monthly clinics

Helped refugees to apply for travel documents online

Helped asylum seekers to lodge an online appeal if their case is rejected

Helped refugees with driving licence applications

Linked up with the charity Brightwayz to begin providing bicycles for asylum seekers and refugees

Contacted the Red Cross and Migrant Help for advice and referred clients to them

Helped clients access a GP appointment

Helped clients access a Dentist (no mean feat)

We have learned that the bureaucracy of asylum claims is horrendous even for a native English speaker, never mind someone with limited English skills

Thanks to our revamped Facebook Page, new website and email address we have been contacted by third parties who want to help or want help, including Solicitors of asylum seekers.

A representative from the charity MIND has joined us on occasion and helped with clients experiencing mental health difficulties

We have been visited by Kettering's mayor and another member of the council, who saw what we were doing and gave us a grant to help us continue to offer this service to our community

We have formed preliminary links with local police and hate crimes officers

It has been a steep learning curve for all of us. We need more volunteers, willing to give up their Thursday afternoons. We need more members willing to support us financially. We are grateful to the members of the

North Northants Resettlement Team, who have given us whatever guidance they can and often nudged us in the right direction.

My final thanks go to the Methodist Church here in Kettering who have been so supportive in letting us use their premises for our drop in sessions and to my fellow Trustees who have risen to this challenge.

Respectfully Submitted  
Terri Attwood  
Secretary  
KRA



Income		expenditure		Balance 01-July-2024	14329.92
membership fees	135	bank charges	-60		
donations	60	public liability insurance	-56		
other	0	administration	-29.92		
				Balance 30-June-2025	14379
Total income	195	total expenditure	-145.92	surplus (deficit)	49.08

**KETTERING REFUGEE ASSISTANCE**

England & Wales - Charity number 1183931

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# Accounts

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Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	1 <sup>st</sup>	July	2023		30 <sup>th</sup>	June 2024

**Section A Reference and administration details**

**Charity name** Kettering Refugee Assistance

**Other names charity is known by**

**Registered charity number (if any)** 1183931

**Charity's principal address**

6 William Street	
KETTERING	
Northamptonshire	
<b>Postcode</b>	NN16 9RS

**Names of the charity trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Suhel Dudha	Trustee		
2 Avena Davis	Trustee		
3 James Dell	Trustee		
4 John Padwick	Trustee		
5 Ian Gemmell	Trustee	April 2024	

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution dated 5th May 2018 as amended on 08 <sup>th</sup> March 2025 with full support of both Trustees and Members present.
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	The following were unanimously elected as Trustees for a further period of 3 years: - James Dell, John Padwick and Avena Davis, Suhel Dudha New Trustee Ian Gemmell selected by Trustees in April 2024.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Kettering Refugee Assistance has a comprehensive set of policies and procedures including:

- Constitution
- Role Descriptions
- Risks and Management
- Financial Regulations
- Data Protection
- Policy for Managing Volunteers
- Safeguarding

As of June 2024, Kettering Refugee Assistance has a total of 5 Trustees, with Avena Davis who has the role of Treasurer, and John Padwick as the dedicated Safeguarding Lead.

The Patrons of the charity are the Bishops of Brixworth (CE) and Northampton (RC) and the Chair of the local Muslim Association.

In addition to this, Kettering Refugee Assistance has a total of 74 members and supporters with the below breakdown:

Members = 1  
Supporters = 73

Members support KRA by contributing £10 (or £5 for unwaged) to our cause as an annual membership fee. In this financial year (July 2023 – June 2024) this has generated £10 income for the charity.

The charity has established a website and Facebook page. The Kettering Refugee Assistance page on Facebook has: 504 likes 604 followers

**Governance updates:**

- Trustees have continued to oversee all KRA activity, adhering to risk assessments and safeguarding policies.
- KRA has maintained its relationships with partner organisations and strengthened ties with North Northants Council.

**Volunteer and Policy Update:**

- Volunteers now operate under a revised Code of Conduct.
- A new Safeguarding Policy and Transport Policy were introduced this year.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

As set out in the Charity's Governing Document, the aim is:

To provide relief to both asylum seekers and those granted refugee status in the UK, living in Kettering and the surrounding area by the provision of support services so as to advance them in life and assist them with the adaption within a new community, with the objects of: - (1) Preserving and protecting their physical and mental health (2) Advancing their education and training; and (3) Relieving them from financial hardship and unemployment

Membership of the charity is open to anyone who is interested in furthering its purposes and agrees to accept the duty of members to act in the charity's best interests.

A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated. Kettering Refugee Assistance is a member of the Kettering Futures Partnership, NCVO and Small Charities Coalition.

The charity receives advice from For Refugees on behalf of Reset Communities and Refugees, the Government funded promoter of the Community Sponsorship Scheme.

Kettering Refugee Assistance has approved a risk assessment and management measures that will be reviewed annually.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Main Activities (2023–2024):**

1. **Asylum Seeker Support**
  - Supported asylum seekers housed in two local hotels with:
    - Social clubs (football, boxing, gym)
    - Legal referrals, NHS/dental access
    - ESOL classes by volunteers/trustees
    - Translation coordination, clothing provision
    - Pastoral care and emotional support
    - SIM cards, bus passes, and liaison with Serco
  - Acted as spokesperson on hotel living conditions (no WiFi, unsuitable facilities)
  - Supported individuals' post-relocation through local referrals
2. **Ukrainian Refugee Support**
  - Continued ESOL classes and individual support

- Minibus hire for community outings
  - Transport policy created for equitable access
  - Positive relationships strengthened with local churches
3. **Community Engagement & Policy Development**
- Applied for community fund to enhance refugee services (application declined)
  - Continued safeguarding reviews and created volunteer conduct code
  - Maintained public liability insurance and welcomed new supporters
4. **Wider Network and Collaboration**
- Continued building relationships with Tresham College, KCU, Central Methodist Church, The Green Patch

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

KRA has no grant making policy or policy programme related investment as this isn't relevant to how the organisation spends funds.

The Charity is entirely run by volunteers and KRA has been fortunate to attract members who are committed to its aims. These include people with relevant skills and experience. Volunteers have been responsible for all the charity's fundraising and supporting our community.

**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

- Achievements and Performance**
- Delivered coordinated support to asylum seekers in Kettering hotels.
  - Continued strong support for Ukrainian community post-2022 resettlement.
  - Successfully ran ESOL classes with help from volunteers.
  - Facilitated donations through mosque and community members.
  - Introduced Code of Conduct and safeguarding policy for volunteers.
  - Actively liaised with Serco and other agencies to challenge inadequate living conditions.
  - Despite challenges due to hotel closures, KRA maintained community support and adapted focus.
  - Strengthened community presence and public trust by avoiding political discourse to protect beneficiaries and volunteers.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

- KRA continues to restrict £14,000 towards community sponsorship aims.
- Excess funds used to meet community needs as they arise.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**The charity's principal sources of funds have been:**

- Donations from individuals and local groups, including the mosque.
- Membership contributions.

**Expenditure by KRA has been spent on the following:**

- Refugee support: transport, activities, clothing
- DBS checks and public liability insurance
- Minibus hire and fuel for Ukrainian community outings
- Ongoing charges on account by HSBC


It was unanimously resolved that individual membership for 2023-24 remain at £10 (waged) and £5 (unwaged) and corporate membership be set at £50 for the year.

Final figures for the 2023–2024 period to be confirmed in the account's submission.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Avena Davis	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	29.04.2025	



**KETTERING REFUGEE ASSISTANCE** Registered no. 1183931

**RECEIPTS & PAYMENTS ACCOUNTS**

For the period from 1<sup>st</sup> July 2023 to 30 June 2024

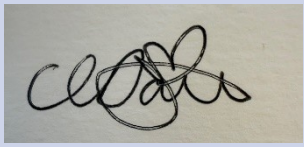
	2023-2024	2022-2023
<b>A1 Receipts</b>		
Donations	£463.20	£302.35
Membership fees	£10	£135
Fundraising events	-	-
Gift Aid	-	-
<b>Sub total</b>	<b>£473.20</b>	<b>£437.35</b>
<b>A2 Asset and Investment Sales</b>	-	-
<b>Total receipts</b>	<b>£473.20</b>	<b>£437.35</b>
<b>A3 Payments</b>		
Charges	£60	£65
Refugee Support	£739.20	£198.98
Insurance	£96.00	N/A

Sub total	£895.20	£263.98
A4 Asset & Investment Purchases	-	-
Website		
Total Payments	£895.20	£263.98
Net of receipts/ (payments)	£895.20	£263.98
A5 Transfers between funds		
A6 Cash funds last year end	£14,751.92	£14,578.55
Cash funds this year end	£14,329.92	£14,751.92

**Statement of Assets and Liabilities at the end of the period**

B1 Cash Funds		
HSBC Community Account	£14,329.92	£14,751.92
Total Cash Funds	£14,329.92	£14,751.92

Signed on behalf of the Trustees



Avena Davis (Treasurer)

Date of approval 29.04.2025

**KETTERING REFUGEE ASSISTANCE**

England & Wales - Charity number 1183931

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1st	July	2022		30 <sup>th</sup>	June	2023

## Section A Reference and administration details

**Charity name**

Kettering Refugee Assistance

**Other names charity is known by**

N/A

**Registered charity number (if any)**

1183931

**Charity's principal address**

8 Hogarth Drive

Barton Seagrave

Kettering, Northamptonshire

**Postcode**

**NN15 5UQ**

### Names of the charity trustees who manage the charity

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Emily-Rose Fedorowycz			
2	Dez Dell			
3	Avena Davis			
4	John Padwick			
5	Suhel Dudha		22nd April 2022	

## Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 5th May 2018 as amended on 22nd April with full support of both Trustees and Members present.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	<p>3 new Trustees were selected at the Kettering Refugee Assistance AGM which has held on Saturday 2<sup>nd</sup> October 2021.</p> <p>The following were unanimously elected as Trustees for a period of three years:</p> <ol style="list-style-type: none"><li>1. Suhel was elected as a Trustee at the AGM meeting on 22nd April 2022. Proposed by Emily Fedorowycz. Seconded by John Padwick. Approved unanimously.</li></ol> <p>The following was also confirmed at this meeting:</p> <ol style="list-style-type: none"><li>1. Sabir Jones is stepping down as Treasurer as confirmed at the AGM on 15th October 2022. Proposed by Sabir Jones, Seconded by John Padwick Approved unanimously.</li><li>2. Emily Fedorowycz is stepping down as group leader but has agreed to stand as Deputy Chair. Proposed by Hilary Guy, Seconded by John Padwick. Approved unanimously.</li><li>3. Hilary Guy is stepping down as a Trustee</li><li>4. Avena Davis has agreed to become standing Chair and will continue her role of Treasurer. Proposed by Emily Fedorowicz, Seconded by John Padwick. Approved in absentia unanimously</li><li>5. John Paddock has agreed to remain in his post as Trustee and elected Safeguarding Officer. Proposed by Hilary Guy, Seconded by Emily Fedorowicz. Approved unanimously.</li></ol>

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Kettering Refugee Assistance has a comprehensive set of policies and procedures including:

- Constitution
- Role Descriptions
- Risks and Management
- Financial Regulations
- Data Protection
- Policy for Managing Volunteers
- Safeguarding

As of June 2023, Kettering Refugee Assistance has a total of 5 Trustees, with Avena Davis who has the role of Chair and Treasurer, and John Padwick as the dedicated Safeguarding Lead.

The Patrons of the charity are the Bishops of Brixworth (CE) and Northampton (RC) and the Chair of the local Muslim Association.

In addition to this, Kettering Refugee Assistance has a total of 74 members and supporters with the below breakdown:

Members = 12  
Supporters = 48

Members support KRA by making a contribution of £10 (or £5 for un-waged) to our cause as an annual membership fee. In this financial year (July 2022 – June 2023) this has generated £135 income for the charity.

Membership of the charity is open to anyone who is interested in furthering its purposes and agrees to accept the duty of members to act in the charity's best interests. A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated.

Kettering Refugee Assistance is a member of the Kettering Futures Partnership, NCVO and Small Charities Coalition. The charity receives advice from For Refugees on behalf of Reset Communities and Refugees, the Government funded promoter of the Community Sponsorship Scheme.

Contact has been made with similar groups in the region, including:

- Safe Haven
- Hope Into Action
- Refugee Groups in Market Harborough and Oundle
- KCU
- Accommodation Concern
- North Northamptonshire Help for Ukraine

Kettering Refugee Assistance has approved a risk assessment and management measures that will be reviewed annually.

**Summary of the objects of the charity set out in its governing document**

To provide relief to those granted refugee status in the UK, living in Kettering and the surrounding area by the provision of support services so as to advance them in life and assist them with the adaption within a new community, with the objects of: -

- (1) Preserving and protecting their physical and mental health
- (2) Advancing their education and training; and
- (3) Relieving them from financial hardship and unemployment

The initial focus of the charity was to build on the the submission of an application to the Home Office to welcome one family of refugees, including at least one member classified as vulnerable by the UNHCR.

This work has been in the areas of:

- accommodation
- safeguarding
- interpreters
- benefits
- healthcare services
- education
- ESOL
- volunteering and employment
- cultural orientation
- finance

As part of this preparation the charity are encouraging new Trustees, Members and Volunteers to sign up to Reset online training.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has established a website and Facebook page. The Kettering Refugee Assistance page on Facebook has:

496 likes  
613 followers

In addition to this, KRA responded to the unprecedented conflict in Ukraine, which ultimately became a key focus for our activity in 2022 - 2023.

In response to a significant increase in Ukrainian refugees moving to Kettering and surrounding areas, KRA evolved our purpose to support the community and the successful integration of refugees into the local area.

This has been in the area of:

- \* English classes (ESOL and in person)
- \* Co-ordinating volunteering opportunities
- \* Planning days out with the local community
- \* Supporting accommodation needs
- \* Cultural orientation
- \* Interpreters
- \* Health care services
- \* Benefits
- \* Employment support

This shift in focus led to an increase in volunteers supporting the aims and objectives of KRA. In light of this, KRA, with the advice of John Padwick (Safeguarding Lead) undergone safeguarding training, updated the safeguarding policy and ensured that all volunteers had up to date DBS checks.

By supporting the local community and adapting our aims to support Ukrainian refugees in a capacity outside of our original aims to pursue community sponsorship, the Trustees (with support of our members) revisited our constitution and agreed to change the wording to reflect the growing needs of our refugee and asylum seeker community.

Kettering Refugee Assistance is continuing to pursue community sponsorship; however, we are still waiting for the council to approve our application. In the meantime, we continue to research potential housing options to house a family once our application has been approved/successful.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is entirely run by volunteers and KRA has been fortunate to attract members who are committed to its aims. These include people with relevant skills and experience.

Volunteers have been responsible for all the charity's fundraising, and supporting our community.

**Section D****Achievements and performance****Summary of the main achievements of the charity during the year**

During the year the charity has:

1. Induction for new Trustees.
2. Shared training for members and volunteers (Reset).
3. Ensured that we have sufficient funds available to meet the home office criteria for making an application to become an approved sponsorship group.
4. Continued negotiations with North Northamptonshire Council (NNC) to obtain their permission to make an application to Home Office.
5. Continued to meet regularly both in person and on Zoom.
6. Clear distinction of mission statement and constitution – set up to support Kettering AND the local areas of North Northamptonshire, as well as expanding our support to include those seeking asylum in addition to refugees.
7. Support for local asylum seekers who were housed in 2 local hotels.
8. Supported Ukrainian refugees, their hosts and the surrounding community to successfully integrate this community into the local area.
9. Worked closely with local councillors to help integrate and support refugees in our community.
10. Continued to create a welcoming community for both refugees and asylum seekers, challenging the negative narrative.
11. Donate button on facebook page to generate more income for KRA.
12. Circulated information on RESET training dates.
13. DBS checks – all Trustees now have up to date DBS checks and we are in the process of ensuring our volunteers are up to date. Volunteers who need DBS checks will be paid for by the charity as agreed by Trustees.
14. Agreed to change our bank to Co-Operative bank due to current charges from HSBC.
15. Welcome Pack created to welcome Refugees into the local community. This will be a useful resource once our community sponsorship application has been approved and our dedicated family arrive.
16. Decision to restrict £14,000 of KRA income for the community sponsorship scheme and additional support the family may require once settled – agreed by Trustees at our meeting on 26<sup>th</sup> March 2022.
17. Built closer relationship with local Councils Corby and Kettering – support for local refugees.
18. Building up momentum by inviting new members and volunteers to a meeting.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The charity seeks to raise sufficient funds to undertake its primary purpose of participation in the Community Sponsorship Scheme. It has an investment policy should it ever hold funds in excess of that required for immediate use.

At the Trustee meeting on 26<sup>th</sup> March 2023 the Trustees agreed to restrict

£14,000 of KRA income for the community sponsorship scheme. Funds in excess of this can be used to support our aims and enable KRA to support local refugees living in the area, and re-invested back into the charity.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds have been:

- donations by individuals (via membership or donations)
- donations by faith and other groups

A breakdown of income generated by KRA can be found in our annual accounts report (see below).

Expenditure by KRA has been spent on the following:

- Local support for refugees e.g clothing, shoes, accessories.
- Charges on account by HSBC (hence reason for switching to Co-Op Bank where we will not be charged)

It was unanimously resolved that individual membership for 2022-23 remain at £10 (waged) and £5 (unwaged) and corporate membership be set at £50 for the year.

Proposed: Avena Davis

Seconded: John Padwick

### Section F Other optional information

Copies of all or any of the charity's policies and procedures are available upon request:

### Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*A Davis*

Full name(s)

Avena Davis

Position (eg Secretary, Chair, etc)

Acting Chair and Treasurer

Date

01/12/2023



**KETTERING REFUGEE ASSISTANCE Registered no. 1183931**  
**RECEIPTS & PAYMENTS ACCOUNTS**  
**For the period from 1<sup>st</sup> July 2021 to 30 June 2022**

A1 Receipts	2022-2023	2021-2022
Donations	£302.35	£807.24
Membership fees	£135	£190
Fundraising events		
Gift Aid		
Sub total	<u>£437.35</u>	<u>£997.24</u>
A2 Asset and Investment Sales	-	-
Total receipts	<u>£437.35</u>	<u>£997.24</u>
A3 Payments		
Charges	£65	£39.40
Refugee Support	£198.98	£250.00
DBS Checks		
Sub total	<u>£263.98</u>	<u>£412.97</u>
A4 Asset & Investment Purchases		
Website		£123.57
Total Payments	<u>£263.98</u>	<u>£412.97</u>
Net of receipts/ (payments)	<u>£263.98</u>	<u>£584.27</u>
A5 Transfers between funds		
A6 Cash funds last year end	£14,578.55	£13,989.28
Cash funds this year end	<u>£14,751.92</u>	<u>£14,578.55</u>
<b>Statement of Assets and Liabilities at the end of the period</b>		
B1 Cash Funds		
HSBC Community Account	<u>£14,751.92</u>	<u>£14,578.55</u>
Total Cash Funds	<u>£14,751.92</u>	<u>£14,578.55</u>

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B2 Other monetary assets

B3 Investment assets

B4 Assets retained for the charity's own use

B5 Liabilities

Signed on behalf of the Trustees

*A Davis*

Avena Davis (Treasurer)

Date of approval 1st December  
2023

**KETTERING REFUGEE ASSISTANCE**

England & Wales - Charity number 1183931

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# Accounts

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From **Period start date** 1st July 2021 **To** **Period end date** 30th June 2022

**Section A Reference and administration details**

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

8 Hogarth Drive
Barton Seagrave
Kettering, Northamptonshire
<b>Postcode</b> NN15 5UQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emily-Rose Fedorowycz			
2	Dez Dell		2 <sup>nd</sup> October 2021	
3	Avena Davis		2 <sup>nd</sup> October 2021	
4	Hilary Guy		2 <sup>nd</sup> October 2021	
5	Simon Jones			
6	John Padwick			
7	Andrew Sipple			
8				

**Section B Structure, governance and management**

**Description of the charity's trusts**

<b>Type of governing document</b> (eg. trust deed, constitution)	Constitution dated 5th May 2018 as amended 27th September 2021
<b>How the charity is constituted</b> (eg. trust, association, company)	Charitable Incorporated Organisation
<b>Trustee selection methods</b> (eg. appointed by, elected by)	<p>3 new Trustees were selected at the Kettering Refugee Assistance AGM which has held on Saturday 2<sup>nd</sup> October 2021.</p> <p>The following were unanimously elected as Trustees for a period of three years:</p> <ol style="list-style-type: none"> <li>1. James (Dez) Dell Proposed: Emily Fedorowycz Seconded: John Padwick</li> </ol>

2. Hilary Guy Proposed: Andrew Dutton Seconded: Sabir Jones
3. Avena Davis Proposed: Emily Fedorowycz Seconded: John Padwick

Avena Davis is also taking ownership of the role of Treasurer.

The following was also confirmed at this meeting:

1. Andrew Dutton is resigning as a Trustee and as Secretary after this AGM.
2. Emily Fedorowycz has another two years to serve as a Trustee.
3. Sabir (Simon) Jones, John Padwick and Andy Sipple each have another year to serve as a Trustee.

#### **Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Kettering Refugee Assistance has a comprehensive set of policies and procedures including:

- Constitution
- Role Descriptions
- Risks and Management
- Financial Regulations
- Data Protection
- Policy for Managing Volunteers
- Safeguarding

As of June 2022, Kettering Refugee Assistance has a total of 7 Trustees, including Emily-Rose Fedorowycz who has the role of Chair, and Avena Davis who has the role of Treasurer.

The Patrons of the charity are the Bishops of Brixworth (CE) and Northampton (RC) and the Chair of the local Muslim Association.

At the KRA Trustee meeting on 15<sup>th</sup> January 2022 John Padwick (Trustee) was nominated as the Safeguarding Lead and Sabir (Simon) Jones has kindly agreed to become Secretary.

In addition to this, Kettering Refugee Assistance has a total of 74 members and supporters with the below breakdown:

Members = 20  
Supporters = 54

Members support KRA by making a contribution of £10 (or £5 for unwaged) to our cause as an annual membership fee. In this financial year (July 2021 – June 2022) this has generated £200 income for the charity.

Membership of the charity is open to anyone who is interested in furthering its purposes and agrees to accept the duty of members to act in the charity's best interests. A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated.

Kettering Refugee Assistance is a member of the Kettering Futures

...ment funded promoter of the Community Sponsorship Scheme.

Contact has been made with similar groups in the region, including:

- Safe Haven
- Hope Into Action
- Refugee Groups in Market Harborough and Oundle
- KCU
- Accommodation Concern
- North Northamptonshire Help for Ukraine

Kettering Refugee Assistance has approved a risk assessment and management measures that will be reviewed annually.

## Section C

### Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide relief to those granted refugee status in the UK, living in Kettering and the surrounding area by the provision of support services so as to advance them in life and assist them with the adaption within a new community, with the objects of: -

- (1) Preserving and protecting their physical and mental health
- (2) Advancing their education and training; and
- (3) Relieving them from financial hardship and unemployment

The initial focus of the charity has been preparation for the submission of an application to the Home Office to welcome one family of refugees, including at least one member classified as vulnerable by the UNHCR.

This work has been in the areas of:

- L accommodation
- L safeguarding
- L interpreters
- L benefits
- L healthcare services
- L education
- L ESOL
- L volunteering and employment
- L cultural orientation
- L finance

As part of this preparation the charity are encouraging new Trustees, Members and Volunteers to sign up to Reset online training.

The charity has also held a number of local events in the area and has established a website and Facebook page. The Kettering Refugee Assistance page on Facebook has:

371 likes  
446 followers

On 26<sup>th</sup> January 2022 we were informed that the local council were in the process of re-settling a Refugee family from Afghanistan as part of North Northamptonshire Council commitment to re-settle 10 families in the local area. Kettering Refugee Assistance supported the local council, helping to find translators, settling the family into their new home, as well as

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In addition to this, contact has been made with Kettering Refugee Assistance from 2 local refugees who required immediate assistance, both to find emergency accommodation and for financial support. Reflecting on our mission statement and aims to relieve individuals from financial hardship, the Trustees approved the following payments:

- Payment to Afghan Refugee - £150
- Payment to Uyghur Refugee - £100

Kettering Refugee Assistance is continuing to pursue community sponsorship; however, we are still waiting for the council to approve our application. In the meantime, we are looking into potential housing options to house a family once our application has been approved/successful.

Building on advice given to KRA the suggestion of RESET last year, we have been looking to link up with a Lead Sponsor Organisation who would take overall legal responsibility and give us extra credibility, however, recent events in Afghanistan sparked a renewed interest in the community and at the new North Northamptonshire Council (NNC) to support refugees from that country.

The Deputy Executive Officer and, also, the Leader of the council have been supportive, and we are now very hopeful that NNC will approve our application to the Home Secretary, Priti Patel MP, who has endorsed the Community Sponsorship Scheme and encouraged people who wish to help in the present refugee crisis to join or set up Community Sponsorship Groups like KRA.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is entirely run by volunteers and has been fortunate to attract members who are committed to its aims. These include people with relevant skills and experience.

Volunteers have been responsible for all the charity's fundraising.

#### Section D

#### Achievements and performance

**Section D****Achievements and performance****Summary of the main achievements of the charity during the year**

During the year the charity has:

1. Induction for new Trustees.
2. Training for members and volunteers (Reset).
3. Changing the name of the CIO to North Northamptonshire Refugee Assistance (NNRA) so that we can support refugee resettlement across the whole area covered by NNC.
4. Set up for Gift Aid.
5. Ensured that we have sufficient funds available to meet the home office criteria for making an application to become an approved sponsorship group.
6. Continued negotiations with North Northamptonshire Council (NNC) to obtain their permission to make an application to Home Office.
7. Continued to meet regularly both in person and on Zoom.
8. Clear distinction of mission statement and constitution – set up to support Kettering AND the local areas of North Northamptonshire.
9. Support for local Afghani Refugee who was in need of emergency assistance and financial support.
10. Support for local Ughingur Refugee who was in need of emergency assistance and financial support.
11. Donate button on facebook page to generate more income for KRA.
12. Helped local council resettle Afghan refugees into the local community.
13. Circulated information on RESET training dates.
14. DBS checks – all Trustees now have up to date DBS checks and we are in the process of ensuring our volunteers are up to date. Volunteers who need DBS checks will be paid for by the charity as agreed by Trustees at our meeting on 26<sup>th</sup> March 2022.
15. Changing BANK to Co-Operative bank due to current charges from HSBC.
16. Welcome Pack created to welcome Refugees into the local community. This will be a useful resource once our community sponsorship application has been approved and our dedicated family arrive.
17. Decision to restrict £14,000 of KRA income for the community sponsorship scheme and additional support the family may require once settled – agreed by Trustees at our meeting on 26<sup>th</sup> March 2022.
18. Built closer relationship with local Councils Corby and Kettering – support for local refugees.
19. Created petition to MPs in North Northamptonshire to show that their constituents do stand with refugees, and to encourage them to reconsider their position on the Nationality and Borders Bill. This petition has generated over 100 signatures.
20. Building up momentum by inviting new members and volunteers to a meeting.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The charity seeks to raise sufficient funds to undertake its primary purpose of participation in the Community Sponsorship Scheme. It has an investment policy should it ever hold funds in excess of that required for immediate use.

At the Trustee meeting on 26<sup>th</sup> March 2022 the Trustees agreed to restrict £14,000 of KRA income for the community sponsorship scheme.

Funds in excess of this can be used to support our aims and enable KRA to support local refugees living in the area, and re-invested back into the charity.

Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds have been:

- donations by individuals (via membership or donations)
- donation from a trust
- donations by faith and other groups
- fundraising events

A breakdown of income generated by KRA can be found in our annual accounts report (see below).

Expenditure by KRA has been spent on the following:

- Local support for refugees
- Cost of new website including new domain secured for 2 years (NNRA)
- Charges on account by HSBC (hence reason for switching to Co-Op Bank where we will not be charged)

It was unanimously resolved that individual membership for 2021-22 remain at £10 (waged) and £5 (unwaged) and corporate membership be set at £50 for the year.

Proposed: Emily Fedorowycz

Seconded: Sabir Jones


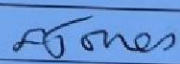
**Section F Other optional information**

Copies of all or any of the charity's policies and procedures are available upon request:

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emily Fedorowycz	Simon (Sabir) Jones
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date

3.9.22

# Independent Examiner's Report on the Accounts of Kettering Refugee assistance.

Report to the trustees/  
members of

Charity Name

**Kettering refugee assistance**

On accounts for the year

**1<sup>st</sup> July 2021 to 30<sup>th</sup> June  
2022**

Charity No 1183931

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent  
examiner's statement**

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20/08/2022

Name:

Paul Bertin

Address:

2 Bryant Way

Higham Ferrers

NN10 8EG



**KETTERING REFUGEE ASSISTANCE Registered no. 1183931**  
**RECEIPTS & PAYMENTS ACCOUNTS**  
**For the period from 1<sup>st</sup> July 2021 to 30 June 2022**

A1 Receipts	2021-2022	2020-2021
Donations	807.24	590.00
Membership fees	190.00	140.00
Fundraising events	00.00	0.00
Gift Aid	0.00	0.00
Sub total	<u>997.24</u>	<u>730.00</u>
A2 Asset and Investment Sales	-	-
Total receipts	<u>997.24</u>	<u>730.00</u>
A3 Payments		
Donation to Médecins sans Frontières		5,000.00
Charges	34.40	
Refugee Support	250.00	
DBS Checks	TBC	
Sub total	<u>282.40</u>	<u>5,000.00</u>
A4 Asset & Investment Purchases	0	0
Website	123.57	
Total Payments	<u>405.97</u>	<u>0</u>
Net of receipts/ (payments)	<u>589.27</u>	<u>4,270.00</u>
A5 Transfers between funds	0	0
A6 Cash funds last year end	13,989.28	18,259.28
Cash funds this year end	14,578.55	13,989.28
<b>Statement of Assets and Liabilities at the end of the period</b>		
B1 Cash Funds		
HSBC Community Account	14,578.55	<u>13,989.28</u>
Total Cash Funds	<u>14,578.55</u>	<u>13,989.28</u>
B2 Other monetary assets	0	0
B3 Investment assets	0	0
B4 Assets retained for the charity's own use	0	0
B5 Liabilities	0	0

Signed on behalf of the Trustees

*A Davis*

Avena Davis (Treasurer)

Date of approval TBC 20/8/22

**KETTERING REFUGEE ASSISTANCE**

England & Wales - Charity number 1183931

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# Accounts

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## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2020		30	6	2021

### Section A Reference and administration details

Charity name

Registered charity number (if any)

Charity's principal address

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1 Andrew Dutton	Secretary		
2 Simon Jones			
3 John Padwick	Vice Chair		
4 Andy Sipple	Treasurer		
5 Emily Fedorowycz	Chair		

Name of chief executive or names of senior staff members (Optional information)

The charity is entirely run by volunteers

### Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document	Constitution dated 5 May 2018, as amended 15 June 2019
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Elected by members at AGM or other general meetings or by appointment by the Trustees
You may choose to include additional information, where relevant, about: <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The charity has a comprehensive set of policies and procedures related to its objects.</p> <p>Membership of the charity is open to anyone who is interested in furthering its purposes and agrees to accept the duty of members to act in the charity's best interests. A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated.</p> <p>The charity is a member of the Kettering Futures Partnership, NCVO and Small Charities Coalition. It receives advice from For Refugees on behalf of Reset Communities and Refugees, the Government funded promoter of the Community Sponsorship Scheme. Contact has been made with similar groups in the region, including Safe Haven based in Northampton.</p> <p>The Patrons of the charity are the Bishops of Brixworth (CE) and Northampton (RC) and the Chair of the local Muslim Association.</p> <p>The charity has approved a risk assessment and management measures that will be reviewed annually.</p>

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide relief to those granted refugee status in the UK, living in Kettering and the surrounding area by the provision of support services so as to advance them in life and assist them with the adaption within a new community, with the objects of: -

- (1) Preserving and protecting their physical and mental health
- (2) Advancing their education and training; and
- (3) Relieving them from financial hardship and unemployment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The initial focus of the charity has been preparation for the submission of an application to the Home Office to welcome one family of refugees, including at least one member classified as vulnerable by the UNHCR.

This work has been in the areas of

- accommodation
- safeguarding
- interpreters
- benefits
- healthcare services
- education
- ESOL
- volunteering and employment
- cultural orientation
- finance.

As part of this preparation the charity hosted a training day provided by Reset that was attended by many members.

The charity has also held public information events in the area, and has established a website and Facebook page.

The charity campaigned for the extension of the Community Sponsorship Scheme.

It is anticipated that the resettlement plan will be completed and the application submitted to the Home Office as soon as possible after April 1<sup>st</sup> 2021, subject to the extension of the scheme and consent being granted by North Northamptonshire Council.

The Trustees have had regard to the guidance on public benefit issued by the Charity Commission and amended its Constitution as suggested by the Charity Commission.

Additional details of objectives and activities (Optional information)

Contribution made by volunteers

The Charity is entirely run by volunteers and has been fortunate to attract members who are committed to its aims. These include people with relevant skills and experience.

Volunteers have been responsible for all the charity's fundraising.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

During the year the charity has

- ensured that we have sufficient funds available to meet the Home Office criteria for making an application to become an approved sponsorship group
- Begun negotiations with North Northamptonshire Council (NNC) to obtain their permission to make an application to the Home Office
- Continued to meet regularly on ZOOM during the Covid-19 pandemic
- Donated £5000 to Médecin sans Frontières for medical assistance during the pandemic to refugees in Syria.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The charity seeks to raise sufficient funds to undertake its primary purpose of participation in the Community Sponsorship Scheme. It has an investment policy should it ever hold funds in excess of that required for immediate use.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related

The charity's principal sources of funds have been

- donations by individuals
- donation from a trust
- donations by faith and other groups
- fundraising events

## Section D

## Achievements and performance

investment;

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## Section F

## Other Optional Information

Copies of all or any of the charity's policies and procedures are available free of charge on request.

## Section G

## The Declaration

**The trustees declare that they have approved the trustees' report above.**

Signature

--

Full name)

--

Position

**Chair**

Date

--



**KETTERING REFUGEE ASSISTANCE Registered no. 1183931**  
**RECEIPTS & PAYMENTS ACCOUNTS**  
**For the period from 1 July 2020 to 30 June 2021**

<b>A1 Receipts</b>	<b>2020-21</b>	<b>2019-20</b>
Donations	590.00	50.00
Membership fees	140.00	210.00
Fundraising events	0.00	114.28
Gift Aid	0.00	0.00
Sub total	<u>730.00</u>	<u>374.28</u>
<b>A2 Asset and Investment Sales</b>	0.00	0.00
<b>Total receipts</b>	<u><b>730.00</b></u>	<u><b>374.28</b></u>
<b>A3 Payments</b>		
Donation to Médecins sans Frontières	5,000.00	0.00
Sub total	<u>5,000.00</u>	<u>0.00</u>
<b>A4 Asset &amp; Investment Purchases</b>	0.00	0.00
<b>Total Payments</b>	<u><b>5,000.00</b></u>	<u><b>0.00</b></u>
Net of receipts/ (payments)	<u>-</u>	<u>374.28</u>
	<u><b>4,270.00</b></u>	
<b>A5 Transfers between funds</b>	0.00	0.00
<b>A6 Cash funds last year end</b>	18,259.28	17,885.00
Cash funds this year end	<u>13,989.28</u>	<u>18,259.28</u>

**Statement of Assets and Liabilities at the end of the period**

<b>B1 Cash Funds</b>		
HSBC Community Account	13,989.28	18,259.28
<b>Total Cash Funds</b>	<u>13,989.28</u>	<u>18,259.28</u>
<b>B2 Other monetary assets</b>	0.00	0.00
<b>B3 Investment assets</b>	0.00	0.00
<b>B4 Assets retained for the charity's own use</b>	0.00	0.00
<b>B5 Liabilities</b>	0.00	0.00

