



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 01	Month 01	Year 2025	To	Day 31	Month 12	Year 2025

Section A Reference and administration details

Charity name Norfolk Museum of Freemasonry

Other names charity is known by

Registered charity number (if any) Charitable Incorporated Organisation 1183920

Charity's principal address NORFOLK MUSEUM OF FREEMASONRY
Masonic Centre, Norwich St,
Dereham
Postcode NR19 1AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Norman Allen	Chair		
2	Michael Stanley Gooderson BEM			
3	Brian Nestor			
4	Steven Woolner			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The charity is a Charitable Incorporated Organisation (CIO), controlled by its Constitution document dated 26 November 2018 amended 2 April 2024. CIO - FOUNDATION Registered 17 Jun 2019 as amended on 02 Apr 2024
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation 1183920
Trustee selection methods (eg. appointed by, elected by)	New Trustees may be recruited to the Board at any time by the Trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees manage the affairs of the Charity and meet regularly to discuss and review its financial and operational affairs.

The charity trustees make available to each new charity trustee, on or before their first appointment, a copy of the current version of the Constitution document and a copy of the Charitable Incorporated Organisation's latest Trustees' Annual Report and statement of accounts.

The principal risks to the Trust are the general level of donations which make up a significant portion of the Trust's income and the possible damage to and loss of the museum's collections.

Best practices are adopted in the identification, evaluation, and control of risks to ensure that, as far as possible, such risks are eliminated or reduced to an acceptable level.

Summary of the objects of the charity set out in its governing document

To advance education for the benefit of the public by the maintenance of a museum and library.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Norfolk Museum of Freemasonry is a small, volunteer-run museum dedicated to preserving and promoting the history of Freemasonry in Norfolk. The Museum is open to all members of the public and admission is free of charge, ensuring that access is not restricted by financial barriers. Through the display and interpretation of artefacts, documents and regalia, the Museum contributes to wider public understanding of the social, cultural and charitable history of Freemasonry within the county.

Highlights of the collection include the Provincial Grand Master's Chair, the Provincial sword with its distinctive flame-shaped blade, and a rare 17th-century portrait of a Freemason wearing a long operative apron within a lodge setting. Visitors are able to learn about jewels, aprons, rare books, regalia, glassware, pottery and other Masonic artefacts, many of which are closely associated with Norfolk Freemasonry and reflect its local heritage and traditions.

The charity maintains a Reference Library and Archive to support historical and genealogical research into Freemasonry in Norfolk. Researchers and members of the public may access specific materials by contacting the Museum in advance so that items can be prepared for consultation. This supports education, scholarship and the preservation of local history.

The charity continues to be managed effectively by its Trustees and volunteers, with appropriate oversight of governance, safeguarding of assets and compliance with relevant regulatory requirements.

The Trustees confirm that, in carrying out these activities, they have had due regard to the guidance issued by the Charity Commission on public benefit and are satisfied that the charity's work meets the requirements for the provision of public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year, the principal activity has been the successful relocation of the Museum to the Dereham Masonic Centre. This move has enabled the collection to be rehoused securely and displayed appropriately, ensuring its long-term preservation and continued accessibility for visitors.

The CIO continues to deliver a permanent facility allowing it to showcase informative displays on local and national masonic history, presented through a variety of media, artefacts and collections.

The Museum also welcomes donations of Masonic items that may enhance or complement the existing collection. In addition, volunteers are actively encouraged to assist with cataloguing, conservation and the day-to-day running of the Museum, thereby promoting community involvement and shared stewardship of heritage.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity feels it has achieved the necessary amount of funding to enable it to achieve its objectives. The charity's policy on reserves is to hold sufficient funds to meet day to day needs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Stephen Norman Allen	Michael Stanley Gooderson
Full name(s)	Stephen Norman Allen	Michael Stanley Gooderson BEM
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	17/02/2026	



Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	01/01/2025		31/12/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	1,000	-	-	1,000	6,000
Donations	-	-	-	-	90
Other	-	-	-	-	-
Sale of surplus items	270	-	-	270	255
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,270	-	-	1,270	6,345
Total receipts	1,270	-	-	1,270	6,345
A3 Payments					
Audit of collection	-	-	-	-	-
Rent	1,000	-	-	1,000	6,000
Display equipment	-	-	-	-	-
Restoration	-	-	-	-	-
Membership	71	-	-	71	71
Other	-	-	-	-	-
Sub total	1,071	-	-	1,071	6,071
Total payments	1,071	-	-	1,071	6,071
Net of receipts/(payments)	199	0	0	199	274
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	313	0	0	313	39
Cash funds this year end	512	0	0	512	313

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	512	-	-
		-	-	-
		-	-	-
	Total cash funds	512	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Michael Stanley Gooderson BEM		17/02/2026
		Stephen Norman Allen		March 2016
TAR	6			