



Trustees' Annual Report for the period

From 1 Nov 2020 Period start date To 31 Oct 2021 Period end date

Charity name: **MILTON KEYNES VIHARA:
COMMUNITY CENTRE FOR MINDFULNESS MEDITATION**

Charity registration number: 1183908

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | For the public benefit, to advance Buddhism in Milton Keynes and the surrounding area, in particular but not exclusively by: (a) facilitating the teaching of Theravada Buddhism and to provide opportunities for the study and practice of Buddhist philosophy, meditation and mindfulness (b) conducting regular lessons in Buddhism for devotees. (c) establishing centres for the practice of Buddhism and meditation (d) providing residential facilities for Buddhist monks to teach and practice Buddhism. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <ul style="list-style-type: none">• Conducting regular classes teaching Theravada Buddhism to children• Conducting a regular programme of meditation courses• Organising regular talks and discussions on Buddhism and meditation practice that are open to anyone to attend• Maintaining accommodation for the resident monks on the vihara premises |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Yes, all trustees have read this guidance. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | Not applicable |
| Policy on social investment including program related investment | Para 1.38 | Not applicable |
| Contribution made by volunteers | Para 1.38 | <ul style="list-style-type: none">• Volunteers contribute their time and expertise to support the activities of the Milton Keynes Vihara summarised above. This includes:<ul style="list-style-type: none">○ Facilitating children's Buddhism programme○ Facilitating regular Buddhism talks and discussions that are open to the public○ Working to maintain the Vihara premises |
| Other | | Not applicable |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <ul style="list-style-type: none">• Building on the activities from last year, Milton Keynes Vihara has continued to conduct a regular series of events aimed at supporting the community gain a greater understanding of Buddhist teachings and develop their practice of meditation.• The children's Dhamma School programme continued through the year, moving to a schedule of online sessions every two weeks.• Carried out a special appeal to raise funds and provide parcels of essential food to families affected by COVID-19 in Sri Lanka. This was organised in collaboration with the Letchworth Dhamma Nikethanaya Buddhist Academy, and members of the MK Vihara community donated a total of £945: https://www.youtube.com/watch?v=nbrAbS6vGis• Organisation of Buddhist cultural events, such as a programme of devotional songs to mark the Posen full moon day in June 2021.• Supporting the wider Milton Keynes community, for example by participating in events organised by the Milton Keynes Nippon Myohoji Buddhist Peace Pagoda. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | No additional information to add to that provided above. |
| Performance of fundraising activities against objectives set | Para 1.41 | Fundraising to support the activities of the vihara have been through one-off donations from individuals visiting the Vihara or regular contributions from well wishers and members of the community. The funds raised have been sufficient to meet the essential expenses of maintaining the Vihara premises (rent, utilities, telephone / broadband and council tax). |
| Investment performance against objectives | Para 1.41 | Not applicable |
| Other | | Not applicable |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>Net receipts for the charity operation for the period from Nov 2020 – Oct 2021 is £5,203.</p> <p>During the year, the trustees approved a request from Dr. Dinuka de Silva to change the source of his donations from one account to another. As a result, a single transfer of £800/- was made to Dr. de Silva, and which was replaced by a remittance of £800/- from his personal account.</p> <p>Additionally, during this year the Vihara supported a special appeal to provide relief to families affected by COVID-19, which raised £945/-. This was disbursed to Ven. Akurala Samitha, who coordinated the delivery of the food parcels as explained in this video: https://www.youtube.com/watch?v=nbrAbS6vGis</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Ven. Seelasumana returned to Sri Lanka in December 2020, but restricted fund of £550 held last year to support his airfare was not required. Therefore, this sum was transferred into the operational fund of the vihara. |
| Amount of reserves held | Para 1.22 | £0 |
| Reasons for holding zero reserves | Para 1.22 | The Milton Keynes Vihara is only in its 2nd year of operation and the trustees are still planning the longer term development of the vihara. |
| Details of fund materially in deficit | Para 1.24 | None |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Not applicable |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|-----------------------|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Not applicable |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Not applicable |
| A description of the principal risks facing the charity | Para 1.46 | Not applicable |
| Other | | Not applicable |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | CIO Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <p>The founding trustees were volunteers from the community who wanted to support the establishment of the Milton Keynes Vihara. This includes i. Head of the Centre; ii. President; iii. Secretary; and iv. Treasurer of the Milton Keynes Vihara who are ex-officio trustees as defined in the CIO's constitution.</p> <p>In May 2021, one of the founding Trustees, Mrs. Samanthi de Silva, stepped down from her role at Trustee and Treasurer for personal reasons. The trustees have informed the wider community of supporters of the vacancy for a new trustee and treasurer but as yet there have been no expressions of interest in this role.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | <p>Induction: Trustees will make available to each new charity trustee, on or before his or her first appointment:</p> <ol style="list-style-type: none"> 1. a copy of the CIO constitution and any amendments made to it; and 2. a copy of the CIO's latest trustees' annual report and statement of accounts. 3. Induction meetings with the Head of Centre and President of the Vihara |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Not applicable |
| Relationship with any related parties | Para 1.51 | Not applicable |
| Other | | Not applicable |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | MILTON KEYNES VIHARA: COMMUNITY CENTRE FOR MINDFULNESS MEDITATION |
| Other name the charity uses | MILTON KEYNES VIHARA |
| Registered charity number | 1183908 |
| Charity's principal address | 3 Aldrich Drive Willen Milton Keynes Mk15 9hp |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------------|-----------------|-----------------------------------|---|
| 1 | Prof. Arosha K. Bandara | President | | |
| 2 | Dr. Ajith de Silva | Secretary | | |
| 3 | Mrs. Samanthi de Silva | Treasurer | Until 28 June 2021 | |
| 4 | Ven. Akurala Samithasiri | Head of Centre | | |
| 5 | Dr. Dinuka de Silva | Trustee | | |
| 6 | Dr. Mahesh Dias | Trustee | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|----------------|
| Description of the assets held in this capacity | Not applicable |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not applicable |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable



Other optional information

Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|---|
| Signature(s) |  |  |
| Full name(s) | Professor Arosha K. Bandara | Dr. Ajit A. De Silva |
| Position (eg Secretary, Chair, etc) | President | Secretary |
| Date | 14 Oct 2022 | |

| | |
|--------------------------------|--|
| TITLE | MKV-TAR-2021_v1.0 |
| FILE NAME | MKV-TAR-2021_v1.0.pdf |
| DOCUMENT ID | 145b0b2933a26aa4705826f58b0e724edc2bc00c |
| AUDIT TRAIL DATE FORMAT | MM / DD / YYYY |
| STATUS | ● Signed |

Document History



SENT

10 / 14 / 2022

18:37:19 UTC

Sent for signature to Prof. Arosha K. Bandara (a.k.bandara@open.ac.uk) and Dr. Aijt A. de Silva (sd9865@hotmail.com) from a.k.bandara@open.ac.uk
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10 / 14 / 2022

18:37:30 UTC

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SIGNED

10 / 14 / 2022

18:38:18 UTC

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10 / 15 / 2022

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SIGNED

10 / 15 / 2022

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Milton Keynes Vihara

1183908

Receipts and payments accounts

CC16a

For the period
from

01-Nov-20

To

30-Oct-21

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Monthly Standing Orders | 9,496 | - | - | 9,496 | 12,800 |
| Katina Ceremony Donations | 4,395 | - | - | 4,395 | 1,545 |
| Other donations | 10,305 | - | - | 10,305 | 2,256 |
| COVID 19 Appeal | - | 945 | - | 945 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 24,196 | 945 | - | 25,141 | 16,601 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 24,196 | 945 | - | 25,141 | 16,601 |
| A3 Payments | | | | | |
| Rent for premises | 15,000 | - | - | 15,000 | - |
| Council Tax | 2,100 | - | - | 2,100 | - |
| Energy (Heating & Light) | 519 | - | - | 519 | - |
| Water | 161 | - | - | 161 | - |
| Telecommunications | 383 | - | - | 383 | - |
| Returned Donations | 800 | - | - | 800 | - |
| Donation to COVID 19 Appeal | - | 945 | - | 945 | - |
| Other expenses (Katina 2021) | 30 | - | - | 30 | - |
| | - | - | - | - | - |
| Sub total | 18,993 | 945 | - | 19,938 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 18,993 | 945 | - | 19,938 | - |
| Net of receipts/(payments) | 5,203 | - | - | 5,203 | 16,601 |
| A5 Transfers between funds | 550 | - 550 | - | - | - |
| A6 Cash funds last year end | 3,724 | - | - | 3,724 | - |
| Cash funds this year end | 9,477 | - 550 | - | 8,927 | 16,601 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Closing bank balance on 30 Oct 2021 | 9,477 | - 550 | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 9,477 | - 550 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |

| | | | |
|--|--|---|---|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |


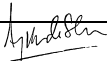
B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|--|-------------------|------------------|
|  | Arosha K. Bandara | 2 Oct 2022 |
|  | Ajit A. De Silva | 2 Oct 2022 |



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

MILTON KEYNES VIHARA COMMUNITY CENTRE FOR MINDFULNESS
MEDITATION

On accounts for the year
ended

OCTOBER 2021

Charity no
(if any) 1183908

Set out on pages

One and Two

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 14/10/2022

Name:

RANJITH H LIYANAGE

Relevant professional
qualification(s) or body
(if any):

CIMA - Chartered Institute of
Management Accountants, UK

Address:

7 RAVENSFIELD GARDENS
EWELL
SURREY KT19 0ST

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No material matters of concern found.