

BERRICK AND ROKE VILLAGE HALL CIO – ANNUAL REPORT

Aim and purposes

Berrick and Roke Village Hall aims to provide the facility of the Village Hall for the benefit of the local parishioners.

The CIO is also specifically responsible for the running and maintenance of the Village Hall, Cow Pool, Berrick Salome.

Objectives and Activities

The Charity owns and manages Berrick and Roke Village Hall, forming the very centre of village activities.

The Hall consists of a single storey complex containing three letting rooms: Main Hall, Meeting Room and Community Room, in addition to a kitchen.

The complex is used by a wide range of village organisations for social, educational, artistic, and entertainment purposes. It is also used by semi-commercial organisations, for example exercise and keep fit classes. The Hall also hosts family parties.

The CIO continues to focus on its central purpose of providing high quality meeting and event space for the Berrick and Roke community

Achievements and Performance

We are delighted to report that the Charity has, for the second year, increased its income from the hire of the hall's facilities to £9544, almost a 10% rise.

The demand for the hall's excellent facilities continues to rise, supported by the return of more numerous events hosted by our main hirer, the Wallingford Bridge Club.

Financial Review

The Berrick and Roke Village Hall accounts have been filed alongside this report. Income from hall rentals, our main source of income, has increased from £8576 to £9543. Costs have also risen due to increased maintenance and the price rises in utilities. Overall, however, reserves have increased and the Hall remains secure financially. The only point of note in these accounts was a small double payment of £163.5 which was corrected in the 24/25 accounts.

Reserves policy

The Charity's reserves policy is to maintain a minimum sum of £2000 for general running costs and other commitments that, in conjunction with the income generated by our long term hire agreement, reflects a 12 month 'buffer'.

The Berrick and Roke Village Hall CIO currently holds reserves of £7902 at year end (almost 40% increase on previous year) and the treasurer actively monitors all spend and income on a monthly basis.

Volunteers

The Berrick and Roke Village Hall CIO has 3 volunteers that work alongside the trustees.

- Andy Batt (Chairman Berrick Salome PC)
- Amanda Moser (Safety Officer)
- Colin Jones (Chairman Wallingford Bridge Club).

Structure, governance and management

The Trustees are pleased to present their second Report and Financial Statements of the Charitable Incorporated Organisation, charity number 1183907.

The Board of Trustees act as part of the Management Team alongside the Volunteers mentioned above.

No changes in trustees have taken place and all have been confirmed in their respective positions going forward.

Administrative information

The Berrick and Roke Village Hall is situated in Cow Pool Berrick Salome and part of the Parish of Berrick and Roke.

Summary

This, our second year operating as a CIO, has been positive one, seeing the continued return to more normal levels of operations post COVID. Our main contracted tenant, Wallingford Bridge Club (WBC), have been very successful in growing their events and, in turn, their use of the hall. We thank them enormously for their continued support.

We would also like to express our full appreciation for the support, commitment and dedication of the Trustees and Volunteers that make up the Village Hall Management Committee (VHMC) members; all of whom have generously given up their time to ensure that the Village Hall is not only fit for purpose but, more importantly, has a viable long term future.

Financially the Hall has achieved its previous years objective and fully recovered from the effects of the lockdown. It is once again on a solid financial footing with good levels of cash reserves and ongoing income.

A Health and Safety Assessment and a Fire Risk Assessment have been undertaken with no significant issues arising.

The Village Hall is available for hire at a very reasonable £20 per hour. Over the year, it has been well used for all sorts of events. Highlights during the last 12 months have been a number of fun children's parties, a series of Pilates classes and continued regular Bridge events.

Berrick & Roke Village Hall CIO

Summary of receipts & payments for the Y/E 31/03/23

2022/23	RECIEPTS	2023/24
7841.25	Contracted Tenant - Bridge Club Rent	8476.75
735	Other Rent	1067.5
2381.66	Deposits Received from Old Charity - Berrick and Roke Village Hall	0
102.34	Refunds from Electric Suppliers	2453.05
11060.25	TOTAL	11997.3
PAYMENTS		
975.8	Cleaning	1654.57
984.66	Maintenance	2103.36
476.5	Oil	820.58
0	Disposables / Materials	0
0	Insurance	912.33
1742.33	Electricity	3182.72
0	Refunded Deposits	0
0	Donations	0
1950.84	Professional Fees Licences	351.12
6130.13	TOTAL	9024.68
SUMMARY		
0	Balance B/F	4930.12
11060.25	Total Reciepts	11997.3
6130.13	Total Payments	9024.68
0	Creditors	0
0	Debtors	0
4930.12	Represented by Lloyds Acc 01068218	7902.74