

## **BERRICK AND ROKE VILLAGE HALL CIO – ANNUAL REPORT**

### **Aim and purposes**

Berrick and Roke Village Hall aims to provide the facility of the Village Hall for the benefit of the local parishioners.

The CIO is also specifically responsible for the running and maintenance of the Village Hall, Cow Pool, Berrick Salome.

### **Objectives and Activities**

The Charity owns and manages Berrick and Roke Village Hall, forming the very centre of village activities.

The Hall consists of a single storey complex containing three letting rooms: Main Hall, Meeting Room and Community Room, in addition to a kitchen.

The complex is used by a wide range of village organisations for social, educational, artistic, and entertainment purposes. It is also used by semi-commercial organisations, for example exercise and keep fit classes. The Hall also hosts family parties.

The CIO continues to focus on its central purpose of providing high quality meeting and event space for the Berrick and Roke community

### **Achievements and Performance**

This is the first operating year of the CIO.

Following the COVID close down, we are delighted to report that the Charity increased its income from the hire of the hall's facilities to £8526.

The demand for the hall's excellent facilities continues to rise, supported by the return of more numerous events hosted by our main hirer, the Wallingford Bridge Club.

### **Financial Review**

The Berrick and Roke Village Hall CIO is now active and accounts have been filed alongside this report.

### **Reserves policy**

The Charity's reserves policy is to maintain a minimum sum of £2000 for general running costs and other commitments that, in conjunction with the income generated by our long term hire agreement, reflects a 12 month 'buffer'.

The Berrick and Roke Village Hall CIO currently holds reserves of £4930 at year end and the treasurer actively monitors all spend and income on a monthly basis.

## **Volunteers**

The Berrick and Roke Village Hall CIO has 3 volunteers that work alongside the trustees.

- Andy Batt (Chairman Berrick Salome PC)
- Amanda Moser (Safety Officer)
- Colin Jones (Chairman Wallingford Bridge Club).

## **Structure, governance and management**

The Trustees are pleased to present their first Report and Financial Statements of the Charitable Incorporated Organisation, charity number 1183907.

The Board of Trustees act as part of the Management Team alongside the Volunteers mentioned above.

No changes in trustees have taken place and all have been confirmed in their respective positions going forward.

## **Administrative information**

The Berrick and Roke Village Hall is situated in Cow Pool Berrick Salome and part of the Parish of Berrick and Roke.

## **Summary**

We would first of all like to express our full appreciation for the support, commitment and dedication of the Trustees and Volunteers that make up the Village Hall Management Committee (VHMC) members; all of whom have generously given up their time to ensure that the Village Hall is not only fit for purpose but, more importantly, has a viable long term future.

Secondly, we would like to thank the Wallingford Bridge Club (WBC) – our major contracted tenant – for their continued support.

Finally, we would like to acknowledge the work of Mandy Lane who, over a period of years, has regularly ensured the Hall was clean and ready for use.

It has been a particularly quiet year with no significant projects undertaken and focus simply being on returning the Hall to normal activity levels.

A Health and Safety Assessment and a Fire Risk Assessment have been undertaken with no significant issues arising.

The Village Hall is available for hire at a very reasonable £20 per hour. Over the year, it has been well used for all sorts of events. Highlights during the last 12 months have been a number of fun children's parties, a series of Pilates classes and a major cycling event involving UK Cycling.

## Berrick & Roke Village Hall CIO

### Summary of Receipts & Payments for the Y/E 31/03/23

<b>RECIEPTS</b>		<b>2022/23</b>
Contracted Tenant - Bridge Club Rent		7841.25
Other Rent		735
Deposits Received from Old Charity - Berrick and Roke Village Hall		2381.66
Refunds from Electric Suppliers		102.34
<b>TOTAL</b>		<b>11060.25</b>
<b>PAYMENTS</b>		
Cleaning		975.8
Maintenance		984.66
Oil		476.5
Disposables / Materials		0
Insurance		0
Electricity		1742.33
Refunded Deposits		0
Donations		0
Professional Fees		1950.84
<b>TOTAL</b>		<b>6130.13</b>
<b>SUMMARY</b>		
Balance B/F		0
Total Reciepts		11060.25
Total Payments		6130.13
Creditors		0
Debtors		0
Reserve Represented by Lloyds Bank		<b>4930.12</b>