

# BLUNHAM VILLAGE HALL

England & Wales · Charity number 1183856

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-06-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 105a HIGH STREET  
Blunham  
Bedford  
MK44 3NN

**Phone** 07895453151

**Email** [BlunhamVillageHall@gmail.com](mailto:BlunhamVillageHall@gmail.com)

**Website** [blunhamvillagehall.com](http://blunhamvillagehall.com)

## Activities

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**Objects:** 1) THE OBJECT OF THE CHARITY IS THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR USE BY THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:A) MEETINGS, LECTURES AND CLASSES, ANDB) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.2) THE LAND IDENTIFIED IN PART 2 OF THE SCHEDULE TO THIS SCHEME MUST BE RETAINED BY THE COMMITTEE FOR USE FOR THE OBJECT OF THE CHARITY.

**Activities:** Blunham Village Hall trustees manage the Village Hall on behalf of the residents of Blunham, Bedfordshire. The charity hires the hall out to residents of Blunham and surrounding villages as well as running its own fund raising and community events for the benefit of residents of Blunham and surrounding villages.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Central Bedfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-04	£9,997	£10,303	-	-
2024-04-04	£10,144	£8,605	-	-
2023-04-04	£7,718	£9,447	-	-
2022-04-04	£14,472	£14,448	-	-
2021-04-04	£10,000	£3,727	-	-

## Trustees

Name	Role	Appointed
<b>Michelle Grice</b>	Chair	2020-04-01
David Warlow		2026-03-25
Dee Bartholomew		2022-07-13
Giovanna Ziccardi		2026-03-25
Laura Anne Edgar		2026-03-25
Lee Andrew Harrison		2025-12-10
Lindsay Rose		2020-04-01
Louise Jenkins		2026-03-25
Peter Aldis		2020-04-01
Philip Anthony Rose		2022-07-13
Robin Boothby		2022-07-13

**BLUNHAM VILLAGE HALL**

England & Wales - Charity number 1183856

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# Accounts

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## **Blunham Village Hall**

Registered Charity No. 1183856

### **Trustees' Annual Report**

**5th April 2024 – 4th April 2025**

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#### **Names of Trustees Who Served During the Year**

- **Robin Boothby** – Treasurer
- **Michelle Grice**
- **Phil Rose**
- **Nigel Aldis**
- **Lindsay Rose**
- **Dee Bartholomew**
- **Shell Eves**

#### **Post Year- End Changes**

After the year end, Shell Eves resigned as a trustee on 1<sup>st</sup> December 2025. The trustees wish to record their thanks for her contribution.

Lee Harrison was appointed as trustee on 10<sup>th</sup> December 2025.

As of 30<sup>th</sup> January 2025, the position of Chair is vacant. The trustees are collectively managing the charity's activities and governance responsibilities while seeking a suitable candidate to fill the role. The trustees remain committed to ensuring the effective running of the charity in accordance with its objectives and governing document.

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#### **Sources of Advice and Support**

- Barclays Bank plc, Leicester LE87 2BB
- Norris & Fisher Insurance Brokers
- Bedfordshire Rural Communities Charity, Cardington
- Blunham Parish Council
- Phil Rose (Maintenance)
- Dee Bartholomew (Marketing & Social Media Coordinator)
- Nigel Aldis (Blunham Parish Council Liaison)
- Independent Examiner: Dr Roy Tipping

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## **Governance**

Blunham Village Hall was originally established by a Trust Deed & Lease dated 20 July 1928. The trustees now manage the site under a Charitable Incorporated Organisation (CIO), registered with the Charity Commission on 12 June 2019.

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## **Appointment of Trustees**

The CIO Constitution governs the appointment and responsibilities of trustees.

- Minimum number of trustees: **three**
  - Maximum number of trustees: **twelve**
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## **Hiring Agreement**

Use of the Hall is subject to a Hiring Agreement signed at the time of booking. It sets out the conditions of hire and the responsibilities of both parties.

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## **Licences**

The Hall holds a Premises Licence permitting regulated entertainment, including plays, live music, recorded music, and film exhibition.

In 2017 the trustees applied to disapply the mandatory licensing requirement for the sale of alcohol. Hirers planning to sell alcohol must now obtain a Temporary Event Notice (TENs) from the local authority.

The Hall is also:

- Registered for Small Society Lotteries
  - Licensed by the Performing Right Society (PRS) for live and recorded music.
  - Registered with Filmbank Media for film licences.
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## **Risk Management**

### **Insurance**

The trustees recognise their legal obligation to protect the building, its users, and contractors through appropriate insurance.

The Hall is insured with Covea Insurance plc, including:

- Buildings & accidental damage: **£635,328**
- Contents: **£53,595**
- Public liability: **£5,000,000**
- Employers' liability: **£10,000,000**
- Business interruption (24 months): **£22,606**
- Trustees' indemnity: **£500,000**
- Property owners' liability: **£5,000,000**
- Legal expenses: **£100,000** (via DAS Legal Expenses Insurance Company Ltd)

### **Building Issues**

- Annual testing of gas appliances, electrical equipment, and firefighting equipment by qualified personnel
- Routine checks conducted by committee volunteers

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### **Objectives of the Charity**

- To provide and maintain a village hall for use by the inhabitants of Blunham, without distinction as to political, religious, or other opinions.
- To offer facilities for meetings, lectures, classes, recreation, and leisure activities, with the aim of improving the conditions of life for inhabitants

The trustees consider these objects to be consistent with the Charity Commission's Public Benefit guidance and have pursued them throughout the year.

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## Principal Activities in Pursuit of Objectives

- Regular activities including St Edmunds Fellowship, Gardening Club, Pilates, and Boot Camp
  - Weekly volunteer-run Monday Coffee Morning
  - Parish Council bi-monthly meetings
  - Meetings by Blunham Young Farmers and Blunham Angling Club
  - Monthly Blunham Community Cinema screenings
  - Private hire events including children's parties, wedding receptions, funeral teas, social functions, and fundraising events
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## Reserves Policy

The trustees aim to operate on a self-financing basis through hire income and fundraising. The Reserves Policy ensures funds are available to meet:

- Unforeseen operational costs
- Emergency repairs (e.g., boiler failure)
- Loss of income
- Replacement or refurbishment of contents
- Planned commitments requiring matched funding.

The trustees aim to maintain:

- Minimum reserves to cover **6 months** of core expenditure (approx. £5,000), plus.
- A buffer up to **2 years** of projected expenditure

The reserves level is reviewed annually based on prevailing conditions.

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## **Volunteers' Effort**

Management costs are significantly reduced through volunteer contributions. Approximately **4 hours per week** are given for routine tasks including bookings, extra cleaning, and maintenance. Trustees also contribute time for meetings and fundraising events.

The trustees express sincere gratitude to all volunteers whose dedication ensures the Hall remains a valuable community asset. Additional volunteer support is always welcomed and can be offered without joining the committee.

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## **2024–2025 Achievements**

- Continued strong demand from regular hirers, including four weekly Pilates/Bootcamp sessions.
  - Successful fundraising events including a Quiz Night and a Luncheon, raising over **£1,000**.
  - Active participation in the Blunham Working Group to promote village-wide initiatives.
  - Installation and successful use of the defibrillator outside the Hall
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## **Future Plans**

The trustees note ongoing difficulties in recruiting new trustees and volunteers. Despite recent efforts, key vacancies remain unfilled, presenting a potential risk to the charity's ability to operate effectively.

A final recruitment campaign will be conducted in the coming months. If unsuccessful, the trustees will consider initiating the process to wind up the CIO in accordance with its constitution and Charity Commission guidance.

**Whilst the trustees sincerely hope to continue operating as normal, they remain committed to ensuring that, whatever the outcome, all assets will be applied for charitable purposes consistent with the charity's objects.**

This statement reflects the position at the time of preparing the report and demonstrates the trustees' commitment to responsible governance and transparency.

The Committee is also determined to maintain a full programme of community events and is exploring options including the return of regular luncheons, a Vegan Supper, the popular Quiz Night, and a Village Talent Show.

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**Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees:**

**Signature:** *R Boothby*

**Full Name:** Robin Boothby

**Position:** Treasurer

**Date:** 13<sup>th</sup> December 2025

**Receipts & Payments Account for the Year Ended 4th April 2025**

(All Unrestricted Funds)

	YE 4/4/25	YE 4/4/24
	£	£
<b>Receipts</b>		
Regular hall Hire	4,348.75	4,408.90
Ad Hoc Hall Hire	2,664.00	2,645.40
Coffee morning	1,035.00	962.40
Cinema Club	744.30	778.37
Events	1,157.50	1,348.87
Bar	47.41	
<b>Total Income</b>	<b>9,996.96</b>	<b>10,143.94</b>
<b>Payments</b>		
Gas	1,587.71	1,520.22
Electricity	618.87	605.38
Water	290.15	324.59
Insurance	1,096.61	958.37
Cleaning	2,893.82	2,445.00
Stat Inspect & Boiler Serv	245.55	145.20
Maintenance - Internal	692.76	381.10
Maintenance - External	374.59	302.00
Maintenance One off	1,913.52	-
Annual Memberships	-	35.00
Licenses	170.02	339.20
Telecoms	234.00	18.00
Sundries	184.90	1,531.37
<b>Total Payments</b>	<b>10,302.50</b>	<b>8,605.43</b>
Net of Receipts/(Payments)	-305.54	1,538.51
Cash funds Last year end	17,529.19	15,990.68
Cash funds this year end	17,223.65	17,529.19
<b>Statement of Assets &amp; Liabilities</b>		
Cash Funds	17,223.65	17,529.19
Bar Stocks	160.12	198.03
<b>Total Net Assets</b>	<b>17,383.77</b>	<b>17,727.22</b>

Signed on behalf of the Trustees

Signature

Print Name

*R J Boothby*

R J Boothby

Date of Approval

*[Handwritten Signature]*  
28/11/25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
BLUNHAM VILLAGE HALL

**On accounts for the year  
ended**

4<sup>th</sup> APRIL 2025  
Charity no (if any) 118385

**Set out on pages**

1  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 4<sup>th</sup> April 2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

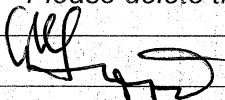
**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** 

**Date:** 28/11/25

**Name:** Dr Roy Tipping

**Relevant professional  
qualification(s) or body  
(if any):**

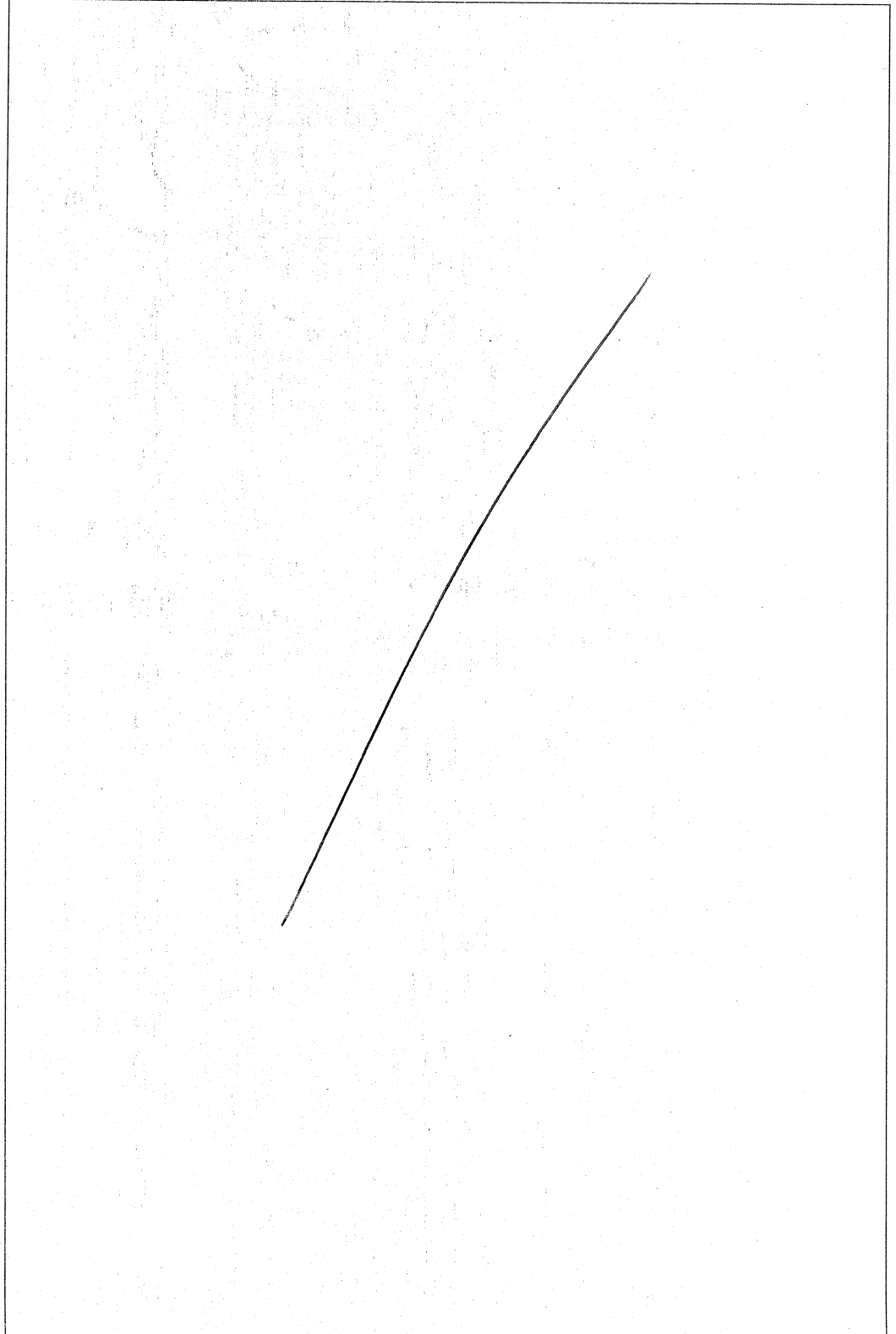
**Address:** 60 Barford Road

Blunham

Bedford MK44 3ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**BLUNHAM VILLAGE HALL**

England & Wales - Charity number 1183856

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# Accounts

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# **Blunham Village Hall**

Registered Charity No. 1183856

## **Trustees' Annual Report**

5 April 2023 – 4 April 2024

### **Names of Trustees who served during the year**

Robin Boothby	Treasurer
Michelle Grice	Chair
Beverley Boothby	
Nigel Aldis	
Lindsay Rose	
Phil Rose	
Shell Eves	
Dee Bartholomew	
Yvonne Sargeant	

### **Sources of advice and support**

Barclays Bank plc, Leicester LE87 2BB  
Norris & Fisher Insurance Brokers  
Bedfordshire Rural Communities Charity, Cardington  
Blunham Parish Council  
Phil Rose (Maintenance), Shell Eves (Bookings Secretary)  
Independent Examiner: Dr Roy Tipping

### **Governance**

Blunham Village Hall was established by a Trust Deed & Lease date 20 July 1928.  
The Trustees manage the site under a Charitable Incorporated Organisation (CIO)  
registered with the Charity Commission on 12 June 2019.

## **Appointment of Trustees**

The Constitution of a Charitable Incorporated Organisation governs the appointment of trustees and the management of the charity.

There must be at least three charity trustees. The maximum number of charity trustees is 12.

## **Hiring Agreement**

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

## **Licences**

The hall has a Premises Licence that permits the provision of regulated entertainment including the performance of plays and live music: the exhibition of films and the playing of recorded music. In 2017 the Trustees undertook the exercise to disapply from the mandatory licensing procedures for the sale of alcohol and hirers who plan to sell alcohol at their events must now apply for a TENS license through the Council.

The hall is registered with the local authority for small society lotteries. The hall is licensed by the Performing Right Society for live and recorded music.

We usually obtain our film licenses from Filmbank Media.

## **Risk Management**

### **Insurance**

The Trustees recognise that they are under a legal obligation to protect the building, its users and contractors through adequate and appropriate insurance.

The Village Hall is insured with a comprehensive policy by Covea Insurance Plc in respect of:

- buildings and accidental damage with a sum insured of £619,893;

- contents (up to £53,595);
- public liability (£5,000,000);
- employers' liability (£10,000,000);
- business interruption up to 24 months (£22,606);
- trustees indemnity (£500,000);
- property owners liability (£5,000,000);
- legal expenses (£100,000) (insured through DAS Legal Expenses Insurance Company Ltd)

### **Building Issues**

- Gas appliances and portable electrical appliances and firefighting appliances are tested by qualified personnel annually.
- Volunteers from the Committee carry out other regular maintenance checks.

### **Objectives of the Charity**

- The provision and maintenance of a village hall for use by the inhabitants of the Parish of Blunham without distinction of political, religious or other opinions
- Use of the village hall for meetings, lectures and classes or other forms of recreation and leisure time occupation and with the object of improving the conditions of life for the inhabitants
- The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

### **Principal Activities in pursuit of Objectives**

- The hall is in use most days of the week for a variety of activities including St Edmunds Fellowship, Gardening Club, Pilates and Boot Camp.
- Volunteers run a successful coffee morning every Monday.
- The Parish Council hold their bi-monthly meetings in the Hall.

- The Blunham Young Farmers hold meetings and events on a regular basis.
- Blunham Community Cinema holds regular screenings on the last Friday of every month where members of the community have the opportunity to view a recent film at a modest price whilst being able to chat to friends before the performance and enjoy refreshments including ice creams during an interval.
- The Hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fund raising fayres.

### **Reserves Policy**

It is the strategy of the Trustees to manage the annual budget on a self-financing basis and fundraising activities and hiring income aim to achieve this.

The purpose of the reserves policy is to ensure that sufficient funds are always available to meet all reasonable short-term contingencies. This includes:

- Cover for unforeseen day-to-day operational costs.
- Cover for unforeseen emergency/repair (e.g. boiler breaks down).
- Loss of a source of Income (Could take time to replace).
- Buildup of reserves for replacement/refurbishment of contents that become necessary over time.
- Planned Commitments that cannot be met by future Income alone, eg, plans for a project that require matched funding etc.

The Trustees have resolved to maintain a minimum level of reserves to enable normal operating costs to be covered for a minimum period of 6 months, (approx, £5,000) assuming no income is generated during this time, and to hold a further buffer taking the total reserve to between the six month minimum period and up to a maximum of two years of budgeted annual expenditure, to meet the aims above.

The trustees understand the principles behind the reserves, setting out appropriate levels of reserves based upon risk assessment, which is based on factors which impact on the hall. Each year they review the reserves to make sure they are relevant to the current prevailing conditions. This ensures the facility is maintained in good order for the benefit of all hall users.

## **Volunteers' Effort**

Management costs are minimised through the use of volunteers for regular maintenance and supplementary cleaning of the hall. On average 4 hours of volunteer time are given each week to cover routine tasks such as bookings management, additional cleaning and maintenance. In addition, trustees give time each month for meetings and organising and running fund raising events. Without the tireless efforts of the small band of Trustees and volunteers there would not be a village hall. The Trustees would like to recognise, with gratitude, the support given in time, effort and donations over the past year to ensure the hall is fit for purpose and used for the benefit of the community.

The Committee would welcome offers of help from any resident and this could be undertaken ex-committee if desired.

## **2023 -2024 Achievements**

The Hall continued to attract regular Hirers and now offer Pilates or Bootcamp four days a week and classes are very well attended.

The Committed hosted a free Family Fun Day in January 2024 which was exceptionally well attended and well regarded. The event raised over £100 in donations.

They also organised a very well attended Quiz Night in February.

The Chair organised a Blunham Open Day in April bringing together representatives of various local organisations including Gardening Club, King's Reach Church, the Parish Council, and the Blunham Sports and Social Club.

The Chair also represents the Hall on the Blunham Working Group which seeks to promote a variety of events, activities and offerings across the various local groups.

A defibrillator was installed on the outside of the Hall in early 2024 and various Trustees and other village residents attended training held at the Hall.

## Future Plans

The Committee is determined to offer a full programme of events and are investigating a number of options including the return of regular luncheons, a Vegan Supper, the always popular Quiz Night, and a Village Talent Show.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

*M Grice*

**Full name(s)**

**Michelle Grice**

**Position**

**Chairman**

**Date:**

**16 December 2024**

**BLUNHAM VILLAGE HALL**

**Receipts & Payments Account for the Year Ended 4th April 2024**

(All Unrestricted Funds)

	YE 4/4/24	YE 4/4/23
<u>Receipts</u>	£	£
Regular hall Hire	4,408.90	2,878.50
Ad Hoc Hall Hire	2,645.40	2,294.00
Coffee morning	962.40	1,011.00
Cinema Club	778.37	627.85
Donations	-	150.00
Grants	-	-
Events	1,348.87	756.26
Misc	-	
<b>Total Income</b>	<b>10,143.94</b>	<b>7,717.61</b>
<u>Payments</u>		
Gas	1,520.22	1,572.61
Electricity	605.38	-24.12
Water	324.59	108.00
Insurance	958.37	946.53
Cleaning	2,445.00	4,054.41
Stat Inspect & Boiler Serv	145.20	146.98
Maintenance - Internal	381.10	552.58
Maintenance - External	302.00	726.19
Maintenance One off	-	451.44
Annual Memberships	35.00	35.00
Licenses	339.20	712.00
Sundries	1,549.37	165.09
<b>Total Payments</b>	<b>8,605.43</b>	<b>9,446.71</b>
<b>Profit/(Loss)</b>	<b>1,538.51</b>	<b>-1,729.10</b>
<u>Statement of Assets &amp; Liabilities</u>		
Opening Bank Balance	16,188.71	17,917.81
Excess Of Income over Expenditure	1,538.51	-1,729.10
<b>Closing Bank Balance</b>	<b>17,727.22</b>	<b>16,188.71</b>
Made up of:-		
Closing Bank & Cash Balance	17,529.19	16,024.29
Bar Stock	198.03	164.42
<b>Total Assets</b>	<b>17,727.22</b>	<b>16,188.71</b>

Signed on behalf of the Trustees

Signature

Print Name

*R J Boothby*

R J Boothby

Date of Approval

09/01/2025

*R J Boothby*  
8/1/25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**BLUNHAM VILLAGE HALL**

**On accounts for the year  
ended**

**4<sup>TH</sup> APRIL 2024**

**Charity no  
(if any)**

**118385**

**Set out on pages**

**1**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 4<sup>th</sup> April 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**7/1/25**

**Name:**

**Dr Roy Tipping**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

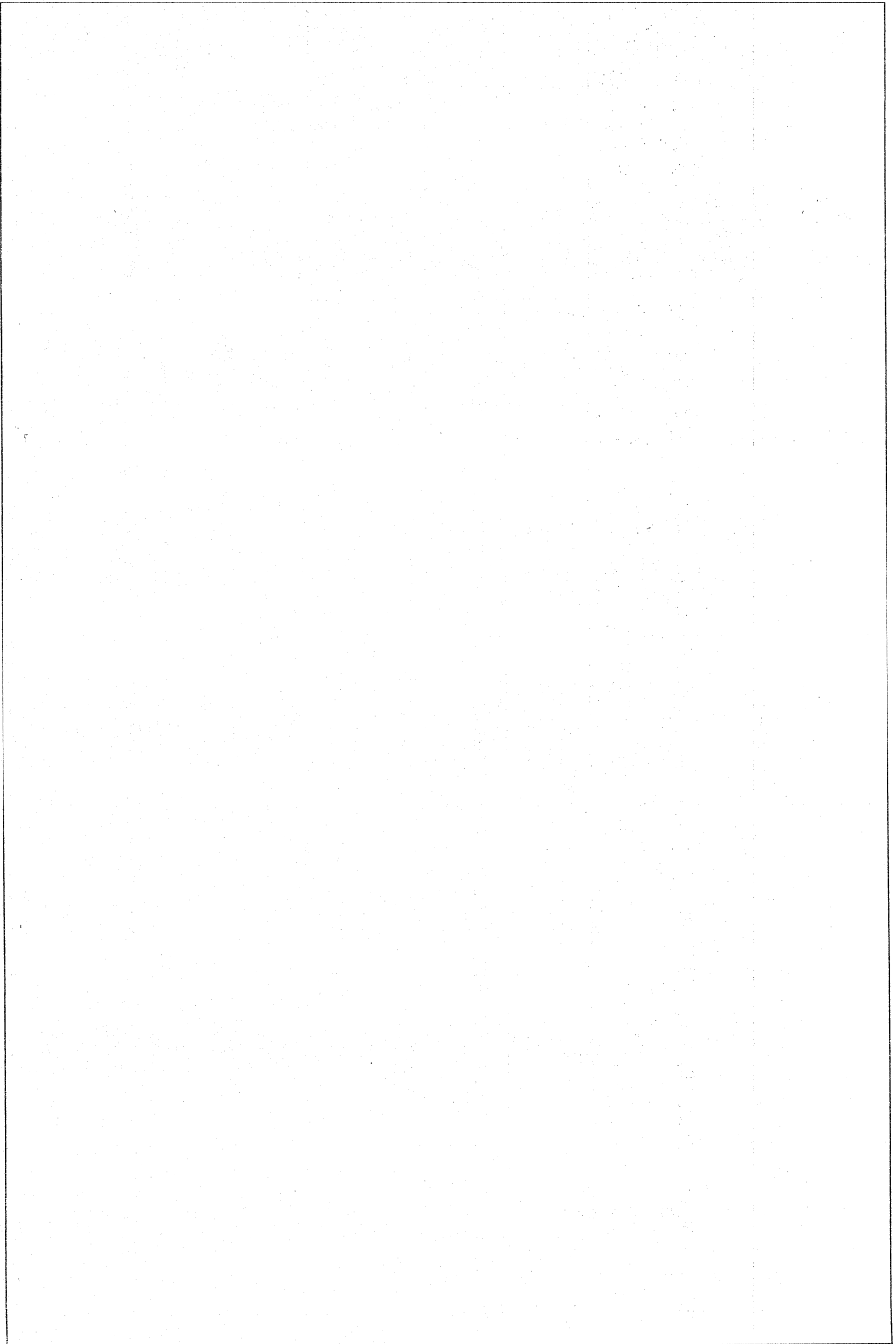
**60 Barford Road**

**Blunham**

**Bedford MK44 3ND**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**BLUNHAM VILLAGE HALL**

England & Wales - Charity number 1183856

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# Accounts

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# **Blunham Village Hall**

Registered Charity No. 1183856

## **Trustees' Annual Report**

1 March 2022 – 4 April 2023

### **Names of Trustees who served during the year**

Robin Boothby	Treasurer
Michelle Grice	Chair
Beverley Boothby	
Nigel Aldis	
Lindsay Rose	
Phil Rose	
Shell Eves	
Dee Bartholomew	
Yvonne Sargeant	

### **Sources of advice and support**

Barclays Bank plc, Leicester LE87 2BB  
Norris & Fisher Insurance Brokers  
Bedfordshire Rural Communities Charity, Cardington  
Blunham Parish Council  
Phil Rose (Maintenance), Shell Eves (Bookings Secretary)  
Independent Examiner: Dr Roy Tipping

### **Governance**

Blunham Village Hall was established by a Trust Deed & Lease date 20 July 1928.  
The Trustees manage the site under a Charitable Incorporated Organisation (CIO)  
registered with the Charity Commission on 12 June 2019.

## **Appointment of Trustees**

The Constitution of a Charitable Incorporated Organisation governs the appointment of trustees and the management of the charity.

There must be at least three charity trustees. The maximum number of charity trustees is 12.

## **Hiring Agreement**

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

## **Licences**

The hall has a Premises Licence that permits the provision of regulated entertainment including the performance of plays and live music: the exhibition of films and the playing of recorded music. In 2017 the Trustees undertook the exercise to disapply from the mandatory licensing procedures for the sale of alcohol and hirers who plan to sell alcohol at their events must now apply for a TENS license through the Council.

The hall is registered with the local authority for small society lotteries. The hall is licensed by the Performing Right Society for live and recorded music.

We usually obtain our film licenses from Filmbank Media.

## **Risk Management**

### **Insurance**

The Trustees recognise that they are under a legal obligation to protect the building, its users and contractors through adequate and appropriate insurance. The village hall is insured with respect to property damage (buildings insurance) by Covea Insurance Plc (£607,977 cover). It is insured with the same company with respect to contents (£52,637), public liability (£5,000,000), employers' liability (£10,000,000), property owners liability (£5,000,000), Trustees Indemnity (£500,000), Business Interruption up to 24 months (£22,606), and personal accident (£10,000). It is insured by DAS Legal Expenses Insurance Company for legal expenses (£100,000).

### **Building Issues**

- Gas appliances and portable electrical appliances and firefighting appliances are tested by qualified personnel annually.
- Volunteers from the Committee carry out other regular maintenance checks.

### **Objectives of the Charity**

- The provision and maintenance of a village hall for use by the inhabitants of the Parish of Blunham without distinction of political, religious or other opinions
- Use of the village hall for meetings, lectures and classes or other forms of recreation and leisure time occupation and with the object of improving the conditions of life for the inhabitants
- The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

### **Principal Activities in pursuit of Objectives**

- The hall is in use most days of the week for a variety of activities including St Edmunds Fellowship, Gardening Club, Pilates, Boot Camp and Baby Massage
- Volunteers run a successful coffee morning every Monday
- The Parish Council hold their bi-monthly meetings in the Hall
- Blunham Community Cinema holds regular screenings on the last Friday of every month where members of the community have the opportunity to view a recent film at a modest price whilst being able to chat to friends before the performance and enjoy refreshments including ice creams during an interval.
- The hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fund raising fayres.

### **Reserves Policy**

It is the strategy of the Trustees to manage the annual budget on a self-financing basis and fundraising activities and hiring income aim to achieve this.

The purpose of the reserves policy is to ensure that sufficient funds are always available to meet all reasonable short-term contingencies. This includes:

- Cover for unforeseen day-to-day operational costs.
- Cover for unforeseen emergency/repair (e.g. boiler breaks down).
- Loss of a source of Income (Could take time to replace).
- Buildup of reserves for replacement/refurbishment of contents that become necessary over time.
- Planned Commitments that cannot be met by future Income alone, eg, plans for a project that require matched funding etc.

The Trustees have resolved to maintain a minimum level of reserves to enable normal operating costs to be covered for a minimum period of 6 months, (approx, £5,000) assuming no income is generated during this time, and to hold a further buffer taking the total reserve to between the six month minimum period and up to a maximum of two years of budgeted annual expenditure, to meet the aims above.

The trustees understand the principles behind the reserves, setting out appropriate levels of reserves based upon risk assessment, which is based on factors which impact on the hall. Each year they review the reserves to make sure they are relevant to the current prevailing conditions. This ensures the facility is maintained in good order for the benefit of all hall users.

### **Volunteers' Effort**

Management costs are minimised through the use of volunteers for regular maintenance and supplementary cleaning of the hall. On average 4 hours of volunteer time are given each week to cover routine tasks such as bookings management, additional cleaning and maintenance. In addition, trustees give time each month for meetings and organising and running fund raising events. Without the tireless efforts of the small band of Trustees and volunteers there would not be a village hall. The Trustees would like to recognise, with gratitude, the support given in time, effort and donations over the past year to ensure the hall is fit for purpose and used for the benefit of the community.

The Committee would welcome offers of help from any resident and this could be undertaken ex-committee if desired.

## **2022 -2023 Achievements**

The Hall continued to attract regular Hirers and now offer Pilates, Baby Massage and Bootcamp on a twice weekly or weekly basis.

The Community Cinema and the Committee hosted a joint event for the Queen's Platinum Jubilee in June 2022.

The Committee hosted a successful Family Day in September 2022 and a Race Night in November of 2022.

The Hall was represented at the Village's Tree Lighting Ceremony in December 2022 and distributed mince pies as well as advertised regular and Hall sponsored events.

## **Future Plans**

The Committee is determined to offer a full programme of events and are investigating a number of options including the return of regular luncheons, a Vegan Supper, the always popular Quiz Night, an Open Day to assist in promoting on-going activities at the Hall and a Village Talent Show.

**The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees**

**Signature(s)**

*M Grice*

**Full name(s)**

**Michelle Grice**

**Position**

**Chairman**

**Date:**

**17 November 2023**

**BLUNHAM VILLAGE HALL**

**Receipts & Payments Account for the Year Ended 4th April 2023**

(All Unrestricted Funds)

	YE 4/4/23	YE 4/4/22
	£	£
<b>Receipts</b>		
Regular hall Hire	2,878.50	1,806.75
Ad Hoc Hall Hire	2,294.00	1,084.50
Coffee morning	1,011.00	721.00
Inc Cinema Club	627.85	178.36
Donations	150.00	2,613.00
Grants	-	8,000.00
Events	756.26	
Misc	-	68.00
<b>Total Income</b>	<b>7,717.61</b>	<b>14,471.61</b>
<b>Payments</b>		
Gas	1,572.61	1,095.18
Electricity	-24.12	1,131.00
Water	108.00	189.00
Insurance	946.53	900.75
Cleaning	4,054.41	1,680.00
Stat Inspect & Boiler Serv	146.98	514.10
Maintenance - Internal	552.58	593.33
Maintenance - External	726.19	483.61
Maintenance One off	451.44	7,775.00
Annual Memberships	35.00	35.00
Licenses	712.00	50.64
Sundries	165.09	-
<b>Total Payments</b>	<b>9,446.71</b>	<b>14,447.61</b>
<b>Profit/(Loss)</b>	<b>-1,729.10</b>	<b>24.00</b>
<b>Statement of Assets &amp; Liabilities</b>		
Opening Bank Balance	17,917.81	17,893.81
Excess Of Income over Expenditure	-1,729.10	24.00
<b>Closing Bank Balance</b>	<b>16,188.71</b>	<b>17,917.81</b>
Made up of:-		
Closing Bank & Cash Balance	16,024.29	17,917.81
Bar Stock	164.42	0.00
<b>Total Assets</b>	<b>16,188.71</b>	<b>17,917.81</b>
Signed on behalf of the Trustees	Signature	Print Name
	<i>R J Boothby</i>	R J Boothby
Date of Approval	17th November 2023	

*R J Boothby*  
17/11/23



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
BLUNHAM VILLAGE HALL

On accounts for the year  
ended

4<sup>TH</sup> APRIL 2023

Charity no  
(if any)

118385

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 4<sup>th</sup> April 2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]].  
*Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

17/11/23

Name:

Dr Roy Tipping

Relevant professional  
qualification(s) or body  
(if any):

Address:

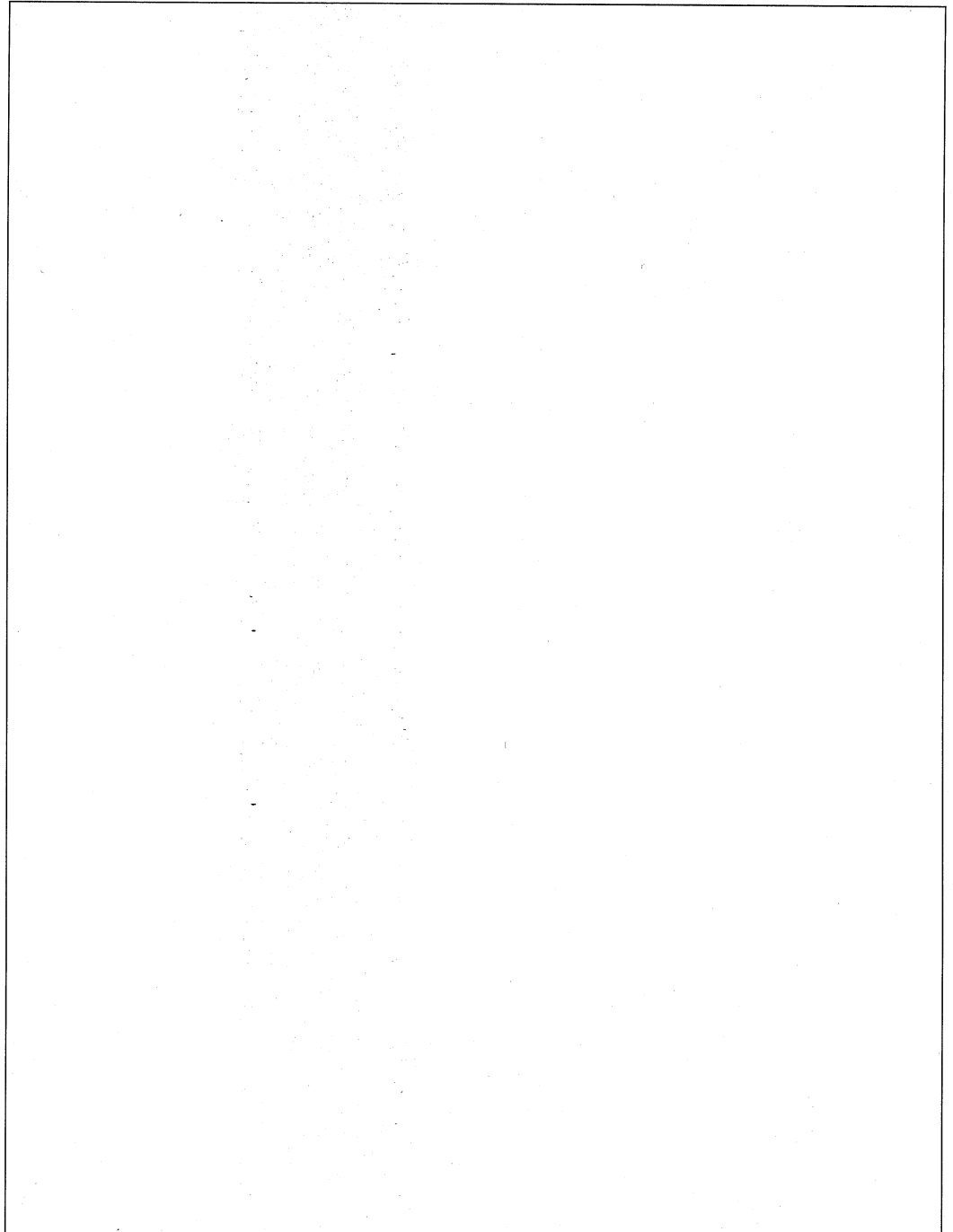
60 Barford Road

Blunham

Bedford MK44 3ND

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**BLUNHAM VILLAGE HALL**

England & Wales - Charity number 1183856

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# Accounts

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# **Blunham Village Hall**

Registered Charity No. 1183856

## **Trustees' Annual Report**

1 March 2021 – 4 April 2022

### **Names of Trustees who served during the year**

Robin Boothby	Treasurer
Michelle Grice	Chair
Beverley Boothby	
Nigel Aldis	
Lindsay Rose	
Phil Rose	
Shell Eves	
Dee Bartholomew	

### **Sources of advice and support**

Barclays Bank plc, Leicester LE87 2BB  
Norris & Fisher Insurance Brokers  
Bedfordshire Rural Communities Charity, Cardington  
Blunham Parish Council  
Phil Rose (Maintenance), Shell Eves (Bookings Secretary)  
Independent Examiner: Dr Roy Tipping

### **Governance**

Blunham Village Hall was established as a charity by a Trust Deed & Lease date 20 July 1928.

### **Appointment of Trustees**

The Constitution of a Charitable Incorporated Organisation governs the appointment of trustees and the management of the charity.

There must be at least three charity trustees. The maximum number of charity trustees is 12.

## **Hiring Agreement**

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

## **Licences**

The hall has a Premises Licence that permits the provision of regulated entertainment including the performance of plays and live music: the exhibition of films and the playing of recorded music. In 2017 the Trustees undertook the exercise to disapply from the mandatory licensing procedures for the sale of alcohol and hirers who plan to sell alcohol at their events must now apply for a TENS license through the Council.

The hall is registered with the local authority for small society lotteries. The hall is licensed by the Performing Right Society for live and recorded music.

We usually obtain our film licenses from Filmbank Media.

## **Risk Management**

### **Insurance**

The Trustees recognise that they are under a legal obligation to protect the building, its users and contractors through adequate and appropriate insurance.

The village hall is insured with respect to property damage (buildings insurance) by Ansvar Insurance who are part of the Ecclesiastical Insurance Group (£443,252 cover). It is insured with the same company with respect to contents (£33,092) cinema equipment (£5,202) public liability (£5,000,000) employers' liability (£10,000,000) property owners liability (£5,000,000) Trustees Indemnity (£500,000) and legal expenses (£100,000).

The excess under the policy is just £100, increasing to £250 for Hirers' Liability/Trustees' Indemnity, £1000 in respect of subsidence and £2500 for Storm orlood.

## **Building Issues**

- Gas appliances and portable electrical appliances and firefighting appliances are tested by qualified personnel annually.
- Volunteers from the Committee carry out other regular maintenance checks.

### **Objectives of the Charity**

- The provision and maintenance of a village hall for use by the inhabitants of the Parish of Blunham without distinction of political, religious or other opinions
- Use of the village hall for meetings, lectures and classes or other forms of recreation and leisure time occupation and with the object of improving the conditions of life for the inhabitants
- The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

### **Principal Activities in pursuit of Objectives**

- The hall is in use most days of the week for a variety of activities including St Edmunds Fellowship, Gardening Club, Pilates and Street Dance.
- Volunteers run a successful coffee morning every Monday
- The Parish Council hold their bi-monthly meetings in the Hall
- Blunham Community Cinema holds regular screenings on the last Friday of every month where members of the community have the opportunity to view a recent film at a modest price whilst being able to chat to friends before the performance and enjoy refreshments including ice creams during an interval.
- The hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fund raising fayres.

### **Funding Strategy**

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. Fundraising activities and the contributions made by users of the hall aim to achieve this.

### **Volunteers' Effort**

Management costs are minimised through the use of volunteers for regular maintenance and supplementary cleaning of the hall. On average 4 hours of volunteer time are given each week to cover routine tasks such as bookings management, additional cleaning and maintenance. In addition, trustees give time each month for meetings and organising and running fund raising events. Without the tireless efforts of the small band of Trustees and volunteers there would not be a village hall. The Trustees would like to recognise, with gratitude, the support given in time, effort and donations over the past year to ensure the hall is fit for purpose and used for the benefit of the community.

The Committee would welcome offers of help from any resident and this could be undertaken ex-committee if desired.

### **2021 -2022 Achievements**

The Hall fully re-opened in this year and saw a return of Gardening Club and the Community Cinema as well as new regular hirers offering Baby Ballet, Street Dance and Pilates classes.

### **Future Plans**

The Chair is part of the Village Committee looking to implement a full programme of events around the Platinum Jubilee in June of 2022.

The Bookings Coordinator has continued the work with interested regular hirers in order to offer a range of activities to the Community.

The Committee is committed to offering a full programme of events and have scheduled a Family Fun Day and Luncheon for the autumn as well as a return of the very successful Race Night for later in the year. There are also discussions around

a Family Bingo Afternoon and a Quiz Night in the new year.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

*M Grice*

**Full name(s)**

**Michelle Grice**

**Position**

**Chairman**

**Date:**

**01 November 2022**

**BLUNHAM VILLAGE HALL**

**Receipts & Payments Account for the Year Ended 4th April 2022**

(All Unrestricted Funds)

			Last year
<b>Receipts</b>	£	£	£
Regular hall Hire		1,806.75	
Ad Hoc Hall Hire		1,084.50	
Coffee morning		721.00	
Inc Cinema Club	1,900.21		
Cost Cinema Club	1,721.85	178.36	
Donations		2,613.00	
Grants		8,000.00	10,000.00
Misc		68.00	
<b>Total Income</b>		<b>14,471.61</b>	<b>10,000.00</b>
<b>Payments</b>			
Gas		1,095.18	665.87
Electricity		1,131.00	1,055.53
Water		189.00	132.00
Insurance		900.75	1,058.76
Cleaning		1,680.00	357.00
Stat Inspect & Boiler Serv		514.10	150.96
Maintenance - Internal		593.33	252.08
Maintenance - External		483.61	-
Maintenance One off		7,775.00	-
Annual Memberships		35.00	35.00
Licenses		50.64	20.00
Sundries			55.00
<b>Total Payments</b>		<b>14,447.61</b>	<b>3,782.20</b>
<b>Profit/(Loss)</b>		<b>24.00</b>	<b>6,217.80</b>
<b>Statement of Assets &amp; Liabilities</b>			
Opening Bank Balance		17,893.81	11,676.01
Excess Of Income over Expenditure		24.00	6,217.80
<b>Closing Bank Balance</b>		<b>17,917.81</b>	<b>17,893.81</b>

Signed by one Trustee on on behalf of all the Trustees	Signature	Print Name
	RJ Boothby	R J Boothby

*RJ Boothby*  
8/11/22



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
BLUNHAM VILLAGE HALL

**On accounts for the year  
ended**

4<sup>th</sup> APRIL 2022

**Charity no  
(if any)**

1183856

**Set out on pages**

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 4<sup>th</sup> April 2022

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

7/11/22

**Name:**

Dr Roy Tipping

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

60 Barford Road

Blunham

Bedford. MK44 3ND

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

**BLUNHAM VILLAGE HALL**

England & Wales - Charity number 1183856

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# Accounts

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## **Blunham Village Hall**

Registered Charity No. 1183856

### **Trustees' Annual Report**

1 March 2020 – 28 February 2021

#### **Names of Trustees who served during the year**

Barbara Eaton	Treasurer
Sylvia Elwes	
Michelle Grice	Chair
Beverley Boothby	
Nigel Aldis	
Lindsay Rose	
Frederick Merrill	

#### **Sources of advice and support**

Barclays Bank plc, Leicester LE87 2BB  
Norris & Fisher Insurance Brokers  
Bedfordshire Rural Communities Charity, Cardington  
Blunham Parish Council  
Phil Rose (Maintenance), Shell Eves (Bookings Secretary)  
Independent Examiner: Dr Roy Tipping

#### **Governance**

Blunham Village Hall was established as a charity by a Trust Deed & Lease date 20 July 1928.

#### **Appointment of Trustees**

The Trust Deed governs the appointment of trustees and the management of the charity.

Six trustees are elected at the Annual General Meeting held in April:

The trustees form the Management Committee of the Village Hall which has the power to co-opt up to 3 further trustees on an annual basis.

## **Hiring Agreement**

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

## **Licences**

The hall has a Premises Licence that permits the provision of regulated entertainment including the performance of plays and live music: the exhibition of films and the playing of recorded music. In 2017 the Trustees undertook the exercise to disapply from the mandatory licensing procedures for the sale of alcohol and hirers who plan to sell alcohol at their events must now apply for a TENS license through the Council.

The hall is registered with the local authority for small society lotteries. The hall is licensed by the Performing Right Society for live and recorded music.

We usually obtain our film licenses from Filmbank Media.

## **Risk Management**

### **Insurance**

The Trustees recognise that they are under a legal obligation to protect the building, its users and contractors through adequate and appropriate insurance.

The village hall is insured with respect to property damage (buildings insurance) by Ansvar Insurance who are part of the Ecclesiastical Insurance Group (£443,252 cover). It is insured with the same company with respect to contents (£33,092) cinema equipment (£5,202) public liability (£5,000,000) employers' liability (£10,000,000) property owners liability (£5,000,000) Trustees Indemnity (£500,000) and legal expenses (£100,000).

The excess under the policy is just £100, increasing to £250 for Hirers' Liability/Trustees' Indemnity, £1000 in respect of subsidence and £2500 for Storm orlood.

### **Building Issues**

- Gas appliances and portable electrical appliances and firefighting appliances are tested by qualified personnel annually.
- Volunteers from the Committee carry out other regular maintenance checks.

### **Objectives of the Charity**

- The provision and maintenance of a village hall for use by the inhabitants of the Parish of Blunham without distinction of political, religious or other opinions
- Use of the village hall for meetings, lectures and classes or other forms of recreation and leisure time occupation and with the object of improving the conditions of life for the inhabitants
- The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

### **Principal Activities in pursuit of Objectives**

- The hall is in use most days of the week for a variety of activities including The Teddys pre-school play group, Gardening Club, Women's Institute and Yoga.
- Volunteers run a successful coffee morning every Monday
- The Parish Council hold their bi-monthly meetings in the Hall
- Blunham Community Cinema holds regular screenings on the last Friday of every month where members of the community have the opportunity to view a recent film at a modest price whilst being able to chat to friends before the performance and enjoy refreshments including ice creams during an interval.
- The hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fund raising fayres.
- During the year we held three lunches which proved popular especially to members of the community who do not venture out in the evenings, a Quiz Night and a Night at the Races.

### **Funding Strategy**

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. Fundraising activities and the contributions made by users of the hall aim to achieve this.

### **Volunteers' Effort**

Management costs are minimised through the use of volunteers for regular maintenance and supplementary cleaning of the hall. On average 4 hours of volunteer time are given each week to cover routine tasks such as bookings management, additional cleaning and maintenance. In addition, trustees give time each month for meetings and organising and running fund raising events. Without the tireless efforts of the small band of Trustees and volunteers there would not be a village hall. The Trustees would like to recognise, with gratitude, the support given in time, effort and donations over the past year to ensure the hall is fit for purpose and used for the benefit of the community.

The Committee would welcome offers of help from any resident and this could be undertaken ex-committee if desired.

### **2020 -2021 Achievements**

The Hall was closed due to the COVID 19 Pandemic for the period of this return. During that time the hall was completely redecorated and has a fresh new look and feel.

### **Future Plans**

The committee is planning a full re-opening gala with a programme of events to re-connect the community to the Hall.

The Bookings Coordinator has already begun to implement a strategic plan to schedule more regular hirers and has already lined up regular pilates, baby ballet and street dance classes.

As the wider community begins to return to normal the Chair is also planning to implement and participate in a number of cooperative events with other groups in the Village including events around the Queen's Jubilee in June 2022 and assisting with a Village wide Sustainability project.

**The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees**

**Signature(s)**

**M Grice**

**Full name(s)**

**Michelle Grice**

**Position**

**Chairman**

**Date:**

**15 January 2022**

Blunham Village Hall Accounts 2020-21

Receipts

cash Balance brought Forward

opening account £ 11,676.01

Hall letting & Fund Raising

repeat hire  
 ad-hoc hire  
 coffee mornings  
 donations/sales of items  
 cinema  
 events/Bar  
 central beds grant £10,000.00

£10,000.00

nett income £6,217.80

closing account £17,893.81

Payments

	annual	Ad-hoc
cleaning	£ 357.00	
water	£ 132.00	
light/heating	£ 1,721.40	
Insurance	£ 1,058.76	
maintenance	£ 252.08	
Housekeeping		
fire protection/Pat testing	£ 150.96	55
Sundries	£ 35.00	
licences	£ 20.00	
Outside Project work		

£ 3,727.20    £ 55.00 total    £ 3,782.20



# Independent examiner's report on the accounts

## Section A

### Independent Examiner's Report

Report to the trustees/  
members of

BLUNHAM VILLAGE HALL

On accounts for the year  
ended

31/03/21

Charity no  
(if any)

1183856

Set out on page

1

Respective  
responsibilities of  
trustees and examiner

- The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.
- It is my responsibility to:
- examine the accounts under section 145 of the Charities Act,
  - to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
  - to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached..

Signed: 

Date: 16/11/21

Name: Dr. Roy Tipping

Relevant professional qualification(s) or body (if any):

Address: 60 Barford Road  
Blunham  
Bedford MK44 3ND

**Section B Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, intended for the user to provide details as requested in the text above.