

# TOPSHAM SWIMMING POOL ASSOCIATION

England & Wales · Charity number 1183843

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-06-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Trustees Of Topsham Swimming Pool A  
Topsham Swimming Pool  
Fore Street  
Topsham  
Exeter  
EX3 0HF

**Phone** 01392874477

**Email** [topshampool@hotmail.com](mailto:topshampool@hotmail.com)

**Website** [www.topshampool.co.uk](http://www.topshampool.co.uk)

## Activities

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**Objects:** THE PROMOTION OF COMMUNITY PARTICIPATION IN HEALTHY RECREATION PRIMARILY BUT NOT EXCLUSIVELY, FOR THE BENEFIT OF THE INHABITANTS OF TOPSHAM AND THE SURROUNDING AREAS BY THE PROVISION OF FACILITIES FOR SWIMMING

**Activities:** We provide recreational open-air swimming in our 25 metre Pool from April until September each year. Our admission prices are kept low as we are a Community Organisation based in Topsham, on the outskirts of Exeter, Devon

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- Devon

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£118,430	£107,222	-	-
2024-12-31	£112,120	£118,454	-	-
2023-12-31	£142,865	£125,871	-	-
2022-12-31	£101,936	£98,125	-	-
2021-12-31	£106,406	£83,642	-	-

## Trustees

Name	Role	Appointed
<b>Jane Thomas</b>	Chair	2019-01-09
Alan Thomas		2023-12-04
Carol Henderson		2025-03-13
DAVID JOSEPH RICHARDSON		2019-01-09
David Alan Evennett		2025-07-14
Elizabeth Trevelyan		2025-03-13
Jacqueline Minto		2019-12-02
Linda Szaroleta		2025-03-13
Sharon Joanne Orchard		2019-01-09
Sharon Wannell		2019-12-02

**TOPSHAM SWIMMING POOL ASSOCIATION**

England & Wales - Charity number 1183843

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# Accounts

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Topsham Swimming Pool Association  
Fore Street  
Topsham  
Exeter, EX3 0HF

Charity No - 1183843

Tel – 01392 874477  
Website – [info@topshampool.com](mailto:info@topshampool.com)

## MINUTES

### Annual General Meeting

Wednesday 25 March 2026 – 7.30 p.m.

### Topsham Swimming Pool

#### 1 Attendance

As per attached attendance sheet

#### 2 Welcome

Jane welcomed everyone to the meeting and thanked them for coming along to support us.

#### 3 Apologies

Val Maxfield (Nutters Club)  
Trevor Mills (Accountant)  
David Evennett (Trustee)  
Peter Bull (Desk Volunteer)  
Stan Szaroleta

#### 4 Reports for the year ending 31st December 2024

##### (a) *Chairperson (Jane Thomas)*

Welcome to everyone and thank you for attending.

Last year was a fairly good year for the pool, we had some issues throughout the season, especially with the inflatable but we overcame these.

During the closed season now we are having various works carried out at the pool. The pool surround is being regouted and power washed, further works are being done in the plant room to ensure the equipment is running correctly and efficiently, we are hoping to have further solar panels fitted.

We have a team of lifeguards lined up ready to join us – some new members and some returning staff. The team will consist of 10-12 people which will hopefully work and ensure people get sufficient hours.

We are hoping to open early May and hope for a good 2026 Season.

(b) *Treasurer including presentation of the Accounts for previous year (David Richardson)*

David gave his report on the accounts, talked through the pages and explained various of the entries. Copies of the documents were distributed at the meeting.

Even though the accounts show a deficit was made we had a fairly good season. The grants have helped. We have managed so far to absorb the sharp rises in gas and electricity. We had 17,100 admissions for the 2025 Season which is a great number of people using the facilities.

The Nutters and Swimming Club had good seasons and we thank them for their support and donations which are gratefully received.

David confirmed the accounts are completed by the Accountants in accordance with the Charity Commission requirements.

## **5 Election of Officers & Committee for 2026**

David was re-appointed as the Treasurer.

It was noted that there are currently 2 vacancies for Trustees – we have received some interest and will take this forward. The Trustees will appoint as they see fit following further consultations with the applicants.

## **6 Any other business (previously notified items for discussion only)**

- Thank you to Guy for providing the Safeguarding Report for the year. This has been looked at by the Trustees and will be sent to the Charity Commission with the accounts as part of the 2025 submission.
- A concern was raised about the increasing utility costs. David confirmed we are doing what we can – we are having further solar panels installed, the ones we have are working. We are also on fixed term contracts for our supplies until 2027.

**NAME:** **TOPSHAM SWIMMING POOL  
ASSOCIATION  
(CHARITABLE INCORPORATED  
ORGANISATION)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**ADDRESS:** **FORE STREET  
TOPSHAM  
EXETER  
DEVON  
EX3 0HF**

**ACCOUNTS:** **FOR THE YEAR  
TO 31<sup>ST</sup> DECEMBER 2025**

**Topsham Swimming Pool Association**

**For the year ended 31<sup>st</sup> December 2025**

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*Topsham Swimming Pool Association*

*Charity Information for the year ended 31<sup>st</sup> December 2025*

*Charity Name:* *Topsham Swimming Pool Association*

*Registered Charity No.* *1183843*

*Address:* *Fore Street*  
*Topsham*  
*Exeter*  
*Devon*  
*EX3 0HF*

*Trustees:* *Derek Whittingham (Resigned 13.3.25)*  
*Jane Thomas (Chairperson)*  
*Sharon Orchard (Secretary)*  
*David Richardson (Treasurer)*  
*Guy Harrill*  
*Jacqueline Minto*  
*Alan Thomas*  
*Sharon Wannell*  
*Hayley Smith*  
*Elizabeth Trevelyan (Appointed 13.3.25)*  
*Paula McCree (Appointed 13.3.25)*  
*Carol Henderson (Appointed 13.3.25)*  
*Linda Szarolea (Appointed 13.3.25)*  
*David Evennett (Appointed 14.7.25)*

Topsham Swimming Pool Association

Trustees Report for the year ending 31<sup>st</sup> December 2025

*The Trustees present their report together with financial statements covering the year ending 31<sup>st</sup> December 2025.*

*The financial statements have been prepared in accordance with appropriate accounting policies and comply with the Charities Trust Deed and the Charities Act 2011 the Statement of Recommended Practice. Accounting reporting by Charities Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).*

*The Topsham Swimming Pool Association is a Charitable Incorporated Organisation (CIO) which commenced on the 11<sup>th</sup> June 2019 with assets and liabilities transferred from the previous Charity no. 271140.*

*The main objects of the CIO is to promote within the local community swimming activities in the open air and it is operated as a not for profit charity by the Board of Trustees.*

*The pool is open from Easter until September of each year and it fully supports a swimming club together with various schools who are involved in teaching their local children.*

*The charity also supports a thriving early morning swimming club which operates between the Easter and summer opening times.*

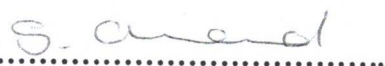
*The charity employs suitably qualified lifeguards throughout the season who have been trained by the Royal Life Saving Society and are remunerated in accordance with the appropriate terms and conditions.*

*The pool was originally opened in 1979 and it is the heart of the local community where they can enjoy swimming in the open air during the season running from Easter until September on a daily basis.*

*The report was approved by the Trustees on the 11<sup>th</sup> February 2026.*



.....  
**Chairperson**



.....  
**Secretary**

**Topsham Swimming Pool Association (CIO)**

**Charity Commission Registration Number 1183843**

**Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2025**

*I report on the financial statements of the Trust for the year to 31<sup>st</sup> December 2025 as set out on pages 4-8.*

*This report is made solely to the charity's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work for this report or for the opinions I have formed.*

**Respective Responsibilities of Trustees and Examiner**

*The charity's Trustees are responsible for the preparation of financial statements. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an independent examination is needed.*

*It is my responsibility to:*

- 1. examine the financial statements under Section 145 of the 2011 Act.*
- 2. to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act and*
- 3. to state whether particular matters have come to my attention*

**Basis of Independent Examiner's Report**

*My examination was carried out in accordance with the General Directions given by the Charity Commission.*

*An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters.*

*The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statement present a 'true and fair view' and the report is limited to those matters set out in the statement below.*

Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2025 (Cont.)

Independent Examiner's Statement

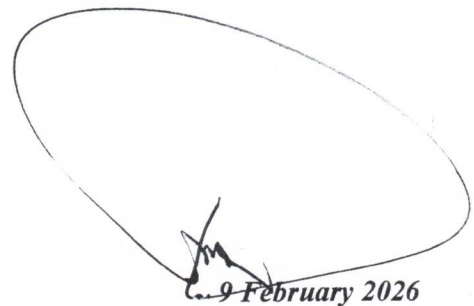
*In connection with my examination, no matter has come to my attention:*

- a) *which gives me reasonable cause to believe that in any material respect the requirements:*
- to keep accounting records in accordance with Section 130 of the 2011 Act, and*
  - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;*

*have not been met; or*

- b) *to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.*

**Mr T V Mills FFA  
T V Mills & Co  
19 Richmond Road  
Exeter  
Devon  
EX4 4JA**




*9 February 2026*

**Topsham Swimming Pool Association (CIO)**  
**Receipts and Payments Accounts**

	<i>Note</i>	<u>Year to</u> <u>31.12.25</u> £	<u>Year to</u> <u>31.12.24</u> £
<b><u>Pool Operating Account</u></b>			
Pool Usage	2	109937	90691
Staff Costs		44050	31401
Gas		15196	15459
Electricity (net of solar income)		5326	11760
Water Charges		7349	5954
Insurance		5725	5500
Chemicals		3729	5201
Cleaning		235	1678
Maintenance	3	18845	12768
Rubbish Removal		343	238
Telephone		808	725
Printing & Stationery		69	19
Advertising		484	--
Professional Fees	4	3319	3178
Sundries	6	455	1858
Clothing Expenses		163	--
Donations		--	--
Depreciation		18554	21811
Card Fees		1126	904
		<u>125776</u>	<u>118454</u>
Operating Loss		<u>(15839)</u>	<u>(27763)</u>
<b><u>General Revenue</u></b>			
Vending Surplus		930	1104
Equipment Surplus		985	580
Bank/Building Society Interest		678	1119
Grants		--	--
General Donations & Gift Aid	5	5900	18626
		<u>8493</u>	<u>21429</u>
Overall Deficit for the Year		<u>(7346)</u>	<u>(6334)</u>

**Topsham Swimming Pool Association (CIO)**  
**Balance Sheet at 31<sup>st</sup> December 2025**

	<i>Note</i>	<u>Year to</u> <u>31.12.25</u> £	<u>Year to</u> <u>31.12.24</u> £
<b><u>Fixed Assets</u></b>			
<i>Pool and Buildings</i>	1	298290	298290
<i>Plant and Equipment</i>	1	89589	99543
<i>Furniture and Fixtures</i>	1	34402	43002
		422281	440835
<b><u>Current Assets</u></b>			
<i>Virgin Account</i>		28181	27827
<i>Lloyds Bank Treasurer's Account</i>		50657	37839
<i>Lloyds Reserve Account</i>		27576	40334
<i>Cash in Hand</i>		--	--
<i>Debtors</i>		--	7500
		106414	113500
<b><u>Current Liabilities</u></b>			
<i>Sundry Creditors</i>		--	(18294)
		--	(18294)
<b><u>Total Assets Less Current Liabilities</u></b>		528695	536041
<b><u>The Funds of the Charity</u></b>			
<i>General Reserve at 31.12.24</i>		536041	505153
<i>Less Deficit for Year</i>		(7346)	(6334)
<i>Write-off of Plant</i>		--	(52278)
<i>Add Plant Grants</i>		--	89500
		528695	536041



**Jane Thomas – Chairperson**

Date: 11/2/26

**Topsham Swimming Pool Association (CIO)**  
**Notes to Accompany Income and Expenditure Account and Balance Sheet**

**Note 1**

	<b>Pool &amp; Buildings</b>	<b>Plant &amp; Equipment Cost 2014 onwards</b>	<b>Furniture &amp; Fixtures</b>	<b>Total</b>
<b><u>Cost/Valuation</u></b>				
<i>At 31 December 2024</i>	298290	136940	77363	512593
<i>Additions</i>	--	--	--	--
<i>Disposals/Loss</i>	--	--	--	--
 <i>At 31 December 2025</i>	 298290	 136940	 77363	 512593
 <b><u>Depreciation</u></b>				
		10% SL	20% SL	
<i>At 31 December 2024</i>	--	37397	34361	71758
<i>Charge for Year</i>	--	9954	8600	18554
<i>On disposals</i>	--	--	--	--
 <i>At 31 December 2025</i>	 --	 47351	 42961	 90312
 <b><u>NBV</u></b>				
<i>At 31 December 2025</i>	298290	89589	34402	422281
 <i>At 31 December 2024</i>	 298290	 99543	 43002	 440835

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2025**

**Note 2 – Pool Usage**

<i>Pool Takings</i>	71404
<i>Donation – Nutters Club</i>	22000
<i>Donation – Swimming Club</i>	6000
<i>Pool Parties/School Swimming Lessons</i>	10533
	<hr/>
	109937
	<hr/> <hr/>

**Note 3 – Maintenance**

<i>Pool Maintenance &amp; Repairs</i>	16794
<i>Support Software</i>	1362
<i>Equipment Rental</i>	689
	<hr/>
	18845
	<hr/> <hr/>

**Note 4 – Professional Fees**

<i>T V Mills &amp; Co.</i>	1460
<i>Water Quality Testing Charges</i>	1859
	<hr/>
	3319
	<hr/> <hr/>

**Note 5 – General Donations and Gift Aid (Main Income £1000)**

<i>Fund Raising</i>	780
<i>Co-operative Community Fund Scheme</i>	--
<i>Inland Revenue Gift Aid</i>	120
<i>Friends of TSPA</i>	2397
<i>Just Giving</i>	603
<i>Anon from CAF</i>	2000
	<hr/>
	5900
	<hr/> <hr/>

Topsham Swimming Pool Association (CIO)  
Notes to the Financial Statements for the year to 31<sup>st</sup> December 2025

Note 6 – Sundries

<i>Volunteers' End of Season Party and AGM</i>	455
	455
	455

## Topsham Swimming Pool safeguarding report 2026

Safeguarding is a continuous process of development and improvement in line with current opinion and legislation. Keeping children, and at risk adults safe is essential to their well-being, and their enjoyment of Topsham Pool.

Safeguarding is about intervention before a tragedy occurs.

We have considered the range of users who come to the pool - public swimming, special needs groups, the Nutters Club (over 16's lane swimming), the swimming school/club, local schools' use for swimming lessons, and private parties.

This report details what we do here.

### Key people

#### Designated Safeguarding Lead (DSL): Guy Harrill.

Guy is a retired GP, and GP training programme director with experience as practice safeguarding lead, and teaching safeguarding to GP registrars. He became the DSL for Topsham Pool in October 2022. He also organises the volunteer desk rota, so has good liaison with all of the desk volunteers. He is a member of the Nutters Club (Topsham Pool early morning swimming club), and is on the Nutters Club committee. Guy does regular update courses according to his learning needs- most recently the mandatory reporting, and managing incidents of shared nudes, both NSPCC courses.

#### Welfare Officer (WO): Liz Trevelyan.

Liz is a retired senior midwife with experience of safeguarding in a hospital setting. Liz has held this post since October 2022. During a break her role was covered by Hayley Smith, who is a social worker with extensive experience in safeguarding.

So that we can provide support for anyone affected by an incident at the pool, we decided that it was essential to have both a man and a woman available in these roles.

Training for the safeguarding leads previously completed includes

<https://www.swimming.org/ios/course-information/swim-england-safeguarding/>,

<https://www.anncrafttrust.org/safeguarding-adults-sport-activity/level-3/> and Devon County Council safeguarding training.

Trustee with oversight of safeguarding: Linda Szaroleta.

Linda has been a receptionist at the pool since June 2023, and a trustee and committee member since 2025. Following the St Giles Trust report Linda will oversee the work done by the DSL and WO.

None of these people has family members who could be deemed to be at risk. Guy is not a committee member to ensure there is no conflict of interest if there was an incident involving a committee member/trustee.

The DSL role description is included in the Topsham Pool safeguarding policies and procedures folder (see below)

<https://docs.google.com/document/d/1se5gsHz9qKji6qttqe8pLljMouCbFTTeCOqfdoESloA/edit?usp=sharing>

### Prevention

Safeguarding is a standing agenda item for Topsham Pool monthly committee meetings. During the season the DSL submits reports to the committee, plus an annual summary and plan for the next year.

All significant events and near-misses are reviewed, any preventable risks are assessed and addressed, with reflection on learning points.

For example, we have reviewed lane sharing at the Nutters Club for adults and those 16 or 17 years old. We have also looked at our policies for dealing with sudden pool closure if there is a thunderstorm.

### Contextual safeguarding pertinent to Topsham Pool

We look at issues that especially affect the pool. Notably the provision of changing areas that are safe and meet current guidance. We have separate female, male, and inclusive changing areas. We will be guided further once the new EHRC's Services Code is approved by Parliament.

### The people

Topsham Pool has committee members who are also trustees of the Topsham Swimming Pool Association (charity number 1183843).

Topsham Pool employs lifeguards. There are some poolside helpers, who are not employed. Last year there were 16 lifeguards, and 4 pool attendants.

There are about 45 volunteer desk receptionists during the daytime, and a smaller number for the Nutter Club.

The swimming club, which teaches children to swim, has volunteer helpers - last year there were 12 .

### Education

Every year the DSL and WO organise face to face safeguarding training at the pool, with refresher training every 3 years. 17 lifeguards, 25 Nutters Club receptionists, 53 daytime receptionists (including committee members), and 12 swim school volunteers have attended over the current 3 year cycle.

For anyone unable to attend the face to face training the Swim England safeguarding training course is deemed essential

<https://instituteofswimming.org/course-information/swim-england-foundation-safeguarding-course-for-adults>

Guy and Hayley produced a video about low-level concerns

<https://youtu.be/YoZUk79i29Y> that all staff must watch.

### Dealing with incidents and case management

Fortunately, there were no safeguarding incidents last year. If there is an incident that is not an emergency (requiring immediate police or MASH/Adult Social Services referral), then a case management group is convened- the DSL, the WO, plus an external safeguarding expert. We currently have three people who are available to offer advice. These are local professionals with previous experience of children's mental health, the hospital trust and general practice.

In addition to seeking advice from MASH and Adult Social Services, we have previously accessed advice from the Local Authority Designated Officer (LADO), the Disclosure Officer for the Disclosure and Barring Service (DBS) at Devon & Cornwall Police, and the Charity Commission reporting a serious incident service, and the Barring Referral Service.

### Staff employment and recruitment

The committee recruits and employs staff according to current guidance, including the employment of offenders. Most relevant to safeguarding is the necessity to check the DBS certificate status of employees each season, either by requesting a new DBS check, or by ensuring employees are up to date with their subscription to the update service. Where the employee has worked elsewhere during our closed season, we need to obtain a reference from their employer.

### Disclosure and Barring Service checks

The DSL requests DBS checks using the Royal Lifesaving Society (RLSS) as the umbrella organisation. Jo Barrett ([JoBarrett@rlss.org.uk](mailto:JoBarrett@rlss.org.uk)) is the volunteer welfare and safeguarding officer who processes the DBS certificates, and keeps a record to ensure that no one is missing a check.

<https://www.rlss.org.uk/safeguarding-vetting-checks>

All 16 lifeguards, and all 12 swim school volunteer helpers held DBS certificates that were issued within the last 3 years (as per Swim England guidelines). Everyone signs a self-declaration form each season confirming

that there is no reason to review their DBS status. Checks are at the appropriate level

<https://www.gov.uk/government/organisations/disclosure-and-barring-service/about#dbs-check-eligibility> ,

<https://thecpsu.org.uk/resource-library/best-practice/pool-lifeguards-and-dbs-eligibility/>

There is no requirement for the desk volunteers to be DBS checked.

### Policies and procedures

There is a safeguarding folder containing this information, along with reporting forms and body maps. There is a secure post box within reception where reporting forms can be left.

There is information on the Topsham Pool website with a link to the policies <https://topshampool.co.uk/safeguarding-and-welfare-at-topsham-swimming-pool/>

There are signs in the changing room giving the names of the DSL and WO. (As well as signs informing pool users that mobile phone/camera use is not permitted in the changing room, and no photography is permitted poolside.)

### Sharing knowledge and experience

The DSL has arranged a meeting of safeguarding leads from local community swimming pools through <https://activedevon.org/> , and attended safeguarding leads meetings through Swim England SW welfare officers forum.

### The future, and succession planning

The DSL, WO and trustee with safeguarding responsibility are appointed for the season.

The DSL has recorded all actions that are required so that a future handover of the DSL/WO roles will be as seamless as possible. It is clear that anyone

recruited to the post must have appropriate safeguarding understanding experience.

Resources used:

Swim England Wavepower

<https://www.swimming.org/library/documents/7123/download>

Sport England

<https://www.sportengland.org/guidance-and-support/safeguarding>

NSPCC learning

<https://learning.nspcc.org.uk/>

<https://thecpsu.org.uk/>

Charity Commission

<https://www.gov.uk/guidance/safeguarding-duties-for-charity-trustees#policies-procedures-and-practices-you-need-to-have>

Devon Safeguarding Children Partnership

<https://www.devonscp.org.uk/training-and-resources/>

Devon Safeguarding Adults Partnership

<https://www.devonsafeguardingadultspartnership.org.uk/training-and-resources/>

Ann Craft Trust

<https://www.anncrafttrust.org/resources/>

Guy Harrill

Liz Trevelyan

28th January 2026

**TOPSHAM SWIMMING POOL ASSOCIATION**

England & Wales - Charity number 1183843

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# Accounts

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**NAME: TOPSHAM SWIMMING POOL  
ASSOCIATION  
(CHARITABLE INCORPORATED  
ORGANISATION)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**ADDRESS: FORE STREET  
TOPSHAM  
EXETER  
DEVON  
EX3 0HF**

**ACCOUNTS: FOR THE YEAR  
TO 31<sup>ST</sup> DECEMBER 2024**

**Topsham Swimming Pool Association**

**For the year ended 31<sup>st</sup> December 2024**

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**Topsham Swimming Pool Association**

**Charity Information for the year ended 31<sup>st</sup> December 2024**

*Charity Name:* *Topsham Swimming Pool Association*

*Registered Charity No.* *1183843*

*Address:* *Fore Street  
Topsham  
Exeter  
Devon  
EX3 0HF*

*Trustees:* *Derek Whittingham (President)*  
*Jane Thomas (Acting Chairperson)*  
*Sharon Orchard (Secretary)*  
*David Richardson (Treasurer)*  
*Guy Harrill*  
*Jacqueline Minto*  
*Alan Thomas*  
*Sharon Wannell*  
*Hayley Smith (Appointed May 24)*  
*Kathryn James (Resigned December 24)*  
*Peter Tapp (Resigned February 24)*  
*Elizabeth Trevelyan (Chairperson)(Resigned  
August 2024)*  
*Dorothy Whittingham (Resigned April 24)*

**Topsham Swimming Pool Association**

**Trustees Report for the year ending 31<sup>st</sup> December 2024**

*The Trustees present their report together with financial statements covering the year ending 31<sup>st</sup> December 2024.*

*The financial statements have been prepared in accordance with appropriate accounting policies and comply with the Charities Trust Deed and the Charities Act 2011 the Statement of Recommended Practice. Accounting reporting by Charities Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).*

*The Topsham Swimming Pool Association is a Charitable Incorporated Organisation (CIO) which commenced on the 11<sup>th</sup> June 2019 with assets and liabilities transferred from the previous Charity no. 271140.*

*The main objects of the CIO is to promote within the local community swimming activities in the open air and it is operated as a not for profit charity by the Board of Trustees.*

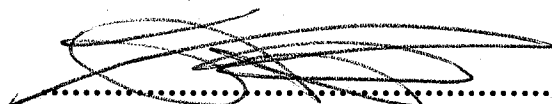
*The pool is open from Easter until September of each year and it fully supports a swimming club together with various schools who are involved in teaching their local children.*

*The charity also supports a thriving early morning swimming club which operates between the Easter and summer opening times.*

*The charity employs suitably qualified lifeguards throughout the season who have been trained by the Royal Life Saving Society and are remunerated in accordance with the appropriate terms and conditions.*

*The pool was originally opened in 1979 and it is the heart of the local community where they can enjoy swimming in the open air during the season running from Easter until September on a daily basis.*

*The report was approved by the Trustees on the*



**Acting Chairperson**



**Secretary**

**Topsham Swimming Pool Association (CIO)**

**Charity Commission Registration Number 1183843**

**Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2024**

*I report on the financial statements of the Trust for the year to 31<sup>st</sup> December 2024 as set out on pages 4-8.*

*This report is made solely to the charity's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work for this report or for the opinions I have formed.*

**Respective Responsibilities of Trustees and Examiner**

*The charity's Trustees are responsible for the preparation of financial statements. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an independent examination is needed.*

*It is my responsibility to:*

- 1. examine the financial statements under Section 145 of the 2011 Act.*
- 2. to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act and*
- 3. to state whether particular matters have come to my attention*

**Basis of Independent Examiner's Report**

*My examination was carried out in accordance with the General Directions given by the Charity Commission.*

*An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters.*

*The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statement present a 'true and fair view' and the report is limited to those matters set out in the statement below.*

**Topsham Swimming Pool Association (CIO)**

**Charity Commission Registration Number 1183843**

**Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2024 (Cont.)**

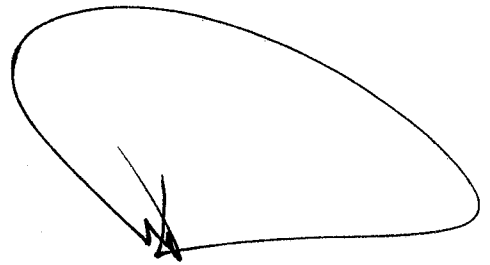
**Independent Examiner's Statement**

*In connection with my examination, no matter has come to my attention:*

- a) *which gives me reasonable cause to believe that in any material respect the requirements:*
- to keep accounting records in accordance with Section 130 of the 2011 Act, and*
  - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;*

*have not been met; or*

- b) *to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.*

A large, handwritten signature in black ink, consisting of a large, irregular loop with a small mark at the bottom center.

**Mr T V Mills FFA  
T V Mills & Co  
19 Richmond Road  
Exeter  
Devon  
EX4 4JA**

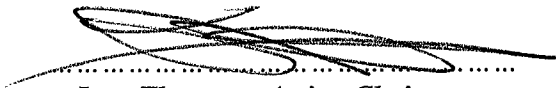
**12 February 2025**

**Topsham Swimming Pool Association (CIO)**  
**Receipts and Payments Accounts**

	<i>Note</i>	<u>Year to</u> <u>31.12.24</u> £	<u>Year to</u> <u>31.12.23</u> £
<b><u>Pool Operating Account</u></b>	2		
Pool Usage		90691	129592
		=====	=====
Staff Costs		31401	47725
Gas		15459	11789
Electricity		11760	17554
Water Charges		5954	8291
Insurance		5500	4949
Chemicals		5201	10085
Cleaning		1678	254
Maintenance	3	12768	11622
Rubbish Removal		238	196
Telephone		725	442
Printing & Stationery		19	50
Advertising		--	--
Professional Fees	4	3178	2741
Sundries	7	1858	496
Clothing Expenses		--	--
Donations		--	--
Depreciation		21811	8425
Card Fees		904	1252
		=====	=====
		118454	125871
		=====	=====
Operating Loss/Surplus		(27763)	3721
		=====	=====
<b><u>General Revenue</u></b>			
Vending Surplus		1104	1671
Equipment Surplus		580	1096
Bank/Building Society Interest		1119	492
Grants		--	1170
General Donations & Gift Aid	5	18626	7844
		=====	=====
		21429	12273
		=====	=====
Overall Deficit/Surplus for the Year		(6334)	15994
		=====	=====

**Topsham Swimming Pool Association (CIO)**  
**Balance Sheet at 31<sup>st</sup> December 2024**

	<i>Note</i>	<u>Year to</u> <u>31.12.24</u> £	<u>Year to</u> <u>31.12.23</u> £
<b><u>Fixed Assets</u></b>			
<i>Pool and Buildings</i>	1	298290	287766
<i>Plant and Equipment</i>	1	99543	62394
<i>Furniture and Fixtures</i>	1	43002	13625
		440835	363785
<b><u>Current Assets</u></b>			
<i>Virgin Account</i>		27827	87038
<i>Lloyds Bank Treasurer's Account</i>		37839	32157
<i>Lloyds Reserve Account</i>		40334	25003
<i>Cash in Hand</i>		--	141
<i>Debtors</i>	10	7500	--
		113500	144339
<b><u>Current Liabilities</u></b>			
<i>Sundry Creditors</i>	8	(18294)	(2971)
		(18294)	(2971)
<b><u>Total Assets Less Current Liabilities</u></b>		536041	505153
<b><u>The Funds of the Charity</u></b>			
<i>General Reserve at 31.12.23</i>		505153	489159
<i>Less/Add Deficit/Surplus for Year</i>		(6334)	15994
<i>Write-off of Plant</i>	9	(52278)	--
<i>Add Plant Grants</i>	6	89500	--
		536041	505153

  
 Jane Thomas – Acting Chairperson

Date: 13/3/2025

**Topsham Swimming Pool Association (CIO)**  
**Notes to Accompany Income and Expenditure Account and Balance Sheet**

**Note 1**

	<b>Pool &amp; Buildings</b>	<b>Plant &amp; Equipment Cost up to 2013</b>	<b>Plant &amp; Equipment Cost 2014 onwards</b>	<b>Furniture &amp; Fixtures</b>	<b>Total</b>
<b><u>Cost/Valuation</u></b>					
<i>At 31 December 2023</i>	287766	58487	56277	37235	439765
<i>Additions</i>	10524	--	100487	40128	151139
<i>Disposals/Loss</i>	--	(58487)	(19824)	--	(78311)
<i>At 31 December 2024</i>	298290	--	136940	77363	512593
<b><u>Depreciation</u></b>					
		5% of NBV	10% SL	20% SL	
<i>At 31 December 2023</i>	--	26033	26337	23610	75980
<i>Charge for Year</i>	--	--	11060	10751	21811
<i>On disposals</i>	--	(26033)	--	--	(26033)
<i>At 31 December 2024</i>	--	--	37397	34361	71758
<b><u>NBV</u></b>					
<i>At 31 December 2024</i>	298290	--	99543	43002	440835
<i>At 31 December 2023</i>	287766	32454	29940	13625	363785

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2024**

**Note 2 – Pool Usage**

<i>Pool Takings</i>	53822
<i>Donation – Nutters Club</i>	20000
<i>Donation – Swimming Club</i>	5000
<i>Pool Parties/School Swimming Lessons</i>	11869
	<hr/>
	90691
	<hr/> <hr/>

**Note 3 – Maintenance**

<i>Pool Maintenance &amp; Repairs</i>	10837
<i>Support Software</i>	799
<i>Equipment Rental</i>	1132
	<hr/>
	12768
	<hr/> <hr/>

**Note 4 – Professional Fees**

<i>T V Mills &amp; Co.</i>	1332
<i>Water Quality Testing Charges</i>	1846
	<hr/>
	3178
	<hr/> <hr/>

**Note 5 – General Donations and Gift Aid (Main Income £1000)**

<i>Fund Raising</i>	434
<i>Co-operative Community Fund Scheme</i>	2422
<i>Inland Revenue Gift Aid</i>	248
<i>Friends of TSPA</i>	3157
<i>Just Giving</i>	4865
<i>Private Donation</i>	5000
<i>Topsham Fayre</i>	2500
	<hr/>
	18626
	<hr/> <hr/>

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2024**

**Note 6 – Equipment Grants Received**

<i>Bernard Sunley Foundation</i>	10000
<i>Garfield Weston Foundation</i>	15000
<i>Exeter Chiefs Foundation</i>	15000
<i>Valencia Community Fund</i>	49500
	<hr/>
	89500
	<hr/> <hr/>

**Note 7 – Sundries**

<i>Volunteers' End of Season Party and AGM</i>	515
<i>Net Cost of Sapphire 45 Event</i>	1343
	<hr/>
	1858
	<hr/> <hr/>

**Note 8 – Sundry Creditors**

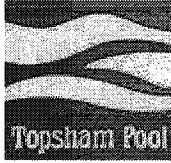
<i>Relates to Balance Outstanding Pool Cover in Dispute</i>	18294
	<hr/>
	18294
	<hr/> <hr/>

**Note 9 – Plant Written Off**

<i>With the Purchase of New Boilers, Covers and Equipment, Value Written Off Old Equipment</i>	52278
	<hr/>
	52278
	<hr/> <hr/>

**Note 10 – Debtors**

<i>Relates to Balance due from Exeter Chiefs Foundation re. Pool Cover</i>	7500
	<hr/>
	7500
	<hr/> <hr/>



Charity No - 1183843

Topsham Swimming Pool Association  
Fore Street  
Topsham  
Exeter, EX3 0HF

Tel – 01392 874477

Website – [info@topshampool.com](mailto:info@topshampool.com)

## MINUTES

### Annual General Meeting

Thursday 13 March 2025 – 8.00 p.m.

### Topsham Swimming Pool

1 **Attendance**

As per attached attendance sheet

2 **Welcome**

Derek welcomed everyone to the meeting and thanked them for coming along to support us.

3 **Apologies**

Sharon Wannell  
Maria Trylska

Carol Henderson

4 **Reports for the year ending 31st December 2024**

(a) *Chairperson (Jane Thomas)*

Welcome to everyone and thank you for attending.

It is with regret we have to say that Derek is standing down as President. Derek has been at the pool since the beginning and is a fountain of knowledge. We thank Derek very much for all his work and dedication to the Pool. Derek will still be around helping with little things in the background.

We had a mixed season and due to plant room works we were unfortunately unable to offer cold water swimming sessions. The works have now been done in the plant room including having new boilers installed. Thanks to David for securing the grant funding to enable these works to be completed.

The Nutters and Swimming Club had good seasons and we thank them for their support and donations which are gratefully received.

Thanks to all our volunteers for their continued support and work on covering the desk.

We are now looking forward to a good successful season for 2025.

(b) *Treasurer including presentation of the Accounts for previous year (David Richardson)*

David gave his report on the accounts, talked through the pages and explained various of the entries. Copies of the documents were distributed at the meeting.

Trevor Mills (Accountant) confirmed the accounts were satisfactory and the pool is in a good position financially. Trevor thanked David for his work on keeping our books as this in turn makes his life easier when checking them. Trevor confirmed he had been approached for further information from the Inland Revenue and this has now been dealt with and resolved.

The Accounts were proposed by Alan Thomas, seconded by Jackie Minto and accepted by all present.

**5 Election of Officers & Committee for 2025**

Confirmed Officers -

Chairman	Jane Thomas
Secretary	Sharon Orchard
Treasurer	David Richardson

The following were also appointed as new Trustees --

Liz Trevelyan	Carol Henderson
Paula McCree	Linda Szarolea

The above was proposed by Liz Edwards, seconded by Derek Whittingham and accepted by all present.

**6 Any other business (previously notified items for discussion only)**

- A brief update was given in that we are currently working towards opening for the season. We are currently recruiting lifeguards, working with the pool maintenance people and generally getting things ready.

**TOPSHAM SWIMMING POOL ASSOCIATION**

England & Wales - Charity number 1183843

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# Accounts

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**NAME:** **TOPSHAM SWIMMING POOL  
ASSOCIATION  
(CHARITABLE INCORPORATED  
ORGANISATION)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**ADDRESS:** **FORE STREET  
TOPSHAM  
EXETER  
DEVON  
EX3 0HF**

**ACCOUNTS:** **FOR THE YEAR  
TO 31<sup>ST</sup> DECEMBER 2023**

Topsham Swimming Pool Association

For the year ended 31<sup>st</sup> December 2023

<u>Contents</u>	<u>Page No.</u>
<i>Charity Details</i>	<i>1</i>
<i>Trustees Report</i>	<i>2</i>
<i>Independent Examiner's Report</i>	<i>3 &amp; 3a</i>
<hr/>	
<i>Receipts and Payments Account</i>	<i>4</i>
<i>Balance Sheet</i>	<i>5</i>
<i>Notes to the Financial Statements</i>	<i>6 – 8</i>

*Topsham Swimming Pool Association*

*Charity Information for the year ended 31<sup>st</sup> December 2023*

*Charity Name:* *Topsham Swimming Pool Association*

*Registered Charity No.* *1183843*

*Address:* *Fore Street  
Topsham  
Exeter  
Devon  
EX3 0HF*

*Trustees:* *Elizabeth Trevelyan (Chairperson)  
Sharon Orchard (Secretary)  
David Richardson (Treasurer)  
Guy Harrill  
Kathryn James  
Jacqueline Minto  
Peter Tapp  
Alan Thomas  
Jane Thomas  
Sharon Wannell  
Derek Whittingham  
Dorothy Whittingham*

Topsham Swimming Pool Association

Trustees Report for the year ending 31<sup>st</sup> December 2023

The Trustees present their report together with financial statements covering the year ending 31<sup>st</sup> December 2023.

The financial statements have been prepared in accordance with appropriate accounting policies and comply with the Charities Trust Deed and the Charities Act 2011 the Statement of Recommended Practice. Accounting reporting by Charities Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

The Topsham Swimming Pool Association is a Charitable Incorporated Organisation (CIO) which commenced on the 11<sup>th</sup> June 2019 with assets and liabilities transferred from the previous Charity no. 271140.

The main objects of the CIO is to promote within the local community swimming activities in the open air and it is operated as a not for profit charity by the Board of Trustees.

---

The pool is open from Easter until September of each year and it fully supports a swimming club together with various schools who are involved in teaching their local children.

The charity also supports a thriving early morning swimming club which operates between the Easter and summer opening times.

The charity employs suitably qualified lifeguards throughout the season who have been trained by the Royal Life Saving Society and are remunerated in accordance with the appropriate terms and conditions.

The pool was originally opened in 1979 and it is the heart of the local community where they can enjoy swimming in the open air during the season running from Easter until September on a daily basis.

The report was approved by the Trustees on the 22<sup>nd</sup> February 2024.

.....*John Truvelyan*.....  
Chairperson

.....*S. Ward*.....  
Secretary

**Topsham Swimming Pool Association (CIO)**

**Charity Commission Registration Number 1183843**

**Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2023**

*I report on the financial statements of the Trust for the year to 31<sup>st</sup> December 2023 as set out on pages 4-8.*

*This report is made solely to the charity's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work for this report or for the opinions I have formed.*

**Respective Responsibilities of Trustees and Examiner**

*The charity's Trustees are responsible for the preparation of financial statements. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an independent examination is needed.*

*It is my responsibility to:*

- 1. examine the financial statements under Section 145 of the 2011 Act.*
- 2. to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act and*
- 3. to state whether particular matters have come to my attention*

**Basis of Independent Examiner's Report**

*My examination was carried out in accordance with the General Directions given by the Charity Commission.*

*An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters.*

*The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statement present a 'true and fair view' and the report is limited to those matters set out in the statement below.*

Topsham Swimming Pool Association (CIO)

Charity Commission Registration Number 1183843

Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2023 (Cont.)

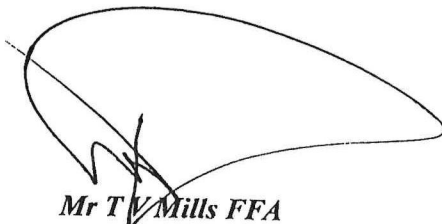
Independent Examiner's Statement

*In connection with my examination, no matter has come to my attention:*

- a) *which gives me reasonable cause to believe that in any material respect the requirements:*
- to keep accounting records in accordance with Section 130 of the 2011 Act, and*
  - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;*

*have not been met; or*

- 
- b) *to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.*



*Mr T V Mills FFA  
T V Mills & Co  
19 Richmond Road  
Exeter  
Devon  
EX4 4JA*

*7 February 2024*

**Topsham Swimming Pool Association (CIO)**  
**Receipts and Payments Accounts**

	<i>Note</i>	<u>Year to</u> <u>31.12.23</u> £	<u>Year to</u> <u>31.12.22</u> £
<b><u>Pool Operating Account</u></b>			
<i>Pool Usage</i>	2	129592	97112
		<hr/>	<hr/>
<i>Staff Costs</i>		47725	30126
<i>Gas</i>		11789	7705
<i>Electricity</i>		17554	12380
<i>Water Charges</i>		8291	7471
<i>Insurance</i>		4949	4593
<i>Chemicals</i>		10085	8449
<i>Cleaning</i>		254	1072
<i>Maintenance</i>	3	11622	14633
<i>Rubbish Removal</i>		196	157
<i>Telephone</i>		442	380
<i>Printing &amp; Stationery</i>		50	220
<i>Advertising</i>		--	--
<i>Professional Fees</i>	4	2741	1590
<i>Sundries</i>	7	496	614
<i>Clothing Expenses</i>		--	211
<i>Donations</i>		--	--
<i>Depreciation</i>		8425	7537
<i>Card Fees</i>		1252	987
		<hr/>	<hr/>
		125871	98125
		<hr/>	<hr/>
<i>Operating Surplus/Loss</i>		3721	(1013)
		<hr/>	<hr/>
<b><u>General Revenue</u></b>			
<i>Vending Surplus</i>		1671	1736
<i>Equipment Surplus</i>		1096	60
<i>Bank/Building Society Interest</i>		492	227
<i>Grants</i>	6	1170	--
<i>General Donations &amp; Gift Aid</i>	5	7844	2801
		<hr/>	<hr/>
		12273	4824
		<hr/>	<hr/>
<i>Overall Surplus for the Year</i>		15994	3811
		<hr/>	<hr/>

**Topsham Swimming Pool Association (CIO)**  
**Balance Sheet at 31<sup>st</sup> December 2023**

	<i>Note</i>	<u>Year to</u> <u>31.12.23</u> £	<u>Year to</u> <u>31.12.22</u> £
<b><u>Fixed Assets</u></b>			
Pool and Buildings	1	287766	287097
Plant and Equipment	1	62394	63543
Furniture and Fixtures	1	13625	9895
		363785	360535
<b><u>Current Assets</u></b>			
Virgin Account		87038	86549
Lloyds Bank Treasurer's Account		32157	42101
Lloyds Reserve Account		25003	--
Cash in Hand		141	--
		144339	128650
<b><u>Current Liabilities</u></b>			
Sundry Creditors	8	(2971)	(26)
		(2971)	(26)
<b><u>Total Assets Less Current Liabilities</u></b>		505153	489159
<b><u>The Funds of the Charity</u></b>			
General Reserve at 31.12.22		489159	485348
Add Surplus for Year		15994	3811
		505153	489159

..... Elizabeth Trevelyan .....  
Elizabeth Trevelyan – Chairperson

Date: ..... 29-02-2024 .....

**Topsham Swimming Pool Association (CIO)**  
**Notes to Accompany Income and Expenditure Account and Balance Sheet**

**Note 1**

	<b><i>Pool &amp; Buildings</i></b>	<b><i>Plant &amp; Equipment Cost up to 2013</i></b>	<b><i>Plant &amp; Equipment Cost 2014 onwards</i></b>	<b><i>Furniture &amp; Fixtures</i></b>	<b><i>Total</i></b>
<b><u>Cost/Valuation</u></b>					
<i>At 31 December 2022</i>	287097	58487	52392	30114	428090
<i>Additions</i>	669	--	3885	7121	11675
<i>Disposals/Loss</i>	--	--	--	--	--
 <i>At 31 December 2023</i>	 287766	 58487	 56277	 37235	 439765
<b><u>Depreciation</u></b>					
		<i>5% of NBV</i>	<i>10% SL</i>	<i>20% SL</i>	
<i>At 31 December 2022</i>	--	24325	23011	20219	67555
<i>Charge for Year</i>	--	1708	3326	3391	8425
<i>On disposals</i>	--	--	--	--	--
 <i>At 31 December 2023</i>	 --	 26033	 26337	 23610	 75980
<b><u>NBV</u></b>					
 <i>At 31 December 2023</i>	 287766	 32454	 29940	 13625	 363785
 <i>At 31 December 2022</i>	 287097	 34162	 29381	 9895	 360535

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2023**

**Note 2 – Pool Usage**

<i>Pool Takings</i>	89962
<i>Donation – Nutters Club</i>	21500
<i>Donation – Swimming Club</i>	5000
<i>Pool Parties/School Swimming Lessons</i>	13130
	<hr/>
	129592
	<hr/> <hr/>

**Note 3 – Maintenance - £10898 (Costs over £500 reported)**

<i>Pool Maintenance &amp; Repairs</i>	9223
<i>Support Software</i>	825
<i>Equipment Rental</i>	850
	<hr/>
	10898
	<hr/> <hr/>

**Note 4 – Professional Fees £2741**

<i>T V Mills &amp; Co.</i>	1248
<i>Water Quality Testing Charges</i>	1493
	<hr/>
	2741
	<hr/> <hr/>

**Note 5 – General Donations and Gift Aid (Main Income £7844)**

<i>Fund Raising</i>	580
<i>Co-operative Community Fund Scheme</i>	2165
<i>Inland Revenue Gift Aid</i>	361
<i>Sundry Donations</i>	238
<i>Frank Page</i>	200
<i>A Yates</i>	800
<i>Sport England via Ashburton</i>	2000
<i>Topsham Repair Centre</i>	500
<i>Topsham Fayre</i>	1000
	<hr/>
	7844
	<hr/> <hr/>

Topsham Swimming Pool Association (CIO)  
Notes to the Financial Statements for the year to 31<sup>st</sup> December 2023

Note 6 – Grant £1170

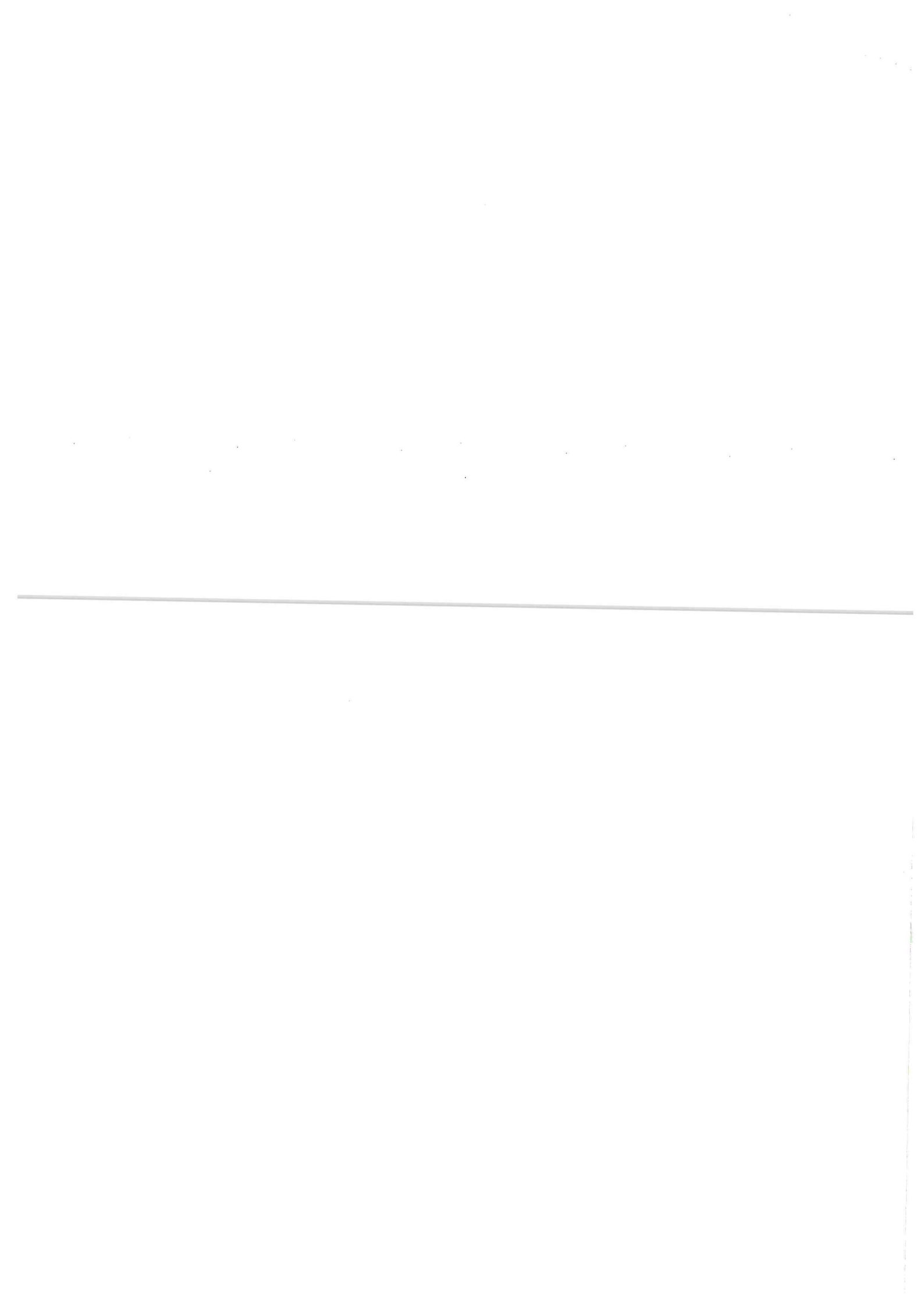
<i>ECC Grant</i>	345
<i>Norman Trust</i>	825
	<hr/>
	1170
	<hr/> <hr/>

Note 7 – Sundries £496

<i>Volunteers' End of Season Party and AGM</i>	496
	<hr/>
	496
	<hr/> <hr/>

Note 8 – Sundry Creditors

<i>Includes outstanding payment due for purchase of new inflatable</i>	2945
	<hr/>
	2945
	<hr/> <hr/>



## **Topsham Pool AGM Chair's Report – 27<sup>th</sup> March 2024**

It is good to see so many people here tonight – Topsham pool is important to all of us for different reasons – exercise, mental health, social contact, public service - giving a bit of ourselves back to the community.

2023 was the first year of me being Chairperson and it has been a busy interesting year.

Firstly, let me say a huge thank you to all our volunteers who keep this pool going. Our desk receptionists, who encounter both enthusiasm & smiles to complaints and unfortunately sometimes abuse in their desk duties. Our Lifeguards who have the immense task of keeping us all safe when in the pool, To all our customers – without them the pool would not be still operating after 45 years.

Also thank you to the Trustees, whose responsibility it is to run the pool and secure its future – this year 2 felt they could not commit the amount of time that is needed to be an effective Trustee so Vicky & Peter Tapp have resigned - thank you to them for their contribution over the years. Vicky has been involved with the pool since a young child as her father was an active committee member for many years and Peter as her husband volunteered too.

Last year we were opened on Good Friday by The Lord Mayor & Town Crier. They presented Derek Whittingham, our President with a long service award for all his hard work since the pool opened in 1979. I would also like to thank Derek for all the support he has given me over the past year.

Derek is known as the face of Topsham Pool and when Derek had his hip replacement last year, I'm sure the surgeon found the words Topsham Pool running through his bones like Blackpool rock. Of course, behind every good man is an equally good woman and Dot and Derek have worked tirelessly to ensure Topsham had a functioning swimming pool by fund raising, building, running the pool. Their knowledge has been invaluable to me.

The pool's day starts with the Nutter's Club – an adult only club with over 300 members – they have the pleasure of seeing the sun rise and the steam rising from the pool – very ethereal.

Local schools then bring their Year 3 to 6 pupils for swimming lessons so they can achieve swimming 25 metres as set down on the National Curriculum.

After lunch the two hourly public sessions start and last year we had over 20,000 swimmers and spectators through our doors.

On Tuesdays and Thursdays Swim Club welcomes children over the age of 5 years for 12 weeks of swimming lessons and it is great to see how the children progress in confidence and ability.

Our busiest session of the week is Saturday morning when the giant inflatable is available for young people to play on. It is a fun session which helps children develop jumping, climbing, balancing skills as well as confidence in and under the water when they fall off or slide into the water. Our inflatable was quite old and had been patched up many times – then nearly at the end of the season it went pop and the split in the slide part was too big to be repaired so fundraising was started to buy a new one

Last year, for the first time, as a trial, the pool has opened from September to December for weekend cold water swimming. This move was a result of so many requests for the pool to stay open in the winter and provide an alternative place for sea swimmers to go when the sea is rough and polluted by storm overflow. This proved very popular and 1100 swimmers have braved the elements with lifeguards trained in the hazards of cold-water swimming. The comments in our comments book have been so positive.

Our previous plant operator Benji who did a marvelous job last year recommended a programme of works to be done in the plant room to update our machinery so the pool could be run more efficiently and hopefully reduce some of our energy bills which is always welcome. He started this work but then moved on so Derek and I have been meeting with pool experts & tradesmen - I have learnt so much about the pool - filters, boilers, solar panels. Who knew that the pool contains 375 cubic metres of water and the water turnover rate is 4.6 hours – I do now!!!

We now await this work to be done

Looking forward to this year - on 31<sup>st</sup> July the pool has been operating for 45 years – that is a Sapphire anniversary so there will be celebrations and special events that week as well as events throughout the season.

**TOPSHAM SWIMMING POOL ASSOCIATION**

England & Wales - Charity number 1183843

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# Accounts

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**NAME:** **TOPSHAM SWIMMING POOL  
ASSOCIATION  
(CHARITABLE INCORPORATED ORGANISATION)**

**ADDRESS:** **FORE STREET  
TOPSHAM  
EXETER  
DEVON  
EX3 0HF**

**ACCOUNTS:** **FOR THE YEAR  
TO 31<sup>ST</sup> DECEMBER 2022**

**Topsham Swimming Pool Association (CIO)**

**Charity Commission Registration Number 1183843**

**Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2022**

*I report on the financial statements of the Trust for the year to 31<sup>st</sup> December 2022 as set out on pages 1-5.*

*This report is made solely to the charity's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work for this report or for the opinions I have formed.*

**Respective Responsibilities of Trustees and Examiner**

*The charity's Trustees are responsible for the preparation of financial statements. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an independent examination is needed.*

*It is my responsibility to:*

- 1. examine the financial statements under Section 145 of the 2011 Act.*
- 2. to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act and*
- 3. to state whether particular matters have come to my attention*

**Basis of Independent Examiner's Report**

*My examination was carried out in accordance with the General Directions given by the Charity Commission.*

*An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters.*

*The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statement present a 'true and fair view' and the report is limited to those matters set out in the statement below.*

Topsham Swimming Pool Association (CIO)

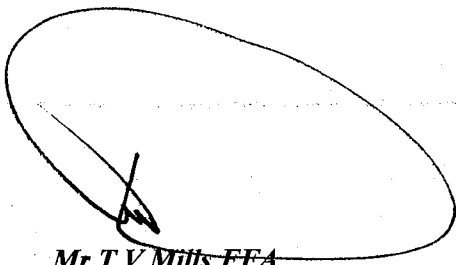
Charity Commission Registration Number 1183843

Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2022 (Cont.)

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act, and
  - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;
- have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Mr T V Mills FFA  
T V Mills & Co  
19 Richmond Road  
Exeter  
Devon  
EX4 4JA

13 February 2023

**Topsham Swimming Pool Association (CIO)**  
**Receipts and Payments Accounts**

	<u>Note</u>	<u>Year to</u> <u>31.12.22</u> £	<u>Year to</u> <u>31.12.21</u> £
<b><u>Pool Operating Account</u></b>			
Pool Takings	2	65032	71883
Pool Hire		32080	26965
		<hr/>	<hr/>
		97112	98848
		<hr/>	<hr/>
Staff Costs		30126	20156
Gas		7705	7931
Electricity		12380	8910
Water Charges		7471	4862
Insurance		4593	4383
Chemicals		8449	5569
Cleaning		1072	848
Maintenance	3	14633	12549
Rubbish Removal		157	367
Telephone		380	484
Printing & Stationery		220	510
Advertising		--	130
Professional Fees	4	1590	1759
Sundries	7	614	377
Clothing Expenses		211	276
Donations		--	--
Depreciation		7537	7871
Card Fees		987	935
		<hr/>	<hr/>
		98125	77917
		<hr/>	<hr/>
Operating Loss/Surplus		(1013)	20931
		<hr/>	<hr/>
<b><u>General Revenue</u></b>			
Vending Surplus		1736	2364
Equipment Surplus		60	727
Bank/Building Society Interest		227	94
Grants	6	--	1000
General Donations & Gift Aid	5	2801	3373
		<hr/>	<hr/>
		4824	7558
		<hr/>	<hr/>
Overall Surplus for the Year		3811	28489
		<hr/>	<hr/>

**Topsham Swimming Pool Association (CIO)**  
**Balance Sheet at 31<sup>st</sup> December 2022**

	<u>Note</u>	<u>Year to</u> <u>31.12.22</u> £	<u>Year to</u> <u>31.12.21</u> £
<b><u>Fixed Assets</u></b>			
Pool and Buildings	1	287097	282883
Plant and Equipment	1	63543	66215
Furniture and Fixtures	1	9895	10464
		360535	359562
<b><u>Current Assets</u></b>			
Virgin Account		86549	86322
Lloyds Bank Current Account		42101	39490
Lloyds Reserve Account		--	--
Cash in Hand		--	--
		128650	125812
<b><u>Current Liabilities</u></b>			
Sundry Creditors		(26)	(26)
		(26)	(26)
<b><u>Total Assets Less Current Liabilities</u></b>		489159	485348
<b><u>The Funds of the Charity</u></b>			
General Reserve at 31.12.21		485348	456859
Add Surplus for Year		3811	28489
		489159	485348

*D. Whittingham*  
 Mr D Whittingham - Acting Chairperson

Date: 13 MARCH 2023

**Topsham Swimming Pool Association (CIO)**  
**Notes to Accompany Income and Expenditure Account and Balance Sheet**

**Note 1**

	<b>Pool &amp; Buildings</b>	<b>Plant &amp; Equipment Cost up to 2013</b>	<b>Plant &amp; Equipment Cost 2014 onwards</b>	<b>Furniture &amp; Fixtures</b>	<b>Total</b>
<b><u>Cost/Valuation</u></b>					
At 31 December 2021	282883	58487	50001	28209	419589
Additions	4214	--	2391	1905	8510
Disposals/Loss	--	--	--	--	--
<b>At 31 December 2022</b>	<b>287097</b>	<b>58487</b>	<b>52392</b>	<b>30114</b>	<b>428090</b>

	<b>5% of NBV</b>	<b>10% SL</b>	<b>20% SL</b>	
<b><u>Depreciation</u></b>				
At 31 December 2021	--	22527	19746	17745
Charge for Year	--	1798	3265	2474
On disposals	--	--	--	--
<b>At 31 December 2022</b>	<b>--</b>	<b>24325</b>	<b>23011</b>	<b>20219</b>

<b><u>NBV</u></b>					
At 31 December 2022	287097	34162	29381	9895	360535
At 31 December 2021	282883	35960	30255	10464	359562

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2022**

**Note 2 – Pool Hire Income**

The pool hire income incorporates donations from The Nutters Club of £14,000 and Topsham Swimming Club's donation of £2,600.

**Note 3 – Maintenance - £14633 (Costs over £500 reported)**

Pool Maintenance & Repairs	6069
Boiler Repairs	672
Support Software	807
Equipment Rental	850
Lock Repairs	514
Flood Lights Upgrade	850
Solar System Repairs	1074
	<hr/>
	10836
	<hr/>

**Note 4 – Professional Fees £1590**

T V Mills & Co:	1176
Water Quality Testing Charges	414
	<hr/>
	1590
	<hr/>

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2022**

**Note 5 – General Donations and Gift Aid (Main Income £2801)**

<i>Fund Raising</i>	395
<i>Co-operative Community Fund Scheme</i>	2265
<i>Inland Revenue Gift Aid</i>	--
<i>Sundry Donations</i>	141
	2801
	2801

**Note 6 – Grant £NIL**

<i>Received from the Devon County Council re. Covid expenditure</i>	NIL
	NIL
	NIL

**Note 7 – Sundries £614**

<i>Purchase of flowers</i>	53
<i>Volunteers' End of Season Party</i>	81
<i>Committee Room</i>	26
<i>General Petty Cash Payments for Season</i>	85
<i>Christmas Tree</i>	59
<i>Replacement Flag</i>	280
<i>Parking Permit</i>	30
	614
	614

Date: 01/03/2023

# Topsham Swimming Pool Association

Page: 1

Time: 19:26:49

## Nominal Activity

Date From: 01/01/2022  
Date To: 31/12/2022

N/C From:  
N/C To: 99999999

Transaction From: 1  
Transaction To: 99,999,999

N/C: 0012 Name: Pool and Building additions Account Balance: 143,152.87 DR

No	Type	Date	Account	Ref	Details	Dept	T/C	Value	Debit	Credit	V	B
15392	PI	05/01/2022	DDAVIES		Additional Committee Room	0	T9	875.00	875.00	-	-	-
15401	PI	20/01/2022	DDAVIES		Committee Room Extension	0	T9	2,625.00	2,625.00	-	-	-
15971	PI	30/05/2022	LEISURET		New Steps	0	T9	714.00	714.00	-	-	-
<b>Totals:</b>									4,214.00			
<b>History Balance:</b>									4,214.00			

N/C: 0030 Name: Plant & Equipt - Additions in year Account Balance: 41,785.55 DR

No	Type	Date	Account	Ref	Details	Dept	T/C	Value	Debit	Credit	V	B
16001	PI	31/05/2022	MAT001		Plant Pump refurbishment	0	T9	2,390.52	2,390.52	-	-	-
<b>Totals:</b>									2,390.52			
<b>History Balance:</b>									2,390.52			

N/C: 0040 Name: Furniture, Fixtures & Inflatable - Additions in year Account Balance: 21,410.41 DR

No	Type	Date	Account	Ref	Details	Dept	T/C	Value	Debit	Credit	V	B
15438	PI	07/03/2022	JTHOMAS		Umbrellas & Chairs - Otter	0	T9	1,072.79	1,072.79	-	-	-
15462	PI	28/03/2022	CARPETK		Relay Ladies Dressing Room	0	T9	832.41	832.41	-	-	-
<b>Totals:</b>									1,905.20			
<b>History Balance:</b>									1,905.20			

**TOPSHAM SWIMMING POOL ASSOCIATION**

England & Wales - Charity number 1183843

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# Accounts

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**NAME:** **TOPSHAM SWIMMING POOL  
ASSOCIATION  
(CHARITABLE INCORPORATED ORGANISATION)**

**ADDRESS:** **FORE STREET  
TOPSHAM  
EXETER  
DEVON  
EX3 0HF**

**ACCOUNTS:** **FOR THE YEAR  
TO 31<sup>ST</sup> DECEMBER 2021**

**Topsham Swimming Pool Association (CIO)**

**Charity Commission Registration Number 1183843**

**Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2021**

*I report on the financial statements of the Trust for the year to 31<sup>st</sup> December 2021 as set out on pages 1-5.*

*This report is made solely to the charity's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work for this report or for the opinions I have formed.*

**Respective Responsibilities of Trustees and Examiner**

*The charity's Trustees are responsible for the preparation of financial statements. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an independent examination is needed.*

*It is my responsibility to:*

- 1. examine the financial statements under Section 145 of the 2011 Act.*
- 2. to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act and*
- 3. to state whether particular matters have come to my attention*

**Basis of Independent Examiner's Report**

*My examination was carried out in accordance with the General Directions given by the Charity Commission.*

*An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters.*

*The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statement present a 'true and fair view' and the report is limited to those matters set out in the statement below.*

**Topsham Swimming Pool Association (CIO)**

**Charity Commission Registration Number 1183843**

**Independent Examiner's Report to the Trustees of Topsham Swimming Association  
for the year to 31<sup>st</sup> December 2021 (Cont.)**

**Independent Examiner's Statement**

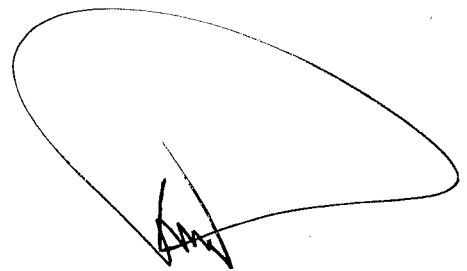
*In connection with my examination, no matter has come to my attention:*

- a) *which gives me reasonable cause to believe that in any material respect the requirements:*
- *to keep accounting records in accordance with Section 130 of the 2011 Act, and*
  - *To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;*

*have not been met; or*

- b) *to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.*

**Mr T V Mills FFA  
T V Mills & Co  
19 Richmond Road  
Exeter  
Devon  
EX4 4JA**

A large, stylized handwritten signature in black ink, consisting of a large loop and a smaller signature below it.

**21 February 2022**

**Topsham Swimming Pool Association (CIO)**  
**Receipts and Payments Accounts**

	<i>Note</i>	<u>Year to</u> <u>31.12.21</u> £	<u>Year to</u> <u>31.12.20</u> £
<b><u>Pool Operating Account</u></b>			
Pool Takings	2	71883	1008
Pool Hire		26965	145
		<hr/>	<hr/>
		98848	1153
		<hr/> <hr/>	<hr/> <hr/>
Staff Costs		20156	--
Gas		7931	565
Electricity		8910	958
Water Charges		4862	2123
Insurance		4383	3754
Chemicals		5569	--
Cleaning		848	--
Maintenance	3	12549	10103
Rubbish Removal		367	--
Telephone		484	483
Printing & Stationery		510	--
Advertising		130	--
Professional Fees	4	1759	1746
Sundries	7	377	35
Clothing Expenses		276	--
Donations		--	--
Depreciation/Losses		7871	10828
Card Fees		935	166
		<hr/>	<hr/>
		77917	30761
		<hr/> <hr/>	<hr/> <hr/>
Operating Surplus/Loss		20931	(29608)
		<hr/> <hr/>	<hr/> <hr/>
<b><u>General Revenue</u></b>			
Vending Surplus		2364	--
Equipment Surplus		727	8
Bank/Building Society Interest		94	349
Grants	6	1000	25000
General Donations & Gift Aid	5	3373	2620
		<hr/>	<hr/>
		7558	27977
		<hr/> <hr/>	<hr/> <hr/>
Overall Surplus/Deficit for the Year		28489	(1631)
		<hr/> <hr/>	<hr/> <hr/>

**Topsham Swimming Pool Association (CIO)**  
**Balance Sheet at 31<sup>st</sup> December 2021**

	<i>Note</i>	<u>Year to</u> <u>31.12.21</u> £	<u>Year to</u> <u>31.12.20</u> £
<b><u>Fixed Assets</u></b>			
<i>Pool and Buildings</i>	1	282883	281863
<i>Plant and Equipment</i>	1	66215	68641
<i>Furniture and Fixtures</i>	1	10464	11204
		359562	361708
<b><u>Current Assets</u></b>			
<i>Virgin Account</i>		86322	76229
<i>Lloyds Bank Current Account</i>		39490	18837
<i>Lloyds Reserve Account</i>		--	85
<i>Cash in Hand</i>		--	--
		125812	95151
<b><u>Current Liabilities</u></b>			
<i>Sundry Creditors (Due within One Year)</i>		26	--
		26	--
<b><u>Total Assets Less Current Liabilities</u></b>		485348	456859
<b><u>The Funds of the Charity</u></b>			
<i>General Reserve at 31.12.20</i>		456859	458490
<i>Add Surplus/Less Deficit for Year</i>		28489	(1631)
		485348	456859

  
 .....  
**Mrs Jane Thomas – Chairperson**

Date: 3/3/22.....

**Topsham Swimming Pool Association (CIO)**  
**Notes to Accompany Income and Expenditure Account and Balance Sheet**

**Note 1**

	<b><i>Pool &amp; Buildings</i></b>	<b><i>Plant &amp; Equipment Cost up to 2013</i></b>	<b><i>Plant &amp; Equipment Cost 2014 onwards</i></b>	<b><i>Furniture &amp; Fixtures</i></b>	<b><i>Total</i></b>
<b><u>Cost/Valuation</u></b>					
<i>At 31 December 2020</i>	281863	58487	47172	26333	413855
<i>Additions</i>	1020	--	2829	1876	5725
<i>Disposals/Loss</i>	--	--	--	--	--
 <i>At 31 December 2021</i>	 282883	 58487	 50001	 28209	 419580
 <b><u>Depreciation</u></b>					
		<i>5% of NBV</i>	<i>10% SL</i>	<i>20% SL</i>	
<i>At 31 December 2020</i>	--	20634	16384	15129	52147
<i>Charge for Year</i>	--	1893	3362	2616	7871
<i>On disposals</i>	--	--	--	--	--
 <i>At 31 December 2021</i>	 --	 22527	 19746	 17745	 60018
 <b><u>NBV</u></b>					
<i>At 31 December 2021</i>	282883	35960	30255	10464	359562
 <i>At 31 December 2020</i>	 281863	 37853	 30788	 11204	 361708

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2021**

**Note 2 – Pool Hire Income**

The pool hire income incorporates donations from The Nutters Club of £12,000 and Topsham Swimming Club's donation of £2,000.

**Note 3 – Maintenance - £9017 (Costs over £500 reported)**

<i>Pool Maintenance</i>	2603
<i>Electrical Testing</i>	1290
<i>Plant Repairs</i>	1808
<i>Boiler Repairs</i>	660
<i>Support Software</i>	780
<i>Equipment Rental</i>	850
<i>Lamps &amp; Fittings</i>	1026
	<hr/>
	9017
	<hr/> <hr/>

**Note 4 – Professional Fees £1759**

<i>T V Mills &amp; Co.</i>	720
<i>Water Quality Testing Charges</i>	1039
	<hr/>
	1759
	<hr/> <hr/>

**Topsham Swimming Pool Association (CIO)**  
**Notes to the Financial Statements for the year to 31<sup>st</sup> December 2021**

**Note 5 – General Donations and Gift Aid (Main Income £3373)**

<i>Fund Raising</i>	164
<i>Co-operative Community Fund Scheme</i>	3074
<i>Inland Revenue Gift Aid</i>	--
<i>Sundry Donations</i>	135
	<hr/>
	3373
	<hr/> <hr/>

**Note 6 – Grant £1000**

<i>Received from the Devon County Council re. Covid expenditure</i>	1000
	<hr/>
	1000
	<hr/> <hr/>

**Note 7 – Sundries £377**

<i>Purchase of flowers</i>	82
<i>Retirement Voucher</i>	50
<i>Volunteers' End of Season Party</i>	127
<i>Committee Room</i>	25
<i>General Petty Cash Payments for Season</i>	93
	<hr/>
	377
	<hr/> <hr/>